

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held _____

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**SPECIAL MEETING
COUNCIL OF THE VILLAGE OF ANTWERP
AUGUST 29, 2007**

THE SPECIAL MEETING OF THE VILLAGE OF ANTWERP COUNCIL WAS CALLED TO ORDER AT 5:30 P.M. BY MAYOR MARGARET WOMACK . COUNCIL PERSONS: JAN REEB, TOM VANVLERAH, KAREN LEE, MIKE ROHRS, DAN GORDON AND COUNCIL PRESIDENT RON FARNSWORTH . ALSO ATTENDING THE SPECIAL MEETING: VILLAGE ADMINISTRATOR, SARA KEERAN, SOLICITOR MELANIE FARR AND FISCAL OFFICER, LORETTA BAKER. MEDIA: SUE KNAPP FROM THE WESTBEND, SANDY TEMPLE FROM THE BEE ARGUS AND STEVE MAJOR FROM THE PAULDING PROGRESS.

MEETING WAS CALLED TO DISCUSS EIGHT ORDINANCES/RESOLUTIONS TO BE PASSED BY EMERGENCY.

**BAKER GAVE AN EMERGENCY READING OF RESOLUTION NO. 2007-10 - A RESOLUTION AUTHORIZING THE MAYOR TO PREPARE AND SUBMIT AN APPLICATION TO PARTICIPATE IN THE OHIO PUBLIC WORKS COMMISSION STATE CAPITAL IMPROVEMENT AND/OR LOCAL TRANSPORTATION IMPROVEMENT PROGRAM(S) AND TO EXECUTE CONTRACTS AS REQUIRED FOR WATERLINE REPAIRS ALONG SHAFFER ROAD; AND DECLARING THE SAME AN EMERGENCY.

A MOTION WAS MADE BY GORDON, SECONDED BY ROHRS TO SUSPEND THE RULES OF RESOLUTION 2007-10. YEA 6 NAY 0 MOTION. CARRIED AND APPROVED.

A MOTION WAS MADE BY FARNSWORTH, SECONDED BY GORDON TO ACCEPT RESOLUTION 2007-10. YEA 6 NAY 0. MOTION CARRIED AND APPROVED.

**BAKER GAVE AN EMERGENCY READING OF ORDINANCE NO. 2007-21 - AN ORDINANCE AUTHORIZING THE VILLAGE OF ANTWERP TO UTILIZE A CONTRACT FOR UTILITY SERVICES PROVIDED TO PROPERTY OWNERS THAT RENT SAID PROPERTY TO TENANTS IN THE VILLAGE OF ANTWERP, OHIO; AND DECLARING THE SAME AN EMERGENCY.

A MOTION WAS MADE BY ROHRS, SECONDED BY GORDON TO SUSPEND THE RULES OF ORDINANCE 2007-21. YEA 6 NAY 0. MOTION CARRIED AND APPROVED.

A MOTION WAS MADE BY FARNSWORTH, SECONDED BY REEB TO ACCEPT ORDINANCE 2007-21. YEA 6 NAY 0. MOTION CARRIED AND APPROVED.

**BAKER GAVE AN EMERGENCY READING OF ORDINANCE 2007-22 - AN ORDINANCE TO PROVIDE FOR THE ISSUANCE OF A NOTE IN ANTICIPATION OF THE ISSUANCE OF BOND FOR THE PURPOSE OF STORM SEWER CAPITAL IMPROVEMENTS AND DECLARING THE SAME AN EMERGENCY.

A MOTION WAS MADE BY GORDON, SECONDED BY ROHRS TO SUSPEND THE RULES OF ORDINANCE 2007-22. YEA 6 NAY 0. MOTION CARRIED AND APPROVED.

A MOTION WAS MADE BY ROHRS, SECONDED BY GORDON TO ACCEPT ORDINANCE 2007-22. YEA 6 NAY 0. MOTION CARRIED AND APPROVED.

**BAKER GAVE AN EMERGENCY READING OF ORDINANCE 2007-23 - AN ORDINANCE AUTHORIZING THE VILLAGE ADMINISTRATOR TO ENTER INTO A PROFESSIONAL STATE FUND SERVICE CONTRACT WITH GATES, McDONALD & COMPANY; AND DECLARING THE SAME AN

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EMERGENCY.

- A MOTION WAS MADE BY ROHRS, SECONDED BY GORDON TO SUSPEND THE RULES OF ORDINANCE NO. 2007-23. YEA 6 NAY 0. MOTION CARRIED AND APPROVED.
- A MOTION WAS MADE BY ROHRS, SECONDED BY REEB TO ACCEPT THE ORDINANCE 2007-23. YEA 6 NAY 0. MOTION CARRIED AND APPROVED.

****BAKER GAVE AN EMERGENCY READING OF ORDINANCE NO. 2007-24 - AN ORDINANCE AMENDING ORDINANCE NO. 2007-15 AUTHORIZING THE VILLAGE ADMINISTRATOR TO LET BIDS FOR THE COLLECTION AND REMOVAL OF GARBAGE, RUBBISH, REFUSE AND BULKY WASTE FOR THE VILLAGE OF ANTWERP; AND DECLARING THE SAME AN EMERGENCY.**

- A MOTION WAS MADE BY FARNSWORTH, SECONDED BY VANVLERAH TO SUSPEND THE RULES OF ORDINANCE 2007-24. YEA 6 NAY 0. MOTION CARRIED AND APPROVED.
- A MOTION WAS MADE BY ROHRS, SECONDED BY VANVLERAH TO ACCEPT THE ORDINANCE 2007-24. YEA 6 NAY 0. MOTION CARRIED AND APPROVED.

**** BAKER GAVE AN EMERGENCY READING OR ORDINANCE NO. 2007-25 - AN ORDINANCE AUTHORIZING THE FISCAL OFFICER TO AMEND APPROPRIATIONS AND DECLARING SAME AN EMERGENCY.**

- A MOTION WAS MADE BY GORDON, SECONDED BY REEB TO SUSPEND THE RULES OF ORDINANCE 2007-25. YEA 6 NAY 0. MOTION CARRIED AND APPROVED.
- A MOTION WAS MADE BY ROHRS, SECONDED BY GORDON TO ACCEPT ORDINANCE 2007-25. YEA 6 NAY 0. MOTION CARRIED AND APPROVED.

**** BAKER GAVE AN EMERGENCY READING OF RESOLUTION 2007-11 - A RESOLUTION BY THE VILLAGE OF ANTWERP, PAULDING OHIO, HEREINAFTER REFERRED TO AS THE LOCAL PUBLIC AGENCY ("LPA"), AUTHORIZING THE VILLAGE ADMINISTRATOR TO APPLY FOR MONIES FOR SAFE ROUTES TO SCHOOL PROJECTS; AND DECLARING THE SAME AN EMERGENCY.**

- A MOTION WAS MADE BY GORDON, SECONDED BY ROHRS TO SUSPEND THE RULES OF RESOLUTION 2007-11. YEA 6 NAY 0. MOTION CARRIED AND APPROVED.
- A MOTION WAS MADE BY ROHRS, SECONDED BY GORDON TO ACCEPT THE RESOLUTION 2007-11. YEA 6 NAY 0. MOTION CARRIED AND APPROVED.

****BAKER GAVE AN EMERGENCY READING OF RESOLUTION 2007-12 - A RESOLUTION AUTHORIZING THE MAYOR, MARGARET WOMACK TO PREPARE AND SUBMIT AN APPLICATION TO PARTICIPATE IN THE OHIO PUBLIC WORKS COMMISSION STATE CAPITAL IMPROVEMENT AND/OR LOCAL TRANSPORTATION IMPROVEMENT PROGRAM, TO EXECUTE CONTRACT AS REQUIRED, AND DECLARING SAME AN EMERGENCY.**

- A MOTION WAS MADE BY FARNSWORTH, SECONDED BY ROHRS TO SUSPEND THE RULES OF RESOLUTION 2007-12. YEA 6 NAY 0. MOTION CARRIED AND APPROVED.
- A MOTION WAS MADE BY ROHRS, SECONDED BY VANVLERAH TO ACCEPT RESOLUTION 2007-12. YEA 6 NAY 0. MOTION CARRIED AND APPROVED.
- A MOTION WAS MADE BY GORDON, SECONDED BY VANVLERAH TO ADJOURN THE MEETING AT 6:04 P.M. YEA 6 NAY 0. MOTION CARRIED AND APPROVED.

MAYOR Margaret Womack

FISCAL OFFICER _____

DATE _____

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held _____

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**REGULAR MEETING
COUNCIL OF THE VILLAGE OF ANTWERP
AUGUST 13, 2007**

THE REGULAR MEETING OF THE VILLAGE OF ANTWERP COUNCIL WAS CALLED TO ORDER AT 6:30P.M. BY MAYOR MARGARET WOMACK . COUNCIL PERSONS: JAN REEB, TOM VANVLERAH, KAREN LEE, MIKE ROHRS, AND COUNCIL PRESIDENT RON FARNSWORTH . ALSO ATTENDING THE REGULAR MEETING: VILLAGE ADMINISTRATOR, SARA KEERAN, SOLICITOR MELANIE FARR AND FISCAL OFFICER, LORETTA BAKER. GUESTS AND OBSERVERS: RANDY SHAFFER, TODD HARPEST FROM METALINK AND TOM STEUER FROM MEDICOUNT MANAGEMENT. MEDIA: PETER GREER FROM THE DEFIANCE CRESCENT, SUE KNAPP FROM THE WESTBEND, SANDY TEMPLE FROM THE BEE ARGUS AND STEVE MAJOR FROM THE PAULDING PROGRESS.

****THE MINUTES FROM THE REGULAR MEETING DATED, JULY 9, 2007 WERE REVIEWED.**

- A MOTION WAS MADE BY ROHRS, SECONDED BY REEB TO APPROVE THE, JULY 9, 2007, REGULAR MEETING MINUTES. YEA 5 NAY 0. MOTION CARRIED AND APPROVED WITH MODIFICATIONS FROM SOLICITOR MELANIE FARR.

****THE MINUTES FROM THE SPECIAL MEETING DATED, JULY 25, 2007, WERE REVIEWED.**

- A MOTION WAS MADE BY VANVLERAH, SECONDED BY FARNSWORTH TO APPROVE THE, JULY 25, 2007, SPECIAL MEETING MINUTES. YEA 5 NAY 0. MOTION CARRIED AND APPROVED WITH MODIFICATIONS FROM MELANIE FARR.
- MOTION MADE BY MIKE ROHRS, SECONDED BY JAN REEB TO ACCEPT THE ABSENCE OF COUNCIL PERSON, DAN GORDON. YEA 5 NAY 0. MOTION CARRIED AND APPROVED.

GUESTS

TOM STEUER FROM MEDICOUNT MANAGEMENT GAVE COUNCIL A PRESENTATION ON EMS BILLING. THIS 17 YEAR OLD COMPANY WITH SAS 70 LEVEL 2 AUDIT WOULD PROVIDE VILLAGE OF ANTWERP EMS BILLING, CUSTOMER SERVICE 800# WITH 7AM TO 6:30 PM SERVICE, NET REVENUE TO VILLAGE, AND UTILIZATION AND TRAINING OF CURRENT PERSONNEL. JAN REEB ASKED HOW LONG IT WOULD TAKE TO SET UP - TOM STEUER STATED ONE WEEK. MOTION MADE BY RON FARNSWORTH, SECONDED BY MIKE ROHRS TO OBTAIN CONTRACT VIA EMAIL TO MELANIE FARR FOR HER REVIEW. YEA 5 NAY 0. MOTION CARRIED AND APPROVED.

TODD HARPEST FROM METALINK PRESENTED HIS COMPANY WITH DESIRE TO USE VILLAGE OF ANTWERP WATER TOWER TO PROVIDE WIRELESS INTERNET SERVICE FOR THE AREA. METALINK WOULD NEED FOUR PLACES ON THE TOWER USING RAILING, 110 POWER AND 24 HOUR ACCESS. THIS SERVICE COULD HELP PROVIDE WIRELESS INTERNET FOR VILLAGE, EMS, FIRE, WATER AND SANITARY BUILDING. TODD HARPEST AGREED TO CONSIDER GIVING A DISCOUNT TO MEMBERS OF THE VILLAGE OF ANTWERP. MOTION MADE BY ROHRS, SECONDED BY REEB TO HAVE SOLICITOR, MELANIE FARR REVIEW CONTRACT FROM METALINK. YEA 5 NAY 0. MOTION CARRIED AND APPROVED.

**POLICE REPORT
GEORGE CLEMENS**

Held

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****THE POLICE DEPARTMENT HAD 225 CALLS AND 36 OFFENSES. MAYOR WOMACK COMPLIMENTED THE SERVICE THE POLICE PROVIDED DURING THE FUNERAL PROCESSION.**

EMS REPORT

RANDY SHAFFER GAVE A REPORT ON PROGRESS OF OBTAINING NEW EMS VEHICLE. THE LEASE WE ARE CURRENTLY USING WITH NEW HAVEN IS GOOD FOR 60 DAYS. WE HAVE HAD TWO RUNS WITH THE LEASED SQUAD. WE WILL HAVE FIGURES FROM INSURANCE COMPANY REGARDING SETTLEMENT ON MONDAY. OF THE \$36,000 OF CONTENTS LOST THE INSURANCE WILL COVER UP TO \$35,000. HOWEVER, THE HEART DEFIBULATOR WILL NOT BE COVERED, IT WILL ONLY COVER \$3500 OF THE \$17,000 NEEDED. MAYOR WOMACK COMPLIMENTED RANDY SHAFFER ON JOB PERFORMED FOR OUR EMS.

**FISCAL OFFICER'S REPORT
LORETTA BAKER**

****BAKER GAVE AN EMERGENCY READING OF ORDINANCE NO. 2007-20 - AN ORDINANCE AUTHORIZING THE FISCAL OFFICER TO AMEND APPROPRIATIONS AND DECLARING IT AN EMERGENCY.**

- A MOTION WAS MADE BY ROHRS, SECONDED BY REEB TO SUSPEND THE RULES OF ORDINANCE NO. 2007-20. YEA 5 NAY 0. MOTION CARRIED AND APPROVED.
- A MOTION WAS MADE BY REEB, SECONDED BY FARNSWORTH TO ACCEPT ORDINANCE NO. 2007-20. YEA 5 NAY 0. MOTION CARRIED AND APPROVED.

****BAKER GAVE AN EMERGENCY READING OF ORDINANCE NO. 2007-21 - AN ORDINANCE AUTHORIZING THE VILLAGE FISCAL OFFICER TO TRANSFER FUNDS TO THE POLICE FUND IN THE AMOUNT OF \$30,000 AND DECLARING THE SAME AN EMERGENCY.**

- A MOTION WAS MADE BY REEB, SECONDED BY ROHRS TO SUSPEND THE RULES OF ORDINANCE NO 2007-21. YEA 5 NAY 0. MOTION CARRIED AND APPROVED.
- A MOTION WAS MADE BY VANVLERAH, SECONDED BY REEB TO ACCEPT ORDINANCE NO. 2007-21. YEA 5 NAY 0. MOTION CARRIED AND APPROVED.

**ADMINISTRATOR'S REPORT
SARA KEERAN**

SEE ATTACHED REPORT.

SHAFFER ROAD WATERLINE PROBLEMS - NO COMMENT

STORM WATER PROJECT - NO COMMENT

ED SNYDER PROPERTIES - 118-120-122 OSWALT STREET - VANVLERAH ASKED FOR UPDATE REGARDING SITUATION ON OSWALT STREET. MELANIE FARR STATED THE PROCESS IS IN PLACE TO HELP VACATE PREMISES - MAY BE MONEY OUT OF POCKET AND IS COSTLY.

RECORD OF PROCEEDINGS

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UTILITY DEPOSIT - NO COMMENT

WATER TOWER/WATERLINE PROJECT - NO COMMENT

WENTWORTH ROAD WATER CASING PIPE - NO COMMENT

INCOME TAX COLLECTION TO DATE - NO COMMENT

SPEC-TEMP WATER/SEWER PAYMENT - NO COMMENT

METALINK WIRELESS INTERNET LEASE OF WATER TOWER - NO COMMENT

SALE OF WATER TO CONSTRUCTION COMPANIES - NO COMMENT

COLONY LIFT STATION PROGRESS - NO COMMENT

COLONY SUBDIVISION - NO COMMENT

WATER PLANT DRIVE PAVING - NO COMMENT

EMS ACCIDENT UPDATE - NO COMMENT

UTILITY DEPARTMENT - NO COMMENT

WATER/SEWER BILLING OFFICE - MELANIE FARR IS WORKING ON CONTRACT WORDING FOR PAST DUE WATER BILLS HAVING RENTERS REQUEST DEPOSIT GIVING VILLAGE SECURITY TO COVER WATER BILLS.

REFUSE BID DOCUMENTS - MELANIE FARR STATED THE UTILITY COMMITTEE NEEDS TO MEET REGARDING THE BID DOCUMENTS FOR GARBAGE PICK UP

ADJOURNMENT

A MOTION WAS MADE BY VANVLERAH, SECONDED BY REEB TO ADJOURN AT 8:30 PM. YEA 5 NAY 0. MOTION CARRIED AND APPROVED.

MAYOR Margaret Womack

FISCAL OFFICER Luetta Baker

DATE 9-10-01

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Village Council Chambers. After this public hearing, council can proceed with the acceptance of the planning commission's recommendation and start the 3 readings of the ordinance at the next council meeting on October 15th. (October 8th, which is regular council meeting night is Columbus Day and the offices will be closed)

SAFE ROUTES TO SCHOOL PLANNING APPLICATON: The application for planning grant funds to develop a program to promote walking and biking to school was submitted to ODOT on 9/7/07. The Village is applying for \$5,500.00 in planning dollars to assist in the development of a program in conjunction with Antwerp Schools.

Once the plan is completed, an application for construction costs will be prepared and submitted to ODOT to fund sidewalks to the school.

Administrator's Report Summary September 7 2007

SHAFFER ROAD WATERLINE PROJECT:

The Shaffer Road Waterline replacement project, which was funded by Ohio Public Works Commission will proceed with final engineering being completed by 10/1/07. Request for bids will be mailed out on 10/15/07 with bids due on 11/1/07. After review of bids and a contractor selected by council, construction is slated to begin 11/15/07 with actual construction to be completed by 2/1/08 and close out with seeding and grading by 2/1/08.

ED SNYDER PROPERTIES – 118-120-122 OSWALT STREET: On 9/5/07 contact was made with the Paulding County Health Department who stated that they have to sign the charges against Mr. Snyder this week, but had not done so as of 9/5/07. I told Mr. Porter of the Health Department that I would be calling Monday before council meeting so I could update council and that council was very concerned about these properties and wanted action.

UTILITY DEPOSIT: A letter was mailed to all landlords in the Village with a copy of the ordinance and utility deposit application form informing them of the new deposit for utilities and their responsibilities as far as informing their new renters that a deposit would be required before water would be turned on. Also the landlords were notified that if, after all efforts to collect any back utility bills and the deposit was applied and a balance remained, they would still be responsible for any left over utility bill. **Additionally, any new renter appearing in the utility billing office will be informed of the Village's income tax requirement.**

DEPOT ENHANCEMENT GRANT: This writer was informed by Kirk Slusser of ODOT that the Village has been awarded the Transportation Enhancement Grant for the Railroad Depot improvement. Kirk will be in town on September 19th to discuss this award and to talk to the village about the U.S. 24 improvements needed on the existing route located in the village. The Village had applied for \$294,219.00 of grant funds to rehabilitate the depot. The ACDC Committee had spearheaded this project and will provide the matching \$73,555.00.

VILLAGE WIDE GARBAGE COLLECTION ESTIMATES: Letters to garbage collection companies in the area were sent requesting estimates on cost to provide village wide garbage collection. They were given 7 days to respond. Once the estimates are received, this writer will provide the costs to council.

PLANNING COMMISSION: On 9/5/07 planning commission reviewed the request by Harry Harrmann to re-zone his property from A-1, Agricultural to R-1 Residential in order to develop 8 more lots in his subdivision on Diamond Drive. A public hearing will be held on the re-zoning on Monday, October 1, 2007 at 6:00 p.m. at

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REGULAR MEETING COUNCIL OF THE VILLAGE OF ANTWERP SEPTEMBER 10, 2007

THE REGULAR MEETING OF THE VILLAGE OF ANTWERP COUNCIL WAS CALLED TO ORDER AT 6:30P.M. BY MAYOR MARGARET WOMACK . ATTENDING - COUNCIL PERSONS: JAN REEB, TOM VANVLERAH, MIKE ROHRS, DAN GORDON AND COUNCIL PRESIDENT RON FARNSWORTH. ALSO ATTENDING THE REGULAR MEETING: VILLAGE ADMINISTRATOR, SARA KEERAN, SOLICITOR MELANIE FARR AND FISCAL OFFICER, LORETTA BAKER. MEDIA: PETER GREER FROM THE DEFIANCE CRESCENT, SUE KNAPP FROM THE WESTBEND, SANDY TEMPLE FROM THE BEE ARGUS AND STEVE MAJOR FROM THE PAULDING PROGRESS.

**THE MINUTES FROM THE REGULAR MEETING DATED, AUGUST 13, 2007 WERE REVIEWED.

- A MOTION WAS MADE BY FARNSWORTH, SECONDED BY REEB TO APPROVE THE AUGUST 13, 2007, REGULAR MEETING MINUTE WITH THE MODIFICATION REGARDING TODD HARPEST TO CONSIDER GIVING A DISCOUNT TO MEMBERS OF THE VILLAGE. YEA 5 NAY 0. MOTION CARRIED AND APPROVED.

**THE MINUTES FROM THE SPECIAL MEETING DATED, AUGUST 29, 2007, WERE REVIEWED.

- A MOTION WAS MADE BY REEB, SECONDED BY ROHRS TO APPROVE THE AUGUST 29, 2007, SPECIAL MEETING MINUTES. YEA 5 NAY 0. MOTION CARRIED AND APPROVED.
- A MOTION WAS MADE BY REEB, SECONDED BY FARNSWORTH TO ACCEPT THE AUGUST END OF THE MONTH REPORT. YEA 5 NAY 0. MOTION CARRIED AND APPROVED.
- A MOTION WAS MADE BY VANVLERAH SECONDED BY GORDON TO EXCUSE LEE FROM THE COUNCIL MEETING. 4 YEA 1 NAY. MOTION CARRIED AND APPROVED.

POLICE REPORT GEORGE CLEMENS

**THE POLICE DEPARTMENT HAD 170 CALLS AND 42 OFFENSES.

CLEMENS ASKED IF COUNCIL WOULD LOOK AT ORDINANCE 2000-09 (REGULATING OF REFUSE AND RUBBISH ETC.) TO CONSIDER SHORTENING THE TIME LIMIT TO COMPLY FROM 30 DAYS TO 10 DAYS . MELANIE FARR WILL CHECK VERBIAGE FOR NEXT COUNCIL MEETING.

CLEMENS ASKED FOR ADDITIONAL \$10,000 TO BE TRANSFERRED FROM GENERAL FUND TO POLICE FUND. ORDINANCE 2007-27 - ORDINANCE AUTHORIZING THE VILLAGE FISCAL OFFICER TO TRANSFER FUNDS TO THE POLICE FUND IN THE AMOUNT OF 10,000 AND DECLARING THE SAME AN EMERGENCY WAS READ BY BAKER.

- A MOTION WAS MADE BY GORDON, SECONDED BY ROHRS TO SUSPEND THE RULES. YEA 5 NAY 0. MOTION CARRIED AND APPROVED.
- A MOTION WAS MADE BY GORDON SECONDED BY ROHRS TO ACCEPT THE ORDINANCE 2007-27. YEA 5 NAY 0. MOTION CARRIED AND APPROVED.

EMS REPORT RANDY SHAFFER

SHAFFER REPORTED EMS HAD A TOTAL OF 43 RUNS WITH 5 MUTUAL AID. TWO DONORS WITH AMOUNTS OF \$10,000 AND \$5,000 (WHOSE NAMES WILL BE RELEASED AT A LATER DATE) WILL HELP WITH THE PURCHASE OF A NEW HEART MONITOR OF COST OF \$17,580. THE INSURANCE COMPANY OFFERED A SETTLEMENT OF \$112,135, \$500 LESS THAN COST OF

Held

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REPLACEMENT VEHICLE, WHICH IS OUR DEDUCTIBLE. HOWEVER, THERE IS NO FORD CHASSIS AVAILABLE AT THIS TIME, ONLY GM CHASSIS WHICH ARE \$12000 MORE.

**MAYOR'S REPORT
MARGARET WOMACK**

MAYOR WOMACK ANNOUNCED THE PECD BANQUET WILL BE HELD 9/27 AT 5:30 P.M. AT THE EXTENSION BUILDING IN PAULDING. ATTENDING THE BANQUET WILL BE MAYOR WOMACK, SARA KEERAN, LORETTA BAKER AND RON FARNSWORTH. (MAYOR WOMACK WILL BE HONORED AT THE BANQUET.)

TRICK OR TREAT WILL BE HELD OCT. 27TH FROM 5 TO 7 P.M.

MAYOR WOMACK HAS BEEN CONTACTED FROM MEDBILL RESOURCES, AN EMS BILLING GROUP. IT WAS DECIDED TO WORK WITH MEDICOUNT PROPOSAL AT THIS TIME DUE TO THEIR REFERENCES.

**FISCAL OFFICER'S REPORT
LORETTA BAKER**

**BAKER GAVE THE READING OF RESOLUTION 2007-13- A RESOLUTION ACCEPTING THE AMOUNTS AND RATES AS DETERMINED BY THE BUDGET COMMISSION AND AUTHORIZING THE NECESSARY TAX LEVIES AND CERTIFYING THEM TO THE COUNTY AUDITOR.

- A MOTION WAS MADE BY ROHRS, SECONDED BY REEB TO SUSPEND THE RULES OF RESOLUTION 2007-13. YEA 5 NAY 0. MOTION CARRIED AND APPROVED.
- A MOTION WAS MADE BY REEB, SECONDED BY VANVLERAH TO ACCEPT THE RESOLUTION 2007-13. YEA 5 NAY 0. MOTION CARRIED AND APPROVED.
- A MOTION WAS MADE BY GORDON, SECONDED BY FARNSWORTH TO ACCEPT THE CHANGE OF ORDINANCE NO. 2007-26 FROM ERROR OF ASSIGNING 2007-21 ORIGINALLY. YEA 5 NAY 0. MOTION CARRIED AND APPROVED.

BAKER READ THE MEMORANDUM OF AGREEMENT FOR DEPOSIT OF PUBLIC FUNDS WITH ANTWERP BANK CHANGING PROTECTION OF FUNDS FROM 610,000 TO 840,000. MOTION MADE BY GORDON, SECONDED BY ROHRS TO ACCEPT AND SIGN MEMORANDUM. YEA 5 NAY 0 MOTION CARRIED AND APPROVED.

**ADMINISTRATOR'S REPORT
SARA KEERAN**

SEE ATTACHED REPORT.

SHAFFER ROAD WATERLINE PROJECT

ED SNYDER PROPERTIES -118-120-120 OSWALT STREET

UTILITY DEPOSIT

DEPOT ENHANCEMENT GRANT- HAVE UNTIL 2011 TO COME UP WITH EXTRA FUNDS NEEDED

VILLAGE WIDE GARBAGE COLLECTION ESTIMATES

PLANNING COMMISSION - HARRY HARRMANN PROPERTY

SAFE ROUTES TO SCHOOL PLANNING APPLICATION

OTHER ITEMS

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SOLICITOR FARR STATED THE PROCESS INVOLVED TO DEMO A BUILDING BASED ON IT'S CONDITION. ZONING INSPECTOR MUST IDENTIFY UNSAFE -CERTIFIED BUILDING INSPECTOR REPORT FAULTY CONDITIONS- NOTICE PROCEDURE TO OWNERS MUST BE PUBLISHED- VILLAGE CAN ENTER INTO ANY AGREEMENT WITH OWNER- OWNER CAN APPEAL- ETC. KEERAN TO CHECK COST OF TWO LOCAL BUILDING INSPECTORS. FARR STATED WE MAY NEED TO REWORD ORDINANCE OR CHECK ANOTHER VILLAGE'S ORDINANCE. SHE WILL ALSO CHECK IF NEEDS TO BE A CERTIFIED BUILDING INSPECTOR.

SOLICITOR FARR REPORTED REVISIONS SHE WOULD LIKE ON METALINK'S CONTRACT. THIS WILL BE FORWARDED TO TODD HARPEST AT METALINK AND REPORT BACK AT NEXT COUNCIL MEETING.

SOLICITOR FARR HAS REVIEWED THE MEDICOUNT AGREEMENT AND WILL FORWARD HER SUGGESTIONS TO RANDY SHAFFER AND DARLENE FOR THEIR REVIEW. FARR WILL SEND SUGGESTED REVISIONS TO TOM STEUER AND REPORT BACK NEXT MEETING.

KEERAN REMINDED COUNCIL THAT HOME OWNERS MUST HAVE HOUSE NUMBERS ON THEIR HOME, ESPECIALLY AFTER REMODELING, REPLACING SIDING, ETC.

NEXT MEETING WILL BE HELD OCT. 15TH DUE TO OCT 8TH BEING COLUMBUS DAY.

MOTION MADE BY GORDON, SECONDED BY ROHRS TO ADJOURN MEETING. 4 YEA, 0 NAY. MEETING ADJOURNED AT 7:34 P.M.

MAYOR Margaret Womack

FISCAL OFFICER Loretta Baker

DATE 10/15/07

Held

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**SPECIAL MEETING
COUNCIL OF THE VILLAGE OF ANTWERP
SEPTEMBER 24, 2007**

THE SPECIAL MEETING OF THE VILLAGE OF ANTWERP COUNCIL WAS CALLED TO ORDER AT 5:00 P.M. BY MAYOR MARGARET WOMACK . ATTENDING WERE COUNCIL PERSONS: JAN REEB, TOM VANVLERAH, KAREN LEE, MIKE ROHRS, AND COUNCIL PRESIDENT RON FARNSWORTH . ALSO ATTENDING THE SPECIAL MEETING: VILLAGE ADMINISTRATOR, SARA KEERAN, SOLICITOR MELANIE FARR AND FISCAL OFFICER, LORETTA BAKER. GUESTS AND OBSERVERS: RANDY SHAFFER AND NILE RAY FROM LIFE STAR RESCUE, INC. MEDIA: PETER GREER FROM THE DEFIANCE CRESCENT, SUE KNAPP FROM THE WESTBEND AND SANDY TEMPLE FROM THE BEE ARGUS.

- MEETING WAS CALLED TO PASS ORDINANCES - FOR PURCHASE OF NEW EMS VAN, TO AMEND APPROPRIATIONS FOR EMS, AND ENTER INTO ANTENNA SITE LEASE AGREEMENT WITH METALINK TECHNOLOGIES, INC. ALSO DISCUSS HAVING SOLICITOR MELANIE FARR TO REPRESENT US IN COUNTY COURT ON JUNK CASES.
 - MOTION WAS MADE BY VANVLERAH, SECONDED BY FARNSWORTH TO EXCUSE DAN GORDAN FROM SPECIAL MEETING. YEA 5 NAY 0. MOTION CARRIED AND APPROVED.
- **BAKER GAVE AN EMERGENCY READING OF RESOLUTION 2007-14 - A RESOLUTION AUTHORIZING THE EMS COORDINATOR TO ENTER INTO A PURCHASE AGREEMENT FOR THE PURCHASE OF AN EMS SQUAD VEHICLE; AND DECLARING THE SAME AN EMERGENCY.**
- A MOTION WAS MADE BY ROHRS, SECONDED BY REEB TO SUSPEND THE RULES OF RESOLUTION 2007-14. YEA 5 NAY 0. MOTION CARRIED AND APPROVED.
 - A MOTION WAS MADE BY ROHRS, SECONDED BY VANVLERAH TO ACCEPT RESOLUTION 2007-14. YEA 5 NAY 0. MOTION CARRIED AND APPROVED.
- ** BAKER GAVE AN EMERGENCY READING OF ORDINANCE NO. 2007-29 - AN ORDINANCE AUTHORIZING THE FISCAL OFFICER TO AMEND APPROPRIATION AND DECLARING IT AN EMERGENCY.**
- A MOTION WAS MADE BY ROHRS, SECONDED BY FARNSWORTH TO SUSPEND THE RULES OF ORDINANCE 2007-29. YEA 5 NAY 0. MOTION CARRIED AND APPROVED.
 - A MOTION WAS MADE BY ROHRS, SECONDED BY VANVLERAH TO ACCEPT ORDINANCE 2007-29. YEA 5 NAY 0. MOTION CARRIED AND APPROVED.
- **BAKER GAVE AN EMERGENCY READING OF ORDINANCE NO. 2007-28 - AN ORDINANCE AUTHORIZING THE VILLAGE ADMINISTRATOR TO ENTER INTO AN ANTENNA SITE LEASE AGREEMENT WITH METALINK TECHNOLOGIES, INC.; AND DECLARING THE SAME AN EMERGENCY.**
- A MOTION WAS MADE BY ROHRS, SECONDED BY VANVLERAH TO SUSPEND THE RULES OF ORDINANCE 2007-28. YEA 5 NAY 0. MOTION CARRIED AND APPROVED.
 - A MOTION WAS MADE BY REEB, SECONDED BY ROHRS TO ACCEPT ORDINANCE 2007-28. YEA 5 NAY 0. MOTION CARRIED AND APPROVED.

RECORD OF PROCEEDINGS

0011

Minutes of

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held _____ 20 _____

MAYOR WOMACK STATED THAT GEORGE CLEMENS ASKED WE SEND OFFENDERS OF JUNK CASES TO COUNTY COURT AND USE SOLICITOR MELANIE FARR TO REPRESENT US. MELANIE FARR STATED THAT WEEDS AND LITTER - JUNK VEHICLES ARE TWO SEPARATE OFFENSES WITH DIFFERENT CHARGES.

- A MOTION WAS MADE BY ROHRS, SECONDED BY LEE TO HAVE SOLICITOR MELANIE FARR REPRESENT THE VILLAGE OF ANTWERP IN COUNTY COURT REGARDING JUNK CASES. YEA 5 NAY 0. MOTION APPROVED AND CARRIED.
- A MOTION WAS MADE BY LEE SECONDED BY REEB TO ADJOURN THE MEETING. YEA 5 NAY 0. MEETING ADJOURNED AT 5:13 P.M.

MAYOR Margaret Womack

FISCAL OFFICER Louetta Baker

DATE 10/15/07

Held

20

entwined in the gas line located in the same area as the water main which resulted in two tree in front of the Methodist Church to be removed.

ESTIMATE TO REMOVE TREES ON N. MAIN TO S. MAIN:

As part of the proposed sidewalk program, estimates were received to remove trees on Main Street that were either dead or causing sidewalk problems. The low estimate was received from Goliath Tree Service in the amount of \$5,975.00 to remove 18 trees along with stump removal and tree one tree.

RE-ZONING OF LOTS/HARRY HARRMANN SUBDIVISION:

A public hearing was held on 10/1/07 regarding re-zoning of 8 lots in the Wabash and Erie Canal Addition. Owner Harry Harrmann requested these 8 lots be re-zoned from A-1, Agricultural to R-1, Single Family Residential in order to develop the lots for sale. No comment was received from the public and an ordinance will be presented for first reading on Monday night to approve the re-zoning of these lots.

COLONY LIFT STATION:

The lift station project is close to completion. The lift station equipment has been installed with AEP to extend 3 phase electrical to the site in the next couple of weeks. After AEP has extended the service, the electrical contract on the project will be completed.

STORM SEWER PROJECT:

The Storm project should be completed in the next week. Paving of road cuts will be completed this fall, with final grading and seeding to be completed in the spring.

**Administrator's Report Summary
October 10, 2007**

VISITOR – OLEY MCMICHAEL – VILLAGE WIDE GARBAGE PICK CONCERN:

Oley McMichael approached Utility Billing Clerk Aimee Lichty asking about the amount of average delinquent utilities the village has each month. The questions asked of Aimee and her answers are attached. Mr. McMichael will attend council meeting Monday night to inquire on how the village expects to collect refuse bills when regular utilities are and/or could cause a hardship for the village. Aimee will also attend council meeting, should council have any questions of her.

SHAFFER ROAD WATERLINE PROJECT:

Bids for the Shaffer Road Waterline replacement project, which will be funded by Ohio Public Works Commission, were opened on Friday, October 5th, 2007. Three bids were received with H & K Construction Services LTD submitting the lowest and best bid of \$112, 657.00. The engineer's estimate was \$124,000.00. The two other bids submitted were: Lingvai Excavating of Bryan submitted a bid of \$124,132.00 and All Purpose Contracting of Delphos submitted a bid of \$123,919.00. An ordinance awarding this project to H & K will be presented at Monday night's council meeting.

ED SNYDER PROPERTIES – 118-120-122 OSWALT STREET: As of 10/10/07, charges still have not been filed with County Court by the Paulding County Health Department. A phone call to the Paulding County Prosecutor's Office revealed no paper work on the Snyder complaint has been completed. Scott Figert, a local contractor who does home inspections was contacted and stated he would be interested in performing inspection services for the village if the village decided to proceed with inspection of questionable rental properties. Mr. Figert presented the undersigned with copies of his licenses and certificates which included Asbestos and mold detection.

ODOT TO RE-CONSTRUCT PORTIONS OF E. RIVER-U.S.24 IN 2010:

Kirk Slusser from ODOT and a contingent of ODOT officials visited Antwerp on September 19, 2007 to inspect U.S. 24 inside the village limits. Kirk stated that the portion of E. River from the intersection of SR 49 to the first entrance into Riverside Park would be completely reconstructed. This reconstruction would include the replacement of the village's waterline, new sidewalks and landscaping as the reconstruction would be to the ODOT's right-of-way of 60'. This would be

completed before ODOT turned the section of 24 over to the Village in 2010. The section of 34 West from SR 49 to the village limits would be re-surfaced.

VILLAGE WIDE GARBAGE COLLECTION ESTIMATES: See attached break down of estimates received from various refuse collection companies who responded to our request for estimates. Please note most of the companies stated that in an actual bid situation, their prices would be lower.

WATER PROBLEMS/WATER MAIN BREAKS:

As you are aware the village has had areas, particularly on the east side, experiencing rusty and black water off and on throughout the summer months. Efforts to find the cause took longer than expected. Representatives from EPA were in the village during the week of September 24, 2007. Several deficiencies were noted at the water plant, those being:

1. Aerator being plugged with sulfur/gravel
2. Clear Well Chlorine Diffuser corrodated.

3. Low Chlorine levels were also noted at the water plant, new water tower and at various locations on the east side of the village's water distribution system.

EPA at that time issued a boil advisory for the entire village on Wednesday, 9/26/07 until such time as chlorine level testing could be brought up.

The aerator was taken apart and thoroughly cleaned, the clear well diffuser was replaced and plans to insulate the water feed pipe to the aerator will be completed this fall. Also, a new concrete access panel will be constructed at the clear well which will allow for better access inside the clear well for inspection and repair.

It was recommended by EPA that the amount of Chlorine that is added to the water supply at the water plant be increased and carefully watched. Everything recommended by EPA was done by village staff. The new water tower was inspected by Nelson Tanks on Saturday 9/26/07 which revealed no rust or sediment in the tank.

Village utility employees proceeded to check water valves on the east section of the village to see if any valves were in the shut position, which would result in water not flowing through the system as needed. A valve at the intersection of E. Woodco and Oswalt was uncovered and found to be broken in the shut position. This valve was removed on 10/2/07. Testing of chlorine levels after the removal of this valve showed increased chlorine in all areas of the village. Water samples tested during the boil advisory tested negative for bacteria.

The boil advisory was lifted by EPA on 10/2/07. Water quality continues to improve with several residents still complaining of rusty water. Every effort is being made to help residents flush their water lines.

Also during the boil advisory, the water main on E. River in front of the Methodist Church broke during the early morning hours of 10/1/07. The repair took 6 hours by village staff. It was discovered during the break that tree roots were becoming

Held

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**SPECIAL MEETING
COUNCIL OF THE VILLAGE OF ANTWERP
OCTOBER 29, 2007**

THE SPECIAL MEETING OF THE VILLAGE OF ANTWERP COUNCIL WAS CALLED TO ORDER AT 5:00 P.M. BY MAYOR MARGARET WOMACK . COUNCIL PERSONS PRESENT: JAN REEB, TOM VANVLERAH, KAREN LEE, MIKE ROHRS, AND COUNCIL PRESIDENT RON FARNSWORTH . ALSO ATTENDING THE SPECIAL MEETING: VILLAGE ADMINISTRATOR, SARA KEERAN, SOLICITOR MELANIE FARR AND FISCAL OFFICER, LORETTA BAKER. MEDIA: SUE KNAPP FROM THE WESTBEND, SANDY TEMPLE FROM THE BEE ARGUS AND STEVE MAJOR FROM THE PAULDING PROGRESS.

- MOTION WAS MADE BY FARNSWORTH, SECONDED BY ROHRS TO EXCUSE GORDAN FROM THE SPECIAL COUNCIL MEETING. YEA 5 NAY 0. MOTION CARRIED AND APPROVED.

- MEETING WAS CALLED TO DISCUSS TWO ORDINANCES/RESOLUTIONS TO BE PASSED BY EMERGENCY AND ONE ORDINANCE OF SECOND READING.

****BAKER GAVE AN EMERGENCY READING OF RESOLUTION NO. 2007-15 - A RESOLUTION AUTHORIZING THE MAYOR OF THE VILLAGE OF ANTWERP, OHIO TO ENTER INTO THE FIRST AMENDMENT TO THE 2005 PAULDING COUNTY COMMUNITY REINVESTMENT AREA AGREEMENT BY AND BETWEEN TDM3 LTD., D/B/A ESSEN HOUSE ASSISTED LIVING & RESTAURANT, LTD., THE VILLAGE OF ANTWERP, OHIO, AND THE ANTWERP LOCAL SCHOOL, AND DECLARING THE SAME AN EMERGENCY.**

SOLICITOR FARR EXPLAINED THE FOUR CHANGES TO THE AGREEMENT.

- 1.) COMPANY NAME CHANGE TO OHIO-INDIANA DEVELOPMENT CO., LLC, d/b/a MANOR HOUSE ASSISTED LIVING & ESSEN HOUSE RESTAURANT LTD.
- 2.) INCREASE INVESTMENT (REAL ESTATE- \$2,771,000.00 AND PERSONAL PROPERTY - \$700,000.00) AND COMPLETION DATE - AUGUST 31, 2009.
- 3.) INCREASE NUMBER OF JOBS CREATED TO 29 FULL TIME AND 6 PART TIME
- 4.) ANTWERP LOCAL SCHOOL WAIVED ANY COMPENSATION/DONATION THEY MAY BE ENTITLED TO

- A MOTION WAS MADE BY REEB, SECONDED BY ROHRS TO SUSPEND THE RULES OF RESOLUTION 2007-15. YEA 5 NAY 0 MOTION. CARRIED AND APPROVED.

- A MOTION WAS MADE BY ROHRS, SECONDED BY VANVLERAH TO ACCEPT RESOLUTION 2007-15. YEA 5 NAY 0. MOTION CARRIED AND APPROVED.

****BAKER GAVE AN EMERGENCY READING OF ORDINANCE NO. 2007-35 - AN ORDINANCE TO PROVIDE FOR THE ISSUANCE OF A NOTE IN ANTICIPATION OF THE ISSUANCE OF BOND TO PAY A PORTION OF THE COST OF CONSTRUCTING, FURNISHING AND EQUIPPING AN EMERGENCY MEDICAL SERVICE BUILDING AND IMPROVING ITS SITE, AND DECLARING THE SAME AN EMERGENCY.**

- A MOTION WAS MADE BY FARNSWORTH, SECONDED BY ROHRS TO SUSPEND THE RULES OF ORDINANCE 2007-35. YEA 5 NAY 0. MOTION CARRIED AND APPROVED.

- A MOTION WAS MADE BY REEB, SECONDED BY ROHRS TO ACCEPT ORDINANCE 2007-35. YEA 5 NAY 0. MOTION CARRIED AND APPROVED.

****BAKER GAVE THE SECOND READING OF ORDINANCE 2007-32 - AN ORDINANCE AMENDING THE**

RECORD OF PROCEEDINGS

Minutes of

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 1014B

Held _____ 20 _____

OFFICIAL ZONING MAP OF THE VILLAGE OF ANTWERP, OHIO, SPECIFICALLY, AN ORDINANCE AMENDING THE ZONING CLASSIFICATION OF REAL ESTATE LOCATED AT 111 DIAMOND DRIVE FROM A-1, AGRICULTURAL DISTRICT, TO R-1, SINGLE FAMILY DISTRICT.

NEXT COUNCIL MEETING WILL BE HELD ON NOVEMBER 13TH AT 5:00 P.M.

- A MOTION WAS MADE BY LEE, SECONDED BY ROHRS TO ADJOURN THE MEETING AT 5:26 P.M. YEA 5 NAY 0. MOTION CARRIED AND APPROVED.

MAYOR Margaret Hornick

FISCAL OFFICER Bretta Baker

DATE 11/13/07

Held _____

20 _____

**REGULAR MEETING
COUNCIL OF THE VILLAGE OF ANTWERP
OCTOBER 15, 2007**

THE REGULAR MEETING OF THE VILLAGE OF ANTWERP COUNCIL WAS CALLED TO ORDER AT 6:30 P.M. BY MAYOR MARGARET WOMACK . COUNCIL PERSONS: JAN REEB, TOM VANVLERAH, KAREN LEE, MIKE ROHRS, DAN GORDAN AND COUNCIL PRESIDENT RON FARNSWORTH WERE PRESENT . ALSO ATTENDING THE REGULAR MEETING: VILLAGE ADMINISTRATOR, SARA KEERAN, SOLICITOR MELANIE FARR AND FISCAL OFFICER, LORETTA BAKER. GUESTS AND OBSERVERS: RANDY SHAFFER, DARLENE MERRIMAN, TONY LANGHAM, JIM PENDERGRAST, OLEY McMICHAEL, DENNY BRINKMAN, DEB HELLBERG, MIKE WILHELM, AMY LICHTY AND JAYME LANDERS. MEDIA: PETER GREER FROM THE DEFIANCE CRESCENT, SUE KNAPP FROM THE WESTBEND AND SANDY TEMPLE FROM THE BEE ARGUS AND STEVE MAJOR FROM THE PAULDING PROGRESS.

- TONY LANGHAM SPOKE ON THE EXPANSION OF THE ESSEN HOUSE ASSISTED LIVING AND RESTAURANT, LTD. THERE ARE THREE POINTS IN THEIR REINVESTMENT AREA AGREEMENT; 1.) COMPANY NAME CHANGE TO "OHIO INDIANA DEVELOPMENT COMPANY, LLC. 2.) TO INCREASE THE ORIGINAL AMOUNT OF REAL ESTATE INVESTMENT TO \$2,771,000.00 PLUS OR MINUS 10%. 3.) INCREASE JOB CREATION TO 29 NEW FULL TIME EMPLOYEES. IT WAS DECIDED TO HAVE A SPECIAL MEETING TO DECIDE ABOUT THE AGREEMENT.
- OLEY McMICHAEL SPOKE REGARDING THE GARBAGE PICK UP- HIS CONCERN WAS THAT THE VILLAGE WILL HAVE DELINQUENT BILLS IN THIS AREA ALSO IF WE PROCEED. COUNCIL STATED THAT WE HAVE NOT PROCEEDED OR DECIDED ABOUT VILLAGE WIDE GARBAGE PICK-UP YET.
- JAYME LANDERS SPOKE ABOUT HER ABILITIES RUNNING FOR CLERK-TREASURER OF CARRY-ALL TOWNSHIP AND ASKED FOR YOUR VOTE.
- JIM PENDERGRAST, FROM THE ACDC GROUP, REQUESTED THAT 2 OR MORE MEMBERS OF COUNCIL BE ON THE FUNDING COMMITTEE FOR THE DEPOT \$106,000 IMPROVEMENT.
- DENNY BRINKMAN EXPRESSED CONCERN REGARDING THE TREES TO BE REMOVED ALONG 49, HOPING WE WILL BE CUTTING ONLY TREES THAT INTERFERE WITH SIDEWALKS. KEERAN STATED THERE ARE 18 TREES AND WE ARE TRYING TO CUT ONLY TREES THAT NEED TO COME DOWN. LOWEST ESTIMATE FOR WORK IS \$5900.
- DARLENE MERRIMAN SPOKE REGARDING HER WORK VS. WHAT MEDICOUNT CAN DO FOR US. DARLENE WILL SEND OUT, WITH MELANIE'S HELP, COLLECTION LETTERS TO IMPROVE PAST DUE COLLECTIONS. RANDY SHAFER CONCERNED THAT WE MAY NOT BE CODING EVERYTHING PROPERLY TO GET MEDICARE TO PAY AND SUGGESTED A TRAINING SEMINAR FOR DARLENE MERRIMAN. ROHRS STATED THAT PAULDING IS HAPPY WITH MEDICOUNT BUT WE NEED TO FIND OUT MORE BEFORE WE DECIDE TO GO WITH THEM.
- RANDY SHAFFER GAVE THE EMS REPORT NOTING THAT THE NEW SQUAD IS IN SERVICE. THEY WILL BE PLACING SPECIAL LETTERING ON THE SIDE IN REMEMBRANCE OF SQUAD 41. THERE WERE A TOTAL OF 16 RUNS LAST MONTH.
- POLICE REPORT WAS DISTRIBUTED SHOWING 224 CALLS. WALMART GRANTED THE DEPT. \$1000 FOR WINTER COAT FOR THE OFFICERS.

**BAKER GAVE THE FIRST READING OF ORDINANCE 2007-30 - AN ORDINANCE AMENDING ORDINANCE NO. 2001-19 ESTABLISHING A PROGRAM TO CHARGE A USER FEE FOR THE DELIVERY OF EMERGENCY MEDICAL RESCUE SERVICES PROVIDED BY THE VILLAGE OF ANTWERP. EMS.

Held

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NEW FEES WERE DISCUSSED. DECIDED TO TABLE THE AMOUNT UNTIL MORE INFORMATION CAN BE OBTAINED.

**** BAKER GAVE AN EMERGENCY READING OF ORDINANCE 2007-31- AN ORDINANCE AUTHORIZING THE FISCAL OFFICER TO AMEND APPROPRIATIONS AND DECLARING IT AN EMERGENCY.**

- A MOTION WAS MADE BY FARNSWORTH, SECONDED BY REEB TO SUSPEND THE RULES OF ORDINANCE 2007-31. YEA 6 NAY 0. MOTION CARRIED AND APPROVED.
- A MOTION WAS MADE BY ROHRS, SECONDED BY VANVLERAH TO ACCEPT ORDINANCE 2007-31. YEA 6 NAY 0. MOTION CARRIED AND APPROVED.

**** BAKER GAVE THE FIRST READING OF ORDINANCE NO. 2007-32 - AN ORDINANCE AMENDING THE OFFICIAL ZONING MAP OF THE VILLAGE OF ANTWERP, OHIO, SPECIFICALLY, AN ORDINANCE AMENDING THE ZONING CLASSIFICATION OF REAL ESTATE LOCATED AT 111 DIAMOND DRIVE FROM A-1, AGRICULTURAL DISTRICT, TO R-1, SINGLE FAMILY DISTRICT.**

**** BAKER GAVE AN EMERGENCY READING OF ORDINANCE 2007-33 - AN ORDINANCE AUTHORIZING THE MAYOR OF THE VILLAGE OF ANTWERP TO ENTER INTO A CONTRACT WITH THE LOWEST AND BEST BIDDER FOR THE WATER LINE IMPROVEMENT REPAIRS ON SHAFFER ROAD; AND DECLARING THE SAME AN EMERGENCY.**

- A MOTION WAS MADE BY GORDAN, SECONDED BY ROHRS TO SUSPEND THE RULES OF ORDINANCE 2007-33. YEA 6 NAY 0. MOTION CARRIED AND APPROVED.
- A MOTION WAS MADE BY GORDAN, SECONDED BY REEB TO ACCEPT ORDINANCE 2007-33. YEA 6 NAY 0. MOTION CARRIED AND APPROVED.

****BAKER GAVE AN EMERGENCY READING OF ORDINANCE NO. 2007-34 - AN ORDINANCE AUTHORIZING THE VILLAGE FISCAL OFFICER TO TRANSFER FUNDS TO THE POLICE FUND IN THE AMOUNT OF 10,000 AND DECLARING THE SAME AN EMERGENCY.**

- A MOTION WAS MADE BY REEB, SECONDED BY VANVLERAH TO SUSPEND THE RULES OF ORDINANCE 2007-34. YEA 6 NAY 0. MOTION CARRIED AND APPROVED.
- A MOTION WAS MADE BY FARNSWORTH, SECONDED BY ROHRS TO ACCEPT ORDINANCE 2007-34. YEA 6 NAY 0. MOTION CARRIED AND APPROVED.

****KEERAN GAVE THE ADMINISTRATORS REPORT - BIDS ARE IN REGARDING THE VILLAGE WIDE GARBAGE PICK UP. AFTER MUCH DISCUSSION IT WAS DECIDED TO TABLE THE GARBAGE PICKUP UNTIL LATER. THE WATER TOWERS WILL COME DOWN THIS WEEK. SEE ATTACHED REPORT SUMMARY FOR MORE ADMINISTRATOR'S REPORT.**

**** SOLICITOR FARR STATED NOTHING HAS BEEN FILED IN COUNTY COURT REGARDING THE SNYDER PROPERTIES. FARR READ OHIO CODE 93.12 ON "UNCLEAN HABITATIONS" SHOWING THE BURDEN ON THE LOCAL BOARD OF HEALTH . FARR ALSO TOLD US OHIO BASIC CODE ON TIME FRAME FOR WEEDS - 5 DAYS, LITTER- 15 DAYS, JUNK VEHICLES- 10 DAYS. FARR FEELS A COMPARISON NEEDS TO BE DONE WITH THE CODE AND OUR ORDINANCES. SHE WILL COPY AND MAIL TO COUNCIL HER FINDINGS.**

**** ROHRS COMMENTED ON HIS CONCERN ABOUT LATE UTILITY BILLS. " THEY MUST BE PAID OR WATER SHOULD BE SHUT OFF."**

RECORD OF PROCEEDINGS

0017

Minutes of

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held _____ 20____

A MOTION WAS MADE BY GORDAN, SECONDED BY FARNSWORTH TO ADJOURN THE MEETING. YEA 6 NAY 0. MEETING ADJOURNED AT 8:25 P.M.

MAYOR Margaret Romack

FISCAL OFFICER Loretta Baker

DATE 11/13/07

Held

20

entwined in the gas line located in the same area as the water main which resulted in two trees in front of the Methodist Church to be removed.

ESTIMATE TO REMOVE TREES ON N. MAIN TO S. MAIN:

As part of the proposed sidewalk program, estimates were received to remove trees on Main Street that were either dead or causing sidewalk problems. The low estimate was received from Goliath Tree Service in the amount of \$5,975.00 to remove 18 trees along with stump removal and tree one tree.

RE-ZONING OF LOTS/HARRY HARRMANN SUBDIVISION:

A public hearing was held on 10/1/07 regarding re-zoning of 8 lots in the Wabash and Erie Canal Addition. Owner Harry Harrmann requested these 8 lots be re-zoned from A-1, Agricultural to R-1, Single Family Residential in order to develop the lots for sale. No comment was received from the public and an ordinance will be presented for first reading on Monday night to approve the re-zoning of these lots.

COLONY LIFT STATION:

The lift station project is close to completion. The lift station equipment has been installed with AEP to extend 3 phase electrical to the site in the next couple of weeks. After AEP has extended the service, the electrical contract on the project will be completed.

STORM SEWER PROJECT:

The Storm project should be completed in the next week. Paving of road cuts will be completed this fall, with final grading and seeding to be completed in the spring.

Administrator's Report Summary

~~October~~ 7, 2007

November

SHAFFER ROAD WATERLINE PROJECT:

The contractor for the Shaffer Road waterline improvement will start this week. They will begin work by boring under 24 E to connect to the new waterline at end of Harrmann Road. Water in the Shaffer Road/Harrmann Road area will be off for a period of time during construction. The Village will contact residents and businesses affected to let them know of this disruption before it happens.

IMPROVEMENTS AT WATER PLANT:

Following recommendations by EPA, the Village has replaced media in the aerator, which had not been replaced since the aerator was placed into service in 1989. The purpose of the media, which looks like plastic small open weave boxes, tumble inside the aerator and mixes with water and air which removes sulfur from the well water. The condition of the media removed can be seen in the attached pictures. This improvement should improve dramatically water quality.

Additionally, the sand/gravel filters located in the filter building will be replaced, which has not been done since 1992.

Additional improvements to be completed include the reworking of piping of water that is pumped into the clear well. The reworking/moving of piping from the filter building into the clear well will improve the mixing of chlorine in the water. This improvement will require an EPA permit. Once the permit is approved the work will move forward.

HARRMANN ROAD PAVING – JOINT PROJECT WITH COUNTY ENGINEER:

The Village's share of the Harrmann Road re-paving project was \$12, 219.19. The original estimate was \$15,000.00. The project will be paid for with permissive tax monies.

METALINK WIRELESS SERVICE:

The water tower is wired for internet, connections for village buildings will occur in the next week. Residents can call Metalink toll free at 1-888-999-8002, Option #1 and identified themselves as a water customer of the village and they can receive a 10% discount. Residents can request a free on-site evaluation to ensure wireless can be received at that location. The approximate cost with the discount will be \$35.95 per month plus the cost of equipment.

2008 VILLAGE BUDGET:

Work is proceeding on developing the 2008 budget for the village. Finance committee members should plan on meeting in the next two weeks to go the budget before it is presented to council at the December council meeting.

Amended appropriations for the balance of the 2007 calendar year will be needed. Some appropriations will be presented at Tuesday night's council meeting. As the village's budget is required to be amended by line item instead of by fund, there will be many changes in order to end the year with all appropriations in a positive balance, with the exception of police and EMS.

EPA WATER PLANT INSPECTION:

EPA was at the water plant on October 25, 2007. As a result of their inspection, they have recommended that all businesses which are water customers be required to have back flow preventers on their water connections to ensure contaminated water does not flow back into the water system. This will require the village to contact, by letter, every business and inform them of the requirement to have a back flow preventer installed on their connection and to have the preventer inspected every year, by a plumber certified to inspect preventer, and send the report to the village. EPA will inspect the village records to ensure businesses are complying with this regulation. The village does have an ordinance requiring this safety equipment. At this time the only known businesses with the required safety equipment if the Village, Spec-Temp and Antwerp Schools.

PUBLIC RECORDS POLICY, ETC.:

A requirement of HB 9 is that the village form a Records Commission consisting of the Mayor, or their appointed representative to act as chairman, Fiscal Officer, Legal Officer and a citizen appointed by the Mayor. The records commission appoints a secretary who may or may not be a member of the commission. Currently the village's record and archives committee consists of myself as chairman, Jan Reeb and Mike Rohrs. Since this existing committee does not meet HB 9 requirements, a new commission will need to be appointed. Melanie suggested that the new committee review the model

public records policy provided by the Attorney General's Office and make recommendations to council before passage.

Loretta and myself will attend the required records training on November 20, 2007 in Montpelier. We will be representing Jan Reeb and Mike Rohrs who term expire on 12/31/07.

EPA GROUND WATER PROTECTION PLAN:

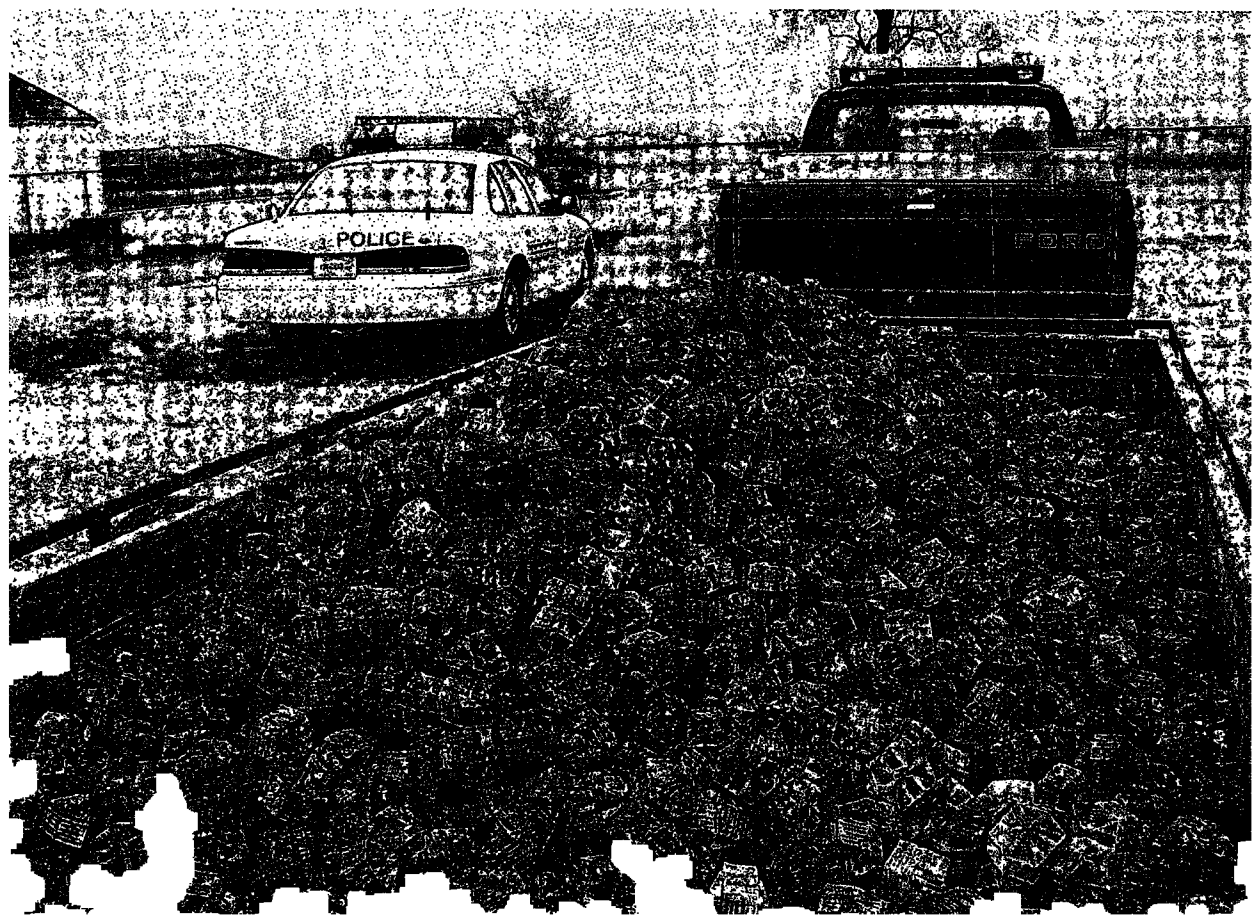
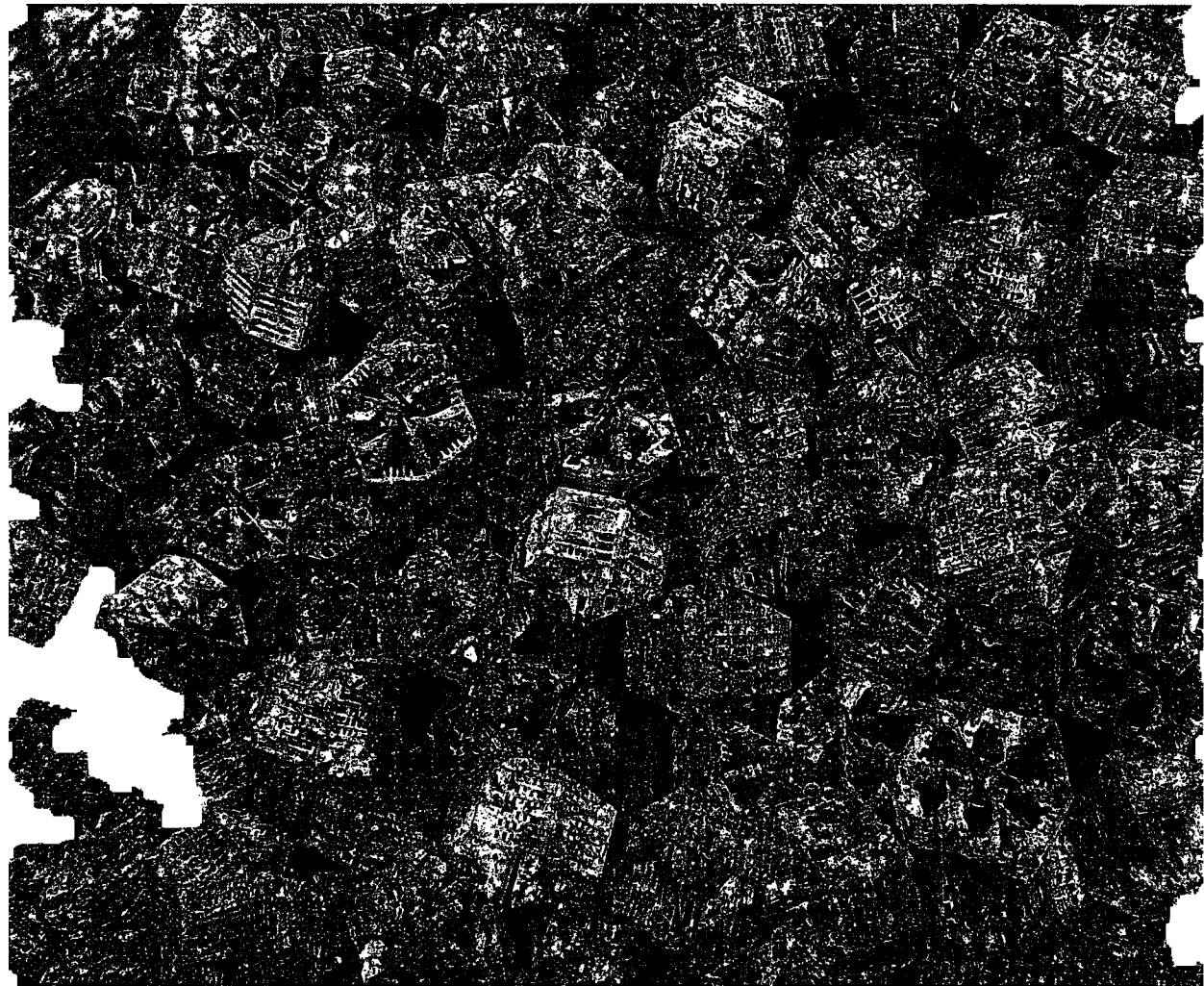
EPA is requiring that the village and all entities providing water to the public develop a ground water protection plan. The plan evaluates existing water quality, identifies potential contaminant sources, prioritizes the contaminant sources, and develops a monitoring plan. The plan will require that zoning legislation be passed that protects the wellhead protection area, which is a 300' area containing the well fields and the source of ground water that travels to the wells within a one year period pumping.

The outer protection area is the additional area that contributes water when the well is pumped for five years. Together these two areas comprise the drinking water source protection area.

The plan will call for a water protection committee should include water plant staff, mayor and/or council members, business and industry, emergency response personnel, watershed coordinators, township trustees, as our water in the outer protection area is located in the township.

This will be a very long and involved plan, with EPA holding a series of 5 workshops in Napoleon over the next years. I attended the first one on 10/18/07. Communities that successfully develop the source water plan and it is accepted by Ohio EPA will receive potentially lower rates from EPA for water project loans and priority ranking for projects submitted to them.

*Council
Water Dept.
EMS
Fire Dept.*



RECORD OF PROCEEDINGS

0079

Minutes of

Meeting

DAYTON LEGAL BLANK CO., FORM NO. 10148

Held

19

REGULAR MEETING
COUNCIL OF THE VILLAGE OF ANTWERP
DECEMBER 10, 2007

THE REGULAR MEETING OF THE VILLAGE OF ANTWERP COUNCIL WAS CALLED TO ORDER AT 7:00 P.M. BY MAYOR MARGARET WOMACK . COUNCIL PERSONS: JAN REEB, TOM VANVLERAH, KAREN LEE, MIKE ROHRS, AND COUNCIL PRESIDENT RON FARNSWORTH WERE PRESENT . ALSO ATTENDING THE REGULAR MEETING: VILLAGE ADMINISTRATOR, SARA KEERAN, SOLICITOR MELANIE FARR AND FISCAL OFFICER, LORETTA BAKER. GUESTS AND OBSERVERS: MAYOR ELECT RAY DELONG. MEDIA: PETER GREER FROM THE DEFIANCE CRESCENT, SUE KNAPP FROM THE WESTBEND AND SANDY TEMPLE FROM THE BEE ARGUS.

- GEORGE CLEMENS GAVE THE POLICE REPORT STATING 165 CALLS AND 27 OFFENCES. ALSO REPORTED BY SOLICITOR FARR THE TWO COURT APPEARANCES REGARDING JUNK CASES, BOTH WILL BE MAKING PAYMENTS TO THE COURT FOR FINES.
- MOTION MADE BY ROHRS SECONDED BY VANVLERAH TO ACCEPT THE NOVEMBER 13, 2007 REGULAR MEETING MINUTES. 5 YEA, 0 NAY. MOTION CARRIED AND APPROVED.
- MOTION MADE BY REEB, SECONDED BY FARNSWORTH TO APPROVE THE MONTH END FINANCIAL REPORTS. 5 YEA, 0 NAY. MOTION CARRIED AND APPROVED.
- MOTIONS MADE BY FARNSWORTH SECONDED BY VANVLERAH TO EXCUSE DAN GORDAN FROM THE REGULAR COUNCIL MEETING. 5 YEA, 0 NAY. MOTION CARRIED AND APPROVED.

**BAKER GAVE THE SECOND READING OF ORDINANCE 2007-30 AN ORDINANCE AMENDING ORDINANCE NO. 2001-19 ESTABLISHING A PROGRAM TO CHARGE A USER FEE FOR THE DELIVERY OF EMERGENCY MEDICAL RESCUE SERVICES PROVIDED BY THE VILLAGE OF ANTWERP EMS.

**BAKER GAVE THE READING OF ORDINANCE 2007-38 AN ORDINANCE TO MAKE APPROPRIATIONS FOR CURRENT EXPENSES AND OTHER EXPENDITURES OF THE VILLAGE OF ANTWERP, STATE OF OHIO, DURING THE FISCAL YEAR ENDING DECEMBER 31, 2008. DISCUSSION HELD ON APPROPRIATIONS. MOTION MADE BY REEB, SECONDED BY FARNSWORTH TO SET ASIDE RULES REGARDING ORDINANCE 2007-38. YEA 5, NAY 0. MOTION CARRIED AND APPROVED. MOTION MADE BY ROHRS SECONDED BY REEB TO APPROVE ORDINANCE 2007-38. YEA 5, NAY 0. MOTION CARRIED AND APPROVED.

**BAKER GAVE THE READING OF ORDINANCE 2007-39 AN ORDINANCE AUTHORIZING THE VILLAGE FISCAL OFFICER TO TRANSFER FUNDS TO THE POLICE FUND IN THE AMOUNT OF \$20,000 AND DECLARING THE SAME AN EMERGENCY.

- MOTION MADE BY FARNSWORTH, SECONDED BY ROHRS TO SUSPEND THE RULES OF ORDINANCE 2007-39. 5 YEA, 0 NAY. MOTION CARRIED AND APPROVED.
- MOTION MADE BY REEB, SECONDED BY VANVLERAH TO APPROVE ORDINANCE 2007-39. 5 YEA, 0 NAY. MOTION CARRIED AND APPROVED.
- MOTION MADE BY VANVLERAH, SECONDED BY LEE TO GO INTO EXECUTIVE SESSION. 5 YEA, 0 NAY. MOTION CARRIED AND APPROVED TO GO INTO EXECUTIVE SESSION AT 7:40 P. M. REGARDING ALL RAISES AND COMPENSATION OF VILLAGE - POLICE CHIEF AND HIS PERSONNEL, FIRE CHIEF AND FIRE PERSONNEL, EMS COORDINATOR AND EMS PERSONNEL, MAYOR'S CLERK, WATER, SEWER, STREET GENERAL LABORERS, AND FISCAL OFFICER. FARNSWORTH INVITED MAYOR ELECT DELONG TO STAY FOR MEETING.
- MOTION MADE BY FARNSWORTH, SECONDED BY VANVLERAH TO COME OUT OF

Held

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EXECUTIVE SESSION. 5 YEA, 0 NAY. MOTION CARRIED AND APPROVED. MEETING OUT OF EXECUTIVE SESSION AT 8:15 P.M.

** BAKER GAVE THE READING OF ORDINANCE 2007-37, AN ORDINANCE ESTABLISHING SALARIES AND VACATIONS FOR THE VILLAGE OF ANTWERP, OHIO FOR THE CALENDAR YEAR 2008.

■ MOTION MADE BY REEB, SECONDED BY ROHRS TO SUSPEND THE RULES REGARDING ORDINANCE 2007-37. 5 YEA, 0 NAY. MOTION CARRIED AND APPROVED.

■ MOTION MADE BY VANVLERAH, SECONDED BY REEB TO ACCEPT ORDINANCE 2007-37. 5 YEA, 0 NAY. MOTION CARRIED AND APPROVED.

KEERAN GAVE THE ADMINISTRATOR'S REPORT, SEE COPY ATTACHED. KEERAN EXPLAINED THE CHANGE IN THE BILLING PROCESS SHE WOULD LIKE TO INSTALL. FARR NOTED THAT THE SEWER ORDINANCE FROM 1981 WILL NEED REVISION AND ALSO THE WATER ORDINANCE WILL NEED UPDATING. WE MUST GIVE THREE READINGS OF THE NEW BILLING ORDINANCE TO NOTIFY THE PUBLIC.

MAYOR WOMACK GAVE HER THANKS TO ALL EMPLOYEES FOR THEIR SUPPORT WHILE SHE WAS MAYOR. COUNCIL ALSO THANKED THE MAYOR FOR ALL HER HARD WORK. MAYOR STATED, "THIS WILL ALWAYS BE HOME."

SOLICITOR FARR PASSED OUT TO COUNCIL FOR REVIEW THE WEED AND JUNK ORDINANCES WHICH TRACKS THE OHIO BASIC CODE. WE WILL NEED TO REVIEW NEXT REGULAR COUNCIL MEETING. SOLICITOR FARR GAVE UPDATE ON OSWALD STREET WITH ANDY PORTER. PORTER HAS TRIED TO CONTACT THE LANDLORD TWICE, BUT NO ONE HAS BEEN HOME. PORTER WILL KEEP US INFORMED. FARR NOTED WE WILL ALSO NEED TO REVIEW THE PUBLIC RECORDS POLICY FOR ANY REVISIONS NEEDED.

NEXT MEETING WILL BE HELD DECEMBER 26TH AT 4 P.M. TO APPROVE FINAL APPROPRIATIONS FOR 2007.

■ A MOTION WAS MADE BY VANVLERAH SECONDED BY REEB TO ADJOURN THE MEETING. YEA 5 NAY 0. MEETING ADJOURNED AT 8:38 P.M.

MAYOR *[Signature]*

FISCAL OFFICER *Loretta Baker*

DATE 1-21-08

Administrator's Report Summary December 6, 2007

SHAFFER ROAD WATERLINE PROJECT:

The actual new water line for Shaffer Road should be completing installed this week. Individual water services will be connected next, depending on weather conditions. Project should be completed under estimate. Final grading and seeding and any other finish work will be completed in the Spring with a final completion date of May, 2008.

W. DAGGETT WATERLINE REPLACEMENT APPLICATION – ISSUE II:

The Village's application for issue II-LTIP funding for waterline replacement on W. Daggett Street was not funded. This writer spoke to the Paulding County Engineer Travis McGarvey on where the application placed against other applications. Travis noted that the application scored 69 points out of 100. He further stated that projects normally need to score 100 points or more to move on to the district review. The downfall he felt was not enough local match. Travis stated that in order to be competitive the village would have had to match 50% of the total project cost. The project was estimated to be \$193,375.00 and our match proposed was \$19,375.00. In order to provide a 50% match of the project the village would have had to commit \$96,687.50. We will look at this project next year and see if the water fund has enough surplus to fund a 50% project.

2008 VILLAGE BUDGET:

Finance committee members met on December 5, 2007 to review the proposed budget. The budget is enclosed for your review. The budget in total is less than this year's budget as we have completed the water tower/waterline project, etc. I have attached a list of water/sewer/street projects for next year for your review. I anticipate with the increase in ems run charges, the ems fund should be able to stay within budget next year. I proposed to finance committee that closer to the end of December, after all salaries have been paid out to EMT's, etc., we would look at the deficit for EMS and, if possible, transfer enough money from the general fund to bring the EMS into the black. That would eliminate one of the two funds being in red which brought about the fiscal watch. I have met with the state auditor over the budget and the plan to get EMS out of the red. Randy Shaffer met with Loretta and myself in preparing the budget and he intends to review all invoices and bills submitted for payment to the Village to ensure we are not paying duplicate bills, etc.

Police budget was also discussed with George, his proposed budget along with monthly transfers from the general fund would place his budget only \$20,000 or so in the red by the end of 2008. The budget pages provided in this mailing note a deficit of approximately \$42,246.98 but additional transfers to the police fund will occur this month and will therefore reduce his deficit.

In discussing the police budget with the state auditor, she noted that all police departments need assistance from the general fund. It looks like we should be able to get the police fund out of the red by 2009.

Salary adjustments for all village employees will be discussed in executive session at Monday nights' meeting.

UTILITY COMMITTEE MEETING:

Utility committee met on November 28, 2007. It was recommended by the utility billing department to cut costs, a change could be made in the billing of water-sewer and storm. Currently, water is due January 15th, Sewer is due February 15th and Storm is due March 15th and so on for each quarter. This results in sending late billing reminders, shut off notices and performing actual shut offs and reconnects on a monthly basis. It is proposed that the billing be changed to all three bills going out before the first of each quarter and being due 45 days from the 1st day of each quarter. See attached example. This would result in a savings in paperwork, supplies and manpower. The utility committee reviewed this proposal and will recommend this change to full council. It is anticipated that this change, if approved, could be instituted by the second quarter of 2008.

In discussing past due water, sewer and storm, it was agreed by the utility committee, that the utility department should enforce the utility ordinances as passed by council in regards to shutting off service after the 20th of the month they are due in. Of course exceptions maybe made which would need to be on a case by case basis. Since landlords are required to pay back utilities for previous renters who leave without paying their utility bills, these landlords expect the village to enforce our shut off policy if they are expected to pay back bills. It was also discussed by utility committee that even if a tenant comes to the utility department with their \$100.00 deposit, if the residence has an unpaid bill, the water will not be turned on until the back bill is paid for by the property owner.

SIDEWALK COMMITTEE MEETING:

Sidewalk committee met on November 28, 2007. The committee decided to go forward with removing 18 trees identified on Main Street as dead or causing sidewalk damage. A bid of \$5,795.00 was accepted by the committee from Goliath Tree Service of New Bavaria, Ohio to complete the work. The bid also included the removal of the trunk. Residents affected by the tree removal will be notified before the work is to be done and asked whether they want the wood from the tree or if they want it hauled away. Work on the tree removal

will commence after residents are notified and a contract is signed. This is the first phase of the sidewalk replacement program. It is anticipated that in 2008, sidewalks in the Main Street area will be surveyed to determine where repair and replacement of sidewalks will need to be completed.

**Sara Keeran
Village Administrator**

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held _____ 20 _____

**SPECIAL MEETING
COUNCIL OF THE VILLAGE OF ANTWERP
DECEMBER 26, 2007**

THE SPECIAL MEETING OF THE VILLAGE OF ANTWERP COUNCIL WAS CALLED TO ORDER AT 4:00 P.M. BY MAYOR MARGARET WOMACK . COUNCIL PERSONS: JAN REEB, TOM VANVLERAH, KAREN LEE, MIKE ROHRS, AND COUNCIL PRESIDENT RON FARNSWORTH . ALSO ATTENDING THE SPECIAL MEETING: VILLAGE ADMINISTRATOR, SARA KEERAN, SOLICITOR MELANIE FARR AND FISCAL OFFICER, LORETTA BAKER. MEDIA: SUE KNAPP FROM THE WESTBEND, SANDY TEMPLE FROM THE BEE ARGUS.

** MOTION WAS MADE BY FARNSWORTH, SECONDED BY MIKE ROHRS TO EXCUSE DAN GORDON FROM THE MEETING. 5 YEA 0 NAY. MOTION CARRIED AND APPROVED

- MEETING WAS CALLED TO DISCUSS TWO ORDINANCES TO BE PASSED BY EMERGENCY/AND THIRD READING.

**BAKER GAVE THE THIRD READING OF ORDINANCE NO. 2007-30 - AN ORDINANCE AMENDING ORDINANCE NO. 2001-19 ESTABLISHING A PROGRAM TO CHARGE A USER FEE FOR THE DELIVERY OF EMERGENCY MEDICAL RESCUE SERVICES PROVIDED BY THE VILLAGE OF ANTWERP EMS.

- A MOTION WAS MADE BY ROHRS, SECONDED BY REEB TO ACCEPT ORDINANCE 2007-30. 5 YEA, 0 NAY. MOTION. CARRIED AND APPROVED.

**BAKER GAVE AN EMERGENCY READING OF ORDINANCE NO. 2007-40 - AN ORDINANCE AUTHORIZING THE FISCAL OFFICER TO AMEND APPROPRIATIONS AND DECLARE IT AN EMERGENCY.

- A MOTION WAS MADE BY FARNSWORTH, SECONDED BY REEB TO SUSPEND THE RULES OF ORDINANCE 2007-40. YEA 5 NAY 0. MOTION CARRIED AND APPROVED.
- A MOTION WAS MADE BY ROHRS, SECONDED BY VANVLERAH TO ACCEPT ORDINANCE 2007-40. YEA 5 NAY 0. MOTION CARRIED AND APPROVED.
- A MOTION WAS MADE BY FARNSWORTH, SECONDED BY REEB TO ADJOURN THE MEETING AT 4:09 P.M. YEA 5 NAY 0. MOTION CARRIED AND APPROVED.

