

**CONTRACT FOR UTILITY SERVICES  
PROPERTY OWNERS (RENTING TO TENANTS)  
FOR THE VILLAGE OF ANTWERP**

Village of Antwerp      503 W. River      Antwerp, OH 45813      Phone: 419.258.7075      Fax: 419.258.1564

Today's Date \_\_\_\_\_ Service Date \_\_\_\_\_ Account # \_\_\_\_\_

Tenants Name: \_\_\_\_\_

Service Address: \_\_\_\_\_

Mailing Address (if different) \_\_\_\_\_

Home Phone: \_\_\_\_\_ Work Phone: \_\_\_\_\_

Property Owner: \_\_\_\_\_

**IN CONSIDERATION OF RECEIVING VILLAGE UTILITY SERVICES, YOU, THE SIGNER(S),  
AGREE TO AND ARE SOLELY RESPONSIBLE FOR THE FOLLOWING:**

1. The Village of Antwerp requires all tenants occupying a house or other rental unit in the Village for residential purposes to pay a \$250.00 Water Security Deposit to have an account set up in their name. If the tenant has a prior account that they have not paid in full, a new account will not be set up in their name until the past due account is paid in full.
2. A service location that has an outstanding past due balance will not have water service connected until the past due balance is paid in full.
3. In the event a tenant leaves the rental premises with an unpaid balance on their account, then after three (3) attempts to contact the tenant to collect the past due balance to no avail, the owner is responsible for payment of the past due amount. If the owner pays an account that is later paid by the tenant, the property owner will be reimbursed for their payment.
4. The undersigned are responsible for the timely payments of ALL BILLS while the utility service is in the names designated herein. This includes water, sewer, and storm, if serviced by the Village of Antwerp. If these charges are not paid in a timely manner, the Village of Antwerp reserves the right to terminate all services.
5. The tenant is responsible for notifying the Village of Antwerp Utilities Office prior to vacating the property. The tenant and/or property owner is responsible for all charges for services provided to the premises until both such notice has been given and the Utilities Office has made the final reading. Upon the final reading, the water will be disconnected unless notified not to do so by the property owner. In that event, the property owner is solely responsible for the utility services provided by the Village until such time as a new Contract for Utility Services is signed by a tenant.
6. The undersigned agrees to abide by all rules and regulations passed by Ordinance or Resolution and/or policies adopted for utility services provided by the Village.
7. The undersigned has read, understands, and agrees to the information contained herein.
8. Nothing contained herein constitutes a waiver by the Village of its right to certify unpaid utility bills to the County Auditor to reflect a past due balance on the real estate tax duplicate.

Signature \_\_\_\_\_ Date \_\_\_\_\_

Property Owner(s)

Signature \_\_\_\_\_ Date \_\_\_\_\_

Property Owner(s)

Signature \_\_\_\_\_ Date \_\_\_\_\_

Tenant(s)

Signature \_\_\_\_\_ Date \_\_\_\_\_

Tenant(s)

Photo identification provided by Tenant(s)       Yes       No