

**REGULAR MEETING  
COUNCIL OF THE VILLAGE OF ANTWERP  
October 11, 2023**

THE REGULAR MEETING OF THE VILLAGE OF ANTWERP COUNCIL WAS CALLED TO ORDER AT 5:30 P.M. BY MAYOR JAN REEB. COUNCIL PERSONS PRESENT: DEAN RISTER, JASON FRANKS, STEVE JORDAN, KENNY REINHART, BRYAN SMITH, AND BRYCE STEINER.

ALSO IN ATTENDANCE: SOLICITOR SHANE LEE, ADMINISTRATOR BRIAN DAVIS, POLICE CHIEF GEORGE CLEMENS, AND FISCAL OFFICER KEVIN HORNISH. VISITORS: BARRY HOOK, JARRISON STEINER, JOEL STEINER, BILL BOYLIN, BRAYLEN MORENO AND DREW EAKEN

MINUTES FROM THE REGULAR COUNCIL MEETING HELD SEPTEMBER 13, 2023, WERE REVIEWED.

BRYCE STEINER SUGGESTED A CORRECTION FOR A GRAMMATICAL ERROR TO ELIMINATE A DOUBLE NEGATIVE

- MOTION MADE BY FRANKS, SECONDED BY REINHART, TO ACCEPT THE REGULAR COUNCIL MEETING MINUTES FROM SEPTEMBER 13, 2023, AS CORRECTED. 6 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.

THE SEPTEMBER FINANCE STATEMENTS WERE REVIEWED.

- MOTION MADE BY JORDAN, SECONDED BY STEINER, TO ACCEPT THE SEPTEMBER RECONCILIATION REPORT. 6 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.

**VISITORS**

NO ONE HAD REQUESTED TO BE ADDED TO THE AGENDA FOR THIS MEETING AND ALL VISITORS WERE ONLY ATTENDING AS GUESTS

**POLICE REPORT**

POLICE CHIEF CLEMENS PROVIDED A WRITTEN REPORT SHOWING 113 CALLS FOR SERVICE, 11 TOTAL OFFENSES AND 11 TICKETED OFFENSES FOR MAYOR'S COURT DURING THE MONTH OF SEPTEMBER.

**SECOND READING OF RESOLUTION 2023-14:** A RESOLUTION ACCEPTING THE AMOUNTS AND RATES AS DETERMINED BY THE BUDGET COMMISSION AND AUTHORIZING THE NECESSARY TAX LEVIES AND CERTIFYING THEM TO THE COUNTY AUDITOR

**COMMITTEE REPORTS**

- DEAN RISTER GAVE A REPORT THAT THE PERSONNEL COMMITTEE HAD MET ON 10/05/2023 WITH ZONING INSPECTOR GABE OBERLIN. THE COMMITTEE DISCUSSED THE ZONING INSPECTOR'S DUTIES AND ORDINANCE 2010-16. THE COMMITTEE IS LOOKING INTO THE POSSIBILITY OF AMENDING O2010-16 TO ADD COMPESATION TO THE ZONING INSPECTOR'S CONTRACT, WHICH WILL COMPENSATE HIM FOR THE ADDITIONAL TIME REQUIRED TO ISSUE ZONING CITATIONS FOR VIOLATIONS.
- BRYAN SMITH GAVE A REPORT THAT THE UTILITIES COMMITTEE HAD MET ON 09/20/2023 TO DISCUSS THE CURRENT PARAGON WATER AND SEWER RATES AND PROPOSED INCREASES. THE COMMITTEE HAD ASKED ADMIN. DAVIS TO CREATE A REPORT SHOWING VARIOUS RATE

INCREASES FOR COUNCIL TO REVIEW AND DISCUSS DURING OLD BUSINESS. THE COMMITTEE ALSO DISCUSSED THE "IRIS ALERT SYSTEM" AND IF IT WAS SOMETHING THE VILLAGE SHOULD CONTINUE TO USE MOVING FORWARD. ADMIN DAVIS REPORTED HE ASKED F.O. HORNISH TO LOOK INTO THE COST OF THE SYSTEM AND HORNISH HAD FOUND AN OPEN PURCHASE ORDER FOR \$500 BUT NO PAYMENT OR INVOICES HAVE BEEN RECEIVED FOR THE 2023 YEAR. DAVIS REPORTED THAT HE AND THE UTILITY BILLING CLERK HAD BEEN WORKING ON SENDING TEST ALERTS AND SOME HAD BEEN SENT AND OTHER TESTS HAD NOT WORKED. VAL IS GOING TO CONTACT THE COMPANY TO GET MORE INFORMATION ON WHY THE TEST ALERTS ARE NOT ALWAYS WORKING. COUNCIL AGREED TO TABLE THE IRIS ALERT SYSTEM ISSUE UNTIL MORE INFORMATION IS GATHERED. THE UTILITIES COMMITTEE HAD ALSO WORKED WITH RITA BRINKMAN ON HER FLOODING ISSUE. RITA IS WILLING TO PAY FOR THE WORK THAT NEEDS TO BE DONE TO FIX THE ISSUE IF THE VILLAGE WILL HELP HER LOCATE A PLACE TO TAP INTO A STORM DRAIN. ADMIN DAVIS ADVISED THE COMMITTEE TO HAVE RITA'S CONTRACTOR CONTACT EITHER HIM OR CURTIS ONCE THEY HAVE A PLAN TO FIX THE ISSUE AND THE VILLAGE WILL THEN HELP THEM LOCATE WHERE SHE CAN TAP INTO THE STORM DRAIN.

