

RECORD OF PROCEEDINGS

001

Minutes of

Meeting

national
graphics

National Graphics Corp., Cols., O. Form No. 1097

Held 19

REGULAR MEETING BOARD OF PUBLIC AFFAIRS JUNE 9, 1986

The regular meeting of the Board of Public Affairs was called to order at 10:00 AM June 9, 1986 by board member Richard Gordon. Present were board members Ankney, Ross and bill clerk Morrow. Mayor Zedaker present; also Clerk Morrow.

Water Superintendent Addis and Council member Varner were present.

Board members discussed the samples of water that were sent in late by Addis.

Present were seven very angry citizens over the condition of the water, the damage it was doing to their clothes and household fixtures. Also the neglect of the clerk making sure newspaper reporters were present and publishing the news each month of the Board of Public Affair meetings.

Marvin Miller's water and sewer bills are to be billed to his new renter. Millers moved out September, 1985 and moved in January 1986. Requested to be taken care of today.

Baptist Church requested water tap. (150.00 tap, 25.00 tap, 35.00 meter). Ross moved and Gordon seconded to adjourn.

DATED: June 9-1986

CLERK: Esther L. Morrow

007 PP
Used mower
approved for 11/86
Water Dept

037-

(98/4)

1/88

Johnson home door

cost - labor 5.50



Held.....19.....

SPECIAL MEETING
BOARD OF PUBLIC AFFAIRS
JULY 1, 1986

The special meeting was called to order at 7:00 PM on July 1, 1986 by Board of Public Affairs President, Tim Ankney. Board members Gordon and Ross were present. Mayor Zedaker and Clerk Morrow present.

Present were council members Varner and Brooks. After much discussion was made concerning the demands of Ed King of the Ohio E.P.A;

Gordon moved and Ankney seconded to advertize for a Certified Operator for the Water Department, preferably Class III. Board agreed.

Gordon moved and Ankney second to install a new meter on the wet well. Board agreed.

Meeting adjourned at 8:00 PM.

DATED: July 1 - 1986

CLERK: Esther L. Morrow

RECORD OF PROCEEDINGS

003

Minutes of

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National Graphics Corp., Cols., O. Form No. 1097

Held 19

REGULAR MEETING BOARD OF PUBLIC AFFAIRS JULY 14, 1986

The regular meeting of the Board of Public Affairs was called to order at 10:00 AM, July 14, 1986 by board member Richard Gordon. Present were board members Ankney, Ross and Billing Clerk, Morrow. Mayor Zedaker and Clerk Morrow present.

Water and sewer superintendents Addis and Morrow and Council member Varner were present.

The board discussed the need of 10 or 12 sewers to be hooked up and it was reported that only new homes had been taken care of.

Sewer Superintendent Morrow reported the need of elbows to be placed in sewer catch basins at the North Garden Place Apartment complex, to prevent them from plugging up in the future. Board agreed.

The board discussed the need of a new meter for the wet well, and the prices they had received from Ashland and Badger Companies. Ross moved and Ankney seconded to buy the meter at the cost of approximately \$870.00 from the Badger Company. Yea 3, nay 0. Motion passed.

Water Superintendent Addis requested from the board to have an extension of the water plant phone be placed in his home. Gordon moved and Ross seconded to have a phone placed in Addis's home. Yea 3, nay 0. Motion passed.

It was reported that Mrs. Druman's home was closed up from December 15 thru April 2 and her water bill was \$110.70 and sewer was \$82.13. Billing Clerk Morrow advised that there was a water leak and an adjustment has been made. July water bill was \$59.00 and sewer bill was \$61.50. A work order had been given and it was checked out and the meter wasn't leaking.

Board requested Addis to check once more for leaks and if not, Billing Clerk was to average out bill for the last twelve (12) months.

It was reported that Dan Kopenhauser hit a water meter lid with his lawn mower and requested that the Village pay for the repairs. Water Superintendent Addis reported that there were new lids on several meters. Board was advised that several lids were not tightened down by Addis. Board advised Addis to tighten down all meter lids..

Mayor Zedaker reported that a block grant from Maumee Valley in the amount of \$10,000.00 would be granted. Also favorable to have a Water Operator Class in September at Vantage Vocational School in Van Wert, Ohio.

Board members requested Superintendent Addis and Morrow to keep a daily log for work being done at the water and sewer plants and mileage when gas is bought for the trucks.

Clerk Morrow was requested by board members to present all due and paid bills for the month at the regular meetings.

Ross moved and Gordon seconded to adjourn the meeting at 11:45 AM.

DATED: July 14 - 1986

CLERK: Patricia L. Morrow

Held

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REGULAR MEETING
BOARD OF PUBLIC AFFAIRS
AUGUST 11, 1986

The regular meeting of the Board of Public Affairs was called to order at 10:00 AM August 11, 1986 by board member Richard Gordon. Present were board members Ankney and Ross. Billing Clerk Morrow was absent. Present were Mayor Zedaker and also Clerk Morrow.

Water and Sewer Superintendents Addis and Morrow were present, also council member Varner.

Board members discussed the need to raise water tap fees. Ross moved and Gordon seconded to raise water tap fees from \$150.00 to \$250.00 and crossing under the road from \$300.00 to \$400.00. Yea 3, nay 0. Motion passed.

A telephone call was made by Ankney to Stremmel and Hill for information on a turbo pump needed with meter. Also the meter for the wet well, at the cost of \$870.00 had not been ordered.

Much discussion was held concerning a aeration system, low water pressure, air compressor and new fans that are needed. Council member Varner suggested repairing everything that needed repaired before buying new aerator or hiring a new superintendent.

Superintendent Addis was requested by the board that he must report immediately to one of the board members when there is a breakdown on any equipment. Also was requested to remove all personal vehicles from the plant.

The board requested the Water and Sewer Superintendents to work together and help whenever an emergency arrives.

Addis reported that he must have a residence phone before the phone company will install an extension phone for the water plant.

Board advised that extra keys be made for water and sewer plant and given to the Police Department.

Ross moved and Ankney seconded to adjourn the meeting at 12:00 noon.

Board members met August 19, 1986 with Mr. Louis Pletcher to discuss the need of new parts for the well. Gordon moved and Ankney seconded for the purchase of parts covered in a June 13 letter from Louis Pletcher and Comp. Fort Wayne, Indiana. Yea 3, nay 0. Motion passed. Board agreed to hire Daniel Rhoad temporarily to work with the sewer and street departments.

September 14, 1986 the board met with William Snyder of the Ohio Tank Maintenance Company after he inspected the west water tower on Stone Street. He reported there were no serious problems. The tank, legs, and foundation were good.

Snyder advised he could patch the holes and the tank could be filled with water until next spring and gave an estimated cost between \$6,000.00 and \$7,000.00 for sand blasting. The cost of inspecting the tower was \$250.00 and Snyder would charge an additional cost of \$250.00 for patching the holes in the tank. The board agreed to hire William Snyder of the Ohio Tank Maintenance Company to repair the west water tower.

DATED: August 11 - 1986

CLERK Eather L. Morrow

RECORD OF PROCEEDINGS

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Held 19

REGULAR MEETING BOARD OF PUBLIC AFFAIRS SEPTEMBER 8, 1986

The regular meeting of the Board of Public Affairs was called to order at 10:00 AM by board member Richard Gordon. Present were board members Ankney and Ross, Billing Clerk Morrow, water and sewer superintendents Addis and Morrow. Mayor Zedaker and Clerk Morrow present.

The minutes of the regular meeting August 11, 1986 were read and approved. Yea 3, nay 0. Motion passed.

VISITORS

Present were council members Robert Varner and James Jordan. Dennis Miller from Maumee Valley was present and reported to the board the amount of money expected from the block grant for aerator requested by the Village. Miller quoted an amount of \$63,800.00 was granted for Paulding County and there are 8 projects countywide. Antwerp will receive not more than \$8,000.00. 190 survey forms were to be returned from low income families making \$22,000.00 or less by September 23, 1986.

Randy Shaffer was present and gave his estimate for the radio control system on the water towers at the cost of \$5,642.21.

Gordon moved and Ankney seconded to accept Randy Shaffer's estimate to purchase and install the radio control system for the water towers. Yea 3, nay 0. Motion passed.

Don Oberlin of Solarcrete was present and presented his estimate of \$1,567.00 on a cost-plus basis for repair of the pump house and fan in chlorine room.

Board agreed that empty homes must be billed for sewer hookup until torn down. Requested Billing Clerk to send out past bills for sewer.

Meeting adjourned at 12:00 noon.

DATED: Sept. 8, 1986

CLERK: Eather L. Morrow

Held

19

SPECIAL MEETING
BOARD OF PUBLIC AFFAIRS
OCTOBER 23, 1986

The special meeting of the Board of Public Affairs was called to order by board member Richard Gordon. Present were board members Ross, Taylor, Billing Clerk Morrow, waste-water superintendent Robert W. Morrow. Mayor Zedaker present. Clerk Morrow absent.

Taylor moved and Ross seconded to elect Richard Gordon president of the Board of Public Affairs. Board agreed. Motion passed.

Taylor moved and Ross seconded to change the regular meetings of the Board of Public Affairs to the first Monday of each month at 7:00 PM. Board agreed. Motion passed.

Board members discussed the possibility of purchasing a medicamera for the air pumps for digging and repairing leaks in half the time.

Mayor Zedaker called Bill Snyder to inquire about repair of the high altitude valve on the west water tower.

Dave Feasby was present and requested the board to connect city water to the new building on East 24 for Langham Body Shop. Board agreed.

Taylor moved, Ross seconded to adjourn meeting.

DATED: October 23-1986

CLERK: Eothen L. Morrow

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Held 19.....

REGULAR MEETING BOARD OF PUBLIC AFFAIRS NOVEMBER 3, 1986

The regular meeting of the Board of Public Affairs was called to order by board member Richard Gordon. Present were board members Ross and Taylor and Billing Clerk Morrow. Mayor Zedaker present. Clerk Morrow absent.

Billing Clerk Lisa Morrow took the minutes, due to the absentee of Clerk Esther Morrow.

Board member Richard Gordon presented the plans of an aeration system by Bell Engineering Limited. The board discussed how this system would work and getting approval on the plans.

Randy Shaffer was present and discussed with the board the low water pressure and the need of a new valve on the water tower and replacing parts of control system. Purchasing a new meter at the cost of \$379.04 and labor for installing would be \$40.00 to \$60.00, should work sufficient until new system is put in. Taylor moved and Gordon seconded for Randy Shaffer to order a dual set point meter. Yea 3, nay 0. Motion passed.

It was requested to contact Kennedy to dig up meter.

The board discussed the hiring of Keith Parady from Payne, Ohio to be the superintendent at the water plant and keep Robert Addis as assistant. After much discussion Taylor moved and Gordon seconded to hire Keith Parady as Water Superintendent. Yea 3, nay 0. Motion passed. Also to request Parady to be present at the Council Meeting, Monday December 8, 1986 at 7:00 PM. Parady will start working at the water plant November 4, 1986 at 9:00 AM with 6 months probation time.

Board reported that Bob Watson would be available at any time day or night and work on water main breaks.

The board discussed installing a phone system with answering service also the need of replacement parts for water pumps. Board member Taylor requested that the farmers buy the untreated water.

It was reported to the board that the Ford tractor needed a new piston. Ross moved and Gordon seconded to have the tractor repaired at Dearing. Board agreed. Motion passed.

Board discussed buying a used lawn mower at an auction, and contact Joe Barker to watch for one. Taylor moved and Ross seconded to purchase a used mower. Board agreed. Motion passed.

Board member Taylor requested they have a second man to help in water/sewer department. Suggested Daniel Rhoad who is now working temporarily.

Rhoads requested to take the water operating training course. Gordon moved and Ross seconded to pay the training for Parady and Rhoads. Board agreed. Motion passed.

It was reported that several sewers are not hooked up. Residence's or businesses within 250' of the sewage system must be hooked up by state law.

Randy Shaffer suggested that wax maybe causing the low pressure in water tower.

Gordon moved and Ross seconded to purchase an hour meter from Randy Shaffer. Board agreed. Motion passed.

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Flossie Bissell Seslar requested the board to put a shut-off valve inside her home.

Taylor moved and Ross seconded to adjourn the meeting.

DATED: November 3 - 1986

CLERK: Esther L. Morrow

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Held 19

SPECIAL MEETING BOARD OF PUBLIC AFFAIRS NOVEMBER 17, 1986

A special meeting of the Board of Public Affairs was called to order by board member Richard Gordon. Present were board members Ross and Taylor, water superintendent Keith Parady. Billing Clerk Morrow was absent. Mayor Zedaker present. Clerk Morrow absent.

Randy Shaffer was present and discussed with the board, concerning the water tower controls. Water Superintendent Parady reported to the board the condition of the valve on the water tower, the water main to Weatherhead and the 4" valve by the large tower.

The board discussed the possibility of contacting a well company from Bryan, Ohio to service the wells and pumps.

Mayor Zedaker suggested a new water contract for Weatherhead by raising rates for 1000 gallons of water, plus a 2.00 min.

Board member Gordon reported the problem of the high water bill for the Neat-N-Clean Laundry.

Taylor moved and Gordon seconded for the Village to insure Keith Parady with health insurance. Yea 3, nay 0. Motion passed.

Board agreed to pay for the water operator training of three men at Vantage.

Meeting adjourned at 8:38 PM

DATED: November 17-1986

CLERK: Edith L. Morrow

Held

19

REGULAR MEETING
BOARD OF PUBLIC AFFAIRS
DECEMBER 1, 1986
7:00 PM

The regular meeting of the Board of Public Affairs was called to order by board member Richard Gordon. Present were board members, Ross and Taylor. Water Superintendent, Parady and Mayor Zedaker present. Clerk Morrow absent. Billing Clerk Lisa Morrow absent.

Council member John Snyder was present and took the minutes for Clerk Morrow.

The board members discussed their concern over the minutes not being read prior to the conducting of new business. Also requesting that the Board of Public Affairs mail be forwarded to the Board or Richard Gordon.

The board discussed the need of a new tool chest at the water plant. Ross moved and Taylor seconded to purchase an upper and lower tool chest. Yea 3, nay 0. Motion passed.

Discussion was made concerning the broken water meter at T.G.S. The board decided that in accord with the past practice, any meter over 3/4" in size are the responsibility of the owner. Also decided plans for the aerator would have to be drawn and presented to Bill Snyder.

Ralph Taylor moved and Gordon seconded to replace all parts borrowed from the Payne waterworks with replacements (not a payment of money) from which they would have to replenish the stock. Yea 3, nay 0. Motion passed.

The board discussed the need to flush the "Dead End" water supply pipes before winter and will need to place a notice in the paper prior to the date. Also thanks to the Fire Department for the help of cleaning the cistern Sunday, November 30, 1986. It was moved and seconded to transfer \$100.00 to the Fire Department to show thanks from the Board of Public Affairs. Motion passed.

It was reported that the high altitude valve would be in this coming week from Ortman Drilling, also the well.

Motion was made and seconded to permanently lay-off Robert Addis with three weeks pay, one week overtime, one week vacation, one week severance pay. Motion passed.

Motion was made and seconded to discontinue the services of uniforms for Richard Rhoad and be given to Daniel Rhoad. Motion passed.

Richard Gordon advised there would be an Executive Board meeting Wednesday, December 3, 1986 at 1:00 PM at the water department.

Also suggested that on the T.G.S. bill for 50,000 gallons stand as is and the next billing be charged for 200,000 gallons and it should come out correctly.

Meeting adjourned at 8:55 PM.

DATED: December 1-1986

CLERK: Ethel L. Morrow

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Held 19.....

REGULAR MEETING BOARD OF PUBLIC AFFAIRS JANUARY 5, 1987 10:00 A.M.

The regular meeting of the Board of Public Affairs was called to order by Boardmember Richard Gordon. Present was boardmember Ross, Taylor was absent. Billing Clerk Lisa Morrow present, also Water and Wastewater Superintendents, Keith Parady and Robert Morrow. Mayor Zedaker present, also Clerk Morrow.

The board discussed with Billing Clerk Morrow, concerning the problems with the laundermat, also requested a list of residences with unpaid water-sewer bills. There was much discussion over Weatherhead billings and their contract.

Boardmembers checked over all the December bills.

Boardmembers discussed the hiring of Daniel Rhoad for three departments; water, sewer and street departments.

Wastewater Superintendent Morrow, suggested a possibility of getting the wastewater lab certified and all testing could be done for the water and sewer department.

Meeting adjourned at 11:30 AM.

DATED: January 5 - 1987

CLERK: Eather L. Morrow

Held

19

REGULAR MEETING
BOARD OF PUBLIC AFFAIRS
FEBRUARY 2, 1987
10:00 A.M.

The regular meeting of the Board of Public Affairs was called to order by boardmember Richard Gordon. Present was boardmember Ross. Taylor was absent. Billing Clerk Lisa Morrow; Water and Wastewater Superintendents Parady and Morrow present. Also Mayor Zedaker and Clerk Morrow.

Board advised the Billing Clerk to adjust Mrs. Secrist's sewer bill 50% at Ray's Restaurant, because of a water leak. Board advised Water Superintendent Parady to check for a water leak at Brenda Roehig's residence, reported bill too high.

Board discussed with wastewater Superintendent Morrow concerning a new storage building at the sewer plant. Board advised Morrow to acquire information on a pole building.

Guidelines on maintaining a water plant and requirements for superintendent were read and discussed.

Board agreed to bill Leinard's Trailer Court monthly. Also the laundermat, Varners Trailer Court, school and H & H Cleaners if agreeable with them.

After discussing the need for an answering phone for the billing clerk, Gordon moved and Ross seconded to purchase an answering phone. Yea 2, nay 0. Motion passed.

Meeting adjourned at 11:45 A.M.

DATED: February 2 - 1987

CLERK: Esther L. Morrow

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Held 19

REGULAR MEETING
BOARD OF PUBLIC AFFAIRS
MARCH 3, 1987
10:00 A.M.

The regular meeting of the Board of Public Affairs was called to order by boardmember Richard Gordon. Present was boardmember Ross. Taylor was absent. Also present Billing Clerk Lisa Morrow. Mayor Zedaker and Clerk Morrow present.

The board and billing Clerk had much discussion concerning delinquent notices. It was recommended to publish notices in the Antwerp Bee-Argus before turning residence water off. No definite decision was made.

Langham requested information for new water lines to his business on US 24 East.

Parady reported the need of 17 new water meters. The board requested Parady to read the meters on the 15th or 16th of the month before billing.

The Board was advised there would be a meeting as soon as possible with Larry Jump, concerning the Weatherhead contract.

Meeting adjourned at 11:30 AM.

DATED: March 3 - 1987

CLERK: Esther L. Morrow

Held

19

REGULAR MEETING
BOARD OF PUBLIC AFFAIRS
APRIL 6, 1987
10:00 A.M.

The regular meeting of the Board of Public Affairs was called to order by boardmember Richard Gordon. Present were boardmembers Ross and Taylor, billing Clerk Lisa Morrow, Water and Wastewater Superintendents Parady and Morrow. Also present, Mayor Zedaker and Clerk Morrow.

The minutes of the regular meeting March 3, 1987 were read and approved on a motion by Ross and seconded by Taylor. Yea 3, nay 0. Motion passed.

Visitors were councilmembers Robert Varner and James Jordan.

Present was Steve Marlin, who requested the board to continue the farm contract as the year before. 23 acres @ \$60.00 per acre paying half to the Village and using the other half this year to tile the land for better drainage. Also the \$27.00 owed to the Village from 1986. After discussing Ross moved and Gordon seconded to continue the farm contract with Steve Marlin as year before using half this year to tile the land. Yea 3, nay 0. Motion passed.

Water Superintendent Parady reported to the board that due to several water meters not working, also not being able to locate some, has caused too many estimates to be made. Recommended that more new meters and parts are needed. Also new risers and 6 meter barrells. After much discussion the board agreed to replace meters.

The board advised billing Clerk Morrow to notify Parady when residences move in or move out. Contact Deloris Rich, also send Ollie Davenport bills to Ruby Meredith.

Boardmember Gordon advised that the EPA must be notified before installing sewer lines over 200 feet.

Billing Clerk Morrow requested the board to move the office from her resident to the town hall and have office hours Monday, Wednesday, and Friday from 8:30 AM until noon. Ross moved and Taylor seconded for the billing clerk's office to be moved to the town hall. Yea 3, nay 0. Motion passed.

The board again discussed the use of an aerator system. Councilman Varner reminded the board of what the EPA recommended before purchasing an aerator.

Jessie Bissell reported a water leak and the board advised Parady to check it out.

Water Superintendent Parady also reported water tower on Stone Street not working.

Wastewater Superintendent gave the board literature on a new type aerator.

Boardmember Taylor moved to adjourn meeting at 12:00 P.M.

DATED: April 6 - 1987

CLERK: Esther L. Morrow

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Held.....19.....

SPECIAL MEETING BOARD OF PUBLIC AFFAIRS APRIL 28, 1987 1:00 P.M.

The Special Meeting of the Board of Public Affairs was called to order April 28, 1987 by boardmember Richard Gordon. All boardmembers were present. Also Mayor Zedaker and Clerk Morrow.

Clerk Morrow presented the board with Resolution 87:1. Gordon moved and Ross seconded to adopt Resolution 87:1 as titled:

A RESOLUTION AUTHORIZING THE BOARD OF PUBLIC AFFAIRS TO ENTER INTO AN AGREEMENT FOR SUPPLYING WATER TO THE WEATHERHEAD COMPANY, A SUBSIDIARY OF DANA CORPORATION.

Yea 3, nay 0. Motion passed.

Larry Jump, Facilities Supervisor, of Weatherhead was present and signed with Board of Public Affairs the agreement for supplying water to the Weatherhead Company.

Meeting adjourned.

DATED: April 28, 1987

CLERK: Ethel L. Morrow

Held

19

REGULAR MEETING
BOARD OF PUBLIC AFFAIRS
MAY 4, 1987
10:00 A.M.

The regular meeting of the Board of Public Affairs was called to order May 4, 1987 by boardmember Richard Gordon. Present was boardmember Ross, Taylor was absent. Billing Clerk, Water and Wastewater Superintendents, Mayor Zedaker and Clerk Morrow was present.

The minutes of the regular meeting April 6, 1987 were read and approved on a motion by Gordon and seconded by Ross. Yea 2, nay 0. Motion passed.

The minutes of the special meeting April 28, 1987 were read and approved on a motion by Gordon and seconded by Ross. Yea 2, nay 0. Motion passed.

The board discussed the need of a new trash pump on wheels plus 2 Soper wrenches to be used by the water and street departments. The approximate cost \$1,100.00. Ross moved and Gordon seconded to purchase for the water and street department a new 8HP trash pump on wheels and 2 Spaner wrenches. Yea 2, nay 0. Motion passed.

Wastewater Superintendent Morrow discussed with the board the need of a new air compressor. Gordon moved and Ross seconded to purchase a new air compressor with tank for the Wastewater Dept. Yea 2, nay 0. Motion passed.

Water Superintendent, Parady, discussed with the board the need of repair on the E. Water Tower. The board advised Parady to contact Randy Shaffer.

Clerk Morrow reported the amount of money in the Water and Sewer Funds at the end of April.

Meeting adjourned at 11:45 AM.

DATED May 4 - 1987

CLERK Eather L. Morrow

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Held 19

REGULAR MEETING BOARD OF PUBLIC AFFAIRS JUNE 1, 1987

The regular meeting of the Board of Public Affairs was called to order June 1, 1987 at 10:00 AM, by boardmember Richard Gordon. Present were boardmembers Ross and Taylor. Also present were Billing Clerk, Lisa Morrow, Water and Wastewater Superintendents, Keith Parady and Robert Morrow. Mayor Zedaker and Clerk Morrow also present.

The minutes of the regular meeting May 4, 1987 were read and approved on a motion by Ross and seconded by Gordon. yea 3, nay 0. Motion passed.