MAYOR *Margaret Womack*

FISCAL OFFICER *Loretta Baker*

DATE 1-21-08

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held _____ 20 _____

**SPECIAL MEETING
COUNCIL OF THE VILLAGE OF ANTWERP
DECEMBER 31, 2007**

THE SPECIAL MEETING OF THE VILLAGE OF ANTWERP COUNCIL WAS CALLED TO ORDER AT 5:00 P.M. BY MAYOR RAY DELONG. COUNCIL PERSONS: JAN REEB, TOM VANVLERAH, KAREN LEE, MIKE ROHRS, AND COUNCIL PRESIDENT RON FARNSWORTH. ALSO ATTENDING THE SPECIAL MEETING: VILLAGE ADMINISTRATOR, SARA KEERAN, SOLICITOR MELANIE FARR AND MAYOR WOMACK. MEDIA: SUE KNAPP FROM THE WESTBEND, SANDY TEMPLE FROM THE BEE ARGUS.

■ MEETING WAS CALLED TO DISCUSS TWO ORDINANCES TO BE PASSED BY EMERGENCY.

**WOMACK GAVE THE EMERGENCY READING OF ORDINANCE NO. 2007-41 - AN ORDINANCE AUTHORIZING THE VILLAGE FISCAL OFFICER TO TRANSFER FUNDS TO THE EMS FUND IN THE AMOUNT OF \$11,131.67 AND DECLARING THE SAME AN EMERGENCY.

- A MOTION WAS MADE BY ROHRS, SECONDED BY REEB TO SUSPEND THE RULES REGARDING ORDINANCE 2007-41. 5 YEA, 0 NAY. MOTION CARRIED AND APPROVED.
- A MOTION WAS MADE BY LEE, SECONDED BY FARNSWORTH TO APPROVE ORDINANCE 2007-41. 5 YEA, 0 NAY. MOTION CARRIED AND APPROVED

**WOMACK GAVE AN EMERGENCY READING OF ORDINANCE NO. 2007-42 - AN ORDINANCE AUTHORIZING THE FISCAL OFFICER TO TRANSFER FUNDS TO THE WASTEWATER FUND IN THE AMOUNT OF \$793.85 AND DECLARE THE SAME TO BE AN EMERGENCY.

- A MOTION WAS MADE BY ROHRS, SECONDED BY VANVLERAH TO SUSPEND THE RULES OF ORDINANCE 2007-42. YEA 5 NAY 0. MOTION CARRIED AND APPROVED.
- A MOTION WAS MADE BY FARNSWORTH, SECONDED BY VANVLERAH TO ACCEPT ORDINANCE 2007-42. YEA 5 NAY 0. MOTION CARRIED AND APPROVED.

** DAN GORDAN SUBMITTED HIS LETTER OF RESIGNATION EFFECTIVE 12/31/07. IT WAS DECIDED TO PUT A NOTICE OF COUNCIL OPENING IN LOCAL NEWSPAPERS FOR INTERVIEWS NEXT COUNCIL MEETING.

- A MOTION WAS MADE BY FARNSWORTH, SECONDED BY LEE TO ADJOURN THE MEETING AT 5:03 P.M. YEA 5 NAY 0. MOTION CARRIED AND APPROVED.

MAYOR *Ray DeLong*

FISCAL OFFICER *Loretta Baker*

DATE 1-21-08

Held _____ 20 _____

**REGULAR MEETING
COUNCIL OF THE VILLAGE OF ANTWERP
JANUARY 21, 2008**

THE REGULAR MEETING OF THE VILLAGE OF ANTWERP COUNCIL WAS CALLED TO ORDER AT 6:00 P.M. BY MAYOR RAY DELONG. COUNCIL PERSONS: JAN REEB, TOM VANVLERAH, KAREN LEE, MIKE ROHRS, AND COUNCIL PRESIDENT RON FARNSWORTH WERE PRESENT . ALSO ATTENDING THE REGULAR MEETING: VILLAGE ADMINISTRATOR, SARA KEERAN AND FISCAL OFFICER, LORETTA BAKER AND POLICE CHIEF GEORGE CLEMENS. GUESTS AND OBSERVERS: DONNA MILLER, MARY FRIEND, NANCY LICHTY, KAREN SANDERS, RUDIE REEB, RANDY SHAFFER, AND AFTON BATES. MEDIA: SUE KNAPP FROM THE WESTBEND AND SANDY TEMPLE FROM THE BEE ARGUS.

** THE MINUTES FROM THE REGULAR COUNCIL MEETING DECEMBER 10, 2007 WERE REVIEWED.

- MOTION MADE BY VANVLERAH SECONDED BY ROHRS TO ACCEPT THE MINUTES OF THE REGULAR COUNCIL MEETING HELD 12/10/07. 5 YEA 0 NAY. MOTION CARRIED AND APPROVED.

** THE DECEMBER DISBURSEMENTS WERE REVIEWED.

- MOTION MADE BY REEB SECONDED BY FARNSWORTH TO APPROVE THE DECEMBER RECONCILIATION REPORT. 5 YEA 0 NAY. MOTION CARRIED AND APPROVED.

** THE SPECIAL COUNCIL MINUTES FROM DECEMBER 26, AND DECEMBER 31 WERE REVIEWED.

- MOTION MADE BY ROHRS, SECONDED BY VANVLERAH TO ACCEPT THE MINUTES OF THE SPECIAL COUNCIL MEETINGS HELD 12/26/07 AND 12/31/07. 5 YEA 0 NAY. MOTION CARRIED AND APPROVED.

POLICE REPORT

*** GEORGE CLEMENS GAVE THE POLICE REPORT STATING THERE WERE 101 CALLS AND 45 OFFENCES FOR THE MONTH OF DECEMBER. CLEMENS ALSO PASSED OUT INFORMATION TO THE COUNCIL MEMBERS REGARDING A NEW CRUISER FROM STATE WIDE FORD IN VAN WERT. THE BID WOULD BE A STATE WIDE MINIMUM BID. COUNCIL AGREED TO ALLOW CLEMENS TO GET THE FINAL BID FROM STATE WIDE FORD TO PRESENT AT NEXT COUNCIL MEETING.

EMS REPORT

*** RANDY SHAFFER GAVE THE EMS REPORT FOR DECEMBER SHOWING 9 VILLAGE RUNS AND 5 RUNS IN CARRYALL TOWNSHIP.

*** RANDY SHAFFER WAS ALSO REPRESENTING THE OTTO EHRHART HISTORICAL SOCIETY PRESENTING THE VILLAGE THE QUIT CLAIM DEED FOR .139 ACRES FOR THE DEPOT. SHAFFER REQUESTED THAT JIM TEMPLE BE RECOGNIZED WITH A PLAGUE BECAUSE OF HIS EFFORTS TO SAVE THE BUILDING.

FISCAL OFFICER REPORT

*** BAKER READ ORDINANCE 2008-01 - *AN ORDINANCE AUTHORIZING THE MAYOR AND THE FISCAL OFFICER TO ENTER INTO CONTRACT WITH CRANE TOWNSHIP FOR PROVIDING EMERGENCY MEDICAL SERVICE AND DECLARING AN EMERGENCY.*

- MOTION MADE BY ROHRS, SECONDED BY REEB TO SUSPEND THE RULES. YEA 5 NAY 0. MOTION CARRIED AND APPROVED.
- MOTION MADE BY VANVLERAH, SECONDED BY FARNSWORTH TO ACCEPT ORDINANCE 2008-01. 5 YEA, 0 NAY. MOTION CARRIED AND APPROVED.

*** BAKER READ ORDINANCE 2008-02 - *AN ORDINANCE AUTHORIZING THE MAYOR AND THE FISCAL OFFICER TO ENTER INTO A CONTRACT WITH CARRYALL TOWNSHIP FOR PROVIDING EMERGENCY MEDICAL SERVICE AND DECLARING AN EMERGENCY.*

- MOTION MADE BY FARNSWORTH, SECONDED BY ROHRS TO SUSPEND THE RULES. 5 YEA, 0 NAY. MOTION CARRIED AND APPROVED
- MOTION MADE BY REEB, SECONDED BY VANVLERAH TO ACCEPT ORDINANCE 2008-02. 5 YEA, 0 NAY. MOTION CARRIED AND APPROVED.

*** BAKER READ ORDINANCE 2008-03- *AN ORDINANCE AUTHORIZING THE MAYOR AND THE FISCAL OFFICER TO ENTER INTO A CONTRACT WITH HARRISON TOWNSHIP FOR PROVIDING EMERGENCY*

DAYTON LEGAL BLANK, INC. FORM NO. 10148

Held

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MEDICAL SERVICE AND DECLARING AN EMERGENCY.

- MOTION MADE BY REEB SECONDED BY VANVLERAH TO SUSPEND THE RULES. YEA 5, NAY 0. MOTION CARRIED AND APPROVED.
 - MOTION MADE BY FARNSWORTH, SECONDED BY VANVLERAH TO ACCEPT ORDINANCE 2008-03. 5 YEA, 0 NAY. MOTION CARRIED AND APPROVED.
- ***BAKER GAVE THE FIRST READING OF ORDINANCE 2008-04- AN ORDINANCE AMENDING ORDINANCE NO. 1998-10 ENTITLED AN ORDINANCE ESTABLISHING THE REGULATIONS OF WEEDS WITHIN THE VILLAGE OF ANTWERP.
- ***BAKER GAVE THE FIRST READING OF ORDINANCE 2008-05 - AN ORDINANCE AMENDING ORDINANCE NO 2000-09 AND NOW ENTITLED AN ORDINANCE REGULATING THE REMOVAL OF LITTER AND THE REMOVAL OR COVER OF JUNK MOTOR VEHICLES.
- *** BAKER READ ORDINANCE 2008-06 -AN ORDINANCE ACCEPTING AND DEDICATING STREETS AND AREAS NECESSARY FOR PUBLIC AND PRIVATE UTILITIES OF WABASH AND ERIE CANAL ADDITION TO THE VILLAGE OF ANTWERP, PAULDING COUNTY, OHIO AND DECLARING THE SAME AN EMERGENCY.
- MOTION MADE BY FARNSWORTH, SECONDED BY ROHRS TO SUSPEND THE RULES. 5 YEA, 0 NAY. MOTION CARRIED AND APPROVED.
 - MOTION MADE BY REEB, SECONDED BY VANVLERAH TO ACCEPT ORDINANCE 2008-06. 5 YEA, 0 NAY. MOTION CARRIED AND APPROVED.
- ***BAKER READ ORDINANCE 2008-07 - ANT ORDINANCE AUTHORIZING THE VILLAGE FISCAL OFFICER TO TRANSFER FUNDS TO THE POLICE FUND IN THE AMOUNT OF \$10,000 AND DECLARE THE SAME TO BE AN EMERGENCY.
- MOTION MADE BY ROHRS, SECONDED BY REEB TO SUSPEND THE RULES. 5 YEA, 0 NAY. MOTION CARRIED AND APPROVED.
 - MOTION MADE BY FARNSWORTH, SECONDED BY VANVLERAH TO ACCEPT ORDINANCE 2008-07. 5 YEA, 0 NAY. MOTION CARRIED AND APPROVED.

GUESTS

*** KAREN SANDERS AND NANCY LICHTY THANKED THE VILLAGE FOR ALLOWING THEM TO DECORATE THE PARK FOR CHRISTMAS. THEY ASKED ABOUT FUNDS FOR ADDITIONAL PARKING AT THE PARK. KEERAN INFORMED US THAT THE OHIO DEPT. OF NATURAL RESOURCES HAVE LITTLE MONEY LEFT IN THEIR FUND TO HELP US THIS YEAR. KEERAN SUGGESTED WE MEET WITH COMMITTEE TO DISCUSS FUNDS NEEDED AND ALSO LOOK INTO REPAIRING THE BASKETBALL COURT . KAREN SANDERS AND NANCY LICHTY PRESENTED A COMMUNITY PROJECT FOR FUNDS NEEDED TO ESTABLISH A VETERAN MEMORIAL TO HONOR ALL VETERANS WHO HAVE SERVED. THEY SHOWED EXAMPLES OF PICTURES OF SHERWOODS MEMORIAL. THERE WILL BE MEETINGS HELD AT THE ESSEN HAUS SAT. 1/26/08 AT 3 P.M. AND TUES. 1/29/08 AT 6:30 P.M.. THEY ARE ASKING FOR OUR SUPPORT IN THIS MEMORIAL FOR OUR VILLAGE.

*** AFTON BATES QUESTIONED HIS BILL REGARDING THE 2ND SEWER TAP. HE STATED HE SAID HE WOULD PAY FOR THE "Y" NOT THE WHOLE TAP. KEERAN WILL CHECK ON THE DIFFERENCE BETWEEN THE ENTIRE TAP AND THE "Y" COST.

ADMINISTRATOR'S REPORT

*** ADMINISTRATOR KEERAN GAVE HER REPORT - SEE ATTACHED. HIGHLIGHTS ARE GRANT NOTIFICATION WE WERE AWARDED \$5,000 GRANT FOR SAFE ROUTES TO SCHOOL- HEALTH INSURANCE RENEWAL DUE 2/1/08 MAY CHANGE FROM ANTHEM TO PARAMOUNT - PUBLIC ENTITIES POOL RISK MANAGEMENT MET WITH KEERAN, SHAFFER (EMS), FRIEND (FIRE DEPT), CLEMENS (POLICE DEPT.) TO MAKE RECOMMENDATION TO IMPLEMENT TO REDUCE LIABILITY RISK TO THE VILLAGE - CCA WILL BE AVAILABLE IN THE VILLAGE ON MAR 3RD AND MAR 15TH TO HELP LOCAL RESIDENTS TO PREPARE MUNICIPAL TAX RETURNS - LEAKS OVER THE WEEKEND ON 24, BUFFALO, AND WOODLAND, ALL ARE BEING ADDRESSED.

- MOTION MADE BY FARNSWORTH, SECONDED BY ROHRS TO ACCEPT THE RESIGNATION OF COUNCIL MEMBER DAN GORDAN. 5 YEA, 0 NAY. MOTION CARRIED AND APPROVED.

*** AN INTERVIEW FOR THE VACANCY ON COUNCIL WAS ADDRESSED BY THREE INTERVIEWS OF THE FOLLOWING VILLAGE MEMBERS; DONNA MILLER, RUDIE REEB, AND MARY FRIEND. VACANCY NEEDS TO BE FILLED BY 1/31/08.

**Administrator's Report Summary
January 16, 2008**

SAFE ROUTES TO SCHOOL PLANNING GRANT:

The Village received notification that we were awarded \$5,000 in planning grant assistance to develop the plan the School Travel Plan. Once the plan is completed, the village will be able to apply to ODOT for construction funds to repair-install sidewalks to Antwerp School.

AMENDED LITTER/JUNK AND WEED ORDINANCES:

The first reading on the above two amended ordinances will be held Monday night. The new ordinances, based on the Ohio Basic Code will reduce the amount of time residents are given to eliminate the junk/litter or tall grass violations. Currently litter and junk cars are given 30 days from receipt of the notification to correct the problem, the amended ordinance will reduce this to 15 days for litter and junk vehicles and 5 days for tall grass/weeds.

PUBLIC RECORDS REQUIREMENTS:

According to House Bill 9, the village needs to develop a public records policy, which the Attorney General's Office has supplied a model. The village also needs to appoint a records commission consisting of the Mayor, to act as chairman, fiscal officer, legal officer and a citizen appointed by the Mayor. A secretary also needs to be appointed who may or may not be a member of the commission. Loretta and I attended the public records training in November, 2007. This commission needs to be appointed to develop the policy as required by HB 9.

Ordinance for Miami-Erie Canal Subdivision:

An emergency ordinance needs to be passed on Harry Harmann's subdivision accepting infrastructure improvements made to the additional lots he has developed. Subdivision committee has already reviewed the lots in question.

Ordinance for The Colony Subdivision:

An emergency ordinance needs to be passed to allow the Colony to sell lots previously platted. The developer wants to vacate lots 17, 18, 19, 20, 21, and 22 and replat them 1,2,3,4,5 as shown on the attached plat.

Since these are villa lots, rather than split the lots, he wants them vacated and re-platted. This is an R-2 zoning, multi-family district. There is no objection to this replatting per subdivision committee.

HEALTH INSURANCE RENEWAL:

Health insurance renewal for full time village employees renews on 2/1/08. Due to the increase of 8% of 2007's premium, this writer requested additional quotes. The lowest quote received was from Paramount Insurance Company at \$2,781.83. Anthem's renewal for 2008 was \$5,391.12 per month. There are currently 5 full time employees on the village's insurance policy.

PUBLIC ENTITIES POOL RISK MANAGEMENT MEETING:

A representative of PEP's Risk Management Division met with this writer, Mayor Delong, Police Chief Clemens, Fire Chief Friend and EMS Coordinator Shaffer, to discuss policies and recommendations to implement to reduce liability risk to the village on 1/8/08.

Each department was reviewed and given instructions/recommendations on policies to implement in order to limit liability exposure in the operations of each department. Recommendations ranged from driver training for EMS and fire personnel, voluntary pre-screening blood pressure/heart rates for volunteer personnel, making sure job descriptions are up-to-date and accurate, ensure EMS and fire personnel are covered in the village's personnel handbook and that individual policies for EMS and Fire are developed and each volunteer receives and understands policy.

CCA SCHEDULE OF TAX PAYER ASSISTANCE:

CCA representatives will be at Village Hall on Monday 3/3/08 from 1:00 p.m. to 7:00 p.m. and again on Saturday, 3/15/08 from 9:00 a.m. to 1:00 p.m. to assist local residents fill out their 2007 municipal income tax returns. There is no charge for this service and no appointments are necessary. Notices of these dates and times will be placed in the West Bend News.

STORM SEWER PROJECT – 2ND STORM TAPS ON RESIDENT'S LOTS:

During the course of the installation of storm taps for individual residents, several residents requested a second storm tap for their property. The plans called for one tap for each lot provided by the village at no cost. Any additional taps would cost the resident \$200.00 which is paid to the contractor. All second taps invoiced, with the exception of Afton Bates, have been paid for as of this date. Mr. Bates does not want to pay for this tap and may appear at council Monday not to ask council about this. I have attached the engineer's field notes from Poggemeyer Design Group who was on-site during the installation of the taps and was with the engineer and contractor during a walk through of the project and spoke to Mr. Bates about the second tap on this property line. According to Nate Inkrott of Poggemeyer, Mr. Bates had approached him during the installation and stated he wanted a double tap on the property line rather than the single tap that was to be installed per the plans and that he pay for the change. This would give him taps on both sides of his house. Mr. Bates has not paid for and does not feel he needs to pay for this tap. At this point in time he has not hooked into the tap but wanted it installed so at some point he could tap into it. I feel he should pay for the second tap as it was requested by Mr. Bates and the village will have to pay the contractor for the tap no matter what the outcome of council's decision.

RECORD OF PROCEEDINGS

0025

Minutes of

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held _____ 20 _____

MOTION MADE BY FARNSWORTH, SECONDED BY ROHRS TO GO INTO EXECUTIVE SESSION AT 7:24 P.M. REGARDING THE APPOINTMENT OF NEW COUNCIL MEMBER. 5 YEA 0 NAY. MOTION CARRIED AND APPROVED. NO ACTION TAKEN IN EXECUTIVE SESSION.

MOTION MADE BY LEE, SECONDED BY FARNSWORTH TO RETURN TO REGULAR SESSION AT 7:29 P.M.. 5 YEA 0 NAY. MOTION CARRIED AND APPROVED.

MOTION MADE BY ROHRS, SECONDED BY FARNSWORTH TO APPOINT RUDIE REEB AS NEW COUNCIL MEMBER WITH EXPIRATION OF 12/31/09. 5 YEA, 0 NAY. MOTION CARRIED AND APPROVED.

*** MAYOR DELONG ASKED IF DONNA MILLER AND MARY FRIEND WERE WILLING TO HAVE THEIR NAMES ADDED TO COMMITTEES WHERE THERE WERE OPENINGS. MARY FRIEND WILL BE ON THE CEMETERY BOARD AND DONNA MILLER WILL BE ON THE PLANNING BOARD-ZONING COMMITTEE. OTHER COMMITTEE CHANGES WERE ESTABLISHED. KEERAN WILL TYPE UP THE NEW 2008 COMMITTEE MEMBER LISTING.

MOTION MADE BY FARNSWORTH, SECONDED BY REEB, TO MAKE \$1000 DONATION TO THE PAULDING COUNTY ECONOMIC FOUNDATION AS A GOLD MEMBER. 5 YEA, 0 NAY. MOTION CARRIED AND APPROVED.

MOTION MADE BY ROHRS, SECONDED BY REEB TO APPOINT FARNSWORTH AS COUNCIL PRESIDENT FOR THE YEAR 2008. 5 YEA, 0 NAY. MOTION CARRIED AND APPROVED.

MOTION MADE BY REEB, SECONDED BY ROHRS TO SET THE REGULAR COUNCIL MEETING TIME TO BE THE THIRD MONDAY OF EACH MONTH AT 6:30 P.M. 5 YEA, 0 NAY. MOTION CARRIED AND APPROVED. SOLICITOR FARR WILL HAVE ORDINANCE REGARDING THE MEETING TIME AT OUR NEXT REGULAR MEETING.

** OUR NEXT MEETING IN FEBRUARY WILL BE HELD ON 2/11/08 AT 6:30 P.M. DUE TO PRESIDENTS DAY ON THE 18TH.

MOTION MADE BY FARNSWORTH, SECONDED BY REEB TO ADJOURN THE MEETING AT 7:51 P. M. 5 YEA 0 NAY. MOTION CARRIED AND APPROVED.

MAYOR Ray DeLong

FISCAL OFFICER Loretta Baker

DATE 2-11-08

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held _____ 20 _____

**SPECIAL MEETING
COUNCIL OF THE VILLAGE OF ANTWERP
JANUARY 28, 2008**

THE SPECIAL MEETING OF THE VILLAGE OF ANTWERP COUNCIL WAS CALLED TO ORDER AT 6:00 P.M. BY RAY DELONG . COUNCIL PERSONS PRESENT: JAN REEB, TOM VANVLERAH, KAREN LEE, MIKE ROHRS, AND COUNCIL PRESIDENT RON FARNSWORTH . ALSO ATTENDING THE SPECIAL MEETING: VILLAGE ADMINISTRATOR, SARA KEERAN, AND FISCAL OFFICER, LORETTA BAKER. MEDIA: SANDY TEMPLE AND ROGER TEMPLE FROM THE BEE ARGUS - VISITORS: LARRY RYAN AND JASON HORMANN.

** THE MEETING WAS CALLED TO ELECT A NEW COUNCIL MEMBER TO REPLACE DAN GORDAN.

INTERVIEWS OF LARRY RYAN AND JASON HORMANN WERE CONDUCTED BY THE COUNCIL.

- MOTION WAS MADE BY REEB, SECONDED BY VANVLERAH TO GO INTO EXECUTIVE SESSION AT 6:07 P.M. REGARDING THE APPOINTMENT OF NEW COUNCIL MEMBER. 5 YEA 5 NAY 0. MOTION CARRIED AND APPROVED.
- MOTION WAS MADE BY FARNSWORTH, SECONDED BY REEB TO COME OUT OF EXECUTIVE SESSION AT 6:16 P. M. 5 YEA 0 NAY. MOTION CARRIED AND APPROVED
- A MOTION WAS MADE BY ROHRS, SECONDED BY REEB TO RESCIND THE APPOINTMENT OF RUDIE REEB DUE TO LACK OF ONE YEAR RESIDENCY. 5 YEA 0 NAY. MOTION CARRIED AND APPROVED.
- MOTION MADE BY ROHRS, SECONDED BY VANVLERAH TO APPOINT LARRY RYAN AS NEW COUNCIL MEMBER TO FILL THE TERM OF DAN GORDAN WITH EXPIRATION OF 12/31/09. 5 YEA, 0 NAY. MOTION CARRIED AND APPROVED.
- MOTION MADE BY LEE, SECONDED BY REEB TO ADJOURN THE MEETING AT 6:21 P. M. 5 YEA, 0 NAY. MOTION CARRIED AND APPROVED.

LARRY RYAN WAS SWORN IN AS NEW COUNCIL MEMBER AFTER THIS MEETING.

MAYOR *Ray DeLong*

FISCAL OFFICER *Loretta Baker / Fiscal Officer*

DATE *2-11-08*

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held

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**REGULAR MEETING
COUNCIL OF THE VILLAGE OF ANTWERP
FEBRUARY 11, 2008**

THE REGULAR MEETING OF THE VILLAGE OF ANTWERP COUNCIL WAS CALLED TO ORDER AT 6:30 P.M. BY MAYOR RAY DELONG. COUNCIL PERSONS: JAN REEB, TOM VANVLERAH, KAREN LEE, MIKE ROHRS, AND COUNCIL PRESIDENT RON FARNSWORTH WERE PRESENT . ALSO ATTENDING THE REGULAR MEETING: VILLAGE ADMINISTRATOR, SARA KEERAN AND FISCAL OFFICER, LORETTA BAKER, POLICE CHIEF GEORGE CLEMENS, AND SOLICITOR MELANIE FARR. GUESTS AND OBSERVERS: FOR BOY SCOUTS-PAUL ADAMS, MARK GREENWOOD, ED SMITH, ROD HAMMAN, AND TIM PFEFFLEY, ALSO OBSERVING WAS KIRK HOPKINS. MEDIA: SUE KNAPP FROM THE WESTBEND AND SANDY TEMPLE FROM THE BEE ARGUS AND PETER GREER FROM DEFIANCE CRESCENT.

- MOTION MADE BY ROHRS, SECONDED BY FARNSWORTH TO EXCUSE COUNCIL MEMBER LARRY RYAN FROM THE 2/11/08 COUNCIL MEETING. 5 YEA, 0 NAY. MOTION CARRIED AND APPROVED.

GUESTS

** MARK GREENWOOD FROM THE BOY SCOUTS REPORTED THAT THE BOY SCOUT ROOM NEEDED TO BE REOPENED AS THE STEEL IS FABRICATED FOR THE FIRE ESCAPE AND DONATED FROM VULCRAFT, HOWEVER THEY STILL NEED AN ARCHITECT OR ENGINEER FOR PRINTS. MAYOR DELONG STATED WE WANT TO HAVE THE BOY SCOUTS BACK. KEERAN STATED WE NEED PRINTS BEFORE WE CAN GO FORWARD. COUNCIL RECOMMENDED KEERAN CALL POGGEMEYER TO GET THEIR ENGINEERING COST AND GET BACK WITH THE BOY SCOUTS.

** KIRK HOPKINS REPORTED THE 25 MILE PER HOUR SPEED LIMIT ON HWY 24 WEST HE WOULD LIKE TO HAVE CHANGED SINCE THE SCHOOL IS NO LONGER THERE. KEERAN STATED THIS IS UP TO ODOT. SHE WILL CHECK INTO THIS TO CONFIRM.

** THE MINUTES FROM THE REGULAR COUNCIL MEETING JANUARY 21, 2008 AND SPECIAL COUNCIL MEETING JANUARY 28, 2008 WERE REVIEWED.

- MOTION MADE BY FARNSWORTH SECONDED BY REEB TO ACCEPT THE MINUTES OF THE REGULAR COUNCIL MEETING HELD 1/21/08 WITH CORRECTIONS. 5 YEA 0 NAY. MOTION CARRIED AND APPROVED.
- MOTION MADE BY ROHRS, SECONDED BY VANVLERAH TO ACCEPT THE MINUTES FROM THE SPECIAL COUNCIL MEETING HELD 1/28/08. 5 YEA, 0 NAY. MOTION CARRIED AND APPROVED.
- ** THE JANUARY DISBURSEMENTS WERE REVIEWED.
- MOTION MADE BY ROHRS SECONDED BY VANVLERAH TO APPROVE THE JANUARY RECONCILIATION REPORT. 5 YEA 0 NAY. MOTION CARRIED AND APPROVED.

POLICE REPORT

*** GEORGE CLEMENS GAVE THE POLICE REPORT STATING THERE WERE 146 CALLS AND 49 OFFENSES FOR THE MONTH OF JANUARY. CLEMENS ALSO REPORTED THE FINAL BID REGARDING A NEW CRUISER FROM STATE WIDE FORD IN VAN WERT. THE FINAL QUOTE IS 27,668.00 WHICH INCLUDES CAGE, SHOT GUN RACK, SCANNER, RADAR (ALL ITEMS NEEDED). THE ONLY OTHER EXPENSE WILL BE THE COST FOR DECALS.

- MOTION MADE BY FARNSWORTH, SECONDED BY LEE TO PURCHASE THE NEW FORD EXPLORER. 5 YEA, 0 NAY. MOTION CARRIED AND APPROVED.
- ** DISCUSSION MADE ON THE DISPOSAL OF OLD CRUISER. COUNCIL RECOMMENDED WE PUT IT UP FOR BID AFTER THE RECEIPT OF THE NEW EXPLORER.

DAYTON LEGAL BLANK, INC., FORM NO. 10148

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** SOLICITOR FARR REPORTED THE VIOLATION FOR JUNK FINE IS SET FOR 2/22/08 AT 9 A.M. FARR ALSO REMINDED COUNCIL THAT A POLICY COMMITTEE NEEDS TO BE ESTABLISHED TO SET UP OUR PUBLIC RECORDS POLICY TO BE IN COMPLIANCE WITH HOUSE BILL 9. KEERAN WILL MEET WITH MAYOR DELONG REGARDING THIS.

FISCAL OFFICER REPORT

***BAKER GAVE THE SECOND READING OF ORDINANCE 2008-04- AN ORDINANCE AMENDING ORDINANCE NO. 1998-10 ENTITLED AN ORDINANCE ESTABLISHING THE REGULATIONS OF WEEDS WITHIN THE VILLAGE OF ANTWERP.

***BAKER GAVE THE SECOND READING OF ORDINANCE 2008-05 - AN ORDINANCE AMENDING ORDINANCE NO 2000-09 AND NOW ENTITLED AN ORDINANCE REGULATING THE REMOVAL OF LITTER AND THE REMOVAL OR COVER OF JUNK MOTOR VEHICLES.

*** BAKER READ ORDINANCE 2008-08 -AN ORDINANCE TO ESTABLISH TIME AND PLACE OF REGULAR MEETINGS OF THE COUNCIL FOR THE VILLAGE OF ANTWERP, PAULDING COUNTY, OHIO AND DECLARING THE SAME AN EMERGENCY.

- MOTION MADE BY REEB, SECONDED BY ROHRS TO SUSPEND THE RULES. 5 YEA, 0 NAY. MOTION CARRIED AND APPROVED.

- MOTION MADE BY FARNSWORTH, SECONDED BY REEB TO ACCEPT ORDINANCE 2008-08. 5 YEA, 0 NAY. MOTION CARRIED AND APPROVED.

***BAKER READ ORDINANCE 2008-09 - AN ORDINANCE APPROVING, ADOPTING AND ENACTING AMERICAN LEGAL PUBLISHING'S OHIO BASIC CODE, 2008 EDITION, AS THE CODE OF ORDINANCES FOR THE MUNICIPALITY OF ANTWERP, OHIO AND DECLARE THE SAME TO BE AN EMERGENCY.

- MOTION MADE BY ROHRS, SECONDED BY FARNSWORTH TO SUSPEND THE RULES. 5 YEA, 0 NAY. MOTION CARRIED AND APPROVED.

- MOTION MADE BY REEB, SECONDED BY VANVLERAH TO ACCEPT ORDINANCE 2008-09. 5 YEA, 0 NAY. MOTION CARRIED AND APPROVED.

***BAKER READ ORDINANCE 2008-10 -AN ORDINANCE AUTHORIZING THE VILLAGE FISCAL OFFICER TO TRANSFER FUNDS AND INCREASE APPROPRIATIONS ACCORDINGLY TO THE POLICE FUND IN THE AMOUNT OF \$10,000.00 AND DECLARE THE SAME TO BE AN EMERGENCY.

- MOTION MADE BY VANVLERAH, SECONDED BY LEE TO SUSPEND THE RULES. 5 YEA, 0 NAY. MOTION CARRIED AND APPROVED.

- MOTION MADE BY ROHRS, SECONDED REEB TO ACCEPT THE ORDINANCE 2008-10. 5 YEA, 0 NAY. MOTION CARRIED AND APPROVED.

**BAKER ASKED FOR APPROVAL TO ATTEND THE FISCAL OFFICER CONFERENCE IN COLUMBUS, OHIO ON MARCH 26TH-28TH AT A COST OF \$225.00

- MOTION MADE BY REEB, SECONDED BY ROHRS TO ALLOW BAKER TO ATTEND THE CONFERENCE IN MARCH. 5 YEA, 0 NAY. MOTION CARRIED AND APPROVED.

ADMINISTRATOR'S REPORT

*** ADMINISTRATOR KEERAN REPORTED THAT JANUARY HAS BROUGHT MANY FROZEN WATER METERS AND REPAIRS. THERE WAS STANDING WATER IN DUTCHMAN'S COVE. THERE WILL BE A CATCH BASIN INSTALLED AT MAPLE AND HICKORY. PERSO WANTS POLICIES SET IN PLACE FOR EMS AND FIRE. WE NEED TO TRACK MAINTENANCE OF VEHICLES , TAKE DEFENSIVE DRIVING CLASSES TO HELP OUR LIABILITY COST AND ELIMINATE RISK. TREE REMOVAL ON NORTH MAIN - ALL OWNERS HAVE BEEN CONTACTED AND TREES WILL BE MARKED. THE UTILITY COMMITTEE NEEDS TO MEET REGARDING THE ORDINANCE TO CHANGE THE BILLING PROCESS TO COMBINE THE WATER, SEWER, AND STORM INTO ONE BILL. THIS COMMITTEE WILL MEET 2/20/08 AT 5 P.M. TO DISCUSS THE CHANGE.

MAYOR'S REPORT

*** MAYOR DELONG REPORTED ON THE FINAL LIST OF COMMITTEE MEMBERS. TWILA DEMONONGEOT WILL STEP IN FOR MARY FRIEND WHO DOES NOT WANT TO BE ON THIS

RECORD OF PROCEEDINGS

0029

Minutes of

Meeting

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COMMITTEE. MARTIN HUNT IS UNABLE TO SERVE ON THE CCA BOARD OF DIRECTORS. THIS POSITION WILL HAVE TO BE FILLED BY A VILLAGE MEMBER NOT A COUNCIL MEMBER.

CCA WILL BE PRESENT TO HELP TAXPAYERS FILL OUT FORMS ON 3/3/08 FROM 1 PM. TO 7 P.M. AND ON 3/15/08 FROM 9 A.M. TO 1 P.M..

MAYOR DELONG WILL BE ON VACATION FROM 2/12/08 TO 2/19/08 AT WHICH TIME COUNCIL PRESIDENT RON FARNSWORTH WILL FILL IN.

MOTION MADE BY REEB, SECONDED BY FARNSWORTH TO ADJOURN THE MEETING AT 7:38 P. M. 4 YEA 1 NAY. MOTION CARRIED AND APPROVED.

MAYOR

Ray DeLong

FISCAL OFFICER

Loretta Baker

DATE

3-17-08

Held _____

20 _____

**REGULAR MEETING
COUNCIL OF THE VILLAGE OF ANTWERP
MARCH 17, 2008**

THE REGULAR MEETING OF THE VILLAGE OF ANTWERP COUNCIL WAS CALLED TO ORDER AT 6:30 P.M. BY MAYOR RAY DELONG. COUNCIL PERSONS: JAN REEB, TOM VANVLERAH, MIKE ROHRS, LARRY RYAN PRESENT . ALSO ATTENDING THE REGULAR MEETING: VILLAGE ADMINISTRATOR, SARA KEERAN AND FISCAL OFFICER, LORETTA BAKER AND POLICE CHIEF GEORGE CLEMENS. GUESTS AND OBSERVERS: KAREN SANDERS, NANCY LICHTY, AND SANDRA WANN. MEDIA: SUE KNAPP FROM THE WESTBEND AND SANDY TEMPLE FROM THE BEE ARGUS.

**** THE MINUTES FROM THE REGULAR COUNCIL MEETING FEBRUARY 11, 2007 WERE REVIEWED.**

- MOTION MADE BY REEB SECONDED BY ROHRS TO ACCEPT THE MINUTES OF THE REGULAR COUNCIL MEETING HELD 2/11/07. 4 YEA 0 NAY. MOTION CARRIED AND APPROVED.

**** THE FEBRUARY DISBURSEMENTS WERE REVIEWED.**

- MOTION MADE BY ROHRS SECONDED BY REEB TO APPROVE THE FEBRUARY RECONCILIATION REPORT. 4 YEA 0 NAY. MOTION CARRIED AND APPROVED.
- MOTION MADE BY ROHRS, SECONDED BY REEB TO EXCUSE COUNCIL PERSONS RON FARNSWORTH AND KAREN LEE FROM THE MARCH 17TH COUNCIL MEETING. 4 YEA 0 NAY. MOTION CARRIED AND APPROVED.

GUESTS

**** VISITORS - SANDRA WANN FROM THE CHAMBER ANNOUNCED THE DAY IN THE PARK WILL BE HELD AUG. 9TH THIS YEAR AND THE CHAMBER WOULD LOVE TO SEE IMPROVED PARKING AT THE PARK BEFORE THIS DATE. KAREN SANDERS PRESENTED A SKETCH FROM HARRY HARRMANN SHOWING THE PROPOSED PLANS FOR 70 ADDITIONAL PARKING SPACES AT THE PARK WHICH HE WILL DO FOR \$4200.00. CHAMBER ASKED IF THE VILLAGE WOULD COME UP WITH ONE HALF OF THE MONEY NEEDED TO COMPLETE THE PROCESS. SARA KEERAN, VILLAGE ADMINISTRATOR, STATED THE PARK BOARD COMMITTEE WOULD HAVE TO MEET THIS WEEK TO DISCUSS THIS AND GET BACK WITH CHAMBER. COUNCIL IS IN AGREEMENT ABOUT THE NEED FOR IMPROVED PARKING AND HAPPY FOR ALL THE WORK CHAMBER HAS DONE.**

**** VISITOR NANCY LICHTY REPORTED ON THE VETERAN MEMORIAL AT THE PARK. THEY HAVE MET WITH HOMIER TO SEE ABOUT REPAIRS NEEDED TO THE MEMORIAL. HOMIER ESTIMATED A COST OF \$9000.00 TO REPAIR . HE STATED IT MIGHT BE MORE FEASIBLE TO MOVE THE STATUE TO THE WEST END RATHER THAN REDO THE FOUNDATION THAT IS NOW EXISTING. KAREN SANDERS HAS MADE CALLS TO THE PROSECUTOR AND COUNTY COMMISSIONERS TO REQUEST FUNDING. SARA KEERAN PRESENTED A LETTER SHE HAS WRITTEN TO PAULDING COUNTY COMMISSIONERS SHOWING OUR SUPPORT IN THIS EFFORT.**

POLICE REPORT

***** GEORGE CLEMENS GAVE THE POLICE REPORT STATING THERE WERE 113 CALLS AND 80 OFFENSES FOR THE MONTH OF FEBRUARY. THE NEW CRUISER FROM STATE WIDE FORD HAS BEEN ORDERED. MAYOR DELONG REQUESTED POLICE CHIEF CLEMENS TO HAVE AN OFFICER PRESENT AT EACH COUNCIL MEETING. CLEMENS SUGGESTED WE HAVE A MASS E-MAIL LIST SENT OUT WHEN THERE IS A WATER MAIN BREAK TO ALLEVIATE CALLS TO THE VILLAGE. KEERAN STATED THEY WOULD SEND OUT A NOTICE WITH THE BILLING STATEMENTS TO ASK VILLAGE MEMBERS IF THEY WOULD LIKE TO BE ADDED TO AN E-MAIL LIST TO NOTIFY OF WATER MAIN BREAKS. KEERAN WILL ALSO PUT A BLOCK NOTICE IN THE NEWSPAPER REGARDING THE CORRECT TELEPHONE NUMBERS TO CALL IN TOWN HALL.**

Held

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FISCAL OFFICER REPORT

***BAKER GAVE THE THIRD READING OF ORDINANCE 2008-04- *AN ORDINANCE AMENDING ORDINANCE NO. 1998-10 ENTITLED AN ORDINANCE ESTABLISHING THE REGULATIONS OF WEEDS WITHIN THE VILLAGE OF ANTWERP.*

■ MOTION MADE BY ROHRS, SECONDED BY VANVLERAH TO ACCEPT ORDINANCE 2008-04. 4 YEA, 0 NAY. MOTION CARRIED AND APPROVED.

***BAKER GAVE THE THIRD READING OF ORDINANCE 2008-05 - *AN ORDINANCE AMENDING ORDINANCE NO 2000-09 AND NOW ENTITLED AN ORDINANCE REGULATING THE REMOVAL OF LITTER AND THE REMOVAL OR COVER OF JUNK MOTOR VEHICLES.*

■ MOTION MADE BY ROHRS, SECONDED BY REEB TO ACCEPT ORDINANCE 2008-05. 4 YEA, 0 NAY. MOTION CARRIED AND APPROVED.

** BAKER NOTIFIED COUNCIL OF THE AMOUNT RECEIVED FROM THE AUDITOR'S OFFICE FROM 1ST HALF REAL ESTATE PROPERTY TAXES COMPARED TO LAST YEAR'S AMOUNT. WE WILL BE UNDER FUNDED IF THIS AMOUNT CARRIES ON TO 2ND HALF COLLECTION ALSO. KEERAN VOLUNTEERED TO CHECK WITH THE TREASURER'S OFFICE REGARDING THE UNCOLLECTED TAXES.

ADMINISTRATOR'S REPORT

*** ADMINISTRATOR KEERAN GAVE HER REPORT - SEE ATTACHED. HIGHLIGHTS ARE PATCHING AND PAVING REPAIR IN VILLAGE - CONTRACTOR WILL BE IN THIS WEEK TO GIVE AN ESTIMATE - PROJECT IS FUNDED WITH PERMISSIVE TAX DOLLARS. MAYOR DELONG REQUESTED THE UTILITY COMMITTEE MEET REGARDING WHICH STREET WE SHOULD ADDRESS 1ST FOR REPAIR. TWO OF THE THREE ESTIMATES ARE IN FOR THE FURNACE REPLACEMENT AT TOWN HALL. FITZENRIDER AT \$5323.00 AND HARTMAN BROS. AT \$3732.00. WE ARE WAITING FOR HORMANN HEATING AND COOLING. REMOVAL OF TREES WILL START THIS WEEK ALONG MAIN STREET - THEN THE PROCESS OF SURVEYING SIDEWALK CONDITIONS WILL BEGIN. DISCUSSION HELD ON THE SPEED LIMITS ON HIGHWAY 24 IN THE VILLAGE. ODOT STATED WE ARE NOT IN THE LEGAL LIMITS AS POSTED NOW - TO HAVE 25 MPH THERE MUST BE 50% BUSINESS TO QUALIFY. ODOT WILL COME IN TO DO A STUDY AND GIVE RECOMMENDATIONS FOR SPEED LIMITS. WE MAY ALSO LOSE THE TRAFFIC LIGHTS AT OSWALT AND PIT STOP. RYAN REQUESTED WE HAVE SOLICITOR FARR LOOK AT THE AUTHORITY THE VILLAGE MAY HAVE FOR TRAFFIC LIGHTS AND SPEED LIMITS IN THE VILLAGE. KEERAN STATED THE UTILITY COMMITTEE MET ON 2/26 TO DISCUSS THE NEW BILLING PROCESS FOR WATER/SEWER/STORM. SUGGESTION WAS TO HAVE ONE BILL FOR WATER/SEWER/STORM WITH PAYMENT DUE IN 45 DAYS. WE WOULD ONLY SEND OUT ONE NOTICE OF LATE PAYMENT. THIS WILL SAVE ON PAPERWORK AND LABOR OF SHUT OFF. CONSUMER WILL BE GIVEN 10 BUSINESS DAYS BEFORE THEY ARE CONSIDERED LATE. COUNCIL WANTS TO WAIT UNTIL ALL COUNCIL MEMBERS ARE PRESENT TO DISCUSS. SOLICITOR FARR WILL HAVE THE ORDINANCE READY AT NEXT COUNCIL MEETING TO BE READY FOR THE 1ST READING IF NECESSARY.

COMMITTEE REPORTS

*** SOLICITOR FARR REPORTED ON THE FINANCE COMMITTEE MEETING REGARDING THE EMS CONTRACTS/BILLING PROCESS AND THE ATTORNEY GENERAL'S OPINION STATING THE EMS RUN REVENUE MUST GO TO THE TOWNSHIP FUNDS AND THEN BE RETURNED TO THE VILLAGE. FINANCE COMMITTEE RESULTED WE SHOULD REVISE THE ANNUAL CONTRACTS WITH CRANE, HARRISON, AND CARRY-ALL TOWNSHIPS; THE VILLAGE SHOULD BILL FOR EACH RUN, COLLECT THE MONEY AND SEND TO THE APPROPRIATE TOWNSHIP; THE TOWNSHIP WILL THEN SEND THE FUNDS BACK TO THE VILLAGE TO BE IN COMPLIANCE WITH THE ATTORNEY GENERAL'S OPINION.

■ MOTION MADE BY REEB, SECONDED BY RYAN TO PUT NEW CONTRACT IN PLACE FOR EMS TOWNSHIPS SERVICED. 4 YEA, 0 NAY. MOTION CARRIED AND APPROVED.

DAYTON LEGAL BLANK, INC., FORM NO. 1014B

Held

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MAYOR'S REPORT

** MAYOR DELONG ASKED FOR A SUGGESTION FOR THE CCA COMMITTEE VACANCY. MAYOR DELONG WILL FIND A RESIDENT TO FILL THIS POSITION BY NEXT MEETING. KEN REINHART ASKED MAYOR DELONG IF THERE WAS NEED OR OPENING FOR MOWING IN THE PARK OR CEMETERY. KEERAN STATED WE HAVE NEW VILLAGE EMPLOYEE FOR THE SUMMER, NATE CROSS TO PERFORM THESE DUTIES. WE WILL NEED TO ESTABLISH A PUBLIC RECORDS POLICY AND WILL HAVE AN ORDINANCE TO ESTABLISH BY NEXT COUNCIL MEETING. THERE ALSO NEEDS TO BE A PUBLIC RECORDS COMMITTEE ESTABLISHED WITH MAYOR DELONG, SOLICITOR FARR, FISCAL OFFICER BAKER AND A RESIDENT (TO BE CHOSEN BY MAYOR DELONG). STEVE BEUHRER, STATE REPRESENTATIVE, WOULD LIKE TO VISIT OUR DEPOT.

- MOTION MADE BY ROHRS, SECONDED BY VANVLERAH TO GO INTO EXECUTIVE SESSION AT 8:15 P.M. REGARDING IMMINENT COURT ACTION. 4 YEA 0 NAY. MOTION CARRIED AND APPROVED. NO ACTION TAKEN IN EXECUTIVE SESSION.
- MOTION MADE BY ROHRS, SECONDED BY VANVLERAH TO RETURN TO REGULAR SESSION AT 8:30 P.M.. 4 YEA 0 NAY. MOTION CARRIED AND APPROVED.

** OUR NEXT SPECIAL MEETING IN MARCH WILL BE HELD ON 3/24/08 AT 5:00 P.M. DUE TO LACK OF MEMBERS PRESENT AT REGULAR MEETING.

- MOTION MADE BY VANVLERAH, SECONDED BY REEB TO ADJOURN THE MEETING AT 8:35 P. M. 4 YEA 0 NAY. MOTION CARRIED AND APPROVED.

MAYOR *Ray DeLong*

FISCAL OFFICER *Loretta Baker*

DATE 4-21-08

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held

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**Administrator's Report Summary
March 17, 2008**

APPROPRIATION INCREASE ORDINANCE:

The appropriation ordinance presented tonight includes the balance of the Colony Lift Station. Fund E2 5C 250 Pumping Capital was increased from \$2,000 to \$39,051.69. The increase represents \$37,051.69 left on the original project estimate which will be paid out this year. There is also an increase of \$37,051.69 in the revenue for sewer which represents the balance of the loan from Antwerp Bank for this project. The increase in General Lands & Buildings Capital was increased to accommodate the purchase and installation of a new furnace for village hall.

PATCHING & PAVING VILLAGE STREETS:

Contractor will be here this week to give an estimate for patching and paving potholes and road cuts caused from water line repair. This annual repair will be funded with permissive tax dollars. Village utility workers surveyed streets and marked potholes, etc., with blue paint. If you know of a pothole that has been missed, let me know so we can include it in the contract.

TREE REMOVAL/SIDWALK PROJECT:

Contractor is in town this week to start the removal of 18 trees along North and South Main. Once the trees have been removed and stumps ground, the process of surveying sidewalk conditions on North and South Main will begin.

VILLAGE HALL FURNACE REPLACEMENT ESTIMATES:

Three contractors were contacted to give estimates to replace the furnace at village hall. Two have responded to-date. Below are the estimates as received:

Fitzenrider, Inc. – Defiance

DAYTON LEGAL BLANK, INC. FORM NO. 1014R

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York 2 Stage Furnace \$5,323.00

Hartman Brothers – New Haven

Bryant Plus 2 Stage Furnace \$3,732.00

Hormann Heating/Cooling – Antwerp

No Bid as of today

STREET REPAIR FOR 2008:

Last year during budget discussions, it was proposed by the administrator that Maple Street be repaved due to the condition of the street, caused in part by the storm sewer project. The estimate for this repair is \$20,000.00. It was decided that this amount would be budgeted but which street to be repaired would be discussed further in the spring. A utility committee meeting needs to be scheduled to look at which street(s) can be repaired this year. In a conversation with the State Auditor on March 13th, she stated that the street budget normally needs assistance from the general fund if grants are not available.

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held _____ 20_____

**SPECIAL MEETING
COUNCIL OF THE VILLAGE OF ANTWERP
MARCH 24, 2008**

THE SPECIAL MEETING OF THE VILLAGE OF ANTWERP COUNCIL WAS CALLED TO ORDER AT 5:00 P.M. BY RAY DELONG . COUNCIL PERSONS PRESENT: JAN REEB, TOM VANVLERAH, MIKE ROHRS, LARRY RYAN AND COUNCIL PRESIDENT RON FARNSWORTH . ALSO ATTENDING THE SPECIAL MEETING: VILLAGE ADMINISTRATOR, SARA KEERAN, AND FISCAL OFFICER, LORETTA BAKER AND SOLICITOR MELANIE FARR. MEDIA: SANDY TEMPLE FROM THE BEE ARGUS , SUE KNAPP FROM WEST BEND AND PETER GREER FROM THE DEFIANCE CRESCENT- VISITORS: SANDRA WANN AND KAREN SANDERS.

**** THE MEETING WAS CALLED TO PASS ORDINANCES BY EMERGENCY, REVIEW 2008 COMMITTEE MEMBERS AND REPORT PARK BOARD RECOMMENDATIONS..**

■ MOTION WAS MADE BY ROHRS, SECONDED BY FARNSWORTH TO EXCUSE KAREN LEE FROM THE SPECIAL COUNCIL MEETING. 5 YEA, 0 NAY. MOTION CARRIED AND APPROVED.

**** BAKER READ ORDINANCE 2008-11 - AN ORDINANCE AUTHORIZING THE VILLAGE FISCAL OFFICER TO TRANSFER FUNDS AND INCREASE APPROPRIATIONS ACCORDINGLY TO THE POLICE FUND IN THE AMOUNT OF \$10,000.00 AND DECLARE THE SAME TO BE AN EMERGENCY.**

■ MOTION WAS MADE BY ROHRS, SECONDED BY VANVLERAH TO SUSPEND THE RULES REGARDING ORDINANCE 2008-11. 5 YEA, 0 NAY. MOTION CARRIED AND APPROVED.

■ MOTION WAS MADE BY FARNSWORTH, SECONDED BY ROHRS TO ACCEPT ORDINANCE 2008-11. 5 YEA 0 NAY. MOTION CARRIED AND APPROVED.

****BAKER READ ORDINANCE 2008-12 - AN ORDINANCE AUTHORIZING THE FISCAL OFFICER TO AMEND APPROPRIATIONS AND DECLARING IT AN EMERGENCY.**

■ A MOTION WAS MADE BY FARNSWORTH, SECONDED BY VANVLERAH, TO SUSPEND THE RULES REGARDING ORDINANCE 2008-11. 5 YEA 0 NAY. MOTION CARRIED AND APPROVED.

■ MOTION MADE BY ROHRS, SECONDED BY REEB TO ACCEPT ORDINANCE 2008-12. 5 YEA, 0 NAY. MOTION CARRIED AND APPROVED.

**** BAKER READ RESOLUTION R2008-01- A RESOLUTION REQUESTING THE COUNTY AUDITOR TO CERTIFY TO THE VILLAGE OF ANTWERP THE TOTAL CURRENT TAX VALUATION AND THE DOLLAR AMOUNT OF REVENUE THAT WOULD BE GENERATED BY 2 MILL FOR A RENEWAL LEVY FOR POLICE PROTECTION, AND DECLARING THE SAME AN EMERGENCY.**

■ MOTION MADE BY VANVLERAH, SECONDED BY REEB TO SUSPEND THE RULES REGARDING RESOLUTION 2008-01. 5 YEA, 0 NAY. MOTION CARRIED AND APPROVED.

■ MOTION MADE BY ROHRS, SECONDED BY VANVLERAH TO ACCEPT RESOLUTION 2008-01. 5 YEA, 0 NAY. MOTION CARRIED AND APPROVED.

****KEERAN REPORTED THE PARK BOARD COMMITTEE RECOMMENDATIONS REGARDING THE 70 EXTRA PARKING PLACES AT THE PARK. THE BOARD RECOMMENDS WE GO ONE HALF ON THE EXPENSE OF THE PARKING EXPANSION WHICH WOULD AMOUNT TO \$2100.00. THE VILLAGE WOULD ALSO TRIM A TREE IN THE PARK WHICH NEEDS TRIMMED, GET ESTIMATES ON SIDEWALK FROM BATHROOM TO THE PLAYGROUND, CHECK ON REPAIRING BASKETBALL**

DAYTON LEGAL BLANK, INC. FORM NO. 10148

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COURT WHICH IS CURRENTLY BEING USED DURING DAY IN THE PARK AS A STAGE AND PUT UP SIGNS REGARDING THE "PARK RULES."

- MOTION MADE BY FARNSWORTH, SECONDED BY RYAN TO ACCEPT THE PARK BOARD RECOMMENDATIONS OF THE \$2100 PARKING EXPANSION. WE WILL RENEW THIS MOTION AT THE NEXT COUNCIL MEETING.

** SOLICITOR FARR EXPLAINED THE NEED OF A PUBLIC RECORDS COMMITTEE WHICH WILL ESTABLISH OUR NEW RECORDS POLICY RETENTION AND MUST INCLUDE THE MAYOR, SOLICITOR, FISCAL OFFICER AND A CITIZEN. MAYOR DELONG STATED HE HAS CONTACTED MARGARET WOMACK TO BE PART OF THIS COMMITTEE AND SHE HAS AGREED.

- MOTION MADE BY ROHRS, SECONDED BY REEB TO APPROVE THE APPOINTMENT OF MARGARET WOMACK ON OUR PUBLIC RECORDS COMMISSION. 5 YEA, 0 NAY. MOTION CARRIED AND APPROVED.

**COUNCIL RECOMMENDED KEITH WEST FOR THE VACANCY ON OUR INCOME TAX BOARD OF REVIEW COMMITTEE. MAYOR DELONG APPROVED THE APPOINTMENT OF KEITH WEST.

- MOTION MADE BY RYAN, SECONDED BY ROHRS TO ACCEPT THE APPOINTMENT OF KEITH WEST TO THE INCOME TAX BOARD OF REVIEW.
- MOTION MADE BY ROHRS, SECONDED BY FARNSWORTH FOR BLANKET APPROVAL OF ALL 2008 COMMITTEE MEMBERS AS ATTACHED IN THESE MINUTES. 5 YEA, 0 NAY. MOTION CARRIED AND APPROVED.
- MOTION MADE BY FARNSWORTH, SECONDED BY ROHRS TO ADJOURN THE MEETING AT 5:20 P. M.. 5 YEA, 0 NAY. MOTION CARRIED AND APPROVED.

MAYOR *Ray Delong*

FISCAL OFFICER *Loretta Baker*

DATE 4-21-08

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2008 COMMITTEE MEMBERS

UTILITIES: Water, Sewer, Streets & Alleys

Mike Rohrs- *Chairperson* 419-506-1024

Larry Ryan

Ron Farnsworth

FINANCE/AUDIT: Contracts & Insurance

Jan Reeb- *Chairman* 419-258-2054

Ron Farnsworth

Mike Rohrs

PUBLIC SERVICE: Street Light, Trash & Garbage

Jan Reeb- *Chairman* 419-258-2054

Karen Lee

Tom VanVlerah

PUBLIC SAFETY: Fire, Police & EMS

Karen Lee- *Chairman*-419-506-0515

Tom Van Vlerah

Mayor Delong

PUBLIC RECORDS COMMISSION

Loretta Baker -419-258-2241

Ray DeLong

Melanie Farr

Margaret Womack

TAX BOARD OF REVIEW

Rolland Clem

Lonnie Bostelman

Keith West

CEMETERY BOARD

Larry Ryan-*Chairman*-419-258-2391

Benny Wyckoff

Twila Demongeot- *Clerk*

Planning Board Advisors

Sara Keeran- *Chairman*

Gabe Oberlin

**Planning Board -
Zoning Committee**

Kevin Bond

Mike Rohrs

John Taylor

Donna Miller

Sub Divisions

Gary Dunlap

Jeff Hahn

Joe Reinhart

Zoning Board

Expire

2008 Tim Ruskaup

2009 Jason Franks

2010 Jim Miller

2011 John Hilton

2012 George Clemens III

Park Board

Expire

2008 Jan Reeb

2009 George Clemens III

2010 Michelle Dooley

Advisors

Mayor Delong

Sara Keeran

Held

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**REGULAR MEETING
COUNCIL OF THE VILLAGE OF ANTWERP
APRIL 21, 2008**

THE REGULAR MEETING OF THE VILLAGE OF ANTWERP COUNCIL WAS CALLED TO ORDER AT 6:30 P.M. BY MAYOR RAY DELONG. COUNCIL PERSONS: JAN REEB, TOM VANVLERAH, KAREN LEE, MIKE ROHRS, LARRY RYAN AND COUNCIL PRESIDENT RON FARNSWORTH WERE PRESENT. ALSO ATTENDING THE REGULAR MEETING: VILLAGE ADMINISTRATOR, SARA KEERAN AND FISCAL OFFICER, LORETTA BAKER, EMS COORDINATOR RANDY SHAFFER, SOLICITOR MELANIE FARR, AND POLICE CHIEF GEORGE CLEMENS. GUESTS AND OBSERVERS: DONNA MILLER, SUZANNE RISTER, NANCY LICHTY, KAREN SANDERS, DICK GORDAN, AND MICHELLE SCHAFFER AND BELINDA MILLER FROM THE STATE AUDITOR'S OFFICE. MEDIA: SUE KNAPP FROM THE WESTBEND, SANDY TEMPLE FROM THE BEE ARGUS, PETER GREER FROM DEFIANCE CRESCENT AND STEVE MAJOR FROM PAULDING PROGRESS.

**** THE MINUTES FROM THE REGULAR COUNCIL MEETING MARCH 17, 2008 WERE REVIEWED.**

- MOTION MADE BY VANVLERAH, SECONDED BY REEB TO ACCEPT THE MINUTES OF THE REGULAR COUNCIL MEETING HELD 3/17/08. 6 YEA 0 NAY. MOTION CARRIED AND APPROVED.

**** THE SPECIAL COUNCIL MINUTES FROM MARCH 24, 2008 WERE REVIEWED.**

- MOTION MADE BY REEB, SECONDED BY RYAN TO ACCEPT THE MINUTES OF THE SPECIAL COUNCIL MEETINGS HELD MARCH 24, 2008. 6 YEA 0 NAY. MOTION CARRIED AND APPROVED.

**** THE MARCH DISBURSEMENTS WERE REVIEWED.**

- MOTION MADE BY REEB SECONDED BY VANVLERAH TO APPROVE THE MARCH RECONCILIATION REPORT. 6 YEA 0 NAY. MOTION CARRIED AND APPROVED.

GUESTS

**** DICK GORDAN SUGGESTED MAKING THE RECONNECT CHARGE \$50 INSTEAD OF \$25 TO GET THE ATTENTION OF LATE PAYMENTS OF WATER/SEWER BILLS. RYAN STATED COUNCIL WILL DISCUSS THE POSSIBILITY OF UPPING THE AMOUNT OF RECONNECT FEE. GORDAN ALSO NOTIFIED COUNCIL OF THE HUGE TRUCKS DESTROYING THE PATCH WORK AT CANAL AND WENTWORTH.**

- **** KAREN SANDERS AND NANCY LICHTY PRESENTED THE ARCHITECT'S DRAWING OF THE RESTORATION THEY WILL PERFORM AT THE PARK. SANDERS ASKED PERMISSION TO MOVE THE STATUE WITHIN THE PARK TO THE WEST END WHERE IT IS HIGHER AND DRYER. HOMIER WILL MOVE THE STATUE WHEN FUNDS ARE AVAILABLE. SOLICITOR FARR WILL REVIEW HIS CONTRACT FOR LIABILITY AND PRESENT BACK TO COUNCIL AT THE MAY MEETING. COUNCIL GRANTED PERMISSION TO THE VETS GROUP TO MOVE THE STATUE AND MAY PROCEED WITH PLANNING. JAY SANDERS OFFERED TO RESTORE THE CANNON.**

- MOTION MADE BY FARNSWORTH, SECONDED BY LEE TO PERMIT JAY SANDERS TO RESTORE THE CANNON AT THE PARK. 6 YEA, 0 NAY. MOTION CARRIED AND APPROVED.

****SUZANNE RISTER, ATTORNEY AT LAW AND REPRESENTATIVE OF A COMMITTEE FOR "SAVE OUR HOMES" TASK FORCE STATED WE NEED TO ADDRESS DELINQUENCIES AND NOT CHANGE OUR WATER BILLING SYSTEM. RISTER AGREED THAT \$25 SHUT OFF FEE IS PROBABLY NOT ENOUGH. "MOST VILLAGE DID AWAY WITH SHUT OFF NOTICES AND USE REGULAR MAIL- THIS REDUCES EXPENSE. SOME FAMILIES FACING FORECLOSURES COULD BE THE SAME ONES THAT ARE NOT ABLE TO PAY THEIR BILLS ON TIME. FORECLOSURES ARE UP 50% HIGHER IN PAULDING COUNTY THAN LAST YEAR." COUNCILMAN RYAN STATED WE ARE ONLY MOVING THE \$15 STORM BILL FORWARD- COUNCILMAN ROHRS ALSO STATED WE ARE GIVING SHUTTING OFF NOTICE IN 10 BUSINESS DAYS.**

**** BELINDA MILLER AND MICHELLE SCHAFFER OF THE AUDITOR OF STATE OFFICE PRESENTED**

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THEIR 5 YEAR FORECAST FOR THE VILLAGE. MILLER STATED THEY HAVE HELD BACK UNTIL NOW TO SEE HOW THE INCOME TAX COLLECTION HAS HELPED. MILLER STATED THE INCOME TAX IS SOLVING THE FISCAL WATCH. MILLER REVIEWED EACH OF THE FUNDS FOR THE NEXT 5 YEARS USING 5% INCREASE IN MATERIALS AND SUPPLIES, AND CONTRACT SERVICES 13%. THE VILLAGE WILL NEED TO SUPPLY OUR CAPITOL OUTLAYS WHICH MAY CAUSE AN IMPACT. THE POLICE FUND MUST BE SUBSIDIZED BY THE GENERAL FUND. COUNCIL CONSIDERED TRANSFERRING \$20,000 NEXT MONTH INTO THE POLICE FUND OR FILL IN THE AMOUNT NEEDED AT THE COUNCIL MEETING. EMS FUND CAUGHT MILLER'S EYE WITH THE INCREASE IN REVENUE WE SHOW FOR THE YEAR. RANDY SHAFFER EXPLAINED THE BILLING AND THE REVENUE HAS NOT CAUGHT UP WITH EACH OTHER TO DATE. THE TWO FUNDS IN CONCERN ARE THE WATER AND SEWER FUND. WITH OUT A RATE INCREASE THEIR REPORT SHOWED US GOING NEGATIVE. KEERAN STATED OUR LAST INCREASE WAS IN 1982 FOR SEWER. MILLER STATED WE MUST KEEP PACE WITH INFLATION AFTER OUR INITIAL INCREASE IN THESE TWO FUNDS, AFTER WHICH THEY MAY RELEASE US FROM FISCAL WATCH.

POLICE REPORT

*** GEORGE CLEMENS GAVE THE POLICE REPORT STATING THERE WERE 118 CALLS AND 52 OFFENSES FOR THE MONTH OF MARCH. THERE IS NO BUILD DATE SET FOR THE NEW CRUISER. STATUS OF OLD CRUISER ARE #2 IS AT HUNTS WITH A BLOWN MOTOR, #1 HAD A \$600 REPAIR THIS MONTH, AND #3 IS THE OLDEST BUT OK AT THIS POINT. CLEMENS STATED WE MAY NEED ANOTHER NEW CRUISER IN 5 YEARS.

EMS REPORT

*** RANDY SHAFFER GAVE THE EMS REPORT FOR MARCH SHOWING 39 VILLAGE RUNS AND 29 RUNS IN CARRYALL, CRANE, HARRISON, AND OTHER TOWNSHIPS FROM 1/1/08 TO 4/19/08. HE STATED IT TAKE 4 TO 6 MONTHS TO SEE THE BENEFIT OF OUR RATE INCREASE. PAPERWORK IS NOW AVAILABLE FOR ALS RATE (25 PAGES). WE WILL SEE BENEFIT FROM THIS ALSO. SHAFFER REQUESTED WE TRANSFER FUNDS FROM THE GENERAL TO EMS TO TAKE OUT OF NEGATIVE AT NEXT COUNCIL MEETING. BAKER AND KEERAN WILL SEE TO THIS.

FISCAL OFFICER REPORT

***BAKER READ RESOLUTION 2008-02 - *A RESOLUTION MEMORIALIZING THE VILLAGE OF ANTWERP, OHIO'S OPEN RECORDS MISSION STATEMENT AND STATEMENT OF PRINCIPLES; AND DECLARING THE SAME AN EMERGENCY.*

- MOTION MADE BY FARNSWORTH, SECONDED BY ROHRS TO SUSPEND THE RULES REGARDING RESOLUTION 2008-02. YEA 6 NAY 0. MOTION CARRIED AND APPROVED.
- MOTION MADE BY ROHRS, SECONDED BY REEB TO ACCEPT RESOLUTION 2008-02. 6 YEA, 0 NAY. MOTION CARRIED AND APPROVED.

***BAKER READ ORDINANCE 2008-13 - *AN ORDINANCE ESTABLISHING A PUBLIC RECORDS POLICY FOR THE VILLAGE OF ANTWERP, OHIO, AND DECLARING THE SAME AN EMERGENCY.*

- MOTION MADE BY REEB, SECONDED BY ROHRS TO SUSPEND THE RULES REGARDING ORDINANCE 2008-13. 6 YEA, 0 NAY. MOTION CARRIED AND APPROVED
- MOTION MADE BY REEB, SECONDED BY ROHRS TO ACCEPT ORDINANCE 2008-13. 6 YEA, 0 NAY. MOTION CARRIED AND APPROVED.

***BAKER READ ORDINANCE 2008-14- *AN ORDINANCE AUTHORIZING THE VILLAGE FISCAL OFFICER TO TRANSFER FUNDS TO THE POLICE FUND IN THE AMOUNT OF \$10,000 AND DECLARE THE SAME TO BE AN EMERGENCY.*

- MOTION MADE BY REEB SECONDED BY ROHRS TO SUSPEND THE RULES REGARDING ORDINANCE 2008-14. YEA 6, NAY 0. MOTION CARRIED AND APPROVED.
- MOTION MADE BY FARNSWORTH, SECONDED BY VANVLERAH TO ACCEPT ORDINANCE 2008-14. 6 YEA, 0 NAY. MOTION CARRIED AND APPROVED.

***BAKER GAVE THE FIRST READING OF ORDINANCE 2008-15- *AN ORDINANCE AMENDING SECTION 5 OF ORDINANCE NO. 2005-07 ESTABLISHING REGULATIONS FOR USE OF WATER, METHODS OF PAYMENT, COLLECTION METHODS, AND WATER RATES FOR THE VILLAGE OF ANTWERP, COUNTY OF PAULDING, OHIO.*

Held

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***BAKER GAVE THE FIRST READING OF ORDINANCE 2008-16 - AN ORDINANCE AMENDING SECTION 4 OF ORDINANCE NO 81-32 ESTABLISHING RATES AND CHARGES FOR THE USE AND SERVICE OF THE MUNICIPAL SEWAGE WORKS FOR THE MUNICIPALITY OF ANTWERP, COUNTY OF PAULDING, OHIO.

*** BAKER GAVE THE FIRST READING OF ORDINANCE 2008-17 -AN ORDINANCE AMENDING SECTIONS 4 OF ORDINANCE NO. 2005-10 ESTABLISHING A STORM WATER UTILITY PROGRAM, METHODS OF PAYMENTS, REGULATIONS, AND COLLECTION METHODS FOR THE VILLAGE OF ANTWERP, COUNTY OF PAULDING, OHIO.

***BAKER READ ORDINANCE 2008-18 - AN ORDINANCE AUTHORIZING THE FISCAL OFFICER TO AMEND APPROPRIATIONS AND DECLARE IT AN EMERGENCY.

- MOTION MADE BY REEB, SECONDED BY ROHRS TO SUSPEND THE RULES REGARDING ORDINANCE 2008-18. 6 YEA, 0 NAY. MOTION CARRIED AND APPROVED.
- MOTION MADE BY VANVLERAH, SECONDED BY RYAN TO ACCEPT ORDINANCE 2008-18. 6 YEA, 0 NAY. MOTION CARRIED AND APPROVED.

** BAKER READ ORDINANCE 2008-19 - AN ORDINANCE AMENDING ORDINANCE 2008-01 AUTHORIZING THE MAYOR AND THE FISCAL OFFICER TO ENTER INTO A CONTRACT WITH CRANE TOWNSHIP FOR PROVIDING EMERGENCY MEDICAL SERVICES AND DECLARING THE SAME AN EMERGENCY.

- MOTION MADE BY FARNSWORTH, SECONDED BY ROHRS TO SUSPEND THE RULES REGARDING ORDINANCE 2008-19. 6 YEA, 0 NAY. MOTION CARRIED AND APPROVED.
- MOTION MADE BY ROHRS, SECONDED BY VANVLERAH TO ACCEPT ORDINANCE 2008-19. 6 YEA, 0 NAY. MOTION CARRIED AND APPROVED.

** BAKER READ ORDINANCE 2008-20 - AN ORDINANCE AMENDING ORDINANCE NO. 2008-02 AUTHORIZING THE MAYOR AND THE FISCAL OFFICER TO ENTER INTO A CONTRACT WITH CARRYALL TOWNSHIP FOR PROVIDING EMERGENCY MEDICAL SERVICE AND DECLARING THE SAME AN EMERGENCY.

1. MOTION MADE BY ROHRS, SECONDED BY RYAN TO SUSPEND THE RULES REGARDING ORDINANCE 2008-20. 6 YEA, 0 NAY. MOTION CARRIED AND APPROVED.
2. MOTION MADE BY ROHRS, SECONDED BY VANVLERAH TO ACCEPT ORDINANCE 2008-20. 6 YEA, 0 NAY. MOTION CARRIED AND APPROVED.

** BAKER READ ORDINANCE 2008-21 - AN ORDINANCE AMENDING ORDINANCE 2008-03 AUTHORIZING THE MAYOR AND THE FISCAL OFFICER TO ENTER INTO A CONTRACT WITH HARRISON TOWNSHIP FOR PROVIDING EMERGENCY MEDICAL SERVICE AND DECLARING THE SAME AN EMERGENCY.

- MOTION MADE BY VANVLERAH, SECONDED BY ROHRS TO SUSPEND THE RULES REGARDING ORDINANCE 2008-21. 6 YEA, 0 NAY. MOTION CARRIED AND APPROVED.
- MOTION MADE BY ROHRS, SECONDED BY REEB TO ACCEPT ORDINANCE 2008-21. 6 YEA, 0 NAY. MOTION CARRIED AND APPROVED.

ADMINISTRATOR'S REPORT

*** ADMINISTRATOR KEERAN GAVE HER REPORT - SEE ATTACHED. HIGHLIGHTS ARE THE VILLAGE HALL FURNACE REPLACEMENT QUOTES;

- MOTION MADE BY REEB, SECONDED BY ROHRS TO ACCEPT THE BID FROM HORMANN HEATING AND COOLING OF \$3500.00 TO REPLACE THE EXISTING FURNACE.

IN ADDITION TO REPORT KEERAN STATED THE SAWDUST WILL BE PICKED UP THIS WEEK FROM THE CUT TREES. UTILITY COMMITTEE WILL MEET NEXT WEEK REGARDING THE SIDEWALKS TO BE REPLACED. KEERAN STATED RESIDENTS ARE ASKING FOR A CLEAN UP DAY FOR THE VILLAGE. KEERAN RECEIVED A QUOTE FROM PORTERS FOR \$3200.

- MOTION MADE BY FARNSWORTH, SECONDED BY ROHRS TO HAVE A VILLAGE WIDE GARBAGE PICK UP NOT TO EXCEED \$3200.00. 6 YEA, 0 NAY. MOTION CARRIED AND APPROVED.

THERE WILL BE A RIVERSIDE PARK CLEAN UP DAY ON 5/10/08 SCHEDULED AT 9 A. M. WORKERS MAY SIGN UP, USE OF COMMUNITY SERVICE WORKERS, AND VET AND CHAMBER HAVE ALSO BEEN CONTACTED TO HELP. STEVE PARRISH OFFERED TO PAINT THE BUILDINGS AT PARK IF VILLAGE WILL SUPPLY PAINT. KEERAN WILL GET ESTIMATE ON PAINT.

RECORD OF PROCEEDINGS

0041

Minutes of

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

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KEERAN STATED THE VILLAGE WILL NEED AN ESTIMATED \$33,400 BEFORE AN ENGINEER CAN BE SELECTED FOR THE DEPOT PROJECT. SOLICITOR FARR STATED THE VILLAGE NEEDS A POLICY IN PLACE TO SHOW PROOF THAT DONATIONS RAISED FOR DEPOT ARE FROM TAX EXEMPT ORGANIZATIONS TO PROTECT THE VILLAGE AND COUNCIL MEMBERS SINCE THIS IS A VILLAGE OWNED PROPERTY. NON-PROFIT ORGANIZATIONS ALSO NEED TO BRING IN THEIR STATUS INTO VILLAGE HALL REGARDING WHAT THEY ARE TELLING THE PUBLIC. FINANCE COMMITTEE WILL MEET 4/29 AT 4 P.M TO ESTABLISH POLICY.

- MOTION MADE BY RYAN, SECONDED BY ROHRS TO ACCEPT THE PARK BOARD RECOMMENDATION OF PARKING EXPANSION FROM THE 3/24/08 COUNCIL MEETING. 6 YEA, 0 NAY. MOTION CARRIED AND APPROVED.

MAYOR'S REPORT

- DELONG NOTED THERE WAS A LETTER SENT OUT TO COUNCIL IN THEIR PACKET FROM A CONCERNED CITIZEN REGARDING THE NEW WATER BILLING PROCESS.
- ADDITIONAL STREET LIGHTS ARE NEEDED IN DUTCHMAN'S COVE

- MOTION MADE BY FARNSWORTH, SECONDED BY VANVLERAH TO GO INTO EXECUTIVE SESSION AT 8:40 P.M. REGARDING THE IMMINENT COURT ACTION. 6 YEA 0 NAY. MOTION CARRIED AND APPROVED. NO ACTION TAKEN IN EXECUTIVE SESSION.

- MOTION MADE BY LEE, SECONDED BY RYAN TO RETURN TO REGULAR SESSION AT 8:47 P.M. 6 YEA 0 NAY. MOTION CARRIED AND APPROVED.

- MOTION MADE BY REEB, SECONDED BY LEE TO ADJOURN THE MEETING AT 8:48 P. M. 6 YEA 0 NAY. MOTION CARRIED AND APPROVED.

MAYOR *[Signature]*

FISCAL OFFICER *[Signature]*

DATE 5-19-08

Held _____ 20 _____

**Administrator's Report Summary
April 16, 2008****VILLAGE HALL FURNACE REPLACEMENT ESTIMATES:**

Three contractors were contacted to give estimates to replace the furnace at village hall. Below are the estimates as received:

1. Fitzenrider, Inc. – Defiance
York 2 Stage Furnace \$5,323.00
2. Hartman Brothers – New Haven
Bryant Plus 2 Stage Furnace \$3,732.00
3. Hormann Heating/Cooling – Antwerp
Bryant 95% 2 Stage Furnance **\$3,500.00 – LOWEST**

PROPOSAL TO CHANGE UTILITY BILLING

The explanation summary of the proposed change in billing utilities was mailed with the quarterly utility bills. The utility billing clerk received several calls asking for clarification. After answering the customers concerns, no real opposition was expressed. One customer did feel that we should raise the re-connect fee up from \$25.00 for customer who have their utility shut off from none-payment instead of changing the billing.

This writer spoke to one resident who felt the change could be a hardship for some and suggested the same thing that the penalty and re-connect fee should be raised instead of changing the billing cycle.

It should be noted that even if the penalty and re-connect fee were raised, it would not eliminate the labor involved in doing notices and shut offs every month.

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I have attached a breakdown of costs in continuing to bill the same way or the proposed billing cycle. Also enclosed is the proposed ordinances for your review, should the change be approved.

ANTWERP DEPOT PROJECT

The ACDC is continuing it's funding raising efforts on behalf of the depot rehabilitation project. The total project cost is estimated to be \$401,208.00. The ODOT award was for \$294,219.00 leaving a local match of \$106,989.00.

The actual construction period is estimated to take place in July of 2011, but planning and design work will need to be started in late 2008/early 2009 in order to have all environmental and historic issues and bid documents prepared so the project can be bid by ODOT in April, 2011.

The planning/design phase is estimated to cost \$33,434.00 which will need to be raised before an engineer can be selected. ACDC currently has approximately \$20,000.00 raised. They are submitted a grant application to the National Railway Historical Society asking for \$5,000.00. This writer will prepare an application for CDBG formula grant dollars for planning/engineering to be submitted to the County Commissioners in May and will requested \$5,000 to \$7,000 to help assist in meeting the \$33,434.00 needed to start the design phase for this project.

Once funding for the design phase is secured, the village, as the owner of the project, will publish a Request for Qualifications to select an engineer to prepare the design/bid documents in regards to the Depot.

ACDC and this writer will continue to look for funding and will keep council informed on the progress of the depot project.

WATER TOWER-DISRUPTION OF WATER SERVICE

As part of the construction of the new water tower, a cathodic protection component was to have been installed inside the water tower before the tower was filled and put into use. I do not know how this happened that the protection was completed before the tower was filled, I assumed it was ready to go when it was filled. As the OWDA loan was to pay for the

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~~cathodic protection, a check for \$10,000.00 was received by the Village~~ from Caldwell Tank that the Village would hold until such time as the protection could be completed.

As you are aware from the lost of pressure we experienced, the tower had to be drained in order for the protection to be completed. 4 pressure relief valves were installed on hydrants on each end of the distribution system which was to relieve pressure in the system automatically, which they did do. With the tank off-line, pressure for the water system was maintained only in the waterlines. When water demand reduced the pressure in the lines, the high service pumps would fill the lines so quickly that this produced a water hammer effect which resulted in 4 waterline breaks. After all night repairing breaks, the decision was made to fill the water tower and call the contractor to cancel the application of the cathodic protection.

At this time, a meeting is to be scheduled for the week of April 21, 2008 to meet with the engineer and see if there is anyway to ensure this doesn't happen again, before proceeding with operating the water system through the lines in order to drain the tower.

WATER PLACE DRIVE SPEEDING PROBLEMS

Since water plant drive was paved last year, speeding on the street has continually gotten worse. It has become a hazard, especially during the afternoon hours when students are present for track and/or baseball. When the offender can be identified, the school administration has been helpful in speaking to the student and parents. Also, many residents and others have been using water plant drive as a short cut.

Rutting of the berm has been caused by buses and in the winter months it is almost impossible to pass a school bus without driving onto the berm.

In speaking with Police Chief Clemens, several different options could be instituted. A 3-way stop could be erected at the intersection at stone drive that leads to the school weight room, which would ensure everyone comes to a complete stop before continuing on either to the weight room or continuing on to Canal. This would also be the best place for students going to the athletic fields to cross at the stop sign. Placing movable speed bumps at the curved portion of the drive by the water plant building along with the posting of additional signage.

Held

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~~SAFE ROUTES TO SCHOOL PLANNING PHASE~~

The planning phase of the Safe Routes to School Project has gotten underway. During the next several months meetings will be held with the Antwerp School, the Village and Poggemeyer Design Group to develop a plan that will not only include construction costs for the installation of sidewalks, pavement cross walk markings, etc., but a program instituted through the schools to promote students and the public to walk and bike to the school. Surveys of students and parents, traffic counts, traffic patterns, etc., will all be taken into account in preparing the plan. The surveys of the students will be undertaken before the school year ends on June 3rd. Once the plan is completed and submitted to and accepted by ODOT, an application for construction would be submitted. ODOT has not advised as to when the construction rounds will be announced as of this date, but the Village will be made aware of those dates during the planning process.

SIDEWALK REPLACEMENT PROGRAM

The removal of trees and stumps along North and South Main is almost complete. Utility Committee will meet to review the forms that will be sent to home owners along this route informing them on how the sidewalk replacement program will work. It is anticipated that sidewalks will be inspected early summer with notices for repair or replacement sent to affected home owners this summer.

STREET REPAIR – ISSUE II FUNDING

This writer has been contacted by the Village of Paulding about the possibility of putting together a request for Issue II grant dollars to repair streets by combining several county villages requests together. This would allow a better chance of being funded as one large project and would also allow for a better bid price. The next round of Issue II funding will be in October of this year with construction in 2009. In order to be competitive each village would need to commit at least 50% of their total repair estimate to the project. Example, if our village wanted to complete \$100,000 in street repaving, we would need to commit to \$50,000 in local match. This has been done in the past in Paulding County and normally these combined applications have a better chance of funding. The Utility Committee will need to meet to discuss this proposal and potential streets to be repaved in the next few weeks.

