

**Regular Meeting
Council of the Village of Antwerp
January 8, 2025**

Acting Mayor Smith called the regular meeting of the Village of Antwerp Council to order at 5:30 P.M. Council persons present: Dean Rister, Bill Boylan, Bryce Steiner, Jason Franks and Steve Jordan,

Also attending: Administrator Brian Davis, Fiscal Officer Kevin Hornish and Solicitor Brandon Grigsby.

Guests and observers: Gayle Rister and Tim Copsey

- Motion made by Rister, seconded by Boylan, to excuse Mayor Reeb from the meeting. 5 Yeas, 0 Nays. Motion Carried and Approved

Council reviewed minutes from the regular council meeting held December 11, 2024. Councilman Franks noted a few typos that needed corrected

- Motion made by Steiner, seconded by Boylan, to approve the regular council meeting minutes from December 11, 2024, as corrected. 4 Yeas, 1 Abstain, 0 Nays. Motion carried and approved.

Council reviewed the December finance statements, bank reconciliation and R.I.T.A. report.

- Motion made by Franks, seconded by Boylan to accept the December Financial Statements and Bank Reconciliation statement as presented. 5 Yeas, 0 Nays. Motion carried and approved.

VISITORS

Visitors attended as guests only.

POLICE REPORT

Clemens provided a written report showing thirty-eight calls for service, thirty-five total offenses and thirty-three ticketed offenses for the month of December.

EMS REPORT

No EMS report.

COMMITTEE REPORTS

Smith informed council that the personnel committee had met on January 6th, 2025, at 5:30 p.m. Smith explained that the committee reviewed the permanent appropriations for 2025. Following review and discussion of the 2025 appropriations there was a motion to move to executive session to discuss pay and compensation of personnel. No action taken while in executive session. When the committee returned from executive session the meeting adjourned. The committee would make the recommendation to council to approve the 2025 appropriations following the third reading in March.

FISCAL OFFICER REPORT

1st READING OF RESOLUTION 2025-01: A resolution authorizing and setting permanent appropriations for 2025

1st READING OF RESOLUTION 2025-02: A resolution authorizing the village fiscal officer to transfer \$50,000.00 from the general fund to the police fund.

1st READING OF RESOLUTION 2025-03: A resolution authorizing the village fiscal officer to transfer \$3,408.05 from the general fund to the severance pay reserve fund.

1st READING OF RESOLUTION 2025-04: A resolution authorizing the village fiscal officer to transfer \$10,000.00 from the general fund to the street lighting fund.

1st READING OF RESOLUTION 2025-05: A resolution authorizing the village fiscal officer to transfer \$2,780.00 from the general fund to the Ohio DOD infrastructure grant fund.

EMERGENCY READING OF ORDINANCE 2025-01: An ordinance approving of a split of a certain parcel of real property located within the village limits without a plat and declaring the same an emergency.

Steiner pointed out a typo on the date related to the Zoning and Planning Commission meeting mentioned in the ordinance. The correction was made to the ordinance to reflect the correct date. Admin Davis explained the need for the urgency related to the emergency need of the ordinance. Following discussion,

- Motion made by Rister, seconded by Jordan, to suspend the rules regarding three readings. 5 Yeas, 0 nays. Motion carried and approved.
- Motion made by Franks, seconded by Jordan, to adopt Ordinance 2025-01 with the correction made to the date of the Zoning and planning Commission meeting. 5 Yeas, 0 nays. Motion carried and approved.

NEW BUSINESS

Rister made note that council needed to nominate a president pro tempore for calendar year 2025 and nominated council member Bryan Smith. Smith accepted the nomination. No other nominations were made, and nominations were closed.

- Motion made by Rister, seconded by Franks, to approve Bryan Smith as President Pro Tempore for Calendar year 2025. 5 Yeas 0 Nays. Motion carried and approved.

Rister noted that surrounding villages are utilizing the street light poles to hang banners in honor of past and present military personnel from their communities. Rister wanted council's opinion on if this is something that would be of interest to council to consider within the Village of Antwerp. Council discussed the banners, and everyone was in favor of looking into the cost and possibility of doing something similar in Antwerp. Councilman Steiner is going to work with the Antwerp Local

School to see if this could be a training project that the students could handle and report back to the council with more information.

Boylan asked about appointing a new zoning and planning commission member. Mayor Reeb had chosen Matt Hormann to fill the vacancy created by the resignation of Michelle Reinhart.

- Motion made by Rister, seconded by Boylan, to approve the appointment of Matt Hormann as a new member of the zoning and planning commission. 5 Yeas, 0 Nays. Motion Carried and approved.

OLD BUSINESS

Solicitor Grigsby investigated making an ordinance to adopt the personnel manual on an ongoing basis until updates are made and confirmed that as a possibility goes forward but would like to hold off on doing so until after the audit process takes place so F.O. Hornish can confirm that there is no requirement for the audit process to adopt the manual on an annual basis.

Franks asked for updates on the progress of ongoing projects within the village. Admin Davis informed council that no major progress has been made on Canal/Wentworth water and storm line improvement project, as he is still waiting for engineering on the project to be completed. Once complete he will have a cost estimate/target to help determine how funding for the project can take place. The Ohio EPA has finalized what they need to do on the water treatment plant. He hopes that he can start working on funding the water treatment plant project soon. The water tower rehab has been completed, and we are waiting on the final invoice to submit to the state for reimbursement. Davis is confident that there will be excess money left in the grant which he hopes to receive permission from the state to utilize the balance of the grant funds to help alleviate the cost of the auto-read water meter project that the employees are currently working on. Davis is still working on getting additional information on recording equipment for town hall to record the council and committee meetings to post on the village website. Steiner is willing to start posting the video he records to the village website if the YouTube channel is available.

MAYOR'S REPORT

Smith informed council that he had not received a copy of the information from Mayor's Court Clerk or Mayor Reeb to present to council.

- Motion made by Steiner, seconded by Rister, to adjourn the meeting. 5 Yeas, 0 Nays. Motion carried and approved. Meeting adjourned at 5:55.

MAYOR 

FISCAL OFFICER 

DATE 2/18/25