The boardmembers discussed the grant of \$9,500.00 they were going to receive for the use of an aerator or new filters for the water department. No decision made.

Councilmember Varner was present and discussed with the board concerning the new water lines to Langhams and the Industrial Park. Also advised they should do what the EPA recommended before purchasing an aerator.

Billing Clerk Morrow discussed the delinquent bills with the boardmembers. Also the Mark Shull residence on N. Main St. and Mike Wilhelm on Oswalt St. are vacant. The water meters should be taken out.

Taylor moved and Gordon seconded to send red notices on the first of the next month after billing. After the 5th day if the bill is not paid, the boardmember will contact each onepersonally. The meters will be removed if the bill is not paid. Yea 3, nay 0. Motion passed.

Water superintendent Parady requested Clerk Morrow to have published in the Bee-Argus four weeks that the fire hydrants will be flushed June 30th.

Mayor Zedaker reported the EPA advised that the flouride notices be sent to every residence in the Village. Requested the billing clerk to send them with the water/sewer billing on July 1, 1987.

Wastewater Superintendent Morrow reported the air compressor with tank was ordered, also an extra set of wheels for the trash pump for the wastewater plant.

After discussing the use of chemicals for grass control at the wastewater plant, Gordon moved and Ross seconded to purchase chemicals from Zielkes to spray around lagoons at the wastewater plant for grass control. The approximate cost would be \$100.00 and the equipment furnished at no charge. Yea 3, nay 0. Motion passed.

Wastewater Superintendent Morrow, reported the sewers not hooked up. Brinkman Card Room, Langhams, Ford Garage, Catholic Church, and maybe Shull residence.

The board discussed with Morrow concerning a new storage building at the wastewater plant. Plans and specifications must be made for bids. Board requested Morrowto notify Morton Buildings and also Solarcrete for metal building.

Ross motioned to adjourn and Taylor seconded at 11:40 AM.

DATED June 1 - 1987

CLERK Eather L. Morrow

Held

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REGULAR MEETING
BOARD OF PUBLIC AFFAIRS
JULY 6, 1987
10:00 AM

The regular meeting of the Board of Public Affairs was called to order on July 6, 1987 by boardmember Richard Gordon. Present were boardmembers Ross and Taylor, Water Superintendent Parady, Dan Rhoad, Billing Clerk Morrow and Mayor Zedaker. Absent were Sewer Superintendent Robert Morrow; also Clerk Morrow.

The minutes of the regular meeting June 1, 1987 were read and approved on a motion by Ross and seconded by Gordon. Yea 3, nay 0. Motion passed.

The board discussed the repairs needed on the W. Water Tower. After some discussion Gordon moved and Taylor seconded to contact a general contractor for repair of W. Water Tower. The grant received for the amount of \$9,500.00 will be used for this project. Yea 3, nay 0. Motion passed.

Boardmember Gordon and Taylor discussed the building of their own aerator with Dennis Miller from Maumee Valley. Miller recommended the Board to draw their plans and send them to Columbus for approval.

Boardmembers agreed to contact William Snyder to draw the plans for the aerator and be sent in by August 1.

A suggestion was made that there was a possibility of using the aerator plans from the Dana Corporation; also to contact Rick Schuck, Water Superintendent of Delphos, Ohio to look over their aerator plans.

Councilmember, Robert Varner was present and reported to the Board that he discussed with Randy Shaffer concerning his contract with the Village for the radio control system. (Shaffer's estimate - \$ \$5,642.21). Shaffer advised he would do nothing more until he received a purchase order approved by the Village Council as directed by his attorney.

Louis Pletcher was present and discussed with the board concerning new parts for the pumping system. The Board recommended Pletcher to come back in August with prices on wells and parts.

The Board discussed with billing clerk Morrow the residences in the Village having water leaks. Boardmember Taylor advised Clerk to adjust Jessie Bissell's water bill 10% and sewer 25%. Also Marie Miller and Robert Varner. After some discussion Ross moved and Taylor seconded, starting July 7, 1987 to adjust water bills 10% and 50% on sewer for residences having water leaks. Sewer not to be billed at less than \$34.50 minimum charge. Yea 3, nay 0. Motion passed.

The boardmembers discussed the filling of private pools for Village residences and advised Parady to read meters before and after filling pools and charge for water only. No extra charge for sewer.

Ross moved and Gordon seconded to sell the Ford mower to Nick Banks for the amount of \$125.00, making check payable to "The Board of Public Affairs". Yea 3, nay 0. Motion passed.

Taylor moved and Ross seconded to adjourn at 11:50 A.M.

DATED July 6 - 1987

CLERK Esther L. Morrow

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Held 19

REGULAR MEETING
BOARD OF PUBLIC AFFAIRS
AUGUST 10, 1987
10:00 A.M.

The regular meeting of the Board of Public Affairs was called to order at 10:00 A.M., August 10, 1987 by Board President, Richard Gordon. Present were boardmembers Walter Ross, and Ralph Taylor, Mayor Zedaker and Clerk Morrow. Billing Clerk, Lisa Morrow, absent. Also present was Water Superintendent Keith Parady and Wastewater Superintendent, Robert Morrow.

Clerk Morrow read the minutes of July 6, 1987 and after an amendment was made concerning the percentage of adjustments for the consumers with water leaks, Gordon moved and Taylor seconded to approve the minutes of July 6, 1987. Yea 3, nay 0. Motion passed.

Boardmembers reported that two estimates were given to Dennis Miller of Maumee Valley for the repair of the west water tower. Miller advised the Board that Wm. Snyder's estimate was approved and he will contact Snyder and the estimate will be returned to the Board of Public Affairs. Mayor Zedaker advised the boardmembers that the bill will be paid to the contractor, by the County Commissioners.

Present was Lewis Pletcher, Distributor of Crane Deming, Industrial Pumps. Being acquainted with the Antwerp Water Plant since 1953, he recommended that the water plant should keep repair parts in stock for the well pumps for emergency situations.

Present also was Jerry Hill of Ortman Drilling, Inc. and reported to the board the condition of the N. pump, stating it was in the best shape but did need some repair.

Pletcher explained to the board the spare parts needed for the vertical turbine Deming well pumps. The total price for the column and shaft assembly totaling 130' was 4,965.40 plus 200.00 freight. (Pumping equipment to have in stock for emergencies).

Jerry Hill, described to the Board how his company repaired pumps, which includes new stainless steelshaft, parts cleaned and rebuilt and new plastic suction pipe. New stuffing box assembly (new brushing only). Total price \$2,100.00 includes freight and delivered for stock.

After some discussion, Taylor moved and Gordon seconded to order parts (to have in stock for emergency situations) from Louis Pletcher and Co.

Water Superintendent Parady reports meters were not working. Pletcher advised the board they cannot know the exact amount of water.

Jerry Hill suggested the board to consider using a professional engineer for advice before sending aerator plans to the State. Hill also advised that the filters need cleaned, but other repairs are to be done first. Hill stated he needed more information concerning repair.

C. Neil Ott, P.E. of Phoenix Consulting, Inc. was present and discussed with the boardmembers concerning the building of an aerator, the advantages and disadvantages. Pilot plan studies estimated over \$8,000.00. Also EPA needs all information for future plans.

Boardmember Taylor advised they owned 12 acres of land to update the water plant.

Held

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Hill also recommended they do EPA's entire package step by step.

Neil advised his charge for engineer's fees were \$55.00 per hour.
(30 hours draftman/15 hours clerical).

Also approximate cost for an aerator \$10,000.00 to \$12,000.00. After some discussion Gordon moved and Ross seconded to hire C. Neil Ott, P.E., of Phoenix Consulting, Inc. to draw the plans for the aerator, filter and control valves and not to exceed the cost of \$2,100.00 and submit plan to EPA by September, 1987. Yea 3, nay 0. Motion passed.

Boardmembers discussed delinquent water and sewer bills and agreed to turn over to an attorney or shut water off unless they're due to serious illness, layed off work or family problems, be more lenient.

Mayor Zedaker read a letter of resignation from Billing Clerk, Lisa Morrow. Due to acquiring other employment, Morrow will resign as of August 31, 1987.

Board requested Clerk Morrow to advertise in the Antwerp Bee Argus for a new billing clerk. Annual income - \$3,672.00.

Taylor moved and Ross seconded to adjourn at 11:50 A.M.

DATED August 10 - 1987

CLERK Ethel L. Morrow

RECORD OF PROCEEDINGS

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Meeting

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National Graphics Corp., Cols., O. Form No. 1097

Held 19.....

REGULAR MEETING BOARD OF PUBLIC AFFAIRS SEPTEMBER 8, 1987 10:00 A.M.

The regular meeting of the Board of Public Affairs was called to order September 8, 1987 by President, Richard Gordon. Present were boardmembers Ross and Taylor. Also present Billing Clerk, Pierce, Wastewater Superintendent Morrow, Mayor Zedaker and Clerk Morrow. Absent was Water Superintendent Parady.

The minutes of August 10, 1987 were read and approved on a motion by Taylor and seconded by Ross. Yea 3, nay 0. Motion passed.

Gordon moved and Taylor seconded to hire Brenda Pierce for Billing Clerk as of September 1, 1987, for a six (6) month probation period. Yea 3, nay 0. Motion passed.

Donald Oberlin, of Tri-State Solarcrete Building Systems was present and discussed with the boardmembers the plans for the storage building addition at the wastewater plant. After much discussion Oberlin quoted an estimated cost of \$36,846. for the addition and the cost of drawing the specifications \$2,151.00. (\$29.00 square foot) Gordon moved and Ross seconded to hire Donald Oberlin to prepare the specifications for the storage building addition at the wastewater plant for bidding and State approval for the amount of \$2,151.00. Yea 3, nay 0. Motion passed.

Mayor Zedaker advised the boardmembers of the possibility of receiving a Block Grant for an aerator at the water plant. August 20, 1987, the Ohio Department of Development officially released the application requirements and forms for the 1987 Formula Community Development Block Grant Programs. The allocation which will be available to Paulding County is \$66,912. The blue project survey form must be completed and returned by September 30, 1987. After some discussion, Taylor moved and Gordon seconded for the approval of Mayor Zedaker to complete the forms and send to the Maumee Valley Planning Organization. Yea 3, nay 0. Motion passed.

Mayor Zedaker recommended to the boardmembers to hire an engineer to inspect the E. Water Tower. Also reported that Robert Morrow, Wastewater Superintendent, received his certification for Operator I Wastewater on August 19, 1987.

The board reported that the remodeling at the water plant for the billing clerk's office was completed.

Boardmember Ross turned in a bid from Lewis Elston to put new shingles on the roof of the water plant building. The amount of \$700.00 plus cost of drip edge. Taylor moved, Ross seconded to hire Lewis Elston to repair the roof of the water plant building. Yea 3, nay 0. Motion passed.

Meeting adjourned at 11:45 A.M.

DATED September 8 - 1987

CLERK Esther L. Morrow

Held

19

REGULAR MEETING
BOARD OF PUBLIC AFFAIRS
OCTOBER 5, 1987
10:00 A.M.

The regular meeting of the Board of Public Affairs was called to order October 5, 1987 by Board president Richard Gordon at 10:00 A.M. Present was boardmember Ross, Billing Clerk Pierce, Water Superintendent, Parady, Wastewater Superintendent Morrow, Mayor Zedaker and Clerk Morrow.

The minutes of September 8, 1987 were read and approved on a motion by Gordon and seconded by Ross. Yea 2, nay 0. Motion passed.

Tom Harvey of H & W Automotive Parts was present and requested the board to install a new water line and new meter, due to a broken line. The board agreed to deduct 10% off the water bill and 50% off the sewer bill for loss of water. Also agreed to charge \$250.00 for new water tap for going under the road.

Wastewater Superintendent Morrow reported to the board that John Larson requested to hook-up to the existing water line on County Rd 176 where he will be building a new home. Board agreed and said to charge the normal water tap fee of \$250.00.

Clerk Morrow was requested by the board to send statements for water and sewer taps and permit to Langham, Ehrhart and K & L Tool, Kirk Hopkins.

Water Superintendent Parady reported to the board the water line was broken while installing the sewer at the Mark Ryan residence on the corner of Wilcox and Madison Streets. The Board agreed to install a new water line.

Board also agreed to enforce having water-sewer permits purchased before installing taps.

Clerk Morrow advised the board that the Farmers Home Administration sold the water and sewer bonds to General Electric Credit Corporation. Also the water debt payment of \$22,355.00 was paid by October 1, 1987.

Ed Mendez and W.H. Meridith requested adjustments made on water-sewer bills due to water leaks. Board agreed to make adjustments.

Max Smith requested to have his water meter checked.

Billing Clerk Pierce discussed with the Board concerning some of the water-sewer billings.

Meeting adjourned at 11:55 A.M.

DATED October 5 - 1987

CLERK Esther L. Morrow

RECORD OF PROCEEDINGS

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Minutes of

Meeting

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National Graphics Corp., Cols., O. Form No. 1097

Held 19.....

REGULAR MEETING BOARD OF PUBLIC AFFAIRS NOVEMBER 2, 1987 10:00 A.M.

The regular meeting of the Board of Public Affairs was called to order November 2, 1987 at 10:00 AM by President, Richard Gordon. Present was boardmember Ross, Billing Clerk Pierce, Water Superintendent Parady, Sewer Superintendent Morrow, Mayor Zedaker and Clerk Morrow.

The minutes of October 5, 1987 were read and approved on a motion by Ross and seconded by Gordon. Yea 2, nay 0. Motion passed.

The boardmembers discussed the storage of the water and sewer equipment for winter. Maybe rent a building until a storage building can be built. No decision made.

Also discussed the need of contacting William Snyder concerning the need to start repairing the west water tower. Mayor Zedaker advised the boardmembers that the grant money amounting to \$10,000.00 was being held in escrow by the County Commissioners and they would be taking care of the payment when the tower repair was completed and inspected by the State.

Some discussion was made concerning a statement being sent to TGS for using the sewer jet October 27, 1987. No decision was made.

Boardmember Gordon requested that the billing clerk be paid for doing extra work on 1986 books being advised by the State Auditor. Clerk Morrow advised that there was no monies appropriated for extra pay and would have to wait until January 1988. No decision was made on the amount of payment.

Meeting adjourned at 12:00 noon.

DATED November 2 - 1987

CLERK Ethel L. Morrow

Held

19

REGULAR MEETING
BOARD OF PUBLIC AFFAIRS
DECEMBER 7, 1987
10:00 AM

The regular meeting of the Board of Public Affairs was called to order December 7, 1987 at 10:00 AM by Board President, Richard Gordon. Present was boardmember Ross, Billing Clerk Pierce, Water Superintendent Parady, Wastewater Superintendent Morrow, Mayor Zedaker and Clerk Morrow.

The minutes of November 2, 1987 were approved on a motion by Gordon and seconded by Ross. Yea 2, nay 0. Motion passed.

A motion was made by Ross and seconded by Gordon to send a statement to TGS for services rendered with the sewer jet at \$50.00 per hour for 2 hours. Total bill \$100.00. Yea 2, nay 0. Motion passed.

Norma Jividen was present and discussed with the board concerning a water billing problem. The matter will be taken care of.

Marion F. Robenalt, services representative for Ohio Power, was present and informed the board there was a 19% increase in the water pumping bills and 43% in the sewer pumping on Stone Street as of April 1, 1987.

Water Superintendent Parady presented to the Board a cleaning plan for the wells from the Aquadynamics Company in Delaware, Ohio. A proposal to establish a system for the water department to clean their own wells every 5 years at the cost of \$1,200.00. For a period of 20 years \$4,800.00.

Boardmember Gordon questioned Parady concerning Caustic Soda and discussed the aerator matter. It was reported that two calls had been made concerning the aerator and as yet no response. Board advised that the aerator was needed, also filters replaced.

Boardmember Ross reported that Don Lichty suggested repairing the gate at the east water tower so it can be locked. Also the tower often over-flows and is in urgent need of repair.

Billing Clerk discussed with the Board delinquent billing. Also the Antwerp Bank requested that new water/sewer billing statements be made. An estimate from the Hubbard Company in Defiance, Ohio was in the amount of \$100.00 for 2,000. Board advised to check with the Brune Printing Company in Paulding, Ohio. Decision will be made later.

Board discussed the water shut offs. Final notice had been made and water meters were to be disconnected December 8, 1987 for delinquent customers. Mike Dix had made partial payment and Board advised that his meter not be disconnected.

The Board discussed the extra work on bookkeeping for the Billing Clerk. Gordon moved and Ross seconded to pay \$4.20 a hour. Yea 2, nay 0. Motion passed.

Meeting adjourned.

DATED December 7 - 1987

CLERK Esther L. Morrow

RECORD OF PROCEEDINGS

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Meeting

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National Graphics Corp., Cols., O. Form No. 1097

Held 19.....

REGULAR MEETING BOARD OF PUBLIC AFFAIRS JANUARY 5, 1988 10:00 A.M.

The regular meeting of the Board of Public Affairs was called to order January 5, 1988 at 10:00 A.M. by Board president Richard Gordon. Present was Boardmember Ross, Billing Clerk Pierce, Water Superintendent Parady, Wastewater Superintendent Morrow, Mayor Miller and Clerk Morrow.

The minutes of December 7, 1987 were read and approved on a motion by Gordon and seconded by Ross. Yea 3, nay 0. Motion passed.

Wastewater Superintendent Morrow reported to the Board that Homier's from Payne, Ohio replaced the old tractor with a new one for the year 1988.

Water Superintendent Parady discussed with the Board concerning the repair of the west water tower. Cost of repairing inside only, \$8,000.00. Also the altitude valve needs checked.

A letter was received from the EPA stating that the Village of Antwerp has failed to monitor for radiological activity in the drinking water supply as required under the state's safe drink water laws. Upon being notified of this violation, arrangements are being made for the drinking water to be analyzed for radiological activity in the Village of Antwerp.

Parady reported that Chuck Taylor of the EPA advised there was no need of an aerator, the use of chemicals would be sufficient.

Mayor Miller advised the boardmembers that the Village of Paulding had a card billing machine for sale at the utilities office. Requested the boardmembers and Billing Clerk to examine the machine to see if they were interested in purchasing it.

Billing Clerk Pierce presented an estimate from Temple's for the new type of water/sewer billing cards as requested by the Antwerp Bank. Gordon moved and Ross seconded to purchase the water/sewer billing cards from Temples. Yea 2, nay 0. Motion passed.

The boardmembers discussed the possibility of making an Ordinance requiring all renters or property owners to pay all their delinquent water/sewer bills (if any) before moving to a new location, so the responsibility will not be on the new renter or property owner.

Flossie Seslar was present and discussed with the Board concerning a high reading in July 1987 on her water bill, amounting to a 4,000 gallon water loss. Also reported she owned 2 rental properties and requested to be informed if anything is wrong or no payments made.

Boardmember Gordon requested water superintendent Parady and wastewater superintendent Morrow to make job descriptions for their departments.

Ross moved and Gordon seconded to elect Richard Gordon as president of the Board of Public Affairs for the year 1988. yea 2, nay 0. Motion passed.

It was requested by the Board to have a lock or chain put on the gate at the east water tower.

Also reported to the Board that the EPA required the chlorine room at the water plant be repaired and a new door put on. Board agreed. Meeting adjourned.

DATED January 5, 1988

CLERK Gather L. Morrow

Held

19

REGULAR MEETING
BOARD OF PUBLIC AFFAIRS
FEBRUARY 1, 1988
9:00 A.M.

The regular meeting of the Board of Public Affairs was called to order February 1, 1988 at 9:00 A.M. by Board president, Richard Gordon. Present were boardmembers Ross and Wolf, Billing Clerk Pierce, Water and Sewer Superintendents, Parady and Morrow, Mayor Miller and Clerk Morrow.

The minutes of Janaury 5, 1988 were read and approved on a motion by Gordon and seconded by Ross. yea 3, nay 0. Motion passed.

Board president Gordon reported that a meeting was held Janaury 20, 1988 with Larry Jump and Chuck Taylor representing the Dana Corporation, Weatherhead Division. The board was advised that due to the four (4) delinquent monthly payments of \$833.33 (as agreed in their contract) starting February, 1988 double payments would be made.

Sewer Superintendent Morrow reported a list of businesses and residences with no sewer hook-ups as follows: Smith Building (owned by Winkles), Fred Kammeysers vacant house, Tony Langhams vacant building, Cardroom (owned by Brinkman), and two vacant residences owned by Shull and Wilks. Billing Clerk Pierce reported that Rudy Reeb, owner of the Shadow Beauty Salon, claims the board agreed there would be no sewer charge for his business.

The board agreed to have a second statement sent to Chris Banks for his sewer hook-up.

After some discussion the Board suggested making a resolution stating that no charge will be made for turning water back on for residents returning from the south or any prolonged absence if the Water Department had prior notification and the meter intact. Ross moved and Gordon seconded to have resolution made. yea 3, nay 0. Motion passed.

The board discussed the poor condition of the generator at the water plant and suggested using the sewer plants generator for both departments. Morrow reported that the sewer generator needed some repair and suggested checking with the factory that made it.

Boardmember Gordon reported that the state advised that the water department start using Caustic Soda to adjust the PH level. Also keep chlorine room locked. Gordon advised Superintendent Parady to get rid of the rusted out barrels used for caustic soda.

Robert Varner was present and discussed with the board concerning his large water/sewer bill due to a water leak. After much discussion the board agreed to check the meter quarterly and for this quarter only give a 10% discount on the water bill and 50% on the sewer.

It was suggested taht a meter be put on for the bulk water supply for the farmers. Also not supply treated water.

Billing Clerk Pierce reported a water bill problem with Bob Scarbrough and Cheryl Wilhelm being delinquent for several quarters.

Clerk Morrow reported an estimated amount of money in the water/sewer funds at the end of Janaury 1988. Meeting adjourned at 11:05 A.M.

DATED February 1 - 1988

CLERK Patricia L. Morrow

RECORD OF PROCEEDINGS

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National Graphics Corp., Cols., O. Form No. 1097

Held 19

SPECIAL MEETING
BOARD OF PUBLIC AFFAIRS
FEBRUARY 5, 1988
9:00 A.M.

The special meeting of the Board of Public Affairs was called to order by Board president Richard Gordon. Present were boardmembers Ross and Wolf, Billing Clerk Pierce, Water Superintendent Parady, Mayor Miller and Clerk Morrow.

Also present was Village Legal Advisor, James Spriggs, and the council's finance committee Richard Bauer, Flossie Seslar and Norman Howard.

The board discussed the policy for the payments of water and sewer bills. It was agreed that no partial payments or postdated checks would be accepted. All bills must be paid in full and up to date (also illness will not be excused) or water will be shut off. All residences must show paid receipt before their water will be turned back on.

Board requested Mayor Miller to publish a "public notice" letter in the Antwerp Bee-Argus concerning water shut-off.

The board discussed the billing of delinquent bills for residences who have moved to another location and new residences have moved in at the same address. James Spriggs, Village Legal Advisor, advised the board, regardless of who the tenants are, the water charge is against the property. The owner is responsible.

Meeting adjourned at 10:30 A.M.

DATED February 5 1988

CLERK Eather L. Morrow

Held

19

REGULAR MEETING
BOARD OF PUBLIC AFFAIRS
MARCH 7, 1988
10:00 A.M.

The regular meeting of the Board of Public Affairs was called to order March 7, 1988 by Board President, Richard Gordon. Present was boardmember Randy Wolf, Billing Clerk Pierce, Water and Sewer Superintendents, Parady and Morrow, Mayor Miller and Clerk Morrow. Absent was boardmember Ross.

The minutes of February 1 and 5, 1988 was read and approved on a motion by Gordon and seconded by Wolf. Yea 2, nay 0. Motion passed.