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UTILITY DEPARTMENT

Jeremy Kosch, Water Tech II, will be taking his water operator license on May 14th in Columbus.

Curtis Nestleroad will be taking his pesticide license exam in Wauseon on April 24th.

Replacement of broken water meters throughout the village is on-going. Street signage is being repaired, park equipment is being put out at Riverside Park, along with the tennis court nets next to village hall.

Tree stump grindings and down tree limbs will be picked up.

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Held _____ 20____

**SPECIAL MEETING
COUNCIL OF THE VILLAGE OF ANTWERP
May 12, 2008**

THE SPECIAL MEETING OF THE VILLAGE OF ANTWERP COUNCIL WAS CALLED TO ORDER AT 5:30 P.M. BY RAY DELONG. COUNCIL PERSONS PRESENT: KAREN LEE, JAN REEB, TOM VANVLERAH, MIKE ROHRS, LARRY RYAN AND COUNCIL PRESIDENT RON FARNSWORTH. ALSO ATTENDING THE SPECIAL MEETING: VILLAGE ADMINISTRATOR, SARA KEERAN, AND FISCAL OFFICER, LORETTA BAKER AND SOLICITOR MELANIE FARR. MEDIA: SANDY TEMPLE FROM THE BEE ARGUS AND SUE KNAPP FROM WEST BEND. VISITORS: MARY FRIEND..

** THE MEETING WAS CALLED TO READ 1ST AND 2ND READINGS OF ORDINANCES AND PASS ONE ORDINANCE BY EMERGENCY.

**BAKER DID 2ND READING OF ORDINANCE 2008-15 - *AN ORDINANCE AMENDING SECTION 5 OF ORDINANCE 2005-07 ESTABLISHING REGULATIONS FOR USE OF WATER, METHODS OF PAYMENT, COLLECTION METHODS, AND WATER RATES FOR THE VILLAGE OF ANTWERP, COUNTY OF PAULDING, OHIO.*

**BAKER DID 2ND READING OF ORDINANCE 2008-16 - *AN ORDINANCE AMENDING SECTION 4 OF ORDINANCE NO 81-32 ESTABLISHING RATES AND CHARGES FOR THE US AND SERVICE OF THE MUNICIPAL SEWAGE WORKS FOR THE MUNICIPALITY OF ANTWERP, COUNT OF PAULDING, OHIO.*

**BAKER DID 2ND READING OF ORDINANCE 2008-17 - *AN ORDINANCE AMENDING SECTION 4 OF ORDINANCE NO. 2005-10 ESTABLISHING A STORM WATER UTILITY PROGRAM, METHODS OF PAYMENTS, REGULATIONS, AND COLLECTION METHODS FOR THE VILLAGE OF ANTWERP, COUNTY OF PAULDING, OHIO.*

**BAKER DID 1ST READING OF RESOLUTION 2008-03 - *A RESOLUTION DECLARING IT NECESSARY TO LEVY A TAX IN EXCESS OF THE TEN MILL LIMITATION.*

** SOLICITOR FARR RECOMMENDED WE ENCLOSE AN EXPLANATION OF THE LEVY IN THE NEWSPAPER FOR THE RESIDENTS TO UNDERSTAND IT IS A RENEWAL.

**KEERAN EXPLAINED THE NEED TO INCREASE APPROPRIATIONS FOR THE SEWER FUND BECAUSE OF THE SEWAGE BACK UP PROBLEM WE EXPERIENCED. THE STONE STREET LIFT STATION HAS ONE PUMP RUNNING AND HAVE ORDERED REPLACEMENT PARTS FOR 2ND PUMP. KEERAN WOULD LIKE TO ORDER TWO NEW PUMPS AND USE TWO OLD PUMPS AS BACK UP. THE NEW PUMPS ARE \$6,200 EACH WITH 10 WEEKS TO DELIVER.

**BAKER READ EMERGENCY ORDINANCE 2008-22- *AN ORDINANCE AUTHORIZING THE VILLAGE FISCAL OFFICER TO TRANSFER FUNDS AND INCREASE APPROPRIATIONS ACCORDINGLY TO THE SEWER FUND IN THE AMOUNT OF \$14,000.00 AND DECLARE THE SAME TO BE AN EMERGENCY.*

■ MOTION WAS MADE BY FARNSWORTH, SECONDED BY REEB TO SUSPEND THE RULES REGARDING ORDINANCE 2008-22. 6 YEA, 0 NAY. MOTION CARRIED AND APPROVED.

■ MOTION WAS MADE BY ROHRS, SECONDED BY VANVLERAH TO ACCEPT ORDINANCE 2008-22. 6 YEA 0 NAY. MOTION CARRIED AND APPROVED.

** KEERAN EXPLAINED THE PEP COVERAGE WHICH INCLUDES THE NEW WATER TOWER, REMOVES THE TWO OLD TOWERS, COVERS THE NEW EMS TRUCK, ETC. KEERAN THEN ASKED FOR APPROVAL TO PAY THE ANNUAL INVOICE.

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- MOTION MADE BY RYAN, SECONDED BY ROHRS TO ACCEPT THE \$2,000,000 PACKAGE AND PAY THE INVOICE. 6 YEA, 0 NAY. MOTION CARRIED AND APPROVED.

** MARY FRIEND SPOKE AGAINST THE NEW WATER, SEWER, STORM BILLING ORDINANCES. FRIEND STATED "SOME RESIDENTS HAVE TWO BUSINESSES OR BILLS TO PAY AND WILL BE A HARDSHIP FOR THEM. \$30.00 IS TOO MUCH TO PAY AT ONE TIME."

- MOTION MADE BY FARNSWORTH, SECONDED BY VANVLERAH TO ADJOURN THE MEETING AT 6:08 P.M.. 6 YEA, 0 NAY. MOTION CARRIED AND APPROVED.

MAYOR *Ray McKinley*

FISCAL OFFICER *Lynette Baker*

DATE 5-19-08

Held

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**REGULAR MEETING
COUNCIL OF THE VILLAGE OF ANTWERP
MAY 19, 2008**

THE REGULAR MEETING OF THE VILLAGE OF ANTWERP COUNCIL WAS CALLED TO ORDER AT 6:30 P.M. BY MAYOR RAY DELONG. COUNCIL PERSONS: JAN REEB, TOM VANVLERAH, KAREN LEE, MIKE ROHRS, LARRY RYAN, AND COUNCIL PRESIDENT RON FARNSWORTH WERE PRESENT. ALSO ATTENDING THE REGULAR MEETING: VILLAGE ADMINISTRATOR, SARA KEERAN AND FISCAL OFFICER, LORETTA BAKER, SOLICITOR MELANIE FARR AND POLICE CHIEF GEORGE CLEMENS. GUESTS AND OBSERVERS: RICK WEAVER FROM POGGEMEYER AND KEITH WEST. MEDIA: SUE KNAPP FROM THE WESTBEND AND SANDY TEMPLE FROM THE BEE ARGUS.

** THE MINUTES FROM THE REGULAR COUNCIL MEETING APRIL 21, 2008 WERE REVIEWED.

■ MOTION MADE BY ROHRS SECONDED BY VANVLERAH TO ACCEPT THE MINUTES OF THE REGULAR COUNCIL MEETING HELD 4/21/08. 6 YEA 0 NAY. MOTION CARRIED AND APPROVED.

** THE MINUTES FROM SPECIAL COUNCIL MEETING 5/12/08 WERE REVIEWED.

■ MOTION MADE BY ROHRS, SECONDED BY RYAN TO ACCEPT THE MINUTES FROM THE SPECIAL COUNCIL MEETING HELD 5/12/08. 6 YEA, 0 NAY. MOTION CARRIED AND APPROVED.

** THE APRIL DISBURSEMENTS WERE REVIEWED.

■ MOTION MADE BY ROHRS SECONDED BY RYAN TO APPROVE THE APRIL RECONCILIATION REPORT. 6 YEA 0 NAY. MOTION CARRIED AND APPROVED.

FISCAL OFFICER REPORT

***BAKER GAVE THE SECOND READING OF RESOLUTION 2008-03- *A RESOLUTION DECLARING IT NECESSARY TO LEVY A TAX IN EXCESS OF THE TEN MILL LIMITATION.*

***BAKER READ ORDINANCE 2008-23 - *AN ORDINANCE AUTHORIZING THE FISCAL OFFICER TO AMEND APPROPRIATIONS AND DECLARING IT AN EMERGENCY.*

■ MOTION MADE BY FARNSWORTH, SECONDED BY ROHRS TO SUSPEND THE RULES REGARDING ORDINANCE 2008-23. 6 YEA, 0 NAY. MOTION CARRIED AND APPROVED

■ MOTION MADE BY ROHRS, SECONDED BY FARNSWORTH TO ACCEPT ORDINANCE 2008-23. 6 YEA, 0 NAY. MOTION CARRIED AND APPROVED.

** BAKER GAVE FIRST READING OF ORDINANCE 2008-24- *AN ORDINANCE ESTABLISHING A POLICY THAT DEVELOPER SHALL DEPOSIT FUNDS INTO AN ESCROW ACCOUNT WITH THE VILLAGE OF ANTWERP FOR THE REVIEW OF INFRASTRUCTURE PLANS BY THE ENGINEER OF THE VILLAGE OF ANTWERP, OHIO.*

***BAKER READ ORDINANCE 2008-25- *AN ORDINANCE REGULATING THE USE OF STREETS WITHIN THE VILLAGE OF ANTWERP, SPECIFICALLY TO RESTRICT TRAVEL ON WATER PLANT DRIVE LOCATED WITHIN THE VILLAGE OF ANTWERP, OHIO, AND DECLARING THE SAME AN EMERGENCY.*

■ MOTION MADE BY ROHRS SECONDED BY REEB TO SUSPEND THE RULES REGARDING ORDINANCE 2008-25. ESTABLISHED DURING THE MEETING THIS ORDINANCE TO BE PASSED BY EMERGENCY DUE TO FACT IT IS NECESSARY FOR PUBLIC SAFETY AND WELFARE OF THE VILLAGE RESIDENTS. YEA 6, NAY 0. MOTION CARRIED AND APPROVED.

■ MOTION MADE BY ROHRS, SECONDED BY VANVLERAH TO ACCEPT ORDINANCE 2008-25. 6 YEA, 0 NAY. MOTION CARRIED AND APPROVED.

***BAKER READ ORDINANCE 2008-26- *AN ORDINANCE AUTHORIZING THE VILLAGE FISCAL OFFICER TO TRANSFER FUNDS TO THE POLICE FUND IN THE AMOUNT OF \$30,000.00 AND DECLARE THE SAME TO BE AN EMERGENCY.*

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- MOTION MADE BY REEB, SECONDED BY RYAN TO SUSPEND THE RULES REGARDING ORDINANCE 2008-26. 6 YEA, 0 NAY. MOTION CARRIED AND APPROVED.
- MOTION MADE BY VANVLERAH, SECONDED BY LEE TO ACCEPT ORDINANCE 2008-26. 6 YEA, 0 NAY. MOTION CARRIED AND APPROVED.

***BAKER READ ORDINANCE 2008-27 - AN ORDINANCE AUTHORIZING THE VILLAGE FISCAL OFFICER TO TRANSFER FUNDS TO THE EMS FUND IN THE AMOUNT OF \$6,933.29 AND DECLARE THE SAME TO BE AN EMERGENCY.

- MOTION MADE BY RYAN, SECONDED BY REEB TO SUSPEND THE RULES REGARDING ORDINANCE 2008-27. 6 YEA, 0 NAY. MOTION CARRIED AND APPROVED.
- MOTION MADE BY FARNSWORTH, SECONDED BY REEB TO ACCEPT ORDINANCE 2008-27. 6 YEA, 0 NAY. MOTION CARRIED AND APPROVED.

**BAKER GAVE THIRD READING OF ORDINANCE 2008-15-AN ORDINANCE AMENDING SECTION 5 OF ORDINANCE NO. 2005-07 ESTABLISHING REGULATIONS FOR USE OF WATER, METHODS OF PAYMENT, COLLECTION METHODS, AND WATER RATES FOR THE VILLAGE OF ANTWERP, COUNTY OF PAULDING, OHIO.

- MOTION MADE BY ROHRS, SECONDED BY RYAN TO ACCEPT ORDINANCE 2008-15. 3 YEA, 3 NAY. MAYOR DELONG VOTED YEA. MOTION CARRIED BY MAYOR DELONG'S VOTE.

** BAKER GAVE THE THIRD READING OF ORDINANCE 2008-16-AN ORDINANCE AMENDING SECTION 4 OF ORDINANCE NO 81-32 ESTABLISHING RATES AND CHARGES FOR THE USE AND SERVICE OF THE MUNICIPAL SEWAGE WORKS FOR THE MUNICIPALITY OF ANTWERP, COUNTY OF PAULDING, OHIO.

- MOTION MADE BY ROHRS, SECONDED BY RYAN TO ACCEPT ORDINANCE 2008-16. 3 YEA, 3 NAY. MAYOR DELONG VOTED YEA. MOTION CARRIED BY MAYOR DELONG'S VOTE.

**BAKER GAVE THE THIRD READING OF ORDINANCE 2008-17- AN ORDINANCE AMENDING SECTION 4 OF ORDINANCE NO. 2005-10 ESTABLISHING A STORM WATER UTILITY PROGRAM, METHODS OF PAYMENTS, REGULATIONS, AND COLLECTION METHODS FOR THE VILLAGE OF ANTWERP, COUNTY OF PAULDING, OHIO.

- MOTION MADE BY ROHRS, SECONDED BY RYAN TO ACCEPT ORDINANCE 2008-17. 3 YEA, 3 NAY. MAYOR DELONG VOTED YEA. MOTION CARRIED BY MAYOR DELONG'S VOTE.

GUESTS

**RICK WEAVER FROM POGGEMEYER SPOKE TO COUNCIL REGARDING THE WATER PROBLEMS THE VILLAGE HAD EXPERIENCED WHILE TRYING TO DO THE CATHODIC PROTECTION OF THE NEW WATER TOWER. THE PROBLEM REVOLVES AROUND THE PSI AND THE OLD WATER LINES IN THE VILLAGE NOT BEING ABLE TO HANDLE THE PRESSURE. WEAVER RECOMMENDS WE STILL DO THE ONE YEAR INSPECTION FROM NELSON FOR INSPECTION OF THE INSIDE COATING OF THE TANK. KEERAN WILL CONTACT CALDWELL ABOUT THE MONEY THE VILLAGE HAS RECEIVED TO DO THE CATHODIC PROTECTION. WEAVER ALSO NOTED THERE ARE GOVERNMENT INCENTIVES FOR ISSUE II MONEY - GRANT MONEY AVAILABLE FOR PROJECTS GENERATED IS DOUBLE THE AMOUNT FOR THE UPCOMING YEAR.

**RYAN BROUGHT UP A PROBLEM AT WOODLAND WHERE WATER LAYS ON THE PROPERTY AND WILL NOT DRAIN. WEAVER WILL CHECK THIS OUT AND GET BACK WITH COUNCIL.

POLICE REPORT

*** GEORGE CLEMENS GAVE THE POLICE REPORT STATING THERE WERE 139 CALLS AND 61 OFFENSES FOR THE MONTH OF APRIL. NO BUILD DATE IS SET FOR THE NEW CRUISER. SOLICITOR FARR REVIEWED THE PRISONER'S AGREEMENT FROM THE COUNTY SHERIFF'S OFFICE. WITH THE

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EXCEPTION OF A FEW TYPO'S, FARR STATED WE SHOULD PUT THE AGREEMENT TO A MOTION. MOTION MADE BY RYAN, SECONDED BY ROHRS TO ACCEPT THE PRISONER'S AGREEMENT SHOWING OUR FEES TO BE \$40 PER DAY PER PRISONER. 6 YEA, 0 NAY. MOTION CARRIED AND APPROVED.

EMS REPORT

NO EMS REPORT

ADMINISTRATOR'S REPORT

*** ADMINISTRATOR KEERAN GAVE HER REPORT - SEE ATTACHED.

COMMITTEE REPORTS

** FINANCE COMMITTEE REPORTED ON THE ANTWERP POLICY OF CHARITABLE ORGANIZATIONS SOLICITING FUNDS ON VILLAGE OWNED PROJECTS. SEE ATTACHED POLICY. MOTION MADE BY FARNSWORTH, SECONDED BY REEB TO ACCEPT THE POLICY. 6 YEA, 0 NAY. MOTION CARRIED AND APPROVED.

MAYOR'S REPORT

MAYOR DELONG REPORTED THERE WILL BE A DETOUR OF HWY 127 SENDING TRAFFIC THROUGH ANTWERP STARTING 6/16 FOR 14 DAYS.

** DISCUSSION ON THE OLD ORDINANCES REGARDING CAMERAS INSTALLED AT THE TRAFFIC LIGHTS. SOLICITOR FARR WILL HAVE INFORMATION FOR COUNCIL AT THE NEXT MEETING.

- MOTION MADE BY ROHRS, SECONDED BY REEB TO GO INTO EXECUTIVE SESSION AT 8:00 P.M. REGARDING IMMINENT COURT ACTION AND DISCUSSION OF PERSONNEL MATTERS RELATED TO COMPLAINT MADE OF ADMINISTRATION OFFICE. 6 YEA 0 NAY. MOTION CARRIED AND APPROVED. NO ACTION TAKEN IN EXECUTIVE SESSION.
- MOTION MADE BY ROHRS, SECONDED BY REEB TO RETURN TO REGULAR SESSION AT 8:10 P.M.. 6 YEA 0 NAY. MOTION CARRIED AND APPROVED.

MOTION MADE BY ROHRS, SECONDED BY RYAN TO ADJOURN THE MEETING AT 8:11 P. M. 6 YEA 0 NAY. MOTION CARRIED AND APPROVED.

MAYOR Ray DeLong

FISCAL OFFICER Loretta Baker

DATE 6/16/08

Held

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**ADMINISTRATOR'S REPORT
MAY 15, 2008****VISITOR – RICK WEAVER, POGGEMEYER DESIGN GROUP:**

Rick Weaver from PDG will attend Monday night's council meeting to discuss the water tower project, specifically, the cathodic protection which wasn't installed at the time of the water tower construction.

RAW WATER WELL-FARMER'S WELL:

The raw water well located at the water plant that is used by area farmer's has been repaired by Layman Well Drilling at a cost of \$2,853.33. The well casing pipe was corroded and covered in pin holes which reduced the flow and could not be used during 2007.

The current price for farmer's drawing water is \$3.30 per thousand, the same as inside the corporation rates. If the well wouldn't have been repaired and the well was capped and filled the cost would have been equal to the repair. Area farmers have expressed their appreciation to this office in having this well operating again.

REVIEW OF NEW ORDINANCES INCLUDED IN COUNCIL PACKETS:

Ordinance 2008-33 – Appropriation Changes:

Fiscal Officer Travel & Training New Appropriation: \$1,500.00

The original appropriation was \$500.00. Loretta attended a recommended fiscal officer training in 2008. The training attended resulted in an expense of \$679.80 which put the line item in the red. The increase will allow the fiscal officer to possibly attend additional training should any become available that would assist in her understanding of the requirements of her position.

Filtration Capital Outlay New Appropriation: \$4,500.00

The Filtration Capital Outlay pertains to the Water Filter Building. The original appropriation was \$500.00. As a part of a mandated EPA requirement, the Village was required to purchase a new chlorinator for the filter system which was a cost of \$3,552.87. The chlorinator injects chlorine into the village water system.

Billing Clerk Operation & Maintenance New Appropriation: \$1,500.00

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The original appropriation for the year was \$1,000.00. The appropriation is currently in the red by \$108.28. An additional \$500.00 has been added to the line item.

Sewer Pumping Contractual Services Utilities New Appropriation: \$38,000.00

The original appropriation was \$35,000.00 which covers electric, phones, propane, contract with Payne Sewer Operator, annual sewer plant license fees, sewer sample testing, etc. for the operation of the sewer plant and lift stations. The appropriation is not in the red at this time but if utilities continue at the current pace an additional \$3,000.00 could be needed by the end of the year. Starting in 2008 additional sewer sample testing has been required as a condition of the sewer plant license issued by the Ohio EPA.

Water Capital Improvement New Appropriation: \$6,248.58

This fund had a -0- appropriation balance and has been in the red the past couple of years. The fund, as discovered, is to be used to pay an annual Ohio Water Development Planning Loan that was a part of the water tower and water line project. The new appropriation amount will cover \$3,748.58 that is in the red and \$2,500.00 for this year's payment.

ORDINANCE NO. 2008-24

This ordinance is set for a first reading on Monday night. The purpose of the ordinance is to require developers and/or subdivision owners who intend to build, expand or create new subdivisions to deposit funds into an escrow account with the Village that will be used to pay for infrastructure plan review by an engineering firm. The purpose of the escrow account and plan review is to ensure that proposed new streets, water, sewer, etc. to be put in by the developer meets our subdivision requirements and that the review is paid for by the developer/owner.

ORDINANCE NO. 2008-25

This ordinance would allow for the placing of 3 stop signs on water plant drive at the intersection of water plant drive and the school's stone road leading to the weight room and to place a speed bump on the curve next to the water plant building to slow down traffic. This will be a first reading.

ORDINANCE NO. 2008-26

Emergency Ordinance to transfer funds from the general fund to the police department. The amount to be transferred will be determined at Monday night's council meeting as recommended.

Held

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ORDINANCE NO. 2008-27

Emergency Ordinance to transfer funds from the general fund to the EMS fund. The amount of transfer is \$6,933.29. This is the exact amount that the EMS fund started the start of 2008 in the red.

ANTWERP POLICY ON CHARITABLE ORGANIZATIONS:

The finance committee met after last month's council meeting to discuss and develop a policy for non-profit groups raising money on behalf of the village for village owned properties. The attached is the policy that the finance committee and the Village Solicitor is recommending council enact.

The policy will ensure that money solicited on behalf of the village is done so by a bonafide 501 ©(3) and that the non-profit provide to the village quarterly accountings of the fund raising efforts, etc.

UTILITY/WATER DEPARTMENT UPDATES:

Curtis Nestleroad recently took and passed his pesticide license exam which is needed in order for the village spray for mosquitoes. Former water operator Nevil Sizemore held the license for the village before his passing.

Jeremy Kosch took his water operator license exam on Wednesday, 5/14/08 in Columbus. Jeremy feels confident that he passed his exam and results of his test will be available by June 15th. Once Jeremy receives his operator's license the village will be able to drop, with a 30 days notice, its contract with Win Gross of Payne.

Jeremy will now start his studies to take the sewer operator exam. Please note that as a part of Jeremy's duties as the village's water and sewer operator in training, he is required to perform daily water and sewer sample testing. In the past couple of years the EPA reporting requirements and number of daily testing has increased. Testing is done on weekends and Curtis can do the samples on the weekends he is on call or during times when Jeremy is off.

PROJECTS:

The utility department has been working on putting up street signage that was either taken down during waterline-storm sewer repair or signs that were knocked down. Removal of saw dust from the recent tree removal, disposing of

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tree limbs, cleaning out the catch basin at the parking lot next to the Oasis. Park rules were installed at Riverside Park.

Work continues in the ravine off of Oswalt to clean out the village's main storm drain which was packed with tree roots and debris. This clean out and repair should eliminate flooding in the tennis court park at village hall and eliminate standing water in the ravine off of E. Woodcox and Oswalt. The willow tree causing most of the root damage will be removed.

Catch basin cleaning and the repair of several catch basins that have sunk will be on the department's agenda. Seeding of waterline breaks, striping and painting curbing will be done this summer. Water meter replacement will also continue.

Held _____

20 _____

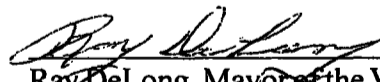
Village of Antwerp Policy

The following policy was adopted by the Council of the Village of Antwerp ("Village") on May 19, 2008 (in force as of this date), and as noted in the May 19, 2008, regular session minutes of the Village Council.

Charitable Organizations Soliciting Funds on Village Owned Projects

1. All non-profits and/or charitable organizations soliciting funds in relation to a Village owned project (i.e., a project in which the Village of Antwerp owns the land, buildings, and other appurtenances), must be a 501(c)(3) organization approved by the Internal Revenue Service ("IRS").
2. If the 501(c)(3) organization desires to assist the Village by soliciting funds to be used for the Village owned project, the organization must submit to the Village Administrator copies of (a) the application by the organization submitted to the IRS to attain 501(c)(3) status, (b) the Determination Letter received by the organization from the IRS giving said organization 501(c)(3) status, (c) Form 990 or Form 990EZ that each organization is required to file with the IRS on or before May 15th of each year, (d) the tax identification number assigned to the organization by the IRS, and (e) any other annual filings and returns that the organization is required to submit to the IRS and/or Ohio Attorney General's Office.
3. Moreover, the 501(c)(3) organization must submit to the Village Administrator a resolution passed and signed by the Board Members of said organization evidencing (a) the organization's desire to assist the Village in a particular project, (b) that the organization will act in accordance with any and all rules, policies, ordinances, resolutions and other guidelines established by the Village in assisting in said project, (c) and that the organization agrees to keep the Village informed of its fund raising activities and efforts and of the funds collected in that regard.
4. Finally, the 501(c)(3) organization must submit to the Village Administrator quarterly accountings evidencing the receipts and disbursements of said organization, but the quarterly accountings of the organization to be submitted to the Village only need reference those receipts and disbursements applicable to the project in which the Village owns said land, buildings, and other appurtenances.

This policy may be altered at anytime as needed by the Village Council. Such alterations will be approved at any regular or special meeting of the Village Council conducted in compliance with the law, and such alterations will be in effect as noted in the minutes when such policy is altered.


Ray DeLong, Mayor of the Village of Antwerp

Attest:


Loretta Baker, Fiscal Officer

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held _____ 20 _____

**REGULAR MEETING
COUNCIL OF THE VILLAGE OF ANTWERP
JUNE 16, 2008**

THE REGULAR MEETING OF THE VILLAGE OF ANTWERP COUNCIL WAS CALLED TO ORDER AT 6:30 P.M. BY MAYOR RAY DELONG. COUNCIL PERSONS: JAN REEB, TOM VANVLERAH, MIKE ROHRS, LARRY RYAN, AND COUNCIL PRESIDENT RON FARNSWORTH WERE PRESENT . ALSO ATTENDING THE REGULAR MEETING: VILLAGE ADMINISTRATOR, SARA KEERAN AND FISCAL OFFICER, LORETTA BAKER, SOLICITOR MELANIE FARR AND POLICE CHIEF GEORGE CLEMENS. GUESTS AND OBSERVERS: MR. & MRS. BRYCE STEINER AND JIM PENDERGRAST FROM ACDC. MEDIA: SUE KNAPP FROM THE WESTBEND AND SANDY TEMPLE FROM THE BEE ARGUS PETER GREER FROM DEFIANCE CRESCENT AND STEVE MAJOR FROM PAULDING PROGRESS.

- MOTION MADE BY REEB, SECONDED BY VANVLERAH TO EXCUSE LEE FROM THE REGULAR COUNCIL MEETING. 5 YEA, 0 NAY. MOTION CARRIED AND APPROVED.
- ** THE MINUTES FROM THE REGULAR COUNCIL MEETING MAY 19, 2008 WERE REVIEWED.
- MOTION MADE BY REEB SECONDED BY ROHRS TO ACCEPT THE MINUTES OF THE REGULAR COUNCIL MEETING HELD 5/19/08. 5 YEA 0 NAY. MOTION CARRIED AND APPROVED.
- ** THE MAY DISBURSEMENTS WERE REVIEWED.
- MOTION MADE BY ROHRS SECONDED BY REEB TO APPROVE THE MAY RECONCILIATION REPORT. 5 YEA 0 NAY. MOTION CARRIED AND APPROVED.

FISCAL OFFICER REPORT

***BAKER GAVE THE THIRD READING OF RESOLUTION 2008-03- *A RESOLUTION DECLARING IT NECESSARY TO LEVY A TAX IN EXCESS OF THE TEN MILL LIMITATION.*

- MOTION MADE BY ROHRS, SECONDED BY REEB TO ACCEPT RESOLUTION 2008-03. 5 YEA, 0 NAY. MOTION CARRIED AND APPROVED.

** BAKER GAVE SECOND READING OF ORDINANCE 2008-24- *AN ORDINANCE ESTABLISHING A POLICY THAT DEVELOPER SHALL DEPOSIT FUNDS INTO AN ESCROW ACCOUNT WITH THE VILLAGE OF ANTWERP FOR THE REVIEW OF INFRASTRUCTURE PLANS BY THE ENGINEER OF THE VILLAGE OF ANTWERP, OHIO.*

***BAKER READ ORDINANCE 2008-29- *AN ORDINANCE AMENDING SECTION 1 OF ORDINANCE NO. 2008-20 AUTHORIZING THE MAYOR AND FISCAL OFFICER TO ENTER INTO A CONTRACT WITH CARRYALL TOWNSHIP FOR PROVIDING EMERGENCY MEDICAL SERVICE AND DECLARING THE SAME AN EMERGENCY.*

- MOTION MADE BY FARNSWORTH, SECONDED BY VANVLERAH TO SUSPEND THE RULES REGARDING ORDINANCE 2008-29. YEA 5, NAY 0. MOTION CARRIED AND APPROVED.
- MOTION MADE BY REEB, SECONDED BY RYAN TO ACCEPT ORDINANCE 2008-29. 5 YEA, 0 NAY. MOTION CARRIED AND APPROVED.

***BAKER READ ORDINANCE 2008-30- *AN ORDINANCE AMENDING SECTION 1 OF ORDINANCE 2008-21 AUTHORIZING THE MAYOR AND FISCAL OFFICER TO ENTER INTO A CONTRACT WITH HARRISON TOWNSHIP FOR PROVIDING EMERGENCY MEDICAL SERVICE AND DECLARING THE SAME AN EMERGENCY.*

- MOTION MADE BY RYAN, SECONDED BY VANVLERAH TO SUSPEND THE RULES REGARDING ORDINANCE 2008-30. 5 YEA, 0 NAY. MOTION CARRIED AND APPROVED.
- MOTION MADE BY ROHRS, SECONDED BY FARNSWORTH TO ACCEPT ORDINANCE 2008-30. 5 YEA, 0 NAY. MOTION CARRIED AND APPROVED.

***BAKER READ RESOLUTION 2008-04 - *A RESOLUTION ESTABLISHING A FUND FOR MONIES TO BE*

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ALLOCATED TO THE CAPITAL IMPROVEMENT PROJECT KNOWN AS THE TRAIN DEPOT PROJECT LOCATED IN THE VILLAGE OF ANTWERP, OHIO, AND DECLARING THE SAME TO BE AN EMERGENCY.

- MOTION MADE BY ROHRS, SECONDED BY REEB TO SUSPEND THE RULES REGARDING RESOLUTION 2008-04. 5 YEA, 0 NAY. MOTION CARRIED AND APPROVED.
- MOTION MADE BY FARNSWORTH, SECONDED BY VANVLERAH TO ACCEPT RESOLUTION 2008-04. 5 YEA, 0 NAY. MOTION CARRIED AND APPROVED.

****BAKER READ ORDINANCE 2008-31-AN ORDINANCE AUTHORIZING THE VILLAGE FISCAL OFFICER TO TRANSFER FUNDS TO THE WATER CAPITAL IMPROVEMENT FUND IN THE AMOUNT OF \$3748.58 AND DECLARE THE SAME TO BE AN EMERGENCY.**

- MOTION MADE BY FARNSWORTH, SECONDED BY RYAN TO SUSPEND THE RULES REGARDING ORDINANCE 2008-31. 5 YEA, 0 NAY. MOTION CARRIED AND APPROVED.
- MOTION MADE BY ROHRS, SECONDED BY RYAN TO ACCEPT ORDINANCE 2008-31. 5 YEA, 0 NAY. MOTION CARRIED AND APPROVED.

**** BAKER READ ORDINANCE 2008-32-AN ORDINANCE AUTHORIZING THE VILLAGE FISCAL OFFICER TO TRANSFER FUNDS TO THE POLICE FUND IN THE AMOUNT OF \$10,000 AND DECLARE THE SAME TO BE AN EMERGENCY.**

- MOTION MADE BY FARNSWORTH, SECONDED BY ROHRS TO SUSPEND THE RULES REGARDING ORDINANCE 2008-32. 5 YEA, 0 NAY. MOTION CARRIED AND APPROVED.
- MOTION MADE BY ROHRS, SECONDED BY REEB TO ACCEPT ORDINANCE 2008-32. 5 YEA, 0 NAY. MOTION CARRIED AND APPROVED.

****BAKER READ RESOLUTION 2008-05- A RESOLUTION AUTHORIZING THE APPOINTMENT OF THE PAULDING COUNTY ECONOMIC DEVELOPMENT DIRECTOR AS THE HOUSING OFFICER FOR ALL COMMUNITY REINVESTMENT AREAS CREATED BY THE VILLAGE OF ANTWERP, OH; AND DECLARING THE SAME AN EMERGENCY.**

- MOTION MADE BY FARNSWORTH, SECONDED BY RYAN TO SUSPEND THE RULES REGARDING RESOLUTION 2008-05. 5 YEA, 0 NAY. MOTION CARRIED AND APPROVED.
- MOTION MADE BY ROHRS, SECONDED BY REEB TO ACCEPT RESOLUTION 2008-05. 5 YEA, 0 NAY. MOTION CARRIED AND APPROVED.

****BAKER READ ORDINANCE NO. 2008-33-AN ORDINANCE AUTHORIZING THE FISCAL OFFICER TO AMEND APPROPRIATIONS AND DECLARING IT AN EMERGENCY.**

- MOTION MADE BY REEB, SECONDED BY RYAN TO SUSPEND THE RULES REGARDING ORDINANCE 2008-33. 5 YEA, 0 NAY. MOTION CARRIED AND APPROVED.
- MOTION MADE BY ROHRS, SECONDED BY RYAN TO ACCEPT ORDINANCE 2008-33. 5 YEA, 0 NAY. MOTION CARRIED AND APPROVED.

GUESTS

****BRYCE STEINER SPOKE TO COUNCIL REGARDING CCA TAXES ASKING IF COUNCIL WOULD CONSIDER CHANGING COMPANIES OR PROCESS THEM IN THE VILLAGE. BRYCE STATED THE TIME FRAME IS TOO SHORT FROM CCA. HE RECEIVES HIS PENALTY THE SAME DAY THE QUARTERLIES ARE DUE. MAYOR DELONG ALSO STATED HIS 401K CONTRIBUTIONS AND HEALTH CARE DEDUCTIONS ARE ALSO BEING TAXED. KEERAN WILL BE CHECKING WITH CCA REGARDING THE PENALTIES BRYCE RECEIVED AND SOLICITOR FARR WILL CHECK ON THE ORDINANCE REGARDING THE DEDUCTIONS PERMITTED FOR THE VILLAGE TAX.**

****JIM PENDERGRAST REPORTED FROM ACDC REGARDING THE TRAIN DEPOT. THE ACDC HAS ALL THE NECESSARY DOCUMENTS - ACCOUNTING EVIDENCE, TAX INFO ETC AND PRESENTED THEM TO THE COUNCIL FOR OUR RECORD. ACDC REQUESTS THAT WE PRESENT ASSURANCE THAT MONIES COLLECTED FOR THE DEPOT WILL BE USED FOR THAT PURPOSE. KEERAN ADVISED HIM THAT WE ACCEPTED RESOLUTION 2008-04 AUTHORIZING SUCH AND WILL PRESENT THE ACDC WITH A COPY.**

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*** GEORGE CLEMENS GAVE THE POLICE REPORT STATING THERE WERE 157 CALLS AND 49 OFFENSES FOR THE MONTH OF MAY. WE SHOULD HEAR ABOUT THE NEW CRUISER IN THE NEXT FEW WEEKS.

EMS REPORT

NO EMS REPORT

ADMINISTRATOR'S REPORT

*** ADMINISTRATOR KEERAN GAVE HER REPORT - SEE ATTACHED. ALSO INCLUDED - KEERAN STATED SHE HEARD FROM SENATOR BUEHRER REGARDING THE GRANT MONIES FOR THE DEPOT AND THE AMOUNT WE SHOULD RECEIVE IS \$106,000. KEERAN HAS FOUND 10 JUNK VEHICLES IN THE VILLAGE AND WILL BE SENDING OUT NOTICES. COUNCIL SUGGESTED THAT THE POLICE DEPARTMENT SHOULD BE AN ASSET IN HELPING KEERAN LOCATE THE TALL GRASS AND JUNK VEHICLES IN THE VILLAGE.

SOLICITOR REPORTS

SOLICITOR FARR REPORTED THAT THE FINANCE COMMITTEE MET DISCUSSING THE FINAL FINDINGS FROM THE 2005-2006 AUDIT. FARR STATED THAT A COMMITTEE MUST REVIEW THE PERSONNEL MANUAL AND UPDATE THE LANGUAGE. THE FINANCE COMMITTEE WILL MEET 6/23 AT 3:30 REGARDING THIS ISSUE. RYAN, CLEMENS, AND KEERAN WILL ALSO BE INVOLVED IN THIS PROCESS. FARR REPORTED ON THE TRAFFIC LIGHTS PHOTO ENFORCEMENT PROGRAM. JOE MOORE FROM REDFLEX TRAFFIC SYSTEMS FEELS THE VILLAGE IS NO LONGER VIABLE FOR THIS PROGRAM.

MAYOR'S REPORT

MAYOR DELONG REPORTED THAT HE ATTENDED THE OHIO MUNICIPAL MAYORS CONFERENCE LAST WEEK. THERE WAS MUCH DISCUSSION ON HOUSE BILL 154 TO ELIMINATE MAYOR'S COURT. THIS WILL NOT HAPPEN THIS YEAR. MAYOR DELONG FEELS THE MAYORS COURT IS VITAL TO US AND ALL SMALL VILLAGES.

MOTION MADE BY ROHRS, SECONDED BY RYAN TO ADJOURN THE MEETING AT 7:40 P. M. 5 YEA 0 NAY. MOTION CARRIED AND APPROVED.

MAYOR

Ray DeLong

FISCAL OFFICER

Janette Baker

DATE

7/24/2008

Held

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**ADMINISTRATOR'S REPORT
JUNE 10, 2008****STORM DAMAGE TO SANITARY PLANT OFFICE:**

The rubber roof on the sanitary plant office was damaged from the Friday, June 6, 2008 storm. The entire roofing system is being replaced. PEP claims adjuster was here on Tuesday, 6/10/08 and approved the replacement of the roof, gutters, ceiling tile and insulation for the office. Richland and Associates of Defiance who specialize in rubber roofing systems was able to start Wednesday, 6/11/08.

DEPOT PROJECT:

The request for capital funding for the match on the depot project was approved as part of the State's Capital Budget on 6/10/08. We don't know when the dollars will be released or the exact amount as of this writing, but the request was for \$100,000+.

The Request for Qualifications Legal Notice was published in the Crescent News which requests engineering firms to submit to the Village by Friday, June 27, 2008 a summary of their experience on historical renovation projects such as the Depot. Once qualifications are received, Village Council (or a committee established by council) will review and rate each engineering firm and make a recommendation on which firm the Village will enter into a contract with to complete the engineering of the depot renovation.

OSWALT/E. WOODCOX STORM DRAINAGE/LIFT STATION:

The main storm drain for the village which runs through the ravine off of Oswalt and E. Woodcox was completely clogged with tree roots. This cause storm water back up into the tennis court park next to village hall and also added to the misery in the ravine with the lift station sewer overflow. The 24" drain tile was dug up and replaced. A willow tree causing the tree root growth will be taken down as soon as it is dry enough for a bucket truck to get to it.

Additionally, clean up continues in this ravine from the sewer over-flow. Dirt has been used to fill in low laying areas to stop the pooling of rain water and scrub trees have been removed to allow sunlight to dry up the saturated ground.

The Stone Street Lift Station Pump is working without problem. Parts for the second pump were received, but one of the parts was incorrect. The correct part is ordered and once received the second pump will be installed at the Stone Street location.

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The two new lift station pumps and motors was ordered on May 13, 2008 and should arrive around the end of July. When they arrive, the two new pumps will be installed at Stone Street location and the existing repaired pumps will be kept for back up.

RELOCATION OF UTILITIES/HYDRANT ON S. ERIE STREET:

Due to the US 24 improvement on the south edge of town, the utility department has been asked to move water meter pits and services, clean outs and the fire hydrant located on the East side of S. Erie Street back behind the ODOT right-of-way. ODOT will reimburse the village for time and materials used to accomplish this.

ROAD DAMAGE TO WATER PLANT DRIVE:

Due to heavy dump trucks, over-sized loads and water tankers, Water Plant Drive has sustained major damage. This writer has received assurance from Miller Contracting, the company building the new bus garage, that once they are done hauling equipment and materials to the site, they will repair the damage. This writer has taken pictures of the damage and has documented when the damage first occurred.

Additionally, Mosser Construction/Beaver Excavating, the contractors for the 24 project will repair the asphalt that has been damaged from water trucks.

E. CANAL STREET BERMING:

This writer contacted the County Engineer who will be berming E. Canal Street this summer as time allows at a cost of approximately \$730.00, which is very reasonable.

TALL GRASS NOTICES:

Tall Grass and weed notices have been mailed to several property owners in the village and all have assured this writer that the nuisance will be taken care of. This writer is on the look out for lots with grass at and/or over 12" in height.

There are several properties in the Village that have owners who have moved out of the area and are not paying their real property tax bills. The Village will have to mow these properties and file them on their property tax bills.

COMMITTEE MEETINGS NEEDED SCHEDULED:

There are several committees need to meet. Public Safety needs to meet to discuss the Snyder properties on Oswalt Street on how best to proceed with

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getting these properties torn down. Public Safety Committee members are: Tom Van Vlerah, Karen Lee and Mayor DeLong. The Committee will need to schedule a meeting that Melanie can attend also. I wanted to let you know in this report, so you could look at your schedules and possible set a date when you're at council meeting.

Utility Committee needs to meet to discuss several items, including street repair, sidewalks, etc. Again, look at your schedules so a meeting can be set when your at council meeting Monday night.

APPROPRIATION ORDINANCE:

A ordinance to increase appropriation in some line items is also enclosed. The Water operation & maintenance increase is for gas. The decrease in water capital improvement to -0- is on the recommendation of the State Auditor which refers back to a line item that was used to pay a OWDA Planning and Design Loan in reference to the water tower project.

The increase in Water Meter Capital Outlay is for the purchase of additional water meters. We are replacing many broken meters and installing new meters for new development.

The Land and Building Contractual Service increase is to cover the additional expense in regards to the repair of the sanitary sewer plant office due to storm damage. Also the Lands and Building Capital Outlay is for the new roof for the sanitary plant. The increase in appropriation is in direct correlation to the insurance settlement the Village will receive from PEP.

UTILITY DEPARTMENT:

Jeremy Kosch passed and received his Water Operator License. This has allowed us to cancel the contract with the Village of Payne for use of their license. Jeremy will take his sewer license test in November of this year.

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**REGULAR MEETING
COUNCIL OF THE VILLAGE OF ANTWERP
JULY 21, 2008**

THE REGULAR MEETING OF THE VILLAGE OF ANTWERP COUNCIL WAS CALLED TO ORDER AT 6:30 P.M. BY MAYOR RAY DELONG. COUNCIL PERSONS: JAN REEB, TOM VANVLERAH, KAREN LEE, LARRY RYAN, MIKE ROHRS, AND COUNCIL PRESIDENT RON FARNSWORTH WERE PRESENT . ALSO ATTENDING THE REGULAR MEETING: VILLAGE ADMINISTRATOR, SARA KEERAN, SOLICITOR MELANIE FARR, FISCAL OFFICER, LORETTA BAKER, EMS COORDINATOR, RANDY SHAFFER AND POLICE CHIEF GEORGE CLEMENS. GUESTS AND OBSERVERS: BRYCE STEINER, MARY LEINARD, FRITZ EHRHART, OLEY MCMICHEAL, AFTON BATES, ROGER PIER, CHUCK STARRY, DELMUS TURNER, ELLA TURNER, JUDY STEELE, CONI GAISFORD, KAREN SANDERS, NANCY LICHTY, MARK HOMIER FROM HOMIER'S MONUMENTS, AND RICK LEDFORD FROM NESTER TRAFFIC SYSTEMS. MEDIA: SUE KNAPP FROM THE WESTBEND AND SANDY TEMPLE FROM THE BEE ARGUS AND PETER GREER FROM THE DEFIANCE CRESCENT.

** THE MINUTES FROM THE REGULAR COUNCIL MEETING JUNE 16, 2008 WERE REVIEWED.

- MOTION MADE BY ROHRS SECONDED BY VANVLERAH TO ACCEPT THE MINUTES OF THE REGULAR COUNCIL MEETING HELD 6/16/08. 6 YEA 0 NAY. MOTION CARRIED AND APPROVED.

** THE JUNE DISBURSEMENTS WERE REVIEWED.

- MOTION MADE BY FARNSWORTH SECONDED BY REEB TO APPROVE THE JUNE RECONCILIATION REPORT. 6 YEA 0 NAY. MOTION CARRIED AND APPROVED.

GUESTS

*** RICK LEDFORD FROM NESTER TRAFFIC SYSTEMS DID A PRESENTATION FOR THE VILLAGE COUNCIL MEMBERS REGARDING WHAT THEIR COMPANY CAN DO FOR THE VILLAGE TRAFFIC SAFETY. THEY HAVE AN ELECTRONIC SURVEILLANCE SYSTEM WHICH MONITORS RED LIGHT AND SPEED 24/7 AT NO COST TO VILLAGE. A PICTURE IS TAKEN TO SHOW THE WRONGFUL ACT OF THE LICENSE PLATE OF THE REGISTERED DRIVER, THE POLICE DEPARTMENT REVIEWS THE VIOLATION AND EITHER APPROVES OR REJECTS AND NESTER WILL PRINT AND MAIL CITATIONS TAKING A FLAT FEE OF \$35.00 PER TICKET PAID. RECORDS SHOW A 95% PAYMENT OF VIOLATORS AND A REDUCTION OF ACCIDENTS AND LOWER SPEEDS. CLEMENS ASKED IF THE SAFETY COMMITTEE WOULD MEET TO DISCUSS THE POSSIBILITY OF INSTALLING THIS SYSTEM FOR THE VILLAGE.

*** NANCY LICHTY, KAREN SANDERS, AND MARK HOMIER TALKED ABOUT THE STATUE AT THE PARK - WHERE IT WILL GO - WHO IS TO MOVE IT- OWNERSHIP? THE PARK BOARD WILL COVER THESE QUESTIONS. ESTABLISHED THAT THE VILLAGE HAS OWNERSHIP OF THE STATUE. LICHTY PRESENTED THE VETS REPORT SHOWING THE MONIES COLLECTED OF \$7600 FOR THIS PROJECT. ALSO ASKED ABOUT THE SIDEWALKS AND THEIR NEED OF REPAIR. THE VILLAGE WILL HELP WITH THE COST AND WILL DECIDE ABOUT LOCATION AFTER THE OLD SIDEWALK IS REMOVED. THE VILLAGE WILL RESEED THE GRASS WHERE THE STATUE USED TO BE. THE RUTS ARE TO BE FILLED IN BY THE VILLAGE. LICHTY ASKED ABOUT A 220 OUTLET NEEDED AT THE PARK. KEERAN WILL CHECK INTO THIS.

***BRYCE STEINER TALKED ABOUT THE NEW SIDEWALKS NEEDED ON MAIN STREET. STEINER PRESENTED PICTURES SHOWING THE OLD SIDEWALKS MARKED TO BE REPLACED. SOME HE FELT WERE OK AND NOT OF NEED TO REPLACE. STEINER ALSO ASKED WHY THE VILLAGE STARTED ON MAIN STREET WHEN THE ORDINANCE STATES THE VILLAGE NEEDS PROPER SIDEWALKS ON EVERY STREET. HE FEELS THE WHOLE TOWN SHOULD BE TREATED CONSISTENTLY. STEINER STATED POOL FENCES ARE ALSO AN ISSUE AND HAVE BEEN FORGOTTEN. ROHRS STATED WE STARTED ON MAIN STREET DUE TO A SAFETY ISSUE FOR THE MANY PEOPLE WALKING ON THIS

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STREET. KEERAN STATED THE VILLAGE WILL TALK TO THE HOME OWNER IF THERE IS A QUESTION OR ISSUE ABOUT THEIR SIDEWALK TO BE REPLACED.

*** ROGER PIER ASKED ABOUT CHURCH STREET AS FAR AS WHO OWNS THE EASEMENT, WHO PAYS THE TAXES, AND WHAT ARE HIS RIGHTS. PIER HAS A DOUBLE WIDE COMING IN AND WANTS TO KNOW WHICH WAY TO FACE IT. RON FARNSWORTH WILL GO TO THE COUNTY AUDITOR'S OFFICE TO FIND OUT WHO IS PAYING TAXES ON THIS EASEMENT AND REPORT BACK TO COUNCIL.

*** CONNIE GAISFORD EXPRESSED HER CONCERN ABOUT THE INCREASE OF THE SPEED LIMIT ALONG HIGHWAY 24 IN FRONT OF THE A&W AND WANTS IT REDUCED BACK TO 25 MPH FOR THE VILLAGE'S SAFETY. MARY LEINARD AND CHUCK STARRY ALSO EXPRESSED THEIR CONCERNS. MAYOR DELONG EXPLAINED HOW THE SPEED LIMIT WAS CHANGED. A RESIDENT FROM THE VILLAGE WAS ISSUED A SPEEDING TICKET, AND COMPLAINED THAT THIS SPEED LIMIT WAS ILLEGAL. THE VILLAGE ASKED ODOT FOR RECOMMENDATIONS FOR THE PROPER SPEED LIMIT IN THIS AREA. ODOT RAISED AND POSTED THE SPEED TO 50 MPH. MAYOR AND KEERAN WILL TALK TO ODOT AND SAFETY COMMITTEE WILL MEET WITH THEM ALSO REGARDING THIS ISSUE.

*** OLEY MCMICHAEL WAS CONCERNED ABOUT THE SUBDIVISION HE HAS BEEN WORKING ON AND WAS NOT AWARE ABOUT ZONING ISSUES. THE PLANNING/ZONING COMMITTEE MUST MEET, THEN A PUBLIC HEARING, THEN COUNCIL WILL NEED TO MEET REGARDING THIS ISSUE OF SHOWING THESE LOTS R1 OR R2. COUNCIL AGREED TO HAVE A PLANNING MEETING AND SPECIAL COUNCIL MEETING TO ACT ON THE 30-DAY REZONING PERIOD.

POLICE REPORT

*** GEORGE CLEMENS GAVE THE POLICE REPORT STATING THERE WERE 218 CALLS AND 95 OFFENSES FOR THE MONTH OF JUNE. THE NEW CRUISER WILL BE IN AT THE END OF JULY.

EMS REPORT

*** RANDY SHAFFER HAD TO LEAVE BUT PASSED OUT THE EMS REPORT FOR JAN 1 TO JUNE 30 SHOWING A TOTAL 105 RUNS - 62 ANTWERP, 22 CARRYALL, 7 CRANE, AND 3 HARRISON WITH 6 MUTUAL AID AND 5 FIRE STAND-BYS.

FISCAL OFFICER REPORT

***BAKER GAVE 3RD READING OF ORDINANCE 2008-24 - *AN ORDINANCE ESTABLISHING A POLICY THAT DEVELOPER SHALL DEPOSIT FUNDS INTO AN ESCROW ACCOUNT WITH THE VILLAGE OF ANTWERP FOR THE REVIEW OF INFRASTRUCTURE PLANS BY THE ENGINEER OF THE VILLAGE OF ANTWERP, OHIO.*

- MOTION MADE BY FARNSWORTH, SECONDED BY RYAN TO ACCEPT ORDINANCE 2008-24. 6 YEA, 0 NAY. MOTION CARRIED AND APPROVED.

***BAKER GAVE 1ST READING OF ORDINANCE 2008-34 - *AN ORDINANCE AUTHORIZING THE CHIEF OF THE ANTWERP POLICE DEPARTMENT TO RESIDE OUTSIDE THE VILLAGE OF ANTWERP, OHIO CORPORATION LIMITS.*

***BAKER READ ORDINANCE 2008-35- *AN ORDINANCE ESTABLISHING A RECORDS RETENTION SCHEDULE FOR THE VILLAGE OF ANTWERP, OHIO AND DECLARING THE SAME AN EMERGENCY.*

- MOTION MADE BY REEB SECONDED BY ROHRS TO SUSPEND THE RULES. 6 YEA, NAY 0. MOTION CARRIED AND APPROVED.
- MOTION MADE BY RYAN, SECONDED BY FARNSWORTH TO ACCEPT ORDINANCE 2008-35. 6 YEA, 0 NAY. MOTION CARRIED AND APPROVED.

***BAKER READ ORDINANCE 2008-36- *AN ORDINANCE AUTHORIZING THE VILLAGE FISCAL OFFICER TO TRANSFER FUNDS TO THE POLICE FUND IN THE AMOUNT OF \$20,000.00 AND DECLARE THE SAME TO BE AN EMERGENCY.*

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MOTION MADE BY FARNSWORTH, SECONDED BY RYAN TO SUSPEND THE RULES. 6 YEA, 0 NAY. MOTION CARRIED AND APPROVED.

MOTION MADE BY ROHRS, SECONDED BY VANVLERAH TO ACCEPT ORDINANCE 2008-36. 6 YEA, 0 NAY. MOTION CARRIED AND APPROVED.

ADMINISTRATOR'S REPORT

*** ADMINISTRATOR KEERAN GAVE HER REPORT - SEE ATTACHED. WHEN KEERAN STATED SHE NEEDED VOLUNTEERS FROM COUNCIL TO REVIEW THE QUALIFICATIONS FROM THE ENGINEERING FIRMS FOR THE DEPOT PROJECT, LARRY RYAN AND TOM VANVLERAH STEPPED FORWARD TO HELP. RYAN MENTIONED THE VILLAGE NEEDS A GAME PLAN FOR THE USAGE OF THE DEPOT. KEERAN STATED THE SIDEWALK ORDINANCE NEEDS CHANGES REGARDING THE RESPONSIBILITY OF CURBING. SOLICITOR FARR SUGGESTED WE REVIEW THE ORDINANCE AND THIS SHOULD BE ADDRESSED BY THE STREET COMMITTEE. KEERAN STATED THE CONTRACTOR IS BACK AND STILL WORKING ON THE STORM PROJECT WITH THE STANDING WATER. DIRT HAS BEEN BROUGHT IN TO CORRECT PROBLEM AREAS.

MAYOR'S REPORT

MAYOR DELONG STATED HE HAS RECEIVED COMMENTS BOTH NEGATIVE AND POSITIVE FROM VILLAGE RESIDENTS REGARDING THE CHANGE IN THE SPEED LIMIT ALONG 24. MAYOR DELONG ALSO STATED HE HAS RECEIVED POSITIVE COMMENTS ABOUT IMPROVING THE SIDEWALKS IN THE VILLAGE. DELONG BROUGHT UP THE SITUATION ON OAK STREET REGARDING NUMEROUS CATS BEING FED BY A RESIDENT. THE CATS ARE A NUISANCE AND MANY RESIDENTS ARE COMPLAINING. THE DOG WARDEN HAS NO JURISDICTION OVER THEM SO KEERAN WILL CALL THE BOARD OF HEALTH TO SEE IF THEY CAN HELP TO CLAIM THE ARE A NUISANCE AND ALLOW THEM TO BE TRAPPED. SOLICITOR FARR WILL ALSO CHECK RULES REGARDING LOOSE CATS IN THE VILLAGE. MAYOR DELONG STATED HE WILL BE RETIRING FROM HIS FULL TIME JOB ON 7/25/08 AND WILL BE FULL TIME MAYOR.

KAREN LEE REQUESTED TO BE ADDED TO THE PARK BOARD COMMITTEE.

MOTION MADE BY REEB, SECONDED BY RYAN TO GO INTO EXECUTIVE SESSION AT 9:15 P.M. REGARDING EMS PERSONNEL AND COMPLAINTS RELATED THERETO. NO ACTION TAKEN IN EXECUTIVE SESSION.

MOTION MADE BY FARNSWORTH, SECONDED BY LEE TO RETURN TO REGULAR SESSION AT 9:23 P.M.

MOTION MADE BY RYAN, SECONDED BY REEB TO ADJOURN THE MEETING AT 9:52 P.M.

MOTION MADE BY FARNSWORTH, SECONDED BY REEB TO ADJOURN THE MEETING AT 9:52 P. M. 6 YEA 0 NAY. MOTION CARRIED AND APPROVED.

MAYOR Ray DeLong

FISCAL OFFICER Louetta Baker

DATE 8/18/08

Held

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**ADMINISTRATOR'S REPORT
JULY 17, 2008****DEPOT PROJECT:**

The Request for Qualifications Legal Notice was published in the Crescent News which requests engineering firms to submit to the Village by Friday, June 27, 2008 a summary of their experience on historical renovation projects such as the Depot. Two engineering firms submitted their qualifications by the Friday, June 27th deadline. Poggemeyer Design Group and Mannik and Smith of Toledo submitted their qualifications. A committee of at least 3 council members needs to be formed to review these qualifications and rank the two firms. This committee would then make a recommendation to full council on which firm the village should negotiate a contract with to complete the design and bidding documents in regards to the Depot improvement.

The grand from the Ohio Cultural Facilities Commission in the amount of \$106,000.00 which will be used as the local match on the depot project will not be available until late September, 2008. The capital bill that this funding was included in will not become law for 90 days after the governor signed it. I have had conversation with the Ohio Cultural Facilities Commission, who stated they will contact the undersigned in September to inform the village how they can access these funds and the guidelines for the grant. As the part of the grant proceeds are to be used for the final design and preparation of the bid documents, the Village will probably have to wait to enter into a contract with the engineering firm until September, when these funds are available.

COMMITTEE MEETINGS HELD:

Public Safety Committee met to discuss the Snyder properties on Oswalt Street. It was decided by the committee that the Village should proceed to hire on a contractual basis a certified building inspector to inspect the Snyder properties. The Administrator stated she would contact the City of Defiance Building Inspection Department to see if a inspector would be available to assist the Village. After the committee meeting, contact was made with the City of Defiance. An inspector could contract individually with the village to provide those services. The City did bring to my attention that the Village would need to approve minimum housing standards as a part of it's zoning ordinance in order for the inspector to inspect the subject buildings. The City provided the village with housing standards which the zoning commission reviewed at a meeting held on July 14, 2008. After review of the standards, the committee wanted to know if the standards as received from Defiance could be revised as the committee felt they were would be to harsh for older properties. The committee would like to see the standards broken down into new construction and existing properties. The standards would be reviewed further by the undersigned and Melanie and

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once revised, the zoning commission would meet again to approve the standards.

REAR AND SIDE YARD SETBACKS FOR R-1 (RESIDENTIAL SINGLE FAMILY & R-2 (RESIDENTIAL MULTI FAMILY) DISTRICTS:

The Zoning Board also review the current rear and side yard set back requirements for R-1 and R-2 districts in the village. The current set backs for rear yards is 20% of the depth of the rear yard or 25 feet whichever is greater and side yard set backs are 20% of lot width or 5 feet whichever is greater. This requirement causes a hardship for residents who would like to install privacy fencing or place a yard shed in their yards. In order to place a fence or shed in their back yards, a variance is required which results in increase expense in paying for not only a zoning application permit, but a variance of \$50.00 and the timeline for holding a public hearing on the variance.

It was the recommendation of the zoning commission that the side and rear yard set backs be change to five foot.

SIDEWALK REPAIR/REPLACE PERMIT:

The zoning commission also reviewed a request by the administrator to require a sidewalk permit for any resident repairing, replacing of installing sidewalks anywhere in the village. The permit would not cost the resident any money, but would ensure that the resident picked up the sidewalk specifications and a copy of the ordinance to sidewalks were installed and repaired properly. The commission recommended that the council approve this requirement.

UTILITY COMMITTEE:

Utility Committee met and discussed the current sidewalk program. The Administrator recommend that at intersections where a property owner's sidewalks met a village street, that the Village be responsible for any curb or sidewalk repair. The committee agreed with this recommendation. The Administrator will ask Melanie to assist in amending the sidewalk ordinance to include this recommendation.

Utility committee also recommended that Maple Street from Park Street to Hickory Street be repaved as this year's street paving project.

PARKVIEW SECOND ADDITION SUBDIVISION/CHURCH, STARRY, AND BELLE STREETS:

In 1976 council accepted the plat of Parkview Second Addition and confirmed the dedication of Church, Starry and Belle Streets. These streets have never been improved as of this date. Questions have been raised about these streets as to

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are they streets at all. I contacted Melanie who will address this issue at Monday's night council meeting. Roger Pier will attend council Monday night to address this question.

SIDEWALK TARGET AREA:

All sidewalks in the target area which encompasses North and South Main Street and a portion of E. Canal from S. Main to S. Erie have been marked for repair or replacement. Notices have been sent to all property owners that have repair to complete. There will be requests from property owners affected by this program request additional time to repair their sidewalks due to their individual circumstances. This is a question for council on whether or not you will grant any extensions based on need.

CATS:

This writer has been looking for ordinances from surrounding communities that deal with outside cats and how they control this issue. I have only found one from the City of Bryan which licenses cats and any cat found off of it's property is taken to their local humane shelter where the owner can pick the cat up and pay a fee for housing such or if the cat does not have a tag they are put up for adoption. The problem with this ordinance or any like it is that Paulding County does not have a shelter that will accept cats.

I have asked Melanie if any of our ordinances or Ohio Basic Code would deal with nuisances would cover the above problem.

Currently, we have a resident that is feeding stray cats and this has resulted in 30 plus cats gathering in a neighborhood and causing destruction to the surrounding properties. The resident states they are not her cats but that she feeds them. A solution to this problem needs to be found.

CLOSE OUT OF SHAFFER ROAD WATERLINE REPLACEMENT:

The Shaffer Road OPWC grant and loan financing of the waterline replacement is being closed out as the project is finished. The original estimate for the replacement was \$151,355.00 which the 90% grant and 10% loan award to the village was based on.

The project, once completed, came in at \$145,075.30. As the OPWC program required the Village to provide a 10% match of the total project cost and due to the total project cost reduction, the Village was required to pay the last invoice to the contractor of \$5,498.93 and may have to repay OPWC \$5,651.23 since all grant money was drawn down based on the original project estimate.

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OPWC is allowing this writer to look for any costs to the village that were not reimbursed, such as Melanie's time to prepare ordinances, etc., and any hours the utility department put in on the project. I am currently reviewing this in order to reduce our re-payment to OPWC. Overall, the cost to the village is reasonable in the long term as we were able to have this waterline replaced in an emergency situation with low cost to the Village.

UTILITY DEPARTMENT

The utility department's 1994 Chevy truck has a blown transmission and the cost of replacement (\$2,400.00) is probably more than the truck is worth. The Village purchase this vehicle used in 2001 and currently has \$125,000+ miles on it. This writer is checking the cost of purchasing another used truck for the department.

The department currently has a 1997 Ford Ranger; 1996 Ford F250 and the 1994 Chevy.

STOP LINES AT US 24 AND SR 49:

The Village will place stop lines at the intersection of Main and River Street as soon as the pavement marking tape arrives. This will keep vehicles and trucks back far enough at this intersection that trucks can make the turn safely. Currently there are no lines visible and traffic has been pulling up to far at the light that trucks can't make the turn with out traffic backing up. Since this is a high traffic intersection, striping paint would not have lasted a day. The marking tape will be installed with a propane torch and should last longer than paint.

The department will finish making parking spaces in the downtown area as soon as additional striping paint arrives.

UTILITY RELOCATIONS ON S. ERIE

Water meters, hydrant and sewer clean outs were moved on S. Erie out of the ODOT right of way in June. ODOT will reimburse the village for the costs of the materials used in this project, village labor and Kennedy Trenchings' cost for backhoe services.

OTHER PROJECTS/WORK ORDERS COMPLETED:

Water meter replacements, new taps at Ed Glass Building on S. Main, water leak repair on Oswalt, water leak on Daggett, mowing, seeding and grading, removal of wood from storms, clean up of ravine off of Oswalt, water meter pit repair, sign replacement, catch basin clean outs, etc.

Hydrant flushing will begin in August, notification of areas in town to be effected will be notified before flushing begins. Catch basin clean out will continue.

Held

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**SPECIAL MEETING
COUNCIL OF THE VILLAGE OF ANTWERP
JULY 30, 2008**

THE SPECIAL MEETING OF THE VILLAGE OF ANTWERP COUNCIL WAS CALLED TO ORDER AT 5:30 P.M. BY MAYOR RAY DELONG. COUNCIL PERSONS PRESENT: JAN REEB, TOM VANVLERAH, MIKE ROHRS, LARRY RYAN, KAREN LEE AND COUNCIL PRESIDENT RON FARNSWORTH. ALSO ATTENDING THE SPECIAL MEETING: VILLAGE ADMINISTRATOR SARA KEERAN, FISCAL OFFICER LORETTA BAKER, POLICE OFFICER BILL LYONS AND SOLICITOR MELANIE FARR. VISITORS: OLEN McMICHAEL AND ROGER PIER.

**** THE MEETING WAS CALLED TO PASS ORDINANCES BY EMERGENCY AND REVIEW REQUEST OF ROGER PIER AS TO THE POSITION OF THE VILLAGE ON THE OWNERSHIP OF THE PROPERTY WHERE CHURCH STREET WAS TO BE CONSTRUCTED.**

****DISCUSSION HELD ON THE MAUMEE LANDING SUBDIVISION. SOLICITOR FARR RECOMMENDED THE COUNCIL RENEW THE MOTION MADE AT THE MAY 8, 2006 MEETING TO APPROVE THE PRELIMINARY PLAT OF THE MAUMEE LANDING SUBDIVISION PRESENTED BY THE DEVELOPER, OLEN McMICHAEL.**

- MOTION MADE BY ROHRS, SECONDED BY REEB TO RENEW THE MOTION MADE AT THE MAY 8, 2006 MEETING TO APPROVE THE PRELIMINARY PLAT OF THE MAUMEE LANDING SUBDIVISION. 6 YEA, 0 NAY. MOTION CARRIED AND APPROVED

**** DISCUSSION HELD ON THE FINAL PLAT FOR PHASE NO. 1 (LOTS 9-15) OF THE MAUMEE LANDING SUBDIVISION. THE VILLAGE PLANNING COMMISSION HAS RECOMMENDED THAT THE FINAL PLAT BE APPROVED WITH A MODIFICATION THAT THE FINAL COAT OF ASPHALT BE APPLIED WITHIN ONE (1) YEAR OF THE ORDINANCE ACCEPTING THE FINAL PLAT. McMICHAEL STATED HE WILL BE WAITING TO LAY THE FINAL COAT OF ASPHALT DUE TO HEAVY TRUCK AND RELATED EQUIPMENT DRIVING ON THE ROADS. VILLAGE COUNCIL PROVIDED THAT THE FINAL COAT OF ASPHALT WILL NEED TO BE COMPLETED WITHIN ONE (1) YEAR OF THE PASSAGE OF THE VILLAGE ORDINANCE. RYAN STATED HIS CONCERN ABOUT WHAT THE VILLAGE WILL DO IF THIS DOES NOT HAPPEN. McMICHAEL ASSURED HIM THE FINAL COAT OF ASPHALT WILL BE DONE WITHIN ONE (1) YEAR. THE COUNCIL AGREED TO ACCEPT THE FINAL PLAT SUBMITTED BY McMICHAEL ON THE MAUMEE LANDING SUBDIVISION WITH THE REQUIREMENT THAT THE ACCEPTANCE OF THE STREETS SHOWN ON THE PLAT WILL BE EFFECTIVE AS OF THE COMPLETION OF THOSE STREETS AS PROVIDED IN THE RELEVANT ORDINANCES AS WELL AS THE FINAL COAT OF ASPHALT BEING APPLIED WITHIN ONE (1) YEAR FROM THE DATE OF PASSING THE ORDINANCE APPROVING THE FINAL PLAT.**

**** BAKER READ ORDINANCE 2008-38 - AN ORDINANCE ACCEPTING THE FINAL PLAT OF THE MAUMEE LANDING SUBDIVISION, PHASE NO. 1 (LOTS 9-15) TO THE ADDITION TO THE VILLAGE OF ANTWERP, PAULDING COUNTY, OHIO, PURSUANT TO ORDINANCE NO. 94-17, AND DECLARING THE SAME TO BE AN EMERGENCY.**

- MOTION WAS MADE BY ROHRS, SECONDED BY RYAN TO SUSPEND THE RULES REGARDING ORDINANCE 2008-38. 6 YEA, 0 NAY. MOTION CARRIED AND APPROVED.
- MOTION WAS MADE BY ROHRS, SECONDED BY REEB TO ACCEPT ORDINANCE 2008-38. 6 YEA, 0 NAY. MOTION CARRIED AND APPROVED.

**** AS TO THE RE-ZONING OF THE LAND WHERE THE MAUMEE LANDING SUBDIVISION IS LOCATED, SOLICITOR FARR STATED THAT THE PLANNING COMMISSION HAS ALREADY PROVIDED A RECOMMENDATION AND THE NEXT STEP WILL BE TO PUBLISH A NOTICE FOR A PUBLIC HEARING ON THE AMENDMENT TO THE OFFICIAL ZONING MAP, THEN TO SCHEDULE A COUNCIL MEETING FOLLOWING THE HEARING TO ACT ON THE AMENDMENT TO THE OFFICIAL ZONING MAP. KEERAN**

RECORD OF PROCEEDINGS

0071

Minutes of

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held

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HAS SET THE PUBLIC HEARING FOR SEPTEMBER 8, 2008, AT 6:00 PM WITH A SPECIAL COUNCIL MEETING TO FOLLOW AT 6:30 PM.

** KEERAN EXPLAINED THE INCREASE IN STORM SEWER LOAN FROM \$160,000 TO 190,713.03. SHE STATED THAT THE ORIGINAL CONSTRUCTION ESTIMATE FOR THE PROJECT WAS \$500,000, OF WHICH OPWC WAS TO PAY \$275,000 AND THE VILLAGE WOULD PAY \$225,000. THE ACTUAL CONSTRUCTION BID CAME IN UNDER THE ESTIMATE AT \$416,820.00 WHICH REDUCED THE AMOUNT THAT WOULD PAY TOWARDS THE PROJECT. OPWC WAS TO PAY 53% OF THE PROJECT ACCORDING TO THE GRANT AGREEMENT. THIS WOULD REDUCE THEIR PARTICIPATION FROM \$275,000 TO \$220,914.60. THE VILLAGE'S PARTICIPATION WOULD GO FROM \$225,000.00 TO \$195,905.40, BUT THE PROJECT ALSO INCLUDED ENGINEERING COSTS OF \$67,250.00 WHICH WAS SHARED BY OPWC AND VILLAGE, BRINGING THE TOTAL VILLAGE PARTICIPATION TO \$241,250.00. THE \$160,000 ORIGINAL LOAN WOULD NOT HAVE COVERED THE VILLAGE'S REQUIRED PARTICIPATION THROUGH THE END OF THE PROJECT, THUS THE INCREASE TO \$190,713.03. ADDITIONALLY, THE NEW LOAN WOULD BE FOR 9 YEARS INSTEAD OF THE ORIGINAL 10 YEARS, AS THE VILLAGE HAD ALREADY PAID TWO SEM-ANNUAL PAYMENTS ON THE ORIGINAL LOAN. KEERAN ALSO STATED THAT THE STORM PROJECT HAD BEEN ON-GOING AT THE TIME SHE BEGAN EMPLOYMENT WITH THE VILLAGE IN 2006 AND TO DETERMINE THE VILLAGE'S FINAL COST, DUE TO THE LENGTH OF THE PROJECT WAS AN UNDERTAKING.

**BAKER READ ORDINANCE 2008-37 - AN ORDINANCE TO INCREASE THE AMOUNT OF THE NOTE ISSUED IN ANTICIPATION OF THE ISSUANCE OF BOND FOR THE PURPOSE OF STORM SEWER CAPITAL IMPROVEMENTS AND DECLARING THE SAME AN EMERGENCY.

■ A MOTION WAS MADE BY RYAN, SECONDED BY ROHRS, TO SUSPEND THE RULES REGARDING ORDINANCE 2008-37. 6 YEA, 0 NAY. MOTION CARRIED AND APPROVED.

■ MOTION MADE BY ROHRS, SECONDED BY FARNSWORTH TO ACCEPT ORDINANCE 2008-37. 6 YEA, 0 NAY. MOTION CARRIED AND APPROVED.

**ROGER PIER STATED HE FEELS CHURCH STREET SHOULD BE OPENED FOR ALL RESIDENTS AND WILL TRY TO LOCATE DOCUMENTS STATING THE FACT THE VILLAGE AGREED TO CONSTRUCT THAT STREET. SOLICITOR FARR REMINDED THE COUNCIL AS TO ITS PRIOR ACTION TAKEN IN REGARD TO A REQUEST AS TO THE STREET IN WEBBER'S FIRST ADDITION, AND THE LAW REGARDING A VILLAGE'S OPTIONS WHEN A DEVELOPER OF A SUBDIVISION FAILS TO COMPLY WITH THE FINAL PLAT AND CONSTRUCT THE STREETS IN ACCORDANCE THEREWITH. IN ADDITION, DISCUSSION WAS HAD REGARDING A CLAIM BY THE ABUTTING LANDOWNERS OF THE PROPOSED CHURCH STREET THAT HAVE MAINTAINED THAT PROPERTY IN EXCESS OF TWENTY-ONE (21) YEARS

■ MOTION MADE BY FARNSWORTH, SECONDED BY ROHRS TO DECLARE THE VILLAGE'S PRIOR ACCEPTANCE OF THE PROPOSED CHURCH STREET AS SHOWN ON THE PLAT FOR THE PARKVIEW SECOND ADDITION, SAID FINAL PLAT APPROVED BY ORDINANCE NO. 76-3, NULL AND VOID DUE TO THE DEVELOPER'S FAILURE TO ACT IN ACCORDANCE WITH THE FINAL PLAT AND CONSTRUCT THE STREETS LOCATED THEREON, INCLUDING CHURCH STREET. IN THE ALTERNATIVE, BY THIS MOTION, THE VILLAGE DECLARES ITS INTENT TO ABANDON THE LAND AS TO WHERE THE PROPOSED CHURCH STREET WAS TO BE CONSTRUCTED SINCE THE VILLAGE HAS CEASED ALL USE AND ENJOYMENT OF THAT LAND FOR A PERIOD IN EXCESS OF TWENTY-ONE (21) YEARS. 6 YEA, 0 NAY. MOTION CARRIED AND APPROVED.

■ MOTION MADE BY RYAN SECONDED BY REEB TO ADJOURN THE MEETING. 5 YEA, 1 NAY. MEETING ADJOURNED AT 6 PM.

RECORD OF PROCEEDINGS

Minutes of

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 1014R

Held

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MAYOR Ray DeLong

FISCAL OFFICER Loretta Baker

DATE 8/18/08

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held

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**REGULAR MEETING
COUNCIL OF THE VILLAGE OF ANTWERP
AUGUST 18, 2008**

THE REGULAR MEETING OF THE VILLAGE OF ANTWERP COUNCIL WAS CALLED TO ORDER AT 6:30 P.M. BY MAYOR RAY DELONG. COUNCIL PERSONS: JAN REEB, TOM VANVLERAH, KAREN LEE, MIKE ROHRS, LARRY RYAN AND COUNCIL PRESIDENT RON FARNSWORTH WERE PRESENT . ALSO ATTENDING THE REGULAR MEETING: VILLAGE ADMINISTRATOR, SARA KEERAN, SOLICITOR, MELANIE FARR, FISCAL OFFICER, LORETTA BAKER AND POLICE CHIEF GEORGE CLEMENS. GUESTS AND OBSERVERS: HAROLD AND SANDRA WANN, LYLE AND KAREN LEINARD, DAWN SMITH, RUSSELL HERMAN, AND BRYCE STEINER MEDIA: SUE KNAPP FROM THE WESTBEND, SANDY TEMPLE FROM THE BEE ARGUS AND PETER GREER FROM DEFIANCE CRESCENT.

** THE MINUTES FROM THE REGULAR COUNCIL MEETING HELD JULY 21, 2008 WERE REVIEWED.

■ MOTION MADE BY RYAN SECONDED BY ROHRS TO ACCEPT THE MINUTES OF THE REGULAR COUNCIL MEETING HELD 7/21/08. 6 YEA 0 NAY. MOTION CARRIED AND APPROVED.

** THE SPECIAL COUNCIL MINUTES FROM JULY 30, 2008 WERE REVIEWED.

■ MOTION MADE BY FARNSWORTH, SECONDED BY VANVLERAH TO ACCEPT THE MINUTES OF THE SPECIAL COUNCIL MEETING HELD 7/30/08. 6 YEA, 0 NAY. MOTION CARRIED AND APPROVED.

** THE JULY DISBURSEMENTS WERE REVIEWED.

■ MOTION MADE BY REEB SECONDED BY RYAN TO APPROVE THE JULY RECONCILIATION REPORT. 6 YEA 0 NAY. MOTION CARRIED AND APPROVED.

GUESTS

**BRYCE STEINER COMMENTED WHAT A GREAT JOB THE CHAMBER AND VILLAGE DID ON "DAY IN THE PARK." STEINER PRESENTED SOME CCA CORRESPONDENCE SHOWING HIS INVOICES DATED 6/13 WHEN HIS CHECK WAS CASHED ON 7/18. KEERAN HAS BEEN WORKING ON THIS WITH STEINER. STEINER WAS MAKING COUNCIL AWARE OF THE PROBLEMS HE HAS HAD WITH CCA. STEINER ALSO COMMENTED HE WOULD LIKE THE SIDEWALK PROJECT TO BE FAIR - ALL OR NONE - NOT JUST MAIN STREET.

**DAWN SMITH CAME TO NOTIFY COUNCIL THAT SHE IS RUNNING FOR COUNTY RECORDER AND TOLD OF HER EXPERIENCE WORKING WITH RESTRAINTS AND MANDATES.

**RUSSELL HERMAN CAME TO NOTIFY COUNCIL HE IS RUNNING AS AN INDEPENDENT FOR PROSECUTOR. HERMAN WISHES TO BE A FULL TIME PROSECUTOR FOR PAULDING COUNTY WITHOUT HOLDING A PRIVATE PRACTICE TO MAKE HIMSELF MORE ACCESSIBLE.

**SANDRA WANN REPRESENTED CHAMBER AND THANKED THE VILLAGE FOR THE IMPROVEMENTS MADE AT THE PARK MAKING "DAY IN THE PARK" SO SUCCESSFUL. WANN STATED THE HALLOWEEN EVENT WILL BE HELD OCT 25TH WITH COSTUME JUDGING. THE CHAMBER MAY USE THE PARK AND HAVE A BONFIRE. KEERAN WILL ATTEND THE NEXT CHAMBER MEETING HELD 9/9/08 AT ESSEN HAUS AT 12:30 PM.

**LYLE LEINARD ASKED WHAT OUR DECISION WAS ON MAIN STREET REGARDING SIDEWALKS. SOLICITOR FARR STATED THE '94 ORDINANCE SHOWS FOR REPAIR ONLY. THE VILLAGE NEEDS TO PREPARE A NEW ORDINANCE FOR NEW SIDEWALK INSTALLATION. THE STREET COMMITTEE WILL MEET ON 8/20/08 AT 5 PM TO DISCUSS.

**KAREN LEINARD ASKED FOR CLARITY OF WHY NOT ALL SIDEWALKS WERE TO BE DONE. COUNCIL IS IN AGREEMENT THAT ALL SIDEWALKS NEW AND REPLACEMENT ARE TO BE

Held

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COMPLETED AND ARE WORKING ON THE PROCESS. NO DECISION MADE AT THIS TIME.

POLICE REPORT

*** GEORGE CLEMENS GAVE THE POLICE REPORT STATING THERE WERE 164 CALLS AND 78 OFFENSES FOR THE MONTH OF JULY. CLEMENS MENTIONED THE NEW CRUISER IS APPRECIATED BY ALL HIS POLICE OFFICERS. CLEMENS STATED THE PUBLIC SAFETY COMMITTEE MET BEFORE THE MEETING TONIGHT REGARDING THE NESTER TRAFFIC SYSTEMS. SOLICITOR FARR WILL BE CHECKING THE CONTRACT FURTHER SINCE IT SEEMS THE COST MAY BE A HIGH RISK TO THE VILLAGE.

EMS REPORT

***NO EMS REPORT GIVEN.

FISCAL OFFICER REPORT

***BAKER GAVE 2ND READING OF ORDINANCE 2008-34 - AN ORDINANCE AUTHORIZING THE CHIEF OF THE ANTWERP POLICE DEPARTMENT TO RESIDE OUTSIDE THE VILLAGE OF ANTWERP, OHIO CORPORATION LIMITS.

***BAKER READ ORDINANCE 2008-39 - AN ORDINANCE AUTHORIZING THE FISCAL OFFICER TO AMEND APPROPRIATIONS AND DECLARING IT AN EMERGENCY.

- MOTION MADE BY RYAN, SECONDED BY ROHRS TO SUSPEND THE RULES. 6 YEA, 0 NAY. MOTION CARRIED AND APPROVED

- MOTION MADE BY FARNSWORTH, SECONDED BY RYAN TO ACCEPT ORDINANCE 2008-39. 6 YEA, 0 NAY. MOTION CARRIED AND APPROVED.

***BAKER READ ORDINANCE 2008-40- AN ORDINANCE AUTHORIZING THE VILLAGE FISCAL OFFICER TO TRANSFER FUNDS TO THE POLICE FUND IN THE AMOUNT OF \$15,000.00 AND DECLARE THE SAME TO BE AN EMERGENCY.

- MOTION MADE BY RYAN SECONDED BY VANVLERAH TO SUSPEND THE RULES. 6 YEA, NAY 0. MOTION CARRIED AND APPROVED.

- MOTION MADE BY ROHRS, SECONDED BY REEB TO ACCEPT ORDINANCE 2008-40. 6 YEA, 0 NAY. MOTION CARRIED AND APPROVED.

