

**Regular Meeting
Council of the Village of Antwerp
December 11, 2024**

Acting Mayor Smith called the regular meeting of the Village of Antwerp Council to order at 5:30 P.M. Council persons present: Bill Boylan, Bryce Steiner, Jason Franks and Steve Jordan,

Also attending: Administrator Brian Davis, Fiscal Officer Kevin Hornish, Police Chief George Clemens and Solicitor Brandon Grigsby.

Guests and observers: Stephanie Kelble

- Motion made by Jordan, seconded by Steiner, to excuse Mayor Reeb and Councilman Rister from the meeting. 4 Yeas, 0 Nays. Motion Carried and Approved

Council reviewed minutes from the regular council meeting held November 13, 2024.

- Motion made by Steiner, seconded by Boylan, to accept the regular council meeting minutes from November 13, 2024, meeting as presented. 4 Yeas, 0 Nays. Motion carried and approved.

Council reviewed the November finance statements, bank reconciliation and R.I.T.A. report.

- Motion made by Franks, seconded by Jordan to accept the November Financial Statements and Bank Reconciliation statement as presented. 4 Yeas, 0 Nays. Motion carried and approved.

VISITORS

Visitors attended as guests only.

POLICE REPORT

Clemens provided a written report showing thirty-nine calls for service, twenty total offenses and nineteen ticketed offenses for the month of November.

EMS REPORT

EMS Coordinator McDougall provided a written report for council showing twenty-four runs in the month of October.

COMMITTEE REPORTS

Smith informed council that the personnel committee had met on December 5th at 5:30 p.m. Smith explained that following roll call there was a motion to move to executive session to discuss pay and compensation of personnel. No action was taken while in executive session. When the committee returned from executive session it was determined by the committee that more research needed done and an additional meeting was needed before, the committee would make any recommendation(s) to council. Once a meeting date is established it will be posted on the website.

FISCAL OFFICER REPORT

EMERGENCY READING OF RESOLUTION 2024-24: A resolution authorizing the mayor to enter into a memorandum of understanding with D & L Properties of Antwerp, Ohio, LLC regarding a gravel driveway which encroaches upon village property know as Paulding County Auditor's parcel No. 12-17S-018-00 and declaring the same an emergency.

Franks asked for discussion as to the need for an emergency ordinance. Council briefly discussed the issues in relation to the "MOU".

- Motion made by Steiner, seconded by Jordan, to suspend the rules of three readings regarding R2024-24. 4 Yeas, 0 Nays. Motion carried and approved.
- Motion made by Steiner, seconded by Jordan, to adopt R2024-24. 4 Yeas, 0 Nays. Motion carried and approved.

EMERGENCY READING OF RESOLUTION 2024-25: A resolution authorizing the village to enter into an annexation agreement with Carryall Township, Paulding County, Ohio regarding certain real property referred to as The Marlin Property and declaring the same an emergency.

Steiner asked which property the agreement relates to and the reason for an emergency. Solicitor Grigsby explained the need for an expedited agreement. Admin. Davis explained where the property was located as well as the contingencies related to the purchase of the property. Council discussed the advantages and disadvantages of accepting the agreement.

- Motion made by Franks, seconded by Steiner, to suspend the rules of three readings regarding R2024-25. 4 Yeas, 0 Nays. Motion Carried and approved.
- Motion made by Jordan, seconded by Steiner to adopt R2024-25. 4 Yeas, 0 Nays. Motion carried and approved.

EMERGENCY READING OF ORDINANCE 2024-21: An ordinance accepting the final plat of the Maumee Landing Subdivision – Phase 14 (Lots 1 and 4) to the addition to the Village of Antwerp, Paulding County, Ohio, pursuant to ordinance no. 94-17, and declaring the same an emergency.

Steiner asked how many more lots were available to be sold in the subdivision. Davis believed there were 4 or 5 more lots available.

- Motion made by Boylan, seconded by Steiner, to suspend the rules of three readings regarding O2024-21. Yeas, 0 Nays. Motion carried and approved.
- Motion made by Franks, seconded by Boylan, to adopt O2024-21. 4Yeas, 0 Nays. Motion carried and approved.

3rd READING RESOLUTION 2024-21: A resolution adopting the personnel manual for the Village of Antwerp, Paulding County, Ohio. Including any and all amendment thereto and all applicable statements attached thereto, for calendar year 2025.

Steiner asked Grigsby to investigate the possibility of drafting this resolution as an ongoing resolution in the future so that the resolution is in force for more than a year.

- Motion made by Steiner, seconded by Boylan, to adopt R2024-21. 4 Yeas, 0 Nays. Motion carried and approved

3rd READING RESOLUTION 2024-22: A resolution authorizing the village fiscal officer to transfer \$15,000.00 from the general fund to the street lighting fund.

- Motion made by Jordan, seconded by Boylan, to adopt R2024-22. 4 Yeas, 0 Nays. Motion carried and approved

3rd READING ORDINANCE 2024-11: An ordinance amending section 2 of the ordinance no. 2000-19 establishing a schedule of fees, charges, and expenses, and a collection procedure for zoning permits, amendments, appeals, variances, conditional use permits, and other matters relating to the administration and enforcement of the zoning in the Village of Antwerp, Ohio, and regulating the fees paid to the zoning inspector for services.