### **NEW BUSINESS**

ADMIN. DAVIS PRESENTED A PROPOSAL FROM SMALL BUSINESS TECHNOLOGIES (SBT) FOR THEM SET UP I.T. SUPPORT, CLOUD BASED BACKUP AND ANTIVIRUS PROTECTION FOR THE VILLAGE COMPUTERS. DAVIS HAD BEEN CONTACTED BY THE PUBLIC ENTITIES POOL (PEP), WHO PROVIDES INSURANCE FOR THE VILLAGE ABOUT HAVING AN I.T. AUDIT. COUNCIL DISCUSSED THE PROPOSAL AND AGREED THAT DAVIS SHOULD MOVE FORWARD WITH IT. DAVIS PLANS TO HAVE A REPRESENTATIVE FROM SBT WORK WITH THE PEP AUDITOR TO MAKE SURE EVERYTHING THAT NEEDS TO BE COVERED WILL BE WITH THE CURRENT PROPOSAL.

DAVIS GAVE AN UPDATE TO COUNCIL ON VARIOUS PROJECTS GOING ON IN THE VILLAGE, SUCH AS NEW HEALTH INSURANCE QUOTES, SHAFFER ROAD COST BENEFIT ANALYSIS, THE WATERPLANT PROJECT, THE LMI STUDY, ENGINEERING ON CANAL/WENTWORTH WATER/SEWER LINES PROJECT, THE SPLASH PAD, THE ERIE STREET SIDEWALK AND THE COMPLETION OF RAILROAD STREET PROJECT THAT CAME IN APPROX. \$3500 UNDER ITS ORIGINAL BUDGET.

DAVIS ASKED COUNCIL TO HELP HIM GET ADDRESSES CLOSE TO STREET LIGHTS THAT ARE BURNED OUT SO HE CAN FILE A REPORT WITH A.E.P., SO THEY CAN BE FIXED. THIS HAS BEEN AN ISSUE THAT DAVIS WOULD LIKE TO GET FIXED BUT SINCE HE DOES NOT LIVE IN TOWN, HE IS UNAWARE OF WHICH LIGHTS ARE NOT WORKING AND CAN NOT FILE A REPORT WITH A.E.P. HE ALSO INFORMED COUNCIL THAT THERE IS A PLACE ON THE VILLAGE WEBSITE TO FILE A REPORT OF A STREET LIGHT BEING OUT.

COUNCIL DISCUSSED FUTURE PLANS FOR NEW SIDEWALKS IN TOWN AND WHICH AREAS SHOULD BE A FOCUS MOVING FORWARD. DAVIS SAID HE WILL LOOK INTO THE SAFE ROUTES TO SCHOOL GRANT THAT MAY BE AVAILABLE FOR FUTURE PROJECT FUNDING.

### **OLD BUSINESS**

JASON FRANKS ASKED ABOUT THE ZONING BOARD OF APPEALS AND THE MOBILE HOME LOCATED AT 103 WILCOX. COUNCIL DISCUSSED THE ISSUE BRIEFLY. WITH NO NEW INFORMATION/REQUESTS FROM THE ZONING BOARD OR ZONING INSPECTOR OBERLIN THE ISSUE WAS TABLED UNTIL A REQUEST IS MADE.

COUNCIL REVIEWED AND DISCUSSED THE INFORMATION PROVIDED BY ADMIN DAVIS ON PARAGON WATER/SEWER RATES FOR A NEW ORDINANCE. STEINER PRESENTED INFORMATION ON AVERAGE RATE

INCREASES TO VILLAGE RESIDENTS AND OTHER BUSINESSES IN TOWN. STEINER ASKED COUNCIL TO DISCUSS ESTABLISHING A TIERED RATE. FOLLOWING DISCUSSION,

- MOTION MADE BY RISTER, SECONDED BY JORDAN, TO HAVE SOLICITOR LEE DRAFT AN EMERGENCY ORDINANCE WITH A PROPOSED AMENDMENT TO THE CURRENT PARAGON WATER ORDINANCE TO INCREASE WATER RATES TO \$3.25/GAL AND SEWER RATES TO \$1.80/GAL FOR PARAGAON STARTING IN JANUARY OF 2024. 5 YEAS, 1 NAY. MOTION CARRIED AND APPROVED TO DRAFT A NEW EMERGENCY ORDINANCE FOR NEXT MONTH'S COUNCIL MEETING.

SOLICITOR LEE ASKED SOMEONE TO ENTERTAIN A MOTION TO MOVE INTO EXECUTIVE SESSION TO DISCUSS MATTERS COVERED BY ATTORNEY-CLIENT PRIVILEGE.

- MOTION MADE BY FRANKS, SECONDED BY REINHART, TO MOVE TO EXECUTIVE SESSION FOR ATTORNEY-CLIENT PRIVILEGE. 6 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED, MOVED TO EXECUTIVE SESSION AT 6:20 P.M.

COUNCIL EXITED EXECUTIVE SESSION AT 6:42 P.M. WITH NO ACTION TAKEN.

COUNCIL REVIEWED AND DISCUSSED THE R.I.T.A INCOME TAX REPORT

**MAYOR'S REPORT**

MAYOR'S COURT BROUGHT IN A TOTAL OF \$1970 IN THE MONTH OF SEPTEMBER WITH \$1502.00 GOING TO THE VILLAGE, \$450.00 GOING TO THE STATE, AND \$18.00 GOING TO THE INDIGENT DRIVER'S FUND.

- MOTION MADE BY STEINER, SECONDED BY FRANKS, TO ADJOURN THE MEETING. 6 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED. MEETING ADJOURNED AT 6:45 P.M.

MAYOR Janice Reeb

FISCAL OFFICER Kara Hund

DATE 11/8/23