***BAKER READ OF ORDINANCE 2008-41- AN ORDINANCE AUTHORIZING THE VILLAGE FISCAL OFFICER TO TRANSFER FUNDS TO THE STREET FUND IN THE AMOUNT OF \$8586.79 AND DECLARE THE SAME TO BE AN EMERGENCY.

- MOTION MADE BY REEB, SECONDED BY VANVLERAH TO SUSPEND THE RULES. 6 YEA, 0 NAY. MOTION CARRIED AND APPROVED.

- MOTION MADE BY RYAN, SECONDED BY RYAN TO ACCEPT ORDINANCE 2008-41. 6 YEA, 0 NAY. MOTION CARRIED AND APPROVED.

**ORDINANCE 2008-42 WILL BE REVIEWED BY SOLICITOR FARR BY NEXT MEETING REGARDING THE TRANSFER OF FUNDS FROM THE WATER FUND TO THE SHAFFER RD. WATERLINE FUND.

***BAKER READ ORDINANCE 2008-43 - AN ORDINANCE AMENDING SECTION 4 OF ORDINANCE NO. 2000-37 TO INCREASE THE AMOUNT OF THE NOTE ISSUED IN ANTICIPATION OF THE ISSUANCE OF BOND FOR THE PURPOSE OF STORM SEWER CAPITAL IMPROVEMENTS AND DECLARING THE SAME AN EMERGENCY.

- MOTION MADE BY FARNSWORTH, SECONDED BY ROHRS TO SUSPEND THE RULES. 6 YEA, 0 NAY. MOTION CARRIED AND APPROVED.

- MOTION MADE BY REEB, SECONDED BY RYAN TO ACCEPT ORDINANCE 2008-43. 6 YEA, 0 NAY. MOTION CARRIED AND APPROVED.

*** BAKER READ RESOLUTION 2008-06 -A RESOLUTION AUTHORIZING THE MAYOR OF THE VILLAGE OF ANTWERP, OHIO TO PREPARE AND SUBMIT AN APPLICATION TO PARTICIPATE IN THE OHIO PUBLIC WORKS COMMISSION STATE CAPITAL IMPROVEMENT AND/OR LOCAL TRANSPORTATION IMPROVEMENT PROGRAM AND TO EXECUTE CONTRACTS AS REQUIRED, AND DECLARING THE SAME AN EMERGENCY.

- MOTION MADE BY VANVLERAH, SECONDED BY RYAN TO SUSPEND THE RULES. 6 YEA, 0 NAY. MOTION CARRIED AND APPROVED.

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held _____ 20_____

■ MOTION MADE BY FARNSWORTH, SECONDED BY ROHRS TO ACCEPT RESOLUTION 2008-06. 6 YEA, 0 NAY. MOTION CARRIED AND APPROVED.

■ **BAKER ASKED COUNCIL FOR APPROVAL TO HAVE ALL PAST ORDINANCES FROM 1972 THROUGH 2008 (THAT ARE ON MICROSOFT WORD) TO BE SCANNED AND PUT ON CD'S SO WE MIGHT BE ABLE TO "SEARCH" BY TOPIC TO FIND ORDINANCES FROM PAST YEARS. THE COST WOULD BE TEN CENTS PER PAGE AND \$3.00 PER CD AT AN APPROXIMATE COST OF \$250.00.

■ MOTION MADE BY REEB, SECONDED BY ROHRS TO ALLOW THE FISCAL OFFICER TO PROCEED WITH COST OF SCANNING THE ORDINANCES FOR CD MEMORY. 6 YEA, 0 NAY. MOTION CARRIED AND APPROVED.

ADMINISTRATOR'S REPORT

■ *** ADMINISTRATOR KEERAN GAVE HER REPORT - SEE ATTACHED. ADDITIONAL INFORMATION DISCUSSED - CAT ISSUE DISCUSSED AT LENGTH, IT WAS TURNED OVER TO A COMMITTEE EFFORT CONSISTING OF KAREN LEE, TOM VANVLERAH, MAYOR DELONG AND SOLICITOR FARR FROM THE PUBLIC SAFETY COMMITTEE. THEY WILL MEET ON 8/26/08 AT 6 PM.

KEERAN JOINED THE BLACK SWAMP SAFETY COUNCIL FROM THE ADVISEMENT OF GATES MCDONALD. THIS WILL HELP THE VILLAGE WITH A 4% REDUCTION IN INSURANCE.

KEERAN ADVISED THE COUNCIL THAT A WEBSITE IS BEING DEVELOPED FOR THE VILLAGE. PUBLIC RECORDS COMMISSION WILL MEET 8/26/08 AT 5 PM TO REVIEW WHAT THE VILLAGE WILL PUT OUT ON THE WEBSITE.

RYAN AND VANVLERAH REVIEWED THE QUALIFICATIONS FROM THE ENGINEERING FIRMS FOR THE DEPOT PROJECT. POGGEMEYER HAD THE MOST EXPERIENCE REGARDING HISTORIC RENOVATIONS.

■ MOTION MADE BY FARNSWORTH, SECONDED BY RYAN TO PICK POGGEMEYER AND NEGOCIATE CONTRACT FOR ENGINEERING AND DESIGN WORK FOR THE DEPOT PROJECT WHEN MONEY IS RELEASED FROM THE OHIO CULTURAL FACILITIES COMMISSION IN SEPTEMBER. 6 YEA, 0 NAY. MOTION CARRIED AND APPROVED.

RYAN REMINDED COUNCIL AGAIN THAT A GAME PLAN FOR THE USE OF THE DEPOT NEEDS TO BE ESTABLISHED BEFORE WE INVEST THE MONEY INTO IT. KEERAN, CLEMENS, RYAN, AND VANVLERAH WILL MEET WITH THE ACDC REGARDING THE USE OF THE DEPOT.

COMMITTEE REPORTS

■ MIKE ROHRS FROM UTILITIES COMMITTEE REPORTED SINCE GOING ON THE NEW BILLING SYSTEM 100 PEOPLE HAVE NOT PAID COMPLETELY. THIS IS DOWN FROM THE OLD BILLING SYSTEM. ROHRS ALSO STATED WE HAVE HAD NO COMPLAINTS REGARDING THE NEW BILLING PROCESS.

■ THE PERSONNEL HANDBOOK - FINANCE COMMITTEE SET THEIR NEXT MEETING FOR 8/27/08 AT 4:30 P.M.

MAYOR'S REPORT

■ MAYOR DELONG HAS ASKED THE CLERK OF COURTS TO PREPARE A REPORT EACH MONTH SHOWING THE AMOUNT OF FINES COLLECTED AND HOW MUCH GOES INTO EACH FUND. IN JULY THE AMOUNT IN FINES COLLECTED WAS \$10,781.30 OF WHICH \$936.00 GOES TO THE STATE OF OHIO \$265.00 TO THE MAYORS COURT COMPUTER FUND, \$265.00 TO THE POLICE COMPUTER FUND LEAVING \$9315.30 FOR THE GENERAL FUND.

■ MOTION MADE BY FARNSWORTH, SECONDED BY ROHRS TO GO INTO EXECUTIVE SESSION AT 8:06 P.M. REGARDING THE DISCUSSION OF IMMINENT COURT ACTION WITH LEGAL COUNSEL. 6 YEA 0 NAY. MOTION CARRIED AND APPROVED. NO ACTION TAKEN IN EXECUTIVE SESSION.

■ MOTION MADE BY FARNSWORTH, SECONDED BY ROHRS TO GO INTO EXECUTIVE SESSION AGAIN AT 8:25 PM REGARDING EMS PERSONNEL AND COMPLAINT RELATED THERETO. 6 YEA 0 NAY. MOTION CARRIED AND APPROVED. NO ACTION TAKEN IN THIS EXECUTIVE SESSION.

■ MOTION MADE BY ROHRS, SECONDED BY VANVLERAH TO RETURN FROM EXECUTIVE

RECORD OF PROCEEDINGS

Minutes of

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 1014B

Held

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SESSION AT 8:30 PM. 6 YEA, .0 NAY. MOTION CARRIED AND APPROVED.
 ■ MOTION MADE BY VANVLERAH, SECONDED BY RYAN T O ADJOURN THE MEETING AT 8:31 PM. 6 YEA, 0 NAY. MOTION CARRIED AND APPROVED.

MAYOR

Ray E. DeLuz

FISCAL OFFICER

Loretta Baker

DATE

9-15-08

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held

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**ADMINISTRATOR'S REPORT
AUGUST 14, 2008**

MAPLE STREET RE-PAVING:

Three estimates were received on the Maple Street repaving project. The lowest bid was received from Strable Paving of Cecil, Ohio in an amount of \$17, 282.00. The engineer's estimate was \$24,000.00. The other two bids were \$24,549.50 from All American Paving and \$39, 000 from B & J Construction. The repaving will be paid for with \$11, 412,21 in permissive tax dollars and \$5,869.79 from the general fund.

The project will go forward after Monday night's council meeting and the approval of the transfer of funds and appropriation ordinance.

ADDITIONAL PATCHING/REPAVING:

Strable also submitted an estimate of \$2,717.00 to complete some patching and repaving of areas that have either been dug up due to waterline and storm drain repair and pot holes. The areas to receive work include pavement at Antwerp Library location, High Street & E. Woodcox, and several areas on Oswalt, along with pot holes near the Bus Garage.

A second estimate of \$4, 850.00 was received from All American Paving. The patching and paving will be done at the same time as the Maple Street Project by Strable Paving.

UTILITY DEPARTMENT

Estimates have been received from Integrity Ford of Paulding on a possible replacement vehicle for the utility department. The lowest estimate from Integrity was for a 2006 Ford F150.

The department is currently operating with a 1997 Ford Ranger and a 1996 Ford F250. The undersigned has included an increase in the water fund's automotive capital purchase of \$15,000.00 to allow for the purchase of a truck.

FIRE HYDRANT FLUSHING TO BEGIN:

Hydrant flushing will begin the week of August 22, 2008. Areas of town south of River Street will be completed first with the north side of River Street being completed last. A public notice will appear for consecutive weeks in the West Bend News notifying residents of the flushing and that they should check the

Held

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water at the faucet before washing clothes due to the possibility of flushing in their area could cause discolored water on a temporary basis.

STONE STREET LIFT STATION UPDATE:

The two new lift station pumps have been received and will be installed after electrical work has been completed.

STREET LIGHT FOR NEW WATER TOWER ON E. WASHINGTON STREET:

A street light will be installed at the new water tower location in order to prevent vandalism and cars parking and driving in the grass area.

CAT PROBLEM:

This writer is continuing to receive ordinances and programs from villages and cities around the state on how they are handling this problem. The biggest draw back at this time in developing an ordinance to keep cats on owners properties is the lack of a local animal shelter where cats can be taken when complaints are received. All ordinances and programs that have been submitted contain an element where cats that are picked up must be held for a specified period of time, i.e. 3 to 5 days, in order to allow for potential owners to claim their pet. So, at this time, the problem is more of finding a shelter that will take cats from Antwerp before an ordinance can be drafted that makes owners and or harborer/keepers (those feeding strays) keep cats on their property or inside.

SIDEWALK TARGET AREA:

Very few property owners in the target area have proceeded in repairing or replacing their sidewalks as instructed by the village. Most residents on N. Main have until September 15th to comply, while S. Main/E. Canal have until 9/30/08. This writer has spoken with several residents who have had concerns on sidewalks that were marked for repair and these issues were resolved.

The next step after the deadline dates noted above have passed, would be for a second notice to be sent giving the owners an additional 30 days. If that date passes and the repairs have not been completed, the Village, through an ordinance, will receive estimates to complete the work, have the work completed and file the cost of repair on the property owner's real property taxes. The cost would be spread over a 3 year period on the property taxes. Additionally, the auditor's office will add a 3% charge to the amount placed on the tax duplicate for the actual costs of the repair, for their collection of the special assessment.

Ordinance No.

Passed 19

**SPECIAL MEETING
COUNCIL OF THE VILLAGE OF ANTWERP
SEPTEMBER 8, 2008**

THE SPECIAL MEETING OF THE VILLAGE OF ANTWERP COUNCIL WAS CALLED TO ORDER AT 6:05 P.M. BY RAY DELONG . COUNCIL PERSONS PRESENT: JAN REEB, TOM VANVLERAH, MIKE ROHRS, LARRY RYAN AND COUNCIL PRESIDENT RON FARNSWORTH . ALSO ATTENDING THE SPECIAL MEETING: VILLAGE ADMINISTRATOR, SARA KEERAN, AND FISCAL OFFICER, LORETTA BAKER, SOLICITOR MELANIE FARR AND EMS BILLING CLERK, DARLENE MERRIMAN. MEDIA: SANDY TEMPLE FROM THE BEE ARGUS AND SUE KNAPP FROM WEST BEND - VISITORS: DON BENSCHNEIDER.

**** THE MEETING WAS HELD AFTER THE PUBLIC HEARING (WITH NO COMMENT) TO PASS ORDINANCES BY EMERGENCY, DISCUSS EMS BILLING PROCEDURE, AND DISCUSS THE NESTER TRAFFIC SYSTEM.**

- MOTION WAS MADE BY REEB, SECONDED BY VANVLERAH TO EXCUSE KAREN LEE FROM THE SPECIAL COUNCIL MEETING. 5 YEA, 0 NAY. MOTION CARRIED AND APPROVED.

**** BAKER READ ORDINANCE 2008-44 - AN ORDINANCE AMENDING THE OFFICIAL ZONING MAP OF THE VILLAGE OF ANTWERP, OHIO, SPECIFICALLY, AN ORDINANCE AMENDING THE ZONING CLASSIFICATION OF THE LOTS WITHIN THE MAUMEE LANDING SUBDIVISION LOCATED IN THE VILLAGE OF ANTWERP, OHIO, FROM A-1, AGRICULTURAL DISTRICT, TO R-1, SINGLE FAMILY DISTRICT OR R-2, MULTI-FAMILY RESIDENTIAL DISTRICT, AND DECLARING THE SAME AN EMERGENCY.**

- MOTION WAS MADE BY FARNSWORTH, SECONDED BY ROHRS TO SUSPEND THE RULES REGARDING ORDINANCE 2008-44. 5 YEA, 0 NAY. MOTION CARRIED AND APPROVED.
- MOTION WAS MADE BY ROHRS, SECONDED BY REEB TO ACCEPT ORDINANCE 2008-44. 5 YEA 0 NAY. MOTION CARRIED AND APPROVED.

****BAKER READ ORDINANCE 2008-51 - AN ORDINANCE ACCEPTING THE FINAL PLAT OF THE COLONY VILLAGE SUBDIVISION, PHASE NO. 1 REFERENCING LOTS 20 THRU 22 AS BEING VACATED, AND DECLARING THE SAME AN EMERGENCY.**

- A MOTION WAS MADE BY ROHRS, SECONDED BY RYAN, TO SUSPEND THE RULES REGARDING ORDINANCE 2008-51. 5 YEA 0 NAY. MOTION CARRIED AND APPROVED.
- MOTION MADE BY FARNSWORTH, SECONDED BY REEB TO ACCEPT ORDINANCE 2008-51. 5 YEA, 0 NAY. MOTION CARRIED AND APPROVED.

**** BAKER READ ORDINANCE 2008-42- AN ORDINANCE AUTHORIZING THE VILLAGE FISCAL OFFICER TO TRANSFER FUNDS FROM THE WATER FUND TO THE SHAFFER ROAD WATERLINE FUND IN THE AMOUNT OF \$5,498.93, AND DECLARING THE SAME TO BE AN EMERGENCY.**

- MOTION MADE BY ROHRS, SECONDED BY RYAN TO SUSPEND THE RULES REGARDING ORDINANCE 2008-42. 5 YEA, 0 NAY. MOTION CARRIED AND APPROVED.
- MOTION MADE BY RYAN, SECONDED BY ROHRS TO ACCEPT ORDINANCE 2008-42. 5 YEA, 0 NAY. MOTION CARRIED AND APPROVED.

**** BAKER READ RESOLUTION 2008-07 - A RESOLUTION ACCEPTING THE AMOUNTS AND RATES AS DETERMINED BY THE BUDGET COMMISSION AND AUTHORIZING THE NECESSARY TAX LEVIES AND CERTIFYING THEM TO THE COUNTY AUDITOR BY EMERGENCY.**

Ordinance No.

Passed 19

■ MOTION MADE BY FARNSWORTH, SECONDED BY ROHRS TO SUSPEND THE RULES REGARDING RESOLUTION 2008-07. 5 YEA, 0 NAY. MOTION CARRIED AND APPROVED.

■ MOTION MADE BY VANVLERAH, SECONDED BY RYAN TO ACCEPT RESOLUTION 2008-07. 5 YEA 0 NAY. MOTION CARRIED AND APPROVED.

** BAKER READ ORDINANCE 2008-46 - AN ORDINANCE TO PROVIDE FOR THE ISSUANCE OF A NOTE IN ANTICIPATION OF THE ISSUANCE OF BOND FOR THE PURPOSE OF WATER REPAIRS AND CAPITAL IMPROVEMENTS AND DECLARING THE SAME AN EMERGENCY.

■ MOTION MADE BY RYAN, SECONDED BY VANVLERAH TO SUSPEND THE RULES REGARDING ORDINANCE 2008-46. 5 YEA, 0 NAY. MOTION CARRIED AND APPROVED.

■ MOTION MADE BY FARNSWORTH, SECONDED BY ROHRS TO ACCEPT ORDINANCE 2008-46. 5 YEA, 0 NAY. MOTION CARRIED AND APPROVED.

** BAKER GAVE 1ST READING OF ORDINANCE 2008-45 - AN ORDINANCE ESTABLISHING RULES AND GUIDELINES FOR THE CONFINEMENT OF ANIMALS WITHIN THE VILLAGE OF ANTWERP, OHIO.

** BAKER GAVE 1ST READING OF ORDINANCE 2008-47 - AN ORDINANCE REPEALING ORDINANCE NO. 94-07 CLARIFYING CERTAIN CONDITIONS OF THE ZONING CODE REGARDING SIDEWALKS IN THE VILLAGE OF ANTWERP, OHIO.

**BAKER GAVE 1ST READING OF ORDINANCE 2008-48 - AN ORDINANCE REPEALING ORDINANCE NO. 94-12 TO ESTABLISH A POLICY FOR THE INSTALLATION AND REPLACEMENT OF SIDEWALKS IN THE VILLAGE OF ANTWERP, OHIO.

**BAKER GAVE 1ST READING OF ORDINANCE 2008-49 - AN ORDINANCE ESTABLISHING POLICIES AND PROCEDURES FOR THE CONSTRUCTION, RECONSTRUCTION, REPAIR, REPLACEMENT, AND MAINTENANCE OF SIDEWALKS, IN THE VILLAGE OF ANTWERP, OHIO.

**DARLENE MERRIMAN, EMS BILLING CLERK STATED SHE HAS SENT THREE NOTICES REGARDING NO PAYMENT TO 10 RESIDENTS FROM 2008 RUNS AND 21 FROM 2007 RUNS WITH ONLY TWO RESPONSES FOR PAYMENT. MERRIMAN IS ASKING COUNCIL FOR THEIR APPROVAL TO HAVE OUR SOLICITOR FOLLOW UP WITH NEXT STEP FOR COLLECTION OF PAST DUE EMS RUN REVENUE.

■ MOTION MADE BY ROHRS, SECONDED BY REEB TO APPROVE HAVING FARR SEND COLLECTION LETTERS TO THE LIST OF PEOPLE MERRIMAN WILL SUBMIT TO FARR. 5 YEA, 0 NAY. MOTION CARRIED AND APPROVED.

**DISCUSSION HELD ON THE PLACEMENT OF NESTOR TRAFFIC SYSTEMS. SOLICITOR FARR STATED NESTER HAD MADE THE MAJOR CHANGES SHE REQUESTED IN THE LEGAL CONTRACT BUT ISSUE STILL REMAINS THAT WE WOULD HAVE TO PAY FOR ONE HALF OF INSTALLATION COSTS INVOLVED IF WE CANCELLED THE CONTRACT WITHIN THREE YEARS. FARNSWORTH STATED HIS CONCERNS REGARDING THE FACT THE TICKETS ISSUED ARE A CIVIL NOT CRIMINAL CHARGE. RYAN STATED WITH THE NEW HIGHWAY COMING THROUGH IT MAY NOT BE A NECESSARY PROGRAM. ROHRS STATED IF CHIEF CLEMENS WAS NOT PASSIONATE ABOUT USING THE SYSTEM THEN HE HAD NO PROBLEM NOT INSTALLING IT. MAYOR DELONG STATED THAT TICKETS ISSUED TO OUT OF STATE DRIVERS COULD BE ELIMINATED AND THESE ARE OUR MAJOR OFFENDERS. ALSO PER THE CONTRACT, THE TICKET WOULD BE ISSUED TO THE REGISTERED VEHICLE NOT NECESSARILY THE DRIVER. THE SUPREME COURT OR CONGRESS MAY OUTLAW THIS PROGRAM AND WE WOULD HAVE TO PAY THE INSTALLATION FEES.

■ MOTION MADE BY RYAN , SECONDED BY VANVLERAH TO DISCONTINUE CONTRACT

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WITH THE NESTOR TRAFFIC SYSTEMS BASED ON THE REASONS STATED AND ABANDON THE IDEA . 5 YEA, 0 NAY. MOTION CARRIED AND APPROVED.

- MOTION MADE BY REEB, SECONDED BY RYAN TO ADJOURN THE MEETING AT 6:47 P.M. 5 YEA, 0 NAY. MOTION CARRIED AND APPROVED.

MAYOR

Roy Whitlong

FISCAL OFFICER

Loretta Baker

DATE

10/27/00

Ordinance No.

Passed 19

**REGULAR MEETING
COUNCIL OF THE VILLAGE OF ANTWERP
SEPTEMBER 15, 2008**

THE REGULAR MEETING OF THE VILLAGE OF ANTWERP COUNCIL WAS CALLED TO ORDER AT 6:30 P.M. BY MAYOR RAY DELONG. COUNCIL PERSONS: TOM VANVLERAH, KAREN LEE, MIKE ROHRS, LARRY RYAN AND COUNCIL PRESIDENT RON FARNSWORTH WERE PRESENT. ALSO ATTENDING THE REGULAR MEETING: VILLAGE ADMINISTRATOR, SARA KEERAN, SOLICITOR, MELANIE FARR, FISCAL OFFICER, LORETTA BAKER AND POLICE CHIEF GEORGE CLEMENS. GUESTS AND OBSERVERS: JOE BURKARD AND JIM PENDERGRAST. MEDIA; SANDY TEMPLE FROM THE BEE ARGUS AND SUE KNAPP FROM THE WESTBEND.

- MOTION MADE BY FARNSWORTH, SECONDED BY ROHRS TO EXCUSE JAN REEB FROM REGULAR COUNCIL MEETING. 5 YEA, 0 NAY. MOTION CARRIED AND APPROVED.

** THE MINUTES FROM THE REGULAR COUNCIL MEETING HELD AUGUST 18, 2008 WERE REVIEWED.

- MOTION MADE BY RYAN SECONDED BY ROHRS TO ACCEPT THE MINUTES, WITH ONE CORRECTION, OF THE REGULAR COUNCIL MEETING HELD 8/18/08. 5 YEA 0 NAY. MOTION CARRIED AND APPROVED.

** THE SPECIAL COUNCIL MINUTES FROM SEPTEMBER 8, 2008 WERE REVIEWED.

- MOTION MADE BY RYAN, SECONDED BY VANVLERAH TO ACCEPT THE MINUTES OF THE SPECIAL COUNCIL MEETING HELD 9/8/08. 5 YEA, 0 NAY. MOTION CARRIED AND APPROVED.

** THE AUGUST DISBURSEMENTS WERE REVIEWED.

- MOTION MADE BY FARNSWORTH SECONDED BY ROHRS TO APPROVE THE AUGUST RECONCILIATION REPORT. 5 YEA 0 NAY. MOTION CARRIED AND APPROVED.

GUESTS

**JOE BURKARD, PROSECUTOR, ATTENDED OUR MEETING TO ASK OUR SUPPORT IN THE COMING ELECTION FOR PROSECUTOR. HE HAS BEEN PROSECUTOR FOR THE LAST TWELVE YEARS AND WOULD LIKE TO BE RE-ELECTED FOR ANOTHER FOUR YEARS. BURKARD STATED HOW MUCH HE APPRECIATED WORKING WITH THE LAW ENFORCEMENT IN THE VILLAGE.

POLICE REPORT

*** GEORGE CLEMENS GAVE THE POLICE REPORT STATING THERE WERE 150 CALLS AND 82 OFFENSES FOR THE MONTH OF AUGUST.

EMS REPORT

***NO EMS REPORT GIVEN.

FISCAL OFFICER REPORT

***BAKER GAVE 3RD READING OF ORDINANCE 2008-34 - AN ORDINANCE AUTHORIZING THE CHIEF OF THE ANTWERP POLICE DEPARTMENT TO RESIDE OUTSIDE THE VILLAGE OF ANTWERP, OHIO CORPORATION LIMITS.

- MOTION MADE BY FARNSWORTH, SECONDED BY ROHRS TO ACCEPT ORDINANCE 2008-34. 5 YEA, 0 NAY. MOTION CARRIED AND APPROVED.

***BAKER GAVE 2ND READING OF ORDINANCE 2008-45 - AN ORDINANCE ESTABLISHING RULES AND GUIDELINES FOR THE CONFINEMENT OF ANIMALS WITHIN THE VILLAGE OF ANTWERP, OHIO.

** BAKER GAVE 2ND READING OF ORDINANCE 2008-47 - AN ORDINANCE REPEALING ORDINANCE NO. 94-07 CLARIFYING CERTAIN CONDITIONS OF THE ZONING CODE REGARDING SIDEWALKS IN THE VILLAGE OF ANTWERP, OHIO.

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held _____ 20_____

****BAKER GAVE 2ND READING OF ORDINANCE 2008-48 - AN ORDINANCE REPEALING ORDINANCE NO. 94-12 TO ESTABLISH A POLICY FOR THE INSTALLATION AND REPLACEMENT OF SIDEWALKS IN THE VILLAGE OF ANTWERP, OHIO.**

****BAKER GAVE 2ND READING OF ORDINANCE 2008-49 - AN ORDINANCE ESTABLISHING POLICIES AND PROCEDURES FOR THE CONSTRUCTION, RECONSTRUCTION, REPAIR, REPLACEMENT, AND MAINTENANCE OF SIDEWALKS, IN THE VILLAGE OF ANTWERP, OHIO.**

**** BAKER READ ORDINANCE 2008-52- AN ORDINANCE AUTHORIZING THE VILLAGE FISCAL OFFICER TO TRANSFER FUNDS TO THE POLICE FUND IN THE AMOUNT OF \$8,000.00 AND DECLARE THE SAME TO BE AN EMERGENCY.**

- MOTION MADE BY VANVLERAH, SECONDED BY RYAN TO SUSPEND THE RULES REGARDING ORDINANCE 2008-52. 5 YEA, 0 NAY. MOTION CARRIED AND APPROVED.
- MOTION MADE BY ROHRS, SECONDED BY RYAN TO ACCEPT ORDINANCE 2008-52. 5 YEA, 0 NAY. MOTION CARRIED AND APPROVED.

****BAKER READ ORDINANCE 2008-53 - AN ORDINANCE TO PROVIDE FOR THE ISSUANCE OF A NOTE IN ANTICIPATION OF THE ISSUANCE OF BOND TO PAY A PORTION OF THE COST OF CONSTRUCTING, FURNISHING AND EQUIPPING AN EMERGENCY MEDICAL SERVICE BUILDING AND IMPROVING ITS SITE, AND DECLARING THE SAME AN EMERGENCY.**

- MOTION MADE BY FARNSWORTH, SECONDED BY RYAN TO SUSPEND THE RULES REGARDING ORDINANCE 2008-53. 5 YEA, 0 NAY. MOTION CARRIED AND APPROVED.
- MOTION MADE BY ROHRS, SECONDED BY VANVLERAH TO ACCEPT ORDINANCE 2008-53. 5 YEA, 0 NAY. MOTION CARRIED AND APPROVED.

*****BAKER READ ORDINANCE 2008-54 - AN ORDINANCE AUTHORIZING THE FISCAL OFFICER TO AMEND APPROPRIATIONS AND DECLARING IT AN EMERGENCY.**

- MOTION MADE BY RYAN, SECONDED BY ROHRS TO SUSPEND THE RULES REGARDING ORDINANCE 2008-54. 5 YEA, 0 NAY. MOTION CARRIED AND APPROVED.
- MOTION MADE BY ROHRS, SECONDED BY RYAN TO ACCEPT ORDINANCE 2008-54. 5 YEA, 0 NAY. MOTION CARRIED AND APPROVED.

***** BAKER READ ORDINANCE 2008-55 - AN ORDINANCE AUTHORIZING THE VILLAGE FISCAL OFFICER TO TRANSFER FUNDS TO THE STREET FUND IN THE AMOUNT OF \$13,000.00 AND DECLARE THE SAME TO BE AN EMERGENCY.**

- MOTION MADE BY ROHRS, SECONDED BY RYAN TO SUSPEND THE RULES REGARDING ORDINANCE 2008-55. 5 YEA, 0 NAY. MOTION CARRIED AND APPROVED.
- MOTION MADE BY RYAN, SECONDED BY ROHRS TO ACCEPT ORDINANCE 2008-55. 5 YEA, 0 NAY. MOTION CARRIED AND APPROVED.

ADMINISTRATOR'S REPORT

***** ADMINISTRATOR KEERAN GAVE HER REPORT - SEE ATTACHED. ADDITIONAL INFORMATION DISCUSSED - KEERAN STATED THERE IS STATE HIGHWAY FUNDS AVAILABLE. CURBING IS NEEDED ON THE SOUTH END, SHE WILL BE GETTING ESTIMATES FOR THIS. KEERAN REPORTED THERE ARE 10 REMAINING VILLAGE RESIDENTS TO COMPLETE SIDEWALK PROJECT. KEERAN WILL BE SENDING OUT LETTERS WITH 30 DAY NOTICES STATING THE VILLAGE WILL COMPLETE THEIR SIDEWALK AND THE COST WILL BE ATTACHED TO THEIR PROPERTY TAX WITH A 3% AUDITOR FEE ATTACHED.**

RYAN ATTENDED TWO MEETINGS REGARDING THE DEPOT AND ITS USAGE. RYAN REPORTED THE COMMENTS MADE AT THESE MEETING WERE TO USE THE DEPOT FOR COMMUNITY MEETINGS, VILLAGE FUNCTIONS, AND POSSIBLY A CLERICAL OFFICE . JIM PENDERGRAST STATED HE HAD CONTACTED ODOT REGARDING THE USAGE AND THEY SAID TO CHECK THE GRANT TO SEE HOW IT WAS WRITTEN AND THAT IS HOW THE DEPOT SHOULD BE UTILIZED. ACCEPTING A FEE FOR IT'S RENTAL IS ACCEPTABLE. KEERAN STATED CHARGING A FEE WITH A PORTION BEING REFUNDED IF THE DEPOT IS CLEANED AFTER THE USAGE PROMOTES PEOPLE TO CARE FOR IT

Held

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PROPERLY. KEERAN STATED POGGEMEYER HAS BEEN NOTIFIED THEY HAVE BEEN AWARDED THE ENGINEERING OF THIS PROJECT.
 THE GUARD RAIL POSTS AT 49 AND 24 WILL BE PAINTED YELLOW THIS WEEK.
 KEERAN EXPLAINED THE AUDITOR'S REPORT REGARDING OUR NEED TO INCREASE THE FEES FOR WATER AND SEWER. THE AUDITOR'S RECOMMENDATION IS 8.5% RATE INCREASE IN WATER AND 6.5% INCREASE IN SEWER. SOLICITOR FARR STATED WE WILL NEED THE UTILITY COMMITTEE TO MEET BEFORE THE NEXT COUNCIL MEETING SO AN ORDINANCE WILL BE READY FOR 1ST READING. UTILITY COMMITTEE SET A MEETING TIME OF OCTOBER 7TH AT 5:30 P.M. TO DISCUSS RATES.

COMMITTEE REPORTS

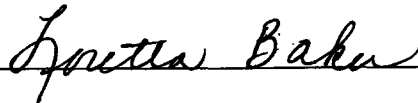
MAYOR'S REPORT

- MAYOR DELONG REPORTED TOTAL FINES COLLECTED FOR AUGUST ARE \$15,468.00 OF WHICH \$1776.00 GOES TO THE STATE OF OHIO, \$466.00 TO THE MAYORS COURT COMPUTER FUND, \$466.00 TO THE POLICE COMPUTER FUND LEAVING \$13,217.00 FOR THE GENERAL FUND WITH OTHER FEES ATTACHED.
 THE STATE HAS INCREASED COURT COST BY \$10.00. IN NOVEMBER THE COST WILL INCREASE FROM \$50 TO \$60.
 TRICK OR TREAT WILL BE HELD OCTOBER 25TH FROM 5 TO 7 P.M.
- MOTION MADE BY RYAN, SECONDED BY VANVLERAH TO ADJOURN THE MEETING AT 7:50 PM. 5 YEA, 0 NAY. MOTION CARRIED AND APPROVED.

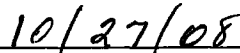
MAYOR



FISCAL OFFICER



DATE



DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held _____ 20 _____

**REGULAR MEETING
COUNCIL OF THE VILLAGE OF ANTWERP
OCTOBER 27, 2008**

THE REGULAR MEETING OF THE VILLAGE OF ANTWERP COUNCIL WAS CALLED TO ORDER AT 5:30 P.M. BY MAYOR RAY DELONG. COUNCIL PERSONS: JAN REEB, TOM VANVLERAH, KAREN LEE, MIKE ROHRS, LARRY RYAN AND COUNCIL PRESIDENT RON FARNSWORTH WERE PRESENT . ALSO ATTENDING THE REGULAR MEETING: VILLAGE ADMINISTRATOR, SARA KEERAN, SOLICITOR, MELANIE FARR, FISCAL OFFICER, LORETTA BAKER AND POLICE CHIEF GEORGE CLEMENS. GUESTS AND OBSERVERS: DARLENE MERRIMAN, EMS BILLING CLERK, BRYCE STEINER, PHILLIP AND LINDA PIERSMA, CAROLE TEMPLE, SUE PAULUS, ANN WALDMAN, RAY JOHANNNS.AND RUSSELL HERMAN. MEDIA; SANDY TEMPLE FROM THE BEE ARGUS AND PETER GREER FROM DEFIANCE CRESCENT.

** THE MINUTES FROM THE SPECIAL COUNCIL MEETING HELD SEPTEMBER 8, 2008 WERE AMENDED ADDING THE MISSING ORDINANCE READING.

■ MOTION MADE BY RYAN SECONDED BY ROHRS TO ACCEPT THE AMENDED MINUTES OF THE SPECIAL COUNCIL MEETING HELD 9/8/08. 6 YEA 0 NAY. MOTION CARRIED AND APPROVED.

**THE MINUTES FROM THE REGULAR COUNCIL MEETING HELD SEPTEMBER 15, 2008 WERE REVIEWED.

■ MOTION MADE BY RYAN, SECONDED BY REEB TO ACCEPT THE MINUTES FROM THE REGULAR COUNCIL MEETING HELD 9/15/08. 6 YEA, 0 NAY. MOTION CARRIED AND APPROVED.

** THE SEPTEMBER DISBURSEMENTS WERE REVIEWED.

■ MOTION MADE BY REEB SECONDED BY RYAN TO APPROVE THE SEPTEMBER RECONCILIATION REPORT. 6 YEA 0 NAY. MOTION CARRIED AND APPROVED.

GUESTS

**DARLENE MERRIMAN EMS BILLING CLERK STATED THE REASON ANTHEM WAS NOT PAYING THE VILLAGE FOR RUNS WAS DUE TO THE FACT WE DO NOT HAVE A SIGNED CONTRACT WITH THEM AND THEY ARE PAYING THE PATIENT INSTEAD. SOLICITOR FARR WILL REVIEW THE CONTRACT BEFORE THE NEXT COUNCIL MEETING AND EMAIL RANDY SHAFFER REGARDING THIS SO WE CAN SIGN CONTRACT BY PROPER AUTHORITY OF EMS. FARR STATED WE WILL NEED AN ORDINANCE REGARDING OUR CONTRACT WITH ANTHEM. RYAN ASKED MERRIMAN TO PREPARE REPORT SHOWING WHAT WE RECEIVE FROM PATIENTS/INSURANCE COMPANIES VS. WHAT WE HAVE BILLED, ALSO SHOWING WHAT WE WRITE OFF.

**BRYCE STEINER STATED KEERAN HELPED HIM WITH HIS CCA QUESTION. STEINER ASKED IF COMPANIES SUCH AS CONCRETE GUY ALSO PAY THE 1% WHEN THEY DO WORK IN THE VILLAGE. KEERAN STATED SHE NOTIFIES ANYONE WORKING IN THE VILLAGE TWELVE OR MORE DAYS THAT THEY MUST REGISTER WITH CCA. STEINER ALSO ASKED WHY THE VILLAGE PURCHASED A NEW TRUCK FROM INTEGRITY FORD INSTEAD OF FROM SOMEONE IN THE VILLAGE. KEERAN STATED THAT DENNIS RECKER, WHO WORKS AT INTEGRITY, LIVES IN THE VILLAGE.

**SUE PAULUS RUNNING FOR TREASURER GAVE COUNCIL HER BACKGROUND OF THIRTY THREE YEARS BANKING BUSINESS, ALONG WITH THREE YEARS AT PAULDING MENTAL HEALTH CASE MANAGER AND THREE YEARS AT PAULDING COUNTY SENIOR CENTER DIRECTOR. SHE HAS INSIGHT OF THE NEEDS OF OUR COUNTY.

** CAROL TEMPLE RUNNING FOR RECORDER IS PRESENTLY RECORDER SINCE JANUARY 1ST. SHE HAS WORKED IN THE RECORDERS OFFICE FOR 20 YEARS AND KNOWS THE JOB.

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****ANN WALDMAN IS RUNNING UNOPPOSED AS CLERK OF COURTS AND CAME TO URGE US TO VOTE.**

****RUSSELL HERMAN RUNNING FOR PROSECUTOR ALSO ENCOURAGED US TO VOTE. HE STATES HE WILL SAVE THE COUNTY MONEY AS THE FULL TIME PROSECUTOR.**

****RAY JOHANNIS RUNNING FOR COMMISSIONER IS CONCERNED ABOUT THE COUNTY, FARMS 300 ACRES AND FEELS HE KNOWS THE COUNTY'S NEED.**

POLICE REPORT

***** GEORGE CLEMENS GAVE THE POLICE REPORT STATING THERE WERE 146 CALLS FOR SERVICE AND 77 OFFENSES FOR THE MONTH OF SEPTEMBER.**

DISPOSAL OF THE OLD CRUISER WAS DISCUSSED. SOLICITOR FARR STATED WE NEED TO GO BY ESTIMATED VALUE, IF THAT VALUE IS BELOW \$1000 NO COMPETITIVE BIDDING IS NECESSARY. CLEMENS HAS ASKED HUNTS TO GIVE US AN ESTIMATED VALUE. MAYOR DELONG STATED WE NEED TO PUT A NOTICE IN THE PAPER ASKING FOR SEALED BIDS WITH MINIMUM ATTACHED, ALSO GET AN ESTIMATE FROM PIERCE AUTOMOTIVE.

CLEMENS STATED HE HAD A PROBLEM WITH CCA. KEERAN WILL REPORT THE ISSUE TO BOB MEEKER AT CCA.

EMS REPORT

****MERRIMAN PASSED OUT THE INFORMATION SHOWING \$20935.69 COLLECTED FOR THE YEAR. MAYOR DELONG HAS ASKED RANDY SHAFFER TO REPORT EACH MONTH ON THE NUMBER OF RUNS.**

FISCAL OFFICER REPORT

*****BAKER GAVE 3RD READING OF ORDINANCE 2008-45 - AN ORDINANCE ESTABLISHING RULES AND GUIDELINES FOR THE CONFINEMENT OF ANIMALS WITHIN THE VILLAGE OF ANTWERP, OHIO.**

- DISCUSSION HELD ON ORDINANCE - VANVLERAH ASKED WHO WILL PICK UP THE OFFENDER, DID NOT FEEL THIS ORDINANCE WILL FIX THE PROBLEM. REEB STATED SHE HAS RECEIVED CALLS FROM RESIDENTS FEELING THE COUNCIL ARE "ANIMAL HATERS". RYAN STATED WE NEED SOME KIND OF TOOL TO USE AND THIS TOOL IS BETTER THAN NO TOOL. LEE FELT WE WILL BE PUTTING A BURDEN ON THE POLICE. POLICE CHIEF CLEMENS STATED IT WILL BE HARD TO FINE THE OWNER AND ENFORCE. MAYOR DELONG STATED WE NEED SOME TOOL INSTEAD OF NO TOOL. CLEMENS ASKED IF THE CAT CALLS BECOME TOO BURDENSOME WOULD COUNCIL CONSIDER CHANGING OR CANCELING THE ORDINANCE.
- MOTION MADE BY ROHRS, SECONDED BY RYAN TO ACCEPT ORDINANCE 2008-45. 3 YEA, 3 NAY. MAYOR DELONG VOTED YEA TO PASS ORDINANCE 2008-45

**** BAKER GAVE 3RD READING OF ORDINANCE 2008-47 - AN ORDINANCE REPEALING ORDINANCE NO. 94-07 CLARIFYING CERTAIN CONDITIONS OF THE ZONING CODE REGARDING SIDEWALKS IN THE VILLAGE OF ANTWERP, OHIO.**

- MOTION MADE BY ROHRS, SECONDED BY RYAN TO ACCEPT ORDINANCE 2008-47. 6 YEA, 0 NAY. MOTION CARRIED AND APPROVED.

****BAKER GAVE 3RD READING OF ORDINANCE 2008-48 - AN ORDINANCE REPEALING ORDINANCE NO. 94-12 TO ESTABLISH A POLICY FOR THE INSTALLATION AND REPLACEMENT OF SIDEWALKS IN THE VILLAGE OF ANTWERP, OHIO.**

- MOTION MADE BY FARNSWORTH, SECONDED BY REEB TO ACCEPT ORDINANCE 2008-48. 6 YEA, 0 NAY. MOTION CARRIED AND APPROVED.

****BAKER GAVE 3RD READING OF ORDINANCE 2008-49 - AN ORDINANCE ESTABLISHING POLICIES**

RECORD OF PROCEEDINGS

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Minutes of

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

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AND PROCEDURES FOR THE CONSTRUCTION, RECONSTRUCTION, REPAIR, REPLACEMENT, AND MAINTENANCE OF SIDEWALKS, IN THE VILLAGE OF ANTWERP, OHIO.

■ MOTION MADE BY RYAN, SECONDED BY ROHRS TO ACCEPT ORDINANCE 2008-49. 6 YEA, 0 NAY. MOTION CARRIED AND APPROVED.

** BAKER READ ORDINANCE 2008-56- *AN ORDINANCE AUTHORIZING THE VILLAGE FISCAL OFFICER TO TRANSFER FUNDS TO THE POLICE FUND IN THE AMOUNT OF \$29,000.00 AND DECLARE THE SAME TO BE AN EMERGENCY.*

■ MOTION MADE BY RYAN, SECONDED BY VANVLERAH TO SUSPEND THE RULES REGARDING ORDINANCE 2008-56. 6 YEA, 0 NAY. MOTION CARRIED AND APPROVED.

■ MOTION MADE BY ROHRS, SECONDED BY REEB TO ACCEPT ORDINANCE 2008-56. 6 YEA, 0 NAY. MOTION CARRIED AND APPROVED.

** THIS AMOUNT WILL POSSIBLY CARRY THE POLICE DEPARTMENT TO THE END OF THE YEAR. BAKER REQUESTED THAT NEXT YEAR WE START TRANSFERRING FUNDS TO THE POLICE QUARTERLY RATHER THAN MONTHLY TO SAVE ON ORDINANCE PUBLICATION COST. COUNCIL AGREED.

**BAKER READ ORDINANCE 2008-57 - *AN ORDINANCE AUTHORIZING THE FISCAL OFFICER TO AMEND APPROPRIATIONS AND DECLARING IT AN EMERGENCY.*

■ MOTION MADE BY FARNSWORTH, SECONDED BY RYAN TO SUSPEND THE RULES REGARDING ORDINANCE 2008-57. 6 YEA, 0 NAY. MOTION CARRIED AND APPROVED.

■ MOTION MADE BY RYAN, SECONDED BY ROHRS TO ACCEPT ORDINANCE 2008-57. 6 YEA, 0 NAY. MOTION CARRIED AND APPROVED.

***BAKER GAVE 1ST READING OF ORDINANCE 2008-58 - *AN ORDINANCE AUTHORIZING THE CHANGE OF WATER AND SEWER RATES, TAP FEES AND RE-CONNECT FEES FOR THE VILLAGE OF ANTWERP, COUNTY OF PAULDING, OHIO*

*** BAKER READ ORDINANCE 2008-59 - *AN ORDINANCE AUTHORIZING THE VILLAGE FISCAL OFFICER TO TRANSFER FUNDS TO THE STREET FUND IN THE AMOUNT OF \$11,000.00 AND DECLARE THE SAME TO BE AN EMERGENCY.*

■ MOTION MADE BY RYAN SECONDED BY REEB TO SUSPEND THE RULES REGARDING ORDINANCE 2008-59. 6 YEA, 0 NAY. MOTION CARRIED AND APPROVED.

■ MOTION MADE BY RYAN, SECONDED BY ROHRS TO ACCEPT ORDINANCE 2008-59. 6 YEA, 0 NAY. MOTION CARRIED AND APPROVED.

ADMINISTRATOR'S REPORT

*** ADMINISTRATOR KEERAN GAVE HER REPORT - SEE ATTACHED - TOPICS DISCUSSED (AS ARE IN THE ADMINISTRATOR'S REPORT) WERE WATER AND SEWER INCREASE RATES SHOWING THE NEW RATES FOR 2009, 2010 AND 2011 WITH A 8.5% INCREASE IN EACH WATER AND SEWER (SEE CHART ATTACHED IN ADMIN. REPORT). ALSO MULTI FAMILY DWELLINGS WILL BE CHARGED MINIMUM WATER AND SEWER CHARGES FOR EVERY UNIT THAT RECEIVES WATER AND SEWER FROM THE VILLAGE. THESE INCREASES ARE NECESSARY FOR THE VILLAGE TO COME OUT OF FISCAL WATCH. KEERAN ALSO EXPLAINED THAT THE VILLAGE MAY NOT BE ELIGIBLE FOR GRANTS IF THE INCREASES ARE NOT IN PLACE. SOLICITOR FARR REQUESTED WE HAVE THREE READINGS BEFORE DECEMBER 1ST SO THE INCREASE WILL BE ABLE TO GO INTO EFFECT BY JANUARY 1. VANVLERAH QUESTIONED WHY WE INCREASED THE SEWER 8.5% AND WANTED TO KNOW IF WE COULD RECONSIDER THE INCREASE TO 6.5%, KEERAN WILL HAVE THESE FIGURES FOR US AT NEXT COUNCIL MEETING.

THE IDENTITY THEFT RESOLUTION FROM THE FEDERAL TRADE COMMISSION HAS BEEN EXTENDED TO MAY 1ST. SOLICITOR FARR WILL TRY TO HAVE 1ST READING BY NEXT REGULAR COUNCIL MEETING.

HEALTH INSURANCE RENEWAL IS NOVEMBER 1ST. KEERAN PRESENTED THE INFORMATION IN THE ADMINISTRATOR'S REPORT. THE CHOICES ARE PARAMOUNT, ANTHEM, AND MEDICAL MUTUAL. MAYOR DELONG STATED WE DO NOT WANT TO MISTREAT OUR EMPLOYEES AND

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THOUGHT ANTHEM WOULD BE BEST CHOICE BUT NOT TO OFFER DENTAL INSURANCE AT THIS TIME. FARNSWORTH ASKED TO CHECK INTO A CAFETERIA PLAN FOR NEXT CONTRACT.

- MOTION MADE BY ROHRS, SECONDED BY REEB TO TAKE OPTION 21 OF THE ANTHEM HEALTH PLAN WITH NO DENTAL. 6 YEA, 0 NAY. MOTION CARRIED AND APPROVED.

THE INDUSTRIAL PARK WAS DISCUSSED. KEERAN STATED INDUSTRY MUST COMMIT BEFORE THE STATE WILL ADD MONIES FOR WATER/SEWER LINES. TONY LANGHAM WILL BE INVITED TO THE NEXT COUNCIL MEETING ALONG WITH RANDY DERCK TO ADDRESS FUTURE INDUSTRY TO ANTWERP.

AS STATED IN THE ADMIN REPORT, KEERAN VISITED WITH PUCO REGARDING THE RAILROAD CROSSING AND THEIR DETERIORATING CONDITION. THE VILLAGE MUST CLOSE ONE CROSSING TO REPAIR ONE. RYAN ASKED FOR A BALL PARK FIGURE TO HAVE ONE CROSSING REPAIRED. MAYOR DELONG ASKED IF WE COULD CONTACT THE ELEVATOR TO SEE IF THEY COULD HELP WITH THE COST OF THE CROSSING AT MONROE STREET.

SAFE ROUTES TO SCHOOL WAS ALSO DISCUSSED. THE PROPOSAL FROM ODOT WAS NOT WHAT COUNCIL OR KEERAN WANT. SEE THE ADMIN REPORT. ODOT HAS GRANTED AN EXTENSION IN TIME TO COMPLETE THE SRTS APPLICATION.

COMMITTEE REPORTS NO COMMITTEE REPORTS

MAYOR'S REPORT

- MAYOR DELONG REPORTED TOTAL FINES COLLECTED FOR SEPTEMBER ARE \$5589.61 OF WHICH \$576.00 GOES TO THE STATE OF OHIO, \$165.00 TO THE MAYORS COURT COMPUTER FUND, \$165.00 TO THE POLICE COMPUTER FUND LEAVING \$5003.61 FOR THE GENERAL FUND WITH OTHER FEES ATTACHED.

MEDICOM WILL INCREASE THE BASIC CABLE RATE BY \$3.00 ON 11/15/08.

THERE WILL BE A DEMOCRATIC RALLY 10/29/08 AT 8 AM AT PAULDING EAGLES WITH GOV. STRICKLAND PRESENT.

- MOTION MADE BY RYAN, SECONDED BY REEB TO ADJOURN THE MEETING AT 7:41 PM. 6 YEA, 0 NAY. MOTION CARRIED AND APPROVED.

MAYOR

Ray DeLong

FISCAL OFFICER

Loretta Baker

DATE

11/26/08

Held

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**SPECIAL MEETING
COUNCIL OF THE VILLAGE OF ANTWERP
NOVEMBER 6, 2008**

THE SPECIAL MEETING OF THE VILLAGE OF ANTWERP COUNCIL WAS CALLED TO ORDER AT 6:00 P.M. BY RAY DELONG . COUNCIL PERSONS PRESENT: JAN REEB, TOM VANVLERAH, MIKE ROHRS, LARRY RYAN AND COUNCIL PRESIDENT RON FARNSWORTH . ALSO ATTENDING THE SPECIAL MEETING: VILLAGE ADMINISTRATOR, SARA KEERAN, AND FISCAL OFFICER, LORETTA BAKER, SOLICITOR MELANIE FARR. POLICE CHIEF GEORGE CLEMENS AND EMS BILLING CLERK, DARLENE MERRIMAN. MEDIA: SUE KNAPP FROM WEST BEND - VISITORS: BRYCE STEINER, MARY LEINARD, SUE KNAPP AND DOUG BRAGG.

- MOTION WAS MADE BY FARNSWORTH, SECONDED BY ROHRS TO EXCUSE KAREN LEE FROM THE SPECIAL COUNCIL MEETING. 5 YEA, 0 NAY. MOTION CARRIED AND APPROVED.

**** BAKER GAVE 2ND READING OF ORDINANCE 2008-58 - AN ORDINANCE AUTHORIZING THE CHANGE OF WATER AND SEWER RATES, TAP FEES AND RE-CONNECT FEES FOR THE VILLAGE OF ANTWERP, COUNTY OF PAULDING, OHIO.**

DISCUSSION WAS HELD ON THIS ORDINANCE. KEERAN PREPARED A CHART SHOWING THE DIFFERENCE THE VILLAGE WOULD RECEIVE IF WE LOWERED THE SEWER INCREASE TO 6.5% AS THE STATE AUDITOR'S SUGGESTED. KEERAN STATED THE AUDITORS DID NOT KNOW ABOUT THE COST OF THE LIFT STATIONS AND FUTURE COSTS OF THE SEWER DEPARTMENT WHEN THEY PREPARED THIS SPREADSHEET. KEERAN ALSO STATED THE VILLAGE IS NOT ELIGIBLE FOR GRANTS UNTIL OUR RATES ARE UP TO STATE WIDE STANDARDS. CARRY OVER FROM PAST YEARS HAS KEPT THE SEWER FUND OUT OF THE DEFICIT, BUT THE CARRY OVER WILL NOT LAST, THEREFORE KEERAN FEELS, ALONG WITH MAYOR DELONG AND UTILITY COMMITTEE THAT WE NEED TO RAISE THE RATES BY 8.5%.

- VISITOR SUE KNAPP STATED SHE UNDERSTANDS ABOUT THE NEED FOR RATE INCREASE, HOWEVER SHE IS CONCERNED FOR THE VILLAGE. KNAPP STATED WE HAVE LOST 18 POST OFFICE BOXES IN THE VILLAGE SINCE JANUARY AND HER CONCERN IS THAT MORE RESIDENTS WILL MOVE OUT.

REEB REMINDED US THAT THIS INCREASE WAS RECOMMENDED BY THE STATE TO PREVENT US FROM GOING INTO FISCAL EMERGENCY.

- VISITOR DOUG BRAGG STATED HE UNDERSTANDS THE NEED FOR WATER AND SEWER INCREASE. BRAGG'S CONCERN IS THAT HE NEEDS INDIVIDUAL METER'S FOR EACH RESIDENT IN HIS MOBILE HOME PARK DUE TO THE FACT HOME RENTERS DO NOT ALWAYS LET HIM KNOW WHEN THERE IS A WATER LEAK. MARY LEINARD ALSO HAS 63 LOTS WITH 49 OCCUPIED. QUESTION WAS ASKED IF LEINARD WOULD HAVE TO PAY THE MINIMUM CHARGE FOR THE UNOCCUPIED LOTS. KEERAN STATED IF NO TRAILER IS ON THE LOT WE CANNOT CHARGE THE MINIMUM, HOWEVER THE SEWER MINIMUM CAN NEVER BE FORGIVEN. BRAGG STATED HE IS WILLING TO HELP PAY FOR THE COST OF THE METERS.

UTILITY COMMITTEE WILL MEET MONDAY NOVEMBER 10TH AT NOON TO DISCUSS THE ISSUE. A NEW ORDINANCE, IF NECESSARY, WILL HAVE TO BE WRITTEN AND THREE READINGS ON THIS ORDINANCE.

- MAYOR DELONG ASKED FOR APPROVAL OF NEW UTILITY WORKER, BILL FISH. RYAN ASKED ABOUT THE ADDED COST OF THE NEW EMPLOYEE. DELONG STATED WE HAVE ELIMINATED THREE PART TIME EMPLOYEES THIS YEAR AND BILL FISH IS A MUCH NEEDED EMPLOYEE FOR THE WORK IN THE VILLAGE. KEERAN IS VERY HAPPY WITH HIS PERFORMANCE.

- MOTION MADE BY REEB, SECONDED BY REEB TO ACCEPT THE APPROVAL OF NEW UTILITY

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WORKER, BILL FISH. 5 YEA, 0 NAY. MOTION CARRIED AND APPROVED.

**BAKER READ RESOLUTION 2008-08-A RESOLUTION APPROVING A SAFE ROUTES TO SCHOOL TRAVEL PLAN AND TO AUTHORIZE THE VILLAGE ADMINISTRATOR OF THE VILLAGE OF ANTWERP, OHIO TO PREPARE AND SUBMIT AN APPLICATION TO PARTICIPATE IN THE SAFE ROUTES TO SCHOOL PROGRAM AND TO EXECUTIVE CONTRACTS AS REQUIRED, AND DECLARE THE SAME AN EMERGENCY.

KEERAN EXPLAINED THE STREETS THE SIDEWALKS WOULD COVER AND THE NEED TO PRIORITIZE WHAT AFFECTED THE MOST STUDENTS. COST OF PROJECT IS ESTIMATED TO BE \$151,151.00.

- MOTION MADE BY ROHRS, SECONDED BY RYAN TO SUSPEND THE RULES REGARDING RESOLUTION 2008-08. 5 YEA, 0 NAY. MOTION CARRIED AND APPROVED.
- MOTION MADE BY RYAN, SECONDED BY ROHRS TO ACCEPT RESOLUTION 2008-08. 5 YEA, 0 NAY. MOTION CARRIED AND APPROVED.

**BAKER READ ORDINANCE 2008-60-AN ORDINANCE AUTHORIZING THE VILLAGE ADMINISTRATOR TO ENTER INTO A LEASE/LICENSE AGREEMENT WITH MAUMEE & WESTERN RAILROAD CORPORATION AND DECLARING THE SAME AN EMERGENCY.

SOLICITOR FARR REVIEWED THE 42 PAGE CONTRACT AND REVIEWED THE DETAILS WITH COUNCIL. THERE IS A \$300 INITIAL FEE WITH AN ANNUAL FEE OF \$525 DUE TO RAILROAD BY NOVEMBER 10TH EACH YEAR. THE VILLAGE MUST ADD THIS LOT TO OUR INSURANCE.

- MOTION MADE BY RYAN, SECONDED BY ROHRS TO SUSPEND THE RULES REGARDING ORDINANCE 2008-60. 5 YEA, 0 NAY. MOTION CARRIED AND APPROVE.
- MOTION MADE BY ROHRS, SECONDED BY REEB TO ACCEPT ORDINANCE 2008-60. 5 YEA, 0 NAY. MOTION CARRIED AND APPROVED.

**BAKER READ ORDINANCE 2008-61-AN ORDINANCE AUTHORIZING THE EMS COORDINATOR OF THE VILLAGE OF ANTWERP, OHIO TO ENTER INTO THE ANCILLARY PROVIDER AGREEMENT WITH ANTHEM BLUE CROSS AND BLUE SHIELD, AND DECLARING THE SAME AN EMERGENCY.

SOLICITOR FARR REVIEWED THE POLICY OF 24 PAGES AND ADVISED MERRIMAN WHAT TO TAKE NOTE OF. RYAN ASKED WHAT BLUE CROSS WILL PAY VERSES WHAT WE BILLED. MERRIMAN WILL CONTACT BLUE CROSS BLUE SHIELD TO FIND OUT THIS INFORMATION BY NEXT COUNCIL MEETING. THE ORDINANCE WAS TABLED UNTIL THIS INFORMATION CAN BE OBTAINED.

- MOTION MADE BY ROHRS, SECONDED BY REEB TO ADJOURN THE MEETING AT 7:06 P.M. 5 YEA, 0 NAY. MOTION CARRIED AND APPROVED.

MAYOR Ray D. Long

FISCAL OFFICER Loretta Baker

DATE 11-18-08

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Held

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**REGULAR MEETING
COUNCIL OF THE VILLAGE OF ANTWERP
NOVEMBER 16, 2008**

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THE REGULAR MEETING OF THE VILLAGE OF ANTWERP COUNCIL WAS CALLED TO ORDER AT 6:30P.M. BY MAYOR RAY DELONG. COUNCIL PERSONS: JAN REEB, TOM VAN VLERAH, KAREN LEE, MIKE ROHRS, LARRY RYAN AND COUNCIL PRESIDENT RON FARNSWORTH WERE PRESENT. ALSO ATTENDING THE REGULAR MEETING: VILLAGE ADMINISTRATOR, SARA KEERAN, SOLICITOR MELANIE FARR, POLICE CHIEF GOERGE CLEMENS, EMS COORDINATOR RANDY SHAFFER, AND EMS BILLING CLERK DARLENE MERRIMAN. GUESTS AND OBSERVERS: SANDY TEMPLE FROM THE BEE ARGUS, PETER GREER FROM THE DEFIANCE CRESCENT NEWS, SUE KNAPP FROM THE WEST BEND AND VISITORS: TONY LANGHAM OF THE PAULDING COUNTY ECONOMIC DEVELOPMENT OFFICE AND HIS WIFE KAY LANGHAM.

****THE MINUTES FROM THE REGULAR COUNCIL MEETING HELD OCTOBER 27, 2008 WERE AMENDED TO CORRECT A MISSPELLING ON PAGE 2 OF THE POLICE REPORT AND TO ADD A WORD ON PAGE 3 REGARDING SAVING ORDINANCE PUBLICATION COSTS IN REGARD TO POLICE TRANSFERS.**

• MOTION WAS MADE BY ROHRS, SECONDED BY REEB TO ACCEPT THE AMENDED MINUTES FROM THE REGULAR COUNCIL MEETING HELD 10/27/08. 6 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.

****THE MINUTES FROM THE SPECIAL COUNCIL MEETING HELD NOVEMBER 6, 2008 WERE REVIEWED.**

• MOTION WAS MADE BY ROHRS, SECONDED BY VAN VLERAH TO ACCEPT THE MINUTES FROM THE SPECIAL COUNCIL MEETING HELD 11/6/08. 6 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.

****THE OCTOBER DISBURSEMENTS WERE REVIEWED AND AFTER CLARIFICATION ON SEVERAL DISBURSEMENTS;**

•MOTION WAS MADE BY FARNSWORTH, SECONDED BY REEB TO APPROVE THE OCTOBER RECONCILIATION REPORT. 6 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.

GUESTS

****TONY LANGHAM OF THE PAULDING COUNTY ECONOMIC DEVELOPMENT OFFICE WAS IN ATTENDANCE TO RESPOND TO QUESTIONS ABOUT THE INDUSTRIAL PARK AND OUR READINESS TO MEET THE NEEDS OF A NEW BUSINESS. TONY EXPLAINED THAT THE INDUSTRIAL GROUND WAS PURCHASED BY THE ANTWERP CIC AND THAT IMPROVEMENTS NEEDED AT THE PARK CAN BE MADE BY THE CIC AS THEIR ORGANIZATIONAL STRUCTURE ALLOWS THE CIC TO PURCHASE, LEASE, FINANCE BUILDING AND LAND IMPROVEMENTS FOR THE PURCHASE OF INDUSTRIAL ATTRACTION. TONY FURTHER EXPLAINED THAT NORMALLY THE STATE OF OHIO WILL HELP FUND INFRASTRUCTURE IMPROVEMENTS TO THE SITE BASED ON NEW JOB CREATION OF A BUSINESS COMMITTED TO MOVING TO THE PARK. TONY FURTHER STATED HE IS CONSTANTLY LOOKING FOR LEADS FOR ALL OF PAULDING COUNTY.**

TONY STATED THAT HE FELT ANTWERP WAS BEING VERY PROACTIVE IN PROVIDING FOR FUTURE GROWTH BY INSTALLING WATER AND SEWER CASING PIPES UNDER THE NEW 24 PROJECT. HE ALSO STATED THAT PAULDING COUNTY'S INDUSTRIAL PARKS, WHICH INCLUDES ANTWERP'S, ALONG WITH THE DANA BUILDING, WOULD BE ADVERTISED IN THE TOLEDO BUSINESS JOURNAL IN DECEMBER.

Held _____

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POLICE REPORT

****GEORGE CLEMENS GAVE THE POLICE REPORT STATING THERE WERE 177 CALLS FOR SERVICE AND 85 OFFENSES FOR THE MONTH OF OCTOBER. COUNCIL PERSON RYAN ASKED CHIEF CLEMENS IF HE COULD PROVIDE YEAR-TO-DATE STATISTICS AT THE NEXT COUNCIL MEETING SO COUNCIL COULD SEE THE OVERALL PICTURE OF POLICE ACTIVITY FOR THE YEAR.**

EMS REPORT

****DARLENE MERRIMAN, EMS BILLING CLERK, REPORTED TO COUNCIL THAT AFTER CONTACTING ANTHEM INSURANCE IN REGARD TO WHAT ANTHEM WOULD PAY THE VILLAGE FOR AMBULANCE SERVICES FOR THEIR INSURED, ANTHEM STATED \$277.79 FOR EMERGENCY RUNS, \$173.62 FOR NON-EMERGENCY RUNS, AND \$5.83 PER MILE. CURRENTLY THE VILLAGE'S RATE IS \$400.00 PER RUN PLUS \$8.00 PER LOADED MILE.**

DARLENE FURTHER NOTED THAT SINCE THE VILLAGE DOES NOT HAVE A CONTRACT IN PLACE WITH ANTHEM, THE INSURANCE BENEFIT FOR THE EMS EXPENSE IS BEING PAID DIRECTLY TO THE PATIENT. SHE ALSO NOTED THAT ANTHEM IS PAYING THE \$400.00 RATE DIRECTLY TO THE INSURED. COUNCIL MEMBERS FELT THAT WE SHOULD BE BILLING THE INSURED DIRECTLY FOR THE AMBULANCE RUN SINCE THEY WERE RECEIVING REIMBURSEMENT FOR THE WHOLE \$400.00 INSTEAD OF ENTERING INTO AN AGREEMENT WITH ANTHEM AND ONLY RECEIVE A PORTION OF THE STANDARD FEE. COUNCIL PERSON RYAN STATED AFTER TALKING TO THE VILLAGE OF HICKSVILLE, THAT HICKSVILLE DIRECTLY BILLS ALL PATIENTS AND DOES NOT BILL INSURANCE COMPANIES.

DARLENE STATED SHE IS BILLING ANTHEM PATIENTS FOR THE RUNS. DARLENE STATED THAT THE VILLAGE DOESN'T HAVE ANY OTHER CONTRACTS WITH INSURANCE COMPANIES AT THIS TIME. IT WAS THE FEELING OF COUNCIL THAT WE SHOULD BILL PATIENTS DIRECTLY INSTEAD OF ENTERING INTO A CONTRACT WITH ANTHEM. SOLICITOR FARR SUGGESTED THAT ORDINANCE 2008-61 SECOND READING GO FORWARD TONIGHT AND THAT AT THE NEXT COUNCIL MEETING A VOTE COULD BE TAKEN WHETHER TO SIGN THE ANTHEM CONTRACT OR NOT AFTER THE THIRD READING.

MAYOR DELONG NOTED THAT THERE HAD BEEN 151 AMBULANCE RUNS TO-DATE FOR 2008.

FISCAL OFFICER'S REPORT

****IN THE ABSENCE OF FISCAL OFFICER BAKER, VILLAGE ADMINISTRATOR KEERAN GAVE THE FISCAL OFFICER'S REPORT.**

- ADMINISTRATOR KEERAN STATED THAT THE PERSONNEL COMMITTEE HAD REVISED THE VILLAGE PERSONNEL HANDBOOK AND THAT THE AGENDA NOTED AN ORDINANCE WOULD BE PRESENTED TONIGHT ON ACCEPTING THE NEW MANUAL. DUE TO THE FACT THAT COUNCIL MEMBERS NOT ON THE PERSONNEL COMMITTEE HAD JUST RECEIVED THE AMENDED MANUAL, SOLICITOR FARR ASKED IF COUNCIL WOULD LIKE TO TAKE THE TIME BETWEEN NOW AND THE NEXT COUNCIL MEETING TO REVIEW THE MANUAL AND GET WITH HER IF THEY HAD ANY QUESTIONS OR CONCERNS WITH THE HANDBOOK. COUNCIL MEMBERS NOTED THEY WOULD LIKE TO HAVE THE OPPORTUNITY TO REVIEW THE HANDBOOK UNTIL THE DECEMBER MEETING. THE ORDINANCE TO APPROVE THE AMENDED HANDBOOK WILL BE PRESENTED AT THE DECEMBER MEETING. SOLICITOR FARR NOTED THAT WE WOULD LIKE TO HAVE THE HANDBOOK APPROVED**

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AND IN PLACE BY JANUARY 1, 2009, AND THIS WOULD PROBABLY REQUIRE AN EMERGENCY READING.

****ADMINISTRATOR KEERAN GAVE THE 1ST READING OF ORDINANCE 2008-63 – AN ORDINANCE AUTHORIZING THE CHANGE OF WATER AND SEWER RATES, TAP FEES AND RE-CONNECT FEES FOR THE VILLAGE OF ANTWERP, COUNTY OF PAULDING, OHIO.**

•ADMINISTRATOR KEERAN STATED THAT AFTER THE NOVEMBER 6, 2008 SPECIAL MEETING, THE UTILITY COMMITTEE MET TO DISCUSS CONCERNS BROUGHT TO COUNCIL BY TRAILER PARK OWNERS DOUG BRAGG AND MARY LEINARD CONCERNING MINIMUM WATER AND SEWER CHARGES FOR ALL UNITS WHETHER OCCUPIED OR NOT. ALSO, DISCUSSION WAS HELD CONCERNING THE REQUEST TO CONSIDER METERING EACH INDIVIDUAL UNIT. ADMINISTRATOR KEERAN STATED THE UTILITY COMMITTEE AGREED TO NOT CHARGE UNOCCUPIED UNITS OF MULTI-FAMILY DWELLING FACILITIES. OWNERS WOULD NEED TO CERTIFY TO THE VILLAGE HOW MANY UNITS WERE OCCUPIED AND THAT THE VILLAGE WOULD RESERVE THE RIGHT TO VERIFY THIS FIGURE THEMSELVES. AS FAR AS INDIVIDUALLY METERING EACH UNIT, ADMINIDTRATOR KEERAN STATED AT THIS POINT THERE WERE TOO MANY UNKNOWN FACTORS AND THAT THE COMMITTEE FELT THE ORDINANCE SHOULD BE AMENDED AT THIS TIME TO REFLECT THE CHANGE IN HOW TO CHARGE INDIVIDUAL UNITS BUT THAT THE QUESTION OF METERING WOULD BE AN ON-GOING DISCUSSION WITH THE OWNERS. UTILITY COMMITTEE FELT THE ORDINANCE NEEDED TO GO FORWARD AT THIS TIME IN ORDER TO BE RELEASED FROM FISCAL WATCH DURING THE FIRST PART OF 2009.

DISCUSSION WAS HELD AS TO WHEN RATE INCREASES WOULD TAKE EFFECT BASED ON THE VILLAGE'S BILLING CYCLES. IT WAS DETERMINED THAT IT WOULD BE BEST TO HAVE THE RATE INCREASE BE EFFECTIVE ON APRIL 1, 2009, AND THAT IT WOULD BE THE 3RD QUARTER BILLING THAT THE VILLAGE WOULD REALIZE THE INCREASED RATES. ADDITIONLLY, THE 2010 AND 2011 RATE INCREASES WOULD BE EFFECTIVE ON JANUARY 1ST OF EACH YEAR. WITH THIS AMENDMENT, THE FIRST READING OF ORDINANCE 2008-63 WAS MADE. A SECOND READING WILL BE HELD AT THE REGULAR COUNCIL MEETING ON DECEMBER 15TH AND THE 3RD AT THE REGULAR JANUARY, 2009 MEETING ON THE 19TH.

****SOLICITOR FARR ADDRESSED COUNCIL ON ORDINANCE 2008-60 CONCERNING THE VILLAGE ADMINISTRATOR ENTERING INTO A LEASE AGREEMENT WITH THE MAUMEE & WESTERN RAILROAD FOR THE OASIS PARKING LOT. SOLICITOR FARR NOTED SHE HAD ASKED MAUMEE AND & WESTERN FOR CERTAIN REVISIONS IN THE LEASE AND WAS WAITING FOR THEIR RESPONSE, WHICH AS OF THIS DATE SHE HAD NOT RECEIVED. SOLICITOR FARR SPECIFICALLY REQUESTED THAT THE RAILROAD REMOVE SECTION G OF ARTICLE VII OF THE LEASE AND LIMIT SECTIONS A AND B OF ARTICLE VIII TO THE LEASED PREMISES. SHE ASKED COUNCIL TO MAKE A MOTION TO STAY THE AUTHORIZATION OF ADMINISTRATOR KEERAN ENTEREING INTO THE LEASE AS PROVIDED BY THE ORDINANCE PASSED ON NOVEMBER 6TH UNTIL SUCH TIME AS THE RAILROAD HAD ADDRESSED HER REQUEST FOR PROPOSED REVISIONS. A MOTION WAS MADE BY ROHRS, SECONDED BY RYAN TO STAY ORDINANCE 2008-60 UNTIL ISSUES ON THE PARKING LOT LEASE WITH MAUMEE & WESTERN RAILROAD WERE RESOLVED. 6 YEAS, 0 NAYS, MOTION CARRIED AND APPROVED.**

ADMINISTRATOR'S REPORT

ADMINISTRATOR STATED THAT 14 TREES HAD BEEN PLANTED ON N. MAIN STREET AS PART OF THE SIDEWALK PROJECT. SHE ALSO STRESSED THAT THE TREES PLANTED WERE ORNAMENTAL AND WOULD NOT GROW UP INTO THE ELECTRIC WIRES AND SHOULDN'T GROW INTO THE SIDEWALKS. SHE NOTED THAT SHE HAD THE DEPARTMENT OF NATURAL RESOURCES DEVELOP A PLAN FOR THE AREA AND RECOMMEND WHAT TYPES OF TREES WOULD DO THE BEST IN THE SMALL AREA BETWEEN THE ROAD AND

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SIDEWALK. THE TREES WILL FLOWER IN THE SPRING AND HAVE NICE FOLIAGE IN THE FALL. COUNCIL PERSON REEB STATED SHE HAD BEEN CONTACTED BY A RESIDENT WHO WANTED TO KNOW HOW HE COULD GET A TREE PLANTED IN FRONT OF HIS RESIDENCE. KEERAN STATED SHE PLANTED WHAT SHE FELT THE VILLAGE COULD AFFORD THIS YEAR, BUT THAT THE PLAN DEVELOPED BY ODNR COULD BE COMPLETED IN STEPS. KEERAN STATED SHE WOULD PLANT ADDITIONAL TREES NEXT YEAR. RESIDENTS INTERESTED IN A REPLACEMENT TREE ON N. MAIN STREET SHOULD CONTACT THE ADMINITRATOR.

A STEEL BUMPER WAS INSTALLED AT S. MAIN AND E. CANAL INTERSECTION TO KEEP VEHICLES AND TRUCKS FROM DRIVING ON THE SIDEWALK AT THE JORDAN RESIDENCE. KEERAN STATED THAT THE BUMPER WOULD BE PAINTED IN THE SPRING AND CONCRETE WOULD BE POURED TO COMPLETE THE CURB AREA.

THE SAFE ROUTES TO SCHOOL APPLICATION HAS BEEN SUBMITTED TO ODOT AND ACCORDING TO ODOT FUNDING WOULD BE ANNOUNCED IN MARCH OF 2009.

COMMITTEE REPORTS

COUNCIL PERSON FARNSWORTH BROUGHT UP THE MUSEUM AND STATED THAT THE VILLAGE NEEDS ADDITIONAL ROOM AT VILLAGE HALL AND WANTED TO KNOW WHAT THE SITUATION WAS WITH MOVING THE COLLECTION. ADMINISTRATOR KEERAN STATED SHE HAD SPOKEN TO KIRK HOPKINS OF ACDC WHO STATED THE ESSEN HOUSE COMPLEX HAD OFFERED TO STORE THE COLLECTION UNTIL SUCH TIME AS A ROOM TO DISPLAY IT WAS BUILT. ADMINISTRATOR STATED SHE WOULD WORK WITH ACDC TO DEVELOP A LETTER TO CORD EHRHART TO INQUIRE IF THE MUSEUM CONTENTS COULD BE MOVED AND WHEN. ADMINISTRATOR IS TO REPORT BACK TO COUNCIL AT THE NEXT MEETING.

MAYOR'S REPORT

MAYOR DELONG GAVE THE MAYOR'S COURT REPORT. HE NOTED THAT FOR THE MONTH OF OCTOBER, 2008, \$11,901.00 WAS PAID IN COURT COSTS AND FINES. OF THIS AMOUNT, \$1,556.50 WAS SENT TO THE STATE, \$9,854.50 WENT TO THE VILLAGE WITH \$345.00 GOING TO THE POLICE COMPUTER FUND, \$345.00 GOING TO THE MAYOR'S COURT COMPUTER FUND AND THE BALANCE TO THE GENERAL FUND. THERE IS CURRENTLY \$490.00 IN OUTSTANDING FEES.

BEFORE ADJOURNMENT, A FINANCE COMMITTEE MEETING WAS SCHEDULED FOR DECEMBER 10, 2008 AT 12:30 P.M. TO REVIEW THE 2009 BUDGET. THE NEXT REGULAR MEETING WAS SCHEDULED FOR MONDAY, DECEMBER 15, 2008 AT 6:30 P.M.

ADJOURNMENT

WITH NOTHING FURTHER TO COME BEFORE COUNCIL, COUNCIL PERSON VAN VLERAH MADE A MOTION TO ADJOURN, SECONDED BY KAREN LEE. 6 YEAS, 0 NAYS. THE MEETING WAS ADJOURNED AT 7:50 P.M.

MAYOR

Ray DeLong

ADMINISTRATOR

Luella Baker for Sara Keeran

DATE:

12-15-08

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**REGULAR MEETING
COUNCIL OF THE VILLAGE OF ANTWERP
DECEMBER 15, 2008**

THE REGULAR MEETING OF THE VILLAGE OF ANTWERP COUNCIL WAS CALLED TO ORDER AT 6:30 P.M. BY RAY DELONG . COUNCIL PERSONS PRESENT: JAN REEB, TOM VANVLERAH, MIKE ROHRS, LARRY RYAN, KAREN LEE AND COUNCIL PRESIDENT RON FARNSWORTH . ALSO ATTENDING THE SPECIAL MEETING: FISCAL OFFICER LORETTA BAKER, SOLICITOR MELANIE FARR, AND POLICE CHIEF GEORGE CLEMENS. MEDIA: PETER GREER FROM DEFIANCE CRESCENT AND SANDY TEMPLE FROM BEE ARGUS. VISITORS: BRYCE STEINER. (ADMINISTRATOR KEERAN ABSENT)

- ** THE MINUTES FROM THE COUNCIL MEETING HELD NOVEMBER 17, 2008 WERE REVIEWED.
 ■ MOTION MADE BY REEB SECONDED BY RYAN TO ACCEPT THE MINUTES OF THE COUNCIL MEETING HELD 11/17/08. 6 YEA 0 NAY. MOTION CARRIED AND APPROVED.
- ** THE NOVEMBER DISBURSEMENTS WERE REVIEWED.
 ■ MOTION MADE BY RYAN SECONDED BY REEB TO APPROVE THE NOVEMBER RECONCILIATION REPORT. 6 YEA 0 NAY. MOTION CARRIED AND APPROVED.

GUESTS

VISITOR BRYCE STEINER WANTED TO MAKE COUNCIL AWARE FROM NOTES HE SAVED FROM OCTOBER 2006 ADMINISTRATOR REPORT REGARDING THE FUNDING COUNCIL PASSED FOR THE LIFT STATION WAS BASED UPON FIVE HOMES THAT WERE READY TO BE BUILT AT THE COLONY SUB-DIVISION. STEINER STATED 91 LOTS WERE SUPPOSE TO HAPPEN TWO YEARS AGO COSTING THE VILLAGE \$120,000 IN A LIFT STATION. STEINER ALSO ENCOURAGED THE COUNCIL TO CONSIDER NOT GIVING THE VILLAGE EMPLOYEES A RAISE THIS YEAR DUE TO THE ECONOMY.

FISCAL OFFICER REPORT

** BAKER GAVE 3RD READING OF ORDINANCE 2008-61 - *AN ORDINANCE AUTHORIZING THE EMS COORDINATOR OF THE VILLAGE OF ANTWERP, OHIO TO ENTER INTO THE ANCILLARY PROVIDER AGREEMENT WITH ANTHEM BLUE CROSS AND BLUE SHIELD.*

■ IT WAS MOVED BY ROHRS, SECONDED BY LEE THAT WE DO NOT ACCEPT THIS ORDINANCE AND CONTINUE TO BILL THE CONSUMER PER OUR EMS BILLING RATES. 6 YEA, 0 NAY. MOTION CARRIED AND ORDINANCE 2008-61 DENIED.

**BAKER READ ORDINANCE 2008-62 - *AN ORDINANCE ADOPTING PERSONNEL MANUAL FOR THE VILLAGE OF ANTWERP, OHIO, TO BE EFFECTIVE JANUARY 1, 2009, AND DECLARING THE SAME AN EMERGENCY.*

- MOTION MADE BY ROHRS, SECONDED BY RYAN TO SUSPEND THE RULES REGARDING ORDINANCE 2008-62. 6 YEA, 0 NAY. MOTION CARRIED AND APPROVED.
- MOTION MADE BY REEB, SECONDED BY RYAN TO ACCEPT ORDINANCE 2008-62. 6 YEA, 0 NAY. MOTION CARRIED AND APPROVED.

**BAKER GAVE 2ND READING OF ORDINANCE 2008-63-*AN ORDINANCE AUTHORIZING THE CHANGE OF WATER AND SEWER RATES, TAP FEES AND RE-CONNECT FEES FOR THE VILLAGE OF ANTWERP, COUNTY OF PAULDING, OHIO.*

**BAKER READ ORDINANCE 2008-64 - *AN ORDINANCE AUTHORIZING THE VILLAGE FISCAL OFFICER TO TRANSFER FUNDS TO THE POLICE FUND IN THE AMOUNT OF \$1,500.00 AND DECLARE THE SAME TO BE AN EMERGENCY.*

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- MOTION MADE BY RYAN, SECONDED BY ROHRS TO SUSPEND THE RULES REGARDING ORDINANCE 2008-64. 6 YEA, 0 NAY. MOTION CARRIED AND APPROVED.
- MOTION MADE BY ROHRS, SECONDED BY RYAN TO ACCEPT ORDINANCE 2008-64. 6 YEA, 0 NAY. MOTION CARRIED AND APPROVED.