Frank Leinard was present and requested the board to extend water and sewer lines on Webber Rd. (east of Kroos Dr behind the duplex apartments). Advised it would take approximately 440' to 470' to the end of the road but only 200' was needed to start with. Leinard's son is planning to build a new home, and would need the lines connected in approximately two months. Board advised Leinard to go before the Village Council for approval.

The Board discussed the E. water tower problems and a motion was made by Gordon and seconded by Wolf to contact several companies for estimates on controls. It was reported the cost maybe from \$6,500 to \$10,000. Yea 2, nay 0. Motion passed.

Water Superintendent Parady reported to the board that the EPA advised that a letter of notification be sent to all residences informing them of a possible percentage of lead in the drinking water.

The board agreed that they be sent out with the water/sewer billings on April 1.

It was reported that the Cemetery Board borrowed the trash pump. After some discussion, the board agreed to charge \$20.00 the first hour and \$5.00 for all extra hours.

Councilman Norm Howard was present and requested that Dan Rhoad repair and straighten all signs in the Village. Board agreed.

Boardmember Gordon requested that Keith Parady be given a raise. The Finance Committee will consider the request and bring before the council at the next regular meeting on March 14, 1988.

The meeting adjourned at 11:05 AM.

DATED March 7 - 1988

CLERK Eether L. Morrow

Held.....19.....

REGULAR MEETING
BOARD OF PUBLIC AFFAIRS
APRIL 4, 1988
10:00 A.M.

The regular meeting of the Board of Public Affairs was called to order April 4, 1988 at 10:00 AM by Board president, Richard Gordon. Present were boardmembers Ross and Wolf, Billing-Clerk Pierce, Water and Waste-water Superintendents, Parady and Morrow, Mayor Miller and Clerk Morrow.

The minutes of March 7, 1988 were read and approved on a motion by Wolf and seconded by Ross. Yea 3, nay 0. Motion passed.

Present was Dennis Miller, representative of the Maumee Valley Planning office and discussed with the boardmembers the possibility of receiving a block grant for an aerator, also repairing water lines. The grant would be handled by the County Commissioners. Miller advised that any amount over \$10,000.00 must be bid. The board also discussed purchasing a used aerator for the approximate amount of \$5,000.00. Miller advised he would help with the bidding procedures if bidding is necessary.

Present was Kenneth Reinhart and discussed with the board concerning his large water/sewer bill amounting to \$1,339.99. An adjustment was requested, due to a broken water line while they were on vacation February 4 thru 24, 1988. Their water and sewer bills were always average and minimum. After a lengthy discussion Gordon moved and Ross seconded to table the matter temporarily to be considered more. Yea 3, nay 0. Motion passed.

Water Superintendent Parady reported there were six water main breaks in the month of March. Also the companies contacted to give estimates for the controls on the E. water tower were Schweller Electric, Artisian of Pioneer and Ortman Drilling, Inc.

Boardmember Wolf discussed the use of caustic soda as advised by the State to keep the PH level stable. It was reported the PH was normal (7.2 & 7.3) and there was no need of using caustic soda. Also contacted a company to destroy the chemical but they were not interested. A suggestion was made to contact a company in Van Wert, Ohio.

Also reported that the Village Legal Advisor, James Spriggs, was checking for information concerning the Shadow Beauty Salon not having to pay for their sewer.

It was reported the plumbing needs repaired, where the farmers purchase bulk water. A suggestion was also made to start selling untreated water to the farmers. The Board agreed.

Parady reported he had 23 water meters in stock and 56 meters need replaced. Installed 10 new meters from January thru March 1988. Also 84 work orders were given.

The board discussed the size of line to be used on the water-sewer extension for Mike Johnson on Webber Rd. Ross moved and Gordon seconded to use a 6" line. Yea 3, nay 0. Motion passed. The cost of 210' of 6" line and a fire hydrant and parts amount to \$2,192.60. (\$1,797.00 parts - pipe/fire hydrant \$999.00)



Held

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(33' 3/4 line) Cost of meter barrell and pipe sitter not included.

The board discussed the need of pulling the pump on the NE well and repair. Ortman had been contacted and gave an estimate of \$1,500.00 to do the repairs. Ross moved and Wolf seconded to have Ortman Drilling, Inc. do the work. Yea 3, nay 0. Motion passed.

Wastewater Superintendent Morrow reported to the board a bid from Kennedy Trenching to install the sewer line extension on Webber Rd. for Mike Johnson. The cost for 170 ft. of 6" plastic line, including labor would be \$6.40 a ft. The cost of the lateral from the main sewer to edge of the right-a-way material/labor over \$600.00.

The board advised that they must go by the Ordinance and charge \$25.00 extra for every water meter disconnected and turned back on when bill is paid in full. Adjust all water bills the same with no respect of persons.

Mayor Miller reported to the board that the Village may purchase a used truck to be used by Dan Rhoad when working for the Street Department.

Morrow reported that John Larson would be willing to work for \$3.70 an hour for part time help at the sewer plant. Also contacted Dan Baker to check the generator at the Water Department that was in need of repair. Advsiad that the sewer jet needed a new battery.

The board held a lengthy discussion concerning the hours Dan Rhoads worked for the water, street and sewer departments. Gordon moved and Wolf seconded to have Rhoad report to the sewer department at 8:00 AM every morning for 1 hour. Yea 3, nay 0. Motion passed.

Meeting adjourned at 12:05 AM.

DATED April 4 - 1988

CLERK Eather L. Morrow

RECORD OF PROCEEDINGS

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National Graphics Corp., Cols., O. Form No. 1097

Held 19

REGULAR MEETING BOARD OF PUBLIC AFFAIRS MAY 2, 1988

The regular meeting of the Board of Public Affairs was called to order May 2, 1988 at 10:00 AM by board president Richard Gordon. Present were boardmembers Ross and Wolf, Billing Clerk Pierce, Wastewater Superintendent Morrow, Mayor Miller, Clerk Morrow. Absent was Water Superintendent Parady. Also present, councilmembers Bauer and Seslar and Varner.

The minutes of the regular meeting April 4, 1988 were read and approved on a motion by Gordon and seconded by Ross. yea 3, nay 0. Motion passed.

Pat Vail, representative of the Athletic Boosters, questioned the board concerning the expense of installing a new water line tap at the football field to a new building that maybe constructed at the south end of the field. Also inquired if the board will continue the service of watering the football field and keep charging just for the meter.

Boardmember Gordon suggested doing some research before giving a definite answer. Vail also requested a key to the gate at the west side of the football field, due to the athletic boosters planning to close off the west side of the field and develop it. Mayor Miller informed Vail that Jerry Balser may have the key.

Councilman Robert Varner was present and informed the board that Frank and Lyle Leinard paid the Village for installing 320' of 4" water line in 1952. The Village hooked on a 6" line to their 4" line in 1987 with no charge to the residences. Leinards are requesting reimbursement from the Village. An estimate was given at today's prices for the amount of \$2,000.00. The board agreed to contact Leinards and discuss the price of settlement.

Councilperson Seslar reported to the board stating that she was advised by County Commissioner, Sam Jeffery, that the grant monies of \$10,000.00 that maybe given to the Village for an aerator at the water plant, must be used for that purpose only.

Mayor Miller advised the board that they can meet with Dennis Miller, representative of Maumee Valley Planning Organization, Wednesday, May 4, 1988 at 10:00 AM concerning the request for grant monies for an aerator at the water plant. Councilman Howard, boardmembers Gordon and Wolf agreed to meet with Miller.

Due to water superintendent Parady resigning April 20, 1988, the board agreed to advertise for a certified water operator I in the Defiance Crescent-News, Toledo Blade and the City & Villages magazine.

Billing Clerk Pierce discussed with the board concerning water bill adjustments. Also stated that a final reading was sent to a resident and they used water after the final reading, but refused to pay the bill. The board discussed the matter, but no definite decision was made.

The board also discussed the matter concerning the businesses with no sewer hook-ups and property owners with vacant buildings paying sewer bills. The board agreed that action must be taken against the property owners who have not hooked up to the sewer.

The board also advised that it is their responsibility to make adjustments for water leaks outside the home or business's of property owners, but within the home or business it is the responsibility of the property owner.

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National Graphics Corp., Cols., O. Form No. 1097

Held.....19.....

After discussing the situation at the water plant due to Superintendent Parady resigning, Gordon moved and Ross seconded to temporarily appoint Wastewater Superintendent Robert Morrow to be supervisor over Dan Rhoad at the water plant. Yea 3, nay 0. Motion passed.

An executive session was called at 12:15 PM concerning various residents with adjustments to be made on their water bills.

The meeting adjourned at 12:40 PM.

DATED May 2 - 1988CLERK Esther L. Morrow

RECORD OF PROCEEDINGS

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National Graphics Corp., Cols., O. Form No. 1097

Held 19

SPECIAL MEETING BOARD OF PUBLIC AFFAIRS MAY 12, 1988

The special meeting of the Board of Public Affairs was called to order May 12, 1988 at 10:00 A.M. by board president, Richard Gordon. Present were boardmembers Ross and Wolf. Billing Clerk Pierce, Water and Waste-water Superintendents Rhoad and Morrow, Mayor Miller, Village Legal Advisor Spriggs and Clerk Morrow. Also present were Councilmembers Seslar, Bauer, and Howard.

Mayor Miller presented to the board a resume received for the application of water superintendent. Miller also informed the board she must know the number of persons interested in taking the water training at Vantage, by June 5, 1988.

The board discussed the number of individuals that would be interested in the water course at Vantage. The board also considered whether or not the Village should pay for the training the second time, if an individual failed the first state test. No action taken.

The board discussed the contract signed August 10, 1987 with Neil Ott, P.E. of Phoenix Consulting, Inc. to draw specifications for an aerator and have EPA approval by September 1987. Due to no response from Mr. Ott, Ross moved and Wolf seconded to void the contract with Neil Ott, P.E. of Phoenix Consulting, Inc. yeas 3, nays 0. Motion passed.

Councilman Howard informed the board of all the required information that would be needed for the application of a state grant to replace water lines and repair water towers.

Boardmember Ross suggested that a new door be purchased for the chlorine room at the water plant. The board considered a stainless steel or brass door, but decided a steel door would be sufficient. Advised they would contact a contractor for an estimate.

James Spriggs, Village Legal Advisor, was present and informed the billing clerk of the requirements between her and the Village Clerk. Due to some problems with the 1986 and 1987 records in the billing clerks ledger, she was not able to meet her requirements of balancing monthly with the clerk. Mayor Miller requested billing Clerk Pierce to contact a state auditor for a meeting with the Village Clerk.

Meeting adjourned at 11:30 AM.

DATED May 12 - 1988

CLERK Esther L. Morrow

Held

19

REGULAR MEETING
BOARD OF PUBLIC AFFAIRS
JUNE 6, 1988
7:00 PM

The regular meeting of the Board of Public Affairs was called to order June 6, 1988 at 7:00 PM by board president Richard Gordon. Present were boardmembers Ross and Wolf, Mayor Miller and Clerk Morrow. Also present were Brenda Pierce, Dan Rhoad, Robert Morrow, Councilmembers Flossie Seslar, Richard Bauer and Norman Howard.

The minutes of the regular meeting May 2, 1988 and the special meeting May 12, 1988 were read and approved on a motion by Gordon and seconded by Wolf. Yea 3, nay 0. Motion passed.

Present was William Pauley, requesting the board to give their approval to install a sprinkler system in the yard of the funeral home. Pauley stated that the engineer recommended tapping into the existing 3/4' line with a 1". Also a new 1" meter will be installed in addition to the present meter. All material and labor will be paid by Pauley. After discussing the matter, Ross moved and Gordon seconded to approve the request to hook on to the main water tap with a 1" line. yea 3, nay 0. Motion passed.

Pauley also requested the board to waiver the sewer charge on the sprinkler system and charge for the water seasonly. (no charge when shut off) The board advised the water charge was \$2.00 per thousand gallon. Ross moved and Gordon seconded to waiver the sewer charge for the sprinkler system. Yea 3, nay 0. Motion passed.

Boardmember Gordon reported that the State Auditor recommended a suspension fund be made for all the delinquent bills from 1986 and older and not carry them forward with the current records. Also some bills maybe written off the records. The board discussed the Leinard account and due to the court case being won by Leinard for a large sewer bill, Ross moved and Wolf seconded to write-off the amount of \$10,913.00. Yea 3, nay 0. Motion passed. Boardmember Gordon requested Billing Clerk Pierce to make a list of all old delinquent bills.

The board discussed the matter concerning Frank & Lyle Leinard requesting reimbursement for the water lines they paid for in 1951 on Kroose Drive servicing their property. No action taken on reimbursement. Gordon moved and Wolf seconded to get an estimate on the cost of removing the 4" water line on Kroose Drive and replace with a 6" line. Yea 3, nay 0. Motion passed.

Councilmember Seslar, requested information concerning an estimate for 2 blocks of new water line on Daggett Street. No information given.

Boardmembers discussed with Morrow and Rhoad a new type of water meter that can be purchased and installed. The meters can be read from outside. The board agreed they could be used at a later date. A suggestion was made to use the new type of meter for all new installations. No action taken. It was reported there were approximately 70 meters needing replaced. Boardmember Gordon advised Rhoad to order 3 dozen meters.

A motion was made by Ross and seconded by Wolf to go into an Executive Session to interview applicants for the Water Superintendent at 8:16 PM. Yea 3, nay 0. Motion passed. No action taken.

Motion was made to adjourn the meeting by Gordon and seconded by Wolf. Ross agreed at 9:10 PM.

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Held 19

Boardmembers Gordon, Ross and Clerk Morrow met June 20, 1988 in Executive Session. After meeting was opened Gordon moved and Ross seconded to hire Rex (Pete) Savage for the Water Superintendent. The salary starting at \$12,500.00 (negotiable) for a 6 month probation period. Meeting adjourned.

DATED June 6, 1988

CLERK Eather L. Morrow

Held. _____ 19. _____

REGULAR MEETING
BOARD OF PUBLIC AFFAIRS
JULY 7, '88
7:00 P.M.

The regular meeting of the Board of Public Affairs was called to order July 7, 1988 at 7:00 PM by board president Richard Gordon. Present were boardmembers Ross and Wolf, Billing Clerk Pierce and Mayor Miller. Absent were Clerk Morrow, Wastewater Superintendent Morrow and Dan Rhoad. Also present were councilmembers Howard, Seslar and Bauer. Due to the absence of Clerk Morrow, Billing Clerk Pierce was requested to take the minutes.

The minutes for the regular meeting June 6 and special meeting, June 20 were read and approved.

Present was Joan Webb and discussed with the board concerning her high water bill. The board advised they would have Dan Rhoad re-read her water meter and contact her as soon as possible.

Mayor Miller read a letter to the board from Howard Stout concerning his water bill. Board advised Dan Rhoad would be requested to re-read the meter and Billing Clerk Pierce will contact him. Don Smith of Don Smith and Associates was present and discussed with the board the quality of the water and the delay on the aerator. Smith advised the board that he was a member of Communicating for Agriculture and Rural Development and was willing to represent the citizens of Antwerp in Washington D.C. to get a better quality of water. The board held a lengthy discussion concerning the matter. No decision was made.

Boardmember Gordon advised that the gates at the water plant be locked after office hours. Board agreed.

The board discussed the drought situation and the water supply. Board advised the citizens must continue to do their part in conserving water.

The board received an estimate from Scott Figert Enterprises to replace the door on the chlorine room at the water plant. The total cost of material and labor, \$550.00. Figert stated there would be extra charge if a window is desired in the new door. After discussing the matter, the board advised they would contact Bill Morrow concerning the labor of installing the door.

A suggestion was made to remove the A-frame on the water fill station. After discussing, the board agreed to keep the A-frame.

The board discussed the cleaning of the water and sewer departments. The board advised they would be checking into the matter.

A motion was made by Ross and seconded by Gordon to adjourn the meeting at 8:30 PM. Board agreed.

DATED July 7-1988

CLERK Esther L. Morrow

RECORD OF PROCEEDINGS

037

Minutes of

Meeting

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National Graphics Corp., Cols., O. Form No. 1097

Held 19

EMERGENCY MEETING BOARD OF PUBLIC AFFAIRS JULY 18, 1988 7:00 PM

An emergency meeting of the Board of Public Affairs was called to order July 18, 1988 at 7:00 PM by Board President, Richard Gordon. Present were boardmembers Ross and Wolf, Billing Clerk Pierce, Wastewater Superintendent Morrow, Mayor Miller and Clerk Morrow. Absent was Dan Rhoad.

It was suggested that the Board of Public Affairs have two regular meetings monthly. After a short discussion, Gordon moved and Wolf seconded to have a regular meeting on the first and third Monday of each month. Yea 3, nay 0. Motion passed.

Wastewater Superintendent Morrow, reported to the board that a new battery was needed for the old generator that was recently repaired. Morrow also suggested placing the new battery in the wastewater truck and the used battery in the generator. Board agreed.

Boardmember Ross recommended hiring Ralph Taylor to install a new door on the chlorine room at the water plant and also repair the building at the west water tower with the assistance of Bill Morrow. Board agreed.

Mayor Miller reported to the board that Dorothy Bliss called and requested that the deep hole on her property be filled in as soon as possible.

Boardmember Wolf reported that a water seminar was being held at Columbus, Ohio August 9th and 10th, 1988. Suggested boardmember Gordon going with Morrow. No decision made. Wolf also reported that a fire hydrant was damaged and needs repaired on Oswalt Street near the Jeffery residence, and a meter lid needs repair on W. River near Mickleson's Upholstery business. Wolf advised that Dennis Miller of the Maumee Valley Planning Organization will meet with a committee in the council room August 1, 1988 at 10:00 AM concerning a block grant for an aerator.

Mayor Miller recommended that the board prepare a written policy on hourly wages. (Holiday pay in question). The decision was tabled.

Billing Clerk Pierce reported to the board of various residences with water leaks and questioned whether or not to give adjustments on water and sewer bills. Board advised to have water meters checked first. Pierce also advised that new meters were not being installed.

It was reported that Dan Rhoad requested that a telephone be installed at his residence. Board agreed to table the decision.

The board discussed having a one man committee over each plant. Gordon moved and Wolf seconded to have boardmembers Ross over the Water Plant and Wolf over the Wastewater Plant. Boardmember Gordon would work with and be in charge of billing, and work with committee members. Yea 3, nay 0. Motion passed.

Morrow questioned the board concerning the temporarily overseeing of the water plant. Board agreed that Morrow should continue until the board removes him.

Meeting adjourned at 8:30 PM.

DATED July 18, 1988

CLERK Edith L. Morrow

Held

19

REGULAR MEETING
BOARD OF PUBLIC AFFAIRS
AUGUST 1, 1988
7:00 P.M.

The regular meeting of the Board of Public Affairs was called to order August 1, 1988 at 7:00 P.M. by board president, Richard Gordon. Present were all boardmembers, Billing Clerk Pierce, Wastewater Superintendent Morrow, Mayor Miller and Clerk Morrow. Absent was Dan Rhoad. Also present were councilmembers Seslar, Bauer and Howard.

The minutes of the regular meeting July 7, 1988 and the special meeting July 18, 1988 were read and approved on a motion by Ross and seconded by Gordon. Yea 3, nay 0. Motion passed.

The board held a short discussion concerning the preparation of a suspension fund for delinquent water and sewer bills, dating from 1986 and before. Also recommended making a resolution stating that any person who has moved from the Village leaving delinquent water and sewer bills and at a future date would like to move back, will not be provided the use of water and sewer until their delinquent bills are paid in full. Gordon moved and Ross seconded to prepare a suspension fund for delinquent water and sewer bills dating 1986 and before and a resolution. yea 3, nay 0. Motion passed.

Board president, Richard Gordon, presented a certified letter from the Ohio EPA notifying the board that the public water supply is in violation of Section 141.21 of the National Interim Primary Drinking Water Regulations and Rule 3745-81-21 of the Ohio Administrative Code for failure to comply with bacteriological sampling and analytical requirements. Public notification is required and a copy of this Public Notice must be forwarded to this office within seven (7) days of issuance. Board agreed to take care of the matter immediately.

Mayor Miller reported to the board concerning the meeting with Dennis Miller of Maumee Valley Planning Organization regarding the application for a federal grant to install new water lines and repair of the water towers. Also her contact with the Ohio EPA regarding the aerator specification that were prepared and sent to them in 1987. Mayor Miller stated the Ohio EPA was to respond within a week.

It was reported that Ed Miller was requesting further delay on the payment of his delinquent sewer bill in the amount of \$51.00. Ed Miller stated that his bill would be paid no later than August 15, 1988. Gordon and Ross agreed, Wolf passed.

Councilman Howard also discussed with the board concerning the application for a federal grant and suggested using J. L. Russell of J. L. Russell Associates, Inc. (engineers, surveyors and land planners) of Ft. Wayne, Indiana as consultants for installing new water lines and repairing the watertowers if a federal grant was received.

A motion was made by Wolf and seconded by Ross for the wastewater superint. Morrow to attend a wastewater workshop on August 9th and 10th, 1988 at Columbus, Ohio. Yea 3, nay 0. Motion passed.

It was recommended that the fire department be notified to clean the Village cistern and a fee of \$100.00 be paid to the department when the job is completed.

The board discussed various matters concerning businesses and residences not hooked up to the sewer, broken meters, water leaks and water main breaks.

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Held 19

At 8:30 PM Ross moved to adjourn and Gordon seconded. Wolf agreed.

DATED August 1, 1999

CLERK Eather L. Morrow

Held.....19.....

REGULAR MEETING
BOARD OF PUBLIC AFFAIRS
AUGUST 15, 1988
7:00 P.M.

The regular meeting of the Board of Public Affairs was called to order August 15, 1988 at 7:00 P.M. by Board President, Richard Gordon. Present were all boardmembers, Billing Clerk Pierce, Water Superintendent, Savage; Wastewater Superintendent, Morrow; Mayor Miller and Clerk Morrow. Also present were councilmembers, Seslar, Bauer and Howard.

The minutes of the regular meeting of August 1, 1988 were read and approved on a motion by Wolf and seconded by Gordon.

Mayor Miller reported to the board of her contact with Ashley Byrd, Engineer from the Ohio EPA at Columbus concerning the aerator plans. The Village will also be communicating with Vaughn Gaughlin, head of engineering.

Morrow reported on the workshop he attended in Columbus, Ohio and the wastewater plant toured at Jeffersonville, Ohio.

Boardmember Wolf reported that the Antwerp High School is ready to tap into the main water line Tuesday, August 16th at the football field for drinking water and install new meter.

The board discussed the classes for Water Operator I at the Vantage Vocational School in Van Wert, Ohio. Savage agreed to attend. Councilman Howard advised he may decide to go, but will pay his own way.

The board discussed the need of various meter lids to be tightened down. Also reviewed the cost of water and sewer taps and permit with councilman Howard due to Larry Rex desiring to purchase property in Antwerp.

Morrow reported the water and sewer departments were changing over to Van Dyne Crotty, Inc., Dayton, Ohio for their uniforms. This is a change from Peerless & DCA, Fort Wayne, IN.

Clerk Morrow recommended that Dan Rhoad be transferred to another department as soon as possible, because his wages are appropriated from three departments. The board advised they would need Rhoad in the water department for two more weeks assisting Rex Savage. Morrow advised the board that he could use Rhoad a month or more running the sewer jet in the Village.

Because of Labor Day, Monday September 5, the next regular meeting will be September 6, 1988.

Ross moved and Gordon seconded to adjourn the meeting at 8:05 P.M.

DATED August 15 - 1988

CLERK Esther L. Morrow

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Held.....19.....

REGULAR MEETING BOARD OF PUBLIC AFFAIRS SEPTEMBER 6, 1988 7:00 P.M.

The regular meeting of the Board of Public Affairs was called to order September 6, 1988 at 7:00 P.M. by boardmember Randy Wolf. Present was boardmember Ross. Boardmember Gordon was absent. Also present were Billing Clerk Pierce, Water and Wastewater Superintendents Savage and Morrow, Mayor Miller and Clerk Morrow.

