

**REGULAR MEETING
COUNCIL OF THE VILLAGE OF ANTWERP
JANUARY 10, 2024**

THE REGULAR MEETING OF THE VILLAGE OF ANTWERP COUNCIL WAS CALLED TO ORDER AT 5:30 P.M. BY MAYOR JAN REEB. COUNCIL PERSONS PRESENT: DEAN RISTER, BILL BOYLAN, BRYCE STEINER, JASON FRANKS, STEVE JORDAN, AND BRYAN SMITH.

ALSO IN ATTENDANCE: ADMINISTRATOR BRIAN DAVIS, POLICE CHIEF GEORGE CLEMENS, AND FISCAL OFFICER KEVIN HORNISH. VISITORS: NICK WALTERS

MINUTES FROM THE REGULAR COUNCIL MEETING HELD DECEMBER 13, 2023, WERE REVIEWED. BOYLAN MADE A CORRECTION FOR A MISSPELLING TO HIS LAST NAME AND STEINER POINTED OUT THE INCORRECT DATE ON THE MEETING MINUTES.

- MOTION MADE BY FRANKS, SECONDED BY STEINER, TO ACCEPT THE REGULAR COUNCIL MEETING MINUTES FROM DECEMBER 13, 2023, AS CORRECTED. 6 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.

THE DECEMBER FINANCE STATEMENTS AND THE R.I.T.A. REPORT WERE REVIEWED.

- MOTION MADE BY SMITH, SECONDED BY JORDAN, TO ACCEPT THE DECEMBER FINANCE REPORTS & BANK RECONCILIATION REPORT. 6 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.

VISITORS

NICK WALTERS, COMMUNITY DEVELOPMENT PLANNER FROM MAUMEE VALLEY PLANNING ORGANIZATION, ATTENDED TO PRESENT THE ANTWERP LOCAL SCHOOLS SAFE ROUTE TO SCHOOLS TRAVEL PROPOSAL TO THE COUNCIL. NICK INFORMED COUCILTHAT THE DEADLINE SUBMISSION DATE WAS MARCH 1ST, 2024 AND THAT THERE WAS A 2 YEAR DEADLINE FOR IMPLEMENTATION ASSUMING THE PROPOSAL IS ACCEPTED BY O.D.O.T. THE PROPOSAL SHOWED THE PRIMARY FOCUS OF THE PLAN WAS FOR SIDEWALK INSTALLATION ON KROOS DR ALONG WITH LIGHTING INSTALLATION ALONG THE MULTI-USE PATH TO THE SCHOOL. THE PROJECT WILL BE FULLY FUNDED BY THE STATE AND DOES NOT REQUIRE A FINANCIAL COMMITMENT FROM THE VILLAGE. NICK ANSWERED QUESTIONS AND CONCERNS FROM COUNCIL PRIOR TO EXCUSING HIMSELF.

POLICE REPORT

POLICE CHIEF CLEMENS PROVIDED A WRITTEN REPORT SHOWING 64 CALLS FOR SERVICE, 2 TOTAL OFFENSES AND 2 TICKETED OFFENSES FOR MAYOR'S COURT DURING THE MONTH OF DECEMBER.

FISCAL OFFICER REPORT

EMERGENCY READING OF ORDINANCE 2024-01: AN ORDINANCE ADOPTING THE PERSONNEL MANUAL FOR THE VILLAGE OF ANTWERP, OHIO, INCLUDING ANY AND ALL AMENDMENTS THERETO AND ALL APPLICABLE STATEMENTS ATTACHED THERETO, FOR CALENDAR YEAR 2024, AND DECLARING THE SAME AN EMERGENCY.

STEINER ASKED ABOUT THE POSSIBILITY OF CHANGING THE LANGUAGE OF THE ORDINANCE TO CONTINUE UNTIL CHANGES ARE MADE TO THE PERSONNEL MANUAL. SOLICITOR STANLEY SAID THAT COULD BE DONE IN FUTURE YEARS.

- MOTION MADE BY RISTER, SECONDED BY BOYLAN, TO SUSPEND THE RULES REGARDING ORDINANCE 2024-01. 6 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.
- MOTION MADE BY RISTER, SECONDED BY FRANKS, TO ACCEPT ORDINANCE 2024-01. 6 YEAS, 0 NAYS, MOTION CARRIED AND APPROVED.