****BAKER READ ORDINANCE 2008-65-AN ORDINANCE AUTHORIZING THE VILLAGE FISCAL OFFICER TO TRANSFER FUNDS TO THE EMS FUND IN THE AMOUNT OF \$3,400.00 AND DECLARE THE SAME TO BE AN EMERGENCY.**

- MOTION MADE BY RYAN, SECONDED BY REEB TO SUSPEND THE RULES REGARDING ORDINANCE 2008-65. 6 YEA, 0 NAY. MOTION CARRIED AND APPROVED.
- MOTION MADE BY RYAN, SECONDED BY VAN VLERAH TO ACCEPT ORDINANCE 2008-65. 6 YEA, 0 NAY. MOTION CARRIED AND APPROVED.

****BAKER READ ORDINANCE 2008-67- AN ORDINANCE AUTHORIZING THE FISCAL OFFICER TO AMEND APPROPRIATIONS AND DECLARING IT AN EMERGENCY.**

- MOTION MADE BY REEB, SECONDED BY RYAN TO SUSPEND THE RULES REGARDING ORDINANCE 2008-67. 6 YEA, 0 NAY. MOTION CARRIED AND APPROVED.
- MOTION MADE BY RYAN, SECONDED BY ROHRS TO ACCEPT ORDINANCE 2008-67. 6 YEA, 0 NAY. MOTION CARRIED AND APPROVED.

**** BAKER READ ORDINANCE 2008-69-AN ORDINANCE TO ESTABLISH TIME AND PLACE OF REGULAR MEETINGS OF THE COUNCIL FOR THE VILLAGE OF ANTWERP, PAULDING COUNTY, OHIO AND DECLARING THE SAME AN EMERGENCY.**

- MOTION MADE BY ROHRS, SECONDED BY RYAN TO SUSPEND THE RULES REGARDING ORDINANCE 2008-69. 6 YEA, 0 NAY. MOTION CARRIED AND APPROVED.
- MOTION MADE BY ROHRS - NO SECOND MADE - ORDINANCE 2008-69 DIED.

**** BAKER READ RESOLUTION 2008-09 - A RESOLUTION OF THE VILLAGE OF ANTWERP, PAULDING COUNTY, OHIO TO CONVEY REAL ESTATE TO THE ANTWERP BOARD OF EDUCATION, AND DECLARING THE SAME AN EMERGENCY.**

DISCUSSION WAS HELD ON THIS LAND SWAP. RYAN ASKED THE EXPENSE AND PURPOSE OF THE OLD BUS BARN FOR THE VILLAGE. THEIR WAS ALSO CONCERN THAT WELL #5 WAS LOCATED ON THE PROPERTY THE VILLAGE WAS TRANSFERRING TO THE SCHOOL. IT WAS DECIDED TO TABLE THIS RESOLUTION UNTIL MORE INFORMATION COULD BE OBTAINED.

- MOTION MADE BY RYAN, SECONDED BY REEB TO GO INTO EXECUTIVE SESSION AT 7:12 P.M. REGARDING COMPENSATION OF PUBLIC EMPLOYEES. 6 YEA, 0 NAY. MOTION CARRIED AND APPROVED.
- MOTION MADE BY FARNSWORTH, SECONDED BY REEB TO RETURN FROM EXECUTIVE SESSION AT 8:03 P.M. 6 YEA, 0 NAY. MOTION CARRIED AND APPROVED.

NO ACTION TAKEN IN EXECUTIVE SESSION.

****BAKER READ ORDINANCE 2008-66 - AN ORDINANCE ESTABLISHING SALARIES FOR THE VILLAGE OF ANTWERP, OHIO FOR THE CALENDAR YEAR 2009, AND DECLARING THE SAME AN EMERGENCY.**

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THIS ORDINANCE GAVE KEERAN A \$3,000.00 INCREASE IN PAY, AND ALL VILLAGE EMPLOYEES, EXCLUDING MAYOR AND COUNCIL MEMBERS, A 3% INCREASE IN PAY.

MOTION MADE BY RYAN, SECONDED BY FARNSWORTH TO SUSPEND THE RULES REGARDING ORDINANCE 2008-66. 6 YEA, 0 NAY. MOTION CARRIED AND APPROVED.

MOTION MADE BY ROHRS, SECONDED BY RYAN, TO ACCEPT ORDINANCE 2008-66. 2 YEA, 4 NAY. MOTION FAILED.

** BAKER READ ORDINANCE 2008-70 - AN ORDINANCE ESTABLISHING SALARIES FOR THE VILLAGE OF ANTWERP, OHIO FOR THE CALENDAR YEAR 2009, AND DECLARING THE SAME AN EMERGENCY.

THIS ORDINANCE GAVE ALL VILLAGE EMPLOYEES A 3% INCREASE IN PAY WITH THE EXCEPTION OF THE FISCAL OFFICER, MAYOR AND COUNCIL MEMBERS, AND MADE THE FISCAL OFFICER A FULL-TIME POSITION.

MOTION MADE BY RYAN, SECONDED BY FARNSWORTH TO SUSPEND THE RULES REGARDING ORDINANCE 2008-70. 6 YEA, 0 NAY. MOTION CARRIED AND APPROVED.

MOTION MADE BY FARNSWORTH, SECONDED BY RYAN TO ACCEPT ORDINANCE 2008-70. 5 YEA, 1 NAY. MOTION CARRIED AND APPROVED.

**BAKER READ ORDINANCE 2008-68- AN ORDINANCE TO MAKE APPROPRIATIONS FOR CURRENT EXPENSES AND OTHER EXPENDITURES OF THE VILLAGE OF ANTWERP, STATE OF OHIO DURING THE FISCAL YEAR ENDING DECEMBER 31, 2009 AND DECLARING THE SAME AN EMERGENCY.

MOTION MADE BY RYAN, SECONDED BY REEB TO SUSPEND THE RULES REGARDING 2008-68. 6 YEA, 0 NAY. MOTION CARRIED AND APPROVED.

MOTION MADE BY ROHRS, SECONDED BY REEB TO ACCEPT ORDINANCE 2008-68. 6 YEA, 0 NAY. MOTION CARRIED AND APPROVED.

RECOMMENDATION MADE BY MAYOR DELONG TO MAKE FISCAL OFFICER A FULL-TIME POSITION TO WHICH THE FISCAL OFFICER WOULD BE ENTITLED TO ANY AND ALL BENEFITS OF A FULL-TIME EMPLOYEE PURSUANT TO THE VILLAGE OF ANTWERP'S PERSONNEL MANUAL, AND IN ACCORDANCE WITH ORDINANCE NO. 2008-70 PASSED DURING THIS MEETING.

MOTION MADE BY FARNSWORTH, SECONDED BY REEB TO MAKE FISCAL OFFICER A FULL-TIME POSITION. 6 YEA, 0 NAY. MOTION CARRIED AND APPROVED.

POLICE REPORT

CHIEF CLEMENS REPORTED THERE WERE 166 CALLS FOR SERVICE FOR NOVEMBER WITH 66 OFFENSES.

MAYOR'S REPORT

MAYOR DELONG REPORTED THAT \$6,053.55 WAS BROUGHT INTO MAYOR'S COURT WITH \$742.50 SENT TO STATE. \$5,044.05 WAS GIVEN TO THE VILLAGE OF ANTWERP, OF THIS AMOUNT \$190.00 WENT TO THE POLICE COMPUTER FUND AND \$190.00 WENT TO THE MAYOR'S COURT COMPUTER FUND. THERE ARE \$267.00 IN OUTSTANDING FINES.

PAULDING ECONOMIC DEVELOPMENT REQUESTED THE VILLAGE'S ANNUAL DONATION FOR MEMBERSHIP INVESTMENT REMAIN AS A GOLD MEMBER WITH A \$1,000.00 DONATION.

MOTION MADE BY FARNSWORTH, SECONDED BY RYAN TO REMAIN A GOLD MEMBER AND

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DONATE \$1,000.00. 6 YEA, 0 NAY. MOTION CARRIED AND APPROVED.

EMS REPORT

NOVEMBER EMS RUNS TOTALED 23 PATIENTS, 2 FIRE STANDBYS, 4 TRAUMA, 8 ILLNESSES, 8 MOTOR VEHICLE CRASHES, 1 DOA, 5 REFUSED TRANSPORT.

- MOTION MADE BY RYAN, SECONDED BY REEB TO ADJOURN THE MEETING AT 8:44 P.M. 5 YEA (ROHRS LEFT PRIOR TO EMS REPORT)

MAYOR

Ray DeLong

FISCAL OFFICER

Spitta Baker

DATE

1-19-09

Held

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**REGULAR MEETING
COUNCIL OF THE VILLAGE OF ANTWERP
JANUARY 19, 2009**

THE REGULAR MEETING OF THE VILLAGE OF ANTWERP COUNCIL WAS CALLED TO ORDER AT 5:30 P.M. BY RAY DELONG . COUNCIL PERSONS PRESENT: JAN REEB, TOM VANVLERAH, MIKE ROHRS, LARRY RYAN, AND COUNCIL PRESIDENT RON FARNSWORTH . ALSO ATTENDING THE SPECIAL MEETING: FISCAL OFFICER LORETTA BAKER, SOLICITOR MELANIE FARR, ADMINISTRATOR SARA KEERAN AND POLICE OFFICER BILL LYONS. MEDIA: PETER GREER FROM DEFIANCE CRESCENT, SANDY TEMPLE FROM BEE ARGUS AND SUE KNAPP FROM WEST BEND. VISITORS: RAY FRIEND, FIRE CHIEF, DARLENE MERRIMAN, EMS BILLING CLERK.

** THE MINUTES FROM THE COUNCIL MEETING HELD DECEMBER 15, 2008 WERE REVIEWED.
 ■ MOTION MADE BY RYAN SECONDED BY REEB TO ACCEPT THE MINUTES OF THE COUNCIL MEETING HELD 12/15/08. 5 YEA 0 NAY. MOTION CARRIED AND APPROVED.

** THE DECEMBER DISBURSEMENTS WERE REVIEWED.
 ■ MOTION MADE BY REEB SECONDED BY RYAN TO APPROVE THE DECEMBER RECONCILIATION REPORT. 5 YEA 0 NAY. MOTION CARRIED AND APPROVED.
 ■ MOTION MAD BY VANVLERAH SECONDED BY RYAN TO EXCUSE LEE FROM REGULAR COUNCIL MEETING. 4 YEA, 1 NAY. MOTION CARRIED AND APPROVED. (LEE ATTENDED THE MEETING FROM 6 P.M. TO END OF MEETING.)
 ■ MOTION MADE BY RYAN, SECONDED BY VANVLERAH TO APPOINT RON FARNSWORTH COUNCIL PRESIDENT. 5 YEA, 0 NAY. MOTION CARRIED AND APPROVED.

** 2009 COMMITTEE CHANGES WERE PRESENTED. LEE WAS ADDED TO THE PARK COMMITTEE AND RYAN TO THE FINANCE COMMITTEE. FINANCE /AUDIT COMMITTEE WAS RENAMED TO FINANCE/AUDIT-PERSONNEL COMMITTEE PER SOLICITOR FARR'S RECOMMENDATION. ROHRS QUESTIONED WHO IS THE CARETAKER OF THE OLD PART OF THE CEMETERY. RYAN WILL CHECK INTO THIS AND REPORT TO COUNCIL

■ MOTION MADE BY ROHRS, SECONDED BY RYAN TO APPROVE THE 2009 COMMITTEE MEMBER LISTING PRESENTED BY MAYOR DELONG. 5 YEA, 0 NAY. MOTION CARRIED AND APPROVED.

GUESTS

FISCAL OFFICER, BAKER EXPLAINED GREG HUGHES, TRUSTEE FROM CARRYALL TOWNSHIP CAME TO THE OFFICE TO ASK IF AN UPDATED FIRE CONTRACT COULD BE DRAWN SINCE THE LAST ONE WAS FROM 1999. FIRE CHIEF RAY FRIEND EXPLAINED CARRYALL TOWNSHIP FURNISHES THE TANKER AND ITS MAINTENANCE AND ALSO PURCHASED AN AIR COMPRESSOR. " NO REDUCTION IN THE \$4000.00 CARRYALL PAYS ANNUALLY IS NEEDED AT THIS TIME DUE TO THE ECONOMY." FRIEND SUGGESTED WE LOOK AT HARRISON TOWNSHIP WHO PAYS \$1000.00 ANNUALLY. STATED WE SHOULD RECEIVE ONE THIRD OF WHAT PAYNE IS RECEIVING FOR HARRISON TOWNSHIP. BAKER WILL CALL CLERK ETZLER AT PAYNE TO OBTAIN THIS INFORMATION AND SOLICITOR FARR WILL TYPE CONTRACTS WITHOUT DOLLAR AMOUNTS TO DISCUSS AT NEXT COUNCIL MEETING. IT WAS ALSO DISCUSSED TO REVIEW THE MUTUAL AID AGREEMENTS. BAKER TO FORWARD THESE TO SOLICITOR FARR. FRIEND ASKED IF WE COULD CONSIDER A FLAT RATE AND NUMBER OF RUNS IN THE FEE.

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**** BAKER GAVE 3RD READING OF ORDINANCE 2008-63 - AN ORDINANCE AUTHORIZING THE CHANGE OF WATER AND SEWER RATES, TAP FEES AND RE-CONNECT FEES FOR THE VILLAGE OF ANTWERP, COUNTY OF PAULDING, OHIO.**

- IT WAS MOVED BY FARNSWORTH, SECONDED BY ROHRS TO ACCEPT ORDINANCE 2008-63. 4 YEA, 1 NAY. MOTION CARRIED APPROVED..

****BAKER READ ORDINANCE 2009-01 - AN ORDINANCE TO ESTABLISH TIME AND PLACE OF REGULAR MEETINGS OF THE COUNCIL FOR THE VILLAGE OF ANTWERP, PAULDING COUNTY, OHIO, FOR THE YEAR 2009, AND DECLARING THE SAME AN EMERGENCY. TIME ESTABLISHED 3RD MONDAY AT 5:30 P.M.**

- MOTION MADE BY FARNSWORTH, SECONDED BY REEB TO SUSPEND THE RULES REGARDING ORDINANCE 2009-01. 5 YEA, 0 NAY. MOTION CARRIED AND APPROVED.
- MOTION MADE BY ROHRS, SECONDED BY FARNSWORTH TO ACCEPT ORDINANCE 2009-01. 5 YEA, 0 NAY. MOTION CARRIED AND APPROVED.

****BAKER READ ORDINANCE 2009-03-AN ORDINANCE AUTHORIZING THE MAYOR AND THE FISCAL OFFICER TO ENTER INTO A CONTRACT WITH CRANE TOWNSHIP FOR PROVIDING EMERGENCY MEDICAL SERVICE AND DECLARING THE SAME AN EMERGENCY.**

- MOTION MADE BY RYAN, SECONDED BY ROHRS TO SUSPEND THE RULES REGARDING ORDINANCE 2009-03. 6 YEA, 0 NAY. MOTION CARRIED AND APPROVED.
- MOTION MADE BY ROHRS, SECONDED BY VANVLERAH TO ACCEPT ORDINANCE 2009-03. 6 YEA, 0 NAY. MOTION CARRIED AND APPROVED. .

****BAKER READ ORDINANCE 2009-04 - AN ORDINANCE AUTHORIZING THE MAYOR AND THE FISCAL OFFICER TO ENTER INTO A CONTRACT WITH HARRISON TOWNSHIP FOR PROVIDING EMERGENCY MEDICAL SERVICE AND DECLARING THE SAME AN EMERGENCY.**

- MOTION MADE BY RYAN, SECONDED BY ROHRS TO SUSPEND THE RULES REGARDING ORDINANCE 2009-04. 6 YEA, 0 NAY. MOTION CARRIED AND APPROVED.
- MOTION MADE BY RYAN, SECONDED BY FARNSWORTH TO ACCEPT ORDINANCE 2009-04. 6 YEA, 0 NAY. MOTION CARRIED AND APPROVED.

****BAKER READ ORDINANCE 2009-05-AN ORDINANCE AUTHORIZING THE MAYOR AND THE FISCAL OFFICER TO ENTER INTO A CONTRACT WITH CARRYALL TOWNSHIP FOR PROVIDING EMERGENCY MEDICAL SERVICE AND DECLARING THE SAME AN EMERGENCY.**

- MOTION MADE BY FARNSWORTH, SECONDED BY ROHRS TO SUSPEND THE RULES REGARDING ORDINANCE 2009-05. 6 YEA, 0 NAY. MOTION CARRIED AND APPROVED.
- MOTION MADE BY ROHRS, SECONDED BY RYAN TO ACCEPT ORDINANCE 2009-05. 6 YEA, 0 NAY. MOTION CARRIED AND APPROVED.

****BAKER READ ORDINANCE 2009-06- AN ORDINANCE AUTHORIZING THE VILLAGE FISCAL OFFICER TO TRANSFER FUNDS TO THE POLICE FUND IN THE AMOUNT OF \$27,500.00 AND DECLARE THE SAME TO BE AN EMERGENCY.**

- MOTION MADE BY RYAN, SECONDED BY ROHRS TO SUSPEND THE RULES REGARDING ORDINANCE 2009-06. 6 YEA, 0 NAY. MOTION CARRIED AND APPROVED.
- MOTION MADE BY RYAN, SECONDED BY ROHRS TO ACCEPT ORDINANCE 2009-06. 6 YEA, 0 NAY. MOTION CARRIED AND APPROVED.

****DISCUSSION ON THE TRANSFER OF LAND SWAP FROM THE SCHOOL AND THE VILLAGE.**

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KEERAN STATED THAT WELL # 5 WAS NOT INCLUDED IN THE LAND TRANSFERRED TO THE SCHOOL. SOLICITOR FARR STATED THE CONTRACT READS THE LAND WE TRANSFERRED TO THE SCHOOL RESTRICTS THEM TO USING THE PROPERTY FOR PARKING ONLY AND THE VILLAGE WILL HAVE ACCESS TO THE PROPERTY FOR THE WELL.

**** BAKER READ RESOLUTION 2008-09-A RESOLUTION OF THE VILLAGE OF ANTWERP, PAULDING COUNTY, OHIO TO CONVEY REAL ESTATE TO THE ANTWERP BOARD OF EDUCATION, AND DECLARING THE SAME AN EMERGENCY.**

- MOTION MADE BY RYAN, SECONDED BY REEB TO SUSPEND THE RULES REGARDING ORDINANCE 2008-09. 6 YEA, 0 NAY. MOTION CARRIED AND APPROVED.
- MOTION MADE BY FARNSWORTH, SECONDED BY ROHRS TO ACCEPT RESOLUTION 2008-09. 6 YEA, 0 NAY. MOTION CARRIED AND APPROVED.

**** BAKER READ RESOLUTION 2009-01 - A RESOLUTION AUTHORIZING THE VILLAGE OF ANTWERP TO EXECUTE THE CULTURAL FACILITY MEMORANDUM OF UNDERSTANDING, THE COOPERATIVE USE AGREEMENT, THE CULTURAL FACILITY CONSTRUCTION ADMINISTRATION AND FUNDING AGREEMENT AND ANY OTHER NECESSARY DOCUMENTS IN CONNECTION WITH THE FUNDING OF THE VILLAGE OF ANTWERP CULTURAL RAILROAD DEPOT PROJECT, AND DECLARING THE SAME AN EMERGENCY.**

- MOTION MADE BY ROHRS, SECONDED BY REEB TO SUSPEND THE RULES REGARDING RESOLUTION 2009-01. 6 YEA, 0 NAY. MOTION CARRIED AND APPROVED.
- MOTION MADE BY VANVLERAH, SECONDED BY REEB TO ACCEPT RESOLUTION 2009-01. 6 YEA, 0 NAY. MOTION CARRIED AND APPROVED.

**** RYAN ASKED THAT WE HOLD THIS AMOUNT TO \$10,000.00 WHICH IS THE AMOUNT WE HAVE RECEIVED TO DATE FOR THE DEPOT.**

POLICE REPORT

OFFICER LYONS REPORTED THERE WERE 200 CALLS FOR SERVICE FOR DECEMBER WITH 74 OFFENSES. FOR THE YEAR 2008 THERE WERE 2012 CALLS FOR SERVICE.

EMS REPORT

MERRIMAN REPORTED TOTAL COLLECTED FOR 2008 FOR EMS RUNS WAS \$34223.65. TOTAL BILLED \$76,696.00 WITH A WRITE OFF OF \$9,866.10. SOLICITOR FARR STATED MANY OF THE COLLECTION LETTERS SHE SENT OUT WERE RETURNED DUE TO WRONG ADDRESS. THE EMS FUND WAS POSITIVE \$5,659.49 AT THE END OF 2008. EMS RUNS FOR NOVEMBER WERE 23 PATIENTS.

ADMINISTRATOR'S REPORT

SEE ATTACHED REPORT - OTHER ITEMS DISCUSSED -
VETS MEMORIAL COMMITTEE TOOK DOWN THE STATUE AT THE PARK TODAY.
MASS MAILING WAS SENT FROM CENTRAL COLLECTION AGENCY TO EXPLAIN QUESTIONS REGARDING 1% TAX AND THAT W-2'S MUST BE SENT WITH TAXES FILED. IT ALSO GAVE THE CONTACT, SAMANTHA ZELLETZ, AND HER PHONE NUMBER. CCA WILL BE AT TOWN HALL TO HELP RESIDENTS WITH THEIR TAX FORMS ON 3/2 FROM 1P.M. TO 7 P.M. AND ON 3/28 FROM 9A.M. TO 2 P.M..

KEERAN ASKED COUNCIL HOW THEY WOULD LIKE TO HANDLE THE COMPLAINTS REGARDING THE LITTER FROM BRUSH PILES IN RESIDENTS YARDS. THE LITTER ORDINANCE DOES NOT ENFORCE THIS. SOLICITOR FARR STATES IT MUST BE ENFORCED UNIFORMLY. MAYOR DELONG

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GAVE HIS OPINION STATING WE SHOULD ENFORCE THE UNSIGHTLY LITTER IN THE VILLAGE. ROHRS STATED A NOTICE SHOULD BE SENT AND FARR STATED THE NOTICE SHOULD LIST THE ORDINANCE. ALL AGREED.

KEERAN HAS NOT RECEIVED A CALL BACK FROM FRITZ EHRHART REGARDING THE MUSEUM AND ITS REMOVAL OF PROPERTY. LEE ASKED IF ESSEN HOUSE WERE STILL WILLING TO STORE THE ITEMS. RYAN ASKED IF KEERAN WOULD CONTACT THE ESSEN HOUSE AND RYAN WILL CONTACT EHRHART. ALL AGREED WE NEED TO MOVE WITH THIS.

THE TELEMETRY WAS DISCUSSED. MAYOR DELONG URGED COUNCIL TO MOVE QUICKLY ON THIS PROJECT. KEERAN WANTS TO GET PARTS ON ORDER AND INSTALL SYSTEMS AT BOTH STONE STREET AND N. MAIN STREET. UTILITY COMMITTEE WILL MEET ON 1/28/09 AT NOON TO DISCUSS.

CELL PHONE NUMBERS OF ALL UTILITY WORKER ARE LISTED ON THE MONTHLY CALL SCHEDULE. KEERAN ASKED IF COUNCIL MEMBERS RECEIVE A CALL FROM RESIDENTS WITH A PROBLEM THAT COUNCIL CALL KEERAN FIRST THEN THE UTILITY WORKERS TO KEEP ALL INFORMED.

BRANCHES FROM THE ICE STORM WILL BE PICKED UP BY UTILITY WORKERS AND BE CHIPPED. KEERAN ENCOURAGED RESIDENTS TO HAVE THEM OUT BY NEXT WEEK TO BE REMOVED. VILLAGE INCOME TAX DISTRIBUTION IS TO BE ALLOCATED BETWEEN FUNDS -EMS-FIRE-POLICE AT 5% EACH FUND. THIS IS SOMETHING THE FINANCE COMMITTEE SHOULD REVIEW AND DO ANNUALLY OR QUARTERLY.

ZONING BOARD RECOMMENDED WE CHANGE ZONING ORDINANCE FOR FENCES TO HAVE A SET BACK OF 5 FEET FROM THE PROPERTY LINE INSTEAD OF THE 20% OF THE LOT DEPTH OR 25 FEET WHICHEVER IS GREATER, AND SIDE YARD SET BACKS OF 5 FOOT. THE EXISTING ORDINANCE CAUSES PROPERTY OWNERS TO FILE VARIANCES IN ORDER TO PLACE REAR AND SIDE FENCING CLOSER TO THEIR LOT LINES. THE ZONING BOARD HAD RECOMMENDED THIS CHANGE BEFORE, BUT THE PUBLIC HEARING NOTICE WAS NOT FILED SOON ENOUGH TO HOLD A PUBLIC HEARING AS REQUIRED. ADMINISTRATOR STATED SHE HAD SCHEDULED A PUBLIC HEARING FOR FEBRUARY 25TH IF COUNCIL WAS ABLE TO MAKE THE RECOMMENDATION FOR THE CHANGE THEMSELVES. SOLICITOR FARR STATED A NEW RECOMMENDATION WOULD NEED TO BE RECEIVED FROM THE ZONING BOARD BEFORE A PUBLIC HEARING COULD BE SCHEDULED. ADMINISTRATOR STATED SHE WOULD CONTACT THE ZONING BOARD AGAIN AND PRESENT THEIR RECOMMENDATION AT THE NEXT COUNCIL MEETING.

LEE ASKED TO CHECK INTO LEAF PICK UP SERVICE FOR THE VILLAGE.

KEERAN ASKED ABOUT HAVING A CLEAN UP DAY FOR THE VILLAGE. LEE ASKED IF WE COULD HOLD LATER IN THE YEAR INSTEAD OF MAY.

MAYOR'S REPORT

MAYOR DELONG REPORTED THAT \$9758.05 WAS BROUGHT INTO MAYOR'S COURT FOR MONTH OF DECEMBER WITH \$1372.50 SENT TO STATE. FOR THE YEAR 2008 \$77,964.81 WAS COLLECTED WITH \$11,069.00 SENT TO THE STATE. RESERVE OFFICER TONY PLOTTS HAS RESIGNED FROM THE VILLAGE TO WORK WITH BRYAN POLICE DEPT. MAYOR DELONG GAVE A STATE OF VILLAGE ADDRESS FOR THE YEAR 2008 STATING ALL WE HAVE ACCOMPLISHED IN THE YEAR AND FINISHED THE YEAR WITH ALL FUNDS IN THE POSITIVE. THANKS TO ALL FOR THE PROJECTS COMPLETED AND URGED COUNCIL AND RESIDENTS TO CONSIDER TO SUPPORT THE VILLAGE IN 2009 AND ALSO SUPPORT THE POLICE LEVY IN THE FALL.

** RYAN WILL NEED TO BE EXCUSED FROM THE FEBRUARY MEETING. THIS MEETING WILL BE HELD ON FEB. 23RD AT 5:30 P.M. DUE TO THE HOLIDAY ON FEB 16TH.

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- MOTION MADE BY FARNSWORTH, SECONDED BY RYAN TO ADJOURN THE MEETING AT 7:33 P.M. MOTION CARRIED.

MAYOR Ray DeLong

FISCAL OFFICER Louetta Baker DATE 2/23/09

Held

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**ADMINISTRATOR'S REPORT
JANUARY, 2009**

This writer will update council on projects that have occurred since November, 2008. Due to the work on the budget for 2009, a complete administrator's report was not presented for the December, 2008 meeting. I apologize for not being at that meeting due to being ill.

MUSEUM:

Fritz Ehrhart was at the museum to look over the contents and stated he would get back with the village after he has had an opportunity to talk to all family members involved with the museum. I have called several times during the week of January 12th to try and get an answer from Fritz and as of Thursday, 1/15/09 I have not received a call back.

REPAIR TO WELL #5:

The work performed on Well #5 in November, 2008 resulted in sulfur damage to the pipe, submersible motor and pump. Well #5 has the most sulfur content of all of the village wells. The well is to pump 305 gallons per minute and had dropped off to 65 gallons per minute due to corrosion from sulfur. This repair was not anticipated. The cost for the rehab of the well was \$13,426.00

2009 WORKER'S COMPENSATION PREMIUM:

The Village just received notification that our worker's compensation premium will jump from \$5,077.00 to \$39,089.00. This notice was not received until after Christmas. This increase is due to the EMS accident. According to Gates McDonald, our worker's compensation administrator, it will be four years (2012) before the village will be able to get back into a group plan for worker's comp. The Village was dropped from our prior group due to the accident in 2007. Additionally, this premium is based on total payroll for the village and each department will have the cost deducted from their fund according to 2008 payroll figures for each department, so the increased cost can not be allocated to the just EMS fund.

STONE STREET LIFT STATION TELEMETRY:

The Village will install a dial out telemetry system at the Stone Street Lift Station. The Village had a dial out system years ago which was damage by lighting strikes and after several repairs, the village did not repair the telemetry as our insurance company refused to pay for the damage on a continual basis. Due to the problems with over flows from this lift station, EPA is requiring that the village

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install a system. Since the time of the old telemetry system, the technology has improved and we "should not" have the problems we had with the old system. Schweller Electric has determine the cost estimate which would include both the Stone Street Lift Station and the N. Main Street Lift Station to be \$22,000.00 The dial out telemetry will call out to a list of contacts (Jeremy, myself, Curtis, Sheriff's Department) and keep calling out until the call is acknowledged to let the utility department know that the lift station is not operating properly. This will reduce the time that the lift station is out of operation and the time an overflow is occurring by having the dial out. I would ask that I be allowed to proceed with Schweller Electric to install telemetry systems at both the Stone Street and N. Main Street Lift Stations.

BRANCH PICK UP:

After the recent ice storm, the village will pick up and/or chip branches that were downed during the storm. Village workers will pick up the larger branches and Endicott Tree Service of Haviland will be in town and will chip branches up to 6" in diameter. The estimated cost of chipping is \$1,500.00.

TRANSFER OF LAND TO SCHOOL:

The transfer of approximately 3.3 acres of village property to the Antwerp Schools for the bus garage does not include Well #5. This ordinance will be presented Monday night. The School will provide the same type of transfer to the Village for the bus garage located off of Archer Drive.

STEEL BUMPER DAMAGED ON S. MAIN:

The steel bumper installed at the intersection of E. Canal and S. Main was damaged by a semi in the early morning hours. Unfortunately, the semi driver was not found. The bumper will be repaired as soon as the weather allows.

VILLAGE INCOME TAX:

Questions on how the income tax would be allocated between funds was brought up at the December, 2008 meeting. When the ordinance establishing the income tax was passed in September of 2006, it was the intent to distribute 15% of the income tax collected to Fire, EMS and Police. The income tax proceeds can be used for basically any purpose for Fire, EMS and Police. This would amount to 5% for each of these departments.

When the village entered into fiscal watch with the State Auditor's Office, we were advised not to distribute the income tax out of the general fund until such time as the police and EMS fund lines were out of the red. Once we are

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discharged from fiscal watch, the finance and audit committee will meet to review the status of the general fund and income tax collection to determine when tax dollars can be distributed. Once the water and sewer ordinance is passed, the State Auditor's Office has informed us that the village will be released from fiscal watch.

UPDATE ON DEPOT PROJECT:

Poggemeyer Design Group is working the the village to provide the Ohio Cultural Facilities Commission all documentation required in order to release the \$116,000 grant towards the Depot Restoration Project. ACDC has provided a check to the Village in the amount of \$10,000 which will be deposited in the Depot Fund Account. These dollars will help pay for initial engineering until such time as the state capital dollars are released.

In order to facilitate the release of funds, the village will need to pass an ordinance authorizing the execution of grant documents. This ordinance will be provided at Monday nights' council meeting. It is hoped that the grant will be finalized in February, 2009.

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2009 COMMITTEE MEMBERS

UTILITIES: Water, Sewer, Streets & Alleys

Mike Rohrs – Chairman – 419-506-1024
Larry Ryan
Ron Farnsworth

FINANCE/AUDIT/PERSONNEL:

Jan Reeb – Chairperson – 419-258-2054
Larry Ryan
Mike Rohrs

PUBLIC SERVICE: Street, Light, Trash & Garbage

Jan Reeb, Chairman – 419-258-2054
Karen Lee
Tom Van Vlerah

PUBLIC SAFETY: Fire, Police & EMS

Ron Farnsworth – Chairman – 419-258-2022
Ton Van Vlerah
Mayor Delong

RECORDS & ARCHIVES:

Sara Keeran – Chairman 419-506-0205
Jan Reeb
Mike Rohrs

CCA BOARD OF DIRECTORS:

Rolland Clem
Lonnie Bostelman
Martin Hunt

CEMETARY BOARD:

Larry Ryan – 419-258-2391
Benny Wyckoff
Twila Demongeot, Clerk

Planning Board Advisors

Sara Keeran – Chairman
Gabe Oberlin

Planning Board-Zoning Committee

Kevin Bond
Mike Rohrs
John Taylor
Donna Miller

Sub-Divisions:

Gary Dunlap
Jeff Hahn
Joe Reinhart

Zoning Board of Appeals

2009 Jason Franks
2010 Jim Miller
2011 John Hilton
2012 George Clemens, III
2013 Tim Ruskaup

Park Board

2009 George Clemens, III
2010 Michelle Dooley
2011 Karen Lee

Advisors

Sara Keeran
Mayor Delong

Mayor Ray Delong – 419-258-7422
Sara Keeran, Administrator – 419-506-0205

Held

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**REGULAR MEETING
COUNCIL OF THE VILLAGE OF ANTWERP
FEBRUARY 23, 2009**

THE REGULAR MEETING OF THE VILLAGE OF ANTWERP COUNCIL WAS CALLED TO ORDER AT 5:30 P.M. BY RAY DELONG. COUNCIL PERSONS PRESENT: JAN REEB, TOM VANVLERAH, MIKE ROHRS, KAREN LEE AND COUNCIL PRESIDENT RON FARNSWORTH. ALSO ATTENDING THE MEETING: FISCAL OFFICER LORETTA BAKER, SOLICITOR MELANIE FARR, ADMINISTRATOR SARA KEERAN AND POLICE OFFICER GEORGE CLEMENS. MEDIA: PETER GREER FROM DEFIANCE CRESCENT, SANDY TEMPLE FROM BEE ARGUS AND SUE KNAPP FROM WEST BEND.

**** THE MINUTES FROM THE COUNCIL MEETING HELD JANUARY 19, 2009 WERE REVIEWED.**

- MOTION MADE BY ROHRS SECONDED BY REEB TO ACCEPT THE MINUTES OF THE COUNCIL MEETING HELD 1/19/09. 5 YEA 0 NAY. MOTION CARRIED AND APPROVED.

**** THE JANUARY DISBURSEMENTS WERE REVIEWED.**

- MOTION MADE BY VANVLERAH SECONDED BY FARNSWORTH TO APPROVE THE JANUARY RECONCILIATION REPORT. 5 YEA 0 NAY. MOTION CARRIED AND APPROVED.
- MOTION MADE BY ROHRS SECONDED BY VANVLERAH TO EXCUSE RYAN FROM REGULAR COUNCIL MEETING. 5 YEA, 0 NAY. MOTION CARRIED AND APPROVED.

GUESTS

NO GUESTS.

FISCAL OFFICER REPORT

**** BAKER READ ORDINANCE 2009-02 - AN ORDINANCE APPROVING, ADOPTING AND ENACTING AMERICAN LEGAL PUBLISHING'S OHIO BASIC CODE, 2009 EDITION, AS THE CODE OF ORDINANCES FOR THE MUNICIPALITY OF ANTWERP, OHIO, AND DECLARING AN EMERGENCY.**

- MOTION MADE BY ROHRS, SECONDED BY REEB TO SUSPEND THE RULES REGARDING ORDINANCE 2009-02. 5 YEA, 0 NAY. MOTION CARRIED APPROVED.
- MOTION MADE BY FARNSWORTH, SECONDED BY VANVLERAH TO ACCEPT ORDINANCE 2009-02. 5 YEA, 0 NAY. MOTION CARRIED AND APPROVED.

****BAKER READ ORDINANCE 2009-07 - AN ORDINANCE AUTHORIZING THE FISCAL OFFICER TO AMEND APPROPRIATIONS AND DECLARING IT AN EMERGENCY.**

- MOTION MADE BY FARNSWORTH, SECONDED BY ROHRS TO SUSPEND THE RULES REGARDING ORDINANCE 2009-07. 5 YEA, 0 NAY. MOTION CARRIED AND APPROVED.
- MOTION MADE BY ROHRS, SECONDED BY REEB TO ACCEPT ORDINANCE 2009-07. 5 YEA, 0 NAY. MOTION CARRIED AND APPROVED.

****BAKER READ ORDINANCE 2009-08-AN ORDINANCE AUTHORIZING THE VILLAGE FISCAL OFFICER TO TRANSFER FUNDS TO THE SEWER FUND IN THE AMOUNT OF \$22,700.00 AND DECLARE THE SAME TO BE AN EMERGENCY.**

- MOTION MADE BY ROHRS, SECONDED BY VANVLERAH TO SUSPEND THE RULES REGARDING ORDINANCE 2009-08. 5 YEA, 0 NAY. MOTION CARRIED AND APPROVED.

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MOTION MADE BY FARNSWORTH, SECONDED BY REEB TO ACCEPT ORDINANCE 2009-08. 5 YEA, 0 NAY. MOTION CARRIED AND APPROVED.

**BAKER GAVE 1ST READING ORDINANCE 2009-09 - AN ORDINANCE AUTHORIZING THE MAYOR AND THE FISCAL OFFICER TO ENTER INTO A CONTRACT WITH CARRYALL TOWNSHIP FOR PROVIDING FIRE PROTECTION SERVICES FOR THE YEARS 2009, 2010, AND 2011.

**BAKER GAVE 1ST READING OF ORDINANCE 2009-10-AN ORDINANCE AUTHORIZING THE MAYOR AND THE FISCAL OFFICER TO ENTER INTO A CONTRACT WITH HARRISON TOWNSHIP FOR PROVIDING FIRE PROTECTION SERVICES FOR THE YEARS 2009, 2010, AND 2011.

**SOLICITOR FARR EXPLAINED THE FIRE AGREEMENTS TO BE PRESENTED TO CARRYALL AND HARRISON TOWNSHIP AFTER ORDINANCE 2009-09 AND 2009-10 ARE PASSED. CARRYALL TOWNSHIP WILL PAY \$4,000 IN 2009, \$4,400 IN 2010 AND \$4,840 IN 2011. HARRISON TOWNSHIP WILL PAY \$1,000 IN 2009, \$3,000 IN 2010, AND \$3,300 IN 2011. AN ANNUAL INVOICE WILL BE MAILED TO THE TOWNSHIPS WITH MONIES TO GO TO THE FIRE FUND.

**BAKER NOTIFIED COUNCIL OF SAVING 5% OF THE TOTAL WORKER'S COMPENSATION INVOICE IF WE PAID THE TOTAL AMOUNT DUE IMMEDIATELY.

MOTION MADE BY REEB, SECONDED BY ROHRS TO PAY ENTIRE WORKER'S COMPENSATION INVOICE NOW TO SAVE 5%. 5 YEA, 0 NAY. MOTION CARRIED AND APPROVED.

POLICE REPORT

POLICE CHIEF CLEMENS REPORTED THERE WERE 137 CALLS FOR SERVICE FOR JANUARY WITH 70 OFFENSES. CLEMENS ALSO ASKED ABOUT THE STATUS WITH THE EHRHART MUSEUM. KEERAN PRESENTED THE CORRESPONDENCE FROM LOUIS LENGACHER STATING HE WOULD GLADLY TAKE POSSESSION AND STORE ALL OF THE ITEMS FROM THE EHRHART MUSEUM IN TH OLD ANTWERP SCHOOL. CLEMENS ALSO ASKED ABOUT THE INCOME TAX COLLECTION AND WHEN AND HOW MUCH WOULD BE DEPOSITED INTO THE POLICE FUND. KEERAN STATED THE STATE AUDITOR WANTS US TO DEPOSIT THESE MONIES INTO THE GENERAL FUND UNTIL WE ARE OUT OF FISCAL WATCH. BAKER WILL CHECK WITH STATE AUDITOR AND FIND OUT THE STATUS OF OUR FISCAL WATCH BEFORE THE NEXT COUNCIL MEETING.

EMS REPORT

RANDY SHAFFER REPORTED FOR EMS THE TOTAL RUNS FOR 2008 SHOWING 207 TOTAL RUNS OF WHICH 54% WERE IN THE VILLAGE, 20% IN CARRYALL, 8% IN CRANE, 5% IN HARRISON AND 13% OTHER. DARLENE MERRIMAN REPORTED \$7,488 BILLED FOR JANUARY WITH \$5,599 DEPOSITED FOR JANUARY.

ADMINISTRATOR'S REPORT

SEE ATTACHED REPORT - OTHER ITEMS DISCUSSED - CCA WILL BE AT TOWN HALL TO ANSWER ANY TAX QUESTIONS FOR RESIDENTS ON MARCH 2ND FROM 1 PM TO 7PM AND ALSO ON MARCH 28TH FROM 9AM TO NOON.

SOLICITORS REPORT

SOLICITOR FARR REPORTED ON THE RAILROAD AND THE CONTRACT FOR THE PARKING LOT. SOLICITOR FARR HAD TWO MAJOR ISSUES WITH THE CONTRACT (1) MODIFICATIONS NEED TO BE MADE- FARR QUESTIONED WHAT THESE MODIFICATIONS WERE. THE RAILROAD WOULD ONLY ADD TWO WORDS TO THE CONTRACT " TO ACCOMMODATE". (2) INDEMNIFICATION LANGUAGE -

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WE DO NOT WANT A LAW SUIT AGAINST THE VILLAGE FOR ANY ACCIDENTS - SLIPPING, FALLING ETC. THE RISK IS ON THE VILLAGE. SOLICITOR FARR RECOMMENDS THE VILLAGE REPEAL THE ORDINANCE 2008-60 WE PASSED IN 2008 SINCE THE LEASE IS ONE SIDED AND NOT A BENEFIT FOR THE VILLAGE TO TAKE ON THIS RISK.

- MOTION MADE BY ROHRS, SECONDED BY REED TO REPEAL THE ORDINANCE FOR THE RAILROAD LEASE. 5 YEA, 0 NAY. MOTION CARRIED AND APPROVED.

SOLICITOR FARR ALSO MENTIONED THE RED FLAG IDENTIFY THEFT PREVENTION PROGRAM THAT THE VILLAGE WILL NEED TO ESTABLISH BY MAY 1ST 2009. KEERAN AND FARR WILL WORK ON THIS POLICY AND PRESENT AT THE NEXT COUNCIL MEETING.

MAYOR'S REPORT

MAYOR DELONG REPORTED THAT \$9304.58 WAS BROUGHT INTO GENERAL FUND BY MAYOR'S COURT FOR MONTH OF JANUARY FOR THE VILLAGE.

- MOTION MADE BY LEE, SECONDED BY VANVLERAH TO ADJOURN THE MEETING AT 6:20 P.M. MOTION CARRIED.

MAYOR Ray DeLong

FISCAL OFFICER Spitta Baker DATE 3/16/09

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**ADMINISTRATOR'S REPORT
FEBRUARY, 2009**

2009 WORKER'S COMPENSATION PREMIUM:

The Village received our worker's compensation invoice this month. In years past we paid the premium in two payments. Since the premium is \$39,950.20, if we were to pay the entire invoice in the first billing, we would get a 5% discount which would save the village approximately \$2,000.00. Loretta will ask council Monday night if they have any problem in the village paying the entire premium at once in order to save the 5% discount.

STONE STREET LIFT STATION TELEMTRY:

The lift station telemetry improvement is in process. First, a FCC license is being applied for after which the contractor can order the radios that will be used at the stations. It is anticipated that the project will take 4 to 6 weeks to complete. It should be noted that during the heavy rain experienced last week, the lift station on Stone Street did have an over-flow. The lift station pumps were never out of service, but due to the heavy rain fall, could not keep up.

STEEL BUMPER DAMAGED ON S. MAIN REPAIRED:

The steel bumper installed at the intersection of E. Canal and S. Main was repaired by Duerk Construction last week. Once spring weather arrives, the corner will have concrete poured which should strengthen the bumper and allow for residents to cross at the intersection.

FEDERAL STIMULUS UPDATE:

The Village has submitted waterline and road improvement projects to the Governor's Web Site. I have attached the summary of these two projects. Poggemeyer Design Group met with the Mayor and the undersigned on 2/12/09 and determined priorities for road work and waterline from the 1.7 million in waterline improvements that need made. I also received a phone call from Senator Buehrer after I had e-mailed him my concerns about the "shovel ready" projects the stimulus wants to address. I had sent a copy of that letter to you for your information. Senator Buehrer was very interested in the effect this requirement would have on villages such as ours but was impressed that we knew what projects needed done and had estimates for them. He informed me he would be looking for our projects as they are submitted. Senator Wachtmann acknowledged my letter in writing on 2/10/09 noting our concerns. I will keep council informed as the state determines how they will allocate federal dollars and the application process.

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OPWC PROJECT – W. DAGGETT/STONE STREET WATERLINE REPLACEMENT:

I received notification from OPWC this week that our application for funding on W. Daggett and Stone Street Waterline replacement project will be voted on next Tuesday, 2/24/09. The results will be posted on their website that same day. It is anticipated that this project will be funded by OPWC but in the form of a -0-percent loan. The project costs is estimated to be \$266,250. A 20 year -0-percent loan would require a annual payment of \$13,312.50.

OPWC PROJECT – SHAFFER ROAD WATERLINE FINAL PAYMENT:

The final payment on the Shaffer Road Waterline is a reimbursement payment to OPWC in the amount of \$5,651.23. Loretta has prepared an ordinance to increase this project line item in the budget. The Village did not receive the final cost until after the first of the year.

UTILITY DEPARTMENT PROJECTS:

The Utility Department repaired a waterline leak in the 200 block of E. Woodcox on 1/28/09, repaired a waterline leak at the alley behind Video Junction on 2/4/09, replaced water meters damaged by freezing, thawed out water meters, repaired Madison Street water line leak on 2/12/09, assisted in pumping storm water at Chuck's Tires on 2/11/09 due to heavy rain. The Utility Department will be looking for storm water line plugs in the W. River Street area due to storm water backing up in catch basins in the area.

Other projects to be completed in the next couple weeks will be the fixing a sinking catch basin on W. River Street in front of the Pit Stop.

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DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held FEDERAL STIMULUS PROJECTS SUBMITTED 20

Community: Village of Antwerp
Project: Village Waterline Replacement Program
Approx. Cost: \$864,075
Ready to go info: Design can be completed within 120 days of funding
Non-Fed. Funds Committed: \$0.00
of Beneficiaries: Entire Village
of jobs/created or retained: Construction only
Additional Project details: Replacement of undersized aged waterlines to provide better service and fire protection. The streets herein listed are already on a stimulus list and these are combined as the most pressing priority waterlines in the community that have to be replaced. Streets included in this project include: Canal / Wentworth Streets; Woodcox / High / Island / Wilcox Streets; Oak / Woodcox / Madison Streets; Buffalo Street

Community: Village of Antwerp
Project: W. Washington / Canal / Wentworth / W. Woodcox Pavement Reconstruction and Resurfacing
Approx. Cost: \$587,675
Ready to go info: Design can be completed within 120 days of funding
Non-Fed. Funds Committed: \$0.00
of Beneficiaries: Entire Village
of jobs/created or retained: Construction only
Additional Project details: Repair of pavement failures and resurfacing of streets to provide a safe pavement for vehicular traffic.

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**REGULAR MEETING
COUNCIL OF THE VILLAGE OF ANTWERP
March 16, 2009**

THE REGULAR MEETING OF THE VILLAGE OF ANTWERP COUNCIL WAS CALLED TO ORDER AT 5:30 P.M. BY RAY DELONG . COUNCIL PERSONS PRESENT: JAN REEB, TOM VANVLERAH, MIKE ROHRS, LARRY RYAN, AND COUNCIL PRESIDENT RON FARNSWORTH . ALSO ATTENDING THE MEETING: FISCAL OFFICER LORETTA BAKER, SOLICITOR MELANIE FARR, ADMINISTRATOR SARA KEERAN AND POLICE OFFICER BILL LYONS. MEDIA: PETER GREER FROM DEFIANCE CRESCENT, SANDY TEMPLE FROM BEE ARGUS AND SUE KNAPP FROM WEST BEND.

****MOTION MADE BY REEB, SECONDED BY FARNSWORTH TO EXCUSE KAREN LEE FROM THE REGULAR COUNCIL MEETING. 4 YEA, 1 NAY. MOTION CARRIED AND APPROVED.**

**** THE MINUTES FROM THE COUNCIL MEETING HELD FEBRUARY 23, 2009 WERE REVIEWED.**
■ MOTION MADE BY REEB SECONDED BY ROHRS TO ACCEPT THE MINUTES OF THE COUNCIL MEETING HELD 2/23/09. 5 YEA 0 NAY. MOTION CARRIED AND APPROVED.

**** THE FEBRUARY DISBURSEMENTS WERE REVIEWED.**
■ MOTION MADE BY ROHRS, SECONDED BY VANVLERAH TO APPROVE THE FEBRUARY RECONCILIATION REPORT. 5 YEA 0 NAY. MOTION CARRIED AND APPROVED.

GUESTS

NO GUESTS.

FISCAL OFFICER REPORT

****BAKER GAVE 2ND READING OF ORDINANCE 2009-09 - AN ORDINANCE AUTHORIZING THE MAYOR AND THE FISCAL OFFICER TO ENTER INTO A CONTRACT WITH CARRYALL TOWNSHIP FOR PROVIDING FIRE PROTECTION SERVICES FOR THE YEARS 2009, 2010, AND 2011.**

****BAKER GAVE 2ND READING OF ORDINANCE 2009-10-AN ORDINANCE AUTHORIZING THE MAYOR AND THE FISCAL OFFICER TO ENTER INTO A CONTRACT WITH HARRISON TOWNSHIP FOR PROVIDING FIRE PROTECTION SERVICES FOR THE YEARS 2009, 2010, AND 2011.**

MAYOR DELONG STATED THAT RAY FRIEND ASKED TO BE PRESENT WHEN AND IF HARRISON TOWNSHIP ASKS TO MEET WITH THE SAFETY COMMITTEE REGARDING THE NEW FIRE CONTRACTS.

****BAKER READ ORDINANCE 2009-11- AN ORDINANCE REPEALING ORDINANCE NO. 2008-60, SAID ORDINANCE AUTHORIZING THE VILLAGE ADMINISTRATOR TO ENTER INTO A LEASE/LICENSE AGREEMENT WITH MAUMEE & WESTERN RAILROAD CORPORATION; AND DECLARING THE SAME AN EMERGENCY.**
■ MOTION MADE BY RYAN, SECONDED BY ROHRS TO SUSPEND THE RULES REGARDING ORDINANCE 2009-11. 5 YEA, 0 NAY. MOTION CARRIED AND APPROVED.
■ MOTION MADE BY FARNSWORTH, SECONDED BY RYAN TO ACCEPT ORDINANCE 2009-11. 5 YEA, 0 NAY. MOTION CARRIED AND APPROVED.

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DAYTON LEGAL BLANK, INC., FORM NO. 10148

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****BAKER READ ORDINANCE 2009-12-AN ORDINANCE TO RETAIN THE SERVICES OF MELANIE L. FARR AS SOLICITOR FOR THE VILLAGE OF ANTWERP, PAULDING COUNTY, OHIO, AND DECLARING THE SAME AN EMERGENCY.**

- MOTION MADE BY FARNSWORTH, SECONDED BY ROHRS TO SUSPEND THE RULES REGARDING ORDINANCE 2009-12. 5 YEA, 0 NAY. MOTION CARRIED AND APPROVED.
- MOTION MADE BY REEB, SECONDED BY FARNSWORTH TO ACCEPT ORDINANCE 2009-12. 5 YEA, 0 NAY. MOTION CARRIED AND APPROVED.

****BAKER READ RESOLUTION 2009-02-A RESOLUTION AUTHORIZING THE VILLAGE ADMINISTRATOR TO ENTER INTO THE LETTER CONTRACT-AGREEMENT BETWEEN POGGEMEYER DESIGN GROUP, INC. AND THE VILLAGE OF ANTWERP FOR PROFESSIONAL SERVICES; AND DECLARING THE SAME AN EMERGENCY. (THIS AGREEMENT INVOLVES THE WEST DAGGETT AND STONE STREET WATERLINE REPLACEMENT. THIS \$266,250 PROJECT WILL BE FUNDED BY OPWC WITH 0 PERCENT LOAN AND ANNUAL PAYMENT OF \$13,312.50)**

- MOTION MADE BY ROHRS, SECONDED BY RYAN TO SUSPEND THE RULES REGARDING RESOLUTION 2009-02. 5 YEA, 0 NAY. MOTION CARRIED AND APPROVED.
- MOTION MADE BY ROHRS, SECONDED BY VANVLERAH TO ACCEPT RESOLUTION 2009-02. 5 YEA, 0 NAY. MOTION CARRIED AND APPROVED.

****BAKER READ RESOLUTION 2009-03-A RESOLUTION AMENDING RESOLUTION NO. 2006-01 TO APPOINT THE VILLAGE ADMINISTRATOR AS THE PURCHASING AGENT FOR THE DEPARTMENT OF PURCHASE, CONSTRUCTION AND REPAIR; AND DECLARING THE SAME AN EMERGENCY. SOLICITOR FARR EXPLAINED RESOLUTION 2006-01 WAS PUT INTO PLACE WHEN THE FORMER ADMINISTRATOR LEFT AND THE MAYOR WAS APPOINTED AS PURCHASING AGENT - THIS RESOLUTION RETURNS THESE DUTIES TO THE VILLAGE ADMINISTRATOR.**

- MOTION MADE BY FARNSWORTH, SECONDED BY RYAN TO SUSPEND THE RULES REGARDING RESOLUTION 2009-03. 5 YEA, 0 NAY. MOTION CARRIED AND APPROVED.
- MOTION MADE BY RYAN, SECONDED BY REEB TO ACCEPT RESOLUTION 2009-03. 5 YEA, 0 NAY. MOTION CARRIED AND APPROVED.

****BAKER NOTIFIED COUNCIL OF MICHELLE SCHAFER, STATE AUDITOR'S REPORT OF THE VILLAGE COMING OUT OF FISCAL WATCH. SCHAFER STATES SHE WILL COME BACK TO THE VILLAGE BEFORE MARCH 31, 2009 TO AUDIT THE VILLAGE AS SHE DID WHEN SHE FIRST PUT US INTO FISCAL WATCH - THEN REPORT TO HER BOSS, BELINDA MILLER WHO THEN WILL REPORT TO COLUMBUS.**

POLICE REPORT

POLICE OFFICER LYONS REPORTED THERE WERE 109 CALLS FOR SERVICE FOR FEBRUARY WITH 57 OFFENSES.

EMS REPORT

DARLENE MERRIMAN PROVIDED BY WRITTEN REPORT \$4,552 BILLED FOR FEBRUARY WITH \$5169.34 TOTAL DEPOSITS FOR FEBRUARY.

ADMINISTRATOR'S REPORT

SEE ATTACHED REPORT - OTHER ITEMS DISCUSSED - REGARDING THE STIMULUS UPDATE, KEERAN STATED THE VILLAGE SHOULD KNOW SHORTLY IF MONEY IS AVAILABLE FOR ENGINEERING. THE VILLAGE CAN ALWAYS REFUSE THE MONEY IF WE CANNOT AFFORD THE

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PROJECT. KEERAN IS WORKING ON ESTIMATES FOR PATCHING AND PAVING IN THE VILLAGE. THE STORM WATER BACK UP ON W. RIVER STREET MENTIONED IN THE ADMINISTRATOR'S REPORT WILL BE ADDRESSED THIS WEEK BY ADKINS SANITATION WHO WILL USE A BIGGER SEWER JET TO TRY TO UNPLUG THE STORM LINE IN THIS AREA. KEERAN ATTENDED A MARKETING COMMITTEE WITH HENRY, DEFIANCE AND PAULDING COUNTIES WHO ARE TRYING TO PROMOTE THE HIGHWAY 24 WITH THINGS THEY HAVE IN COMMON, HISTORICAL, RESOURCES, FESTIVALS ETC. THE NEXT MEETING WILL BE HELD MARCH 21ST IN THE PAULDING CHAMBER OF COMMERCE. ALSO NEXT ZONING MEETING WILL BE HELD AT TOWN HALL MARCH 26TH AT 5 P.M. IT WAS QUESTIONED ABOUT THE DEPOT PROJECT, KEERAN STATED THE STATE AGENCIES ARE BEHIND AND 5/14/09 IS THE MEETING DATE REGARDING THE DEPOT. SAFE ROUTES TO SCHOOL WAS ALSO MENTIONED - KEERAN STATED APRIL 16TH IS THE FINAL DATE FOR REPORTING AND FUNDING IS AVAILABLE IN SEPTEMBER.

SOLICITOR'S REPORT

SOLICITOR FARR MENTIONED THERE IS A HB-9 TRAINING AT DEFIANCE COLLEGE ON MAY 12TH FROM 1 TO 4:15 P.M. FOR ANYONE WHO WOULD LIKE TO ATTEND. EACH COUNCIL MEMBER IS REQUIRED TO ATTEND ONE MEETING DURING THEIR TERM OF OFFICE.

MAYOR'S REPORT

MAYOR DELONG REPORTED THAT \$4965.50 WAS BROUGHT INTO GENERAL FUND BY MAYOR'S COURT FOR MONTH OF FEBRUARY FOR THE VILLAGE. MAYOR DELONG WILL CALL HARRISON TOWNSHIP AGAIN BEFORE THE NEXT COUNCIL MEETING REGARDING THE NEW FIRE CONTRACT SHOULD THEY REQUIRE TO MEET WITH THE SAFETY COMMITTEE BEFORE OUR 3RD READING OF THE ORDINANCE 2009-10. THERE IS 78 ACRES AVAILABLE FOR SALE NEAR THE VILLAGE ANNEXATION WHICH WOULD MAKE THIS PROPERTY MORE VALUABLE.

- MOTION MADE BY FARNSWORTH, SECONDED BY RYAN TO ADJOURN THE MEETING AT 6:20 P.M. MOTION CARRIED.

MAYOR *Ray DeLong*

FISCAL OFFICER *Loretta Baker* DATE *4-20-09*

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ADMINISTRATOR'S REPORT

MARCH, 2009

FEDERAL STIMULUS UPDATE:

The Village has submitted a waterline and road repaving project to the Governor's Web Site with the assistance from Poggemeyer Design Group. The projects, although submitted, need to be ready for bid. Neither of these projects are at that point. Consequently the \$800,000 waterline project would require engineering to get the project and all blueprints and EPA permit in hand. There will be no federal dollars to pay for the engineering to get the project ready and no guarantee that the project will be funded. The cost to produce these bid documents is estimated to be \$54,000.00. This is a very large waterline project add the engineering cost is reasonable. It is up to council whether we proceed with the project engineering at this point due to the cost. I will be asking for comment on the federal project.

OPWC PROJECT – W. DAGGETT/STONE STREET WATERLINE REPLACEMENT:

I received notification from OPWC this week that our application for funding on W. Daggett and Stone Street Waterline replacement project was funded. The project cost is \$266,250 which includes engineering. I will present the ordinance to enter into a contract with Poggemeyer Design Group for this project. OPWC will provide a -0- percent loan would require a annual payment of \$13,312.50.

UTILITY DEPARTMENT PROJECTS:

STORM WATER BACK UP ON W. RIVER STREET:

Flooding on W. River from storm water backing up in storm lines in the area of Chuck's Tires and Mickelson's Upholstery is being investigated. The utility department intends to dig along the main storm line which crosses W. River Street to the north and lies behind Connie Gaisford's property, through the vacated portion of Franklin Street, down Archer Drive and eventually to the river. After sewer jetting portions of the line, it is apparent there is blockages in the line. Should the weather cooperate, digging will continue until the problem can be found and corrected. Please note the village only has a map of the main storm line in this area and does not have mapping which lists all tile ever installed by residents or by the village years ago. This fact makes it very difficult for the utility department to correct this flooding problem as quickly as we would like to.

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ZONING PERMITS:

I intend in putting a public notice in the paper reminding village property owners that they must obtain a zoning permit for new construction or remodeling before they start a project. It was noted by the Paulding County Auditor that she has found instances where their office has found improvements to village properties which have not obtained a permit from the village. This causes property owners to have to pay real property taxes several years back because it wasn't reported at the time of completion. This office remits to the County Auditor yearly zoning permits that have been issued for the prior year.

STORM WATER INFILTRATION TO THE SANITARY SEWER SYSTEM:

The Village has experienced a higher than usual infiltration of storm water into the sanitary sewer system. This results in the lift stations not able to keep up and storm and sanitary sewer overflows. The worse area of the village for infiltration is the northern section of the village. This has been determined from prior surveys. Most of the infiltration is caused by property owners hooking their sump pumps and eave spouts into the sanitary, not storm. This problem needs to be addressed. One of the recommendations from Poggemeyer Design Group when they completed the sanitary sewer plan update was to go house to house and inspect where property owners have their sump pumps and gutters hooked into. The village's storm ordinance specifically prohibits connection of storm water into the sewer system. This recommendation has not been initiated due to the cost. An experienced plumber needs to be hired to complete the inspections. I recommend that the village start this process in the north section of town. If we don't reduce the amount of storm water going into the sewer system we could ultimately end up with EPA ordering the village to do so. The Village could phase the project this summer and do as many homes and/or businesses as funds allow for, but whatever we need to start this process. I would like to be able to contact several plumbers to get a cost estimate on having these inspections done.

If connections to the sanitary are found, the property must disconnect from the sanitary and hook into any available storm line or drain onto the ground. I have attached a copy of the village's storm sewer policy for your review, along with Poggemeyer's recommendation to reduce infiltration.

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held

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**REGULAR MEETING
COUNCIL OF THE VILLAGE OF ANTWERP
April 20, 2009**

THE REGULAR MEETING OF THE VILLAGE OF ANTWERP COUNCIL WAS CALLED TO ORDER AT 5:30 P.M. BY MAYOR RAY DELONG. COUNCIL PERSONS PRESENT: JAN REEB, TOM VANVLERAH, MIKE ROHRS, LARRY RYAN, KAREN LEE AND COUNCIL PRESIDENT RON FARNSWORTH. ALSO ATTENDING THE MEETING: FISCAL OFFICER LORETTA BAKER, SOLICITOR MELANIE FARR, ADMINISTRATOR SARA KEERAN AND POLICE CHIEF GEORGE CLEMENS. MEDIA: PETER GREER FROM DEFIANCE CRESCENT, SANDY TEMPLE FROM BEE ARGUS AND SUE KNAPP FROM WEST BEND. VISITORS: MARY FRIEND, RUTH YORK, JOHN TRICKER, FREDRIC RODRIGUEZ, RUSSELL E. ZINSER, MIKE KNAPP, LISA KNAPP, ELLEN TURNER, DEAN RISTER, ROY COLLINS, AND CHARLES STARRY.

** THE MINUTES FROM THE REGULAR COUNCIL MEETING HELD MARCH 16, 2009 WERE REVIEWED.

■ MOTION MADE BY ROHRS SECONDED BY VANVLERAH TO ACCEPT THE MINUTES OF THE COUNCIL MEETING HELD 3/16/09. 6 YEA 0 NAY. MOTION CARRIED AND APPROVED.

** THE MARCH DISBURSEMENTS WERE REVIEWED.

■ MOTION MADE BY REEB, SECONDED BY ROHRS TO APPROVE THE MARCH RECONCILIATION REPORT. 6 YEA 0 NAY. MOTION CARRIED AND APPROVED.

GUESTS

MARY LEINARD PASSED OUT A LETTER TO COUNCIL AND MEMBERS PRESENT DISPLAYING HER CONCERN REGARDING THE SPEED LIMIT ON THE WEST SIDE OF THE VILLAGE ON HIGHWAY 24. LEINARD WISHES THE COUNCIL TO REQUEST ODOT TO REVERT THE SPEED LIMIT TO A SAFER 35 MPH. CHUCK STARRY ALSO STATED HIGHWAY 24 IS A PROBLEM AND NEEDS TO BE DEALT WITH BEFORE THERE ARE MORE WRECKS. ELLEN TURNER EXPRESSED HER CONCERN ABOUT THE SEMIS COMING INTO THE VILLAGE DO NOT SLOW DOWN UNTIL THEY ARE NEAR THE A & W STAND. RUTH YORK ALSO MENTIONED THE SAFETY OF OUR CHILDREN CROSSING OVER HIGHWAY 24 TO GO TO THE A & W IS AN ISSUE. MAYOR DELONG STATED THE COUNCIL FULLY AGREES WITH ALL CONCERNED RESIDENTS ABOUT THE SPEED LIMIT ON HIGHWAY 24. THE SAFETY COMMITTEE HAS MET WITH KIRK SLUSHER FROM ODOT WHO STATES THE HIGHWAY BELONGS TO ODOT AND THEY ARE COMPLYING WITH OHIO REVISED CODE. REEB STATED THAT COUNCIL DID NOT DECIDE TO CHANGE THE SPEED LIMIT. RYAN STATED WE HAVE OBJECTED TWICE TO ODOT AND CANNOT GET IT CHANGED - WE CANNOT DO SOMETHING ILLEGAL. MAYOR SAID WE WILL GO BACK TO ODOT A THIRD TIME TO TRY TO HAVE THEM CHANGE THE LIMIT AS AN EMERGENCY, IF NOT THE HIGHWAY IS THE VILLAGE'S IN OCTOBER WHEN THE NEW HIGHWAY 24 IS COMPLETE.

DEAN RISTER ASKED IF THE COUNCIL COULD HOLD OFF DOING THE SIDEWALKS UNTIL HIGHWAY 24 IS COMPLETE. RISTER FELT IT IS FINANCIALLY A BAD TIME TO PAY FOR SIDEWALKS. RISTER ALSO ASKED THE ADMINISTRATOR IF TWO LOTS COULD BE PUT TOGETHER AND ASKED IF THE VILLAGE HAS CONTROL OVER A TREE ON THE LOT LINE. ADMINISTRATOR KEERAN STATED THIS IS A PRIVATE MATTER AND SUGGESTED DOUG DUNAKIN AS SURVEYOR TO HELP RISTER IN THIS MATTER.

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FISCAL OFFICER REPORT

****BAKER GAVE 3RD READING OF ORDINANCE 2009-09 - AN ORDINANCE AUTHORIZING THE MAYOR AND THE FISCAL OFFICER TO ENTER INTO A CONTRACT WITH CARRYALL TOWNSHIP FOR PROVIDING FIRE PROTECTION SERVICES FOR THE YEARS 2009, 2010, AND 2011.**

MOTION MADE BY VANVLERAH, SECONDED BY RYAN TO ACCEPT ORDINANCE 2009-09. 6 YEA, 0 NAY. MOTION CARRIED AND APPROVED.

****BAKER GAVE 3RD READING OF ORDINANCE 2009-10-AN ORDINANCE AUTHORIZING THE MAYOR AND THE FISCAL OFFICER TO ENTER INTO A CONTRACT WITH HARRISON TOWNSHIP FOR PROVIDING FIRE PROTECTION SERVICES FOR THE YEARS 2009, 2010, AND 2011.**

MOTION MADE BY ROHRS, SECONDED BY REEB TO ACCEPT ORDINANCE 2009-10. 6 YEA, 0 NAY. MOTION CARRIED AND APPROVED.

****BAKER READ ORDINANCE 2009-13- AN ORDINANCE AUTHORIZING THE FISCAL OFFICER TO AMEND APPROPRIATIONS AND DECLARING THE SAME AN EMERGENCY.**

- MOTION MADE BY REEB, SECONDED BY FARNSWORTH TO SUSPEND THE RULES REGARDING ORDINANCE 2009-13. 6 YEA, 0 NAY. MOTION CARRIED AND APPROVED.
- MOTION MADE BY RYAN, SECONDED BY ROHRS TO ACCEPT ORDINANCE 2009-13. 6 YEA, 0 NAY. MOTION CARRIED AND APPROVED.

****BAKER READ ORDINANCE 2009-14-AN ORDINANCE AUTHORIZING THE VILLAGE FISCAL OFFICER TO TRANSFER FUNDS TO THE POLICE FUND IN THE AMOUNT OF \$27,500.00 AND DECLARE THE SAME TO BE AN EMERGENCY.**

- MOTION MADE BY RYAN, SECONDED BY REEB TO SUSPEND THE RULES REGARDING ORDINANCE 2009-14. 6 YEA, 0 NAY. MOTION CARRIED AND APPROVED.
- MOTION MADE BY RYAN, SECONDED BY VANVLERAH TO ACCEPT ORDINANCE 2009-14. 6 YEA, 0 NAY. MOTION CARRIED AND APPROVED.

****BAKER NOTIFIED COUNCIL OF MICHELLE SCHAFER, STATE AUDITOR CAME BACK TO THE VILLAGE ON MARCH 31ST AND OBTAINED ALL MATERIALS NEEDED TO START THE REVERSAL OF THE FISCAL WATCH. SCHAFER STATED IT WOULD BE JUNE UNTIL SHE WOULD BE ABLE TO COMPLETE THE PROCESS BECAUSE OF ALL THE OTHER VILLAGES IN FISCAL EMERGENCY RIGHT NOW.**

****BAKER ASKED COUNCIL'S APPROVAL FOR DONATING THE OBSOLETE COMPUTER ITEMS AND CHAIRS ETC. IN THE STORAGE ROOM UPSTAIRS TO THE VETS FOR THEIR FUND RAISING PROJECT.**

- MOTION MADE BY VANVLERAH SECONDED BY RYAN TO DONATE ITEMS TO THE VETS MEMORIAL FUND RAISING PROJECT. 6 YEA, 0 NAY. MOTION CARRIED AND APPROVED.

**** BAKER NOTIFIED COUNCIL THAT KEERAN AND BAKER WILL BE ATTENDING THE ANNUAL LOCAL GOVERNMENT CONFERENCE THIS THURS 4/23/09 AND FRIDAY 4/24/09.**

POLICE REPORT

POLICE CHIEF CLEMENS REPORTED THERE WERE 133 CALLS FOR SERVICE FOR MARCH WITH 83 OFFENSES. CLEMENS ALSO REPORTED THREE OF OUR OFFICERS STORMY DOCTOR, BILL LYONS, AND ERIC BRUBAKER WERE AWARDED "TOP COP" AWARDS FROM MADD ON WEDNESDAY 4/15/09. THE POLICE DEPARTMENT HAS APPLIED FOR A FEDERAL GRANT WHICH WILL BE DETERMINED BY SEPTEMBER 30TH. CHIEF CLEMENS ASKED ABOUT THE STATUS OF THE MUSEUM. RYAN STATED HE HAS NOT BEEN ABLE TO ESTABLISH AN ANSWER FROM THE EHRHARTS. SOLICITOR FARR STATED WE DO NOT HAVE OWNERSHIP OF THE CONTENTS IN THE MUSEUM, A NOTICE SHOULD BE SENT TO THE OWNERS OF WHERE THE ITEMS WILL BE TRANSFERRED. IT WAS

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DECIDED THAT THE SAFETY COMMITTEE WILL MEET TO DECIDE HOW TO GO FORWARD WITH THE ISSUE OF MOVING THE EHRHART MUSEUM CONTENTS. ROHRS ASKED CLEMENS IF THE JUNK CARS IN THE VILLAGE HAVE BEEN REPORTED OR TAGGED. CLEMENS ASKED FOR ANY ADDRESSES OF KNOWN JUNK CARS.

EMS REPORT

DARLENE MERRIMAN PROVIDED BY WRITTEN REPORT OF 6,996.37 TOTAL DEPOSITS FOR MARCH.

ADMINISTRATOR'S REPORT

SEE ATTACHED REPORT - OTHER ITEMS DISCUSSED - KEERAN ASKED COUNCIL FOR ACTION REGARDING THE TWO ZONING MEETINGS HELD MARCH 26TH AND APRIL 6TH REGARDING REGULATIONS FOR SIGNAGE NOT EXCEEDING FOUR SQUARE FEET IN AREA AND OBTAINING A CONDITION USE PERMIT FROM THE VILLAGE FOR HOME OCCUPATIONS AND FENCING RECOMMENDATIONS TO CHANGE SET BACK FOR FENCING FROM 20% OF THE REAR YARD OR 25 FEET, WHICHEVER IS GREATER AND SET THE SIDE YARD TO 5 FEET FOR THE PURPOSE OF FENCING.

- MOTION MADE BY RYAN, SECONDED BY REEB TO HAVE ADMINISTRATOR KEERAN SET A HEARING DATE FOR THE TWO ZONING ISSUES MENTIONED. 6 YEA, 0 NAY. MOTION CARRIED AND APPROVED.

REEB ASKED WHERE WE WERE WITH VILLAGE WIDE GARBAGE PICK UP. MENTIONED THIS ORDINANCE WAS TABLED LAST YEAR. LEE STATED WE SHOULD NOT ADD ANY MORE FEES TO THE VILLAGE RESIDENTS AT THIS TIME. FARNSWORTH ASKED IF THIS ORDINANCE COULD BE UPDATED AND REVIEWED FOR COST. MOTION MADE BY ROHRS, SECONDED BY RYAN TO HAVE ADMINISTRATOR KEERAN INVESTIGATE COST FOR VILLAGE WIDE GARBAGE PICK UP. KEERAN WILL ALSO TRY TO FIND ANOTHER GARBAGE SERVICE IN THE AREA FOR CURBSIDE BULK WASTE PICK UP SINCE PORTER WILL NOT BE AVAILABLE THIS YEAR. TRASH AND LITTER AND POOR HOUSING IN VILLAGE DISCUSSED. KEERAN AND FARR STATED THE HEALTH DEPARTMENT NEEDS TO FIND THE HOME UNINHABITABLE. THE VILLAGE DOES NOT HAVE MINIMUM HOUSING STANDARDS TO CONDEMN THE HOMES THAT NEED ATTENTION. COUNCIL AND MAYOR SHOULD GET ANDY PORTER OF THE HEALTH DEPARTMENT INVOLVED.

SOLICITOR'S REPORT

SOLICITOR FARR BROUGHT UP THE RESOLUTION OF NECESSITY - WHEN IT IS DEEMED NECESSARY BY THE VILLAGE TO REQUIRE THE CONSTRUCTION OF REPAIR OF SIDEWALKS IN THE VILLAGE. ONLY ONE PROPERTY OWNER HAS NOT RESPONDED TO THIS NEED. FARR ASKED FOR A MOTION BY COUNCIL TO MOVE FORWARD WITH THIS ISSUE.

- MOTION MADE BY ROHRS, SECONDED BY RYAN TO DEEM IT NECESSARY TO REPAIR AND/OR CONSTRUCT SIDEWALK AT EAST SIDE OF LOT LOCATED AT 301 N. MAIN STREET OWNED BY DAVID AND TAMARA BRADTMUELLER AND THAT THE VILLAGE ADMINISTRATOR IS DIRECTED TO HAVE THE PLANS, SPECIFICATIONS, AND AN ESTIMATE OF COST OF SUCH REPAIR AND/OR CONSTRUCTION TO BE PREPARED, SHOWING THE LOCATION AND DIMENSIONS OF SUCH SIDEWALKS AND THE SPECIFICATIONS FOR THE REPAIR AND/OR CONSTRUCTION FOR THIS SIDEWALK AND TO FILE THE SAME WITH THE OFFICE OF THE VILLAGE FISCAL OFFICER. 4 YEA, 2 NAY (VANVERLAH-LEE). MOTION CARRIED AND APPROVED.

MAYOR'S REPORT

MAYOR DELONG REPORTED THAT \$9,347.00 WAS BROUGHT INTO GENERAL FUND BY MAYOR'S COURT FOR MONTH OF MARCH FOR THE VILLAGE.

MOTION MADE BY FARNSWORTH, SECONDED BY VANVLERAH TO ADJOURN THE

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DAYTON LEGAL BLANK, INC. FORM NO. 1014B

Held _____ 20 _____

MEETING AT 7:15 P.M. MOTION CARRIED.

MAYOR Ray DeLong

FISCAL OFFICER Louetta Baker DATE 5-18-09

Held _____ 20 _____

**ADMINISTRATOR'S REPORT
APRIL, 2009**

FEDERAL STIMULUS UPDATE:

The Village had submitted a road repaving project to the Governor's Web Site with the assistance from Poggemeyer Design Group. The project included all of Canal Street, Wentworth Road and W. Washington Street. According to an e-mail received from the state's recovery.gov site, the village did not receive funding for this project. Apparently, all federal monies for road work were distributed to larger communities. Please note the village received only a general e-mail notice sent to all submitters of projects that were not funded. Poggemeyer spoke to Kirk Slusher of ODOT and Kirk stated no other projects that hadn't already been announced would be funded.

No information has been received as of this date as to the waterline project that was submitted through the state's web site. These projects are currently being reviewed by Ohio EPA, this writer does not know when the village will be contacted on the outcome of our project request.

OPWC PROJECT – W. DAGGETT/STONE STREET WATERLINE REPLACEMENT:

Project engineering to complete bid documents on the W. Daggett/Stone Street waterline project is underway. The project should be ready to be advertised in May with a potential construction date in late June. Due to the construction in these areas, patching and paving of streets on W. Daggett and Stone Street will not be completed until the project is completed.

UTILITY DEPARTMENT PROJECTS:

STORM WATER BACK UP ON W. RIVER STREET:

The storm water back up on W. River Street in the area of Chuck's Tires has been resolved. A company, Adkins Sanitation, of Fremont, Ohio was in the village and were able to remove tree roots in the village's main storm line and open the storm line up. This cleaning of the storm line on the north side of W. River Street was a major undertaking as the line was a 15" tile and was completely plugged with roots.

WIND ENERGY FARM TO LOCATE IN HARRISON/BENTON TOWNSHIP:

Horizon Wind Energy, headquartered in Texas, intends to develop a wind energy farm in Paulding and Van Wert Counties. Leases for farm ground in the Harrison and Benton Townships are underway. The wind farm will generate permanent

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local jobs with the company locating for approximately 30 acres in either the Village of Antwerp or nearby to build their office and maintenance building. The Village intends to work with the Antwerp CIC in promoting the Antwerp Industrial Park property located off of Victory Lane to the company. The wind farm itself will be located between Road 162 and SR 111. Ryan Brown of Horizon stated the wind mills would be seen from the new US 24 highway and should generate interest in the Village. Mayor DeLong met with the representative and will be corresponding with the company to schedule local public meetings and work with the CIC to promote their industrial park.

PLANNING/ZONING BOARD:

The undersigned contacted the members of the planning board concerning their recommendation to amend the zoning ordinance as it relates to rear and side yard set backs to accommodate fencing. The board members reiterated their recommendation to council to amend the current rear and side yard set back in R1 and R2 residential areas to five (5) feet off of the property line. This would change the set back for fencing from 20% of the rear yard or 25 foot, whichever is greater and set the side yard to five (5) feet for the purpose of fencing. The undersigned will present this recommendation to council Monday night and would request a motion to approve the amendment from council. If approved by council, I will set a public hearing as required by the zoning ordinance. If no one objects to the amendment, an ordinance will be presented to council to amend the zoning ordinance to reflect this change.

ZONING BOARD OF APPEALS MEETING HELD:

The zoning board of appeals board met on March 26, 2009 and again on April 6, 2009 to discuss businesses operating in residential areas of the village which do not meet the definition of home occupations. (I have attached a copy of this definition for your review and the minutes from the two meetings held by the board) The businesses in question have over-sized signs in their yards and some of the businesses are not home occupations. Home occupations shall show no change to the outside appearance of the building and all business is to be conducted inside of the home. Accessory buildings and/or garages are not be used as a part of a home occupation. Zoning Inspector Gabe Oberlin and the undersigned initiated the meeting in order to treat all businesses locating in residential areas fairly and with the guidance of the zoning board.

Businesses, whether they fall under the home occupation definition or not are to obtain a Condition Use Permit from the Village. The permit requires that the owner describe what type of business will be run from their residence and what impact this business will have in the neighborhood. It is the responsibility of the zoning board of appeals to determine if the business can be issued a permit and under what guidelines or restrictions, such as., hours of operation, etc. They can also deny a permit if it is determined that the business will disrupt a residential

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neighborhood. Secondly, signage in residential areas pertaining to these some businesses already in existence are in violation of the home occupation guidelines. The only type of signage allowed for a home occupation is one sign, not exceeding four square feet in area, non-illuminated, and mounted flat against the wall of the principal building (residence).

After discussion by the zoning board of appeal members, the board recommends that the village, through it's zoning inspector Gabe Oberlin enforce the conditional use permit process for any business locating in a residential district, whether they are home occupations or not. Further, the board recommends to council that home definition section of the zoning ordinance be changed to remove the size and type of sign that is permitted on a home occupation. Zoning board members felt it would be better to have their board review all applications for signage included in a conditional use permit, so that small yard signs could be used by residents instead of a sign mounted on the house. They felt the house mounted signage would not draw any attention to the business. Since they have the ability to restrict the types of businesses that can go into a residential district, they felt that could police the types of signs and only allow appropriate signage in a residential district.

Held

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ADDITIONAL INFORMATION FROM ADMINISTRATOR:

MILITARY VEHICLE PRESERVATION ASSOCIATION (MVPA) will be traveling through Antwerp on SR 49 on Thursday, June 18, 2009 around 11:00 a.m. There will be 60 to 75 military vehicles traveling across the U.S., reenacting the first US Army transcontinental motor convoy first accomplished in 1919. This motor transport convoy is to mark the 90th anniversary and the 200th anniversary of the birth of Abraham Lincoln. The convoy will not be stopping in Antwerp.

The original route followed the newly formed Lincoln Highway. Due to the fact that the MVPA has been asked to stop for lunch in Decatur, Indiana, the convoy will travel through Antwerp as they make their way from Van Wert through Hicksville.

This should be an exciting sight to see and the Mayor and myself have been contacting local Antwerp organizations such as the VFW, Chamber of Commerce, etc., to have as large a turn out in the downtown area as we can get. Any council member who would like additional information about the MVPA, please ask me.