Present were councilmembers Seslar, Bauer and Howard.

The minutes of the regular meeting August 15, 1988 were read and approved on a motion by Ross and seconded by Wolf. Board agreed. Motion passed.

Mayor Miller advised the board that classes for Water Operater I will begin in the middle of November at the Vantage Vocational School if they have at least ten (10) students.

It was reported that Water Superintendent Savage has installed all the new water meters that were in stock. Boardmember Ross recommended that all meters be checked and purchase more new meters if necessary.

Boardmember Wolf discussed the cleaning of the village cistern, which is done annually by the Fire Department for a fee of \$100.00. Also a lengthy discussion was held concerning the cost of furnishing new water lines to a property which may be purchased by Larry Rex. Councilman Howard advised the board that he had been checking into the matter and stated that the Village should draw up a new Ordinance concerning the free water & sewer line installation for all new property owners within the Village Corporation limits, and specify that each property owner pay for their own new water/sewer lines. Board agreed to look into the matter and contact James Spriggs, Village Legal Advisor.

Boardmember Wolf recommended that Wastewater Superintendent Morrow be released from being temporary overseer at the Water Department and be responsible for the Sewer Department only. Board agreed.

Mayor Miller reported to the board of her letter received from the EPA after they inspected the Wastewater Department in July. They commended Morrow for his well managed plant with one recommendation, the need of weeds being cut in the lagoons.

Morrow reported to the board the prices he acquired for new aerators in the lagoons. Also informed the board that Claron Bauer, operater of the Hicksville Water Plant, was willing to help Savage at the Water Plant whenever needed.

The board discussed the seven (7) properties that were not hooked up to the sewer, and were informed that they could legally fine each property owner \$100.00 a day, until they are hooked up. Board agreed to turn the matter over to James Spriggs, Village Legal Advisor, to send the enforcement letters to each property owner that's not hooked up to the sewer.

It was reported that the Bunn residence was investigated.

Also discussed the need of an air mask when changing chemicals at the Water Department.

An executive meeting was called at 7:45 PM concerning personnel. Board agreed. Meeting adjourned at 8:30 PM.

DATED September 6 - 1988

CLERK Eather L. Morrow

Held

19

REGULAR MEETING
BOARD OF PUBLIC AFFAIRS
SEPTEMBER 19, 1988
7:00 P.M.

The regular meeting of the Board of Public Affairs was called to order September 19, 1988 at 7:00 PM by Board president, Richard Gordon. Present was boardmember Wolf. Boardmember Ross was absent. Also present were Billing Clerk, Pierce; Water and Wastewater Superintendents' Savage and Morrow; Mayor Miller and Clerk Morrow.

Present were councilmembers Seslar and Howard.

The minutes of the regular meeting September 6, 1988 were read and approved on a motion by Wolf. Gordon abstained due to being absent.

Water Superintendent Savage discussed with the board concerning the need of repairing or purchasing a new water line tap machine. A new tap machine would cost several thousand dollars and repairing the old one would cost approximately \$1,400.00. After discussing the matter, Gordon moved and Wolf seconded to repair the old water line tap machine.

Billing Clerk Pierce reported to the board that the Shadow Beauty Salon must present a contract to be exempt from paying sewer bills, advised by James Spriggs, Village Legal Advisor.

The board discussed the need of checking the vacant building owned by Florence Powers for a sewer hook-up.

The meeting adjourned at 8:15 P.M.

DATED Sept. 19 - 1988

CLERK Esther L. Morrow

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Held _____ 19____

REGULAR MEETING BOARD OF PUBLIC AFFAIRS OCTOBER 3, 1988 7:00 P.M.

The regular meeting of the Board of Public Affairs was called to order October 3, 1988 at 7:00 P.M. by president Gordon. Present was boardmember Ross, Billing Clerk Pierce, Water and Wastewater Superintendents, Savage and Morrow, Mayor Miller and Clerk Morrow. Boardmember Wolf was absent. Also present was councilman Howard.

The minutes of the regular meeting September 19, 1988 were read and approved on a motion by Gordon and seconded by Ross.

The board discussed the need of purchasing a 3" meter to replace the 1 3/4" and 1-1/2" meters being used at the present time by TGS, Inc. After some discussion, Gordon moved and Ross seconded to purchase a 3" meter for TGS, Inc. Motion passed. Gordon advised that the purchase of the new meter will be paid by TGS.

Clerk Morrow advised the boardmembers that there must be a contract and agreement made with TGS concerning the water rates.

Present was Frank Leinard, owner of the mobile home park and requested the board to consider at a future date to install individual water meters on each trailer pad so each resident would pay only for what they use. The board advised they would consider the matter. Leinard advised the board he was making eleven (11) new trailer pads. A total of 63 trailer pads when completed. Boardmember Ross suggested buying 11 new individual water meters now and after discussing the matter, Gordon advised they would table the matter until the next regular meeting due to the absence of boardmember Wolf. Leinard also stated he was willing to purchase two individual meters and try them out.

Wastewater Superintendent Morrow reported to the board that the new aerator was ordered.

Water Superintendent Savage reported to the board that he had been back-flushing every 3 days due the the strong chlorine.

There were several complaints of strong chlorine from various residents, but also others had expressed their water was good.

It was reported that Dan Rhoads had not returned his uniforms and a request was made for two boardmembers to go to Rhoad's home and pick them up.

The board discussed the need of changing locks at the water and wastewater plants.

Councilman Howard suggested to the board that they might consider making a contract and agreement with Leinard as with Dana and TGS.

Ross moved and Gordon seconded to adjourn at 8:22 P.M.

DATED Oct. 3rd 1988

CLERK Esther L. Morrow

Held

19

REGULAR MEETING
BOARD OF PUBLIC AFFAIRS
OCTOBER 17, 1988
7:00 P.M.

The regular meeting of the Board of Public Affairs was called to order October 17, 1988 at 7:00 P.M. by board president Richard Gordon. All boardmembers were present. Also Billing Clerk Pierce, Water and Wastewater Superintendents Savage and Morrow, Mayor Miller and Clerk Morrow.

Present were councilmembers Seslar and Howard.

The minutes of the regular meeting October 3, 1988 were read and approved on a motion by Ross and seconded by Gordon. Board agreed with an abstain by Wolf, due to being absent at the October 3 meeting.

Mayor Miller reported to the board that the Ohio EPA gave their approval of the plans for an aerator at the water plant. Within a week the plans and specifications will be received by Mr. Neil Ott. A \$10,000.00 block grant has been granted by the commissioners to help pay for the aerator system.

The board discussed various water leaks in the Village and reported that the water tapper is being repaired, also the Village cistern needed cleaned. The board requested Savage to accompany Fire Chief, Ray Friend and check the fire hydrants in the Village. Savage reported that eight fire hydrants were already checked and one flushed out this past week.

A motion was made by Gordon and seconded by Wolf to contact Ray Friend, Fire Chief, to have the cistern cleaned. Board agreed.

Request was made for the removal of Dan Rhoad's automobile from the water plant and checking with Rhoad concerning the trailer he had planned to purchase from the Water Department.

The board discussed again the need of approximately (7) seven sewers needing hooked-up in the Village. No decision was made.

It was reported that the sewer payment for the Shadow Beauty Salon will be paid by Harry Yoder Construction & Reality. Also reported the baseball diamonds behind the school were not being charged for their water and sewer. The board discussed the need of installing a water meter at the baseball diamonds. No decision made.

A complaint from the Antwerp Exchange Bank concerning the unreadable bills for the water and sewer was reported. The new 3 copy statements are not legible on the third sheet. Board advised the Billing Clerk to check with the Antwerp Bee-Argus (from whom statements were purchased) concerning the possibility of poor carbon on the statements.

Boardmember Gordon questioned Mayor Miller concerning the hiring of Jerry Morrow for Village Maintenance without consulting the Board of Public Affairs. After some discussion the issue was settled.

The board also discussed the use of the sewer jet for TGS, Inc. and other industry. No decision made.

Meeting adjourned at 8:15 P.M.

DATED October 17, 1988

CLERK Eather L. Morrow

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Held 19

REGULAR MEETING BOARD OF PUBLIC AFFAIRS NOVEMBER 7, 1988 7:00 P.M.

The regular meeting of the Board of Public Affairs was called to order November 7, 1988 at 7:00 P.M. by boardmember Richard Gordon. Present were all boardmembers, Billing Clerk, Water and Wastewater Superintendents, Mayor Miller and Clerk Morrow. Also present were councilmembers Seslar and Howard.

The minutes of the regular meeting October 17, 1988 were read and approved on a motion by Ross and seconded by Gordon.

Boardmember Wolf recommended having one regular board meeting a month, the first Monday of each month, and a study meeting (if necessary) every 3rd Monday. After some discussion Gordon moved and Wolf seconded to have one regular board meeting, the first Monday of each month at 7:00 P.M. at the Town Hall. Board agreed.

It was reported that Tom Colley of Paulding was signing the EPA papers for Rex Savage.

The board discussed the water main breaks of the past month. Also property owners having to pay water or sewer bills when renters move out and leave unpaid bills.

Councilperson Seslar recommended having all renters pay a deposit for water and sewer before moving in and when they move out, if their water/sewer bills are paid in full, their deposit would be refunded.

Gordon advised that several years back a decision was made to charge \$100.00 for a deposit, but the decision was not carried out.

Councilman Howard discussed with the board the possibility of a future project at the deadend of Wilcox Street.

It was reported that a typewriter was purchased for the Billing Clerk.

It was recommended that a 1 year contract be made with TGS, Inc. it was advised that the contract was in the process of being made.

Wastewater Superintendent Morrow reported that the new aerator had been installed. Also Mr. Schweller of Schweller Electric was very ill and recommended contacting another electrician to have on emergency basis. Board agreed.

Ross moved to adjourn and Wolf seconded at 8:00 P.M.

DATED November 7 - 1988

CLERK Ethel L. Morrow



Held

19

EMERGENCY MEETING
BOARD OF PUBLIC AFFAIRS
NOVEMBER 15, 1988
8:00 P.M.

An emergency meeting was called to order November 15, 1988 at 8:00 P.M. by Board president Richard Gordon. Present were all boardmembers, Mayor Miller and Clerk Morrow. Also present councilperson Flossie Seslar.

Gordon moved and Ross seconded to approve the decision of the Village Council to loan the Water Department \$16,865.00 from the General Fund to pay the balance of the bid given by Ortman Drilling, Inc. in the amount of \$26,865.00 for the aerator project. (A Block Grant of \$10,000.00 was given to the Village of Antwerp to help with the aerator). The loan will be paid back within one year at the current interest rate from the date of loan. The loan can be renewable if not paid in full within one year. Yea 3, nay 0. Motion passed.

Wolf moved and Ross seconded to adjourn the meeting at 8:15 P.M.

DATED November 15 - 1988

CLERK Eathen L. Morrow

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Held 19

EMERGENCY MEETING
BOARD OF PUBLIC AFFAIRS
NOVEMBER 18, 1988
1:30 P.M.

An emergency meeting was called to order November 18, 1988 at 1:30 PM by Board president Richard Gordon. Present were all boardmembers, Mayor Miller and Clerk Morrow.

The board discussed the request of Robert Varner, owner of Varner's Trailor Court to adjust his sewer bill of \$355.76, due to a water leak. After much discussion Ross moved and Gordon seconded to give Robert Varner a 10% discount on the trailor court's sewer bill (discount amount \$35.58). Yea 3, nay 0. Motion passed.

Meeting adjourned at 2:12 P.M.

DATED November 18, 1988

CLERK Esther L. Morrow

Held

19

REGULAR MEETING
BOARD OF PUBLIC AFFAIRS
DECEMBER 5, 1988
7:00 P.M.

The regular meeting of the Board of Public Affairs was called to order December 5, 1988 at 7:00 PM by Board President Richard Gordon. Present were all boardmembers; Billing Clerk; Water and Wastewater Superintendents; Mayor Miller and Clerk Morrow. Also present were councilmembers Seslar, Howard and Bauer.

The minutes of the regular meeting November 7, special meetings November 15th and 18th, 1988 were read and approved on a motion by Wolf and seconded by Wolf.

After a short discussion concerning the bill of \$2,100.00 to Neil Ott, P.E. of Phoenix Consulting, Inc. for the aerator plans, Gordon moved and Wolf seconded to send the payment of \$2,100.00 to Neil Ott. Motion passed.

The board reviewed the contract made for TGS, Inc. and recommended the contract be given to the Village Council to review and adopt an ordinance.

The board discussed various needs and repairs such as checking all meter lids and repairing broken ones, due to causing injuries for two local residents. (It was reported that their claims were turned over to the Village's insurance agent). Also the need of having well pipes and casing in stock and a warning signal for the water towers when the water is low.

The board was informed that John Kinsey made a request that the water meter in his driveway be moved in another location. The board advised Savage to check into the matter.

It was reported that two holes need filled in back of a small building on Stone Street owned by Chuck Ott.

Councilman Howard recommended putting sand on the road immediately when the E. water tower runs over and freezes during the winter season. Board agreed.

After a short discussion Gordon moved and Wolf seconded to install an extension phone for the water plant in Rex Savage's home. Yea 3, nay 0. Motion passed.

Meeting adjourned at 8:20 P.M.

DATED December 5, 1988

CLERK Ether L. Morrow

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Held 19

REGULAR MEETING
BOARD OF PUBLIC AFFAIRS
JANUARY 3, 1989
7:00 P.M.

The regular meeting of the Board of Public Affairs was called to order January 3, 1989 at 7:00 P.M. by Board President, Richard Gordon. Present were all boardmembers, billing clerk, water superintendent, Mayor Miller and Clerk Morrow. Absent was wastewater superintendent Morrow. Also present was councilmember Howard.

The minutes of the regular meeting December 5, 1988 were read and approved on a motion by Ross and seconded by Gordon.

The board discussed the need to check all the bills of the water and wastewater departments for a breakdown of the cost of all materials.

It was recommended that the board meet with TGS, Inc. concerning their water contract, as soon as possible.

The board discussed various ways to warn the Village residents when the water is going to be turned off for a long period of time. No decision was made.

After a short discussion concerning training classes at Archbold, Ohio for the water department, Ross moved and Gordon seconded to pay the fee of \$180.00 for Rex Savage and Norman Howard. Yea 3, nay 0. Motion passed.

Gordon moved and Ross seconded to elect Randy Wolf as board president for 1989. Motion passed.

The board agreed to continue their meetings the first Monday of each month at 7:00 P.M. in the council chambers.

Meeting adjourned at 8:12 P.M.

DATED January 3rd 1989

CLERK Esther L. Morrow

Held

19

REGULAR MEETING
BOARD OF PUBLIC AFFAIRS
FEBRUARY 6, 1989
7:00 PM

The regular meeting of the Board of Public Affairs was called to order February 6, 1989 by Board President, Randy Wolf. Present were all boardmembers, billing clerk, water and wastewater superintendents, Mayor Miller and Clerk Morrow. Also present was councilmen Robert Varner and Norm Howard.

The minutes of January 2, 1989 were read and approved on a motion by Ross and seconded by Gordon.

Mayor Miller presented the Board with a contract received from Ortman Well Drilling for the new aerator.

Present were several village residents and the Board talked with each one privately concerning their delinquent water and sewer bills.

Clerk Morrow reported that John Larson purchased property on the corner of Co. Rd. 43 and Co. Rd 176. Their contractor, Ralph E. Biggs of Decatur, IN, was requesting information from the Board on the amount they would charge for the water hook-up. Board agreed to charge \$ 250.00.

It was reported that a hole needed repaired on the corner of Madison & Daggett Streets.

The board discussed various ways to make adjustments on water and sewer bills when there are water leaks. No decision was made.

Meeting adjourned at 9:00 PM.

DATED February 6 - 1989

CLERK Esther L. Morrow

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Held 19.....

REGULAR MEETING
BOARD OF PUBLIC AFFAIRS
MARCH 9, 1989
7:00 P.M.

The regular meeting of the Board of Public Affairs was called to order March 9, 1989 at 7:00 PM by Board President, Randy Wolf. Present were all boardmembers and water superintendent, Savage. Absent was Billing Clerk Pierce and wastewater superintendent Morrow. Also present was Mayor Miller, councilman Howard and Clerk Morrow.

The minutes of the regular meeting February 6, 1989 were read and approved on a motion by Ross and seconded by Gordon. Yea 3, nay 0.

The board discussed the possibility of making an Ordinance stating it would be unlawful for anyone tampering with meter lids. It was also recommended that a notice be published in the newspaper concerning the meter lids being tampered with. The board agreed.

The board discussed the report they received from EPA stating the water rates will raise 1½ cents per thousand gallons effective July 1, 1990.

Meeting adjourned at 8:45 PM.

DATED March 9, 1989

CLERK Esther L. Morrow

Held

19

REGULAR MEETING
BOARD OF PUBLIC AFFAIRS
APRIL 11, 1989
7:00 PM

The regular meeting of the Board of Public Affairs was called to order April 11, 1989 at 7:00 PM by Board President, Randy Wolf. Present were all boardmembers, billing clerk, wastewater superintendent, Mayor Miller and Clerk Morrow. Absent was water superintendent Savage. Also present was councilman Howard.

The minutes of the regular meeting, March 9, 1989 were read and approved on a motion by Ross and seconded by Wolf. Yea 3, nay 0.

Several residents of the Village were present and complained to the board concerning the high amount of their water/sewer bills. After some discussion, the board advised they would have all the meters checked on Wednesday, April 12.

Billing Clerk Pierce requested the use of address labels for billing (as in the past) to save extra typing. Board approved.

Gordon requested that pictures be taken of the new aerator and published in the newspapers. Board agreed.

The board discussed the need of contacting TGS, Inc. and Dana Corporation concerning their water contracts.

It was suggested that water and sewer bills be sent out monthly. Board stated it maybe a possibility in the future. Also a recommendation was made to inform the Village residents on their quarterly water/sewer bills that the property owner was responsible for all water leaks in their home.

It was suggested that a charge be made for checking all water leaks inside the residents home. No decision made.

The board recommended a raise of \$ 750.00 for Water Superintendent, Rex Savage, due to his 6 month probationary time being completed. Also pay overtime when called out at night, weekends and holidays to repair water main breaks, etc. The recommendation will come before council on May 8, 1989.

It was reported that William Straley requested monthly billing. Board agreed.

The board advised that all property sold with no sewer hookup will be the responsibility of the new owner and must be completed before receiving water from the Village.

The board advised Morrow to check the Jividen trailer residence on W. River Street, questioning how their sewer is hooked up.

The decision was made to request the Messer Development Co. to install a meter in each residence when the "Fawn Villa" (duplex apartment complex) is developed.

It was reported that Harry Harrman is using the water from his pond and paying the minimum amount of \$ 13.00 for Village water.

Mayor Miller reported to the board that the Booster Club requests Council's approval to improve the track and baseball diamonds and extend the length of their contract. Councilman Howard recommended when their contract is remade, specify there will be no cost to the Village if their building

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would have to be moved for installing a new well.

Wolf recommended making an appointment with Spriggs, Village Legal Advisor, and discuss several matters.

The next regular meeting will be May 3, 1989.

Meeting adjourned at 8:30 PM.

DATED April 11, 1989

CLERK Ethel L. Morrow

Held

19

REGULAR MEETING
BOARD OF PUBLIC AFFAIRS
MAY 2, 1989
7:00 PM

The regular meeting of the Board of Public Affairs was called to order May 2, 1989 at 7:00 PM by board president, Randy Wolf. Present were all board-members, billing clerk, water and wastewater superintendents, Mayor Miller and Clerk Morrow. Also present were councilmen Howard and Varner.

The minutes of the regular meeting April 11, 1989 were read and approved on a motion by Ross and seconded by Gordon. Yea 3, nay 0. Motion passed.

Boardmember Wolf reported his discussion with James Spriggs, Village Legal Advisor, concerning the lease agreement with the Antwerp Local School. After discussing the matter the board was advised by Mayor Miller to contact Dave Bagley, school superintendent, for more information.

Water superintendent Savage reported to the board that the Ohio Power Company damaged the water line by the John Larson residence on County Road 176. To repair the damage a new stainless steel clamp was purchased at the cost of \$83.50 (including shipping charges) and the labor for three men @ \$ 15.00 an hour amounting to \$ 45.00. Total cost \$ 127.50. Clerk Morrow was advised to bill the Ohio Power Company for the cost of repair.

Councilman Howard recommended to the board that they should meet as soon as possible with the Dana Corporation and TGS, Inc. concerning their water contracts.

Mayor Miller recommended having a dog kennel for the Village at the water or wastewater plant. Miller advised the purpose would be for stray dogs being kept until they were picked up by the dog warden, Bob Leslie. The board discussed the matter, and agreed to have the kennel at the water plant.

It was reported that the Harry Harmann residence was hooked up to the Village for their water and sewer, but are using the water from their pond. After discussing the matter, the board decided to inform Harmann there would be an inspection and the possibility of installing a meter for the pond water.

The board discussed various matters concerning residences with malfunctioning meters, broken sewer and storm drains and the extension of new water and sewer lines to the new duplex apartment project by the Messer Development Company. Morrow was advised to check the Joe Vogel property on W. River St. concerning the sewer hookup.

Gordon discussed various matters that displeased him at the wastewater plant. An executive meeting was called at 8:20 PM by Mayor Miller concerning personnel. Board approved.

Meeting adjourned at 8:30 PM.

DATED May 2nd 1989

CLERK Ethel L. Morrow

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Held 19

REGULAR MEETING
BOARD OF PUBLIC AFFAIRS
JUNE 5, 1989
7:00 PM

The regular meeting of the Board of Public Affairs was called to order June 5, 1989 at 7:00 P.M. by board president Randy Wolf. Present were all boardmembers, water and wastewater superintendents, Mayor Miller and Clerk Morrow. Absent was billing Clerk Pierce. Also present was councilman Norm Howard.

The minutes of the regular meeting May 2, 1989 were approved on a motion by Wolf and seconded by Gordon.

Present was resident Dave Snyder and presented the board with an estimate of \$ 400.00 by Scott Figert Enterprises for repairing 55' of curb and sidewalks near his home, which was damaged by the water department. Snyder stated that the estimate did not include the landscaping, but he would be willing to do it. Gordon recommended checking into the matter and it was suggested that the board get a second estimate.

Gordon presented an estimate in the amount of \$ 750.00 from contractor Carl Meyers to install a storm drain behind the A & W Rootbeer Stand. Board was advised this matter concerns the street department and will be presented to the Council.

The board discussed the damage to the water hook-up for the Paul Deemer property caused by the contractor building the Mark Hopewell home on Woodland Drive. The board advised Clerk Morrow to bill the contractor of Westminster Homes, Inc. for the cost of damage to the water lines and installing a new tap.

Councilman Howard advised the Vogel property had been inspected and the sewer is hooked up.

The board discussed the possibility of installing new water lines before the State paves St.49. It was stated that the approximate cost for two miles of new water lines would be \$ 80,000.00. Also discussed matters concerning an easement with the Messar Development Co. for the Fawn Villa duplex apartment project. No decisions made.

Meeting adjourned at 8:30 PM.

DATED June 5, 1989

CLERK Edith L. Morrow

Held

19

REGULAR MEETING
BOARD OF PUBLIC AFFAIRS
JULY 19, 1989
7:00 P.M.

The regular meeting of the Board of Public Affairs was called to order July 19, 1989 at 7:00 PM by Richard Gordon. Present was boardmember Ross, Billing Clerk Pierce, Mayor Miller and Clerk Morrow. Absent was boardmember Wolf, Water and Wastewater Superintendents, Savage and Morrow.

The minutes of the regular meeting June 5, 1989 were read and approved on a motion by Ross and seconded by Gordon. Motion carried.