EMERGENCY READING OF ORDINANCE 2024-02: AN ORDINANCE APPROVING, ADOPTING AND ENACTING AMERICAN LEGAL PUBLISHING'S OHIO BASIC CODE, 2024 EDITION, AS THE CODE OF ORDINANCES FOR THE VILLAGE OF ANTWERP, OHIO, AND DECLARING THE SAME AND EMERGENCY.

- MOTION MADE BY RISTER, SECONDED BY SMITH, TO SUSPEND THE RULES REGARDING ORDINANCE 2024-02. 6 YEAS, 0 NAY. MOTION CARRIED AND APPROVED.
- MOTION MADE BY RISTER, SECONDED BY STEINER, TO ACCEPT ORDINANCE 2024-02. 6 YEAS, 0 NAY. MOTION CARRIED AND APPROVED.

1st READING OF ORDINANCE 2024-03: AN ORDINANCE AUTHORIZING THE VILLAGE ADMINISTRATOR TO ENTER INTO FOURTH ADDENDUM TO THE AGREEMENT FOR COLLECTION, TRANSPORTATION AND DISPOSAL OF RESIDENTIAL SOLID WASTE WITHIN THE CORPORATE LIMITS OF THE VILLAGE OF ANTWERP, OHIO.

EMERGENCY READING OF RESOLUTION 2024-01: A RESOLUTION AUTHORIZING THE VILLAGE FISCAL OFFICER TO TRANSFER \$150,000.00 FROM THE GENERAL FUND TO THE POLICE FUND, AND DECLARING THE SAME AN EMERGENCY.

- MOTION MADE BY JORDAN, SECONDED BY FRANKS, TO SUSPEND THE RULES REGARDING RESOLUTION 2024-01. 6 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.
- MOTION MADE BY SMITH, SECONDED BY RISTER, TO ACCEPT RESOLUTION 2024-01. 6 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED

1ST READING OF RESOLUTION 2024-02: A RESOLUTION AUTHORIZING THE VILLAGE FISCAL OFFICER TO TRANSFER \$16,409.25 FROM THE GENERAL FUND TO THE SEVERANCE PAY RESERVE FUND.

STEINER ASKED FOR AN EXPLANATION AS TO HOW THE AMOUNT WAS CALCULATED. F.O. HORNISH EXPLAINED THAT THE TOTAL AMOUNT NEEDED IN THE FUND IS CALCULATED BASED ON THE SEVERANCE PAY HOURS AVAILABLE TO EMPLOYEES WHO ARE ELIGIBLE FOR SEVERANCE PAY AT THEIR CURRENT RATE OF PAY. THE TOTAL CURRENT FUND BALANCE IS THEN SUBTRACTED FROM THE CIRRENT SEVERANCE PAY AMOUNT TO FIND OUT THE AMOUNT NEEDED FOR TRANSFER.

1ST READING OF RESOLUTION 2024-03: A RESOLUTION AUTHORIZING AND SETTING PERMANENT APPROPRIATIONS FOR 2024.

1ST READING OF RESOLUTION 2024-04: A RESOLUTION AUTHORIZING THE VILLAGE FISCAL OFFICER TO TRANSFER \$200,000.00 FROM THE GENERAL FUND TO THE WATER OPERATING FUND.

COMMITTEE REPORTS

BOYLAN HAD ATTENDED THE PAULDING COUNTY ZONING MEETING PUT ON BY TIM COPSEY AND SARA MCCABE AND INFORMED COUNCIL THAT THE NEXT COUNTY ZONING MEETING WAS ON MARCH 14TH IF ANYONE WANTED TO ATTEND. BOYLAN GAVE A REPORT TO COUNCIL ON INFORMATION HE HAD OBTAINED AT THE MEETING. THE COUNTY IS CURRENTLY WORKING ON A G.I.S. MAPPING SYSTEM FOR WHICH ZONING INSPECTOR OBERLIN HAS SUPPLIED THEM WITH THE VILLAGE ZONING/MAPPING INFORMATION. BOYLAN ALSO GAVE COUNCIL INFORMATION ON CURRENT COUNTY REAL ESTATE TAX RATES/MILEAGE AND A MAP SHOWING THE DEVELOPER'S MOCKUP OF THE NEW HOUSING DEVELOPMENT IN THE FIELD NEAR THE WATERPLANT. COUNCIL BRIEFLY DISCUSSED THE DEVELOPMENT AND ISSUES THAT MAY BE INVOLVED WITH A PREVIOUSLY PROPOSED DEVELOPMENT. IN ADDITION, BOYLAN ALSO INFORMED COUNCIL THAT THE VILLAGE ZONING MEETING TOOK PLACE ON JANUARY 4TH AND AN ITEM OF DISCUSSION WAS OHIO ISSUE 2 ON CANNIBUS/MARIJUANA. THE ZONING BOARD IS WORKING ON GETTING ADDITIONAL INFORMATION FROM THE COUNTY SHERIFF TO MAKE ZONING SUGGESTIONS TO THE COUNCIL IN RELATION TO OHIO ISSUE 2.