MEETING WITH ODOT ON PROPOSED ROAD RECONSTRUCTION ON U.S. 24 INSIDE THE VILLAGE LIMITS:

ODOT met with the Mayor, Jeremy Kosch, water operator and the undersigned at Village Hall on April 6th to discuss their plans for the reconstruction on U.S. 24 inside the corporation limits on 2010. ODOT stated that they would be holding a meeting with property owners along E. River Street in the near future to inform them on how the reconstruction might affect their entrances to their properties and some of the parking spaces that are currently in the right-of-way which would be eliminated after the repair. ODOT noted that landscaping boulders, bushes, etc., would need to be removed by the property owners before the start of the project if the owners wanted to keep them, otherwise, anything left in the right-of-way would be removed by the contractor. ODOT informed the village that traffic studies would be conducted on the section of 24 currently in town in the Fall of 08 and again in 2010 after traffic is re-routed to the new highway. It was felt by ODOT that both signal lights located at Oswalt and Monroe Streets would be removed.

Discussion was held with ODOT on whether or not they would replace the waterline located in front of Kammeyer's Grocery. ODOT stated it would depend on how big of a problem the line presented once the contractor started excavating the roadway. Replacement of the waterline was pressed by village officials and ODOT did feel that the waterline would probably present more problems during construction if it was left in it's current condition than if it was included for replacement. It is the hope that ODOT will include the replacement of the waterline in the final construction plans. ODOT stated the new highway is on schedule for opening in October/November, 2009. They plan on bidding the reconstruction of the section of 24 on E. River Street in the winter of 2009 and be ready to go to construction in the Spring of 2010. On W. River, the road will be repaved.

Held _____

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CLEAN UP DAY – BULK WASTE PICK UP:

The undersigned contacted Porter's Sanitation about a quote for curb side bulky waste pick up for this year's clean up day. Porter's reported that they are currently restructuring their business and would not be able to give an estimate this year.

I contact S & S Sanitation of Continental who stated they do not do curb side pick up, rather they could supply 30 yard containers to the village for a clean up day. The containers run \$400.00 each and 4 containers probably would be needed for the village the size of Antwerp. That would be \$1,600 for the four containers if only filled one time, or \$3,200.00 if they were emptied once and brought back. Last year we paid \$3,200.00 to Porter's for curbside pick up for one Saturday in May.

Werlor Waste Control of Defiance quoted a cost of approximately \$451.00 per 30 yrd container plus \$4.75 per ton on the contents. Werlor stated the site for the containers would need to be manned by the village in order to keep items that can not be taken to the landfill out of the containers.

TELEMETRY FOR LIFT STATIONS:

The telemetry has been installed on both the N. Main Street and Stone Street Lift Stations. Adjustments to antennas need to be completed before the project will be considered complete. The telemetry system will dial out to utility employees, the undersigned and the Sheriff's Department when either lift station malfunctions. The system will continue to dial out until the call is acknowledged and over rode. This should assist in getting repair out to the lift stations before an over flow has either occurred or limit the amount of over flow that may happen during the repair.

Held

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**REGULAR MEETING
COUNCIL OF THE VILLAGE OF ANTWERP
May 18, 2009**

THE REGULAR MEETING OF THE VILLAGE OF ANTWERP COUNCIL WAS CALLED TO ORDER AT 5:30 P.M. BY MAYOR RAY DELONG. COUNCIL PERSONS PRESENT: JAN REEB, TOM VANVLERAH, MIKE ROHRS, LARRY RYAN, KAREN LEE AND COUNCIL PRESIDENT RON FARNSWORTH. ALSO ATTENDING THE MEETING: FISCAL OFFICER LORETTA BAKER, SOLICITOR MELANIE FARR, ADMINISTRATOR SARA KEERAN AND POLICE CHIEF GEORGE CLEMENS. MEDIA: PETER GREER FROM DEFIANCE CRESCENT, SANDY TEMPLE FROM BEE ARGUS AND SUE KNAPP FROM WEST BEND. VISITORS: ROBB GERKEN, RANDY SHAFFER, AND JUSTIN GREEN.

**** THE MINUTES FROM THE REGULAR COUNCIL MEETING HELD APRIL 20, 2009 WERE REVIEWED.**

- MOTION MADE BY ROHRS SECONDED BY RYAN TO ACCEPT THE MINUTES OF THE COUNCIL MEETING HELD 4/20/09. 6 YEA 0 NAY. MOTION CARRIED AND APPROVED.

**** THE APRIL DISBURSEMENTS WERE REVIEWED.**

- MOTION MADE BY REEB, SECONDED BY VANVLERAH TO APPROVE THE APRIL RECONCILIATION REPORT. 6 YEA 0 NAY. MOTION CARRIED AND APPROVED.

GUESTS

ROBB GERKEN STATED HE CAME TO OBSERVE. RANDY SHAFFER ATTENDED THE MEETING IN CASE THERE WAS DISCUSSION REGARDING THE MUSEUM. JUSTIN GREEN NOTIFIED COUNCIL OF TWO GRATES THAT ARE FALLING IN AT 311 S. MAIN. KEERAN WILL CHECK INTO THIS.

FISCAL OFFICER REPORT

****BAKER READ RESOLUTION R2009-04 – A RESOLUTION ADOPTING AN IDENTITY THEFT POLICY FOR THE VILLAGE OF ANTWERP, OHIO, AND DECLARING THE SAME AN EMERGENCY...**

MOTION MADE BY ROHRS, SECONDED BY RYAN TO SUSPEND THE RULES REGARDING RESOLUTION 2009-04. 6 YEA, 0 NAY. MOTION CARRIED AND APPROVED.

MOTION MADE BY FARNSWORTH, SECONDED BY REEB TO ACCEPT RESOLUTION 2009-04. 6 YEA, 0 NAY. MOTION CARRIED AND APPROVED

****BAKER READ RESOLUTION R2009-05-A RESOLUTION REQUESTING THE COUNTY AUDITOR TO CERTIFY THE TOTAL CURRENT TAX VALUATION AND THE DOLLAR AMOUNT OF REVENUE THAT WOULD BE GENERATED BY 2 MILL FOR A RENEWAL LEVY FOR POLICE PROTECTION IN THE VILLAGE OF ANTWERP, AND DECLARING THE SAME AN EMERGENCY.**

MOTION MADE BY RYAN, SECONDED BY VANVLERAH TO SUSPEND THE RULES REGARDING RESOLUTION 2009-05. 6 YEA, 0 NAY. MOTION CARRIED AND APPROVED.

MOTION MADE BY RYAN, SECONDED BY ROHRS TO ACCEPT RESOLUTION 2009-05. 6 YEA, 0 NAY. MOTION CARRIED AND APPROVED.

****BAKER READ RESOLUTION R2009-06- A RESOLUTION DECLARING THE NECESSITY OF REPAIRING AND/OR CONSTRUCTING THE SIDEWALK ON THE EAST SIDE OF LOT 30 PT, BLOCK C IN THE VILLAGE OF ANTWERP, OHIO (TAX PARCEL ID #1204S05100); AND DECLARING THE SAME AN EMERGENCY.**

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■ MOTION MADE BY VANVLERAH, SECONDED BY REEB TO SUSPEND THE RULES REGARDING RESOLUTION R2009-06. 6 YEA, 0 NAY. MOTION CARRIED AND APPROVED.

■ MOTION MADE BY ROHRS, SECONDED BY VANVLERAH TO ACCEPT RESOLUTION R2009-06. 5 YEA, 1 NAY (LEE). MOTION CARRIED AND APPROVED.

A CERTIFIED LETTER WILL BE SENT BY BAKER ON 5/19/09 TO THE PROPERTY OWNERS REGARDING THE SIDEWALK REPAIR.

RYAN ASKED THAT THE ORDINANCE BE REVIEWED TO MAKE SURE DRIVEWAYS ARE INCLUDED IN THE REPAIR/REPLACEMENT PROCESS BEFORE WE START THE NEXT SECTION. IT WAS AGREED THE UTILITY COMMITTEE WILL MEET MAY 26TH AT 9. A.M. TO DISCUSS THIS ISSUE.

POLICE REPORT

POLICE CHIEF CLEMENS REPORTED THERE WERE 181 CALLS FOR SERVICE FOR APRIL WITH 88 OFFENSES. RYAN QUESTIONED CLEMENS ABOUT THE CAR BREAK INS IN THE VILLAGE. CLEMENS STATED THAT THE VILLAGE RESIDENTS HAVE BEEN NOTIFIED IN THE LOCAL PAPER ABOUT THE CAR THEFT AND ADVISED ALL TO LOCK THEIR CARS.

EMS REPORT

DARLENE MERRIMAN PROVIDED BY WRITTEN REPORT OF \$4,988.99 TOTAL DEPOSITS FOR APRIL. RANDY SHAFFER PROVIDED WRITTEN REPORT OF 23 TOTAL RUNS FOR APRIL.

ADMINISTRATOR'S REPORT

SEE ATTACHED REPORT - OTHER ITEMS DISCUSSED - KEERAN ASKED COUNCIL FOR ACTION REGARDING OUR RENEWAL FOR PEP (PUBLIC ENTITIES POOL) LIABILITY AND PROPERTY OPTIONS. KEERAN NOTED THAT THE ORIGINAL INVOICE COVERS PROPERTY AT STATED COST NOT ACTUAL REPLACEMENT VALUE. IF THE VILLAGE PAID AN ADDITIONAL \$1821.00 IT WOULD COVER REPLACEMENT COST FOR ALL FIRE PUMPERS, GRASS TRUCK AND 1998 AMBULANCE, IF THE VILLAGE PAID AN ADDITIONAL \$3,419.00 IT WOULD COVER REPLACEMENT COST OF NOTED VEHICLES PLUS \$3 MILLION DOLLARS OF LIABILITY COVERAGE.

- MOTION MADE BY FARNSWORTH, SECONDED BY RYAN TO UP OUR COVERAGE TO THE LEVEL TO COVER RELACEMENT COST FOR ALL FIRE PUMPERS, GRASS TRUCK AND 1998 AMBULANCE. THIS AMOUNT WOULD BE \$21,342.99. 6 YEA, 0 NAY. MOTION CARRIED AND APPROVED.

KEERAN IS TO CHECK WITH OUR INSURANCE AGENT TO HAVE THEIR RECOMMENDATIONS REGARDING MORE LIABILITY COVERAGE.

KEERAN REMINDED COUNCIL OF THE THREE PUBLIC HEARINGS LISTED IN HER ADMINISTRATION REPORT, TO BE HELD ON MAY 27 STARTING AT 5:30 P.M.

KEERAN DISCUSSED THE 10 JUNK CAR /LITTER ORDINANCES SHE MAILED OUT. CONTACTING ANDY PORTER AT THE HEALTH DEPARTMENT HAS BEEN UNSUCCESSFUL. VANVLERAH ASKED WHAT IS NEXT IN THE CHAIN OF COMMAND. SOLICITOR FARR STATED THE VILLAGES OF LATTY, HAVILAND AND PAULDING HAVE DEMOLITION STANDARDS. FARR WILL REVIEW AND REPORT BACK TO COUNCIL.

KEERAN STATED VULCRAFT COMMUNITY SERVICE WORKERS ARE PAINTING THE BUILDINGS OUT AT THE PARK. LEE ASKED IF WE COULD CHECK INTO ANOTHER FAUCET HOOKUP AT THE PARK. DRAINAGE AGAINST THE MEMORIAL WAS QUESTIONED. SOIL WILL BE BROUGHT IN FOR LOW LAYING AREAS WHEN WEATHER PERMITS.

KEERAN STATED THAT CURBSIDE GARBAGE PICKUP IS NOT POSSIBLE THIS YEAR AND ASKED HOW COUNCIL FELT ABOUT CONTAINERS AT THE WATERPLANT BROUGHT IN FOR RESIDENTS TO DUMP.

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- MOTION MADE BY RYAN, SECONDED BY REEB TO BRING IN CONTAINERS NOT TO EXCEED THE COST OF \$3,200.00 SOMETIME IN JUNE FOR VILLAGE WIDE DISPOSAL AT THE WATERPLANT. 5 YEA, 1 NAY (ROHRS). MOTION CARRIED AND APPROVED.

MAYOR'S REPORT

MAYOR DELONG REPORTED THAT \$5672.80 WAS BROUGHT INTO GENERAL FUND BY MAYOR'S COURT FOR MONTH OF APRIL FOR THE VILLAGE.

SOLICITOR FARR ASKED FOR EXECUTIVE SESSION REGARDING IMMINENT COURT ACTION.

- MOTION MADE BY FARNSWORTH, SECONDED BY REEB TO GO INTO EXECUTIVE SESSION AT 6:30 P.M. 6 YEA, 0 NAY. MOTION CARRIED.
- NO ACTION TAKEN DURING EXECUTIVE SESSION.
- MOTION MADE BY LEE, SECONDED BY REEB TO COME OUT OF EXECUTIVE SESSION AT 6:53 P.M. 6 YEA, 0 NAY. MOTION CARRIED.

- MOTION MADE BY ROHRS, SECONDED BY VANVLERAH TO ADJOURN THE MEETING AT 6:55 P.M. MOTION CARRIED. 6 YEA, 0 NAY.

MAYOR *Roy DeLong*

FISCAL OFFICER *Loretta Baker*

DATE *6/15/09*

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held _____

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**ADMINISTRATOR'S REPORT
MAY, 2009**

FEDERAL STIMULUS UPDATE:

The Village did not receive any federal stimulus dollars for the \$800,000 waterline projects we submitted. Paulding County as a whole did not receive any funding. This writer did send a response to Ohio EPA during their comment period requesting that we be reconsidered for funding and that we would take a reduced amount if any project selected did not go forward.

PUBLIC HEARINGS SET FOR ZONING AMENDMENTS/CONDITIONAL USE PERMIT APPLICATION:

Three public hearings have been scheduled on Wednesday, May 27, 2009 starting at 5:30 p.m. The first hearing is set to accept public comment on the proposed zoning amendment to change the set back in rear and side yards for fencing. The proposed amendment would change the set back to five foot of the property line.

The second public hearing is set to start at 6:00 p.m. and will address the change in Home Occupation signage. Currently the definition restricts home occupation signs to one wall mounted sign no larger than 4 square feet. The proposed amendment would eliminate the square footage and restricted wall mounting and allow the zoning board of appears to determine the appropriate signage for businesses located in residential districts. Yard or wall mounted signage would be allowed. On recommendation of the solicitor, the zoning board will set a maximum size for yard and wall signage.

The third public hearing set at 6:30 p.m. is to receive public comment on a conditional use permit submitted by Rob Gerken to establish a recycling business on 103 Waterplant Drive. See attached information from Mr. Gerken.

POLICE LEVY RESOLUTION:

The village needs to place the 2 mill police levy on the November 3rd ballot. A requirement of this procedure is for council to pass a resolution requesting the county auditor to certify the current tax valuation and the revenue that would be generated by the 2 mill renewal levy. The resolution is attached and will be presented at Monday's night meeting as an emergency measure. After the certification is completed by the County Auditor, council will need to conduct three readings of the actual resolution to place the levy on the ballot. The deadline to submit the passed resolution to the board of elections is August 20, 2009.

Held

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JUNK CAR/LITTER LETTERS SENT OUT:

10 junk car and/or litter letters were sent out by this office after being notified by the police department. Four residents have complied with the violation notices, several are working on their clean up and the balance will either be cited to County Court or Mayor's Court or their time frame for clean up hasn't expired as of this date.

PUBLIC ENTITIES POOL LIABILITY AND PROPERTY COVERAGE RENEWAL:

The Village's liability and property coverage annual premium is due this month. The renewal is \$19,521.99. This is a slight increase over last year of \$1,193.99. Please note that our current liability limit is \$2,000,000. We can increase to 3 million for \$1,598.00, 4 million for \$3,385.00 or 5 million for \$5,038.00.

Also the fire pumpers, grass fire truck and 1998 ford ambulance are all listed as actual cash value rather than replacement cost. I will have figures for council Monday night if we were to go to replacement cost for these pieces of equipment. I have spoken to both Ray Friend and Randy Shaffer and both feel these items should be covered at actual cash value.

We will discuss the options for coverage Monday night.

MEETING WITH ODOT & E. RIVER RESIDENTS/BUSINESS SET:

The Department of Transportation has scheduled a meeting with E. River residents and businesses for Tuesday, May 26, 2009 at 5:30 p.m. at the United Methodist Church to discuss how the reconstruction of U.S. 24 in the E. River section of the village will affect them. Right of way issues, construction and such will be discussed with the residents. ODOT anticipates bidding the reconstruction of U.S. 24 inside the corporation limits in late winter of 2009 with construction to begin in early 2010.

Landscape materials, both shrubs, concrete and decorative stone will need to be removed by residents and businesses before the construction starts. This meeting will provide the opportunity for ODOT to inform residents how long the project will last and other affects. Members of council have been invited to this public meeting. At the last meeting with ODOT at village hall, ODOT had not committed to the replacement of the section of waterline in this area as of April, 2009. It is the hope that they will realize this needs to be completed.

SPEED LIMIT ON W. RIVER STREET:

This writer contacted ODOT after last month's meeting requesting the ODOT reconsider the 50 mph speed limit posted at A & W Rootbeer stand due to

DAYTON LEGAL BLANK, INC., FORM NO. 10148

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concerns by residents and the village of the dangerous condition resulting from the speed limit change.

ODOT is considering moving the 50 mph sign from the A & W farther west. This writer is anticipating a decision soon.

PATCHING/PAVING VILLAGE STREETS:

Patching and paving of numerous village streets has been completed by Strable Paving. New curbing will be installed at the intersection of S. Main and Canal weather permitting.

SAFE ROUTES TO SCHOOL APPLICATION:

This writer has been in contact with ODOT concerning SRTS. ODOT had hired an engineering firm to conduct the travel/walking plan as a part of the program. Their recommendation for where sidewalks should be located differed greatly from what the school saw as priorities. After numerous conversations with ODOT on this difference, it was agreed that the village would re-submit their application noting the school priorities of having a sidewalk from Harmann Road intersection on E. Canal north to US 24 in order to provide a walkway for students from the mobile home park on US 24 and sidewalk from the intersection at S. Erie and E. Canal to Water Plant Drive.

It is my understanding once the changes are made to the application, which will be sent to ODOT yet this week, the application might still be funded for construction this summer.

W. DAGGETT/STONE STREET WATERLINE PROJECT:

According to Poggemeyer Design Group bid documents for this project will be available for the village to review before advertisement before the end of May.

RIVERSIDE PARK:

This writer met with Lowe's of Fort Wayne this month on the possibility of Lowe's donating picnic tables for the main pavilion. Lowe's does make donation of materials to community parks and it is being proposed by their commercial representative that we receive 6 new picnic tables. I should know next week when we might receive them.

Also, employees of Vulcraft will be painting shelter houses at the park on Monday, May 18th, weather permitting, as a part of their company's community service program. The Village will supply the paint and materials.

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Community service workers assisted the village in picking up branches at the park. Speed bumps at the park will be repainted so they can be seen. A sidewalk and handicap ramp from the main pavilion to the park road will be installed as soon as the ground at the park dries.

A new pole and basketball backstop and rim will also be installed when the area dries out.

UTILITY DEPARTMENT PROJECTS:

Village utility employees have been mowing/trimming village owned properties. Assisted in the clean out and sawing of asphalt prior to patching and paving. Clean up of branches, straighten signage throughout the village, replacement of faded signs, grading and seeding of waterline repairs. Several catch basin repairs are planned.

The utility department intends to work in the downtown area to repair signage, clean up debris/leaves, place banner arms back on lights poles, etc.

Water meter replacement will continue during the summer months.

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Held _____ 20 _____

**REGULAR MEETING
COUNCIL OF THE VILLAGE OF ANTWERP
June 15, 2009**

THE REGULAR MEETING OF THE VILLAGE OF ANTWERP COUNCIL WAS CALLED TO ORDER AT 5:30 P.M. BY MAYOR RAY DELONG. COUNCIL PERSONS PRESENT: JAN REEB, TOM VANVLERAH, LARRY RYAN, KAREN LEE AND COUNCIL PRESIDENT RON FARNSWORTH. ALSO ATTENDING THE MEETING: FISCAL OFFICER LORETTA BAKER, SOLICITOR MELANIE FARR, ADMINISTRATOR SARA KEERAN AND POLICE CHIEF GEORGE CLEMENS. MEDIA: PETER GREER FROM DEFIANCE CRESCENT, AND SANDY TEMPLE FROM BEE ARGUS. VISITORS: NANCY LICHTY, KAREN SANDERS, KEITH AND JOYCE WEST REPRESENTING THE VETS, OLEY MCMICHAEL AND DICK GORDAN.

- MOTION MADE BY VANVLERAH, SECONDED BY RYAN TO EXCUSE ROHRS FROM THE JUNE COUNCIL MEETING. 5 YEA, 0 NAY. MOTION CARRIED AND APPROVED.
- ** THE MINUTES FROM THE REGULAR COUNCIL MEETING HELD MAY 18, 2009 WERE REVIEWED. RYAN MADE ONE CORRECTION ELIMINATING CURBS FROM PAGE TWO REGARDING THE SIDEWALK ORDINANCE.
 - MOTION MADE BY REEB SECONDED BY RYAN TO ACCEPT THE MINUTES WITH CORRECTION OF THE COUNCIL MEETING HELD 5/18/09. 5 YEA 0 NAY. MOTION CARRIED AND APPROVED.
- ** THE MAY DISBURSEMENTS WERE REVIEWED.
 - MOTION MADE BY REEB, SECONDED BY FARNSWORTH TO APPROVE THE MAY RECONCILIATION REPORT. 5 YEA 0 NAY. MOTION CARRIED AND APPROVED.

GUESTS

OLEY MCMICHAEL ASKED COUNCIL FOR A ONE YEAR EXTENSION OF THE COMPLETION OF DRIVEWAY AT THE MAUMEE LANDING SUBDIVISION. MAYOR DELONG ASKED COUNCIL FOR COOPERATION IN THIS ISSUE DUE TO THE ECONOMY. MOTION MADE BY REEB, SECONDED BY RYAN TO EXTEND ONE YEAR REQUIREMENT TO APPLY FINAL COAT OF ASPHALT AT MAUMEE LANDING SUBDIVISION FOR AN ADDITIONAL ONE YEAR DUE TO ECONOMIC ISSUES SUBJECT TO REVIEW OF LEGAL ISSUES BY VILLAGE SOLICITOR CONCERNING THE APPROVED FINAL PLAT CONTAINING THE ONE YEAR REQUIREMENT THEREIN. 5 YEA, 0 NAY. MOTION CARRIED AND APPROVED.

NANCY LICHTY SPOKE TO COUNCIL ON BEHALF OF THE VETS. THE VETS HAVE PAID HOMIER \$9,260 SO FAR FOR PHASE ONE. THEY HOPE TO BREAK GROUND ON AUG. 10TH. STONE HAS BEEN DONATED, JAY SCOTT WILL COMPLETE ELECTRICAL WORK AT COST, AND VETS HAVE REMAINING \$33,699.00 IN THEIR BANK ACCOUNT. VETS ASKED COUNCIL FOR 85 FOOT OF TILE FOR STORM DRAINAGE ALONG ISLAND STREET. THE STORM DRAIN ALSO NEEDS REPAIR. ONE LARGE TREE BEHIND THE STATUE WILL NEED A LIMB REMOVED. KEERAN WILL MEET WITH THE VETS AT THE PARK TO NOTE ALL THESE ITEMS AND VILLAGE WILL TAKE RESPONSIBILITY. VETS ALSO ASKED IF IT WAS FEASIBLE TO PAVE 180 FEET FOR MORE PARKING. KEERAN WILL GET ESTIMATES AND GET WITH THE VETS REGARDING MORE PARKING. LICHTY STATED THE LANDSCAPING WILL BE COMPLETED AND ASKED ABOUT WATER SOURCE. KEERAN STATED THE VILLAGE WILL PROVIDE THE WATER SOURCE.

DICK GORDAN ASKED COUNCIL PRESIDENT FARNSWORTH TO GET WITH HIM TO DISCUSS A FEW PROBLEMS HE HAS. FARNSWORTH STATED HE WOULD DO THIS. GORDAN ALSO ADDRESSED THE POLICE CHIEF REGARDING JUNK CARS - HE DOES NOT WANT TO BE BLAMED FOR JUNK CARS THAT ARE NOT HIS.

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FISCAL OFFICER REPORT

BAKER REPORTED AN ESTATE TAX REVENUE OF \$30,694 RECEIVED WAS NOTED BY THE COUNTY AUDITOR PER O.R.C. 5731.78 MAY BE CLAIMED FOR REFUND WITHIN THREE YEARS OF RECEIPT AND CAUTION SHOULD BE MADE AS TO SPENDING OF THESE FUNDS. COUNCIL SUGGESTED BAKER ASK STATE AUDITOR'S OFFICE HOW TO HANDLE THIS AND REPORT BACK NEXT MEETING.

BAKER REPORTED AUDIT OF YEARS 2007-2008 WILL BEGIN JUNE 22 BY E. S. EVANS COMPANY.

BAKER REPORTED FISCAL WATCH TERMINATION SHOULD BE COMPLETE IN EARLY AUGUST PER STATE AUDITOR'S OFFICE.

****BAKER READ ORDINANCE 2009-15 - AN ORDINANCE AUTHORIZING THE VILLAGE FISCAL OFFICER TO TRANSFER FUNDS FROM THE WATER FUND (E1) TO THE WEST DAGGETT/STONE STREET WATERLING REPLACEMENT PROJECT FUND (D5) IN THE AMOUNT OF \$26,625.00, AND DECLARING THE SAME TO BE AN EMERGENCY...**

MOTION MADE BY FARNSWORTH, SECONDED BY RYAN TO SUSPEND THE RULES REGARDING ORDINANCE 2009-15. 5 YEA, 0 NAY. MOTION CARRIED AND APPROVED.

MOTION MADE BY FARNSWORTH, SECONDED BY RYAN TO ACCEPT ORDINANCE 2009-15. 5 YEA, 0 NAY. MOTION CARRIED AND APPROVED

****BAKER READ ORDINANCE 2009-16-AN ORDINANCE AMENDING THE ZONING ORDINANCE OF THE VILLAGE OF ANTWERP, OHIO TO REQUIRE APPLICATIONS FOR THE ISSUANCE OF SIDEWALK PERMITS PRIOR TO ANY CONSTRUCTION, REPAIR OR REPLACEMENT OF SIDEWALKS IN THE VILLAGE OF ANTWERP, OHIO AND DECLARING THE SAME AN EMERGENCY.**

MOTION MADE BY RYAN, SECONDED BY VANVLERAH TO SUSPEND THE RULES REGARDING ORDINANCE 2009-16. 5 YEA, 0 NAY. MOTION CARRIED AND APPROVED.

MOTION MADE BY VANVLERAH, SECONDED BY RYAN TO ACCEPT ORDINANCE 2009-16. 5 YEA, 0 NAY. MOTION CARRIED AND APPROVED.

****BAKER READ ORDINANCE 2009-17- AN ORDINANCE AMENDING THE ZONING ORDINANCE OF THE VILLAGE OF ANTWERP, OHIO TO AMEND THE REAR AND SIDE YARD SET BACK REQUIREMENTS FOR RESIDENTIAL DISTRICTS, AND DECLARING THE SAME AN EMERGENCY.**

■ MOTION MADE BY RYAN, SECONDED BY REEB TO SUSPEND THE RULES REGARDING ORDINANCE 2009-17. 5 YEA, 0 NAY. MOTION CARRIED AND APPROVED.

■ MOTION MADE BY RYAN, SECONDED BY REEB TO ACCEPT ORDINANCE 2009-17. 5 YEA, 0 NAY. MOTION CARRIED AND APPROVED.

****BAKER READ ORDINANCE 2009-18 -AN ORDINANCE AUTHORIZING THE FISCAL OFFICER TO AMEND APPROPRIATIONS AND DECLARING IT AN EMERGENCY.**

• MOTION MADE BY RYAN, SECONDED BY VANVLERAH TO SUSPEND THE RULES REGARDING ORDINANCE 2009-18. 5 YEA, 0 NAY. MOTION CARRIED AND APPROVED.

• MOTION MADE BY FARNSWORTH, SECONDED BY RYAN TO ACCEPT ORDINANCE 2009-18. 5 YEA, 0 NAY. MOTION CARRIED AND APPROVED.

**** BAKER GAVE 1ST READING OF RESOLUTION R2009-07- A RESOLUTION DECLARING IT NECESSARY TO LEVY A TAX IN EXCESS OF THE TEN MILL LIMITATION.**

RECORD OF PROCEEDINGS

0137

Minutes of

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held

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POLICE REPORT

POLICE CHIEF CLEMENS REPORTED THERE WERE 184 CALLS FOR SERVICE FOR MAY WITH 93 OFFENSES.

EMS REPORT

RANDY SHAFFER PROVIDED WRITTEN REPORT OF 10 TOTAL RUNS FOR MAY. NO WRITTEN REPORT AVAILABLE FOR EMS REVENUE.

ADMINISTRATOR'S REPORT

SEE ATTACHED REPORT - OTHER ITEMS DISCUSSED - KEERAN SENT A LETTER TO LARRY GORRELL REQUESTING INFORMATION AS TO PROPERTY VALUES IF PROPERTY ANNEXED TO THE VILLAGE. KEERAN IS STILL WAITING ON THIS INFORMATION. KEERAN CHECKS EACH DAY FOR PROPERTY IN VILLAGE WITH TALL GRASS/WEEDS. AS A COURTESY, KEERAN SENDS THE PROPERTY OWNER A LETTER OF NOTIFICATION FIRST. MAYOR DELONG IS WORKING ON THE SYNDER PROPERTIES ON OSWALT. HE HAS CONTACTED THE FIRE CHIEF FOR POSSIBILITY OF A CONTROLLED BURN. MAYOR DELONG AND VANVLERAH WILL CONTACT NEIGHBORS IN THIS AREA ABOUT DEMOLITION ISSUES AND CONCERNS.

SOLICITOR FARR COMMENTED ON THE LETTER SENT TO COUNCIL REGARDING HIGHWAY 24 AND THE SPEED LIMITS ON WEST U.S. 24. DISCUSSION WAS HAD ON THE DESIGNATION OF THE ROAD AFTER THE REPAIRS ARE COMPLETED BY ODOT AND THE RESULTING SPEED LIMITS. SOLICITOR FARR WILL RESEACH THE POSSIBLE SPEED LIMITS IF THE ROAD IS DESIGNATED A COUNTY ROAD.

LEE SHOWED CONCERN ABOUT THE SIGN AT COUNTRY TIMES MARKET BLOCKING VISIBILITY AND ASKED COULD IT BE MOVED. KEERAN STATED ODOT WILL BE CUTTING TWO TREES IN THAT AREA AND POSSIBLY ALSO MOVE THE SIGN SINCE THEY RECOGIZE THE VISIBILITY PROBLEM.

SOLICITOR FARR SENT A LETTER TO THE HISTORICAL SOCIETY INVITING THEM TO THIS COUNCIL MEETING. THERE WAS NO RESPONSE AND NO ATTENDANCE. COUNCIL FEELS PUBLIC SAFETY COMMITTEE SHOULD MEET WITH ACDC, SOLICITOR FARR, AND ALSO INVITE THE HISTORICAL SOCIETY, THROUGH ITS ATTORNEY, TO DISCUSS THE NEXT MOVE ON THE MUSEUM.

SOLICITOR FARR ANNOUNCED THE NEW SUPREME COURT OPINION THAT EMPLOYEES DO NOT HAVE TO LIVE IN THE VILLAGE AS A REQUIRMENT OF VILLAGE EMPLOYMENT.

RYAN ASKED ABOUT THE FUNDS COMING FROM THE OHIO HISTORICAL SOCIETY FOR THE DEPOT PROJECT. KEERAN STATED THE VILLAGE WILL NOT RECEIVE THESE MONIES UNTIL THE STATE RELEASES THE VILLAGE FROM FISCAL WATCH. HOWEVER, THE VILLAGE IS STILL MOVING FORWARD WITH THE PROJECT ON THE PLANNING SIDE.

MAYOR'S REPORT

MAYOR DELONG REPORTED THAT \$9,765.57 WAS BROUGHT INTO GENERAL FUND BY MAYOR'S COURT FOR MONTH OF MAY FOR THE VILLAGE. MAYOR DELONG WILL ATTEND MAYOR'S COURT TRAINING THE 22ND AND 23RD OF THIS MONTH IN COLUMBUS. MAYOR DELONG THANKED VULCRAFT FOR THEIR SERVICE AT THE PARK, PAINTING AND VARIOUS CLEANUP PROJECTS. DELONG ENCOURAGED ALL TO ATTEND THE MILITARY PARADE ON JUNE 18TH. FLAGS WILL BE AVAILABLE TO WAVE FROM THE VFW AND THE BAND WILL BE PRESENT.

MOTION BY RYAN, SECONDED BY REEB TO ADJOURN THE MEETING AT 6:50 P.M. MOTION CARRIED AND APPROVED. 5 YEA, 0 NAY.

RECORD OF PROCEEDINGS

Minutes of

Meeting

DAYTON LEGAL BLANK, INC. FORM NO. 10148

Held _____ 20 _____

MAYOR Ray DeLong

FISCAL OFFICER Loretta Baker DATE 7/20/09

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held _____ 20 _____

**ADMINISTRATOR'S REPORT
JUNE, 2009**

PUBLIC HEARINGS HELD FOR ZONING AMENDMENTS/CONDITIONAL USE PERMIT APPLICATION:

Three public hearings were held on Wednesday, May 27, 2009 starting at 5:30 p.m. The first hearing is set to accept public comment on the proposed zoning amendment to change the set back in rear and side yards for fencing. The proposed amendment would change the set back to five foot of the property line and that the village would require sidewalk permits prior to construction of any construction, repair or replacement of sidewalks in the Village of Antwerp.

The second public hearing is set to start at 6:00 p.m. and will address the change in Home Occupation signage. Currently the definition restricts home occupation signs to one wall mounted sign no larger than 4 square feet. The proposed amendment would eliminate the square footage and restricted wall mounting and allow the zoning board of appears to determine the appropriate signage for businesses located in residential districts. Yard or wall mounted signage would be allowed. On recommendation of the solicitor, the zoning board will set a maximum size for yard and wall signage.

The third public hearing set at 6:30 p.m. is to receive public comment on a conditional use permit submitted by Rob Gerken to establish a recycling business on 103 Waterplant Drive.

No adverse comments were received on these proposed changes. The planning commission will meet to finalize home occupation signage and the zoning board of appeals will also meet to finalize the issuance of a conditional use permit for Rob Gerken. The ordinances for fencing and sidewalk permits will be presented Monday night.

POLICE LEVY RESOLUTION:

The first reading of the police levy resolution will be on the agenda for the 2 mill police renewal levy. The resolution is due to the board of elections no later than August 20, 2009. This will require a special council meeting in order to hold all three readings and to ensure time for the board of elections to review the levy resolution before the deadline. The County Auditor certified the tax valuation to be received by this 2 mill five year levy to be \$33,857.67 per year.

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held

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PUBLIC ENTITIES POOL LIABILITY COVERAGE UPDATE:

In speaking to PEP representatives after the May council meeting, they informed this writer that the village can increase the amount of liability coverage at any time during the policy year and it is up to the village to determine the dollar amount of liability coverage it deems appropriate. Please note that our current liability limit is \$2,000,000. We can increase to 3 million for \$1,598.00, 4 million for \$3,385.00 or 5 million for \$5,038.00

Additionally, please note that the deductible on our vehicles for collision and comprehensive is \$500.00.

MEETING WITH ODOT & E. RIVER RESIDENTS/BUSINESS SET:

After the May 26, 2009 meeting with ODOT concerning the planned reconstruction of E. River Street, this writer contacted Holophane Lighting of Newark, Ohio to determine a cost estimate and number of historic street lights would be necessary in the E. River area. ODOT had stated at the public meeting that they could access transportation enhancement grant funding and possibly pay for 80% of the new lighting in this area, with the village to be responsible for 20% of the lighting improvements. Holophane will provide this estimate of cost to the village within the next week or two. Once that estimate is received, this information will be presented to council for discussion and possible approval.

As a part of the street reconstruction ODOT has agreed to replace the waterline in this section of E. River, but ODOT is requiring that the Village pay for the engineering of the waterline and have Poggemeyer submit the plans to ODOT so they can include the waterline in their general contract next spring.

Poggemeyer has submitted their contract to perform this engineering which is to be completed by August of this year. The cost will be \$5,925.00.

PATCHING/PAVING VILLAGE STREETS:

Additional patching and paving continues in the E. Canal, Harmann Road and Waterplant Drive area by Strable Paving of Cecil.

W. DAGGETT/STONE STREET WATERLINE PROJECT:

Poggemeyer Design Group will meet on Monday, June 15th with undersigned and Water Operator Kosch to review plans for the above noted project to ensure the plans cover all service lines, hydrants, etc., which are to be replaced in the

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held

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project. After the meeting and any corrections or additions are noted, the project will be ready to be advertised for summer construction.

RIVERSIDE PARK:

8 new picnic tables have been purchased at cost from Lowe's. The tables have been assembled and sealed and are located in the main pavilion. Additionally, Vulcraft employees continue painting shelter houses and storage buildings at the park. A 5' wide sidewalk and handicap ramp from the main pavilion to the road was installed at the end of May.

The metal roofs on all of the buildings will be painted by July 1st. Once the park is dry enough to get into with a lift truck, several large limbs will be removed that hang over the swing sets and main playground structures. Painting of the speed bumps are also planned.

DON'T FORGET THE MILITARY VEHICLE CONVOY ON JUNE 18TH:

The military vehicle convoy will be coming through the village on SR 49 next Thursday, 6/18/09 around 10:20 a.m. Approximately 65 military vehicles will pass through on their way to Auburn, Indiana. Please try to be in the downtown area or along Main Street as they come through.

N. MAIN STREET CURB & DRAINAGE PROJECT:

All Purpose Contracting of Delphos will remove old curbing on the east side of N. Main Street, just north of village hall and install rolled curbing, catch basin and 12" drain tile to eliminate storm water coming off of SR 49 onto the Leinard property. The improvement will accomplish more than just eliminate water running onto their property but should eliminate rushing storm water on the east side of N. Main for several blocks. After this improvement is completed, Leinard's sidewalks will be installed. The project will start as soon as the weather allows.

ANTWERP CLEAN UP & RECYCLING DAY:

I have attached a flyer which will be distributed in the West Bend News as an insert on June 24, 2009. The clean up day has been set for Saturday, June 27, 2009 from 9:00 a.m. to 6:00 p.m. at the Water Plant. Erie Recycling will be supplying four 45 yard containers, a container for steel only and recycling containers. Erie will also man the drop off site to assist residents in dropping off their bulk waste and to ensure items not acceptable for the landfill are not dropped off. Any questions as to what can or can't be dropped off should be referred to Rob Gerken at 419-258-2345. Mr. Gerken's bid of \$2,950.00 was below the council's limit of \$3,200.00. Erie Recycling will also assist seniors and

Held

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disabled in getting their items to the Water Plant Location if they contact him before June 27th.

SANITARY PLANT BRUSH SITE:

Illegal dumping and theft of signage continues at the sanitary plant brush drop off site on Harmann Road. Recently, a new sign put up by the village on concrete dumping restriction was stolen. Transmission fluid, household garbage, tires, glass and construction materials have been left behind the leave and brush piles. Council needs to remember that the sanitary plant is licensed by Ohio EPA and this license could be jeopardized if toxic chemicals are found on the site. The undersigned contacted Steel Electric for an estimate to install motion detection lights on the grounds. Steel will provide several options, with one being solar panel motion lights which can be placed near the recycling trailer area. This would eliminate the trenching and placement of electrical wire from the sanitary plant building out to the road. The solar powered lighting would allow the village to place lights in areas that have been used for illegal dumping.

Other options that can be considered is the installation of video cameras to record actual violations and/or the closing of the site to the general public. This option would require the placement of a gate at the entrance of the road leading back to the sewer plant. The undersigned is asking council for some direction on dealing with this illegal dumping.

UTILITY DEPARTMENT PROJECTS:

Village utility employees have been mowing/trimming village owned properties. Assisted in the clean out and sawing of asphalt prior to patching and paving. Clean up of branches, straighten signage throughout the village, replacement of faded signs, grading and seeding of waterline repairs. Several catch basin repairs are planned.

The utility department intends to work in the downtown area to repair signage, clean up debris/leaves, place banner arms back on lights poles, etc.

Water meter replacement will continue during the summer months.

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held _____ 20 _____

**REGULAR MEETING
COUNCIL OF THE VILLAGE OF ANTWERP
July 20, 2009**

THE REGULAR MEETING OF THE VILLAGE OF ANTWERP COUNCIL WAS CALLED TO ORDER AT 5:30 P.M. BY MAYOR RAY DELONG. COUNCIL PERSONS PRESENT: JAN REEB, MIKE ROHRS, LARRY RYAN, KAREN LEE AND COUNCIL PRESIDENT RON FARNSWORTH. ALSO ATTENDING THE MEETING: FISCAL OFFICER LORETTA BAKER, SOLICITOR MELANIE FARR, ADMINISTRATOR SARA KEERAN AND POLICE CHIEF GEORGE CLEMENS. MEDIA: PETER GREER FROM DEFIANCE CRESCENT, SANDY TEMPLE FROM BEE ARGUS AND SUE KNAPP FROM WEST BEND. VISITORS: DARLENE MERRIMAN REPRESENTING EMS BILLING AND RON ESCHBACH.

- MOTION MADE BY FARNSWORTH, SECONDED BY REEB TO EXCUSE COUNCILMAN TOM VANVLERAH FROM THE JULY COUNCIL MEETING. 5 YEA. 0 NAY. MOTION CARRIED AND APPROVED.
- ** THE MINUTES FROM THE REGULAR COUNCIL MEETING HELD JUNE 15, 2009 WERE REVIEWED.
 - MOTION MADE BY FARNSWORTH, SECONDED BY RYAN TO ACCEPT THE JUNE COUNCIL MEETING MINUTES. 5 YEA. 0 NAY. MOTION CARRIED AND APPROVED.
- ** THE JUNE DISBURSEMENTS WERE REVIEWED.
 - MOTION MADE BY FARNSWORTH, SECONDED BY LEE TO APPROVE THE JUNE RECONCILIATION REPORT. 5 YEA. 0 NAY. MOTION CARRIED AND APPROVED.

FISCAL OFFICER REPORT

BAKER REPORTED THE AUDIT OF YEARS 2007-2008 WAS MADE BY E. S. EVANS COMPANY FOR SIX DAYS. A REPORT WILL BE AVAILABLE FROM THEM IN THE NEXT MONTH.

BAKER REPORTED FISCAL WATCH TERMINATION IS ON TRACK TO BE IN EARLY AUGUST PER STATE AUDITOR'S OFFICE.

** BAKER GAVE 2ND READING OF RESOLUTION R2009-07- A RESOLUTION DECLARING IT NECESSARY TO LEVY A TAX IN EXCESS OF THE TEN MILL LIMITATION.

**BAKER READ ORDINANCE 2009-19-AN ORDINANCE AUTHORIZING THE VILLAGE FISCAL OFFICER TO TRANSFER FUNDS TO THE POLICE FUND IN THE AMOUNT OF \$27,500.00 AND DECLARE THE SAME TO BE AN EMERGENCY.

MOTION MADE BY ROHRS, SECONDED BY RYAN TO SUSPEND THE RULES REGARDING ORDINANCE 2009-19. 5 YEA, 0 NAY. MOTION CARRIED AND APPROVED.

MOTION MADE BY ROHRS, SECONDED BY REEB TO ACCEPT ORDINANCE 2009-19. 5 YEA, 0 NAY. MOTION CARRIED AND APPROVED.

**BAKER READ ORDINANCE 2009-20- AN ORDINANCE AUTHORIZING THE VILLAGE FISCAL OFFICER TO AMEND APPROPRIATIONS AND DECLARING IT AN EMERGENCY.

- MOTION MADE BY RYAN, SECONDED BY FARNSWORTH TO SUSPEND THE RULES REGARDING ORDINANCE 2009-20. 5 YEA, 0 NAY. MOTION CARRIED AND APPROVED.

- MOTION MADE BY ROHRS, SECONDED BY REEB TO ACCEPT ORDINANCE 2009-20. 5 YEA, 0 NAY. MOTION CARRIED AND APPROVED.

Held

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GUESTS

DARLENE MERRIMAN REPORTED SHE EMAILED VILLAGE SOLICITOR REGARDING PAYMENTS NOT RECEIVED IN 2006 AND 2007. THERE WAS \$5,242.33 UNPAID WITH NO INSURANCE. IN 2007 THERE WAS \$5,246.38 WITH INSURANCE. COLLECTION LETTERS HAVE BEEN MAILED. MERRIMAN ASKED COUNCIL WHAT THEY WOULD LIKE TO DO FOR THE NEXT STEP - WRITE OFF OR USE COLLECTION AGENCY.

*MOTION MADE BY ROHRS, SECONDED BY RYAN TO HAVE MERRIMAN LOOK INTO COLLECTION AGENCY TO COLLECT THE OUTSTANDING INVOICES. 5 YEA, 0 NAY. MOTION CARRIED AND APPROVED.

RON ESCHBACH EXPRESSED HIS CONCERNS WITH CENTRAL COLLECTION AGENCY. ESCHBACH USES AREND, LAUKHUF, AND STOLLER TO PREPARE HIS TAXES AND MIKE AREND STATED THE CCA FORMS ARE DIFFICULT TO UNDERSTAND AND WHEN CCA IS CALLED THEY ARE DIFFICULT TO DEAL WITH. ESCHBACH STATED HE WOULD LIKE COUNCIL TO CONSIDER CHECKING INTO USING OTHER AGENCIES FOR TAX COLLECTION. ADMINISTRATOR KEERAN STATED THE VILLAGE HAS A CONTRACT WITH CCA AND CCA MUST BE NOTIFIED 6 MONTHS BEFORE JULY 1ST BEFORE ENDING CONTRACT. KEERAN STATED THERE ARE TWO OTHER AGENCIES IN OHIO THAT COULD BE CONTACTED. KEERAN WILL TALK WITH OTHER COMPANIES TO SEE HOW THE OTHER AGENCIES PERFORM AND WILL ALSO TALK WITH CCA ABOUT THEIR FORMS TO SEE IF THEY CAN SIMPLIFY THEM.

POLICE REPORT

POLICE CHIEF CLEMENS REPORTED THERE WERE 163 CALLS FOR SERVICE FOR JUNE WITH 55 OFFENSES. CLEMENS ASKED COUNCIL TO HAVE A FINANCE MEETING TO DISCUSS A PLAN OF ACTION TO KEEP POLICE DEPARTMENT WITH THE LEVY OR WITHOUT THE LEVY. MAYOR STATED HE WILL WORK WITH CLEMENS TO PUT AN AD IN THE LOCAL PAPER PROMOTING THE POLICE DEPARTMENT. REEB SUGGESTED WE NOTIFY THE LOCAL BUSINESSES TO SUPPORT THE POLICE DEPARTMENT AND ALSO USE THE CHAMBER'S NOTICE BOARD AND/OR FLYERS AT ARTS IN THE PARK REQUESTING SUPPORT FOR THE POLICE RENEWAL LEVY. KEERAN REMINDED COUNCIL TO ATTEND THE NEXT COUNCIL MEETING SO WE CAN PASS THE POLICE LEVY RESOLUTION.

EMS REPORT

RANDY SHAFFER PROVIDED WRITTEN REPORT OF 11 TOTAL RUNS FOR JUNE. DARLENE MERRIMAN PROVIDED REPORT FOR EMS REVENUE SHOWING COLLECTIONS OF \$6,897.91 FOR MAY AND \$3,654.31 FOR JUNE.

ADMINISTRATOR'S REPORT

SEE ATTACHED REPORT - OTHER ITEMS DISCUSSED: SINCE RANDY SHAFFER WAS NOT PRESENT AT THIS MEETING ANOTHER PUBLIC SAFETY MEETING WAS SET FOR JULY 28TH AT 5 PM TO DISCUSS THE MUSEUM. SOLICITOR FARR WILL SEND A LETTER TO ATTORNEY HYMAN TO NOTIFY HIM OF THIS MEETING. KEERAN WILL CONTACT SHAFFER.

DISCUSSION WAS HAD ON LIGHTING ON E RIVER/ HIGHWAY 24 RECONSTRUCTION. THE STREET LIGHTING FUND PRESENTLY HAS \$41,000.00 AVAILABLE. THE 20% CONTRIBUTION BY THE VILLAGE WOULD BE \$20,000.00 FOR NEW STREET LIGHTS.

RECORD OF PROCEEDINGS

0145

Minutes of

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held

20

**MOTION MADE BY FARNSWORTH, SECONDED BY REEB TO PROCEED WITH \$20,000.00 AS VILLAGE CONTRIBUTION FOR NEW STREET LIGHTING. 5 YEA, 0 NAY. MOTION CARRIED AND APPROVED.

KEERAN STATED SIDEWALKS WILL BE MARKED TOMORROW. DISCUSSION WAS HAD ON SIDEWALKS REMAINING TO BE COMPLETED.

**MOTION MADE BY RYAN, SECONDED BY ROHRS TO DEEM IT NECESSARY TO REPAIR AND/OR CONSTRUCT SIDEWALK AT 414 N. MAIN ST.- PRESENTLY OWNED BY CHASE BANK - THE VILLAGE ADMINISTRATOR IS DIRECTED TO HAVE THE PLANS, SPECIFICATIONS, AND AN ESTIMATE OF COST OF SUCH REPAIR AND/OR CONSTRUCTION FOR THIS SIDEWALK AND TO FILE THE SAME WITH THE OFFICE OF THE VILLAGE FISCAL OFFICER. 4 YEA, 1 NAY (LEE). MOTION CARRIED AND APPROVED.

ROHRS ASKED ABOUT STATUS OF JUNK REMOVAL. KEERAN STATED THE NOTICES HAVE BEEN SENT. LETTERS ARE TO BE SENT TO THE OWNERS OF THE CARS ON OSWALT.

KEERAN STATED A HIGH SPEED RAIL APPLICATION IS IN PROGRESS AND MAY COME THROUGH ANTWERP. THIS CONTRUCTION MAY NOT HAPPEN UNTIL 2011.

MAYOR'S REPORT

MAYOR DELONG REPORTED THAT \$5,242.00 WAS BROUGHT INTO GENERAL FUND BY MAYOR'S COURT FOR MONTH OF JUNE FOR THE VILLAGE. HARRISON TOWNSHIP HAS NOT SIGNED THE NEW FIRE CONTRACT AND REQUESTS A MEETING WITH THE PUBLIC SAFETY COMMITTEE TO DISCUSS SEVERAL QUESTIONS THEY HAVE. MAYOR HAS PURCHASED A NEW CELL PHONE WHICH IS LISTED ON HIS BUSINESS CARDS TO BE USED FOR CALLS FROM ALL RESIDENTS. MAYOR ANNOUNCED THE CAR SHOW WILL BE HELD THIS WEEKEND ON HWY 49 IN ANTWERP FROM 3 PM TO 8 PM. MAYOR REMINDED COUNCIL THERE ARE FOUR COUNCIL SEATS AVAILABLE FOR ELECTION IN NOVEMBER AND AUGUST 20TH IS THE DEADLINE FOR FILING.

SOLICITOR'S REPORT

SOLICITOR FARR SPOKE REGARDING THE FINAL PLAT OF THE MAUMEE LANDING SUBDIVISION STATING THE MOTION MADE AT OUR LAST COUNCIL MEETING WAS SUFFICIENT. SOLICITOR FARR RESEARCHED THE SPEED LIMITS ON HIGHWAY 24 WHEN IT BECOMES A COUNTY ROAD STATING THE SPEED LIMIT STATUTORY PROVISIONS PROVIDE NO DEFINITION FOR "COUNTY ROAD" BUT IT APPEARS THE NEW THROUGHWAY COULD BE POSTED AT 35 MPH.

RYAN ASKED IF A COUNCIL MEMBER COULD ATTEND A MEETING BY TELEPHONE. SOLICITOR FARR STATED THEY COULD VOICE COMMENT AND LISTEN BUT COULD NOT VOTE BY PHONE.

MOTION BY RYAN, SECONDED BY REEB TO ADJOURN THE MEETING AT 6:55 P.M. 5 YEA, 0 NAY. MOTION CARRIED AND APPROVED.

MAYOR

Ray DeLong

FISCAL OFFICER

Loretta Baker

DATE

8/17/09

Held

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**ADMINISTRATOR'S REPORT
JULY, 2009****MUSEUM UPDATE:**

The public safety committee met with the Ehrhart Historical Museum Society members on June 29, 2009. Minutes from the meeting are attached. Louis Lengacher of the Essen House complex also attending. Mr. Lengacher had offered to store the museum collection until such time as a room could be built to house the museum collection items and Dr. Bricker's collection.

On June 20, 2009, Mr. Lengacher delivered a letter to fiscal officer Loretta Baker stating he was withdrawing his offer. Mr. Lengacher stated he felt there were too many strings attached to the collection and that he felt it was unwise to remain entangled in this project any longer. So we are back to square one. It is the feeling of this writer from minutes of prior council meetings that the collection was given to the village. I have asked Melanie to review these minutes to give her opinion on the ownership of the collection. We will discuss this further at Monday night's council meeting.

E. RIVER/U.S. 24 ROAD RECONSTRUCTION

The engineering for E. River Street waterline replacement and street reconstruction is on-going. This writer met with Poggemeyer Design Group on 7/14/09. It is their proposal that the waterline currently installed in the roadway on the north side of the road be relocated into the right of way area on the north side of the road out of the roadway. I believe this makes the most sense so any future repair does not involve tearing up the new asphalt.

An estimate to include 10 new street lights on E. River has been received. The project would involve the street lights, foundations, underground conduit and wiring and power drops to the lights. ODOT stated they could pay for 80% of the project with the Village to contribute 20% of the project. It looks like our contribution would be \$20,000.00. These funds can come from the street light fund as the village has maintained a carry over in this fund for years. Currently, the street light fund has an unappropriated balance of \$41,863.44. The decision to include this lighting project will need to be made at Monday's night's council meeting as the preliminary engineering for the waterline and lighting needs to be submitted to ODOT by August 1st.

SAFE ROUTES TO SCHOOL:

ODOT will be meeting with the undersigned and Poggemeyer Design Group at Village Hall on Monday, July 27th to go over the scope of the first phase of the safe routes to school project. ODOT has committed to funding new sidewalks from the SR 49 S. Erie Street and E. Canal Intersection to Water Plant Drive. This will also include pavement marking, signage, etc., to get students across E. Canal to the paved walk way to the school. Due to the ODOT process of bidding the project, this writer feels that the project will be bid this year, but actual construction may not occur until the Spring of 2010.

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held

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It is also anticipate that the village will apply for additional funding for the Harrmann Road sidewalk project in the fall. Both of these projects could go forward next Spring.

DEPOT PROJECT:

The Ohio Historical Society, ODOT, Poggemeyer Design Group and the undersigned toured the Depot on June 29, 2009. The purpose of the meeting is a requirement of using federal funds to renovate a structure that is currently listed on the national historic register. Questions were posed to the historical society representative on how the building could be renovated, especially in the areas of weatherization and heating and cooling, and still retain it's historic listing. Once these issues are addressed by the historical society, final renovation plans will be developed and sent to ODOT. It is anticipated that the renovation will be bid in April of 2010 and construction will begin in the summer of 2010. The biggest draw back to the project going forward during 2009 has been waiting for the State Auditor's Office to release the Village from Fiscal Watch. This has held up the release of funding from the Ohio Cultural Facilities Commission. The project is not in jeopardy, but it has pushed back the construction phase into 2010.

STIMULUS PROJECTS FOR PAULDING COUNTY:

I have attached a copy of the federal stimulus funds received by Paulding County for your information.

PATCHING/PAVING VILLAGE STREETS:

Pot hole patching through town will be completed this week.

W. DAGGETT/STONE STREET WATERLINE PROJECT:

Final plans for this project will be reviewed this week and advertising of the project will be placed by August 1st. The project is still anticipated to go to construction this summer.

N. MAIN STREET CURB & DRAINAGE PROJECT:

All Purpose Contracting of Delphos started the installation of drainage in Tennis Court Park to be connected to a new catch basin on N. Main Street as a part of the new curbing at Leinards. All Purpose will be back in town to continue the After this improvement is completed, Leinard's sidewalks will be installed.

INCOME TAX COLLECTION:

The monthly collection received by the Village in July for June, 2009 has stabilized. Enclosed please find the updated CCA Receipts by Month. We received \$14,844.96 this month compared to \$14,049.28 in 2008. This has reduced our loss to-date from 15.4% to 13.2%

Held

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With GM recalling workers and area factories calling workers back to work, it is anticipated the income tax collection will level out.

COMPLAINT ON CCA:

It is my understanding that Ron Eschbach will be on the agenda to address his concerns on complaints he has on CCA, our tax administrator. Please note, Ron has never contacted me about his problem with CCA so I have not had an opportunity to help resolve his issues. I have been successful when working with residents and CCA to have most issues resolved. For your information, should council decide now or in the future to change administrators, the village needs to give a 6 month notice to CCA before July 1st of each year that change is going to be made which will result in the contract ending on December 31st of the year the notice is given. I understand the 6 month notice due to the complexity of the on-going tax collection and quarterly billings.

UTILITY DEPARTMENT PROJECTS:

Two non-working fire hydrants were removed on E. Canal with a new hydrant installed in July. A new hydrant was also placed on Water Plant Drive.

Catch basin repair and placement continues along with meter and meter pit repair and replacement. 3 meters were replaced behind the Subway/Ed Glass building/Marilyn's Petals and Vines this week.

The sanitary ponds continue to have algae blooms which required many man hours to keep the outlet clear and flowing. Fencing has been installed to keep algae away from the outlet. Chemicals to control algae isn't cost effective as the finishing pond turns over and is discharged every few days.

Stop signs and street signs continue to be vandalized. A stop sign located on S. Harrmann Road by the school was sheared off at the ground.

Utility bill collection continues as normal with no abnormal late collection.

Once traffic has been re-routed back on U.S. 127, the corner at Sue Jordans' will be finished with the bumper cemented.

I will be on vacation this week from Wednesday, July 22, 2009 through Friday, July 24, 2009. I will be reachable on my cell 419-506-0205.

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held

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**REGULAR MEETING
COUNCIL OF THE VILLAGE OF ANTWERP
August 17, 2009**

THE REGULAR MEETING OF THE VILLAGE OF ANTWERP COUNCIL WAS CALLED TO ORDER AT 5:30 P.M. BY MAYOR RAY DELONG. COUNCIL PERSONS PRESENT: JAN REEB, TOM VANVLERAH, MIKE ROHRS, LARRY RYAN, KAREN LEE AND COUNCIL PRESIDENT RON FARNSWORTH. ALSO ATTENDING THE MEETING: FISCAL OFFICER LORETTA BAKER, SOLICITOR MELANIE FARR, ADMINISTRATOR SARA KEERAN AND POLICE CHIEF GEORGE CLEMENS. MEDIA: PETER GREER FROM DEFIANCE CRESCENT, SANDY TEMPLE FROM BEE ARGUS AND SUE KNAPP FROM WEST BEND. NO VISITORS.

** THE MINUTES FROM THE REGULAR COUNCIL MEETING HELD JULY 20, 2009 WERE REVIEWED.
■ MOTION MADE BY RYAN, SECONDED BY ROHRS TO ACCEPT THE JULY COUNCIL MEETING MINUTES. 6 YEA. 0 NAY. MOTION CARRIED AND APPROVED.

** THE JULY DISBURSEMENTS WERE REVIEWED.
■ MOTION MADE BY REEB, SECONDED BY ROHRS TO APPROVE THE JULY RECONCILIATION REPORT. 6 YEA. 0 NAY. MOTION CARRIED AND APPROVED.

FISCAL OFFICER REPORT

BAKER REPORTED THE RECOMMENDATION FROM THE AUDITOR'S OFFICE REGARDING THE ESTATE TAX MONIES RECEIVED WAS TO KEEP THE MONEY IN THE GENERAL FUND BUT DO NOT APPROPRIATE IT. THE TIME FRAME THESE MONIES COULD BE TAKEN BACK IS THREE YEARS FROM RECEIPT WHICH WOULD BE 4/6/2012. THE AMOUNT IN CONSIDERATION IS \$30,694.76.

BAKER REPORTED FISCAL WATCH TERMINATION LETTER WILL BE SENT FROM AUDITOR'S OFFICE BY END OF AUGUST.

BAKER ASKED COUNCIL'S OPINION REGARDING AN INVOICE FROM POGGEMEYER FOR \$12,153 WHEN THE DEPOT FUND HAD A REMAINING \$4,177 BALANCE. MAYOR SUGGESTED TO COUNCIL THAT THE VILLAGE SHOULD ONLY PAY THE AMOUNT IN THE FUND (\$4,177) AT THIS TIME AND HOLD THE BALANCE UNTIL THE OHIO HISTORICAL SOCIETY PAYMENT OF GRANT MONEY IS RECEIVED. COUNCIL AGREED.

** BAKER GAVE 3RD READING OF RESOLUTION R2009-07- *A RESOLUTION DECLARING IT NECESSARY TO LEVY A TAX IN EXCESS OF THE TEN MILL LIMITATION.*

■ MOTION MADE BY RYAN, SECONDED BY ROHRS TO ACCEPT R2009-07. 6 YEA, 0 NAY. MOTION CARRIED AND APPROVED.

** BAKER READ RESOLUTION 2009-08- *A RESOLUTION DECLARING THE NECESSITY OF REPAIRING AND/OR CONSTRUCTING THE SIDEWALK ON THE WEST SIDE OF LOT 16 PT. BLOCK C IN THE VILLAGE OF ANTWERP, OHIO (TAX PARCEL ID #1204S00700); AND DECLARING THE SAME AN EMERGENCY.*

■ MOTION MADE BY FARNSWORTH, SECONDED BY ROHRS TO SUSPEND THE RULES REGARDING RESOLUTION 2009-08 6 YEA, 0 NAY. MOTION CARRIED AND APPROVED.

■ MOTION MADE BY ROHRS, SECONDED BY REEB TO ACCEPT RESOLUTION 2009-08. 5 YEA, 1 NAY. (LEE) MOTION CARRIED AND APPROVED.

Estate Money

RECORD OF PROCEEDINGS

Minutes of

Meeting

DAYTON LEGAL BLANK, INC. FORM NO. 10148

Held

20

****BAKER READ ORDINANCE 2009-21- AN ORDINANCE TO PROVIDE FOR THE ISSUANCE OF A NOTE TO PAY A PORTION OF THE COST OF INSTALLING THE LIFT STATION IN THE COLONY SUBDIVISION IN THE VILLAGE OF ANTWERP, COUNTY OF PAULDING, OHIO AND DECLARING THE SAME AN EMERGENCY.**

- MOTION MADE BY VANVLERAH, SECONDED BY RYAN TO SUSPEND THE RULES REGARDING ORDINANCE 2009-21. 6 YEA, 0 NAY. MOTION CARRIED AND APPROVED.
- MOTION MADE BY ROHRS, SECONDED BY RYAN TO ACCEPT ORDINANCE 2009-21. 6 YEA, 0 NAY. MOTION CARRIED AND APPROVED.

BAKER READ ORDINANCE 2009-22- AN ORDINANCE TO PROVIDE FOR THE ISSUANCE OF A NOTE IN ANTICIPATION OF THE ISSUANCE OF BOND FOR THE PURPOSE OF WATER REPAIRS AND CAPITAL IMPROVEMENTS, AND DECLARING THE SAME AN EMERGENCY.

- MOTION MADE BY REEB, SECONDED BY RYAN TO SUSPEND THE RULES REGARDING ORDINANCE 2009-22. 6 YEA, 0 NAY. MOTION CARRIED AND APPROVED.
- MOTION MADE BY ROHRS, SECONDED BY VANVLERAH TO ACCEPT ORDINANCE 2009-22. 6 YEA, 0 NAY. MOTION CARRIED AND APPROVED.

BAKER READ ORDINANCE 2009-23 – AN ORDINANCE AUTHORIZING THE VILLAGE FISCAL OFFICER TO TRANSFER FUNDS TO THE STREET FUND IN THE AMOUNT OF \$15,000.00 AND DECLARE THE SAME TO BE AN EMERGENCY.

- MOTION MADE BY RYAN, SECONDED BY ROHRS TO SUSPEND THE RULES REGARDING ORDINANCE 2009-23. 6 YEA, 0 NAY. MOTION CARRIED AND APPROVED
- MOTION MADE BY ROHRS, SECONDED BY RYAN TO ACCEPT ORDINANCE 2009-23. 6 YEA, 0 NAY. MOTION CARRIED AND APPROVED.

BAKER READ RESOLUTION 2009-09-A RESOLUTION AUTHORIZING THE MAYOR OF THE VILLAGE OF ANTWERP, OHIO TO PREPARE AND SUBMIT AN APPLICATION TO PARTICIPATE IN THE OHIO PUBLIC WORKS COMMISSION STATE CAPITAL IMPROVEMENT AND/OR LOCAL TRANSPORTATION IMPROVEMENT PROGRAM AND TO EXECUTE CONTRACTS AS REQUIRED, AND DECLARING THE SAME AN EMERGENCY.

- MOTION MADE BY REEB, SECONDED BY FARNSWORTH TO SUSPEND THE RULES REGARDING RESOLUTION 2009-09. 6 YEA, 0 NAY. MOTION CARRIED AND APPROVED.
- MOTION MADE BY ROHRS, SECONDED BY VANVLERAH TO ACCEPT RESOLUTION 2009-06. 6 YEA, 0 NAY. MOTION CARRIED AND APPROVED.

GUESTS

OLEY MCMICHAEL WHO WAS LISTED ON THE AGENDA WAS NOT IN ATTENDANCE DUE TO THE FACT THE PLAT OF SURVEY WAS NOT COMPLETE.

POLICE REPORT

POLICE CHIEF CLEMENS REPORTED THERE WERE 134 CALLS FOR SERVICE FOR JULY WITH 64 OFFENSES. MAYOR NOTED THAT NEW TIRES FOR THE POLICE CARS WILL BE NEEDED. MAYOR ALSO STATED CHIEF CLEMENS HAS BEEN WORKING HARD TO PROMOTE THE LEVY USING POSTERS, SPEAKING AT CHAMBER AND AT THE ARTS IN THE PARK.

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held

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EMS REPORT

NO EMS REPORT PROVIDED. BAKER REPORTED INFORMATION FROM EMS BILLING CLERK MERRIMAN ABOUT THE LOCAL COLLECTION AGENCY "CREDIT ADJUSTMENTS" REQUIRE 33% OF TOTAL AMOUNT COLLECTED FROM PAST DUE INVOICES OF EMS BILLS.

MOTION MADE BY FARNSWORTH, SECONDED BY RYAN TO ALLOW MERRIMAN TO EMPLOY THE SERVICES OF CREDIT ADJUSTMENTS TO COLLECT OUR PAST DUE EMS BILLINGS. 6 YEA, 0 NAY. MOTION CARRIED AND APPROVED.

ADMINISTRATOR'S REPORT

SEE ATTACHED REPORT - OTHER ITEMS DISCUSSED: THE DATE LISTED IN THE ADMINISTRATOR'S REPORT FOR THE PUBLIC SAFETY COMMITTEE MEETING SHOULD HAVE BEEN JUNE 28TH. SOLICITOR FARR MENTIONED THE 1972 LITIGATION REGARDING THE USE OF TOWN HALL BY THE MUSEUM. FARR WILL TRY TO GET A COPY FROM ATTORNEY HYMAN WHEN HE RETURNS FROM VACATION. RANDY SHAFFER STATED AT THIS COMMITTEE MEETING HE WANTS TO WORK WITH THE VILLAGE AND ALSO MR. LENGACHER. VANVLERAH SUGGESTED THE SAFETY COMMITTEE SET ANOTHER MEETING FOR THE MUSEUM. MEETING DATE SET FOR 8/26 AT 6:30 P.M. BAKER TO NOTIFY SHAFFER ABOUT THIS MEETING.

KEERAN STATED ODOT WANTS A CONTRACT BACK BY 9/12/09 REGARDING E. RIVER/US 24 ROAD CONSTRUCTION. THE VILLAGE WILL NEED TO SET A SPECIAL MEETING FOR APPROVAL OF THIS CONTRACT AND OLEY MCMICHAEL'S FINAL PLAT FOR PHASE TWO OF THE MAUMEE LANDING SUBDIVISION.

REGARDING THE VANDALISM AT THE PARK RESTROOMS. KEERAN IS LOOKING INTO VIDEO CAMERA'S FOR NEXT YEAR'S BUDGET COSTING APPROXIMATELY \$1,500 TO \$2,000.

KEERAN WILL SEND A THANK YOU TO VULCRAFT FOR ALLOWING THEIR WORKERS TO DO COMMUNITY SERVICE WORK AT THE PARK. KEERAN ALSO WANTED TO THANK THE VFW FOR LOANING THEIR PICNIC TABLES FOR DAY IN THE PARK.

TREE REMOVAL FOR EMERALD ASH BORER IS ON GOING. OUR VILLAGE WORKERS WILL REMOVE SOME OF THE SMALL ONES AT THE PARK AND GOLIATH WILL ALSO REMOVE SOME OF THE LARGER DANGEROUES ONES IN TOWN. THERE ARE HUNDREDS OF THESE TREES IN THE VILLAGE AND NO MONEY IS AVAILABLE FROM THE STATE FOR THEIR REMOVAL.

COUNCIL MENTIONED WEEDS ARE BECOMING AN ISSUE. JUNK CARS ARE SLOWLY BEING REMOVED. ARCHER DRIVE JUNK AREA DISCUSSED. A LETTER WAS WRITTEN TO HIM TO CLEAN UP HIS JUNK BUT WAS NOT SENT REGISTERED. ON AUGUST 13TH A REGISTERED LETTER WAS MAILED TO HIM, AFTER 15 DAYS HE CAN BE CITED INTO COUNTY COURT, AFTER 30 DAYS HE WILL BE FINED. PER VILLAGE ORDINANCE WE CAN HAVE THE ITEMS REMOVED AND PUT THE COST OF REMOVAL ON HIS TAXES.

MAYOR'S REPORT

MAYOR DELONG REPORTED THAT \$3,711.45 WAS BROUGHT INTO GENERAL FUND BY MAYOR'S COURT FOR MONTH OF JULY. MAYOR ANNOUNCED THE OHIO MUNICIPAL LEAGUE IS HAVING A CONFERENCE SEPT. 30TH. AND ENCOURAGED COUNCIL TO ATTEND. MEDIACOM HAS ANNOUNCED THEY WILL ADD THE BIG TEN NETWORK ON SEPT 5TH WITH AN INCREASE IN FEES.

MAYOR STATED THE LOAN WITH CAPMARK FOR 7.38% WILL BE LOOKED INTO FOR REFINANCING BY THE FISCAL OFFICER AND HIMSELF.

MOTION BY RYAN, SECONDED BY REEB TO ADJOURN THE MEETING AT 6:40 P.M. 6 YEA, 0 NAY. MOTION CARRIED AND APPROVED.

RECORD OF PROCEEDINGS

Minutes of

Meeting

DAYTON LEGAL BLANK, INC. FORM NO. 10148

Held _____ 20 _____

MAYOR Ray DeLong

FISCAL OFFICER Louetta Baker DATE 9-21-09

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held _____ 20 _____

**ADMINISTRATOR'S REPORT
AUGUST, 2009**

MUSEUM UPDATE:

The public safety committee met with the Ehrhart Historical Museum Society members on June 29, 2009. Minutes from the meeting are attached. Louis Lengacher of the Essen House complex also attending. Mr. Lengacher had offered to store the museum collection until such time as a room could be built to house the museum collection items and Dr. Bricker's collection.

On June 20, 2009, Mr. Lengacher delivered a letter to fiscal officer Loretta Baker stating he was withdrawing his offer. Mr. Lengacher stated he felt there were too many strings attached to the collection and that he felt it was unwise to remain entangled in this project any longer. So we are back to-square one. It is the feeling of this writer from minutes of prior council meetings that the collection was given to the village. I have asked Melanie to review these minutes to give her opinion on the ownership of the collection. We will discuss this further at Monday night's council meeting.

E. RIVER/U.S. 24 ROAD RECONSTRUCTION:

Engineering continues on the E. River waterline project. This office is working with ODOT on the selection of trees and shrubs for the landscape islands to be placed in front of Kammeyers. Poggemeyer has proposed to ODOT that the waterline being replaced be an 8" line and that it be placed outside of the pavement. This would be in the village's best interest in case a waterline break would occur we won't have to dig up the new asphalt. ODOT is resisting this proposal as they do not want to have to replace sidewalks in the area. Negotiations are on-going.

W. RIVER STREET SIDEWALK REPLACEMENT PROGRAM:

Sidewalk repair and replacement is occurring in the W. River Street target area. To-date all but two homeowners have received signed for their notices. The home owners in this area have until September 30th to repair their sidewalks as instructed.

N. MAIN STREET SIDEWALK REPLACEMENT UPDATE:

A Resolution of Necessity will be presented Monday night for the property now owned by Chase Bank and located at 414 N. Main Street. Once the resolution is passed by council, this notice along with specifications for repairing the sidewalks located at this address will be sent to Chase Bank. The bank will have 30 days to repair or the village will have the sidewalks replaced and place the cost on the real property taxes.

Also, the sidewalks located at 301 N. Main, Bradtmuellers, will undoubtedly be replaced by the village after August 22, 2009, which is the 31st day since the

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village placed a public notice in the West Bend News notifying the property owners to repair their sidewalks. To-date this has not been done. Once the 30 days have passed, we will complete the repair and place the cost on the real property tax duplicate of the owners.

W. DAGGETT/STONE STREET WATERLINE PROJECT:

Advertising for this project has been completed, bid opening will take place at Village Hall on August 26, 2009 at Noon. This project will be completed this summer.

INCOME TAX COLLECTION AGENCIES/FORMS FOR REVIEW:

I have collected two different income tax forms for council to review. One is from RITA, (Regional Income Tax Association) which is the administrator for Village of Sherwood and other municipalities and one from the Village of Hicksville, which has its own in-house tax collection department.

Please note one of the benefits of using CCA or RITA is that these agencies are able to compare income of residents paying village income tax with their federal tax returns to determine if residents or other individuals or companies who work inside the corporation limits, are reporting and filing income tax forms as required. Tax collection agencies such as these two have agreements with the IRS to provide this information. The Village, if it had its own tax collection department, would not be able to receive this information at this time. This collaboration between the IRS and CCA or RITA, is due to the amount of tax being collected overall as a regional agency.

VANDALISM AT PARK RESTROOMS:

The restrooms at Riverside Park have been vandalized numerous times this summer. This has resulted in the utility department taking out the paper towel dispensers and installing hand air dryers. The heavy paper towels were being stuffed down the toilets, urinal and sinks. Entire rolls of toilet paper were also placed in the toilets, along with large rocks, pieces of concrete and hand soap smeared on interior and exterior walls and doors.

The utility department has had to lock the restrooms early in the evening which is an inconvenience for families enjoying the park but, some of the vandalism has occurred during broad daylight. It is believed that most of the vandalism has been caused by children going to the park unattended by adults.

This year has been the worse year for extreme vandalism, but this has been an on-going problem for the past 4 years that I have been employed with the village. I am checking into estimates to place a video camera in a location at the park which would focus on the outside of the restroom facilities and also the playground equipment. We also experienced vandalism on the rock climbing

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ledge which resulted in a 6" hole being busted out. I will report to council on the cost of the installation of video security at the park, once estimates are received.

N. MAIN STREET CURB & DRAINAGE PROJECT:

All Purpose Contracting is to be back in town Monday, August 17th, to complete the drainage and curbing at Leinards.

OPWC ROUND 24 APPLICATION DUE 9/4/09:

The application for additional waterline funding through Ohio Public Works Commission is due to the County Engineer on 9/4/09. The proposed project for the village is the installation of 2,800 l.f. of 8" waterline that would connect the new section of waterline on E. River Street that ODOT will install next Spring at Island Street east to Harrmann Road. This would be a logically project that would end up with all new waterline from the 24/49 intersection on Main Street to Harrmann Road. The estimated project cost is \$239,500. In order to be competitive, the village would need to fund half of the project (\$119,750). Our half can be a 80% loan from OPWC for 20 years at 0% and 20% in village funds.

The breakdown of this project, if funded, would be:

\$119,750	Grant from OPWC
95,800	Loan from OPWC – 0% for 20 years
<u>23,950</u>	Cash from Water Funds
\$239,500	Total Estimated Project Cost

The 20 year loan would result in a annual payment of approximately \$4,790.00. A resolution will be provided for Monday night's meeting to be passed, if council chooses to proceed with this application. This project would not go forwarded until 2010 and the loan from OPWC would not start until 2011. Loretta will provide information to council Monday night on several water loan projects that will be paid off in the next two years. The OPWC Issue II program is the best available funding the village has for waterline projects at this time. If you have any questions on this project, please give me a call.

INCOME TAX COLLECTION:

The monthly collection received by the Village in August for July, 2009 is \$19,626.95. The August payment normally includes the end of the second quarter (April-May-June) for tax payers paying quarterly estimates. This reflects a year-to-date decline of 14.2%. This writer still feels that the collection will level out as the year proceeds.

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UTILITY DEPARTMENT PROJECTS:

Street signs continue to be vandalized. Two Street sign poles at Park and Woodland and Park and Buckeye were pulled out of the ground twice in the past week. This time, the Park and Buckeye street signs were gone completely, and the Park Street sign at Woodland was damaged beyond repair.

Community Service Workers from Mayor's Court and Paulding County Court have contributed many hours this summer in maintenance at Riverside Park/Tennis Court Park and general trimming and clean up throughout the Village. This past week, the restrooms at the park were painted by a community service worker and the benches in front of Village Hall will be repainted.

Striping of parking spaces on side streets in the downtown area continue along with the refurbishing and placement of 2 hours parking signs in the downtown area.

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**SPECIAL MEETING
COUNCIL OF THE VILLAGE OF ANTWERP
SEPT 8, 2008**

THE SPECIAL MEETING OF THE VILLAGE OF ANTWERP COUNCIL WAS CALLED TO ORDER AT 5:30 P.M. BY MAYOR RAY DELONG. COUNCIL PERSONS PRESENT: JAN REEB, TOM VANVLERAH, MIKE ROHRS, LARRY RYAN, KAREN LEE AND COUNCIL PRESIDENT RON FARNSWORTH. ALSO ATTENDING THE SPECIAL MEETING: VILLAGE ADMINISTRATOR SARA KEERAN, FISCAL OFFICER LORETTA BAKER, POLICE OFFICER GEORGE CLEMENS AND SOLICITOR MELANIE FARR. VISITORS: OLEY McMICHAEL.

** THE MEETING WAS CALLED TO PASS ORDINANCES BY EMERGENCY AND TO DISCUSS THE INVOICE FROM POGGEMEYER FOR THE DEPOT PROJECT.

**VISITOR OLEY MCMICHAEL PRESENTED THE FINAL PLAT OF SURVEY OF THE MAUMEE LANDING SUBDIVISION FOR PHASE 2 LOTS 16-18.

**BAKER READ ORDINANCE 2009-25 - *AN ORDINANCE ACCEPTING THE FINAL PLAT OF THE MAUMEE LANDING SUBDIVISION, PHASE NO. 2 (LOTS 16-18) TO THE ADDITION TO THE VILLAGE OF ANTWERP, PAULDING COUNTY, OHIO, PURSUANT TO ORDINANCE NO. 94-17, AND DECLARING THE SAME AN EMERGENCY.*

■ MOTION MADE BY FARNSWORTH, SECONDED BY REEB TO SUSPEND THE RULES REGARDING ORDINANCE 2009-25. 6 YEA, 0 NAY. MOTION CARRIED AND APPROVED

■ MOTION MADE BY VANVLERAH, SECONDED BY RYAN TO ACCEPT ORDINANCE 2009-25. 6 YEA, 0 NAY. MOTION CARRIED AND APPROVED.

** BAKER READ ORDINANCE 2009-24 - *AN ORDINANCE AUTHORIZING THE MAYOR OF THE VILLAGE OF ANTWERP TO ENTER INTO A CONTRACT WITH THE LOWEST AND BEST BIDDER FOR THE WATER LINE IMPROVEMENTS ON WEST DAGGETT AND STONE STREETS; AND DECLARING THE SAME AN EMERGENCY.*

** ADMINISTRATOR KEERAN EXPLAINED THAT POGGEMEYER HAD APPROVED THE BID AND CONTRACT PROVIDED FROM LINGVAI EXCAVATING. THE PROJECT WILL BEGIN THIS FALL AND SHOULD BE COMPLETED THIS YEAR, WEATHER PERMITTING.

■ MOTION WAS MADE BY ROHRS, SECONDED BY RYAN TO SUSPEND THE RULES REGARDING ORDINANCE 2009-24. 6 YEA, 0 NAY. MOTION CARRIED AND APPROVED.

■ MOTION WAS MADE BY REEB, SECONDED BY RYAN TO ACCEPT ORDINANCE 2009-24. 6 YEA, 0 NAY. MOTION CARRIED AND APPROVED.

**BAKER READ ORDINANCE 2009-26- *PRELIMINARY LEGISLATION - AN ORDINANCE ENACTED BY THE VILLAGE OF ANTWERP, OHIO HEREINAFTER REFERRED TO AS THE LOCAL PUBLIC AGENCY(LPA) IN THE MATTER OF THE STATED-DESCRIBED PROJECT. THIS PROJECT PROPOSES TO RECONSTRUCT RIVER ST. (OLD US 24) TO THE WESTERN PARK ENTRANCE DRIVE LOCATED INSIDE THE VILLAGE OF ANTWERP. IMPROVEMENTS INCLUDE COMPLETELY REMOVING THE OLD CONCRETE PAVEMENT AND RECONSTRUCTING WITH APPROPRIATELY DESIGNED FULL DEPTH ASPHALT PAVEMENT. PROJECT WILL ALSO INCLUDE LIGHTING AND STREETSCAPING. WATERLINES WILL BE REPLACED WHERE NECESSARY DUE TO RECONSTRUCTING THE PAVEMENT. SOME SIDEWALKS WILL BE REPLACED.*

A MOTION WAS MADE BY RYAN, SECONDED BY ROHRS, TO SUSPEND THE RULES REGARDING ORDINANCE 2009-26. 6 YEA, 0 NAY. MOTION CARRIED AND APPROVED.