Present was Wayne Carr and Rev. Jack Corn informing the board that the Violet Johnson home purchased by the Methodist Church will soon be moved to another location. Carr requested the board to give the church a credit of \$ 64.50 on the sewer bill, the balance left after a credit of \$39.00 was given on the water bill. After some discussion Ross moved and Gordon seconded to give the Methodist Church a credit of \$ 64.50 on the sewer bill. Motion carried.

The board advised they accepted the estimate of \$ 709.00 given by Carl Meyers to repair the sidewalks and curbs by the Jerry Snyder residence on S. Main Street.

Gordon discussed the need of storm drains needing cleaned and using the help of the summer youth workers.

Pierce discussed with the board the various water/sewer bills that needed adjustments.

An executive meeting was called and approved at 7:55 PM concerning personnel.

DATED July 19 - 1989

CLERK Esther L. Morrow

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Held 19

REGULAR MEETING
BOARD OF PUBLIC AFFAIRS
AUGUST 7, 1989
7:20 PM

The regular meeting of the Board of Public Affairs was called to order August 7, 1989 at 7:20 PM by board president, Randy Wolf. Present were all boardmembers, water superintendent, Savage and Clerk Morrow. Absent was billing clerk Pierce, wastewater superintendent Morrow and Mayor Miller. Also present was councilman Howard.

The minutes of the regular meeting, July 19, 1989 were read and approved on a motion by Ross and seconded by Gordon. Board agreed.

The board discussed the urgent need of sending out the delinquent water and sewer bills, after being informed that over \$ 15,893.00 was still outstanding. The board agreed that five days after the delinquent notices are delivered all accounts not paid in full will have their water disconnected.

Councilman Howard informed the board that a contract must be drawn and completed soon, with Melvin Deardorf of Deardorf Property Management, Inc. concerning the Fawn Villa Duplex Apartment project. Gordon advised he would contact James Spriggs, Village Legal Advisor, about the matter.

Water superintendent Savage recommended that Tom Colley, the Paulding water and wastewater superintendent, receive \$ 200.00 a year for the signing of his monthly EPA reports and also his counseling concerning the water plant operations. After some discussion, Gordon move and Wolf seconded to pay \$ 200.00 a year to Tom Colley, Paulding water and wastewater superintendent. Board agreed.

Meeting adjourned at 7:50 PM.

DATED August 7 - 1989

CLERK Esther L. Morrow

Held

19

REGULAR MEETING
BOARD OF PUBLIC AFFAIRS
SEPTEMBER 5, 1989
7:00 PM

The regular meeting of the Board of Public Affairs was called to order September 5, 1989 at 7:00 PM by boardmember Richard Gordon. Present was boardmember Ross, billing clerk Pierce, water and wastewater superintendents Savage and Morrow, Mayor Miller and Clerk Morrow. Boardmember Wolf arrived at 7:45 PM.

The minutes of the regular meeting August 7, 1989 were read and approved on a motion by Ross and seconded by Gordon.

Mayor Miller informed the board of the good report from the Ohio EPA of their annual inspection of the wastewater plant.

Present was Nancy Reeb, representative of the Antwerp Equity Elevator, with a complaint to the board, concerning the water bill at the elevator and requested that credit be given. After some discussion, Reeb agreed to pay the bill.

Resident Bob Johnson was present and informed the board that he would be moving a trailer home on a lot on Township Rd. 43. Johnson requested permission to drain from his septic tank to the storm sewer drain instead of a field tile. After some discussion, the board advised Johnson they would contact the Ohio EPA for their advice concerning the matter.

Present was L. Lewis Pletcher, distributor of industrial pumps, and discussed with the board of their need to have backup parts for their pumps at the water plant. Pletcher quoted a price of \$4,461.72 for the backup parts and Ortman Well Drilling doing the bronze bowl assembly repair for the amount of \$ 1,382.00 including delivery. Gordon asked Pletcher his advice concerning the third well, the possibility of repairing it or digging a new one. After some discussion, Pletcher advised the board to get an estimate for cleaning and repair.

The board agreed to order backup parts for the pumps from Lewis Pletcher and Ortman Well Drilling do the bronze bowl assembly repair.

Wastewater superintendent Morrow informed the board that he acquired an estimate for the repair of #5 aerator at the wastewater plant for the amount of \$ 1,400.00 and the repair of the sewer jet for \$ 1,200.00. Board agreed to go ahead with the repairs. Morrow also informed the board that the pickup truck was in need of repair. After some discussion, the board advised Morrow to acquire two estimates.

The board discussed their contract with the Messer Development Co. and the statement was made that they must specify the water usage and sewer rates on the contract.

James Spriggs, Village Legal Advisor, presented the board Resolution 89-1 concerning the contract with the Antwerp School District Athletic Field. Ross moved and Gordon seconded to adopt Resolution 89-1 as titled:

A RESOLUTION AUTHORIZING THE BOARD OF PUBLIC AFFAIRS TO
ENTER INTO A LEASE WITH THE ANIWERP LOCAL SCHOOL DISTRICT
FOR REAL ESTATE FOR AN ATHLETIC FIELD.

Yea 3, nay 0. Motion carried.

Meeting adjourned at 8:30 PM.

DATED September 5, 1989

CLERK Esther L. Morrow

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Held 19

Board of Public Affairs Regular Meeting October 2, 1989

The regular meeting of the Board of Public Affairs was held on October 2, 1989 at 7:00 P.M. The meeting was called to order by President Randy Wolf. There were no minutes from the previous meeting due to Clerk Morrow being on vacation.

Those present were Board President Wolf, Board members Ross and Gordon, Billing Clerk Pierce, Water Superintendent Savage, Mayor Miller and Councilman Howard. Mr. Jim Hooker was a guest at our meeting.

Absent was Clerk Morrow and Sewer Superintendent Morrow.

Norm Howard informed the Board that Billing Clerk Pierce had the agreement typed. He also advised the Board that Ordinance and Resolution 83-1 and 82-23 and 24 need updated in the near future.

Mayor Miller reported that the EPA sent a letter requesting payment of \$18,249.00 due by October 15, 1989. This bill is from the Sewer Plant in 1985.

It was discussed notifying Mr. Jim Hammon when we shut off houses with children involved, or if we notice anything suspicious when shutting them off.

It was also brought to the Board's attention that those with medical conditions under Dr's care should notify the Board if they cannot make their payment on time, so that the Board can make arrangements.

The Board discussed what to do in the case of people turning their meters on when their service has been disconnected. It was discussed pulling the meter and or pressing charges.

The Board of Public Affairs was also informed that the fire hydrants come out of the Street Funding, not the water funding.

Mayor Miller was asked to publish in the Antwerp Bee Argus a notice to the public on tampering with the meters and how this is illegal.

The Board agreed that all property not hooked up to sewer at the present time will not be forced to hook up at the present time, however, they will not get water/sewer services in the case of new ownership and/or other use, until they are properly hooked up and all charges become due and payable immediately. Now or anytime in the future this will be mandatory. Those needing hooked up include the following: Langhams Body Shop on Archer Drive, Winkle Building, Mike Wilhelm property on Oswalt, Fred Kammeyer on Oswalt, and Mark Shull on North Main. This was put into the form of a motion by Randy Wolfe and a second by Dick Gordon. Yea 3, Nay 0, Motion carried.

Mayor Miller informed the Board that Mrs. Clara Banks is having trouble with the storm/sewer drain ruining her basement and this should be checked into.

Norm Howard asked Billing Clerk Pierce to submit a review of water usage and the number of users to the Board for the 1989 billing year.

Billing Clerk requested a key to the front door of Town Hall. Due to the new door, her key no longer fits. Mayor Miller presented Brenda with a key.

Held

19

Billing Clerk Pierce also discussed with the Board about revising our shut off system. It was suggested to send the water and sewer shut offs together instead of seperately, this would save a lot of confusion with the public. It was also decided to revise the shut off notices, so that those who are making arrangements for payments, will receive a balance of account statement instead of a shut off notice. The Board will need to update the Ordinance for water and sewer shut offs.

The Board agreed to hire Pam Franklin to help Billing Clerk Pierce with EPA letters, miscellaneous, and to help out when Billing Clerk Pierce is sick or on vacation. Motion was made by Joe Ross and a second by Randy Wolf. 3 yea's, 0 nays. This will be brought before council to hire Pam Franklin under B wages.

Billing Clerk Pierce also informed the Board that the Post Office has agreed to let us use the Discount postage when sending EPA letters, etc.

Randy Wolf made a motion for adjournment and Joe Ross seconded. The meeting was adjourned at 8:45 P.M.

Dated October 2, 1989

Clerk Esther L. Morrow

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Held

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Board of Public Affairs Regular Meeting November 6, 1989

The Regular meeting of the Board of Public Affairs was called to order November 6, 1989 at 7:00 P.M. by President Randy Wolf. Present were all boardmembers, water and wastewater superintendants Savage and Morrow, Mayor Miller and Clerk Morrow. Absent was Billing Clerk Pierce.

The minutes of the regular meeting September 15, 1989 was read and approved on a motion by Ross and a second by Gordon.

Present was resident Flossie Seslar, with a complaint of the extra high gallons of water shown on her bill. after some discussion Board advised Savage to read Seslar's water meter once a month, for a period of time.

Present was Councilman Howard and reported to the board that several business men in the Village were complaining over the loss of money, due to the water main breaks. Also advised the board, that the amount of \$43,100.00 received from the infrastructure Issue II, must be used only for the replacement of water main lines. Howard recommended that the board apply for a grant to replace secondary water lines. Board agreed to make a list of various businesses and factories and give the list to the boardmembers, mayor, Police, and the water and sewer superintendents, to make telephone calls to each one when a water main breaks. Fire chief Ray Friend requested that he be informed and make a contingency plan for the Fire Dept.

Mayor Miller reported a complaint from Chuck Ott, owner of H & H Cleaners stating his business building had low water pressure and requested that the problem be checked out as to whether the repair should be done by the Village or himself.

Clerk Morrow discussed with the board concerning their loan payment to the General Fund, after some discussion, Ross moved and Gordon seconded to pay the amount of \$16,865.00 plus interest to the General Fund. Yea 3, Nay 0.

Wastewater Superintendent Morrow informed the board that the sidewalk on North Main street a city owned lot damaged by installing sewer lines was required and a portion of it replaced with a new one. Also aerator #5 and the sewer jet were being repaired. Morrow discussed the need of repair for a storm sewer near the lift station on Stone Street and stone for the water main that broke Saturday November 4, 1989 on State Route 49.

The board advised that new fire hydrants were purchased by the Village from General Fund and the parts and labor were paid by the water Department.

The board agreed to adjourn the meeting at 9:00 P.M.

Dated November 6, 1989

Clerk Esther L. Morrow

Held

19

BOARD OF PUBLIC AFFAIRS
REGULAR MEETING
DECEMBER 4, 1989

The regular meeting of the Board of Public Affairs was called to order December 4, 1989 at 7:00 PM by Board President Randy Wolf. Present were all boardmembers, billing clerk, water and wastewater superintendents, Mayor Miller and Clerk Morrow. Also present, councilman Howard.

The minutes of the regular meeting November 6, 1989 were read and approved on a motion by Ross and seconded by Wolf. Yea 3, nay 0. Motion carried.

The board agreed to approve training classes for water superintendent Savage and pay the expenses.

Mayor Miller presented a letter from Poggemeyer Design Group concerning the fee for their professional engineering services for the infrastructure project, Issue #2. Total amount \$ 8,819.

Also reported a letter was received from Martz Enterprises, Inc. requesting that the resolution and contract be completed soon.

The board also discussed the matter of estimating meters and after being reminded that a motion was made that meters must be read and not estimated, Wolf moved and Ross and seconded to amend the motion to whenever possible, meters will be read, but in case of adverse conditions (to be determined by the water superintendent) the readings may be estimated. Yea 3, nay 0. Motion carried.

Savage reported that Dana Weatherhead Division was installing a double check valve at their expense. Also, Savage requested boards approval to purchase a drilling machine (used for repairing water main breaks) from Underground Pipe and Valve, at the cost of \$ 716.00 plus shipping. Board agreed.

Morrow discussed with the board the need of painting the sewer jet. Also advised the jet was under repair at the factory in Lima, Ohio where it was purchased. An estimate of \$ 350.00 was given to paint the sewer jet while still at the factory. After some discussion, board agreed to get an estimate from Ralph Taylor or have the employees do the painting.

Councilman Howard advised the board that the infrastructure Issue #2 was their responsibility.

Billing Clerk Pierce requested Savage to read meters early in December, due to going on vacation after Christmas. Savage agreed.

Board discussed the matter of using pond water without a meter and laws concerning wells within the Village. Board agreed to check with Spriggs, Village Legal Advisor concerning the matter.

Board agreed to go into an executive session at 8:35 concerning the salary of the billing clerk.

Meeting adjourned at 8:42 PM.

DATED December 4, 1989

CLERK Ether L. Morrow

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Held 19

VILLAGE OF ANTIWERP
BOARD OF PUBLIC AFFAIRS
REGULAR MEETING
JANUARY 4, 1990

The regular meeting of the Board of Public Affairs was called to order January 4, 1990 at 7:00 PM by board president Randy Wolf. Present were boardmembers Ross and Derck; Water and Wastewater Superintendents, Savage and Morrow; Billing Clerk Pierce; Mayor Miller; Village Legal Advisor, James Spriggs and Clerk Morrow.

The minutes of the regular meetings, October 2nd and December 4th, 1989 were read and approved on a motion by Wolf and seconded by Ross. Motion carried.

VISITORS

Present were resident's, Mrs. Herbert Bender and Lonnie Stevens with complaints to the board concerning their high water bills. After some discussion, board agreed to reread Mrs. Benders meter and inspect Steven's meter for a water leak and call him concerning the matter.

Present was Steve Marlin and discussed with the board concerning the 23 acres of land that he farms for the Village. Marlin agreed to continue paying cash rent. Marlin's contract requires \$ 60.00 per acre paying ½ to the Village and using the other half for land improvement, amounting to \$ 1,380.00 per year.

Mayor Miller read to the board the letter received from the Ohio EPA giving a report of the inspection of the water plant.

Miller also reported Council recommended that the board advertise for a part-time assistant for the billing clerk.

The board discussed the large water payment of \$ 18,628.63 received from the Dana Corporation for the month of December 1989. Ross moved and Derck seconded to authorize Clerk Morrow to refund \$ 16,068.38 to the Dana Corporation, Weatherhead Division.

Boardmember Wolf read to the board his letter of resignation, stating he was resigning as of January 4, 1990 (after the regular meeting) due to moving out of state. Derck moved and Ross seconded to accept the resignation of Randy Wolf. Motion carried.

The recommendation was made to change the date of the regular board meetings from the first Monday of each month to a date following the regular council meetings, which are held on the second Monday of each month. After some discussion, Wolf moved and Ross seconded to hold the regular Board of Public Affairs meeting on the second Wednesday of each month at 7:00 PM. Motion carried.

Water Superintendent Savage, reported to the board that the new drilling machine, used for the water main breaks was delivered.

Wastewater Superintendent Morrow, reported to the board that there was a major breakdown with the lift station on Stone Street and Ortman Drilling would do the repair on January 5, 1990.

Derck moved and Ross seconded to adjourn the meeting at 9:25 PM

DATED January 4 - 1990

CLERK Esther L. Morrow

Held

19

VILLAGE OF ANIWERP
BOARD OF PUBLIC AFFAIRS
SPECIAL MEETING
JANUARY 10, 1990

The special meeting of the Board of Public Affairs was called to order January 10, 1990 at 7:00 PM by boardmember Ross. Present were boardmembers Derck and Robert Winslow; Billing Clerk Pierce; Wastewater and Water Superintendents Morrow & Savage, Village Legal Advisor, Spriggs; Mayor Miller and Clerk Morrow.

Village Legal Advisor, Spriggs, presented to the board a memorandum, reference to the Village of Antwerp - minimum water rates and discussed the change in water rates and wording. No decision made concerning the matter. Spriggs also presented to the board a Resolution and agreement for supplying water to Park Limited Partnership. After some discussion the matter was tabled until a later date.

Boardmember Robert Winslow was recommended by Mayor Miller and approved by Council, January 9, 1990 to replace boardmember Randy Wolf who resigned January 4, 1990.

After some discussion, Derck moved and Winslow seconded to elect boardmember Walter Ross as board president for 1990. Motion carried.

Ross moved and Derck seconded to go into an executive session at 7:30 PM concerning legal matters. Motion carried.

The meeting was called back into regular session at 8:08 PM.

Meeting adjourned at 8:10 PM.

DATED January 10, 1990

CLERK Esther L. Morrow

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REGULAR MEETING
VILLAGE OF ANTWERP
BOARD OF PUBLIC AFFAIRS
FEBRUARY 14, 1990

The regular meeting of the Board of Public Affairs was called to order February 14, 1990 at 7:00 PM by board president Ross. Present were board-members Derck and Winslow, Billing Clerk Pierce, Water Superintendent Savage, Village Legal Advisor Spriggs, Mayor Miller and Clerk Morrow. Absent was Wastewater Superintendent Morrow, due to illness. Also present were the council committee members for public service, Flossie Seslar and Richard Bauer.

The minutes of the regular meeting January 4 and special meeting January 10, 1990 were read and approved on a motion by Ross and seconded by Winslow. Yea 3, nay 0. Motion carried.

Pam Franklin was present and discussed with the board regarding the part-time job assisting the billing clerk during the time of absence, due to illness or vacation. Franklin reminded the board, that she was authorized to assist the billing clerk preparing the fourth quarter billing statements in December 1989, due to Pierce being on vacation after Christmas. Franklin stated she had the understanding she was hired to continue the job if council approved and needed to know their decision. Winslow advised when the matter was brought before council, they recommended that the job be advertised before hiring. Winslow stated there was no decision made, due to several applicants not as yet interviewed.

After further discussion concerning the matter, Derck moved and Winslow seconded on condition this be temporary until further review of applicants, that Pierce train Franklin for a (additional) maximum of 20 hours on the bookkeeping system for the water and sewer billing. Assistance would only be needed when the billing clerk was ill or on vacation.

Due to the absence of Wastewater Superintendent Morrow, Clerk Morrow reported the lift station on Stone Street was repaired with 2 rebuilt 25 HP motors, one new sump pump and new check valve (already in stock) was installed.

The past month various equipment was painted, the large generator, sewer jet, boat for lagoons and the water works air compressor. Also built several traffic controlled barricades for all departments. Morrow requested board's approval to attend a seminar on wastewater maintenance in Columbus, Ohio on February 28 and March 1, 1990. Also requested approval for a new typewriter. After discussing the matter, Winslow moved and Derck seconded to approve Morrow attending the seminar at Columbus, Ohio and also purchasing a new typewriter at the estimated cost of \$ 150.00 for the wastewater plant. Yea 3, nay 0. Motion carried.

Board discussed the proposed agreement drawn up with Park Limited Partnership and various changes were suggested. Also discussed making a new Resolution concerning a change in the water rates and water being turned off. No decisions were made.

Pierce discussed with the board regarding the delinquent water and sewer billing. Village Legal Advisor Spriggs recommended to always send the notices certified, or a hand notice given, before disconnecting any water meters. Also charge the reconnection fee plus the cost of certified postage, when the bill is paid. The board did not make a decision on this matter.

Derck moved and Ross seconded to adjourn the meeting at 8:30 PM. Board agreed.

DATED February 14, 1990

CLERK Eather L. Morrow

Held.....19.....

VILLAGE OF ANTWERP
REGULAR MEETING
BOARD OF PUBLIC AFFAIRS
MARCH 14, 1990

The regular meeting of the Board of Public Affairs was called to order March 14, 1990 at 7:00 PM by board president Ross. Present were all board-members, Water and Wastewater Superintendents, Mayor Miller and Clerk Morrow.

Also present were the council committee members for the utilities, Seslar and Bauers.

The minutes for the regular meeting February 14, 1990 were read and approved on a motion by Winslow and seconded by Ross. Yea 3, nay 0. Motion carried.

Morrow discussed with the board, concerning the type of riding lawn mower needed at the wastewater plant, especially mowing the hills around the lagoons. The board agreed to have Morrow contact dealers and acquire information on a heavy duty (commercial type) riding lawn mower.

Morrow also reported that K. Williams, manager of the Antwerp Shell Station was going to install a car wash and needed to know if he could legally hook into the sewer. Morrow stated that he checked with Administrator Weibe at Paulding and was advised that there was no special service needed. The board agreed to allow Williams to hook into the sewer when the car wash was installed.

The board discussed various delinquent accounts with the billing clerk. Pierce reported there were seventy-five red letter notices.

The board also discussed having meters installed on wells and cisterns for a sewer charge. No decision made.

Winslow moved and Derck seconded to go into an executive session at 7:30 PM concerning personnel. At 7:45 PM Pierce was requested to meet with the board in executive session.

The regular meeting was called back into session at 8:03 PM. Ross reported that the board gave the billing clerk an updated job description, stating a schedule of certain days and hours to be in the office at the water plant starting March 26, 1990. Pierce advised the board the matter will be taken under advisement and will give an answer on Saturday, March 17, 1990 when the board meets for a study meeting.

It was reported that the resumes received for the part-time job assisting the billing clerk were all reviewed, but no decision has been made.

Due to various reasons, board members could not meet at the regular meeting on Wednesday, April 11, 1990.

Ross moved and Winslow seconded to have the next regular board meeting on Monday, April 2, 1990. Yea 3, nay 0. Motion carried.

Meeting adjourned at 8:20 PM.

DATED March 14 - 90

CLERK Esther L. Morrow

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Held 19

VILLAGE OF ANTWERP BOARD OF PUBLIC AFFAIRS SPECIAL MEETING MARCH 22, 1990

The special meeting of the Board of Public Affairs was called to order March 22, 1990 at 6:00 PM by board president Ross. Present were board-members Derck and Winslow, Billing Clerk Pierce, Water and Wastewater Superintendents Savage and Morrow, Village Legal Advisor Spriggs, Mayor Millr and Clerk Morrow. Also present were the council committee members for the utilities, Varner, Seslar and Bauer.

Visitors

Present was field representative, Judith M. Muehl of the Ohio Association of Rural Water Systems and discussed with the board and James Spriggs, Village Legal Advisor various concerns regarding the amount charged for water rates, the (\$11.00) eleven dollar sur-charge, different ways of billing, (monthly, every two months or quarterly) and the possibility of making a payment on the principal of the water and sewer loan notes before the regular payments are due. Muehl advised the sur-charge would have to be included in the water rates, and quarterly billing has proved to be the most economic for the majority of cities and villages. Also leave the payments of the water and sewer loan notes as is, since the funds are drawing 7.5% to 8.5% interest rates on CD's until payments are due.

No decisions were made. Muehl stated she was available to help regarding all matters of the water and sewer systems.

Pierce read to the board her letter of resignation as billing clerk. Winslow moved and Derck seconded to accept the resignation of billing clerk Pierce as of March 31, 1990. Yea 3, nay 0. Motion carried. Ross reported that after reviewing the resumes and interviewing applicants, the board recommended Mary Friend as the new billing clerk. Ross moved and Derck seconded to hire Mary Friend as billing clerk starting April 1, 1990. Yea 3, nay 0. Motion carried.

Clerk Morrow presented Resolution 90-1 regarding supplying water to the Park Limited Partnership. Ross moved and Derck seconded to suspend the rules and declare an emergency for the passing of Resolution 90-1. Yea 3, nay 0. Motion carried. Winslow moved and Ross seconded to adopt Resolution 90-1 as titled:

A RESOLUTION BY THE BOARD OF TRUSTEES OF PUBLIC AFFAIRS
OF THE VILLAGE OF ANTWERP FOR SUPPLYING WATER TO PARK
LIMITED PARTNERSHIP

Yea 3, nay 0. Motion carried.

The board was advised to contact the GTE telephone service to have the billing clerk's telephone moved to the office at the water plant by April 1, 1990.

Board agreed to adjourn at 6:40 PM.