NEW BUSINESS

JORDAN AND MAYOR REEB INFORMED COUNCIL THAT DON OBERLIN, FATHER TO CURRENT ZONING INSPECTOR GABE OBERLIN, HAD PASSED AWAY. MAYOR REEB WILL HAVE A FLOWER ARRANGEMENT SENT TO THE FUNERAL HOME EXPRESSING THE VILLAGE COUNCIL'S SYMPATHY.

ADMIN. DAVIS INFORMED THE BOARD THAT THERE WILL BE A WATER TREATMENT PLANT PROJECT KICKOFF AT THE DEPOT ON 01/23/2024 FROM 9 A.M. UNTIL 11 A.M. IF ANYONE WOULD LIKE TO ATTEND. HE WILL BE MEETING WITH THE SURVEYORS, ENGINEERS AND WATERPLANT OPERATOR NESTLEROD TO REVIEW THE PROJECT. DAVIS INFORMED COUNCIL THAT THE WATER TOWER ENGINEERING DOCUMENTS/PRINTS AND AGREEMENTS ARE IN PLACE AND HAVE BEEN DELIVERED TO THE ENGINEER IN BOWLING GREEN TO GET A BID DOCUMENT CREATED AND IN PLACE TO OPEN BIDS BY MID TO LATE FEBRUARY IF POSSIBLE. DAVIS ALSO ESTABLISHED AN AGREEMENT WITH ZIPTILITY, A G.I.S. MAPPING SOFTWARE COMPANY, TO PROVIDE A MORE USER-FRIENDLY SYSTEM THAN WHAT IS CURRENTLY USED IN THE VILLAGE FOR CURRENT DATA. THE NEW SYSTEM WILL EVENTUALLY BE AVAILABLE ON THE VILLAGE WEBSITE FOR RESIDENTS TO UTILIZE. DAVIS THEN ASKED SOMEONE TO ENTERTAIN A MOTION TO MOVE TO EXECUTIVE SESSION TO CONSIDER THE SALE OF PROPERTY.

- MOTION MADE BY STEINER, SECONDED BY JORDAN, TO MOVE TO EXECUTIVE SESSION TO CONSIDER THE SALE OF PROPERTY. 6 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED AND COUNCIL MOVED TO EXECUTIVE SESSION AT 6:08 P.M.

COUNCIL RETURNED FROM EXECUTIVE SESSION AT 6:14 P.M. WITH NO ACTION TAKEN.

OLD BUSINESS

NO OLD BUSINESS WAS DISCUSSED.

MAYOR'S REPORT

MAYOR REEB GAVE THE MAYOR'S REPORT, MAYOR'S COURT BROUGHT IN A TOTAL OF \$575.00 IN THE MONTH OF DECEMBER, WITH \$409.00 GOING TO THE VILLAGE, \$160 GOING TO THE STATE, AND \$6.00 GOING TO THE COUNTY INDIGENT DRIVER'S FUND.

FOLLOWING THE MAYOR'S REPORT RISTER ASKED TO OPEN NOMINATIONS FOR PRESIDENT PRO TEMPORE OF COUNCIL FOR 2024.

RISTER NOMINATED SMITH TO SERVE IN THE ROLE. SMITH ACCEPTED THE NOMINATION.

- MOTION MADE BY RISTER, SECONDED BY JORDAN, TO CLOSE NOMINATIONS FOR PRESIDENT PRO TEMPORE. 6 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.

SMITH WAS ELECTED AS 2024 PRO TEMPORE WITH NO OPPOSITION.

- MOTION MADE BY STEINER, SECONDED BY RISTER, TO ADJOURN THE MEETING. 6YEAS, 0 NAYS. MOTION CARRIED AND APPROVED. MEETING ADJOURNED AT 6:17 P.M.

MAYOR

Janice Reeb

FISCAL OFFICER

Joe Hunt

DATE

2/14/2024