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- MOTION MADE BY RYAN, SECONDED BY REEB TO ACCEPT ORDINANCE 2009-26. 6 YEA, 0 NAY. MOTION CARRIED AND APPROVED.
- ** THIS ORDINANCE WAS PASSED BY EMERGENCY DUE TO THE FACT ODOT REQUIRED THE CONTRACT IN THEIR HANDS BY SEPTEMBER 12TH.
- ** POGGEMEYER INVOICE REGARDING THE DEPOT PROJECT WAS DISCUSSED. KEERAN EXPLAINED THE INVOICE MUST BE PAID. RYAN ASKED IF POGGEMEYER HAS BEEN SHUT OFF FROM WORKING ON THE PROJECT UNTIL THE GRANT MONEY IS RECEIVED. STATE AUDITOR'S OFFICE HAS DELAYED THE FISCAL WATCH REMOVAL UNTIL 9/29 DUE TO DEATH IN THE FAMILY OF THEIR DIRECTOR. OHIO CULTURAL SOCIETY WILL NOT RELEASE GRANT MONEY UNTIL THE VILLAGE IS OFF FISCAL WATCH. COUNCIL HAS CONCERN WHETHER GRANT MONEY WILL BE AVAILABLE FOR THIS PROJECT. KEERAN STATED SHE WILL ASK THE OHIO CULTURAL SOCIETY FOR A STATEMENT THAT THE MONEY IS SET ASIDE FOR THIS PROJECT. KEERAN ALSO STATED THE ENGINEERING MUST BE DONE OR THE VILLAGE CAN'T GO FORWARD TO BID ON THE DEPOT PROJECT.
- MOTION MADE BY ROHRS, SECONDED BY REEB, TO APPROVE THE FISCAL OFFICER TO ADVANCE MONEY FROM THE GENERAL FUND TO THE DEPOT FUND TO PERMIT THE PAYMENT OF POGGEMEYER INVOICE OF \$8,038.19. 6 YEA, 0 NAY. MOTION CARRIED AND APPROVED.
- MOTION MADE BY LEE SECONDED BY RYAN TO ADJOURN THE MEETING. 5 YEA, 1 NAY. MEETING ADJOURNED AT 6 PM.

MAYOR Ray DeLong

FISCAL OFFICER Loretta Baker

DATE 9-21-09

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held

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**REGULAR MEETING
COUNCIL OF THE VILLAGE OF ANTWERP
September 21, 2009**

THE REGULAR MEETING OF THE VILLAGE OF ANTWERP COUNCIL WAS CALLED TO ORDER AT 5:30 P.M. BY MAYOR RAY DELONG. COUNCIL PERSONS PRESENT: JAN REEB, MIKE ROHRS, LARRY RYAN, KAREN LEE AND COUNCIL PRESIDENT RON FARNSWORTH. ALSO ATTENDING THE MEETING: FISCAL OFFICER LORETTA BAKER, SOLICITOR MELANIE FARR, ADMINISTRATOR SARA KEERAN AND POLICE CHIEF GEORGE CLEMENS. MEDIA: SANDY TEMPLE FROM BEE ARGUS. NO VISITORS.

- ** THE MINUTES FROM THE REGULAR COUNCIL MEETING HELD AUGUST 17, 2009 WERE REVIEWED.
■ MOTION MADE BY ROHRS, SECONDED BY RYAN TO ACCEPT THE AUGUST COUNCIL MEETING MINUTES. 5 YEA. 0 NAY. MOTION CARRIED AND APPROVED.
- **THE MINUTES FROM THE SPECIAL COUNCIL MEEGING HELD SEPTEMBER 8, 2009 WERE REVIEWED.
■ MOTION MADE BY ROHRS, SECONDED BY REEB TO ACCEPT THE SEPTEMBER COUNCIL MEETING MINUTES. 5 YEA, 0 NAY. MOTION CARRIED AND APPROVED.
- ** THE AUGUST DISBURSEMENTS WERE REVIEWED.
■ MOTION MADE BY REEB, SECONDED BY ROHRS TO APPROVE THE AUGUST RECONCILIATION REPORT. 5 YEA. 0 NAY. MOTION CARRIED AND APPROVED.

FISCAL OFFICER REPORT

** BAKER READ RESOLUTION 2009-10- *A RESOLUTION ACCEPTING THE AMOUNT AND RATES AS DETERMINED BY THE BUDGET COMMISSION AND AUTHORIZING THE NECESSARY TAX LEVIES AND CERTIFYING THEM TO THE COUNTY AUDITOR BY EMERGENCY.*

THIS RESOLUTION WAS READ BY EMERGENCY DUE TO THE FACT IT MUST BE RETURNED TO THE COUNTY AUDITOR'S OFFICE BY OCT. 1ST.

- MOTION MADE BY RYAN, SECONDED BY REEB TO SUSPEND THE RULES REGARDING RESOLUTION 2009-10. 5 YEA, 0 NAY. MOTION CARRIED AND APPROVED.
- MOTION MADE BY FARNSWORTH, SECONDED BY ROHRS TO ACCEPT R2009-10. 5 YEA, 0 NAY. MOTION CARRIED AND APPROVED.

** BAKER READ RESOLUTION 2009-11-*A RESOLUTION DECLARING THE NECESSITY OF REPAIRING AND/OR CONSTRUCTING THE SIDEWALK ON THE WEST SIDE OF LOT 16 PT, BLOCK C IN THE VILLAGE OF ANTWERP, OHIO (TAX PARCEL ID #1204S00700); AND DECLARING THE SAME AN EMERGENCY. (REASON FOR 2ND RESOLUTION ON THIS PROPERTY - PROPERTY WAS TRANSFERRED FROM CHASE BANK TO SECRETARY OF HOUSING AND URBAN DEVELOPMENT)*

- MOTION MADE BY ROHRS, SECONDED BY RYAN TO SUSPEND THE RULES REGARDING RESOLUTION 2009-11 5 YEA, 0 NAY. MOTION CARRIED AND APPROVED.
- MOTION MADE BY RYAN, SECONDED BY ROHRS TO ACCEPT RESOLUTION 2009-11. 4 YEA, 1 NAY. (LEE) MOTION CARRIED AND APPROVED.

** MOTION MADE BY FARNSWORTH, SECONDED BY RYAN TO EXCUSE TOM VANVLERAH FROM THE REGULAR COUNCIL MEETING. 5 YEA, 0 NAY. MOTION CARRIED AND APPROVED.

RECORD OF PROCEEDINGS

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**GUESTS
NO GUESTS IN ATTENDANCE**

POLICE REPORT

POLICE CHIEF CLEMENS REPORTED THERE WERE 180 CALLS FOR SERVICE FOR AUGUST WITH 56 OFFENSES. CHIEF CLEMENS ENCOURAGED ALL COUNCIL MEMBERS TO PROMOTE THE POLICE RENEWAL LEVY.

EMS REPORT

A WRITTEN REPORT WAS PROVIDED BY RANDY SHAFFER SHOWING 21 RUNS FOR JULY 15TH THRU AUGUST 15TH AND 15 RUNS FOR AUGUST 15TH THRU SEPT. 15TH.

A WRITTEN REPORT WAS PROVIDED BY DARLENE MERRIMAN, BILLING CLERK, SHOWING TOTAL DEPOSITS FOR JULY OF \$1,925.94 AND TOTAL DEPOSITS FOR AUGUST OF \$2,671.21. MERRIMAN WILL BE USING A COLLECTION COMPANY CALLED KEYBRIGHT FROM LIMA, OHIO. SHE HAS BEEN ADVISED TO PRESENT KEYBRIGHT'S CONTRACT FOR COUNCIL'S APPROVAL.

ADMINISTRATOR'S REPORT

SEE ATTACHED REPORT - OTHER ITEMS DISCUSSED: AS OF TONIGHT'S MEETING, THERE ARE 6 HOMEOWNERS WHO HAVE NOT REPAIRED THEIR SIDEWALKS. THE HOMEOWNERS HAVE UNTIL SEPT. 30TH TO COMPLETE SIDEWALK REPAIR.

- MOTION MADE BY ROHRS, SECONDED BY RYAN TO AUTHORIZE VILLAGE ADMINISTRATOR TO OBTAIN THE PLANS, SPECIFICATIONS, AND AN ESTIMATE OF THE COST FOR THE CONSTRUCTION OR REPAIR OF THE SIDEWALKS FOR THE SIX RESIDENTIAL PROPERTIES ON WEST RIVER STREET THAT HAVE NOT REPAIRED THE ADJOINING SIDEWALKS AND THE CHUCK'S TIRES COMMERCIAL PROPERTY ON WEST RIVER STREET, SAID PLANS, SPECIFICATIONS, AND/OR ESTIMATES OF COST TO SHOW THE LOCATION AND DIMENSIONS OF SUCH SIDEWALKS AND THE SPECIFICATIONS FOR THE CONSTRUCTION OR REPAIR THEREOF, AND ARE TO BE FILED IN THE OFFICE OF THE VILLAGE FISCAL OFFICER. 4 YEA, 1 NAY (LEE). MOTION CARRIED AND APPROVED.

LEAF COLLECTION WOULD REQUIRE A THREE MAN CREW. KEERAN IS GATHERING INFORMATION ABOUT RENTAL OF EQUIPMENT. RYAN ASKED IF HICKSVILLE WOULD RENT THEIR EQUIPMENT AND ALSO NOTED WE MAY HAVE TO ADD MANPOWER TO COMPLETE THIS TASK.

COMMITTEE REPORTS

FINANCE COMMITTEE WILL MEET ON OCT 5TH AT 1 P.M. TO DISCUSS THE 2011 BUDGET.

MAYOR'S REPORT

MAYOR DELONG REPORTED THAT \$3,830.00 WAS BROUGHT INTO GENERAL FUND BY MAYOR'S COURT FOR MONTH OF AUGUST. MAYOR DELONG NOTED THAT RANDY SHAFFER HAS NOT

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RESPONDED TO HIS EMAILS ABOUT ATTENDING COUNCIL MEETING TONIGHT. MAYOR DELONG WILL CONTACT SHAFFER SO WE CAN MOVE FORWARD ON THE MUSEUM ISSUE. MAYOR DELONG WOULD LIKE COUNCIL TO TAKE ACTION ON THE ABANDONED HOMES IN THE VILLAGE. MAYOR WOULD LIKE AN ORDINANCE AT NEXT COUNCIL MEETING REGARDING THIS ISSUE. SOLICITOR FARR ASKED THAT THE PUBLIC SAFETY COMMITTEE MEET SO SHE CAN PRESENT HER ISSUES REGARDING THIS ORDINANCE AND ALSO DISCUSS THE MUSUEM. FARNSWORTH WILL SET UP THIS MEETING TIME.

LEE MENTIONED THE POWER HAS BEEN KICKING OFF AT THE EMS BUILDING. KEERAN WILL HAVE SCHWELLER LOOK INTO THIS PROBLEM.

- MOTION BY RYAN, SECONDED BY REEB TO ADJOURN THE MEETING AT 6:15 P.M. 4 YEA, 1 NAY. MOTION CARRIED AND APPROVED.

MAYOR

Ray DeLong

FISCAL OFFICER

Loretta Baker

DATE 10-19-09

DAYTON LEGAL BLANK, INC. FORM NO. 10148

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**ADMINISTRATOR'S REPORT
SEPTEMBER, 2009****MUSEUM UPDATE:**

Mayor ask requested Randy Shaffer provide an up-date for council, as of this date, nothing has been received.

W. RIVER STREET SIDEWALK REPLACEMENT PROGRAM:

Sidewalk repair and replacement is occurring in the W. River Street target area. To-date all but 8 homeowners have completed their repairs. The home owners in this area have until September 30th to repair their sidewalks as instructed. Please note the owner of Chuck's Tires has refused the certified letter on the repair. This repair will prove costly if the owner, Phillip Marlin, does not do the project on his own. An estimate received from Strable Paving to do 120 feet of asphalt across this property is \$6,969.00. I am getting an estimate on concrete also. The concrete would need to be 6" deep in order to hand vehicle traffic at this site.

N. MAIN STREET SIDEWALK REPLACEMENT UPDATE:

The Resolution of Necessity and notice to Chase Bank to complete the sidewalk repair at their property located at 414 N. Main was signed for and the 30 days would have been up Monday, September 21, 2009. Unfortunately, upon checking the Auditor's Web Site, Chase Bank transferred this property to the Department of Housing and Urban Development. Chase never responded to the notice sent by the Village to inform us of this transfer. Melanie is checking into what our options are now that the property has transferred again.

Bradtmueller's property located at 301 N. Main completed their sidewalk repair on their own, just a few days before their last 30 day notice was to expire.

N. MAIN STREET CURB & DRAINAGE PROJECT:

The new curbing and drainage at the Leinard property has been completed and the Mayor and myself met with the Leinards to review what they needed to do on the property located at 204 N. Main. The Mayor told the Leinards they needed to complete their sidewalk repair this fall and not wait until next Spring as they noted they might do. This writer sent a letter to the Leinards on September 27th informing them that they had 30 days to complete the sidewalk repair.

W. DAGGETT/STONE STREET WATERLINE PROJECT:

A pre-construction meeting will be held on Wednesday, September 23rd at 10:00 am., at Village Hall to discuss the start of the waterline improvement project. This meeting will involve the engineer, construction company and representatives

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of the utility department, local utility companies, such as AEP, Verizon, etc., to go over any potential problems in the area.

GRANT APPLICATION FILED BY PORT AUTHORITY TO IMPROVE MAUMEE WESTERN TRACK:

I have attached the news article from the Defiance Crescent News from Thursday, September 17, 2009 which outlines the grant application submitted on behalf of the Maumee Western Railroad for federal dollars to improve the track between Liberty Center and Woodburn, Indiana. This application would address freight only and is not a part of the high speed rail proposal at this time. Total request is 95.8 million dollars. This writer attended a meeting in August in Defiance with representatives from Defiance, Henry and Paulding County about what could be done to improve this section of rail. Maumee Western was not represented at this meeting. Frustration was noted by all in attendance by Maumee and Westerns' refusal to participate in any planning meetings to acquire funding to improve the line. This writer stated at the meeting that until Maumee and Western could be either bought out or the federal agency over railroads put pressure on this operator to improve the line or sell, we wouldn't get anywhere.

The Port Authority that serves Paulding, Henry and Defiance decided to move ahead with this grant application and somehow was able to receive the necessary information from Maumee Western to complete the application. Please note, if this funding is received, the Port Authority would become the new owner of this line, which is the best outcome for everybody involved.

HEALTH INSURANCE RENEWAL:

The village employees' health insurance renews on November 1st. I will receive the information on the renewal by Monday night's council meeting. It is anticipated that our current carrier will show an increase of approximately 7%.

EMS BILLING – COLLECTION AGENCY RECOMMENDATION:

EMS billing clerk Darlene Merriman notified the Mayor that in checking with surrounding hospitals about their recommendations on a collection agency for hospital bills, she noted that the hospitals contacted recommended Keybright instead of Credit Adjustments. Hospitals noted a lot of complaints on Credit Adjustments on how they handle collections. In checking out Keybright, Darlene stated they too would go with 35% fee, same as Credit Adjustments and that she could view all of the village's information on-line and that they have direct deposit.

Darlene just wanted to keep council up-to-date and she will be signing up with Keybright.

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HORIZON WINDFARM UPDATE:

The company looking to build wind turbines just south of the village, stopped into village hall this week to give the mayor an update on their process on acquiring leases from property owners in the area. The mayor wasn't in the office at that time and the mayor is attempting to schedule a meeting with the company. According to Loretta who spoke to their representative, the acquisition of land leases is going great and as soon as a meeting can be held with Horizon, council will be updated. From his conversation with Loretta, it was all positive news.

WELL #3:

The turbine pump assembly in Well #3 has worn out. This well is our best producing out of all of our wells. It is recommended that we replace this pump with a submersible pump due to the fact that this type of pump has a longer life span. This pump has not been replaced in 15 years. This well is 130' deep I am currently acquiring estimates and this well is out of service at this time. It is estimated the cost will be between \$9,000 to \$12,000.00

CAMERAS FOR PARK, ETC.:

This writer received an estimate from Schweller Electric of Paulding of the cost to install 2 video cameras at Riverside Park. The cost also includes a DVR, all connections and software. As I stated before on this type of system, the software can be loaded on any computer and activity at the park or where ever this type of camera is installed, can be seen 24 hours a day. The cameras have the ability to zoom in on any motion detected. The cost of 2 cameras and above mentioned software is \$6,777.00. Once the DVR and software is purchased, any additional cameras can be purchased for approximately \$1,500 a piece.

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**REGULAR MEETING
COUNCIL OF THE VILLAGE OF ANTWERP
October 19, 2009**

THE REGULAR MEETING OF THE VILLAGE OF ANTWERP COUNCIL WAS CALLED TO ORDER AT 5:30 P.M. BY PRESIDENT PRO TEMPORE RON FARNSWORTH. IN MAYOR RAY DELONG'S ABSENCE FROM THE REGULAR COUNCIL MEETING, RON FARNSWORTH WAS THE ACTING MAYOR. COUNCIL PERSONS PRESENT: JAN REEB, MIKE ROHRS, LARRY RYAN, TOM VANVLERAH AND KAREN LEE. ALSO ATTENDING THE MEETING: FISCAL OFFICER LORETTA BAKER, SOLICITOR MELANIE FARR, ADMINISTRATOR SARA KEERAN AND POLICE CHIEF GEORGE CLEMENS. MEDIA: SANDY TEMPLE FROM BEE ARGUS, PETER GREER FROM DEFIANCE CRESCENT, AND SUE KNAPP FROM WEST BEND. NO VISITORS.

** THE MINUTES FROM THE REGULAR COUNCIL MEETING HELD SEPTEMBER 21, 2009 WERE REVIEWED.

■ MOTION MADE BY ROHRS, SECONDED BY REEB TO ACCEPT THE SEPTEMBER COUNCIL MEETING MINUTES. 5 YEA. 0 NAY. MOTION CARRIED AND APPROVED.

** THE SEPTEMBER DISBURSEMENTS WERE REVIEWED.

■ MOTION MADE BY VANVERLAH, SECONDED BY RYAN TO APPROVE THE SEPTEMBER RECONCILIATION REPORT. 5 YEA. 0 NAY. MOTION CARRIED AND APPROVED.

FISCAL OFFICER REPORT

** BAKER READ ORDINANCE 2009-27- AN ORDINANCE AMENDING ORDINANCE NO. 2008-08, SAID ORDINANCE PROVIDING FOR THE DEMOLITION OF INSECURE AND UNSAFE BUILDINGS LOCATED IN THE VILLAGE OF ANTWERP, OHIO; AND DECLARING THE SAME AN EMERGENCY.

SOLICITOR FARR EXPLAINED THIS ORDINANCE ALLOWS OUR POLICE CHIEF TO MAKE INSPECTION OF ANY STRUCTURE LOCATED IN THE VILLAGE WHICH APPEARS TO BE UNSAFE. KEERAN ALSO STATED MAUMEE VALLEY PLANNING HAS GRANT MONIES AVAILABLE TO BE USED TO PAY FOR THE ACTUAL DEMOLITION EXPENSE. ADDITIONALLY, THE VILLAGE COULD STILL PLACE THE COST OF DEMOLITION ON THE PROPERTY OWNER'S REAL PROPERTY TAXES.

■ MOTION MADE BY ROHRS, SECONDED BY RYAN TO SUSPEND THE RULES REGARDING ORDINANCE 2009-27. 5 YEA, 0 NAY. MOTION CARRIED AND APPROVED.

■ MOTION MADE BY REEB, SECONDED BY VANVLERAH TO ACCEPT ORDINANCE 2009-27. 5 YEA, 0 NAY. MOTION CARRIED AND APPROVED.

** BAKER READ ORDINANCE 2009-28-AN ORDINANCE AUTHORIZING THE VILLAGE FISCAL OFFICER TO TRANSFER FUNDS TO THE POLICE FUND IN THE AMOUNT OF \$27,500.00 AND DECLARE THE SAME TO BE AN EMERGENCY.

■ MOTION MADE BY RYAN, SECONDED BY VANVLERAH TO SUSPEND THE RULES REGARDING ORDINANCE 2009-28. 5 YEA, 0 NAY. MOTION CARRIED AND APPROVED.

■ MOTION MADE BY ROHRS, SECONDED BY RYAN TO ACCEPT ORDINANCE 2009-28. 5 YEA, 0 NAY. MOTION CARRIED AND APPROVED.

**BAKER READ ORDINANCE 2009-29- AN ORDINANCE TO PROVIDE FOR THE ISSUANCE OF A NOTE IN

DAYTON LEGAL BLANK, INC., FORM NO. 1014B

Held _____ 20 _____

ANTICIPATION OF THE ISSUANCE OF BOND TO PAY A PORTION OF THE COST OF CONSTRUCTING, FURNISHING AND EQUIPPING AN EMERGENCY MEDICAL SERVICE BUILDING AND IMPROVING ITS SITE, AND DECLARING THE SAME AN EMERGENCY.

- MOTION MADE BY RYAN, SECONDED BY ROHRS TO SUSPEND THE RULES REGARDING ORDINANCE 2009-29. 5 YEA, 0 NAY. MOTION CARRIED AND APPROVED.
- MOTION MADE BY VANVLERAH, SECONDED BY RYAN TO ACCEPT ORDINANCE 2009-29. 5 YEA, 0 NAY. MOTION CARRIED AND APPROVED.

****BAKER READ ORDINANCE 2009-30-AN ORDINANCE AUTHORIZING THE MAYOR OF THE VILLAGE OF ANTWERP TO ENTER INTO A COLLECTION SERVICES AGREEMENT WITH GENERAL AUDIT CORPORATION, D/B/A KEYBRIDGE MEDICAL REVENUE MANAGEMENT; AND DECLARING THE SAME AN EMERGENCY.**

- MOTION MADE BY VANVLERAH, SECONDED BY REEB TO SUSPEND THE RULES REGARDING ORDINANCE 2009-30. 5 YEA, 0 NAY. MOTION CARRIED AND APPROVED
- MOTION MADE BY RYAN, SECONDED BY ROHRS TO ACCEPT ORDINANCE 2009-30. 5 YEA, 0 NAY. MOTION CARRIED AND APPROVED.

****BAKER READ RESOLUTION 2009-12- A RESOLUTION DECLARING THE NECESSITY OF REPAIRING AND/OR CONSTRUCTING THE SIDEWALK ON THE NORTH SIDE OF LOT 13 EAST ½ AND EAST ½ WEST ½ LOT 13, DAGGET 1ST ADDITION IN THE VILLAGE OF ANTWERP, OHIO (TAX PARCEL ID #1210S02900); AND DECLARING THE SAME AN EMERGENCY.**

- MOTION MADE BY RYAN, SECONDED BY ROHRS TO SUSPEND THE RULES REGARDING RESOLUTION 2009-12. 4 YEA, 1 NAY (LEE). MOTION FAILED. DUE TO THE FAILURE TO HAVE SUFFICIENT VOTES TO SUSPEND THE RULES TO PASS THIS RESOLUTION AS AN EMERGENCY MEASURE A 1ST READING OF RESOLUTION 2009-12 WAS MADE.

**** BAKER READ RESOLUTION 2009-13- A RESOLUTION DECLARING THE NECESSITY OF REPAIRING AND/OR CONSTRUCTING THE SIDEWALK ON THE NORTH SIDE OF LOT 2 WEST 53 FEET SOUTH, BLOCK D IN THE VILLAGE OF ANTWERP, OHIO (TAX PARCEL ID #1205S00500); AND DECLARING THE SAME AN EMERGENCY.**

- MOTION MADE BY RYAN, SECONDED BY REEB TO SUSPEND THE RULES REGARDING RESOLUTION 2009-13. 4 YEA, 1 NAY (LEE). MOTION FAILED. DUE TO THE FAILURE TO HAVE SUFFICIENT VOTES TO SUSPEND THE RULES TO PASS THIS RESOLUTION AS AN EMERGENCY MEASURE A 1ST READING OF RESOLUTION 2009-13 WAS MADE.

****BAKER READ RESOLUTION 2009-14- A RESOLUTION DECLARING THE NECESSITY OF REPAIRING AND/OR CONSTRUCTING THE SIDEWALK ON THE SOUTH SIDE OF LOT 6 FORDER ADDITION IN THE VILLAGE OF ANTWERP, OHIO (TAX PARCEL ID #1215S00800); AND DECLARING THE SAME AN EMERGENCY.**

- MOTION MADE BY RYAN, SECONDED BY ROHRS TO SUSPEND THE RULES REGARDING RESOLUTION 2009-14. 4 YEA, 1 NAY (LEE). MOTION FAILED. DUE TO THE FAILURE TO HAVE SUFFICIENT VOTES TO SUSPEND THE RULES TO PASS THIS RESOLUTION AS AN EMERGENCY A 1ST READING OF RESOLUTION 2009-14 WAS MADE.

■ BAKER READ RESOLUTION 2009-15- A RESOLUTION DECLARING THE NECESSITY OF REPAIRING AND/OR CONSTRUCTING THE SIDEWALK ON THE NORTH SIDE OF LOT 3, BLOCK D IN THE VILLAGE OF ANTWERP, OHIO (TAX PARCEL ID #1205S00600); AND DECLARING THE SAME AN EMERGENCY.

RECORD OF PROCEEDINGS

0167

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MOTION MADE BY RYAN, SECONDED BY REEB TO SUSPEND THE RULES REGARDING RESOLUTION 2009-15. 4 YEA, 1 NAY (LEE). MOTION FAILED. DUE TO THE FAILURE TO HAVE SUFFICIENT VOTES TO SUSPEND THE RULES TO PASS THIS RESOLUTION AS AN EMERGENCY MEASURE A 1ST READING OF RESOLUTION 2009-15 WAS MADE.

****BAKER READ RESOLUTION 2009-16-A RESOLUTION DECLARING THE NECESSITY OF REPAIRING AND/OR CONSTRUCTING THE SIDEWALK ON THE SOUTH SIDE OF LOT 7 WEST 1/2 FORDER ADDITION IN THE VILLAGE OF ANTWERP, OHIO (TAX PARCEL ID #1215S00600); AND DECLARING THE SAME AN EMERGENCY.**

MOTION MADE BY RYAN, SECONDED BY REEB TO SUSPEND THE RULES REGARDING RESOLUTION 2009-16. 4 YEA, 1 NAY (LEE). MOTION FAILED. DUE TO THE FAILURE TO HAVE SUFFICIENT VOTES TO SUSPEND THE RULES TO PASS THIS RESOLUTION AS AN EMERGENCY MEASURE A 1ST READING OF RESOLUTION 2009-16 WAS MADE.

****BAKER READ RESOLUTION 2009-17-A RESOLUTION DECLARING THE NECESSITY OF REPAIRING AND/OR CONSTRUCTING THE SIDEWALK ON THE NORTH SIDE OF LOT 4 40 FEET EAST, BLOCK D IN THE VILLAGE OF ANTWERP, OHIO (TAX PARCEL ID #1205S00700); AND DECLARING THE SAME AN EMERGENCY.**

MOTION MADE BY RYAN, SECONDED BY REEB TO SUSPEND THE RULES REGARDING RESOLUTION 2009-17. 4 YEA, 1 NAY (LEE). MOTION FAILED. DUE TO THE FAILURE TO HAVE SUFFICIENT VOTES TO SUSPEND THE RULES TO PASS THIS RESOLUTION AS AN EMERGENCY MEASURE A 1ST READING OF RESOLUTION 2009-17 WAS MADE.

BAKER ANNOUNCED AS OF SEPTEMBER 29TH THE VILLAGE OF ANTWERP IS OFF FISCAL WATCH. BAKER WILL HAVE THE INFORMATION ON THE CAPMARK LOAN 0104934-03 REFINANCE WITH THE ANWERP EXCHANGE BANK AT NEXT COUNCIL MEETING WHICH WILL HAVE LOWER INTEREST RATE AND SHORTEN THE LOAN BY TWO YEARS.

**GUESTS
NO GUESTS IN ATTENDANCE**

POLICE REPORT

POLICE CHIEF CLEMENS REPORTED THERE WERE 173 CALLS FOR SERVICE FOR SEPTEMBER WITH 50 OFFENSES.

EMS REPORT

A WRITTEN REPORT WAS PROVIDED BY RANDY SHAFFER SHOWING 7 RUNS FOR SEPTEMBER 15TH THRU OCT. 13TH.

ADMINISTRATOR'S REPORT

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SEE ATTACHED REPORT - OTHER ITEMS DISCUSSED: HEALTH COVERAGE WILL BE LOWERED BY APPROXIMATELY \$18,471.84 IF WE CHANGE TO PARAMOUNT HEALTH INSURANCE.

- MOTION MADE BY RYAN, SECONDED BY REEB TO CHANGE HEALTH CARE COVERAGE TO PARAMOUNT AND ALSO ADD EYE CARE WITH GUARDIAN FOR THE FULL TIME EMPLOYEES STARTING NOV 1ST. 5 YEA, 0 NAY. MOTION CARRIED AND APPROVED.

ADMINISTRATOR KEERAN NOTED SHE SENT A LETTER TO REPRESENTATIVE WACHTMANN AND SENATOR BUEHRER TO ENCOURAGE THEM TO CONTINUE WORK ON THE ISSUE OF TAXATION FOR POTENTIAL WIND FARMS THAT ARE BEING DEVELOPED IN THE STATE OF OHIO.

RAIL CROSSING AT MADISON IS THE ONE KEERAN SUGGESTED WE CLOSE IN ORDER TO HAVE THE HARRMANN ROAD CROSSING REPAIRED BY THE OHIO DEPARTMENT OF RAIL. THE HARRMAN ROAD CROSSING IS AN INTEGRAL PART OF ANY SAFE ROUTE TO SCHOOL APPLICATION. WE WILL NEED THREE PUBLIC HEARINGS TO PROVIDE FOR THE CLOSING OF MADISON RAIL CROSSING.

- MOTION MADE BY ROHRS, SECONDED BY RYAN TO START PROCESS FOR THREE PUBLIC HEARINGS TO CLOSE MADISON RAILROAD CROSSING. 5 YEA, 0 NAY. MOTION CARRIED AND APPROVED.

AS OF MIDNIGHT ON OCTOBER 29TH, U.S. HIGHWAY 24 IN THE VILLAGE WILL BE TRANSFERRED TO THE VILLAGE.

COMMITTEE REPORTS

THERE WERE NO COMMITTEE REPORTS.

MAYOR'S REPORT

THE ACTING MAYOR REPORTED THAT \$3,593.00 WAS BROUGHT INTO THE GENERAL FUND BY MAYOR'S COURT FOR THE MONTH OF SEPTEMBER. HALLOWEEN WILL BE HELD ON 10/31 FROM 5 TO 7 P.M. IN THE VILLAGE.

- MOTION BY RYAN, SECONDED BY REEB TO ADJOURN THE MEETING AT 6:20 P.M. 4 YEA, 1 NAY (ROHRS): MOTION CARRIED AND APPROVED.

MAYOR

Ray De Long

FISCAL OFFICER

*Louetta Baker*DATE *11/17/2009*

Held

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**ADMINISTRATOR'S REPORT
OCTOBER, 2009****W. RIVER STREET SIDEWALK REPLACEMENT PROGRAM:**

Sidewalk repair and replacement is occurring in the W. River Street target area. To-date all but 6 homeowners have completed their repairs. Two of the six will have their sidewalks repaired before winter. I am getting estimates on the other 4, they are small projects, not complete replacements. Please note the Mayor and the undersigned met with Phil Marlin at the Chuck's Tires property. Phil was instructed to get his estimates and have the area repaired. To-date no action has been taken by Mr. Marlin. In speaking to a contractor contacted to give an estimate, the property owner said he didn't have the money to do the improvement. I feel the village needs to just proceed with the resolution of necessity on this property and give the final 30 days to him along with the other 4 smaller projects.

N. MAIN STREET SIDEWALK REPLACEMENT UPDATE:

The Resolution of Necessity and notice to the Department of Housing and Urban Development was received by HUD and this writer has been in contact with them. I informed them that they had until October 26, 2009 to complete this improvement. HUD has contacted the local contractor to go ahead and have this repaired.

W. DAGGETT/STONE STREET WATERLINE PROJECT:

Project should be underway this month and completed before the end of the year. The waterline replacement project will also include new meters and service lines. A preconstruction meeting was held with the contractor, Lingvai Construction of Bryan on September 23, 2009 and this was the timeline they gave the village.

HEALTH INSURANCE RENEWAL:

The village employees' health insurance renews on November 1st. The finance committee met on October 5th to start the 2010 budget review and to review health insurance quotes for 2010. Attached is the break down of quotes for 2010. After review by finance committee, it was recommended that the village change coverage from Anthem to Paramount. The savings for the village would amount to approximately \$18,471.84. Additionally, the finance committee recommended that optional vision coverage provided by Guardian be added to the insurance coverage. The Cost of this coverage would only total \$1,677.04 for the year. This recommendation needs to be acted on Monday night, as the renewal begins on November 1st.

Held

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WELL #3 IMPROVEMENT:

A new well pump assembly and motor is being installed in Well #3 by Lehman Well Drilling of Cecil, Ohio. The well should be back in operation by Friday, 10/16/09. Total cost for materials and installation will be approximately \$10,500.00. This well is our best producing and best quality of all of our wells.

HARRMANN ROAD RAIL CROSSING:

This writer would like to have council consider the closing of a railroad crossing, preferably the Madison Street crossing, in order to have the Harrmann Road crossing repaired by the Ohio Department of Rail. ODR still has this program in place and I spoke to a representative last week on if this was still possible. As the Harrmann Road Crossing is heavily used by both the traveling public and school buses, I see the only alternative in having this crossing repair is by using this program. Maumee and Western Rail is not going to repair this crossing or any other along their route and the State of Ohio suggests this as a way to improve Harrmann Road without cost to the village.

As the Harrmann Road Crossing is an integral part of any future Safe Route to School Application. It is even more important to have this crossing improved. As a part of the improvement by ODR, sidewalk crossing would also be included. Ohio Department of Transportation has insinuated that the village would not be able to push Maumee and Western in to cooperating in a Safe Route to School Project and thus maybe we shouldn't even submit an application for sidewalks in this area if we couldn't find a way to improve the Harrmann Road Rail Crossing.

With truck traffic to be relieved from W. River Street, the closing of Madison Street, would affect mainly residents who live directly on Madison and getting onto W. River from the north side of the rail closure shouldn't be too time consuming. We have to realize this decision won't make everybody happy, but we do have "7" crossing in town. Should, if ever, high speed rail were to come through Antwerp, I can assure you we won't keep all 7 open. This is our best bet to improve Harrmann Road. In speaking with ODR, they said, if all things went well, we could expect the crossing to be improved in the Spring of 2010. ODR will provide the instructions for closing to the village once the village determines if they want to proceed. This process would require three (3) public meetings to receive public input.

DEMOLITION OF SUBSTANDARD/VACANT HOMES – GRANT ASSISTANCE:

In speaking with Maumee Valley Planning Organization, I inquired into if any assistance would be available to help offset the cost of demolition in regards to the Snyder properties on Oswalt. MVPO said once the village went through the process outlined in our new ordinance, which includes giving the property owner time to either improve or demolish the structures, a grant that MVPO received for Paulding County, could be used to pay for the actual demolition expense.

Additionally, the village could still place the cost of demolition on the property owner's real property taxes, if the property owner refused to pay the demo cost.

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A public safety committee meeting will be scheduled ASAP to meet with MVPO on accessing these funds.

2010 BUDGET:

The finance committee met to review the 2010 budget on October 5, 2009. Items to note that were discussed that have affected this year's and possibly next year's budget has been the down turned in municipal income tax. As of today, the income tax collection is down approximately 15% or \$27,818.14. Additionally, water revenue from Spec Temp, Inc. is down approximately \$62,000.00 to-date. In conversations with Spec-Temp in what they foresee for 2010, a representative stated they did not see any further reduction in water useage and possibly saw an increase of 20% in useage. They are currently working to obtain solar panel contracts to ensure their viability for the future. To help offset this loss of revenue from Spec Temp, the village has instituted the 8.5% water and sewer increase for this year and another 8.5% increase will go into effect in January of 2010. Not only does this increase include the 8.5% increase actual water usage, but the minimum charge for water and sewer is now being applied to every occupied multi family unit, rather than the number of water meters serving the site. The water and sewer funds will be balanced in the 2010 budget appropriations.

All funds for the budget will be balanced before the budget is passed, most likely at the November 23rd council meeting. The budget will be finalized after the November 3rd general election after which time the village will know if the police renewal levy has been passed. Chief Clemens presented his police fund budget to finance committee which showed his fund with and without the levy dollars. The updated and finalized budget sheets will be distributed to council members before the November council meeting.

Held

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**REGULAR MEETING
COUNCIL OF THE VILLAGE OF ANTWERP
November 16, 2009**

THE REGULAR MEETING OF THE VILLAGE OF ANTWERP COUNCIL WAS CALLED TO ORDER AT 5:30 P.M. BY MAYOR RAY DELONG. COUNCIL PERSONS PRESENT: JAN REEB, MIKE ROHRS, LARRY RYAN, TOM VANVLERAH, KAREN LEE AND COUNCIL PRESIDENT RON FARNSWORTH. ALSO ATTENDING THE MEETING: FISCAL OFFICER LORETTA BAKER, SOLICITOR MELANIE FARR, ADMINISTRATOR SARA KEERAN AND POLICE CHIEF GEORGE CLEMENS. MEDIA: SANDY TEMPLE FROM BEE ARGUS, PETER GREER FROM DEFIANCE CRESCENT, AND SUE KNAPP FROM WEST BEND. VISITORS: PAT SUEVER AND KALEN MINGLE FROM THE LIMA POST OFFICE DISTRIBUTION CENTER AND STEVE DERCK AND RUDIE REEB, NEXT YEAR COUNCIL MEMBERS.

** THE MINUTES FROM THE REGULAR COUNCIL MEETING HELD OCTOBER 19, 2009 WERE REVIEWED.

- MOTION MADE BY FARNSWORTH, SECONDED BY RYAN TO ACCEPT THE OCTOBER COUNCIL MEETING MINUTES AS AMENDED TO REFLECT FAILURE OF MOTION TO SUSPEND THE RULES FOR EMERGENCY PASSAGE AND TO SHOW A FIRST READING OF THE SIX SEPARATE RESOLUTIONS OF NECESSITY. 6 YEA. 0 NAY. MOTION CARRIED AND APPROVED.

** THE OCTOBER DISBURSEMENTS WERE REVIEWED.

- MOTION MADE BY REEB, SECONDED BY RYAN TO APPROVE THE OCTOBER RECONCILIATION REPORT. 6 YEA. 0 NAY. MOTION CARRIED AND APPROVED.

FISCAL OFFICER REPORT

**BAKER GAVE 2ND READING OF RESOLUTION 2009-12- *A RESOLUTION DECLARING THE NECESSITY OF REPAIRING AND/OR CONSTRUCTING THE SIDEWALK ON THE NORTH SIDE OF LOT 13 EAST ½ AND EAST ½ WEST ½ LOT 13, DAGGET 1ST ADDITION IN THE VILLAGE OF ANTWERP, OHIO (TAX PARCEL ID #1210S02900).*

** BAKER GAVE 2ND READING OF RESOLUTION 2009-13- *A RESOLUTION DECLARING THE NECESSITY OF REPAIRING AND/OR CONSTRUCTING THE SIDEWALK ON THE NORTH SIDE OF LOT 2 WEST 53 FEET SOUTH, BLOCK D IN THE VILLAGE OF ANTWERP, OHIO (TAX PARCEL ID #1205S00500).*

**BAKER GAVE 2ND READING OF RESOLUTION 2009-14- *A RESOLUTION DECLARING THE NECESSITY OF REPAIRING AND/OR CONSTRUCTING THE SIDEWALK ON THE SOUTH SIDE OF LOT 6 FORDER ADDITION IN THE VILLAGE OF ANTWERP, OHIO (TAX PARCEL ID #1215S00800).*

**BAKER GAVE 2ND READING OF RESOLUTION 2009-15- *A RESOLUTION DECLARING THE NECESSITY OF REPAIRING AND/OR CONSTRUCTING THE SIDEWALK ON THE NORTH SIDE OF LOT 3, BLOCK D IN THE VILLAGE OF ANTWERP, OHIO (TAX PARCEL ID #1205S00600).*

** BAKER GAVE 2ND READING OF RESOLUTION 2009-16- *A RESOLUTION DECLARING THE NECESSITY OF REPAIRING AND/OR CONSTRUCTING THE SIDEWALK ON THE SOUTH SIDE OF LOT 7 WEST ½ FORDER ADDITION IN THE VILLAGE OF ANTWERP, OHIO (TAX PARCEL ID #1215S00600).*

**BAKER GAVE 2ND READING OF RESOLUTION 2009-17- *A RESOLUTION DECLARING THE NECESSITY OF REPAIRING AND/OR CONSTRUCTING THE SIDEWALK ON THE NORTH SIDE OF LOT 4 40 FEET EAST, BLOCK D IN THE VILLAGE OF ANTWERP, OHIO (TAX PARCEL ID #1205S00700).*

**BAKER READ ORDINANCE 2009-31- *AN ORDINANCE AUTHORIZING THE FISCAL OFFICER TO AMEND*

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held

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APPROPRIATIONS AND DECLARING IT AN EMERGENCY.

- MOTION MADE BY RYAN, SECONDED BY ROHRS TO SUSPEND THE RULES REGARDING ORDINANCE 2009-31. 6 YEA, 0 NAY. MOTION CARRIED AND APPROVED.
- MOTION MADE BY FARNSWORTH, SECONDED BY VANVLERAH TO ACCEPT ORDINANCE 2009-31. 6 YEA, 0 NAY. MOTION CARRIED AND APPROVED.
- ** BAKER READ ORDINANCE 2009-32- AN ORDINANCE REPLACING ORDINANCE NO. 83-27 AND TO PROVIDE FOR THE ISSUANCE OF A NOTE FOR THE PURPOSE OF WATERWORKS SYSTEM AND DECLARING THE SAME AN EMERGENCY.
- MOTION MADE BY VANVLERAH, SECONDED BY FARNSWORTH TO SUSPEND THE RULES REGARDING ORDINANCE 2009-32. 6 YEA, 0 NAY. MOTION CARRIED AND APPROVED.
- MOTION MADE BY ROHRS, SECONDED BY REEB TO ACCEPT ORDINANCE 2009-32. 6 YEA, 0 NAY. MOTION CARRIED AND APPROVED.

GUESTS

PAT SUEVER AND KALEN MINGLE FROM THE LIMA DISTRIBUTION POST OFFICE IN LIMA SPOKE TO COUNCIL REGARDING THE POTENTIAL CLOSURE OF THE LIMA POST OFFICE. THIS WILL AFFECT ALL OF THE 458 ZIP CODE. THE U.S.P.S. WILL BE MOVING THE OPERATION FROM LIMA TO TOLEDO. MS. SUEVER'S CONCERN WAS THE DELAY OF MAIL, LOWERING OF DELIVERY STANDARDS, AND CAPACITY CONCERNS OF THE TOLEDO BRANCH. MS. SUEVER ASKED FOR OUR SUPPORT IN THIS CONCERN BY ASKING US TO SIGN PETITIONS AND PASSING A RESOLUTION TO HELP KEEP THE LIMA BRANCH INTACT.

POLICE REPORT

POLICE CHIEF CLEMENS REPORTED THERE WERE 129 CALLS FOR SERVICE FOR OCTOBER WITH 64 OFFENSES.

EMS REPORT

A WRITTEN REPORT WAS PROVIDED BY RANDY SHAFFER SHOWING 25 TOTAL RUNS FROM OCT 14TH THRU NOV. 15TH. EMS BILLING CLERK DARLENE MERRIMAN ALSO HAD WRITTEN REPORT SHOWING DEPOSITS FOR SEPTEMBER OF \$4,407.76 AND FOR OCTOBER OF \$8,092.67. KEYBRIDGE COLLECTION SERVICE HAS BEEN GIVEN THE FOLLOWING AMOUNTS TO COLLECT; \$4,528.12 FOR 2006 - \$3,399.88 FOR 2007 - AND \$6,963.00 FOR 2008.

ADMINISTRATOR'S REPORT

SEE ATTACHED REPORT - OTHER ITEMS DISCUSSED: KEERAN APPLIED FOR MONIES TO COVER OUR CASING PIPES FROM PAULDING COUNTY ECONOMIC DEVELOPMENT. TONY LANGHAM RESPONDED STATING WE COULD NOT APPLY FOR THIS SINCE THE PROJECT IS ALREADY COMPLETE. HOWEVER, WE WILL BE ELIGIBLE FOR THE PROJECT NEXT YEAR FOR ISLAND TO HARRMANN AMOUNTING TO APPROXIMATELY \$23,000.

KEERAN RECEIVED A LETTER FROM A RESIDENT REGARDING THE CLOSING OF MADISON RAIL CROSSING. KEERAN HAS RESPONDED TO HIS CONCERNS STATING THE ROAD HE SUGGESTED FOR THE RAIL CROSSING TO BE CLOSED (RD 21) IS OUTSIDE OF THE VILLAGE AND DOES NOT QUALIFY FOR THE DEPARTMENT OF RAIL PROJECT. HE ALSO WAS CONCERNED ABOUT SNOW REMOVAL ON MADISON AFTER THE CLOSURE OF THE RAIL CROSSING. KEERAN PROMISED SNOW REMOVAL WOULD BE HANDLED.

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DISCUSSION OF HEAVY TRAFFIC ON SIDE STREETS DUE TO GRAIN TRUCKS AND TRAILERS. KEERAN WILL SPEAK TO SUE AT THE ELEVATOR TO HAVE HER NOTIFY THE DRIVERS TO USE THE MAIN ROADS WITH THEIR HEAVY TRUCKS.

KEERAN STATED SHE SPOKE TO ODOT CONCERNING THE TIMING OF THE LIGHTS ON HWY 24 AND HWY 49. ODOT STATED WE COULD CHANGE THE TIMING; HOWEVER, A TRAFFIC STUDY MUST BE DONE PRIOR TO CHANGING THE LIGHTS. KEERAN STATED THE LIGHTS AT ARCHER AND OSWALT ARE NOW ON FLASHING YELLOW. ODOT STATED WE CAN PUT THESE LIGHTS ON FLASHING FOR ONE MONTH THEN BAG THE LIGHTS AND EVENTUALLY TAKE THE LIGHTS DOWN. COUNCIL WANTS TO LEAVE THE LIGHTS FLASHING AND REVIEW THE SITUATION NEXT YEAR AFTER HWY 24 HAS BEEN REPAIRED.

KEERAN STATED THE SOUTH ERIE AND CANAL FLASHING LIGHT IS OUT OF COMPLIANCE, AND SHOULD BE TAKEN DOWN.

SOLICITOR FARR EXPLAINED THAT OLD HWY 24 IS NOW A "THROUGH HIGHWAY" AND OHIO REVISED CODE ALLOWS THROUGH HIGHWAYS IN VILLAGES, OUTSIDE BUSINESS DISTRICTS, POSTED AT 35 M.P.H. COUNSEL INSTRUCTED SOLICITOR FARR TO PREPARE AN ORDINANCE FOR NEXT COUNCIL MEETING TO LOWER THE SPEED LIMIT FROM WENTWORTH TO THE WEST CORPORATION LINE TO 35 M.P.H.

POLICE CHIEF CLEMENS HAS FOUND THE HOUSES ON OSWALT BEYOND REPAIR AND HAS PUT NOTICES IN THE NEWSPAPER. CLEMENS WILL HAVE A REPORT AT NEXT COUNCIL MEETING AS TO A STATUS OF THE PROCEEDINGS FOR THESE HOMES.

KEERAN NOTED THE PROBLEMS THE VILLAGE IS HAVING WITH RESIDENTS DUMPING ITEMS AND BURNING THEM AT THE SEWER PLANT. KEERAN RECOMMENDED TO COUNCIL THAT THE GATES BE LOCKED AND ONLY OPEN DURING BUSINESS HOURS. COUNCIL FELT THIS SERVICE OF BEING ABLE TO HAVE ACCESS TO DUMPING LEAVES AND BRUSH ETC WAS IMPORTANT TO THE RESIDENTS. INSTALLING CAMERAS WAS ALSO DISCUSSED. KEERAN WILL PUT ANOTHER NOTICE IN THE PAPER ABOUT PROPER USAGE OF THE FACILITY WITH THE THREAT OF CLOSING IF IT CONTINUES TO BE MISUED.

PLANS FOR THE DEPOT PROJECT WERE RECEIVED FROM POGGEMEYER AND KEERAN PRESENTED THEM TO COUNCIL. THERE WILL BE AN OFFICE AREA FOR ADMINISTRATION, MEN'S AND WOMEN'S RESTROOMS, KITCHENETTE, AND TWO MEETING ROOMS. GOAL IS TO HAVE PLANS COMPLETED IN DECEMBER AND AVAILABLE FOR BIDS. THE ENTIRE PROJECT IS HOPED TO BE COMPLETED BY NEXT FALL.

BAKER ASKED FOR APPROVAL FROM COUNCIL TO ADVANCE \$8,761.85 FROM THE GENERAL FUND TO THE DEPOT PROJECT FUND TO PAY FOR INVOICES FROM POGGEMEYER.

- MOTION MADE BY ROHRS, SECONDED BY REEB TO ALLOW FISCAL OFFICER TO ADVANCE MONEY FROM GENERAL FUND (\$8,761.85) TO DEPOT PROJECT FUND AND TO PAY THE INVOICES FROM POGGEMEYER. 6 YEA, 0 NAY. MOTION CARRIED AND APPROVED.

COMMITTEE REPORTS

THERE WERE NO COMMITTEE REPORTS.

NEW BUSINESS

LEE WAS DISAPPOINTED THAT WE WERE NOT ABLE TO HAVE LEAF PICK UP SERVICE FOR THE VILLAGE. KEERAN WILL CHECK INTO COST AND SERVICE FOR NEXT YEAR.

RECORD OF PROCEEDINGS

0175

Minutes of

Meeting

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Held _____ 20 _____

MAYOR'S REPORT

THE MAYOR REPORTED THAT \$7,288.86 WAS BROUGHT INTO THE GENERAL FUND BY MAYOR'S COURT FOR THE MONTH OF OCTOBER. MAYOR DELONG THANKED ALL FOR THE SUPPORT OF THE POLICE LEVY.

MAYOR DELONG ASKED COUNCIL FOR APPROVAL TO DONATE TO THE PAULDING COUNTY ECONOMIC DEVELOPMENT.

- MOTION MADE BY FARNSWORTH, SECONDED BY REEB TO DONATE \$1,500.00 TO THE PAULDING COUNTY ECONOMIC DEVELOPMENT NEXT YEAR. 6 YEA, 0 NAY. MOTION CARRIED AND APPROVED.

MAYOR DELONG INTRODUCED AND WELCOMED THE NEW COUNCIL MEMBERS STEVE DERCK AND RUDIE REEB, WHO CAME TO OBSERVE THE MEETING.

- MOTION BY RYAN, SECONDED BY REEB TO ADJOURN THE MEETING AT 7:05 P.M. 5 YEA, 1 NAY (ROHRS). MOTION CARRIED AND APPROVED.

MAYOR Ray DeLong

FISCAL OFFICER Loretta Baker

DATE 12-21-09

Held

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**ADMINISTRATOR'S REPORT
NOVEMBER, 2009****W. DAGGETT/STONE STREET WATERLINE PROJECT:**

Project is underway and the waterline itself has been installed. Next new meters and service lines will be installed. The project, depending on the weather, should be completed by 12/1/09. Great job by Lingvai Excavating of Bryan, they left their site cleaned up every night and have been great to work with.

HARRMANN ROAD RAIL CROSSING:

The Ohio Rail Commission will have the Harmann Road Rail Crossing inspected in the next few weeks and will get back with the Village on their determination of repair. At that time the village can start holding three readings of an ordinance to close Madison Street crossing.

DEMOLITION OF SUBSTANDARD/VACANT HOMES – GRANT ASSISTANCE:

The public safety committee met with Maumee Valley Planning Organization on October 28, 2009 concerning grant assistance for the demolition of abandoned and dilapidated homes on Oswalt Street. Matt Davis of MVPO, stated that the grant received by Paulding County would be able to address demolition costs associated with these two homes. He informed the committee to proceed with the steps as outlined in our substandard home ordinance and that the grant would pay for the costs of the actual demolition of the structures.

2010 BUDGET:

With the passage of the police renewal levy, we will finalize the 2010 budget and get copies of the complete budget to all council members in the next week or two. Any questions on the budget once received can be directed to Loretta or myself once you have received it. Budget will be presented for action at the December 21st regular council meeting.

TRAFFIC LIGHTS ON OLD 24:

The traffic lights at Monroe and Oswalt Streets have been changed to flash. The timing of the light at Main Street and River will be changed by ODOT so that the timing is equal. ODOT has control over the timing of this light, therefore, a request has been made to them to change this timing as soon as possible.

I would assume that the other two lights will be brought down next year. Clarification will be made with ODOT on whose responsibility it will be to physically take them down. Stop signs will be installed on the north/south crossing roads at Monroe and Oswalt.

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ROAD/WATERLINE/LIGHTING ON E. RIVER:

All engineering and plans are complete for the road reconstruction on E. River for next year. ODOT will advertise the project in late December/early January with a start date for construction pending Spring weather. Final decision by ODOT was to replace the waterline from N. Main Street to Island Street. The portion of Island Street to Harrmann Road will also be replaced in 2010 with OPWC grant/loan award.

POSSIBLE REVOLVING LOAN FUNDS TO PAY FOR CASING PIPE IN WENTWORTH ROAD:

The Mayor and myself will be meeting with the County RLF board on Monday, right before council meeting to request funding of the cost of the new water casing pipe placed under 24 at Wentworth Road. The cost of this pipe is approximately \$49,000.00. As the purpose of the placement of this casement pipe was for future development in the region, it is felt that the village will receive funding through the county for this project. We should have more information for council at Monday nights meeting.

UNEMPLOYMENT RATE FOR PAULDING COUNTY:

The unemployment rate for September, 2009 for Paulding County dropped to 11.5% from 13.1% in August, 2009.

INCOME TAX COLLECTION:

The village income tax collection has leveled off and as of October's collection, received in November we are currently 12.8% behind in collection from the 2008 collection. We were at a high of 15.4% in June of 2009. Total collected to date is \$197,552.95. We had anticipated \$225,000.00 for 2009.

U.S. 24 THREE COUNTY MARKETING COMMITTEE:

This writer continues to meet with representatives of Henry, Defiance Counties and Village of Paulding to develop a marketing strategy to promote old U.S. 24 through these three counties. This month, the marketing committee will announce in the newspapers a logo for the area and plans to jointly market to the traveling public the communities that reside along County Road 424.

The committee has designed a logo, which is attached which will be used along the highway and in billboards, etc., in order to tie the three counties together. A website is planned to tie the three counties together, which will link the Village of Antwerp's website to this regional website. Through the joint efforts of these three counties, billboards will be placed just inside the Ohio line from the State of Indiana on the new U.S. 24 and in Henry County on the new U.S. 24 to promote a weekend of activities in June, 2010 for all three counties. This writer has been meeting with the V.E.T.S. Memorial Committee, Antwerp Chamber of Commerce and the A.C.D.C. Committee to develop some activities that can take place during this weekend in June.

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The committee wants to pool our resources and talents to promote our region in an attempt to have not only out of state travelers, but residents of Northwest Ohio visit our communities. The end result for all of us is to promote our area for attraction of new residents, businesses, etc. I feel this is a wonderful opportunity to bring visitors to Antwerp. I will keep you updated as the marketing plan matures.

DEPOT:

Ohio Cultural Facilities Commission has been notified that the village has been released from fiscal watch. We are on their agenda for February for the release of funds. Unfortunately, the complete bid documents and plans must be completed before the end of the year in order for ODOT to bid the project early Spring. We do have engineering invoices for this work. We can't let them go into 2010. We will discuss these invoices at council Monday night.

SANITARY SEWER PLANT/BRUSH/LEAF DROP OFF:

Last week someone set the leaf pile on fire. This fire smolder for several days and the dense smoke drifted onto the new U.S. 24. This is an accident waiting to happen. We also had bedding and bed frames dropped off at the site. We are going to have to gate the sanitary plant and have hours of operation only when the sanitary plant is manned. We can talk about hours of operation on Monday night.

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**REGULAR MEETING
COUNCIL OF THE VILLAGE OF ANTWERP
December 21, 2009**

THE REGULAR MEETING OF THE VILLAGE OF ANTWERP COUNCIL WAS CALLED TO ORDER AT 5:30 P.M. BY MAYOR RAY DELONG. COUNCIL PERSONS PRESENT: JAN REEB, MIKE ROHRS, LARRY RYAN, TOM VANVLERAH, KAREN LEE AND COUNCIL PRESIDENT RON FARNSWORTH. ALSO ATTENDING THE MEETING: FISCAL OFFICER LORETTA BAKER, SOLICITOR MELANIE FARR, AND POLICE CHIEF GEORGE CLEMENS. ADMINISTRATOR KEERAN WAS ILL AND NOT IN ATTENDANCE. MEDIA: SANDY TEMPLE FROM BEE ARGUS AND SUE KNAPP FROM WEST BEND. VISITORS: STEVE DERCK AND RUDIE REEB, NEXT YEAR COUNCIL MEMBERS.

** THE MINUTES FROM THE REGULAR COUNCIL MEETING HELD NOVEMBER 16, 2009 WERE REVIEWED.

- MOTION MADE BY ROHRS, SECONDED BY REEB TO ACCEPT THE NOVEMBER COUNCIL MEETING MINUTES. 6 YEA. 0 NAY. MOTION CARRIED AND APPROVED.

** THE NOVEMBER DISBURSEMENTS WERE REVIEWED.

- MOTION MADE BY RYAN, SECONDED BY VANVLERAH TO APPROVE THE NOVEMBER RECONCILIATION REPORT. 6 YEA. 0 NAY. MOTION CARRIED AND APPROVED.

FISCAL OFFICER REPORT

**BAKER GAVE 3RD READING OF RESOLUTION 2009-12- *A RESOLUTION DECLARING THE NECESSITY OF REPAIRING AND/OR CONSTRUCTING THE SIDEWALK ON THE NORTH SIDE OF LOT 13 EAST ½ AND EAST ½ WEST ½ LOT 13, DAGGET 1ST ADDITION IN THE VILLAGE OF ANTWERP, OHIO (TAX PARCEL ID #1210S02900).*

- MOTION MADE BY RYAN, SECONDED BY ROHRS TO ACCEPT RESOLUTION 2009-12. 5 YEA, 1 NAY (LEE). MOTION CARRIED AND APPROVED.

** BAKER GAVE 3RD READING OF RESOLUTION 2009-13- *A RESOLUTION DECLARING THE NECESSITY OF REPAIRING AND/OR CONSTRUCTING THE SIDEWALK ON THE NORTH SIDE OF LOT 2 WEST 53 FEET SOUTH, BLOCK D IN THE VILLAGE OF ANTWERP, OHIO (TAX PARCEL ID #1205S00500).*

- MOTION MADE BY RYAN, SECONDED BY ROHRS TO ACCEPT RESOLUTION 2009-13. 5 YEA, 1 NAY (LEE). MOTION CARRIED AND APPROVED.

**BAKER GAVE 3RD READING OF RESOLUTION 2009-14- *A RESOLUTION DECLARING THE NECESSITY OF REPAIRING AND/OR CONSTRUCTING THE SIDEWALK ON THE SOUTH SIDE OF LOT 6 FORDER ADDITION IN THE VILLAGE OF ANTWERP, OHIO (TAX PARCEL ID #1215S00800).*

- MOTION MADE BY ROHRS, SECONDED BY RYAN TO ACCEPT RESOLUTION 2009-14. 5 YEA, 1 NAY (LEE). MOTION CARRIED AND APPROVED.

**BAKER GAVE 3RD READING OF RESOLUTION 2009-15- *A RESOLUTION DECLARING THE NECESSITY OF REPAIRING AND/OR CONSTRUCTING THE SIDEWALK ON THE NORTH SIDE OF LOT 3, BLOCK D IN THE VILLAGE OF ANTWERP, OHIO (TAX PARCEL ID #1205S00600).*

- MOTION MADE BY RYAN, SECONDED BY ROHRS TO ACCEPT RESOLUTION 2009-15. 5 YEA, 1 NAY (LEE). MOTION CARRIED AND APPROVED.

** BAKER GAVE 3RD READING OF RESOLUTION 2009-16- *A RESOLUTION DECLARING THE NECESSITY OF REPAIRING AND/OR CONSTRUCTING THE SIDEWALK ON THE SOUTH SIDE OF LOT 7 WEST ½ FORDER ADDITION IN THE VILLAGE OF ANTWERP, OHIO (TAX PARCEL ID #1215S00600).*

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- MOTION MADE BY RYAN, SECONDED BY ROHRS TO ACCEPT RESOLUTION 2009-16. 5 YEA, 1 NAY (LEE). MOTION CARRIED AND APPROVED.

****BAKER GAVE 3RD READING OF RESOLUTION 2009-17-A RESOLUTION DECLARING THE NECESSITY OF REPAIRING AND/OR CONSTRUCTING THE SIDEWALK ON THE NORTH SIDE OF LOT 4 40 FEET EAST, BLOCK D IN THE VILLAGE OF ANTWERP, OHIO (TAX PARCEL ID #1205S00700.**

- MOTION MADE BY ROHRS, SECONDED BY RYAN TO ACCEPT RESOLUTION 2009-17. 5 YEA, 1 NAY (LEE). MOTION CARRIED AND APPROVED.
- MOTION MADE BY ROHRS, SECONDED BY RYAN TO HAVE FISCAL OFFICER SERVE SERVICE OF NOTICE TO ABOVE RESIDENTS PERTAINING TO RESOLUTIONS 2009-12 THROUGH 2009-17 ON MAY 1ST (REVISED TO MAY 3RD A BUSINESS DAY) PER SECTION 4 ON RESOLUTIONS. 5 YEA, 1 NAY (LEE). MOTION CARRIED AND APPROVED.

****BAKER READ RESOLUTION 2009-18- A RESOLUTION REQUESTING THE UNITED STATES CONGRESS TO DELAY THE UNITED STATES POSTAL SERVICE FROM MOVING ITS FACILITY FOR PROCESSING MAIL ORIGINATING IN THE 458 ZIP CODE FROM THE LIMA PROCESSING AND DISTRIBUTION CENTER TO THE TOLEDO FACILITY UNTIL THE EFFECT OF SUCH PROPOSAL ON COSTS AND DELIVERY STANDARDS IS FULLY INVESTIGATED; AND DECLARING THE SAME AN EMERGENCY.**

- MOTION MADE BY FARNSWORTH, SECONDED BY VANVLERAH TO SUSPEND THE RULES REGARDING RESOLUTION 2009-18. 6 YEA, 0 NAY. MOTION CARRIED AND APPROVED.
- MOTION MADE BY ROHRS, SECONDED BY VANVLERAH TO ACCEPT RESOLUTION 2009-18. 5 YEA, 1 NAY (RYAN). MOTION CARRIED AND APPROVED.

A COPY OF THIS RESOLUTION 2009-18 WILL BE MAILED TO LAURA KESSEN OF LIMA PROCESSING CENTER.

**** BAKER READ ORDINANCE 2009-33- AN ORDINANCE TO ESTABLISH SPEED LIMITS ON WEST RIVER STREET IN THE VILLAGE OF ANTWERP, OHIO, IN ACCORDANCE WITH OHIO RIVISED CODE 4511.21 (B) (3), AND DECLARING THE SAME AN EMERGENCY.**

- MOTION MADE BY REEB, SECONDED BY VANVLERAH TO SUSPEND THE RULES REGARDING ORDINANCE 2009-33. 6 YEA, 0 NAY. MOTION CARRIED AND APPROVED.
- MOTION MADE BY VANVLERAH, SECONDED BY RYAN TO ACCEPT ORDINANCE 2009-33. 6 YEA, 0 NAY. MOTION CARRIED AND APPROVED.

**** BAKER READ ORDINANCE 2009-34-AN ORDINANCE ESTABLISHING SALARIES FOR THE VILLAGE OF ANTWERP, OHIO FOR THE CALENDAR YEAR 2010, AND DECLARING THE SAME AN EMERGENCY.**

- MOTION MADE BY LEE, SECONDED BY RYAN TO GO INTO EXECUTIVE SESSION AT 6:00 P.M. TO DISCUSS SALARY PERSONNEL IN GENERAL. 5 YEA, 1 (ROHRS) NAY. MOTION CARRIED AND APPROVED.
- MOTION MADE BY VANVLERAH, SECONDED BY REEB TO COME OUT OF EXECUTIVE SESSION AT 6:20 P.M. 6 YEA, 0 NAY. MOTION CARRIED AND APPROVED.
- MOTION MADE BY RYAN, SECONDED BY ROHRS TO SUSPEND THE RULES REGARDING ORDINANCE 2009-34. 6 YEA, 0 NAY. MOTION CARRIED AND APPROVED.
- MOTION MADE BY RYAN, SECONDED BY VANVLERAH TO ACCEPT ORDINANCE 2009-34. 6 YEA, 0 NAY. MOTION CARRIED AND APPROVED.

**** BAKER READ ORDINANCE 2009-35- AN ORDINANCE AUTHORIZING THE FISCAL OFFICER TO AMEND**

RECORD OF PROCEEDINGS

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Minutes of

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APPROPRIATIONS AND DECLARING IT AN EMERGENCY.

- MOTION MADE BY VANVLERAH, SECONDED BY ROHRS TO SUSPEND THE RULES REGARDING ORDINANCE 2009-35. 6 YEA, 0 NAY. MOTION CARRIED AND APPROVED.
- MOTION MADE BY FARNSWORTH, SECONDED BY VANVLERAH TO ACCEPT ORDINANCE 2009-35. 6 YEA, 0 NAY. MOTION CARRIED AND APPROVED.

** BAKER READ ORDINANCE 2009-36-AN ORDINANCE TO MAKE APPROPRIATIONS FOR CURRENT EXPENSES AND OTHER EXPENDITURES OF THE VILLAGE OF ANTWERP, STATE OF OHIO, DURING THE FISCAL YEAR ENDING DECEMBER 31, 2010, AND DECLARING THE SAME AN EMERGENCY.

- MOTION MADE BY VANVLERAH, SECONDED BY ROHRS TO SUSPEND THE RULES REGARDING ORDINANCE 2009-36. 6 YEA, 0 NAY. MOTION CARRIED AND APPROVED
- MOTION MADE BY RYAN, SECONDED BY REEB TO ACCEPT ORDINANCE 2009-36. 6 YEA, 0 NAY. MOTION CARRIED AND APPROVED.

**BAKER READ ORDINANCE 2009-37-AN ORDINANCE TO ESTABLISH TIME AND PLACE OF REGULAR MEETINGS OF THE COUNCIL FOR THE VILLAGE OF ANTWERP, PAULDING COUNTY, OHIO AND DECLARING THE SAME AN EMERGENCY.

DISCUSSION WAS HELD ABOUT THE DAY OF THE MEETING IN JANUARY WHICH WOULD FALL ON MARTIN LUTHER KING DAY ON THE THIRD MONDAY EACH YEAR. AMENDMENT IN SECTION TWO (2) ADDED TO THE ORDINANCE SHOWING THE MEETING TO BE HELD THE FOURTH (4TH) MONDAY IN JANUARY ONLY ALL OTHER MEETINGS SHALL BE HELD ON THE THIRD (3RD) MONDAY OF EACH MONTH.

- MOTION MADE BY RYAN, SECONDED BY ROHRS TO SUSPEND THE RULES REGARDING ORDINANCE 2009-37. 6 YEA, 0 NAY. MOTION CARRIED AND APPROVED.
- MOTION MADE BY VANVLERAH, SECONDED BY REEB TO ACCEPT ORDINANCE 2009-37 WITH AMENDMENT. 6 YEA, 0 NAY. MOTION CARRIED AND APPROVED.

GUESTS

POLICE REPORT

POLICE CHIEF CLEMENS REPORTED THERE WERE 115 CALLS FOR SERVICE FOR NOVEMBER WITH 46 OFFENSES.

POLICE CHIEF CLEMENS PASSED OUT PICTURES FROM THE HOMES AT 118 AND 120 OSWALT STREET. THESE HOMES ARE IN VIOLATION OF ORDINANCE 2009-27. CLEMENS STATED THESE HOMES ARE BEYOND REPAIR AND WOULD RECOMMEND THAT THEY BE CONDEMNED AND TORN DOWN DUE TO SAFETY HAZARDS TO THE VILLAGE RESIDENTS. NO REPAIRS COULD BE MADE TO PUT THESE HOMES IN A REASONABLY SAFE CONDITION. CLEMENS HAS FOLLOWED THE STEPS NECESSARY TO NOTIFY OWNER, NOTICE IN NEWSPAPER, ETC. NO APPEAL HAS BEEN MADE AND 30 DAYS HAVE PASSED. THE ESTIMATED COST OF DESTRUCTION IS \$14,000.00. MAUMEE VALLEY PLANNING HAS \$25,000.00 FOR THE FUNDING OF DESTRUCTION OF SUCH HOMES.

EMS REPORT

A WRITTEN REPORT WAS PROVIDED BY RANDY SHAFFER SHOWING 21 TOTAL RUNS FOR NOVEMBER

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15TH THROUGH DECEMBER 15TH. A WRITTEN REPORT FROM DARLENE MERRIMAN, EMS BILLING CLERK STATING 17 RUNS WERE COLLECTED IN NOVEMBER. KEYBRIDGE COLLECTION HAS BEEN GIVEN \$15198.50 PAST DUE INVOICES FOR COLLECTION.

ADMINISTRATOR'S REPORT

SEE ATTACHED - DUE TO ABSENCE OF ADMINISTRATOR KEERAN, MAYOR DELONG GAVE THE ADMINISTRATOR'S REPORT. DISCUSSION HELD ON THE FOLLOWING: EROSION ON SHAFFER ROAD, THE ARMY CORP OF ENGINEERS CAME IN THE VILLAGE TO CHECK OUT THE PROBLEM AND FEELS IT IS NOT THE RIVER BANK BUT A LEAK CAUSING THE EROSION. THE WEST DAGGETT/STONE STREET WATERLINE REPLACEMENT WILL BE COMPLETED AS SOON AS THE METERS ARRIVE. CONTRACTOR WAS NOT AWARE HE WAS TO PROVIDE THE METERS. HARRMANN RAIL CROSSING IS ON HOLD FOR NOW. THIS PROJECT WILL NEED FUNDING SINCE MAUMEE AND WESTERN HAS NOT COMMITTED TO THIS IMPROVEMENT. IN FEBRUARY OF 2010 THE THREE COUNTY APPLICATION FOR FEDERAL FUNDING MAY ALLOW MONIES FOR THIS PROJECT. OLEY'S NEW ADDITION ALSO HAS A WASH OUT. THE ARMY CORP OF ENGINEERS ALSO LOOKED AT THIS PROBLEM. THE CORP HAS NO CONTROL OVER THIS BUT RECOMMENDED WE NEEDED A PIPE TO THE RIVER. OLEY MCMICHAEL DISAGREES AND STATES THIS WILL CLOSE ENTRY TO THE FIELD. HIS RECOMMENDATION IS TO TAKE OLD CONCRETE AND LARGE ROCK TO FILL THE HOLE WITH AN ESTIMATED COST OF \$2500.00

COMMITTEE REPORTS

THERE WERE NO COMMITTEE REPORTS.

NEW BUSINESS

SOLICITOR FARR UPDATED THE COUNCIL ON THE ARCHER/CLEVELAND JUNK ORDINANCE. AFTER THE 3RD HEARING A SENTENCING HAS BEEN MADE, FINE ASSESSED, PROPERTY OWNER MUST CLEAN UP THE PROPERTY PER THE JUDGES INSTRUCTIONS AND OWNER IS ON PROBATION AND WILL NOT BE RELEASED UNTIL FINES ARE PAID AND PROBATION OFFICER HAS APPROVED THE CLEAN UP.

MAYOR'S REPORT

THE MAYOR REPORTED THAT \$4,437.65 WAS BROUGHT INTO THE GENERAL FUND BY MAYOR'S COURT FOR THE MONTH OF NOVEMBER WITH \$1,012.50 GOING TO THE STATE. DONATIONS WERE ASKED FROM THE ANTWERP BALL ASSOCIATION AND PAULDING AREA FOUNDATION.

- MOTION MADE BY RYAN, SECONDED BY ROHRS TO DONATE \$200.00 TO THE ANTWERP BALL ASSOCIATION. 6 YEA, 0 NAY. MOTION CARRIED AND APPROVED.

THE FARM LAND AT THE SEWER PLANT WILL NEED TO BE PUT UP FOR BID. OTHER FARMERS HAVE REQUESTED TO FARM THIS LAND. SOLICITOR FARR WILL PREPARE THE PAPERWORK FOR THE JANUARY MEETING.

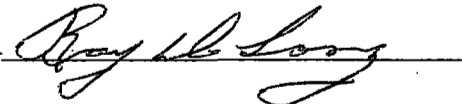
THANKS WERE GIVEN TO THE COUNCIL MEMBERS FOR ALL THEIR HARD WORK ESPECIALLY THE OUTGOING MEMBERS VANVLERAH AND FARNSWORTH.

THE NEWLY ELECTED COUNCIL MEMBERS LEE, RYAN, REEB, AND DERCK WILL BE SWORN IN ON JANUARY 1ST, 10 A.M. AT TOWN HALL.

RYAN ASKED ABOUT THE RULING OF SIDEWALKS IN OLEY'S ADDITION. MAYOR DELONG WILL CHECK INTO THIS.

- MOTION MADE BY FARNSWORTH, SECONDED BY RYAN TO ADJOURN THE MEETING. 5 YEA, 1 NAY (ROHRS). MEETING ADJOURNED AT 7:07 P.M.

MAYOR



FISCAL OFFICER

 DATE 1-25-10

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**ADMINISTRATOR'S REPORT
DECEMBER, 2009**

SAFE ROUTES TO SCHOOL APPLICATION:

ODOT will be visiting Antwerp on Thursday, 12/17/09 to review the village's application for funding for E. Canal and Harrmann Road sidewalks. ODOT will meet at the school with representatives from Poggemeyer Design Group, school officials and this writer. Four members of the Department of Transportation were in the village on Thursday, 12/17/09 to look at the E. Canal and Harrmann Road areas which were submitted in an application for funding. ODOT stated decision on funding wouldn't be known until at least March of next year.

W. DAGGETT STREET WATERLINE UPDATE:

The waterline project has been held up due to the contractor waiting on meters from the supplier. Meters should arrive this week. It is anticipated that the project request for payment will not be received until January, 2010, which as caused Loretta to change the 2010 budget to include the project costs for 2010 instead of 2009. It is still anticipated, barring any unforeseen bad weather, that the bulk of the work should still be completed in December.

E. RIVER STREET RECONSTRUCTION:

All construction plans for the E. River road/waterline/lighting project have now been completed. It is anticipated bidding of the project will take place early in 2010.

HARRMANN ROAD RAILROAD CROSSING UPDATE:

The Ohio Rail Commission inspected the Harrmann Road railroad crossing and determined that they can install lights and gates at this crossing should the village close the Madison Street Rail Crossing. They further determined that the roadway improvement over the crossing would need to be completed by Maumee and Western, which is bad news. This writer is attempting to contact Maumee and Western to see if they will commit to participating in this improvement.

The three county application for federal funding to improve the entire short line in Defiance, Henry and Paulding County should be announced in February, 2010. It is hoped that we will receive funding on this application, which would allow the improvement of all crossings in Antwerp. I would recommend that no further action to close a crossing be instigated by the village until after the funding is announced in February on the federal assistance.

This writer met with the U.S. Army Corp of Engineers and the Maumee River Scenic River Agency to look at bank erosion along Shaffer Road. The erosion is almost to the

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edger of the road. The recommendation by the Corp was that they felt it was a ground water problem and possibly there was a hidden catch basin. The Utility Department will watch the area during a heavy rain period and dig up the area. The erosion will be able to be corrected by the village.

NOTE:

This writer has been under the weather the last three weeks with pneumonia and has missed some work days over that time. I apologize for a short administrator's report.

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**SPECIAL MEETING
COUNCIL OF THE VILLAGE OF ANTWERP
JANUARY 12, 2010**

THE SPECIAL MEETING OF THE VILLAGE OF ANTWERP COUNCIL WAS CALLED TO ORDER AT 5:00 P.M. BY MAYOR RAY DELONG . COUNCIL PERSONS PRESENT: JAN REEB, LARRY RYAN, KAREN LEE, RUDIE REEB, AND STEVE DERCK. ALSO ATTENDING THE SPECIAL MEETING: VILLAGE ADMINISTRATOR SARA KEERAN, FISCAL OFFICER LORETTA BAKER, POLICE OFFICER VICTORIA CLEMENS AND SOLICITOR MELANIE FARR.

** THE MEETING WAS CALLED TO PASS AN ORDINANCE BY EMERGENCY MEASURE REGARDING THE LEASE OF THE VILLAGE FARM GROUND FOR AGRICULTURAL PURPOSES ONLY.

MAYOR DELONG EXPLAINED THE REASON AN ORDINANCE WAS NEEDED. A FARMER HAS REQUESTED TO LEASE THE GROUND AND ASKED TO BE CONSIDERED AS THE NEW RENTER. PER OHIO REVISED CODE, THE VILLAGE MUST AUTHORIZE BY ORDINANCE THE LEASE OF REAL ESTATE, SECOND STEP IS TO ADVERTISE IN LOCAL PAPER FOR FIVE CONSECUTIVE WEEKS REGARDING THE BIDDING ON THIS GROUND, THEN GROUND WILL BE LEASED TO HIGHEST BIDDER. SOLICITOR FARR HAS PREPARED THE LEASE AGREEMENT. THE VILLAGE OFFICERS DECIDED TO USE THE FARM SERVICE AGENCY LEGEND SHOWING THE 22.4 ACRE PARCEL INSTEAD OF HAVING THE GROUND SURVEYED. A GOOD COPY OF THIS LEGEND WILL BE OBTAINED BY SARA KEERAN, ADMINISTRATOR, AT THE PAULDING COUNTY FARM SERVICE AGENCY. SOLICITOR FARR WILL AMEND THE LEASE AGREEMENT TO SHOW THAT A SURVEY WILL NOT BE MADE OF THE 22.4 ACRE PARCEL.

**BAKER READ ORDINANCE 2010-01 – AN ORDINANCE AUTHORIZING THE LEASE OF REAL ESTATE OWNED BY THE VILLAGE OF ANTWERP, OHIO PURSUANT TO OHIO REVISED CODE SECTION 721.03; AND DECLARING THE SAME AN EMERGENCY.

- MOTION MADE BY RYAN, SECONDED BY REEB TO SUSPEND THE RULES REGARDING ORDINANCE 2010-01. 5 YEA, 0 NAY. MOTION CARRIED AND APPROVED
- MOTION MADE BY RYAN, SECONDED BY REEB TO ACCEPT ORDINANCE 2010-01. 5 YEA, 0 NAY. MOTION CARRIED AND APPROVED.
- MOTION MADE BY RYAN SECONDED BY LEE TO ADJOURN THE MEETING. 5 YEA, 1 NAY. MEETING ADJOURNED AT 5:10 PM.

MAYOR Ray DeLong

FISCAL OFFICER Loretta Baker

DATE 1-25-10

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**REGULAR MEETING
COUNCIL OF THE VILLAGE OF ANTWERP
January 25, 2010**

THE REGULAR MEETING OF THE VILLAGE OF ANTWERP COUNCIL WAS CALLED TO ORDER AT 5:30 P.M. BY MAYOR RAY DELONG. COUNCIL PERSONS PRESENT: MIKE ROHRS, LARRY RYAN, KAREN LEE AND RUDIE REEB. ALSO ATTENDING THE MEETING: FISCAL OFFICER LORETTA BAKER, SOLICITOR MELANIE FARR, ADMINISTRATOR SARA KEERAN AND POLICE CHIEF GEORGE CLEMENS. MEDIA: SANDY TEMPLE FROM BEE ARGUS AND PETER GREER FROM DEFIANCE CRESCENT. VISITOR: PAT SMITH.

**** MAYOR DELONG ASKED FOR NOMINEES FOR 2010 COUNCIL PRESIDENT. COUNCIL MEMBER ROHRS ASKED ABOUT THE DUTIES OF COUNCIL PRESIDENT. SOLICITOR FARR READ THE DUTIES AS OUTLINED IN THE OHIO BASIC CODE: "WHEN THE MAYOR IS ABSENT FROM THE MUNICIPALITY, OR IS UNABLE FOR ANY CAUSE, TO PERFORM HIS OR HER DUTIES, THE PRESIDENT PROTEMPORE SHALL BE THE ACTING MAYOR, AND SHALL HAVE THE SAME POWERS AND PERFORM THE SAME DUTIES AS THE MAYOR."**

- MOTION MADE BY LEE, SECONDED BY ROHRS TO NOMINATE JAN REEB AS COUNCIL PRESIDENT. 4 YEA, 0 NAY. MOTION CARRIED AND APPROVED.
- MOTION MADE BY ROHRS, SECONDED BY RYAN TO EXCUSE COUNCIL MEMBERS STEVE DERCK AND JAN REEB FROM THE JANUARY COUNCIL MEETING. 4 YEA, 0 NAY. MOTION CARRIED AND APPROVED.

**** THE MINUTES FROM THE REGULAR COUNCIL MEETING HELD DECEMBER 21, 2009, WERE REVIEWED. RYAN STATED HE VOTED NO ON RESOLUTION 2009-18.**

- MOTION MADE BY ROHRS, SECONDED BY RYAN TO ACCEPT THE DECEMBER COUNCIL MEETING MINUTES WITH THE CORRECTION OF THE VOTE ON RESOLUTION 2009-18. 4 YEA, 0 NAY. MOTION CARRIED AND APPROVED.

**** THE MINUTES FROM THE SPECIAL COUNCIL MEETING HELD JANUARY 12, 2010, WERE REVIEWED.**

- MOTION MADE BY RYAN, SECONDED BY ROHRS TO ACCEPT THE JANUARY 12TH SPECIAL COUNCIL MEETING MINUTES. 4 YEA, 0 NAY. MOTION CARRIED AND APPROVED

**** THE DECEMBER DISBURSEMENTS WERE REVIEWED.**

- MOTION MADE BY RYAN, SECONDED BY ROHRS TO APPROVE THE DECEMBER RECONCILIATION REPORT. 4 YEA, 0 NAY. MOTION CARRIED AND APPROVED.