DATED March 22 - 90

CLERK Esther L. Morrow

Held

19

VILLAGE OF ANTIWERP
BOARD OF PUBLIC AFFAIRS
REGULAR MEETING
APRIL 2, 1990

The regular meeting of the Board of Public Affairs was called to order April 2, 1990 at 7:00 PM by board president Walter Ross. Present was boardmember Winslow, Wastewater Superintendent Morrow, Billing Clerk Friend and Clerk Morrow. Absent was boardmember Derck, Water Superintendent Savage and Mayor Miller.

Also present was the public service committee members, Bauer, Seslar and Varner.

The minutes of the regular meeting March 14, 1990 and the special meeting March 22, 1990 were read and approved on a motion by Ross and seconded by Winslow. Motion carried.

Clerk Morrow reported the board will meet April 10, 1990 with Mel Deardorf of Deardorf Property Management, Inc. and sign the agreement for the Park Villa Apartments.

The board discussed with Morrow the matter of taking the brush and limbs that were in the process of being picked up by the Village, and start a compost at the wastewater plant. After no further discussion, Winslow moved and Ross seconded to start a compost with the brush and limbs at the wastewater plant. Motion carried.

The board discussed the possibility of changing the water and sewer statements, showing the sur-charge. Board agreed to call James Spriggs, Village Legal Advisor, and make an appointment concerning the matter.

Meeting adjourned at 7:48 PM.

DATED April 2 - 90

CLERK Eether L. Morrow

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Held 19

VILLAGE OF ANTWERP BOARD OF PUBLIC AFFAIRS REGULAR MEETING MAY 9, 1990

The regular meeting of the Board of Public Affairs was called to order May 9, 1990 at 7:00 PM by Board President, Walter Ross. Present was boardmember Winslow, Billing Clerk Friend, Water and Wastewater Superintendents; Savage and Morrow, Mayor Miller and Clerk Morrow. Absent was boardmember Derck.

Also present was the public service committee members, Seslar and Bauer. (The minutes of the regular meeting April 2, 1990 were read and approved on a motion by Ross and seconded by Winslow. Motion carried).

Present was village resident, Richard Smith, and presented to the board pictures showing the sanitary sewer backing up onto the Smith property during a recent rain storm. Smith stated the problem started in 1985, and still believes the matter is partly the fault of the village's sanitary sewer system. The minutes from 1985 regarding the matter were read and stated that the council contacted Kohli and Kaliker Engineers and they proposed a forclosed circuit TV inspection of the sanitary sewer on N. Main Street by the Jet Co. of Fort Wayne, IN. 1500 feet were inspected at 40¢ per foot. When the inspection was completed they reported that all sections appeared to be in good condition. After a lengthy discussion, the board advised Smith they would study the matter before making a decision.

Ross advised that the agreement with Mel Deardorf of Deardorf Property Management, Inc. for the Park Villa Apartments was signed April 10, 1990 retroactive to Janaury 1, 1990.

Savage recommended to the board that a new fire hydrant be installed on North Main Street by the Pop-N-Brew Drive Thru. Board agreed.

Also Savage reminded Clerk Morrow to send Tom Colley, Paulding, Ohio his annual payment of \$ 200.00 for the certification of EPA reports for the water plant.

Mayor Miller reported the matters discussed with Judith Muehl, Field Representative for the Ohio Association of Rural Water Systems. Mayor stated there was much information needed by Clerk Morrow before doing anything with the \$ 11.00 surcharge or changing the water and sewer rates.

Board discussed various problems with Billing Clerk Friend, concerning delinquent bills and pulled meters.

The board agreed to have a special meeting, Saturday, May 19, 1990 at 9:30 AM. Also the next regular meeting will be held Wednesday, June 6, 1990 at 7:00 PM.

Savage informed the board he would be on vacation from May 26, 1990 to June 2, 1990.

Also Morrow informed the board he would be on vacation from May 22 to June 1, 1990.

The water and sewer plants will be overseen by Joe Sanders and Roland Kennedy during the absence of Savage and Morrow.

The meeting adjourned at 8:00 PM.

DATED May 9 - 90

CLERK Eather L. Morrow

Held

19

VILLAGE OF ANTWERP
BOARD OF PUBLIC AFFAIRS
REGULAR MEETING
JUNE 9, 1990

The regular meeting of the Board of Public Affairs was called to order June 9, 1990 at 10:00 AM by board president, Walter Ross. Present were boardmembers Derck and Winslow, Billing Clerk Friend, Water Superintendent Savage and Mayor Miller. Absent was Wastewater Superintendent Morrow and Clerk Morrow. Billing Clerk Friend was requested to take the minutes.

The minutes of the regular meeting May 9, 1990 were read and approved on a motion by Ross and seconded by Derck. Yea 3, nay 0. Motion carried.

Basil Murphy was present and reported to the board that his water bill was extra high, due to a leak. After discussing the matter, the board advised Murphy that an adjustment had already been given on his account.

Ed Miller was present and explained to the board that he was unable to pay his water and sewer bills, due to no job.

Mayor Miller presented to the board a letter received from the Ohio EPA regarding certified operator compliance and encouraging the operating personnel to work toward certification. Savage advised he was taking his state board exam on June 25th for the certification of a Water I Operator. Also Miller presented the EPA approval for the new water line replacement.

Winslow read a portion of the minutes on July 6, 1987 concerning the motion made and approved for the adjustment on water and sewer billing. Winslow also presented a proposed change. After discussing the matter, Winslow moved and Derck seconded to consult with James Spriggs, Village Legal Advisor, on amending Section 8 of Resolution 81-3 and amending the motion in the minutes of the board meeting on July 6, 1987. Yea 3, nay 0. Motion carried.

Mayor Miller reported to the board that Judy Muehl, Field Representative of the Ohio Assn. of Rural Water Systems, was making progress acquiring information on the sur-charge billing.

Board agreed to have the next regular Board of Public Affairs meeting on July 14th at 10:00 AM.

Mayor Miller and boardmember Derck left the meeting at 11:00 AM.

Billing Clerk Friend presented to the board, the water and sewer accounts that were delinquent and the board discussed and made decisions on the matter.

The board agreed to get professional bids for painting the filtration building at the water plant.

Ross moved and Winslow seconded to adjourn the meeting at 11:30 AM.

DATED June 9 - 1990

CLERK Eather L. Morrow

RECORD OF PROCEEDINGS

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National Graphics Corp., Cols., O. Form No. 1097

Held 19

VILLAGE OF ANTWERP
BOARD OF PUBLIC AFFAIRS
REGULAR MEETING
JULY 7, 1990

The regular meeting of the Board of Public Affairs was called to order July 7, 1990 at 10:00 AM by board president, Ross. Present was board-member Winslow, billing clerk Friend, water and wastewater superintendents Savage and Morrow and Clerk Morrow. Absent was boardmember Derck and Mayor Miller. Also present were the utility committee members, Bauer and Varner.

Clerk Morrow read the minutes of the regular meeting June 9, 1990 and they were approved on a motion by Ross and seconded by Winslow. Yea 2, nay 0. Motion carried.

Ross reported that Kelly Kizer purchased a lot off County Rd. 43 and plans to move a trailer home on the lot. Ross stated that Kizer will need a city water hook-up. After discussing the matter, Board agreed the charge is \$ 400.00 for the water tap permit, due to going under the road for the hook-up.

The board discussed the water and sewer billing for the Antwerp Post Office, due to a water leak. After discussing the matter, Ross recommended a discount of 10% on water and 50% on sewer for the second quarter. Board agreed.

Two estimates were received for painting the buildings at the water plant and were read by Clerk Morrow. Parrish quoted \$ 1,120.00 and Gross \$ 749.90 for material and labor. After a brief discussion, Winslow moved and Ross seconded to accept the estimate of \$ 749.90 for material and labor from Gross Painting. Yea 2, nay 0. Motion carried.

Clerk Morrow presented a note from Mayor Miller stating Judy Powell offered to work for the city, doing any job, so she can eliminate her delinquent bill and have the water turned back on at her residence. After some discussion, the board agreed and requested the billing clerk to draft a letter to Judy Powell stating the full amount due for delinquent water and sewer bills, how long the meter has been turned off and advise her to request assistance from the county. If this fails, contact the board and the matter will be discussed.

Mrs. Jerry Noll was present and discussed with the board the charge for water and sewer billing for her daughter, Cheryl Noll. The matter was settled.

Varner recommended the board to have an employee take the tractor mower from the water plant and mow the high weeds along side US 24 east and the railroad. The board recommended contacting the railroad company.

The board agreed to have the next regular meeting August 11, 1990 at 10:00 AM.

The board reviewed delinquent accounts with billing clerk Friend. Savage reported there was an increase of 3,000 gallons of water pumped a day. It was reported that a 1983 Chevrolet S-10 pickup truck for the water plant was purchased from the state, at a cost of \$ 2,500.00.

Morrow requested a reimbursement from the Village for the portable telephone he purchased for use at the wastewater plant. After a brief discussion, Winslow moved and Ross seconded to reimburse Morrow \$ 50.00 for the portable telephone. Yea 2, nay 0. Motion carried.

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Held _____ 19 ____

The board discussed with Morrow and Savage concerning the useless scrap iron material around both plants. Winslow moved and Ross seconded to sell the scrap iron material. Yea 2, nay 0. Motion carried.

Meeting adjourned at 11:10 AM.

DATED July 7 - 1990

CLERK Esther L. Morrow

RECORD OF PROCEEDINGS

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Held 19

VILLAGE OF ANTIWERP BOARD OF PUBLIC AFFAIRS REGULAR MEETING AUGUST 4, 1990

The regular meeting of the Board of Public Affairs was called to order August 4, 1990 at 10:00 AM by board president, Walter Ross. Present were boardmembers Derck and Winslow, Billing Clerk Friend, Water and Wastewater Superintendents Savage and Morrow, Mayor Miller and Clerk Morrow. Also present were councilmen Bauer and Varner.

The minutes of the regular meeting July 7, 1990 were read and approved on a motion by Ross and seconded by Winslow. Yea 3, nay 0. Motion carried.

It was reported that water superintendent Savage received his certification as a Class I Operator for the water distribution system.

Clerk Morrow presented information regarding the Village water rates received from Judy Muehl, field representative of the National Rural Association, hired by the G E Capital Credit Corporation, the loan holders for the water and sewer systems. Muehl stated the minimum charge of \$ 11.00 for each water meter and not for the number of mobile homes or apartments should be given consideration to charge each unit a minimum bill of \$ 11.00, which would be a more equitable way of billing. Also suggested raising water rates to a minimum of \$ 14.00 and \$ 2.50 per thousand gallons and sewer rates to a minimum of \$ 36.00 and \$ 1.50 per thousand gallons.

Muehl advised there were over 38,000,000 gallons of water not accounted for and the possibility of a leak detection program may be indicated.

Mayor Miller advised the board, that Judy Muehl was willing to have a joint meeting with the Council and the Board of Public Affairs to discuss the matter.

Board agreed to call a joint meeting with Council on August 25, 1990 at 10:00 A.M.

The regular meeting was set for September 8, 1990 at 10:00 AM.

Meeting adjourned at 10:45 AM.

DATED August 4, 1990

CLERK Eather L. Morrow

Held

19

VILLAGE OF ANTWERP
BOARD OF PUBLIC AFFAIRS
REGULAR MEETING
SEPTEMBER 8, 1990

The regular meeting of the board of public affairs was called to order September 8, 1990 at 10:00 A.M. by board president Walter Ross. Present was board members Derck, billing clerk Friend, water & wastewater superintendents Savage and Morrow, mayor Miller and clerk Morrow. Also present were council members, Varner and Seslar.

The minutes of the regular meeting August 4, 1990 were read and approved on a motion by Ross and a second by Derck.

Present was Louis Pletcher of L. Louis Pletcher and Company and recommended to the board their need of spare parts usable for either the north or south pump. Pletcher stated the total cost was \$4,895.77 plus shipping. Also advised, the shaft couplings the plant has on hand will be used. They are monel alloy. Pletcher also recommended contacting Ortman Drilling Inc. for the bronze bowl assembly. After discussing the matter, Ross moved and Derck seconded to purchase the spare parts usable for either the north or south pump, from L. Louis Pletcher and Company at the cost of \$4,895.77, plus freight.

Clerk Morrow requested the board to change their regular meetings from Saturday morning to another day or evening. After discussing the matter the board agreed to have regular meetings on the first Monday of each month at 7:00 P.M.

Varner discussed with the board the matter of installing water meters on all mobile homes. Varner stated he was agreeable if the Village installs all new water lines on his property, and meters for each unit. No decision made.

The board requested wastewater superintendent Morrow, to check with Schweller Electric for the possibility of converting the waste water plant generator to also run the water plant in an emergency situation.

Derck moved to adjourn the meeting at 10:35 A.M. Ross agreed.

DATED September 8, 1990

CLERK Eother L. Morrow

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Held 19

VILLAGE OF ANTIWERP BOARD OF PUBLIC AFFAIRS REGULAR MEETING OCTOBER 01, 1990

The regular meeting of the Board of Public Affairs was called to order October 01, 1990 at 7:00 PM by board president Ross. Present was board-member Derck, billing clerk Friend, water and wastewater superintendents Savage and Morrow, Mayor Miller, Village Legal Advisor Spriggs and Clerk Morrow. Also present were councilmembers Seslar and Varner.

The minutes of the regular meeting September 8, 1990 were read and approved with a motion by Ross and a second by Derck.

The board gave Morrow the approval to contact Ortman Drilling and have a check valve replaced in the lift station on East Stone Street.

Morrow reported to the board that Ralph Taylor was willing to sell his building to the village at a price under \$10,000.00. After a brief discussion the board agreed they would request council to consider the matter.

The board discussed with Spriggs regarding the new Resolution he was requested to draw up, changing the amount of surcharge or service charge on minimum water and sewer bills. Spriggs stated he needed more information. Ross agreed to meet with Spriggs on Tuesday October 02, 1990.

Seslar requested the board to notify the property owners of vacant buildings, on which there are no sewer payments being made. After discussing the matter, the board requested Clerk Morrow to write a letter and send to Robert Kammeyer, requesting his attendance representing his father due to illness at a special Board of Public Affairs meeting, October 9, 1990 at 7:00 PM.

Morrow reported that he had contacted Schweller Electric regarding the conversion of the wastewater generator to also work at the water plant. After discussing the matter the board requested Savage, Morrow and Randy Shaffer to set a date and meet with Schweller.

Meeting adjourned at 8:00 PM.

DATED October 01, 1990

CLERK Esther L. Morrow

Held

19

VILLAGE OF ANTWERP
BOARD OF PUBLIC AFFAIRS
SPECIAL MEETING
OCTOBER 09, 1990

The special meeting of the Board of Public Affairs was called to order October 09, 1990 at 7:00 PM by board president Ross. Present was board member Derck, Mayor Miller and Clerk Morrow. James Spriggs Village Legal Advisor arrived at 7:25 PM. Also present was councilperson Seslar and resident Norman Howard.

Robert Kammeyer and Dan Fowler representatives for Kammeyer's IGA were present and discussed with the board, the matter regarding the lack of sewer assessment since 1983, on their vacant building on Oswalt Street (The former Curts residence) Board advised that the Village Ordinance requires minimum sewer payment on all dwellings in the Village whether occupied or not. Kammeyer stated that the Curtis residence had been scheduled for demolition, and the dwelling was never connected to the sewer system. After more discussion on the issue, Kammeyer and Fowler agreed to have the building demolished by April 1, 1991 or start making the minimum sewer payments. Also requested a letter be written concerning the agreement, and signed by the Board president, council president and Mayor. Board agreed they would make no request for payment from 1983 on vacant dwelling.

Seslar requested the board to take under consideration, not charging minimum sewer to other property owners with vacant dwellings. After a brief discussion, board advised it would be after a period of time with no occupancy.

Meeting adjourned at 7:30 PM.

DATED October 09, 1990

CLERK Eether L. Morrow

RECORD OF PROCEEDINGS

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National Graphics Corp., Cols., O. Form No. 1097

Held

19

VILLAGE OF ANTIWERP BOARD OF PUBLIC AFFAIRS REGULAR MEETING NOVEMBER 5, 1990

The regular meeting of the Board of Public Affairs was called to order by board president Ross. Present were boardmembers Derck and Winslow billing clerk Friend, water and wastewater superintendents Savage and Morrow, Mayor Miller and Clerk Morrow. Also Council members Bauer and Seslar.

The minutes of the regular meeting October 1, and special meeting October 9, 1990 were approved on a motion by Ross and a second by Derck Yea 3 - nay 0. Motion carried.

The board agreed to have a committee meeting on Saturday December 1, 1990 at 9:00 A.M., to discuss various matters to be amended on the Water Ordinance.

Savage suggested that the board draw up a contract with Kennedy Trenching regarding the removal of all the old fire hydrants within the village. Savage reported there were two, at the present time in need of removal. Ross stated he would contact Kennedy concerning the matter.

Bauer reported to the board that they were liable for a discrimination suit against them, regarding water shut off for certain village residences. After discussing the matter, Winslow moved to have Judith Powell's meter reinstalled and the water turned back on, and Ross seconded so the motion could be voted on. Yea 1 - nay 2. Motion rejected.

Seslar requested that the board set a time limit on the sewer assessment for vacant dwellings and amend the Ordinance regarding the sewer charge for vacant dwellings. No action was taken.

Morrow reported that Roger Pier was filling in the canal with dirt near his residence, and Pier was requesting the village to pay for the project of raising the sewer man hole. Morrow stated if the sewer man hole was not raised before it was covered with dirt the man hole would and should be marked so it could be easy located and dug down to in case of sewer problems. The board agreed the project should be paid for by Pier, also agreed to contact Spriggs, Village Legal Advisor, to discuss the matter.

Seslar discussed with the board and billing clerk, regarding the matter of placing the new street addresses for village residences on the utility billings when they are sent out on January 1, 1991. The board and billing clerk agreed to make the change of address on the January 1, 1991 utility billings and also pay the billing clerk \$5.00 an hour for the extra work.

Meeting adjourned at 8:45 P.M.

DATED November 05, 1990

CLERK Esther L. Morrow

Held

19

VILLAGE OF ANTIWERP
BOARD OF PUBLIC AFFAIRS
REGULAR MEETING
DECEMBER 3, 1990

The regular meeting of the Board of the Public Affairs was called to order December 3, 1990 at 7:00 PM by board president, Walter Ross. Present were boardmembers Derck and Winslow, billing clerk Friend, wastewater superintendent Morrow, Mayor Miller and Clerk Morrow. Absent was water superintendent Savage. Also present were councilmembers Seslar, Bauer and Gordon.

The minutes of the regular meeting November 5, 1990 were read and approved on a motion by Ross and seconded by Derck. Yea 3, nay 0. Motion passed.

Winslow moved and Derck seconded to suspend the rules and declare an emergency to allow presentation of Resolution 90-02. Yea 3, nay 0. Motion carried.

Ross moved and Derck seconded to adopt Resolution 90-02 as titled:

A RESOLUTION AUTHORIZING THE TRUSTEES OF THE BOARD OF
PUBLIC AFFAIRS OF ANTIWERP TO ENTER INTO AN AGREEMENT
WITH SPEC-TEMP, INC. FOR FURNISHING TO SPEC-TEMP, INC.

Yea 3, nay 0. Motion carried.

Derck moved and Ross seconded to suspend the rules and declare an emergency to allow presentation of Resolution 90-03. Yea 3, nay 0. Motion carried.

Ross moved and Winslow seconded to adopt Resolution 90-03 as titled:

A RESOLUTION AUTHORIZING THE TRUSTEES OF THE BOARD OF
PUBLIC AFFAIRS OF ANTIWERP VILLAGE TO ENTER INTO A
CONTRACT WITH THE WEATHERHEAD COMPANY, A SUBSIDIARY
OF DANA CORPORATION FOR SALE AND PURCHASE OF WATER.

Yea 3, nay 0. Motion passed.

Gordon discussed with the board of the recent emergency service call at the water plant, due to burned up wiring, no power and the pump was dry. Gordon recommended that all new wiring be installed at the water plant. Also radio controls were needed for the w. water tower. Board advised they would contact Schweller Electric, Paulding, OH for an estimate.

Bauer discussed with the board his concern when all the village's water is turned off, when there is a water line break or other problems. Also discussed the matter of changing over the generator at the wastewater plant to also be used at the water plant. No decision made.

Seslar inquired if the board was in the process of drawing up an ordinance concerning the property owners of the Village not having to make sewer payments on vacant buildings after a certain period of time. After discussing the matter, Mayor Miller suggested that the current ordinance can possibly be amended, concerning the matter.

Morrow reported to the board that Roger Pier was checking the cost of raising the sewer manhole near his residence.

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Held..... 19.....

Ross moved and Derck seconded to go into executive session at 7:43 PM concerning red notices. Yea 3, nay 0. Motion carried. Board meeting was called back into regular session at 8:05 PM.

Meeting adjourned at 8:06 PM.

DATED December 3, 1990

CLERK Eather L. Morrow

Held _____ 19__

VILLAGE OF ANTWERP
BOARD OF PUBLIC AFFAIRS
REGULAR MEETING
JANUARY 7, 1991

The regular meeting of the Board of Public Affairs was called to order January 7, 1991 at 7:00 P.M. by Board President Walter Ross. Present were boardmembers Derck and Winslow, Water and Wastewater Superintendents Savage and Morrow, Mayor Miller and Clerk Morrow. Absent was billing Clerk Friend.

The minutes of the regular meeting December 3, 1990 were read and approved on a motion by Ross and seconded by Winslow. Yea 3 - nay 0. Motion carried.

Present was Mrs. Bainbridge Rasey and reported to the board that they were in the process of purchasing a lot on county road 176, east of the John Larson property. Rasey requested information from the board concerning a sewer hookup to the lot. After a brief discussion the board agreed to meet with Morrow and Kennedy and check into the matter.

Present was Susan Addis and discussed with the board concerning her delinquent account.

Due to the violation made by the board on the water and sewer Ordinance concerning payments, Village Legal Advisor Spriggs, prepared notes to be signed by consumers with delinquent accounts. It stated that the notes must be paid in full after a certain length of time, or the water will be shut off.

Morrow reported to the board, the problems at the Richard Smith residence was resolved, after removing a blockage north of the Smith property. Also other various problems in the village due to excess water during heavy rains.

Winslow reported that the fire hydrant at the North Garden Place Apartments has the 4" outlet facing east and should be west. In case of a fire it would be impossible to hook into it. Mayor Miller was advised to contact Mel Deardorf representative of the Messor Development Company to take care of the matter.

Board agreed to meet with the representatives from TGS Inc. January 15, 1991 at 1:30 P.M. to sign their water contract.

Meeting adjourned at 7:45 P.M.

DATED January 07, 1991

CLERK Esther L. Morrow

RECORD OF PROCEEDINGS

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Held 19

VILLAGE OF ANTIWERP
BOARD OF PUBLIC AFFAIRS
REGULAR MEETING
FEBRUARY 4, 1991

The regular meeting of the Board of Public Affairs was called to order February 4, 1991 at 7:00 PM by board president, Walter Ross. Present were boardmembers Derck and Winslow, billing clerk Friend, wastewater superintendent Morrow, Mayor Miller, Clerk Morrow and councilman Bauer. Water superintendent Savage was absent.

The minutes of the regular meeting January 7, 1991 were approved on a motion by Ross and seconded by Derck. Yea 3, nay 0. Motion carried.

Morrow reported the acquired information regarding the request by Bainbridge Rasey for a sewer hookup on County Road # 176.

The matter was dismissed after it was reported that the Raseys had been advised against purchasing the property.

Bauer reported that he was still checking prices on a diesel generator for the water plant. Also, Bauer stated he was concerned over village equipment that was loaned out and not being maintained.

A complaint from Cindy Meador was reported regarding sewage water coming up in her backyard during heavy rains. Morrow advised the pumps cannot handle an extreme heavy downpour and it over flows in the ditch behind the Methodist Church.