Steiner asked about adjusting the fee schedule for all services instead of just the change to the appeals fee due to the age of the Ordinance 2000-19 and the cost of inflation since it was established. Council discussed the possibility of making amendments to Ordinance 2000-19. Following discussion:

- Motion made by Jordan, seconded by Steiner, to withdraw O2024-11 from council's consideration and refer the fee schedule to the Zoning Inspector and Planning and Zoning Commission to review the fees and advise council. 4 Yeas, 0 nays. Motion carried and approved.

Steiner gave Boylan a sample fee schedule to present to the committee.

3rd READING ORDINANCE 2024-13: An ordinance amending ordinance no. 2022-24, an ordinance amending ordinance no. 2018-17, an ordinance increasing water rates for the Village of Antwerp, Paulding County, Ohio, specifically amending sections 2 and 5 of ordinance no. 2018-17 to maintain the current minimum charge for each tap effective January 1, 2025.

- Motion made to Steiner, seconded by Franks, to adopt O2024-13. 4 Yeas, 0 nays. Motion carried and approved.

3rd READING ORDINANCE 2024-14: An ordinance to establish the time and place of regular meetings of the council for the Village of Antwerp, Paulding County, Ohio for Calendar Year 2025.

- Motion made Jordan, seconded by Boylan, to adopt O2024-14. 4 Yeas, 0 nays. Motion carried and approved.

3rd READING ORDINANCE 2024-15: An ordinance setting temporary appropriations for 2025 which shall be in effect until permanent appropriations are set or April 1, 2025, whichever shall occur first.

- Motion made to Boylan, seconded by Jordan, to adopt O2024-15. 4 Yeas, 0 nays. Motion carried and approved.

3rd READING ORDINANCE 2024-16: An ordinance establishing compensation for the Village of Antwerp, Ohio for the calendar year 2025.

- Motion made by Boylan, seconded by Franks, to adopt O2024-16. 4 Yeas, 0 nays. Motion carried and approved.

OLD BUSINESS

Based on information from Solicitor Grigsby regarding O2024-12 and O2024-20 needing to be handled by the Planning and Zoning Commission and re-written as an amendment to zoning, Hornish asked for a motion to withdraw the two ordinances from council consideration.

- Motion made by Franks, seconded by Jordan, to withdraw O2024-12 and 2024-20 from council consideration. 4 Yeas, 0 Nays. Motion carried and approved.

Solicitor Grigsby provided a sample ordinance for council to review and discuss regarding the duplexing and triplexing of single-family homes. Council discussed the issue and the sample ordinance.

- Motion made by Steiner, seconded by Boylan, to move the sample ordinance to the Planning and Zoning Commission for review and advice to council. 4 Yeas, 0 nays. Motion carried and approved.

Franks asked about potholes on Erie Street near Dollar General. Admin Davis will contact ODOT to see if they can get the potholes patched. Franks also asked about potholes on Canal St. and Harmann. Davis agreed to add the potholes to his list to be fixed once the weather is fit for doing the patch work.

Franks asked about the progress of getting the meetings recorded and adding the recording(s) to the website. Davis updated council on the process and said the web designer has the YouTube channel ready to go but he needs to investigate a more cost-effective solution for the actual recording of the meeting.

Jordan asked about the issue of a resident running a business on Buffalo Street that is causing complaints due to increased traffic in a zoned residential area. Jordan noted that the individual had applied for a zoning variance but had been denied. Police Chief Clemens informed council the issue he would have to enforce an ordinance on one individual when he is aware of other businesses (i.e. taxidermy shop, daycare centers, etc.) located within residential zoned areas that are not being enforced. Clemens insisted that the zoning regulations apply to all residents or none. Clemens is happy to enforce any traffic issues that are against the law, but he has not received any calls or direct complaints to the police department. Solicitor Grigsby also pointed out that only enforcing the zoning ordinance to a select individual and not others, could cause am issues for the

village on a legal basis. Council discussed the issue in depth and the best way to address it. Following discussion council would ask that the individual who has the business appeal her claim for a conditional usage permit with the zoning appeals board and asked Admin Davis to post “no parking on street” signs along Buffalo Street to see if that will help with the traffic issue.

NEW BUSINESS

Steiner asked if there was a possibility to get electrical power outlets on the light poles of the tennis court to make it easier and safer to set up the Christmas light display next season. Davis will look into the electrical options and get a quote to add outlets if possible.

Davis updated council on the progress of the Wentworth/Canal engineering project and informed council that the plans have been approved by the Ohio EPA. The engineers continue to work with the Ohio EPA on the water treatment plant.

Franks asked for an update on the status of the sale of the Depot. Solicitor Grigsby updated council that the sale process is being held up by the pending litigation at this time.

Franks asked if there was any update on the Shaffer Road project, but unfortunately no updates were available, and Davis is still waiting for funding from FEMA.

Hornish asked about the Paulding County Economic Development Member drive. Hornish asked if council wanted to stay at the same level as 2024.

- Motion made by Steiner, seconded by Jordan, to keep the Platinum Membership with a \$2000.00 contribution. 4 Yeas, 0 Nays. Motion carried and approved.

MAYOR’S REPORT

Smith gave the Mayor’s Court report for the month of October the village retained \$1315.00, sent \$375 to the State of Ohio and sent \$15.00 to Paulding County for a total of \$1705. For the month of November the village retained \$2162.00, sent \$629 to the State of Ohio and sent \$24.00 to Paulding County for a total of \$2815.00.

- Motion made by Steiner, seconded by Jordan, to adjourn the meeting. 4 Yeas, 0 Nays. Motion carried and approved. Meeting adjourned at 6:40.

Acting

MAYOR Ben A. Smith

FISCAL OFFICER Ken G. Frank

DATE 1/8/2025