Board agreed to hold a discussion meeting after the 15th regarding delinquent water and sewer billing. The board moved to adjourn the meeting at 7:30 PM.

DATED February - 04 - 1991

CLERK Esther L. Morrow

Held

19

VILLAGE OF ANTIWERP
BOARD OF PUBLIC AFFAIRS
REGULAR MEETING
MARCH 4, 1991

The regular meeting of the Board of Public Affairs was called to order March 4, 1991 at 7:00 PM by board president, Walter Ross. Present were boardmembers Derck and Winslow, billing clerk Friend, wastewater superintendent, Morrow, Mayor Miller, Clerk Morrow and councilman Bauer. Absent was Rex Savage, water superintendent due to attending class for Operator Water I in Lima, Ohio.

The minutes of the regular meeting February 4, 1991 were read and approved on a motion by Derck and seconded by Ross. Yea 3, nay 0. Motion carried.

After discussing the issue with boardmember Winslow prior to the meeting, Randy Shaffer presented to the board, an estimate of \$ 500.00 for the cost and labor to install two way radios in the water and wastewater plant vehicles. After discussing the matter, Winslow moved and Derck seconded to approve the installation of two way radios in the water and wastewater plant vehicles. Yea 3, nay 0. Motion carried.

Clerk Morrow presented to the board a letter received from Larry Jump, facilities manager of Dana Weatherhead Division stating after conversing with our legal counsel, we do not see the purpose of signing another contract while the current contract is still in effect. We feel it is not Dana's responsibility to have the Clerk's signature. The current contract is valid until the expiration date of May 5, 1992. After discussing the matter, the board agreed to not push the issue until their contract agreement runs out in 1992.

It was reported that Judith Powell signed a time note agreeing to pay monthly payments on her delinquent water and sewer bills, plus the total amount of current bills as due.

Morrow presented the board an estimate from LaLone Seamless Gutter, Antwerp, Ohio to replace the north window in the wastewater plant laboratory. An all vinyl double casement \$ 488 and an all vinyl horizontal slider \$ 366. Morrow stated, the casement window would be more favorable, allowing more air coming through the lab. After discussing the matter, Ross moved and Derck seconded to approve the installation of a new casement window in the wastewater plant laboratory, and requested Morrow to present the board with a second estimate. Yea 3, nay 0. Motion carried.

Mayor Miller was requested to make the purchase order in the amount of \$ 500.00 for the window replacement.

After a long discussion, the board agreed to re-elect Walter Ross as board president for the year 1991.

Meeting adjourned at 7:40 PM.

DATED March 04, 1991

CLERK Esther L. Morrow

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Held 19

VILLAGE OF ANTIWERP BOARD OF PUBLIC AFFAIRS REGULAR MEETING APRIL 1, 1991

The regular meeting of the Board of Public Affairs was called to order April 1, 1991 at 7:00 PM by board president, Walter Ross. Present were boardmembers Derck and Winslow, billing clerk Friend, wastewater superintendent Morrow, Mayor Miller and Clerk Morrow. Absent was water superintendent Savage, due to attending the class for Operator Water I, in Lima, Ohio. Also present was councilman Bauer.

The minutes of the regular meeting March 3, 1991 were read and approved on a motion by Ross and seconded by Derck. Yea 3, nay 0. Motion carried.

As requested by the board, a second estimate was presented by Morrow from Figert Enterprises, Inc. for the window replacement in the lab room at the wastewater plant. Labor and material, \$ 532.00. After a brief discussion, the board agreed to accept the estimate of \$ 488.00 from LaLone Seamless Gutter, to install an all vinyl double casement replacement window.

Winslow presented a resolution of the Antwerp Fire Department supporting the improvement of US 24 between Fort Wayne, IN and Toldo, OH. Winslow requested board's approval. After discussing the matter, Derck moved and Winslow seconded for the approval of the resolution.

Morrow reported that a major breakdown on the main lift station on E. Stone Street had occurred. Buckeye Pumps of Fort Wayne, IN was contacted for an estimate. Morrow recommended purchasing a new pump and repairing the old one for a standby. Also reported the need of maintenance on the elevator in the #1 lift station, Stone St.

Bauer reported he was contacting various dealers for an estimate on a new generator for the water plant, and also recommended replacing the elctrical wiring at the water plant. Board agreed to contact various electrical contractors for estimates.

An executive session was requested regarding personnel. Derck moved and Ross seconded to approve an executive session at 7:33 PM. Yea 3, nay 0. Motion carried. The regular meeting was called back in session at 8:45 PM. Derck moved and Ross seconded for the approval of the billing clerk to hire temporary help as needed, paying wages at \$ 5.25 per hour. Yea 3, nay 0. Motion carried.

Clerk Morrow requested board's approval to pay a bill received from Jill Friend for helping the billing clerk (2) hours in March with the 1st quarter water and sewer statements. Afte a brief discussion, Ross moved and Derck seconded for the approval of paying Jill Friend for (2) hours at \$ 5.25 per hour. Yea 3, nay 0. Motion carried.

Meeting adjourned at 9:00 PM.

DATED April 01, 1991

CLERK Eather L. Morrow

Held

19

VILLAGE OF ANTWERP
BOARD OF PUBLIC AFFAIRS
REGULAR MEETING
MAY 6, 1991

The regular meeting of the board of public affairs was called to order May 6, 1991 at 7:00 P.M. by board president Walter Ross. Present were board members Winslow, billing clerk Friend and wastewater superintendent Morrow. Absent was boardmember Derck and water superintendent Savage. Also present was Mayor Miller, Clerk Morrow and councilman Bauer.

The minutes of the regular meeting April 4, 1991 were read and approved on a motion by Ross and a second by Winslow.

Resident, Richard Smith was present, and discussed with the board the possibility of hooking the overflow of his lift station into a storm drain. The board requested Morrow to contact Kennedy and meet with Winslow concerning the matter.

Winslow was informed by Mayor Miller that the fire hydrant near North garden Place Apartments has not been changed as requested by the fire dept.

The meeting was adjourned at 7:30 P.M.

DATED May 06, 1991

CLERK Esther L. Morrow

RECORD OF PROCEEDINGS

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Minutes of

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Held 19

VILLAGE OF ANTIWERP BOARD OF PUBLIC AFFAIRS REGULAR MEETING JUNE 3, 1991

The regular meeting of the Board of Public Affairs was called to order June 3, 1991 at 7:00 PM by board president, Walter Ross. Present were boardmembers Derck and Winslow, Billing Clerk, Friend, and Mayor Miller. Absent was water and wastewater superintendents Savage and Morrow and Clerk Morrow. Also present was councilman Bauer.

Due to the absence of Clerk Morrow, Mayor Miller was requested to read the minutes of the regular meeting in May of 1991 and record the minutes of the June meeting.

The minutes of the regular meeting May 6, 1991 were read and approved on a motion by Winslow and seconded by Ross. Yea 3, nay 0. Motion carried.

Boardmember Winslow, left the meeting at 7:10 PM for a fire run.

The board agreed to adjourn the meeting for one hour at 7:15 PM. The regular meeting was called back in session at 8:15 PM.

Present was Dr. James Gray and discussed with the board, various solutions to the water problem surrounding his office on Buffalo Street. No action was taken.

Councilman Bauer reported he has received no response from Korte, regarding an estimate on a new generator for the water department. Bauer also advised the board that one of the two trailer homes will be removed from his Daggett St. property and has no intention of continuing the payments for two sewer bills, only on the one trailer that remains on the lot. After discussing the matter, board agreed to check with Village Legal Advisor, Spriggs.

Meeting adjourned at 8:40 PM.

DATED June 03, 1991

CLERK Eather L. Morrow

Held

19

VILLAGE OF ANTWERP
BOARD OF PUBLIC AFFAIRS
SPECIAL MEETING
JUNE 24, 1991

The special meeting of the Board of Public Affairs was called to order June 24, 1991 at 7:00 PM by board president, Walter Ross. Present were boardmembers Derck and Winslow. Wastewater superintendent Morrow, Mayor Miller, Clerk Morrow, Street Commissioner Kennedy, councilmembers Gordon, Varner, Bauer and Seslar present.

Present were residents Mr. and Mrs. Rick Burns and discussed with the board, regarding the request for a sanitary sewer hook-up at their property on Wilhelm St. Kennedy stated a hook-up can be made to the existing manhole at a depth of 7 ft. The board advised Burns, that the Village will bring water and sewer to their property line and they must assume responsibility from their property line on to the house.

A waterline break was reported at the corner of K & L Tool factory on US 24 East and causing a water leakage to the Credit Union building. After discussing the matter, Winslow moved and Ross seconded to repair the waterline near the K & L Tool (Kirk Hopkin's property) on US 24 east. Yea 3, nay 0. Motion carried.

Present was resident Rudie Reeb and advised the board that he was building a new home on the west side of S. Erie St., St. Rt. 49, and the property has no sanitary sewage system. Reeb stated the installation cost was estimated over \$ 6,000.00 and due to this kind of expense, Reeb requested the board's permission to tap into the sanitary sewage system adjoining his property. Reeb also stated his lawyer advised this was permissible. After a short discussion, Winslow moved and Derck seconded to go into an executive session at 7:30 PM regarding the matter. Yea 3, nay 0. Motion carried.

The special meeting was called back into regular session at 7:35 PM. Winslow moved and Derck seconded to allow Reeb to privately tap into the adjoining sanitary sewer system. Yea 3, nay 0. Motion carried.

Meeting adjourned at 7:40 PM.

DATED

June 24, 1991

CLERK

Esther L. Morrow

RECORD OF PROCEEDINGS

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Held 19

VILLAGE OF ANTIWERP
BOARD OF PUBLIC AFFAIRS
REGULAR MEETING
AUGUST 5, 1991

The regular meeting of the Board of Public Affairs was called to order August 5, 1991 at 7:00 PM by board president, Walter Ross. Present were boardmembers Derck and Winslow, Billing Clerk Friend, Wastewater Superintendent Morrow, Mayor Miller and Clerk Morrow. Councilmembers Bauer and Seslar were also present.

The minutes of the regular meeting June 3, 1991 and special meeting June 24, 1991 were read and after making a correction by adding additional information regarding the request by Rudy Reeb, were approved on a motion by Derck and seconded by Winslow. Yea 3, nay 0. Motion carried.

Wastewater Superintendent Morrow recommended to the board the need of new backup pumps for each lift station and presented an estimate quoting a price of \$2,900.00 for the N. Main St. lift station and \$3,500.00 for the pump in the lift station at E. Stone St. After the board discussed the matter, Winslow moved and Ross seconded to approve the purchase of two new pumps from Buckeye Pumps, Inc., Ft. Wayne, IN totaling \$ 6,400.00. Yea 3, nay 0. Motion carried.

Morrow also discussed with the board the various safety devices that were available for the employees to wear during the time they were working in the lift stations. The board advised they would check into the matter.

The meeting adjourned at 7:35 PM.

DATED August 5, 1991

CLERK Eether L. Morrow

Held

19

VILLAGE OF ANTWERP
BOARD OF PUBLIC AFFAIRS
REGULAR MEETING
SEPTEMBER 3, 1991

The regular meeting of the Board of Public Affairs was called to order September 3, 1991 at 7:00 P.M. by board president Walter Ross. Present were board members Derck and Winslow, billing clerk Friend, Mayor Miller and Clerk Morrow.

The minutes of the regular meeting August 5, 1991 were read and approved on a motion by Derck and seconded by Ross Yea 3 - Ney 0. Motion carried.

Ross reported that the answering phone at the water plant was damaged by an electrical storm and cannot be repaired. Ross stated a replacement sells for \$70.00 and up. It was recommended that the village insurance agent be contacted regarding the matter.

The board discussed various delinquent accounts with the billing clerk.

Ross recommended that the board have the water and sewer ordinances amended, regarding the fees for water taps and sewer laterals. Ross suggested raising the fee from \$250.00 to \$350.00 and when pushed under a street \$400.00 to \$500.00. After discussing the matter the board agreed to contact James Spriggs, Village Legal Advisor. Ross also suggested that the board should consider purchasing a new water tower.

Meeting adjourned at 7:30 P.M.

Dated September 03, 1991

Clerk Esther L. Morrow

RECORD OF PROCEEDINGS

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Held 19

VILLAGE OF ANTIWERP
BOARD OF PUBLIC AFFAIRS
REGULAR MEETING
OCTOBER 7, 1991

The regular meeting of the Board of Public Affairs was called to order October 7, 1991 at 7:00 P.M. by board president Walter Ross. Present were board members Derck and Winslow, billing clerk Friend, water and wastewater superintendents Savage and Morrow, Mayor Miller and clerk Morrow.

The minutes of the regular meeting September 3, 1991 were read and approved on a motion by Derck and a second by Winslow. Yea 3 - Nay 0. Motion carried.

Clerk Morrow presented Resolution 91-01. Derck moved and Ross seconded to suspend the rules and declare an emergency for the passage of resolution 91-01. Yea 3 - Nay 0. Motion carried. Ross moved and Derck seconded to adopt Resolution 91-01 as titled;

RESOLUTION OF THE BOARD OF PUBLIC AFFAIRS OF THE VILLAGE OF ANTIWERP OHIO, STATING THEREFORE BE IT RESOLVED BY THE BOARD OF PUBLIC AFFAIRS THAT THE TAPPING FEE FOR 3/4 INCH WATER LINE IS HEREBY AMENDED AND ESTABLISHED TO BE \$350.00 PER TAP EXCEPT FOR TAPS THAT MUST BE PUSHED UNDER A STREET, ALLEY, OR HIGHWAY THE FEE IS HEREBY ESTABLISHED TO BE \$500.00. THE SAME AMOUNT OF FEES WERE ESTABLISHED FOR TAPPING INTO THE VILLAGE SEWER SYSTEM. ALSO A PERMIT FEE OF \$25.00 PER APPLICATION FOR USE OF THE VILLAGE SEWER SYSTEM.

Yea 3 - Nay 0. Motion carried.

Visitors present were councilman Richard Bauer, street commissioner Rolland Kennedy, village resident Harry Harman, Mr. & Mrs. Todd Barnhouse and Shelly Walker. The board discussed with Barnhouse, Harman, Kennedy and Morrow regarding the request by Barnhouse to extend the Village sewer to the south side of Co. Rd. 176, after a lengthy discussion, Winslow moved and Derck seconded to reject the request to extend the village sewer lines to the Barnhouse property at this time. Yea 3 - Nay 0. Motion carried.

Councilman Bauer recommended to the board that a 30 day notice should be sent to all residences with past due accounts for installing water or sewer taps on their property or be taken to small claims court. No action taken.

Meeting adjourned at 8:00 P.M.

Dated Oct. 07-91

Clerk Edith L. Morrow

Held

19

VILLAGE OF ANTIWERP
BOARD OF PUBLIC AFFAIRS
REGULAR MEETING
DECEMBER 2, 1991

The regular meeting of the Board of public Affairs was called to order December 02, 1991 at 7:00 P.M. by board president Walter Ross. Present were boardmembers Derck and Winslow, Mayor Miller and Clerk Morrow, Billing Clerk Friend, water and wastewater Superintendents Savage and Morrow. Billing clerk Friend came in 7:05. Also present were the new elected officials, Sam Smith, Ruth Gordon, and Jan Reeb.

Visitor was Shellie Walker.

The minutes of the regular meeting October 07, 1991 were read and approved on a motion by Ross and seconded by Derck. yea 3 - nay 0. Motion carried.

The regular meeting November 04, 1991 was dismissed, due to not having a quorum.

It was reported that the Todd Barnhouse sewage system problem was taken care of by the Paulding County Health dept. and the Ohio EPA, allowing them to use a septic system.

Meeting adjourned at 7:08 P.M.

Dated Dec. 02, 1991

Clerk Ethel L. Morrow

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Held..... 19.....

VILLAGE OF ANIWERP BOARD OF PUBLIC AFFAIRS REGULAR MEETING JANUARY 6, 1992

The regular meeting of the Board of Public Affairs was called to order January 06, 1992 at 5:00 P.M. by boardmember Winslow. Present were boardmembers Smith and Gordon, billing clerk Friend, clerk Morrow and Mayor Miller. Absent were water and wastewater superintendents Savage and Morrow.

The minutes of the regular meeting December 02, 1991 were read and approved on a motion by Winslow. After a brief discussion, Smith moved and Gordon seconded to elect Winslow as board President for 1992.

Resident Everett Plumb was present and reported to the board that a water leak was discovered on his property during the December readings. Plumb requested the board to make an adjustment on his 91, 4th quarter water and sewer bills. Wayne Carr was also present and reported there had been a water leak at the Methodist Church Parsonage, and requested an adjustment on their water and sewer bills. During the discussion of the matter, Winslow advised the board that in the regular meeting of July 1987 a motion was made and approved to give village residents an adjustment on their water and sewer bills for water leaks, allowing 10% on water and 50% on sewer. Winslow moved and Smith seconded to approve the adjustment on the 1991 fourth quarter water and sewer bills for Fred Plumb and the Methodist Church parsonage. Motion carried.

A letter from the Ohio EPA was received, notifying the board that a public notification was required, reporting the floride level in the drinking water.

It was reported that Judy Muehl, field representative of the Rural Water Association and the GE Capital Corporation, would be meeting with the board in the near futrure to discuss the possibility of raising the water and sewer rates.

Winslow reported future projects and problems that he would like to see accomplished, such as, new water tower, an extra pump for the wastewater lift station and re-wiring the water plant building. Also, Winslow advised that a permit will be needed by May - 1992 for dumping storm water into the creek.

Winslow stated he was interested in going to the seminar scheduled in March 92 for grant writing, for purchasing a SCBA tank. The matter was tabled.

It was reported that Bing Rasey was in the process of purchasing an empty lot from Nancy Ann Miller and requesting authroization from the board to privately connect the sewer system to the Anna Miller property. Board approved.

The board discussed various delinquent bills with billing Clerk, Friend.

Smith moved to adjourn the meeting at 6:05 P.M.

Dated January, 06, 1992

Clerk Esther L. Morrow

Held

19

VILLAGE OF ANTIWERP
BOARD OF PUBLIC AFFAIRS
REGULAR MEETING
FEBRUARY 3, 1992

The regular meeting of the Board of Public Affairs was called to order February 3, 1992 at 7:00 P.M. by board president Winslow. Present were boardmembers Smith and Gordon, Billing Clerk Friend, Water and Wastewater Superintendents Savage and Morrow, Street Commissioner Kennedy, Councilman Gordon, Mayor Miller and Clerk Morrow.

The minutes of the regular meeting January 06, 1992 were read and approved on a motion by Winslow and seconded by Smith. Yea 03 Nay 0. Motion carried.

Present was Building Contractor Scott Figert, and reported to the board that he was in the process of building another apartment duplex on Kroos Drive. Figert requested information regarding the expense of a water tap and sewer lateral. Kennedy, Savage and Morrow discussed various ways of installation for the project, and the difference in the expense, but no final decision was made.

Savage recommended, the purchase of two new generator's for the water plant using one for the #1 well pump and the other for the service pumps in the buildings. Councilman Gordon advised the board, that the filters at the water plant was several years overdue in needing a change, and was possibly the reason for our bad tasting drinking water. Gordon stated, the expense would be approximately \$18,000 to \$20,000. and also recommended it should be the boards # one priority over a new water tower or generators.

Winslow advised, all contracts need to be updated, which includes Weather-head, Spec-Temp, and Park Limited. Winslow suggested the possibility of raising each one, with an increase of 8%.

Gordon moved and Smith seconded for the approval of Winslow attending the Grant Writing Seminar at the 4 County Joint Vacation School, Archbold, Ohio in April, 1992. Motion Carried.

The board discussed with Friend, various delinquent bills and sending out red letter notices.

Winslow moved to adjourn at 8:15 P.M.

Dated February 03, 1992

Clerk Esther L. Morrow

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Held 19.....

REGULAR MEETING

BOARD OF PUBLIC AFFAIRS

MARCH 6, 1992

The regular meeting of the Board of Public Affairs was called to order March 6, 1992 at 6:00 P.M. by Board President Winslow. Present were boardmembers Smith, Billing Clerk Friend, water Superintendent Savage, Councilmen Reinhart and Howard, Clerk Reeb. Wastewater Superintendent Morrow arrived at 6:15. Guests at the meeting were Afton and Betty Bates, and Caroline Longardner.

The minutes of the regular meeting of February 3, 1992 were read and approved on a motion by Winslow and seconded by Smith. Yea 2 Nay 0. Motion carried.

Longardner was present to question her sewer bill for a vacant building she owns in Antwerp. Winslow stated the billing of sewer bills was going to be changed in the future. He could find nothing in writing to state payment of sewer bills. Longardner asked it be stated in the minutes that she is not trying to get out of paying her bill, she just wants Council to be fair with her. Longardner said she would let the bills ride. Winslow reported that in 1985 and again in 1989 Council tried to lower sewer rates, but G.E. CREDIT, the lender said no. Winslow and Howard explained stipulations in agreement with sewer lender.

Afton Bates spoke to council about homes be bought in town with delinquent water and sewer bills. Bates wants to know why water isn't shut off from empty homes. Bates also wants to know why water isn't shut off on delinquent people.

Suggestions for delinquent water users: Boardmember Smith said to garnish wages, Billing Clerk Friend said a lean could be put on saving or checking accounts at the Bank. Bates inquired about water rates at apartments on U.S. 49, Park Limited, are they paying their fare share. Winslow gave Bates Ordinance 82-24 section 7 to read about why water bills revert back to property owners. Bates asked Winslow to get back to him about legal aspects of paying water and sewer bills. Winslow informed guests that Judith Muehl, a rate consultant, was coming to help.

Winslow asked Morrow about discharge permit from EPA. Morrow informed Council it had not been received yet. It is due in April.

Winslow advised, Park Limited contract still being worked on. He has contracts from Dana, and Spec Temp. FSCE proposed to Winslow they want a contract. Mr. Ehrhart also inquired about a cubic meter rather than a gallon meter, so he can better understand his billing.

Savage was given a shut off list, to start Monday.

Winslow asked Morrow about PH guage. The information has not been received yet.

Winslow reportedly received a call from a resident who was doing laundry on a day water was shut off. She claims one shirt valued at \$50.00 was ruined by chlorine and wants to be reimbursed. Winslow made a motion not be pay, Smith seconded. Yea 2 nay 0. Motion carried.

Councilman Reinhart asked if water is safe for drinking. Savage informed his water has been tested and is fine.

Winslow moved to adjourn at 7:00 P.M.

DATED March 6, 1992

CLERK Janice a Reeb

Held

19

REGULAR MEETING
BOARD OF PUBLIC AFFAIRS
APRIL 6, 1992

The regular meeting of the Board of Public Affairs was called to order April 6, 1992 at 7:00 P.M. by Mayor Miller. Present were Boardmembers Smith, and Gordon, Wastewater Superintendent Morrow, Councilmen Reinhart, Gordon and Varner. Board President Winslow arrived at 7:05 P.M.. Visitors at the meeting were C.D. Workers Ed Miller, Doug Fraley, Ron Kutzli, Warren Blanchard, and Village Employee Joe Sanders.

The minutes of the regular meeting on March 6, 1992 were read and approved on a motion by Gordon, seconded by Smith. Motion carried.

Winslow informed council that He had a phone conversation with Caroline Longardner, and she is satisfied with the answer council provided about her sewer bill. Winslow stated Ordinance 80-20 was passed May 19, 1980 and read in the minutes again May 14, 1984. The ordinance reads:

AN ORDINANCE ESTABLISHING RATES AND CHARGES FOR THE USE AND SERVICE OF THE MUNICIPAL SEWAGE WORKS FOR THE MUNICIPALITY OF ANIWERP, COUNTY OF PAULding, OHIO

BE IT ORDAINED BY THE COUNCIL OF THE MUNICIPALITY OF ANIWERP COUNTY OF PAUDLING, OHIO:

SECTION 1

At the time the new sewage works becomes available for service there shall be levied and assessed a charge or rental upon each lot, parcel of land, building, or premised having any sewer connection with the sanitary sewer system of the Municipality or otherwise discharging sewage, industrial water or other liquids either directly or indirectly into the Municipality sewage system.

The users of the sewage system shall be divided into classes. Classes shall be groups of users for which sewage characteristics are approximately equal and services provided are essentially the same. The classes of users shall be:

1. Industrail Users
2. Nonindustrail Users

All users of the sewage system shall confirm to the provisions of this ordinance and Ordinance no 80-19 of the Village of Antwerp, Ohio.

SECTION 2

There shall be and there is hereby established, a sewage service charge for the use of and for the service supplied by the municipal sewage works for the Municipality of Antwerp which is necessary to retire the indebtedness, provide debt reserve, and provide necessary funds for operation, maintenance and replacement costs of the Village Sewage Works. Said sewage service charge shall be based on the amount of water used as shown by the water meter readings made each month. The rate shall be \$11.50 per month plus \$1.50 for each one thousand gallons over tow thousand gallons of water used each month as shown by the water meter readings. No monthly billing shall be less than \$11.50 whether the sewage treatment facilities are used or not during susch month.

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The rate to be charged customers for the sanitary sewer facility residing outside the Village shall be specified in a contract with the customer and in no event shall be less than \$2.50 per thousand for each one thousand gallons over two thousand gallons used per month. No customer of the sanitary sewer facility residing outside the Village shall pay less than \$19.50 per month.

Council left the matter stand. Winslow has the contracts for Dana, FSCE, Spec Temp, and Park Limited ready to be mailed. Winslow asked Councilman Richard Gordon about water tests. Gordon will advise when He hears from report concerning quality of water.

The board announced that $\frac{1}{2}$ of the delinquent bills have been collected. Winslow made a motion to adopt an adjustment of water and sewer bills to read as follows:

Adjustment of Water and sewer bills and to unforeseen circumstances by the customers of the Village of Antwerp.

To revise from Board of Public affairs meeting, dated July 6, 1987 at 10:00 A.M. located at the town hall.

As of this date April 6, 1992 adjustments of water and sewer billing will be made as follows:

1. Adjustment of water billing cycles will be made at the rate of the last two (2) billing cycles, then averaged, then remailed to the customer with new bill notice.
2. Adjustment of sewer billing rates will still hold at 50% of total bill but not less than the minimum rate of \$34.50.
3. With any adjustments brought before this Board, the Board reserves the right to review and refuse adjustments not deemed proper to the welfare of the People of the Village of Antwerp.

The motion was seconded by Gordon. Yea 3 nay 0. Motion carried.

Winslow informed Wastewater Superintendent, Morrow, that for insurance purposes council needs a complete inventory of the water and sewer plants.

The discharge permits hav not been received yet.

Council went into executive session at 7:33. The session was called for Personnel reasons. The matter was tabled until further studied. Executive session ended at 8:00 P.M..


Boardmember Smith asked for a list to be compiled for anything needed in water or sewer departments and offices for future purchases.

George Kinsey requested that his water meter be moved. Board will check on payment of this .

Morrow advised council ASC offers \$60.00 to \$80.00 per acre per year if land is put into conservation. Will get more information.

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Held.....19.....

Winslow moved that the meeting be adjourned. Seconded by Gordon.

Meeting adjourned at 8:35 P.M.

DATED

April 6, 1992

CLERK

Janice A. Reeb

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Held 19

REGULAR MEETING BOARD OF PUBLIC AFFAIRS MAY 4, 1992

The regular meeting of the Board of Public Affairs was called to order May 4, 1992 at 7:00 P.M. by Mayor Miller. Present were Board members Winslow, Smith, Gordon, Councilman Reinhart, Gordon, Howard and Varner.

The minutes of the regular meeting of April 6, 1992 were read and approved on a motion by Winslow, seconded by Gordon.

Board President Winslow requested a key to the council room. Mayor Miller said copies would be made and given to him.

Winslow questioned the councilmembers about trash clean up days scheduled for May 14, 15, and 16. It was reported that last year 40 tons of trash had been collected on the Village clean up days. Councilman Dick Gordon requested the drop site for trash days be held at the water plant one more year, until other arrangements can be made.

Winslow questioned having it at CIC land. He was told it does not belong to the town, it is privately owned. Councilman Gordon wants to purchase 1 acre of land strictly for this purpose.

Winslow made a motion to have dump site at water works plant 1 more year, with the provision that council looks into changing location for future years. The motion was seconded by Smith. Boardmember Gordon voted No. Mayor Miller informed the Board that Jerry Zielke was interested in starting a recycling location, however, after checking into the matter it was found to be too expensive per month. He is no longer interested. It was also reported for cleanup days the Village would start with 3 dumpsters, 1 for metal, and 2 for trash at a cost of \$40.00 per dumpster.

Water Superintendent, Pete Savage, informed Winslow that the chlorine regulator is going bad, and the cost of a rebuilt one is \$4200.00 to \$4300.00. The cost of a new one is \$4000.00 to \$4500.00. Winslow made a motion to purchase a new chlorine regulator. Boardmember Ruth Gordon will check on prices.

Mayor Miller suggested changing the procedure on making a motion at the BPA Meetings. Because there are only 3 Boardmembers, after a motion had been made, no second is needed. Winslow made the motion. Motion passed.

President Winslow stated Dana and Spec Temp water contracts are out and He's waiting on responses.

Boardmember Smith questioned Billing Clerk Friend on the procedure of billing people who fill swimming pools. Friend said they are billed only for the water not sewer. Smith would like to have a notice put in the paper concerning this billing matter. The matter of bonding Billing Clerk Friend so she can collect water bills was discussed. A \$5000.00 bond will cost \$50.00. Smith will check and have information at the next meeting.

The Board moved to go to executive session at 8:05 concerning past due accounts. The Board returned to regular session at 8:40 P.M..

Account 537, Terry Richards, amounts to \$160.24 for water, and \$157.85 for sewer. The house was sold to Kopenhoffer, and no forwarding address was left. Winslow moved to close the account and show it uncollectable at present time. If previous residents (Richards) return to reside in the Village, the account will be re-opened.

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Ruth Gordon made a motion that Harry Harmon be sent a notice, either town water, or pond water, not both. The usage of his water meter will be checked by water Superintendent. The notice should state a decision must be made by a given date.

Meeting adjourned at 8:50 P.M. by Winslow.

DATED

May 4, 1992

CLERK

Janice A. Leeb

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Held 19

EMERGENCY MEETING BOARD OF PUBLIC AFFAIRS MAY 29, 1992

An emergency meeting of the Board of Public Affairs was called to order at 6:00 A.M. by President Winslow on May 29, 1992.

After a short discussion concerning the operation of the water plant, due to Water Superintendent Savage's illness, President Winslow made a motion to contact DeWayne Pease for possible employment on a temporary basis at \$8.00 per hour for 10 days with possible extension. His employment would be for approximately 2 hours a day for 5 days a week.

Mayor Miller will contact Mr. Pease.

The emergency meeting adjourned at 6:25 A.M. on a motion by President Winslow.

DATED

May 29, 1992

CLERK

Janice A Leeb

Held

19

REGULAR MEETING
BOARD OF PUBLIC AFFAIRS
JUNE 1, 1992

The regular meeting of the Board of Public Affairs was called to order June 1, 1992 at 7:00 P.M. by Mayor Miller. Present were Board Members Winslow, Smith, and Gordon, Billing Clerk Friend, Councilmembers Howard, and Gordon, Village Employee Joe Sanders, and Wastewater Superintendent Morrow. Visitors Kelly Funk and Scott Figert were also present.

The minutes of the regular meeting of May 4, 1992 and the minutes of the special meeting of May 29, 1992 were read and approved on a motion by Winslow. Yea 3. Motion carried.

Board President Winslow made a public Thank-you to Morrow, Sanders, and Howard for water testing and helping at the water plant in Water Superintendent Savage's absence. Winslow reported to the Board that he had received numerous phone calls concerning "pink" water from a recent breakdown. Norm Howard stated the extra chlorine was really good because it cleaned out all the lines in both water and sewer.

Scott Figert spoke to the Board about George Kinsey's water meter which is located in the driveway. Mr. Kinsey wants the meter raised. Figert told the Board that if the materials, a meter pit approximately 18 to 24 inches in length, were provided, he would assume the responsibility of raising it. The Board advised Figert to contact them again in 3 or 4 months when he is ready to do the work. Figert was informed a permit was necessary for this procedure.

Funk talked to the Board about his interest in working at water plant if anyone is needed.

Council President, Norm Howard addressed the Board concerning the Memorial Day street collapse on Erie Street. Mr. Howard informed the Board that he had a meeting with Rick Weaver of Poggemeyer and the contractor. He believes the contractor, Schumm Plumbing and Heating Inc. should pay $\frac{1}{2}$ of the bill. Schumm had already agreed to pay $\frac{1}{2}$ of the tile bill. The total expense of repairs is \$1,276.35. Howard requested that the Villages Legal Advisor, James Spriggs, send a letter to Schumm's, requesting payment.

Wastewater Superintendent, Bill Morrow, informed the Board that June 5 to 15 is the deadline to put our land in for conservation use, if that is what we want to do. At the present time, Marlin's farm the land and the village receives about \$700.00 per year. Ken Hahn is the local Board member for land conservation. The matter was tabled. The Board will answer before the 5th.

Mayor Miller informed the Board that on Friday, June 5, at 10:00 A.M. in the council room there will be a meeting with a Water Management Company.

The Board was told by Mayor Miller that the Park Board had ordered sand for use in the park, and to be delivered by Harmon's Trucking. When the bill was received, the total was \$82.80 for hauling sand, and \$30.00 for pulling out the town tractor at the football field. The total of the bill was \$112.80. Mayor Miller asked the Board to authorize payment of \$30.00 back to the Park Board, because the tractor had gotten stuck while in use by a water department employee. President Winslow made a motion that the water department reimburse the park department \$30.00. Yea 3. Motion carried.

Board Member Gordon made a motion to have Legal Advisor Spriggs make a resolution pertaining to residents inside city limits having no extra source of water such as ponds, or pools. Spriggs will draw up the resolution.

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Held 19

The Board moved to executive session at 7:38 P.M. to discuss personnel and job descriptions.

The Board returned to regular session at 7:50 P.M.

Board members discussed delinquent water bills and amounts already collected.

Billing Clerk Friend informed the Board she would be gone Monday, Tuesday, Wednesday, and Thursday of the following week.

President Winslow adjourned the meeting at 8:00 P.M.

DATED June 1, 1992
CLERK Janice A Reeb

Held

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REGULAR MEETING
BOARD OF PUBLIC AFFAIRS
JULY 8, 1992

The regular meeting of the Board of Public Affairs was called to order at 6:00 P.M. on July 8, 1992 by Mayor Miller. Present were Boardmembers Winslow, Gordon and Smith, Councilmembers Howard, D. Gordon, Varner and Reinhart, Billing Clerk Friend, Wastewater Superintendent Morrow, Village Employee Sanders, and Clerk Reeb. Visitors at the meeting were Phillip Marlin, Ron Kutzli, Chuck Starry, Dick Starry, and Ed Miller.

The minutes of the regular meeting of June 1, 1992 and the expenditures for the month of June were read and approved on a motion by Winslow. Yea 3. Motion carried. Boardmember Smith asked that the fire hydrants throughout the village be fixed, also a gate at the entrance of the water plant needs repair. Winslow requested that Sanders compile a list of broken hydrants and what repairs are needed. Winslow asked that the list be turned in to him within the week.

VISITORS

Dick and Chuck Starry have started a tire store known as "Chuck's Tires", located at the old Sunoco Station on West River Street. Chuck Starry requested that the water be turned on at the garage. He stated that He would resume full responsibility of the payment as of the date it is turned on. Mr. Starry also asked that He be able to see the meter when it is turned on. Winslow said this could be arranged.

Philip Marlin was present at the meeting to request that He be put on another payment plan for his delinquent water and sewer bills. Winslow advised Mr. Marlin that this matter should be discussed in executive session.

Winslow moved to go to executive session to discuss the matter. Yea 3. Motion carried.

The Board returned to regular session at 6:22 P.M.

The Board discussed a Hicksville water plant worker, Hal Osmun, working for the Village at \$18.00 per hour. President Winslow asked who authorized this action, because none of the Board members had done so. President of Council, Norm Howard, addressed the Board. He informed them that they were to have made a contract with Hicksville. Osmun was to come on his own time, but would not do so because of insurance purposes. Winslow stated the Board was told not to do any testing. Winslow insists the Board be notified before any decisions pertaining to the water or sewer plants be made. Winslow also stated that Wastewater Superintendent Morrow is very competent in doing the testing. Billing Clerk Friend told the Board that EPA had contacted her office concerning the signing of water tests. Mr. Colley had a contract with the Village to do this, Mr. Osmun does not.

Wastewater Superintendent Morrow informed the Board that Thursday, at 8:30 a representative would be in the council room to discuss riser design with any of the Board members that were interested.

Howard stated that on June 5, when the Water Management Company met in the council room, only himself and Ruth Gordon from the water board was available. The Management Company requested another meeting so they can meet with all Board and Council members. The meeting is set for July 27 at 7:00 P.M. in the council room.

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Held 19

Village Employee, Joe Sanders, informed the Board that Bonded Chemical had installed a chlorine injector on June 16. Water Superintendent, Pete Savage, has seen it, and it is working fine. Norm Howard had spoke to Jerry Hill about the chlorine injector settings. Mr. Hill suggested going to post chlorination injection, because it would probably save a lot of money.

Ruth Gordon asked Bill Morrow about getting sewer jets out. Gordon also stated the sewer needs repair at North lift station on both sides of the street.

MAYOR'S REPORT

Mayor Miller informed the Board that EPA found out that Spec Temp is not hooked into the city sewer system. If we cannot get then hooked into it, Spec Temp will be forced to relocate. Meetings are being planned to discuss this situation. Mayor Miller contacted The County Engineer, Mark Stockman, but he is unable to help us. Rick Weaver, of Poggemeyer, spoke to Mr. Morrow about this situation. Miller informed the Board that the trustees are not against annexation. Mayor Miller suggested that emergency measures be taken to get plans under way and collect figures. Wastewater Superintendent Morrow says we can pick up Spec Temp and Dana Weatherhead with very little trouble. State people were here and gave very informative suggestions.

Water contracts with Spec Temp and Dana have been frozen until this crisis situation is resolved.

Winslow moved to go to another execustive session at 7:05 P.M.

The Board returned to regular session at 7:15. Employment of Ed Miller to pay off his delinquent water bills was discussed.

Mayor Miller requested a personnel policy from the Board.

Meeting adjourned at 7:28 P.M.

DATED

July 8, 1992

CLERK

Janice A. Leeb

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SPECIAL MEETING
BOARD OF PUBLIC AFFAIRS
JULY 11, 1992

A special meeting of the Board of Public Affairs was called to order on Saturday, July 11, 1992 at 9:00 A.M. by Board President Winslow. Present were Boardmembers Winslow, Gordon, Smith and Clerk Reeb.

The purpose of this special meeting was for the Board members to sign 2 certificates of assessments. The first assessment is for the smount of \$983.66 for unpaid water and sewer rent charges for Philip Marlin. The second assessment is for the amount of \$350.00 for unpaid sewer tap fee from Karl A. Langham.

Boardmembers signed the necessary documents and the meeting was adjourned at 9:05 A.M.

DATED

July 11, 1992

CLERK

Janice A Reeb

Held 19

REGULAR MEETING
BOARD OF PUBLIC AFFAIRS
AUGUST 3, 1992

The regular meeting of the Board of Public Affairs was called to order at 7:00 P.M. on August 3, 1992 by President Winslow. Those present at the meeting were Board members Gordon, and Smith, Billing Clerk Friend, Wastewater Superintendent Morrow, Village Employee Joe Sanders, Mayor Miller, and Clerk Reeb.

The minutes of the last regular meeting on July 8, 1992 and the investment and disbursements for the month of July were read and approved on a motion by Winslow. Yea 3. Motion carried.

President Winslow asked about the water testing, Gordon and Sanders assured him everything was fine. Winslow then inquired about getting an estimate from Schweller Electric for electica work, such as repairing the pump house and bringing the system up to date and in code. Sanders is checking into this. Gary Cottrell of "C" Electric will turn in an estimate for the same work. Sanders also placed a call to Snyder and Son Company for an estimate on the West Water tank for repairs to the roof and over flow. Snyder and Son will return the call.

Boardmember Smith asked about getting the fire hydrant at the Pop-N-Brew fixed. Sanders said He would replace it this week.

The work being done at the Riverside Restaurant on the sprinkler system, and new lines going into the restaurant were discussed. Winslow told Sanders to check on cost of a flow meter.

Mayor Miller inquired if the Board had a Personnel Policy, this matter was discussed at the last monthly meeting. Miller was told no exact policy had been decided as of this date. Winslow requested a copy of Village policy to look over concerning sick leave, vacations, work schedules, etc. Mayor Miller will contact Attorney General's office in reference to this matter.

Wastewater Superintendent Morrow informed the Board he had literature from Michael Todd and Company concerning air hammers. This type of tool will be needed to repair lids on U.S. Highways 24 and 49. The approximate cost is \$775.00 plus \$115.00 for attachments tools, plus shipping costs. This expense is to come out of Wastewater Capitol Outlay Fund. Winslow made a motion to have Morrow contact Michael Todd and Company to place an order for an air hammer. Yea 3. Motion carried.

Boardmember Smith reported that he needs discharge hoses for trash pumps. He asked Joe Sanders to get prices for him.

Wastewater Superintendent Morrow informed the Board He contacted GEO Corporation regarding a PH meter and probe. The cost is \$1074.00 with a two week delivery date. Smith made a motion to give Morrow authorization to made the purchase and take the expense out of Wastewater Capitol Outlay. Yea 3. Motion carried.

Gordon asked Mayor Miller what was being done about getting Billing Clerk Friend bonded so she can collect water and sewer bills. Miller reported that the matter had been tabled, so nothing had been done yet. Clerk Reeb stated that if this is done, a format must be set to assure her of getting all the information needed for her ledgers. The Board will check into this matter.

Wastewater Superintendent Morrow notified the Board that pre-treatment of wastewater classes are being held in Cincinnati in September. He suggested that himself and some of the Board should attend these classes. Morrow will get more information .

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Smith asked President Winslow to start getting an agenda out to himself and Gordon before the meetings take place. In this way the Board can be better prepared for the meetings. Winslow agreed to this.

Winslow moved that the meeting adjourn.

The meeting adjourned at 7:47 P.M.

DATED

August 3, 1992

CLERK

Janice A. Peck

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Held 19.....

REGULAR MEETING BOARD OF PUBLIC AFFAIRS SEPTEMBER 8, 1992

The regular meeting of the Board of Public Affairs was called to order at 7:00 P.M. on September 8, 1992 by Board President Winslow. Those present at the meeting were Board members Gordon and Smith, Councilmembers Franklin, and Varner, Billing Clerk Friend, Mayor Miller, and Clerk Reeb. Village residents Kenneth and Patti Lowe were also at the meeting.

The minutes of the last regular meeting held on August 3, 1992 and the investment and disbursements for the month of August were read and approved on a motion by Winslow. Yea 3.

Winslow informed the Board that He had reveived a compliance schedule for a certified operator. Winslow asked Billing Clerk Friend to type a letter to the Ohio EPA in Columbus in reference to the operations at the water plant.

President Winslow inquired about the North Well, well # 1, sucking air and not meeting demand needs.

Winslow informed the Board that he had received a letter from Chi S Ko. Mr. Ko is an inspector for EPA from Bowling Green. He inspects the outdoor grounds at the wastewater plant. The letter must be signed and returned. Winslow asked Wastewater Superintendent Morrow to gather the information needed and get it to him.

GUESTS

Kenneth and Patti Lowe addressed the Board concerning land they have purchased on Canal Road. The land is adjacent to Paul Feasby's land. Lowe's requested the Village to run the sewer lines out to thier new land. They have permission from Feasby's to run the line across their lot and dirveway. Winslow asked Morrow to gather the information such as sea level, drainage, etc on the lot as soon as possible. Lowe's are planning on starting to build within the month. The matter is tabled until the information is gathered

Mr. Varner inquired about renting the sewer jet from the Village for the purpose of cleaning and checking the lines to his trailor court. Mr. Varner agreed to pay the same a Sepc-Temp, \$50.00 for the rental of the jet and \$15.00 per man. Winslow made a motion torent the sewer jet to Varner. Yea 3.

Board member Gordon asked who was going to read Bood 6 (water meters located in the new edition, on Oak Street, and Woodcox Street) because Joe Sanders the Village Employee who usually does this job, has a broken arm. Winslow asked Morrow to take care of this matter. Morrow agreed to this.

Winslow requested a study meeting for September 17, at 6:00 P.M. for himself Smith, Gordon, Sanders, Friend, Varner, Reinhart, and Franklin.

Joe Sanders reported the discharge hoses had come in.

Clerk Reeb presented a 60 month cylinder lease certificate from AGA Gas, Inc. Winslow made a motion to renew the lease. The cost of the lease is \$185.33. Reeb also presented a revised assessment for Deborah Davenport, which she had received from Village Legal Spriggs. The Board was required to sign the copies and Clerk Reeb then returned them to Spriggs.

Winslow made a motion for adjournment at 8:00 P.M..

DATED September 8, 1992

CLERK Janice a Reeb

Held

19

REGULAR MEETING
BOARD OF PUBLIC AFFAIRS
OCTOBER 5, 1992

The regular meeting of the Board of Public Affairs was called to order at 7:00 P.M. on Monday, October 5, 1992 by Board President Winslow. Those present at the meeting were Board members Smith and Gordon, Councilmembers Reinhart and Franklin, Wastewater Superintendent Morrow, Village Employee Joe Sanders, Billing Clerk Friend, Mayor Miller, and Clerk Reeb.

The minutes of the last regular meeting held on September 8, 1992 were read and approved on a motion by Board President Winslow. The investments and disbursements for the previous month were not available at meeting time. Copies will be sent to Board members.

Winslow inquired about the sewer lines that need to be extended to property on Canal Road purchased by Kenneth and Patti Lowe. Wastewater Superintendent Morrow said the lines can go within 45 feet of the house. Morrow does not have a cost of the project yet. Winslow asked about running the lines farther to catch other lots on Canal Road. Morrow informed the Board that can be done easily at a later date.

Winslow presented to the Board an estimate from Solar-Crete to replace 2 doors on the filtration plant at a cost of \$1926.00. Also to replace 1 door on the repair shop building at a cost of \$1059.00.

Winslow presented an estimate from Schweller Electric for electrical improvements to the water treatment plant. According to the estimate, this work will be done in phases 1-2-3 at \$4900.00 per phase. This cost does not include trenching. Councilman Reinhart suggested that another electrical company be contacted for an estimate. Mayor Miller suggested Kaduk Electric. Winslow agreed to contact other companies.

Wastewater Superintendent Morrow informed the Board He would check on the cost of repairs to Electric Overflow Control Tank.

Winslow inquired about Ron Kutzli working for the Village. Miller informed the board that Kutzli is not allowed to work according to Council. This decision was made by Council after Kutzli did damages to the Village dump truck totaling \$1153.00. Mayor Miller said she had received an application from a man who is interested in working for the Village. Mr. Varner gave a good recommendation for this man. Morrow reported that the dump truck has been all dried out and he has repaired all the rust spots in the bed. Also he has repainted the bed of the truck.

Mayor Miller requested the Board to consider omitting the 10% delinquent charge on any water and sewer bills that are tied up in an estate. The Board agreed to this.

Councilman Reinhart expressed concern about water line breaks occurring in the Village. He feels that the residents must be notified so they don't drink the water until it is safe. After much discussion, no action was taken.

Winslow moved for adjournment at 8:00 P.M.

DATED

October 5, 1992

CLERK

Janice A Reeb