GUESTS

****BAKER READ A LETTER FROM CONI GAISFORD WHO WAS UNABLE TO ATTEND THE COUNCIL MEETING. CONI GAISFORD EXPRESSED HER GRATITUDE TO COUNCIL FOR LOWERING THE SPEED LIMIT ON WEST RIVER STREET.**

****PAT SMITH ASKED ABOUT THE VILLAGE INCOME TAX AND ASKED WHY SOME RESIDENTS ARE NOT PAYING. KEERAN EXPLAINED THAT CCA (CENTRAL COLLECTION AGENCY) HAS AN AGREEMENT WITH THE IRS. THE IRS IS TO PROVIDE TO CCA ALL NAMES OF RESIDENTS WHO FILE A FEDERAL INCOME TAX RETURN. CCA IS THEN ABLE TO ATTEMPT TO COLLECT FROM THOSE WHO ARE NOT**

DAYTON LEGAL BLANK, INC., FORM NO. 10148

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PAYING THE VILLAGE INCOME TAX. PAT SMITH ALSO ASKED ABOUT RENTERS IN THE VILLAGE. SMITH FELT IT IS THE DUTY OF THE LANDOWNER TO TELL THE RENTER ABOUT THE VILLAGE INCOME TAX. KEERAN EXPLAINED THAT WHEN THE RENTER COMES INTO HER OFFICE TO PAY THE WATER BILL, THEY ARE GIVEN THE CCA TAX FORMS. NOTICES ARE ALSO PLACED IN THE LOCAL NEWSPAPER TO NOTIFY RESIDENTS OF THE VILLAGE INCOME TAX.

FISCAL OFFICER REPORT

**DUE TO THE FACT ONLY FOUR (4) COUNCIL MEMBERS WERE PRESENT, THE VILLAGE COUNCIL WAS UNABLE TO READ ANY ORDINANCES OR RESOLUTION FOR PASSAGE BY EMERGENCY MEASURE. BAKER GAVE THE FIRST READING OF THE FOLLOWING ORDINANCES AND RESOLUTION:

** ORDINANCE 2010-02: AN ORDINANCE AUTHORIZING THE MAYOR AND THE FISCAL OFFICER TO ENTER INTO A CONTRACT WITH CRANE TOWNSHIP FOR PROVIDING EMERGENCY MEDICAL SERVICE.

** ORDINANCE 2010-03: AN ORDINANCE AUTHORIZING THE MAYOR AND THE FISCAL OFFICER TO ENTER INTO A CONTRACT WITH HARRISON TOWNSHIP FOR PROVIDING EMERGENCY MEDICAL SERVICE.

** ORDINANCE 2010-04: AN ORDINANCE AUTHORIZING THE MAYOR AND THE FISCAL OFFICER TO ENTER INTO A CONTRACT WITH CARRYALL TOWNSHIP FOR PROVIDING EMERGENCY MEDICAL SERVICE.

** ORDINANCE 2010-05: AN ORDINANCE AUTHORIZING THE VILLAGE FISCAL OFFICER TO TRANSFER FUNDS TO THE POLICE FUND IN THE AMOUNT OF \$27,500.00.

** ORDINANCE 2010-06: AN ORDINANCE APPROVING, ADOPTING AND ENACTING AMERICAN LEGAL PUBLISHING'S OHIO BASIC CODE, 2010 EDITION, AS THE CODE OF ORDINANCES FOR THE MUNICIPALITY OF ANTWERP, OHIO.

** RESOLUTION 2010-01: A RESOLUTION REQUESTING THE COUNTY AUDITOR TO CERTIFY TO THE VILLAGE OF ANTWERP THE TOTAL CURRENT TAX VALUATION AND THE DOLLAR AMOUNT OF REVENUE THAT WOULD BE GENERATED BY 1 MILL FOR A RENEWAL LEVY FOR CURRENT EXPENSES.

ADMINISTRATOR'S REPORT

SEE ATTACHED – ADDITIONAL ITEMS MENTIONED: CCA WILL BE IN THE VILLAGE TOWN HALL ON SATURDAY MARCH 27TH FROM 1 PM TO 7 PM TO ANSWER ANY QUESTIONS RESIDENTS HAVE ON THEIR VILLAGE INCOME TAX FORMS. RYAN ASKED IF THIS NOTICE COULD BE PUT ON THE BULLETIN BOARD AT THE WEST BEND PARKING LOT.

ROHRS ASKED IF KEERAN COULD PROVIDE A ROUGH OUTLINE OF THE VILLAGE STREETS AND THEIR CONDITION FOR COUNCIL TO REVIEW FOR WATERLINE REPLACEMENT.

KEERAN STATED WE NEED A PLAN TO APPROACH POSSIBLE NEW BUSINESS OWNERS FOR THEIR NEEDS FOR WATER AND SEWER WHEN THEY ARE OUTSIDE THE VILLAGE CORPORATION LIMITS. KEERAN STATED DOLLAR GENERAL IS LOOKING AT BUILDING IN ANTWERP POSSIBLY ON THE SOUTH END OF TOWN.

STATUS OF THE WASH OUT AT OLEY'S ADDITION WAS QUESTIONED. KEERAN STATED THAT ALL PURPOSE HAS BEEN NOTIFIED TO GO FORWARD WITH THEIR BID.

STATUS OF THE DEPOT GRANT WAS QUESTIONED. KEERAN STATED THE VILLAGE NEEDS ACCESS TO THE PROPERTY ON WHICH THE DEPOT IS SITTING. MARJORIE CRUTCH, WHO OWNS A PORTION OF THE PROPERTY, AND ODOT NEED TO FIND A TIME TO MEET TO RESOLVE THIS ISSUE.

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held

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POLICE REPORT

POLICE CHIEF CLEMENS REPORTED THERE WERE 104 CALLS FOR SERVICE IN DECEMBER WITH 40 OFFENSES.

EMS REPORT

A WRITTEN REPORT WAS PROVIDED BY RANDY SHAFFER SHOWING 24 TOTAL RUNS FOR DECEMBER 15TH THROUGH JANUARY 15TH. A YEAR END REPORT WAS ALSO PROVIDED SHOWING A TOTAL OF 185 RUNS FOR THE YEAR 2009. A WRITTEN REPORT FROM DARLENE MERRIMAN, EMS BILLING CLERK, STATING \$39,519.73 AS COLLECTED FOR THE YEAR 2009.

COMMITTEE REPORTS

2010 COMMITTEE MEMBER LISTING WAS REVIEWED FOR ANY CHANGES NEEDED. SOLICITOR FARR STATED WE NEED FIVE (5) MEMBERS ON THE PLANNING BOARD/ZONING AND THE MAYOR MUST BE A MEMBER OF THIS COMMITTEE. MAYOR RAY DELONG WILL BE ADDED TO THIS COMMITTEE.

NEW BUSINESS

A MEETING WITH HARRISON TOWNSHIP TRUSTEES AND THE SAFETY COMMITTEE IS TO BE HELD IN THE NEAR FUTURE REGARDING THE FIRE CONTRACT WITH HARRISON TOWNSHIP AND THE VILLAGE FOR 2010. IF HARRISON TOWNSHIP DOES NOT SIGN A CONTRACT FOR THE PROVISION OF FIRE SERVICES, THEN MUTUAL AID MAY NOT BE AN OPTION.

**DISCUSSION HELD ON MEETING TIME FOR FEBRUARY'S REGULAR COUNCIL MEETING. THIRD MONDAY IS A HOLIDAY, PRESIDENTS DAY AND ALSO NEED TO MEET AFTER THE FARM BIDS COME IN ON FEBRUARY 19TH.

- MOTION MADE BY RUDIE REEB, SECONDED BY LEE TO SET FEBRUARY REGULAR COUNCIL MEETING FOR FEBRUARY 22, 2010, AT 5:30 P.M.

RECORD OF PROCEEDINGS

0189

Minutes of

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held _____ 20 _____

MAYOR'S REPORT

MAYOR'S COURT COLLECTED \$4,016.00 FOR THE VILLAGE FOR THE MONTH OF DECEMBER. TOTAL COLLECTED FOR THE YEAR WAS \$88,117 WITH \$74,321 FOR THE VILLAGE.

MAYOR DELONG GAVE A LIST OF ACCOMPLISHMENTS FOR 2009 AND GOALS FOR 2010.
RELEASED FROM FISCAL WATCH ON SEPT 29, 2009;
COMPLETED SIDEWALKS ON NORTH MAIN STREET;
COMPLETED WEST DAGGET/STONE STREET WATERLINE REPLACEMENT;
REDUCED SPEED LIMIT ON WEST RIVER;
PASSED POLICE LEVY;
REDUCED INTEREST RATES ON LOANS;
BALANCED BUDGET IN 2010 WITH ALL FUNDS IN THE POSITIVE

IN 2010, REPLACE WATERLINES ON OLD 24 FUNDED BY ODOT;
DEMOLISH HOMES ON OSWALT STREET;
WATERLINE REPLACEMENT AT W. CANAL AND ERIE;
TWO NEW COUNCIL MEMBERS ON BOARD

MOTION MADE BY RYAN, SECONDED BY RUDIE REEB TO ADJOURN THE MEETING. 4 YEA, 0 NAY. MEETING ADJOURNED AT 6:35 P.M.

MAYOR *Ryan DeLong*

FISCAL OFFICER *Lynette Baker* DATE *2-22-10*

Held

20

**ADMINISTRATOR'S REPORT
JANUARY, 2010****W. DAGGETT STREET WATERLINE UPDATE:**

The waterline project is completed with the exception of repair of driveways, grass seeding, etc. All services and new meters have been installed. Project will close out in the Spring once the yard repair is completed.

E. RIVER STREET RECONSTRUCTION:

The E. River Street reconstruction should be ready to bid by ODOT in April, 2010 with construction completed by August 2010. As a part of this construction the traffic light at Oswalt and E. River will be taken down. Correspondence from ODOT noted that a traffic study at this intersection did not warrant the traffic light.

FOUR WAY FLASHING LIGHT AT S. ERIE AND E CANAL:

The four way flashing light at S. Erie and E. Canal intersection has been taken down as recommended by ODOT. The light was out of compliance and the cost of upgrading of the light and electrical supply to a new light was not warranted. This intersection is a all way stop and is properly marked with stop signs. The removal of the light will result in savings due to the electrical service being removed.

ZONING ISSUES:

The Zoning Committee met on January 20, 2010 to discuss the issue of a cell phone tower being placed on a property inside the corporation limits currently zoned as A-1 (Agricultural). The property is located at 301-303-305 E. Canal and owned by Howard Stout. Mr. Stouts property is located next to the football field and close to Water Plant Drive. After discussion, it was the feeling of the zoning committee that a tower could be placed in a A-1 zoned area. It should be noted that current zoning regulations for the village does not address cell/communication towers. The Zoning Committee is going to meet in the near future to address not only cell towers but to review all areas currently zoned A-1 to see if these areas shouldn't be rezoned to ensure no livestock operations are located inside the corporation limits.

It should also be noted that Verizon is the company currently looking for a location for a cell tower in the area and they are also looking at the sanitary plant for this cell tower. They told me that they usually look at several sites in the area they want to locate before a decision is made.

This writer will keep council informed as to the progress of the zoning committee's research on cell tower regulations and rezoning of A-1 areas inside the corporation limits.

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held _____ 20 _____

WATERLINE REPAIR ON S. ERIE:

A waterline repair was performed in the area of 616 S. Erie Street on Friday, January 15, 2010. This was the first break the village had experience for most of the winter. It was determined during the repair of this break that the line from Water Plant Drive to the corporation limits should be scheduled for replacement in the near future due to the line developing build up inside the line and due to the fact that the line is only a four inch line. This writer intends to submit an OPWC application in the fall of 2010 for this section of waterline.

SNYDER PROPERTIES:

This writer sent pictures of the two Snyder properties on Oswalt to Maumee Valley Planning which they will send to the state and the Ohio Historical Society. I talked with Matt Davis from MVPO on 1/21/10 who stated the next step once the state approved the demolition, which he assured me based on the pictures of the properties, would be approved, would be to have the homes inspected by an asbestos inspector. Once his report was completed, MVPO would prepare a bid document and advertise for a demolition contractor. He noted that is residential homes do not require prevailing wage, so that should keep the cost for both homes to under \$25,000.00.

He stated he expected the project should be ready for bids by middle to late February. He stated he would keep me informed on the progress of getting the project approved and ready for bid.

DAYTON LEGAL BLANK, INC. FORM NO. 10148

Held 2010 COMMITTEE MEMBERS 20**UTILITIES: Water, Sewer, Streets & Alleys**

Mike Rohrs – Chairman – 419-506-1024

Rudie Reeb - 419-258-1315

Steve Derck 419-258-7382

FINANCE/AUDIT/PERSONNEL:

Jan Reeb – Chairperson – 419-258-2054

Larry Ryan

Mike Rohrs

PUBLIC SERVICE: Street, Light, Trash & Garbage

Jan Reeb, Chairman – 419-258-2391

Karen Lee

Rudie Reeb 419-258-1315

PUBLIC SAFETY: Fire, Police & EMS

Larry Ryan – Chairman – 419-258-2391

Karen Lee - 419-506-0515

Mayor Delong 419-377-2422

RECORDS & ARCHIVES:

Sara Keeran – Chairman 419-506-0205

Jan Reeb

Mike Rohrs

CCA BOARD OF DIRECTORS:

Rolland Clem

Lonnie Bostelman

Martin Hunt

CEMETARY BOARD:

Larry Ryan – 419-258-2391

Benny Wyckoff – 419-506-1951

Twila Demongeot, Clerk

Planning Board Advisors

Sara Keeran – Chairman

Gabe Oberlin

**Planning Board-
Zoning Committee**

Kevin Bond

Mike Rohrs

John Taylor

Donna Miller

Sub-Divisions:

Gary Dunlap

Jeff Hahn

Joe Reinhart

Zoning Board of Appeals

2010 Jim Miller

2011 John Hilton

2012 George Clemens, III

2013 Tim Ruskaup

2014 Jason Franks

Park Board

2009 George Clemens, III

2010 Michelle Dooley

2011 Karen Lee

Advisors

Sara Keeran

Mayor Delong

Mayor Ray Delong – 419-258-7422/419-377-2422

Sara Keeran, Administrator – 419-506-0205

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held

20

**SPECIAL MEETING
COUNCIL OF THE VILLAGE OF ANTWERP
FEBRUARY 8, 2010**

THE SPECIAL MEETING OF THE VILLAGE OF ANTWERP COUNCIL WAS CALLED TO ORDER AT 6:00 P.M. BY MAYOR RAY DELONG . COUNCIL PERSONS PRESENT: MIKE ROHRS, KAREN LEE, RUDIE REEB, AND STEVE DERCK. ALSO ATTENDING THE SPECIAL MEETING: VILLAGE ADMINISTRATOR SARA KEERAN, FISCAL OFFICER LORETTA BAKER, POLICE OFFICER GEORGE CLEMENS AND SOLICITOR MELANIE FARR.

◆ MOTION MADE BY ROHRS, SECONDED BY DERCK TO EXCUSE COUNCIL PERSONS JAN REEB AND LARRY RYAN. 4 YEA, 0 NAY. MOTION CARRIED AND APPROVED.

** THIS SPECIAL MEETING WAS CALLED TO HAVE SECOND READINGS ON THE BELOW ORDINANCES AND RESOLUTIONS.

◆ **BAKER READ ORDINANCE 2010-02 – AN ORDINANCE AUTHORIZING THE MAYOR AND THE FISCAL OFFICER TO ENTER INTO A CONTRACT WITH CRANE TOWNSHIP FOR PROVIDING EMERGENCY MEDICAL SERVICE.

◆ **BAKER READ ORDINANCE 2010-03- AN ORDINANCE AUTHORIZING THE MAYOR AND THE FISCAL OFFICER TO ENTER INTO A CONTRACT WITH HARRISON TOWNSHIP FOR PROVIDING EMERGENCY MEDICAL SERVICE .

◆ **BAKER READ ORDINANCE 2010-04- AN ORDINANCE AUTHORIZING THE MAYOR AND THE FISCAL OFFICER TO ENTER INTO A CONTRACT WITH CARRYALL TOWNSHIP FOR PROVIDING EMERGENCY MEDICAL SERVICE.

◆ **BAKER READ ORDINANCE 2010-05- AND ORDINANCE AUTHORIZING THE VILLAGE FISCAL OFFICER TO TRANSFER FUNDS TO THE POLICE FUND IN THE AMOUNT OF \$27,500.00

◆ **BAKER READ ORDINANCE 2010-06- AN ORDINANCE APPROVING, ADOPTING AND ENACTING AMERICAN LEGAL PUBLISHING'S OHIO BASIC CODE, 2010 EDITION, AS THE CODE OF ORDINANCES FOR THE MUNICIPALITY OF ANTWERP, OHIO.

◆ **BAKER READ RESOLUTION 2010-01- A RESOLUTION REQUESTING THE COUNTY AUDITOR TO CERTIFY TO THE VILLAGE OF ANTWERP THE TOTAL CURRENT TAX VALUATION AND THE DOLLAR AMOUNT OF REVENUE THAT WOULD BE GENERATED BY 1 MILL FOR A RENEWAL LEVEY FOR CURRENT EXPENSES.

◆ MOTION MADE BY RUDIE REEB AND SECONDED BY DERCK TO ADJOURN THE MEETING. 4 YEA, 0 NAY. MEETING ADJOURNED AT 6:10 PM.

MAYOR *Ray DeLong*

FISCAL OFFICER *Loretta Baker*

DATE *2-22-10*

Held

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**REGULAR MEETING
COUNCIL OF THE VILLAGE OF ANTWERP
February 22, 2010**

THE REGULAR MEETING OF THE VILLAGE OF ANTWERP COUNCIL WAS CALLED TO ORDER AT 5:30 P.M. BY MAYOR RAY DELONG. COUNCIL PERSONS PRESENT: MIKE ROHRS, LARRY RYAN, KAREN LEE, STEVE DERCK, RUDIE REEB AND COUNCIL PRESIDENT JAN REEB. ALSO ATTENDING THE MEETING: FISCAL OFFICER LORETTA BAKER, SOLICITOR MELANIE FARR, AND POLICE OFFICER BILL LYONS. ADMINISTRATOR SARA KEERAN WAS NOT ABLE TO ATTEND. MEDIA: SANDY TEMPLE FROM BEE ARGUS AND PETER GREER FROM DEFIANCE CRESCENT.

** THE MINUTES FROM THE REGULAR COUNCIL MEETING HELD JANUARY 25, 2010, WERE REVIEWED.

- MOTION MADE BY RYAN, SECONDED BY ROHRS TO ACCEPT THE JANUARY COUNCIL MEETING MINUTES. 6 YEA. 0 NAY. MOTION CARRIED AND APPROVED.

** THE MINUTES FROM THE SPECIAL COUNCIL MEETING HELD FEBRUARY 8, 2010, WERE REVIEWED.

- MOTION MADE BY ROHRS, SECONDED BY JAN REEB TO ACCEPT THE FEBRUARY 8TH SPECIAL COUNCIL MEETING MINUTES. 6 YEA, 0 NAY. MOTION CARRIED AND APPROVED

** THE JANUARY DISBURSEMENTS WERE REVIEWED.

- MOTION MADE BY JAN REEB, SECONDED BY RYAN TO APPROVE THE JANUARY RECONCILIATION REPORT. 6 YEA. 0 NAY. MOTION CARRIED AND APPROVED.

GUESTS

NO GUESTS PRESENT

FISCAL OFFICER REPORT

**BAKER ANNOUNCED THAT A SIGNED CONTRACT AND MONIES HAVE BEEN RECEIVED FOR 2010 FIRE CONTRACT FROM HARRISON TOWNSHIP.

** BAKER GAVE 3RD READING OF ORDINANCE 2010-02: AN ORDINANCE AUTHORIZING THE MAYOR AND THE FISCAL OFFICER TO ENTER INTO A CONTRACT WITH CRANE TOWNSHIP FOR PROVIDING EMERGENCY MEDICAL SERVICE.

- MOTION MADE BY RYAN SECONDED BY ROHRS TO ACCEPT ORDINANCE 2010-02. 6 YEA, 0 NAY. MOTION CARRIED AND APPROVED

** BAKER GAVE 3RD READING OF ORDINANCE 2010-03: AN ORDINANCE AUTHORIZING THE MAYOR AND THE FISCAL OFFICER TO ENTER INTO A CONTRACT WITH HARRISON TOWNSHIP FOR PROVIDING EMERGENCY MEDICAL SERVICE.

- MOTION MADE BY ROHRS, SECONDED BY LEE TO ACCEPT ORDINANCE 2010-03. 6 YEA, 0 NAY. MOTION CARRIED AND APPROVED.

** BAKER GAVE 3RD READING OF ORDINANCE 2010-04: AN ORDINANCE AUTHORIZING THE MAYOR AND THE FISCAL OFFICER TO ENTER INTO A CONTRACT WITH CARRYALL TOWNSHIP FOR PROVIDING EMERGENCY MEDICAL SERVICE.

RECORD OF PROCEEDINGS

0195

Minutes of

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held

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- MOTION MADE BY ROHRS, SECONDED BY DERCK TO ACCEPT ORDINANCE 2010-04. 6 YEA, 0 NAY. MOTION CARRIED AND APPROVED
- ** BAKER GAVE 3RD READING OF ORDINANCE 2010-05: AN ORDINANCE AUTHORIZING THE VILLAGE FISCAL OFFICER TO TRANSFER FUNDS TO THE POLICE FUND IN THE AMOUNT OF \$27,500.00.
- MOTION MADE BY RYAN, SECONDED BY DERCK TO ACCEPT ORDINANCE 2010-05. 6 YEA, 0 NAY. MOTION CARRIED AND APPROVED.
- ** BAKER GAVE 3RD READING OF ORDINANCE 2010-06: AN ORDINANCE APPROVING, ADOPTING AND ENACTING AMERICAN LEGAL PUBLISHING'S OHIO BASIC CODE, 2010 EDITION, AS THE CODE OF ORDINANCES FOR THE MUNICIPALITY OF ANTWERP, OHIO.
- MOTION MADE BY JAN REEB, SECONDED BY LEE TO ACCEPT ORDINANCE 2010-06. 6 YEA, 0 NAY. MOTION CARRIED AND APPROVED.
- ** BAKER GAVE 3RD READING OF RESOLUTION 2010-01: A RESOLUTION REQUESTING THE COUNTY AUDITOR TO CERTIFY TO THE VILLAGE OF ANTWERP THE TOTAL CURRENT TAX VALUATION AND THE DOLLAR AMOUNT OF REVENUE THAT WOULD BE GENERATED BY 1 MILL FOR A RENEWAL LEVY FOR CURRENT EXPENSES.
- MOTION MADE BY DERCK, SECONDED BY ROHRS TO ACCEPT RESOLUTION 2010-01. 6 YEA, 0 NAY. MOTION CARRIED AND APPROVED
- ** BAKER READ ORDINANCE 2010-07-AN ORDINANCE AUTHORIZING THE FISCAL OFFICER TO AMEND APPROPRIATIONS AND DECLARING IT AN EMERGENCY.
- MOTION MADE BY ROHRS, SECONDED BY RYAN, TO SUSPEND THE RULES REGARDING ORDINANCE 2010-07. 6 YEA, 0 NAY. MOTION CARRIED AND APPROVED
- MOTION MADE BY RYAN, SECONDED BY ROHRS TO ACCEPT ORDINANCE 2010-07. 6 YEA, 0 NAY. MOTION CARRIED AND APPROVED.
- ** BAKER READ ORDINANCE 2010-08-AN ORDINANCE AUTHORIZING THE VILLAGE FISCAL OFFICER TO TRANSFER FUNDS TO THE WATER FUND IN THE AMOUNT OF \$50,000.00 AND DECLARE THE SAME TO BE AN EMERGENCY.
- MOTION MADE BY RYAN, SECONDED BY ROHRS TO SUSPEND THE RULES REGARDING ORDINANCE 2010-08. 6 YEA, 0 NAY. MOTION CARRIED AND APPROVED
- MOTION MADE BY ROHRS, SECONDED BY RUDIE REEB TO ACCEPT ORDINANCE 2010-08. 6 YEA, 0 NAY. MOTION CARRIED AND APPROVED.
- ** BAKER READ THE FIVE SEALED FARM BIDS THAT WERE OPENED FEBRUARY 19TH REVEALING THE BID AMOUNTS TO FARM GROUND OWNED BY THE VILLAGE OF ANTWERP ON A PER ACRE BASIS: REKEWEG-\$150.00, MARLIN-\$86.00, WIESEHAN- \$121.50, BASSETT-\$103.00, AND ZUBER-\$71.25.
- MOTION MADE BY RYAN, SECONDED BY DERCK TO AWARD THE FARM LEASE TO THE HIGHEST BIDDER, DALE REKEWEG, AT \$150.00 PER ACRE FOR FIVE (5) CROP YEARS. 6 YEA, 0 NAY. MOTION CARRIED AND APPROVED.

DAYTON LEGAL BLANK, INC. FORM NO. 10148

Held

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ADMINISTRATOR'S REPORT/MAYOR'S REPORT

SEE ATTACHED REPORT FROM ADMINISTRATOR KEERAN - MAYOR DELONG PRESENTED KEERAN'S REPORT. RYAN ASKED IF THE VILLAGE COULD GET AN ESTIMATED COST ON IMPROVING THE HARMANN RAILROAD CROSSING. CCA WILL BE IN THE VILLAGE TOWN HALL ON SATURDAY, MARCH 27TH FROM 1 PM TO 7 PM TO ANSWER ANY QUESTIONS RESIDENTS HAVE ON THEIR VILLAGE INCOME TAX FORMS. MAYOR DELONG ASKED THAT THIS NOTICE BE PLACED IN BOTH THE LOCAL NEWSPAPERS AND ON THE BULLETIN BOARD AT THE WEST BEND PARKING LOT. ADMINISTRATOR KEERAN AND MAYOR DELONG MET WITH REPRESENTATIVES FROM ATWOOD REGARDING A PROPOSED INCREASE IN WATER USEAGE RATES. ATWOOD STATED IT COULD NOT AFFORD THE PROPOSED INCREASE. ATWOOD'S WATER USEAGE HAS INCREASED OVER THE YEARS. MAYOR DELONG INFORMED COUNCIL THAT THE VILLAGE WILL CONTINUE TO NEGOTIATE WITH ATWOOD AS TO A PROPOSED WATER USEAGE RATE INCREASE. OPWC AWARDED A GRANT FOR THE EAST RIVER STREET WATERLINE REPLACEMENT FROM ISLAND STREET TO SHAFFER ROAD. THE TOTAL PROJECT COST IS \$235,250.00: OPWC GRANT=\$117,625.00; OPWC LOAN (AT 0% FOR 30 YEARS) = \$94,100.00; VILLAGE SHARE = \$23,525.00. MAYOR DELONG AND ADMINISTRATOR KEERAN MET WITH THE KRUTCH FAMILY REGARDING THE DEPOT PROPERTY. GORRELL PROVIDED AN APPRAISAL OF \$1,700.00 FOR THE PROPERTY OWNED BY MRS. KRUTCH. THIS APPRAISAL WAS MAILED TO THE KRUTCH FAMILY.

POLICE REPORT

POLICE OFFICER LYONS REPORTED THERE WERE 106 CALLS FOR SERVICE IN JANUARY WITH 19 OFFENSES.

EMS REPORT

A WRITTEN REPORT WAS PROVIDED BY RANDY SHAFFER SHOWING 20 TOTAL RUNS FOR JANUARY 15TH THROUGH FEBRUARY 15TH. A WRITTEN REPORT FROM DARLENE MERRIMAN, EMS BILLING CLERK WAS PROVIDED SHOWING TOTAL DEPOSITS OF \$2,531.88 FOR THE MONTH OF JANUARY. MERRIMAN ALSO STATED THE KEY BRIDGE COLLECTION AGENCY SEEMS TO BE WORKING OUT WELL.

COMMITTEE REPORTS

DISCUSSION WAS HELD ON THE AMOUNTS BAKER COLLECTED FROM SURROUNDING VILLAGES REGARDING WAGES FOR COUNCIL AND MAYOR. IT WAS DECIDED TO HAVE A FINANCE COMMITTEE MEETING AT 4:30 PM ON MARCH 15TH BEFORE THE REGULAR COUNCIL MEETING TO DISCUSS THESE WAGES AND ALSO THE 2007-2008 AUDIT REPORT.

NEW BUSINESS

RUDIE REEB STATED HE HAS HAD SEVERAL COMPLAINTS ABOUT SNOW REMOVAL ON STONE STREET. REEB ALSO NOTED THAT CLEVELAND, CANAL, AND BUFFALO HAVE EXTREME POT HOLES. RYAN ALSO ASKED IF THE BERMS IN THE VILLAGE COULD BE ADDRESSED WHERE THERE ARE WASH OUTS.

- MOTION MADE BY RYAN, SECONDED BY DERCK TO ADJOURN THE MEETING. 5 YEA, 1 NAY (ROHRS). MEETING ADJOURNED AT 6:25 P.M.

MAYOR *Ray DeLong*

FISCAL OFFICER *Louetta Baker* DATE 3-25-10

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held _____ 20 _____

**ADMINISTRATOR'S REPORT
FEBRUARY, 2010**

FARM GROUND LEASE BIDS:

Bids for farming of the sanitary plant farm ground will be opened this Friday, February 19, 2010 at Noon at Village Hall. To-date the village has received four (4) bids. Results of the bid opening will be presented to council on Monday night by Loretta. Action on awarding the successful bid should be done at Monday nights meeting which would allow the farmer to plan and order necessary seed and supplies for this year's farm season.

SNYDER PROPERTIES:

Bid documents are being prepared by Maumee Valley Planning Organization for the demolition of two vacant houses on Oswalt Street and a publication date will be arrived at in the next week. Bid books will be supplied to the village for contractor pick-up. It is anticipated a mid-March bid opening.

WESTERN LAKE ERIE BASIN EMERALD ASH BORER GRANT:

As I mentioned to you earlier, the Ohio Department of Natural Resources has a grant program for the removal and replacement of ash trees that are located in the village right of way or on village owned property. The grant is a 50/50 type of grant, whereas, the village would need to commit to 50% of the total project in village funds. As a part of the grant application program, the village would need to develop a Emerald Ash Borer Management Plan. I have attached the draft plan for your review. The plan I developed includes what ODNR requires at a minimum.

The grant application deadline is March 30, 2010. The Village spent \$9,485.00 last year in tree and stump removal, with most of the removal addressing dead or dying ash trees. As a part of the grant requirements, the village in applying for matching dollars to remove ash trees, at least 25% of the trees removed would need to be replaced with some type of tree other than ash. Also, the village would not have to place a tree back in a right-of-way area. The tree could be placed any where else on a village owner property. The point of the grant is to replace the urban forest cover.

I would like to apply for these dollars in an amount of \$7,500.00 from ODNR and \$7,500 in village funds for a total project of \$15,000.00.

Held

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MAUMEE & WESTERN SHORT LINE – TIGER GRANT NOT FUNDED:

Announcements made on 2/17/10 by the U.S. Transportation Secretary did not include the Maumee & Western Short Line through Paulding, Defiance and Henry Counties for freight line improvements sought by these three counties. The Port Authority for these counties had applied for grant dollars to improve the short line and also purchase this section from M & W. Unfortunately we were not funded.

ORDINANCE 2010-08:

Ordinance 2010-08 refers to the transfer of \$50,000 from the general fund to the water fund to pay for the casing pipe on Wentworth Road which was installed during the U.S. 24 improvement. We discussed this during budget negotiations and the village will be receiving an invoice from ODOT in the next month to pay for this casing pipe.

ORDINANCE 2010-07:

Included in Ordinance 2010-07, amend appropriations, is an increase in Street Lighting Operation and Maintenance, increasing from \$25,000 to \$27,000. This is to cover the village's portion of the new street lights, bases, conduit, etc., to be installed on E. River Street during the E. River Street Road Reconstruction.

CCA ASSISTANCE DATE REMINDER:

CCA will be at Village Hall on Saturday, March 27th from 1:00 p.m. to 7:00 p.m. to assist residents in filling out their 2009 municipal income returns. No appointment is necessary. This office and the fiscal officer have 2009 municipal income return forms for anyone who needs one.

OTHER REMINDERS/FYI:

Next Regular Council Meeting will be on Monday, March 15th.

Income tax receipts have leveled out as you can see by attached form.

Utility bill receipts are up 18% from 2009.

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held _____ 20 _____

**EMERALD ASH BORER MANAGEMENT PLAN
ANTWERP, OHIO**

PURPOSE:

The Village of Antwerp by implementing the Emerald ash borer plan is attempting to mitigate the disruption of its urban forest caused by the infestation of the Emerald Ash Borer (EAB).

The Village will endeavor to distribute the costs associated with the certain and massive tree death over a manageable period of time. In an attempt to lessen the social and economic impact that such a loss will have on the quality of life in the community.

ADMINISTRATION:

The Village of Antwerp, through the Village Administrator's Office, will be responsible for implementing this Plan and seeing that its provisions are carried out. The Administrator's Office will conduct an inventory of all publicly owned property within its jurisdiction. The inventory will state the location, size and condition of said trees. Village Council will establish a budget and the Administrator's Office shall prioritize the trees for removal. It is the policy of the Village of Antwerp, Ohio to remove all ash trees from Village property to the extent that village funds are available. Tree removal will be prioritized with hazardous trees being removed first followed by those that are no longer assets to the community (dead, dying, diseased, or miss-sited). Utility contractors will be encouraged to remove all ash within their easements as a part of their normal line clearance activities.

The Administrator's Office will keep a record of all ash trees removed and the disposal of the wood and wood chips.

MONITORING:

The Village of Antwerp's Administrator's Office will monitor all ash trees for infestation and set priorities for removals and will coordinate with the Ohio Department of Agriculture (ODA) on their detection tree program.

WOOD UTILIZATION AND DISPOSAL:

The Village of Antwerp will develop a plan to use the wood generated during the removal program. The plan will comply with the Ohio Department of Agriculture (ODA) regulations.

DAYTON LEGAL BLANK, INC. FORM NO. 1014B

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~~PRIVATE ASH TREES:~~

The Village of Antwerp Council encourages all residents who are in charge of property within the Village limits to remove ash trees in a timely manner. The Village will notify any land owner that they find having an ash tree on their property that have an ash tree and that they should remove the tree.

CANOPY REPLACEMENT AND CARE:

The Village of Antwerp, as the budget permits, will replace with non-host species removed public ash trees.

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held _____ 20 _____

**REGULAR MEETING
COUNCIL OF THE VILLAGE OF ANTWERP
March 25, 2010**

THE REGULAR MEETING OF THE VILLAGE OF ANTWERP COUNCIL WAS CALLED TO ORDER AT 6:30 P.M. BY MAYOR RAY DELONG. COUNCIL PERSONS PRESENT: MIKE ROHRS, KAREN LEE, STEVE DERCK, RUDIE REEB AND COUNCIL PRESIDENT JAN REEB. LARRY RYAN ATTENDED BY TELEPHONE (NON-VOTING PARTICIPATION ONLY). ALSO IN ATTENDANCE AT THE MEETING: FISCAL OFFICER LORETTA BAKER, SOLICITOR MELANIE FARR, POLICE OFFICER STORMY DOCTOR AND ADMINISTRATOR SARA KEERAN. MEDIA: SANDY TEMPLE FROM BEE ARGUS AND PETER GREER FROM DEFIANCE CRESCENT. VISITOR: MARK HARTMAN SUPERINDENT FROM ANTWERP SCHOOL WAS PRESENT

** THE MINUTES FROM THE REGULAR COUNCIL MEETING HELD FEBRUARY 22, 2010, WERE REVIEWED.

■ MOTION MADE BY ROHRS, SECONDED BY JAN REEB TO ACCEPT THE FEBRUARY COUNCIL MEETING MINUTES. 5 YEAS. 0 NAYS. MOTION CARRIED AND APPROVED.

** THE FEBRUARY DISBURSEMENTS WERE REVIEWED.

■ MOTION MADE BY JAN REEB, SECONDED BY DERCK TO APPROVE THE FEBRUARY RECONCILIATION REPORT. 5 YEAS. 0 NAYS. MOTION CARRIED AND APPROVED.

GUESTS

MARK HARTMAN ENCOURAGED THE COUNCIL TO VOTE YES ON THE SCHOOL RENEWAL LEVY OF ¾% INCOME TAX ON THE MAY 4TH BALLOT.

FISCAL OFFICER REPORT

** BAKER READ ORDINANCE 2010-09-AN ORDINANCE AUTHORIZING THE FISCAL OFFICER TO AMEND APPROPRIATIONS AND DECLARING IT AN EMERGENCY.

■ MOTION MADE BY ROHRS, SECONDED BY JAN REEB, TO SUSPEND THE RULES REGARDING ORDINANCE 2010-09. 5 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED

■ MOTION MADE BY ROHRS, SECONDED BY RUDIE REEB TO ACCEPT ORDINANCE 2010-09. 5 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.

** BAKER READ 1ST READING OF RESOLUTION 2010-02-A RESOLUTION DECLARING IT NECESSARY TO LEVY A TAX IN EXCESS OF THE TEN MILL LIMITATION.

**BAKER READ RESOLUTION 2010-03- A RESOLUTION FOR THE APPROPRIATION OF FUNDS IN REGARD TO THE HIGHWAY PROJECT IDENTIFIED HEREIN AND AUTHORIZING THE MAYOR TO ENTER INTO A CONTRACT WITH THE STATE OF OHIO PROVIDING FOR THE PAYMENT OF MONEY FOR SAID PROJECT, AND DECLARING THE SAME AN EMERGENCY.

KEERAN EXPLAINED THIS RESOLUTION WAS FOR THE OLD US 24 IMPROVEMENT REGARDING CURBING, WATERLINE, LANDSCAPING AND LIGHTING. ODOT WILL START TAKING BIDS APRIL 15TH, WITH PROJECTED COMMENCEMENT DATE FOR PROJECT THE END OF MAY, AND COMPLETION TOWARD THE END OF AUGUST.

■ MOTION MADE BY JAN REEB, SECONDED BY DERCK TO SUSPEND THE RULES REGARDING

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- RESOLUTION 2010-03. 5 YEARS, 0 NAYS. MOTION CARRIED AND APPROVED.
MOTION MADE BY ROHRS, SECONDED BY LEE TO ACCEPT RESOLUTION 2010-03. 5 YEARS, 0 NAYS. MOTION CARRIED AND APPROVED.

ADMINISTRATOR'S REPORT

SEE ATTACHED REPORT FROM KEERAN- ADDITIONAL ITEMS DISCUSSED: REGARDING SAFE ROUTES TO SCHOOL, ODOT FEELS THERE WILL BE FUNDING FOR THE HARRMAN ROAD SIDEWALK. THE DEPARTMENT OF OHIO RAIL COMMISSION WILL BE CONTACTING MAUMEE AND WESTERN FOR 10% OF THE COST OF REPAIR FOR THE HARRMAN RAIL CROSSING, 90 % WILL BE PAID BY THE STATE. THE VILLAGE MUST CLOSE ONE CROSSING IF THIS REHABILITATION IS DONE.

KEERAN ADVISED COUNCIL THAT SHE WANTED TO APPLY FOR THE EMERALD ASH BORE GRANT FOR \$7,500 WITH A MATCH FROM THE VILLAGE FOR \$7,500, BUT FEELS THE STREET FUND IS TOO LOW TO PAY FOR THE MATCH PLUS TREE REPLACEMENT AND STREET PAVING THAT IS NEEDED. ALSO, MARCH 30TH IS THE DEADLINE FOR FILING THE APPLICATION AND IT IS TOO DIFFICULT TO DETERMINE WHICH TREES NEED TO COME DOWN AT THIS TIME OF YEAR.

IN OCTOBER, THE VILLAGE WILL NEED TO APPLY FOR ROAD WORK ISSUE II MONEY WHICH IS PARTIAL LOAN AND PARTIAL GRANT.

BID DOCUMENTS ARE GOING OUT FOR THE DEMOLITION OF THE TWO HOMES IN THE VILLAGE THAT WILL COME DOWN THIS SUMMER. MAUMEE VALLEY PLANNING HAD BEEN WAITING FOR REPORTS REGARDING ASBESTOS. THE REPORTS CAME BACK SHOWING HIGH ASBESTOS IN ONE OF THE HOMES. THE BIDDERS WILL BE MADE AWARE OF THIS PROBLEM. ANOTHER HOME ON E. WOODCOX (OWNED BY REBECCA HUNT) MAY ALSO HAVE TO COME DOWN. CHIEF CLEMENS HAS CONTACTED HER AND SHE MAY REMOVE THE HOME HERSELF.

AEP HAS MARKED THE TREES IN THE VILLAGE WITH ORANGE DOTS FOR TRIMMING AND WITH X'S FOR REMOVAL.

OUTDOOR WOOD-FIRED BOILERS (OWBs) IN THE VILLAGE WERE DISCUSSED. THERE HAS BEEN COMPLAINTS REGARDING THE ONE ON W. RIVER STREET DOWN IN THE GULLEY. OWBs HAVE A SHORT STACK AND SMOKE CANNOT GET AWAY. SOLICITOR FARR CONTACTED OHIO EPA REGARDING THE PROPOSED REGULATIONS ON THE INSTALLATION AND USE OF OWBs. THOSE PROPOSED REGULATIONS ARE NO LONGER BEING CONSIDERED DUE TO PUBLIC COMMENT. OHIO EPA HAS SUBMITTED PROPOSED RULES REGULATING WHAT CAN BE BURNED IN OWBs FOR PUBLIC COMMENT. PUBLIC SAFETY COMMITTEE WILL MEET TO DISCUSS THIS ISSUE.

MAYOR DELONG AND ADMINISTRATOR KEERAN MET WITH JERRY GOOD, TONY LANGHAM, RANDY DERCK, AND DENNIS MILLER REGARDING THE PROMOTION OF NEW BUSINESS ON S ERIE THIS SIDE OF NEW US 24 WHERE THE VILLAGE ALREADY HAS WATER AND SEWER HOOKUP.

MAYOR DELONG STATED THAT THE VILLAGE NEEDS TO MOVE FORWARD WITH MOVING THE MUSEUM CONTENTS. RANDY SHAFFER HAS NOT RESPONDED TO ANY CALLS. KEERAN AND MAYOR WILL SET UP A MEETING WITH LOUIS LENAGHER AS SOON AS POSSIBLE. THE VILLAGE WILL ALSO CONSIDER STORING MUSEUM CONTENTS ON SECOND FLOOR OF TOWN HALL. THIS ISSUE WILL BE ADDRESSED FURTHER AT APRIL COUNCIL MEETING.

POLICE REPORT

POLICE OFFICER DOCTOR INFORMED COUNCIL THAT THERE WERE 111 CALLS FOR SERVICE IN FEBRUARY WITH 29 OFFENSES REPORTED.

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EMS REPORT

A WRITTEN REPORT WAS PROVIDED BY RANDY SHAFFER SHOWING 21 TOTAL RUNS FOR FEBRUARY 15TH THROUGH MARCH 15TH. A WRITTEN REPORT WAS ALSO PROVIDED BY DARLENE MERRIMAN, EMS BILLING CLERK, SHOWING TOTAL DEPOSITS OF \$3,953.46 FOR THE MONTH OF FEBRUARY WITH \$408.35 COLLECTED FROM KEYBRIDGE COLLECTION AGENCY.

COMMITTEE REPORTS

FINANCE COMMITTEE WILL MEET AT 4:30 PM ON APRIL 18TH PRIOR TO THE REGULAR COUNCIL MEETING.

NEW BUSINESS

KEERAN TOLD COUNCIL THAT HYDRANT FLUSHING STARTED TODAY, 3/25. THERE HAVE BEEN NOTICES IN THE NEWSPAPER TO NOTIFY RESIDENTS. THE FLUSHING IS FROM THE WATER TOWER OUT AND SHOULD IMPROVE WATER QUALITY. PAINTING OF CURBING AND HYDRANTS WILL BE DONE WITH COMMUNITY SERVICE WORKERS.

MAYOR DELONG REMINDED US THAT ALL CITIZENS NEED TO FILL OUT AND RETURN THEIR CENSUS REPORT.

- MOTION MADE BY DERCK, SECONDED BY JAN REEB TO ADJOURN THE MEETING. 4 YEAS, 1 NAY (ROHRS). MEETING ADJOURNED AT 7:34 P.M.

MAYOR *Roy DeLong*

FISCAL OFFICER *Lynette Baker* DATE *4-19-10*

Held

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**ADMINISTRATOR'S REPORT
MARCH, 2010****E. RIVER ROAD/WATERLINE/LIGHTING CONTRACT WITH ODOT:**

On the agenda for council to pass will be the final legislation resolution between the Village of Antwerp and ODOT to participate in the reconstruction of old U.S. 24. ODOT has also invoiced the Village for our local share of the project in an amount of \$31,614.00. This amount is slightly up from the estimate we put into the 2010 budget. These costs will come from the street lighting fund. ODOT is requiring the final legislation and payment by March 29, 2010. ODOT intends to bid the project in April.

SNYDER PROPERTIES:

Bid documents are being prepared by Maumee Valley Planning Organization for the demolition of two vacant houses on Oswalt Street and a publication date will be arrived at soon. Asbestos inspection on both homes has been completed, the home located at 118 Oswalt has asbestos in all of the house, the ceilings, walls, etc.

WESTERN LAKE ERIE BASIN EMERALD ASH BORER GRANT:

As I mentioned to you earlier, the Ohio Department of Natural Resources has a grant program for the removal and replacement of ash trees that are located in the village right of way or on village owned property. The grant is a 50/50 type of grant, whereas, the village would need to commit to 50% of the total project in village funds. As a part of the grant application program, the village would need to develop a Emerald Ash Borer Management Plan. I have attached the draft plan for your review. The plan I developed includes what ODNR requires at a minimum.

The grant application deadline is March 30, 2010. The Village spent \$9,485.00 last year in tree and stump removal, with most of the removal addressing dead or dying ash trees. As a part of the grant requirements, the village in applying for matching dollars to remove ash trees, at least 25% of the trees removed would need to be replaced with some type of tree other than ash. Also, the village would not have to place a tree back in a right-of-way area. The tree could be placed any where else on a village owner property. The point of the grant is to replace the urban forest cover.

I would like to apply for these dollars in an amount of \$7,500.00 from ODNR and \$7,500 in village funds for a total project of \$15,000.00.

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MAUMEE & WESTERN CROSSING AT HARRMANN ROAD:

This writer spoke to the Ohio Rail Commission who advised me that the state is trying to assist in the Harrmann Road crossing improvement and is proposing that the state pay 90% of the cost to improve the crossing and that they will request that Maumee & Western pay 10% of the improvement cost. The Rail Commission will be in the village in a couple of weeks to survey the crossing and come up with an estimate to repair. They will also contact Maumee & Western direct on requesting they participate. This writer will keep council informed as this moves forward. If the state is able to repair this crossing, the village will still need to close a crossing in order to have the work done.

CCA ASSISTANCE DATE REMINDER:

CCA will be at Village Hall on Saturday, March 27th from 1:00 p.m. to 7:00 p.m. to assist residents in filling out their 2009 municipal income returns. No appointment is necessary. This office and the fiscal officer have 2009 municipal income return forms for anyone who needs one. Public notices will be advertised in the West Bend News and Antwerp Bee Argus. The Chamber will also post the notice on their community board.

MAUMEE LANDING SUBDIVISION:

I spoke to Oley this week about the sidewalks in the subdivision. He told me that the new owners of the lots are informed that it is their responsibility to put in sidewalks when they build their homes. The sidewalk requirement is included as a deed restriction. The sidewalks are required on the outside of the oval shaped subdivision. He stated that Matt Hormann will put his sidewalks in this summer.

SAFE ROUTES TO SCHOOL:

This writer met with ODOT and Poggemeyer on Thursday, 3/11/10. ODOT intends to fund a portion of the E. Canal Street sidewalk project this year for summer construction. The question has not yet been answered by ODOT how much of E. Canal they will fund this year. It looks like they will only fund the area of E Canal east from the "S" Curve to Waterplant Drive. This area is totally without sidewalks at this time. They would also fund improvements to provide a crosswalk from the North Side of E. Canal, just passed Kroos Drive to the asphalt path at the school. The ODOT representative said he would try to get ODOT to fund sidewalks from the S. Erie/E. Canal intersection to Water Plant Drive. If this is unsuccessful, we will have to reapply in September of 2010 for this portion of E. Canal.

AEP TREE TRIMMING IN THE VILLAGE:

A representative from Asplundh, the tree trimming company for AEP, met with this writer on Wednesday, March 10, 2010 to show which trees on the North side of Main Street they intended to remove due to the tree limbs reaching into the power lines. It is the intention of the company to remove the trees this year, rather than trim them as they

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most of the trees have been trimmed before. Trees will be marked with paint to identify which ones will be removed. They are also working on the south end of the village and will let me know what trees are scheduled to be removed in that area in the next few weeks.

OTHER REMINDERS/FYI:

Next Regular Council Meeting will be on Monday, April 19th at 5:30 p.m.

Held _____ 20 _____

**REGULAR MEETING
COUNCIL OF THE VILLAGE OF ANTWERP
April 19, 2010**

THE REGULAR MEETING OF THE VILLAGE OF ANTWERP COUNCIL WAS CALLED TO ORDER AT 5:30 P.M. BY MAYOR RAY DELONG. COUNCIL PERSONS PRESENT: MIKE ROHRS, KAREN LEE, STEVE DERCK, RUDIE REEB, LARRY RYAN AND COUNCIL PRESIDENT JAN REEB. ALSO IN ATTENDANCE AT THE MEETING: FISCAL OFFICER LORETTA BAKER, SOLICITOR MELANIE FARR, POLICE OFFICER GEORGE CLEMENS AND ADMINISTRATOR SARA KEERAN. MEDIA: SANDY TEMPLE FROM BEE ARGUS. VISITORS: LISA RECKER AND CHRIS GONZALES FROM PARC LANE AND PC WORKSHOP.

** THE MINUTES FROM THE REGULAR COUNCIL MEETING HELD MARCH 25, 2010, WERE REVIEWED.

- MOTION MADE BY ROHRS, SECONDED BY DERCK TO ACCEPT THE MARCH COUNCIL MEETING MINUTES. 6 YEAS. 0 NAYS. MOTION CARRIED AND APPROVED.

** THE MARCH DISBURSEMENTS WERE REVIEWED.

- MOTION MADE BY JAN REEB, SECONDED BY ROHRS TO APPROVE THE MARCH RECONCILIATION REPORT. 6 YEAS. 0 NAYS. MOTION CARRIED AND APPROVED.

GUESTS

LISA RECKER AND CHRIS GONZALES GAVE A POWER POINT PRESENTATION OF THE SERVICES OFFERED AND PROVIDED BY PC WORKSHOP AND PARC LANE IN RELATION TO THE UPCOMING ELECTION ON THE RENEWAL LEVY TO HELP CONTINUE THEIR SERVICES.

FISCAL OFFICER REPORT

** BAKER GAVE 2ND READING OF RESOLUTION 2010-02-A RESOLUTION DECLARING IT NECESSARY TO LEVY A TAX IN EXCESS OF THE TEN MILL LIMITATION.

** BAKER READ ORDINANCE 2010-10: AN ORDINANCE AUTHORIZING THE VILLAGE FISCAL OFFICER TO TRANSFER FUNDS TO THE POLICE FUND IN THE AMOUNT OF \$27,500.00 AND DECLARING IT AN EMERGENCY.

- MOTION MADE BY RYAN, SECONDED BY ROHRS TO SUSPEND THE RULES REGARDING ORDINANCE 2010-10. 6 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.
- MOTION MADE BY RYAN, SECONDED BY JAN REEB TO ACCEPT ORDINANCE 2010-10. 6 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.

ADMINISTRATOR'S REPORT

SEE ATTACHED REPORT FROM KEERAN. IN ADDITION, IT WAS DISCUSSED THAT THE VILLAGE WILL RECEIVE \$179,000 TO FUND A PORTION OF THE E. CANAL SIDEWALK AND CROSSWALK AND THE HARRMANN ROAD SIDEWALK AS PART OF THE SAFE ROUTES TO SCHOOL PROGRAM. JAN REEB ASKED ABOUT THE SIDEWALKS IN THIS PROJECT REGARDING COST TO ANY RESIDENT ALONG THE PATH. KEERAN STATED THE SIDEWALKS WILL BE INSTALLED AT NO COST TO THE RESIDENTS AS THE SIDEWALKS BENEFIT THE WALKING PUBLIC IN THE SAFE ROUTES TO SCHOOL PROGRAM.

THE OHIO RAIL COMMISSION ADVISED THAT THE STATE WILL PAY 90% OF THE HARRMAN ROAD CROSSING IMPROVEMENT AND MAUMEE & WESTERN HAS BEEN ASKED TO FUND THE REMAINING

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10% TO FIX THIS RAILROAD CROSSING. MAUMEE & WESTERN CLAIM TO HAVE INSUFFICIENT FUNDS TO CONTRIBUTE TO THIS RAILROAD CROSSING IMPROVEMENT. RYAN ASKED IF THE VILLAGE SHOULD CONSIDER PAYING THE 10% IN ORDER TO NOT DELAY THE PROCESS. KEERAN WILL KEEP COUNCIL POSTED ON THIS MATTER.

THE CONTENTS OF THE MUSEUM WILL BE HOUSED BY LOUIS LENGACHER AT THE ESSEN HOUSE COMPLEX. HE HAS AGREED TO HOUSE THE CONTENTS UNTIL A BUILDING IS LOCATED OR ERECTED TO DISPLAY THE CONTENTS. SOLICITOR FARR IS WORKING ON AN AGREEMENT TO BE APPROVED AND SIGNED BY MR. LENGACHER AND COUNCIL. LEE ASKED THAT THE VILLAGE PROVIDE IN THIS CONTRACT THAT THE CONTENTS WILL CONTINUE TO BE OWNED BY THE VILLAGE EVEN IF MR. LENGACHER GOES OUT OF BUSINESS. INSURANCE WILL ALSO NEED TO REMAIN IN PLACE ON THE CONTENTS.

PAVING IS CURRENTLY BEING DONE AT WATERPLANT DRIVE. KEERAN MET WITH POGGEMEYER DESIGN GROUP TO START THE PROCESS FOR ISSUE II MONEY WHICH WILL PROVIDE FUNDS OF 100% GRANT OR GRANT/LOAN COMBINATION. THIS APPLICATION IS DUE IN SEPTEMBER AND IF RECEIVED WILL PROVIDE FOR RESURFACING CERTAIN STREETS. MONEY WILL NOT BE AVAILABLE UNTIL 2011.

KEERAN RECEIVED A QUOTE OF \$2950.00 FROM ERIE RECYCLING FOR A "CLEAN UP" DAY IN THE VILLAGE. JAN REEB ASKED ABOUT RECONSIDERING VILLAGE WIDE GARBAGE PICK UP SERVICE FOR THE VILLAGE. KEERAN NOTED IN 2007 THE COUNCIL PASSED AN ORDINANCE FOR THE ADMINISTRATOR TO GET ESTIMATES FROM TRASH HAULERS, WHICH SHE DID. SOLICITOR FARR ADVISED COUNCIL IF COUNCIL LETS BIDS FOR THIS SERVICE, THEN THE LOWEST AND BEST BIDDER MUST BE ACCEPTED BY COUNCIL. COUNCIL DECIDED TO HAVE THE PUBLIC SERVICE COMMITTEE MEET TO DISCUSS THE VILLAGE WIDE GARBAGE PICK UP. THEY WILL MEET ON APRIL 22ND AT 1 P.M.

- MOTION MADE BY RUDIE REEB, SECONDED BY RYAN TO ACCEPT ERIE RECYCLING BID FOR THE ANNUAL VILLAGE WIDE GARBAGE PICK UP WITH A DATE TO BE SET. 6 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.

KEERAN STATED THERE HAVE BEEN OVER 14,000 HITS ON THE VILLAGE OF ANTWERP WEB SITE. THIS HAS PROVEN TO BE A USEFUL TOOL FOR THE VILLAGE.

METERS HAVE FINALLY ARRIVED AND ARE BEING INSTALLED THIS WEEK.

POLICE REPORT

POLICE CHIEF CLEMENS INFORMED COUNCIL THAT THERE WERE 86 CALLS FOR SERVICE IN MARCH WITH 33 OFFENSES REPORTED.

EMS REPORT

A WRITTEN REPORT WAS PROVIDED BY RANDY SHAFFER SHOWING 21 TOTAL RUNS FROM MARCH 15TH THROUGH APRIL 15TH. DARLENE MERRIMAN WAS UNABLE TO PROVIDE A WRITTEN REPORT FOR COLLECTIONS BUT WILL PROVIDE BY NEXT COUNCIL MEETING.

COMMITTEE REPORTS

NO COMMITTEE REPORTS GIVEN.

MAYOR'S REPORT

SPEC TEMP WATER AND SEWER SERVICE CONTRACT HAS EXPIRED. DUE TO ECONOMIC CONDITIONS, THE RATES WILL REMAIN THE SAME FOR 2010. THE RATES WILL INCREASE 6% STARTING IN 2011.

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GOING FROM \$2.75 PER THOUSAND GALLONS OF WATER TO \$2.92 PER THOUSAND, AND \$1.50 PER THOUSAND GALLONS OF SEWAGE COLLECTED TO \$1.59 PER THOUSAND GALLONS. AN ORDINANCE WILL BE AVAILABLE IN MAY FOR APPROVAL. THIS WILL BE A THREE YEAR CONTRACT.

MAYOR DELONG RECEIVED A CERTIFIED LETTER FROM MEDIACOM WHICH SOLICITOR FARR EXPLAINED TO COUNCIL. MEDIACOM IS SEEKING TO INCREASE ITS RATES WITHOUT LOCAL APPROVAL BASED ON COMPETITIVE RATES OF OTHER CABLE AND SATELLITE TELEVISION PROVIDERS. ANOTHER LETTER WAS RECEIVED THE SAME WEEK SHOWING THE RATE INCREASES.

CCA INCOME TAX COLLECTION IS ALMOST THE SAME AS LAST YEAR.

MAYOR'S COURT COLLECTED A TOTAL OF \$3536.50 FOR THE GENERAL FUND FOR FEBRUARY AND TOTAL OF \$3927.50 FOR THE GENERAL FUND FOR MARCH.

NEW BUSINESS

DERCK ASKED ABOUT THE BENEFIT TO ANNEX ON THE SOUTH END OF TOWN. MAYOR DELONG STATED KEERAN AND HE HAD MET WITH THE PROPERTY OWNERS AND THE MAJORITY PROPERTY OWNER IN THE PROPOSED ANNEXATION AREA HAD NO INTEREST IN ANNEXATION.

- MOTION MADE BY DERCK, SECONDED BY LEE TO ADJOURN THE MEETING. 6 YEAS, 0 NAY. MEETING ADJOURNED AT 7:45 P.M.

MAYOR *Ray DeLong*

FISCAL OFFICER *Suzette Baker* DATE 5-17-10

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**ADMINISTRATOR'S REPORT
APRIL, 2010****SAFE ROUTES TO SCHOOL AWARD:**

ODOT announced on March 30th that the Village will receive \$179,000 to fund a portion of E. Canal sidewalk and crosswalk improvements and also funded the Harrmann Road sidewalk project as a part of the Safe Routes to School Program. The Village will be meeting with ODOT in the very near future to scope the project and determine when the improvements can start. It is assumed this will be a Summer 2010 project.

E. RIVER ROAD RECONSTRUCTION - ODOT:

ODOT took bids until April 15, 2010 on the E. River Road/Waterline project. The Award of the project is to be made on April 22, 2010. Construction could start by June 1, 2010.

MAUMEE & WESTERN CROSSING AT HARRMANN ROAD:

This writer spoke to the Ohio Rail Commission who advised me that the state is trying to assist in the Harrmann Road crossing improvement and is proposing that the state pay 90% of the cost to improve the crossing and that they will request that Maumee & Western pay 10% of the improvement cost. Todd Darfus of the Rail Commission stated that he had spoken several times to Maumee & Western and they are claiming they can't afford to participate. The cost of resurfacing the crossing itself is estimated to be \$50,000. The Rail Commission is asking for \$5,000 from the railroad. Mr. Darfus stated he is still working to get this accomplished and will keep me informed. The Rail Commission will also conduct a survey of the crossing to determine if Crossing Gates and Lights are necessary. If they are deemed to be necessary, Maumee & Western can not refuse to participate. Also, as a part of the Safe Routes to School application, which was approved, a sidewalk will be installed crossing the Harrmann Road Rail Crossing.

ANTWERP VILLAGE CLEAN UP DAY:

I will ask Council if you want to hold a village clean up day for this summer. Last year Rob Gerken of Erie Recycling held a one day drop off of bulky items and recycling items at the water plant. This went very smoothly and Erie Recycling manned the station all day. They also went to the residences of seniors and assisted them by bringing their items to the site as well. Last year the cost was \$2,950.00. The price for 2010 will remain the same with no increase.

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MUSEUM CONTENTS:

Mayor and myself met with Louis Lengacher of the Essen House Complex. Mr. Lengacher has agreed to house the museum contents until such time as a building can be built to display it. We informed Mr. Lengacher that the Village would provide a hold harmless agreement between the Village and himself. This information was provided to Melanie to work on the agreement. This writer also attended the April A.C.D.C. meeting to inform the group about the potential move of the museum contents. They have agreed to assist in the move. They did mention that the village would need to have a contractor on-site at the time of the move as the windows in the front of the building would need to be removed in order to get the cabinets out. I informed the group that the village would look into what all would be needed in order to move the contents out.

PATCHING AND PAVING:

Street repair will begin possibly the week of April 19th depending on the weather. Loop Paving, formerly Strable Paving, will be in town doing cut out and repair along with pot hole filling.

ISSUE II – STREET RECONSTRUCTION APPLICATION:

This writer has met with Poggemeyer Design Group about starting the process for applying for State Issue II funds for road reconstruction. The application is normally due in September of each year and if funded, dollars would be available for the 2011 construction season. These funds are from the state and are set up a lot like the OPWC water funds we have received in the past. The funding can come in the form of 100% grant or grant/loan combination. Since the permissive tax/gas tax for road repairs for the village is not enough to address more than patching and paving each year, I would like to submit an application in order to address resurfacing of several streets. Once more information is received from Poggemeyer and preliminary costs per foot is provided, I will schedule a meeting Public Service Committee to determine which streets should be included in this application.

HORIZON WIND FARM:

I spoke to a representative of Horizon Wind Farm on 4/14/10. They have filed their application for the Wind Farm to be located on Harrison Township with the Ohio Power Sitting Board. They expect to be approved by the board in early July, 2010. They intend to start construction next March, no matter what happens with legislation in the State of Ohio. They will be able to sell the electricity generated in Paulding County within the State of Ohio. It is anticipated between 27 to 32 wind turbines will be built in the area just south of Road 162 in Harrison Township stretching for 4 miles south on State Route 49.

Horizon, like all other companies currently planning wind farms in the State of Ohio, is still very concerned on what the State of Ohio decides to do in the taxation of these new

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wind farms. They would like to be able to sell energy outside the state also. If, taxes are too high, the State will not be in a position to be competitive with other Midwest States.

Horizon has completed all of the soil surveys for the farm located in Harrison Township and have completed 30% of the engineering. They feel they will be ready to go to construction in March, 2011. They will keep us up-to-date on what the State of Ohio ends up doing with taxation.

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**REGULAR MEETING
COUNCIL OF THE VILLAGE OF ANTWERP
May 17, 2010**

THE REGULAR MEETING OF THE VILLAGE OF ANTWERP COUNCIL WAS CALLED TO ORDER AT 5:30 P.M. BY MAYOR RAY DELONG. COUNCIL PERSONS PRESENT: MIKE ROHRS, STEVE DERCK, RUDIE REEB, LARRY RYAN AND COUNCIL PRESIDENT JAN REEB. ALSO IN ATTENDANCE AT THE MEETING: FISCAL OFFICER LORETTA BAKER, SOLICITOR MELANIE FARR, POLICE OFFICER GEORGE CLEMENS AND ADMINISTRATOR SARA KEERAN. MEDIA: SANDY TEMPLE FROM BEE ARGUS AND PETER GREER FROM THE DEFIANCE CRESCENT. VISITORS: OLEY MCMICHAEL AND SANDY TEMPLE.

- MOTION MADE BY ROHRS, SECONDED BY RYAN TO EXCUSE COUNCIL PERSON KAREN LEE FROM THE REGULAR COUNCIL MEETING. 5 YEARS, 0 NAYS. MOTION CARRIED AND APPROVED. (COUNCIL PERSON LEE ARRIVED AT 6:45 P.M.)

** THE MINUTES FROM THE REGULAR COUNCIL MEETING HELD APRIL 19, 2010, WERE REVIEWED.

- MOTION MADE BY ROHRS, SECONDED BY REEB TO ACCEPT THE APRIL COUNCIL MEETING MINUTES. 5 YEARS. 0 NAYS. MOTION CARRIED AND APPROVED.

** THE APRIL DISBURSEMENTS WERE REVIEWED.

- MOTION MADE BY JAN REEB, SECONDED BY DERCK TO APPROVE THE APRIL RECONCILIATION REPORT. 5 YEARS. 0 NAYS. MOTION CARRIED AND APPROVED.

GUESTS

OLEY MCMICHAEL ASKED IF COUNCIL WOULD EXTEND THE TIME TO APPLY FINAL COAT OF ASPHALT AT MAUMEE LANDING SUBDIVISION. SOLICITOR FARR RECOMMENDED THAT IF THE VILLAGE COUNCIL EXTENDS THE TIME FOR THE APPLICATION OF THE FINAL COAT OF ASPHALT AT MAUMEE LANDING SUBDIVISION, THE COUNCIL CONSIDER EXTENDING THE TIME TO APPLY THE FINAL COAT OF ASPHALT FOR BOTH PHASES 1 AND 2 OF THE MAUMEE LANDING SUBDIVISION.

- MOTION MADE BY RYAN SECONDED BY ROHRS TO EXTEND THE REQUIREMENT TO APPLY THE FINAL COAT OF ASPHALT AT MAUMEE LANDING SUBDIVISION FOR BOTH PHASE 1 AND PHASE 2 UNTIL SEPTEMBER OF 2011. 5 YEARS, 0 NAYS. MOTION CARRIED AND APPROVED.

MAYOR ASKED MCMICHAEL TO PLEASE KEEP THE ADDITION MOWED. TIMING OF INSTALLING SIDEWALKS WAS QUESTIONED. MCMICHAEL STATED THAT SIDEWALKS WOULD BE COMPLETED FOR NEW HOMES AFTER YARDS ARE PUT IN.

FISCAL OFFICER REPORT

** BAKER GAVE 3RD READING OF RESOLUTION 2010-02: A RESOLUTION DECLARING IT NECESSARY TO LEVY A TAX IN EXCESS OF THE TEN MILL LIMITATION.

- MOTION MADE BY JAN REEB, SECONDED BY ROHRS TO ACCEPT RESOLUTION 2010-02. 5 YEARS, 0 NAYS. MOTION CARRIED AND APPROVED.

** BAKER GAVE 1ST READING OF ORDINANCE 2010-11: AN ORDINANCE ESTABLISHING THE SALARY FOR THE OFFICE OF MAYOR OF THE VILLAGE OF ANTWERP, OHIO, FOR THE ENSUING TERM OF OFFICE COMMENCING IN THE YEAR 2012.

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RYAN WANTED THE VERBAGE CHANGED IN SECTION 1 TO REFLECT THAT IT WAS COUNCIL'S DECISION WHETHER THE MAYOR WOULD CONDUCT MAYOR'S COURT. SOLICITOR FARR CHANGED THE VERBAGE IN SECTION 1 TO THE FOLLOWING: IF COUNCIL DETERMINES THAT THE MAYOR'S COURT SHOULD NO LONGER BE CONDUCTED IN THE VILLAGE OF ANTWERP, WHICH DETERMINATION SHALL BE MADE ON OR BEFORE THE MAYOR TAKING OFFICE, THE ANNUAL SALARY FOR THE OFFICE OF THE MAYOR OF THE VILLAGE OF ANTWERP, OHIO SHALL BE \$6,000.00 FOR THE ENSUING TERM OF OFFICE.

BAKER GAVE 1ST READING OF ORDINANCE 2010-11 WITH THE REVISED SECTION 1: AN ORDINANCE ESTABLISHING THE SALARY FOR THE OFFICE OF MAYOR OF THE VILLAGE OF ANTWERP, OHIO, FOR THE ENSUING TERM OF OFFICE COMMENCING IN THE YEAR 2012.

**BAKER GAVE 1ST READING OF ORDINANCE 2010-12: AN ORDINANCE ESTABLISHING THE SALARY FOR THE OFFICE OF COUNCIL MEMBER OF THE VILLAGE OF ANTWERP, OHIO FOR THE ENSUING TERM OF OFFICE COMMENCING IN THE YEAR 2012.

VISITOR SANDY TEMPLE STATED THAT SHE HAD RECEIVED A LETTER FROM THE VILLAGE REGARDING HER SIDEWALK ON W. RIVER. TEMPLE HAD CONTACTED HER NEIGHBOR AND A CONTRACTOR, BOTH DID NOT THINK THEY NEEDED TO BE DONE. TEMPLE DOES NOT HAVE THE MONEY RIGHT NOW TO COMPLETE THIS PROJECT BUT SHE WILL FIGURE IT OUT. KEERAN STATED THAT THE VILLAGE WILL WORK WITH SANDY TEMPLE AND AS LONG AS SHE COMPLETES THE SIDEWALK THIS SUMMER, IT WILL BE FINE.

ADMINISTRATOR'S REPORT

SEE ATTACHED REPORT FROM ADMINISTRATOR KEERAN.

MAUMEE & WESTERN CROSSING: OHIO RAIL COMMISSION RECOMMENDS THAT A SIGNAL LIGHT PERHAPS TRIPPED BY THE TRAIN BE PLACED AT THE CROSSING FOR THE SAFETY OF THE CHILDREN. THE RAIL COMMISSION WILL BE BACK ON MAY 25TH ALONG WITH ODOT TO DISCUSS THIS PROJECT.

VILLAGE CLEAN UP DAY WILL BE HELD ON MAY 29TH FROM 9 A.M. TO 4 P.M. BY ERIE RECYCLING AT THE WATER PLANT.

MAYOR DELONG AND ADMINISTRATOR KEERAN WILL MEET WITH LOUIS LENGACHER AT THE ESSEN HOUSE ON MAY 18, 2010, AT NOON TO REVIEW THE AGREEMENT REGARDING THE HOUSING OF THE MUSEUM CONTENTS AT THE ESSEN HOUSE COMPLEX.

PUBLIC ENTITIES POOL INSURANCE RENEWAL IS \$21,354.23, LESS THAN LAST YEAR. KEERAN ASKED COUNCIL FOR APPROVAL TO PAY THIS RENEWAL.

- MOTION MADE BY JAN REEB, SECONDED BY RYAN TO APPROVE THE PAYMENT OF THE P.E.P. INSURANCE RENEWAL AMOUNT FOR THE VILLAGE. 5 YEAS. 0 NAYS. MOTION CARRIED AND APPROVED.

MAYOR DELONG AND ADMINISTRATOR KEERAN MET WITH ED SNYDER ON FRIDAY MAY 14TH REGARDING HIS PROPERTIES ON OSWALT STREET. ED SNYDER HAS AGREED TO SIGN OVER THESE PROPERTIES TO THE VILLAGE FOR THEIR DEMOLITION. SOLICITOR FARR WILL HAVE THE TITLE SEARCH AND TITLE INSURANCE OBTAINED ON THE PROPERTIES. THE DEMOLITION IS 100% GRANT MONEY FROM MAUMEE VALLEY PLANNING ORGANIZATION. THE VILLAGE WILL PAY FOR THE TITLE SEARCH AND TITLE INSURANCE. ADMINISTRATOR KEERAN SUGGESTED THAT AFTER DEMOLITION, THE VILLAGE MIGHT CONSIDER DONATING THESE PROPERTIES TO HABITAT FOR HUMANITY.

THE VILLAGE WILL MOW THE REBECCA HUNT PROPERTY AT E. WOODCOX AND ASSESS THE COST THEREOF ON THE PROPERTY. CHIEF CLEMENS SENT A REGISTERED LETTER TODAY ADVISING THE

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PROPERTY OWNER THAT SHE IS IN VIOLATION OF VILLAGE ORDINANCE AND SHE HAS 30 DAYS TO ABATE THE NUISAİNCE.

MAUMEE AND WESTERN HAS PROVIDED A NEW LEASE AGREEMENT FOR THE PARKING LOT NEXT TO THE OASIS. SOLICITOR FARR REVIEWED THE 16 PAGE AGREEMENT AND RECOMMENDS THE VILLAGE NOT ENTER INTO THE AGREEMENT AS PROPOSED BY THE RAILROAD FOR A "PARKING LOT" LEASE. SOLICITOR FARR RECOMMENDED THAT IF THE VILLAGE DECIDES TO LEASE THE SPACE FROM THE RAILROAD FOR A PARKING LOT, THEN THE APPROPRIATE COMMITTEE CONVENE TO REVIEW THE PROPOSED LEASE AGREEMENT AND WORK ON REVISIONS TO SAME WITH THE SOLICITOR.

WEST DAGGETT PROJECT IS ALMOST COMPLETE.

POGGEMEYER WILL START ESTIMATES FOR THE SEPTEMBER FUNDING APPLICATION. THE AMOUNT IS \$250,000.00 AND POGGEMEYER ESTIMATES APPROXIMATELY \$85,000.00 PER STREET, SO THE VILLAGE SHOULD BE ABLE TO DO APPROXIMATELY THREE STREETS.

HIGHWAY 49 WILL BE CLOSED AT THE BRIDGE FOR 21 DAYS STARTING THE END OF JUNE. E RIVER WILL ALSO BE CLOSED IN JULY.

POLICE REPORT

POLICE CHIEF CLEMENS INFORMED COUNCIL THAT THERE WERE 95 CALLS FOR SERVICE IN APRIL WITH 24 OFFENSES REPORTED. HE INFORMED COUNCIL THAT THE NEWER POLICE CRUSIER HAD BEEN HIT BY THE EMS VEHICLE. THE ESTIMATE FOR REPAIR IS \$1,300.00. SINCE THE VILLAGE HAS A \$2,500.00 DEDUCTIBLE, THE VILLAGE WILL PAY FOR THE REPAIRS OUT OF THE EMS FUND.

CHIEF CLEMENS HAS BEEN CHECKING FOR A REPLACEMENT CAR FOR THE VILLAGE'S 2001 FORD WHICH NEEDS A NEW MOTOR AT AN ESTIMATED COST OF \$5,000.00. THE VALUE OF THE 2001 FORD IS ESTIMATED TO BE \$1,000.00. COUNCIL RECCOMENDS THAT CHIEF CLEMENS CONTINUE TO LOOK FOR A REPLACEMENT CAR.

EMS REPORT

A WRITTEN REPORT WAS PROVIDED BY RANDY SHAFFER SHOWING 23 TOTAL RUNS FROM APRIL 15TH THROUGH MAY 15TH. DARLENE MERRIMAN PROVIDED A WRITTEN REPORT OF EMS RUN COLLECTIONS FOR MARCH OF \$5,753.42 AND APRIL OF \$4,752.11.

COMMITTEE REPORTS

NO COMMITTEE REPORTS GIVEN.

MAYOR'S REPORT

MAYOR'S COURT COLLECTED A TOTAL OF \$3,936.10 FOR THE GENERAL FUND FOR APRIL.

MAYOR DELONG CONTACTED EMS COORDINATOR, RANDY SHAFFER REGARDING THE EMS VEHICULAR ACCIDENTS. SHAFFER MET WITH EMS PERSONNEL AND REPORTED THAT THERE WILL BE ADDITIONAL TRAINING WITH THE DRIVERS. HE ALSO REMINDED THEM OF THE NEED FOR SPOTTERS. VERY LITTLE DAMAGE WAS DONE TO THE EMS VEHICLE AND THE EMS MEMBERS WERE ABLE TO REPAIR IT THEMSELVES. JAN REEB ASKED WHAT QUALIFIES SOMEONE TO BE AN EMS DRIVER. MAYOR DELONG PASSED OUT THE EMS STANDARD OPERATING GUIDELINES FOR DRIVING AS PROVIDED BY SHAFFER.

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NEW BUSINESS

THE ZONING INSPECTOR IS PAID ONLY \$15.00 PER PERMIT. THE FINANCE COMMITTEE WILL MEET ON MAY 24TH AT 3:15 P.M. TO DISCUSS WHAT THE ZONING INSPECTOR'S COMPENSATION SHOULD BE. THEY WILL PRESENT THEIR RECOMMENDATION AT THE NEXT COUNCIL MEETING.

CRANE TOWNSHIP HAS ASKED COUNCIL TO ATTEND THEIR NEXT MEETING ON MAY 20, 2010, TO DISCUSS THE POSSIBILITY OF THE VILLAGE PROVIDING EMS SERVICE TO THE ENTIRE TOWNSHIP INSTEAD OF ONE HALF OF THE TOWNSHIP. PUBLIC SAFETY COMMITTEE WILL TRY TO MEET WITH THEM OR HAVE RANDY SHAFFER ATTEND.

- MOTION MADE BY ROHRS, SECONDED BY JAN REEB TO GO INTO EXECUTIVE SESSION AT 6:47 PM REGARDING EMS PERSONNEL. 6 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.
- MOTION MADE BY ROHRS, SECONDED BY JAN REEB TO COME OUT OF EXECUTIVE SESSION AT 7:04 P.M. 6 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.
- NO ACTION WAS TAKEN IN EXECUTIVE SESSION.
- MOTION MADE BY ROHRS, SECONDED BY RYAN TO ADJOURN THE MEETING. 6 YEAS, 0 NAYS. MEETING ADJOURNED AT 7:05 P.M.

MAYOR Ray DeLong

FISCAL OFFICER Loretta Baker DATE 6-14-10

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**ADMINISTRATOR'S REPORT
MAY, 2010**

MAUMEE & WESTERN CROSSING AT HARRMANN ROAD:

This writer and Mayor Delong met with representatives of the Ohio Rail Commission, Poggemeyer Design Group and Maumee and Western Railroad on May 3rd at the Harrmann Road Railroad Crossing. It was the determination by the Rail Commission that the Harrmann Crossing needs the surface repair along with some type of warning lights at the crossing due to the amount and type of traffic that uses Harrmann Road. Additionally, since the safe route to school project will include a sidewalk over the rail crossing to connect to old 24, they felt that a traffic signal was called on on CR 424 and Harrmann Road. The Rail Commission did contact ODOT in regards to their concern for a signal light at this intersection. An additional meeting with the above agencies along with ODOT has been scheduled for Tuesday, May 25th at 11:00 a.m. A representative from ODOT from the Safe Routes to School Division will be attendance. The Rail Commission will contact the public utilities commission to see if they can assist the railroad company in coming up with their 10% of the surface improvement. It is not known at this time if the project will proceed as a summer project or not.

Council should be aware that after the meeting on May 3rd, Maumee and Western contacted this writer and made a point that we would need an easement over the crossing in order to put a sidewalk there. So I can only assume they intend to make us pay them for the easement will we need to complete the sidewalk over their crossing!

ANTWERP VILLAGE CLEAN UP DAY:

Antwerp Clean Up Day has been scheduled for Saturday, May 29th from 9:00 a.m. to 4:00 p.m. Erie Recycling will be manning the drop off at the Water Plant. I have attached a flyer for your information.

MUSEUM CONTENTS TRANSFER TO THE ESSEN HOUSE COMPLEX:

This writer dropped on the indemnification agreement, along with a copy of the report from the Industrial Solutions Group, Inc on the hygiene survey conducted on the museum to Mr. Lengacher on Wednesday, May 12, 2010. I ask that he review the agreement and if he or his legal council had any changes that he contact the village. Once this agreement is approved, the village can proceed in planning the movement of the museum contents to the Essen House complex. I will keep council up-to-date.

PUBLIC ENTITIES POOL INSURANCE RENEWAL:

The renewal of the property and liability insurance for the Village is due. The premium this year is \$21,354.23. Last year's premium was \$21,634.99, so this year's premium has gone down.

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SYNDER PROPERTIES ON OSWALT STREET:

Maumee Valley Planning Organization informed this writer that they are going to proceed with bidding the demolition of the two properties owned by Ed Snyder on Oswalt Street. They have grant deadlines to meet and therefore, if the village wants to meet with Mr. Snyder to sign the properties over to the village or have the costs of the demolition placed on this real property taxes, this would be entirely up to the village. The Mayor and myself will be meeting with Mr. Snyder on Friday, May 14th and will inform council of the outcome of this meeting

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**REGULAR MEETING
COUNCIL OF THE VILLAGE OF ANTWERP
June 14, 2010**

THE REGULAR MEETING OF THE VILLAGE OF ANTWERP COUNCIL WAS CALLED TO ORDER AT 5:30 P.M. BY MAYOR RAY DELONG. COUNCIL PERSONS PRESENT: MIKE ROHRS, STEVE DERCK, RUDIE REEB, LARRY RYAN, KAREN LEE AND COUNCIL PRESIDENT JAN REEB. ALSO IN ATTENDANCE AT THE MEETING: FISCAL OFFICER LORETTA BAKER, SOLICITOR MELANIE FARR, POLICE OFFICER BILL LYONS. ADMINISTRATOR SARA KEERAN WAS UNABLE TO ATTEND THIS MEETING. MEDIA: SANDY TEMPLE FROM ANTWERP BEE ARGUS AND PETER GREER FROM THE DEFIANCE CRESCENT.

** THE MINUTES FROM THE REGULAR COUNCIL MEETING HELD MAY 17, 2010, WERE REVIEWED.

■ MOTION MADE BY ROHRS, SECONDED BY REEB TO ACCEPT THE MAY COUNCIL MEETING MINUTES. 6 YEAS. 0 NAYS. MOTION CARRIED AND APPROVED.

** THE MAY DISBURSEMENTS WERE REVIEWED.

■ MOTION MADE BY RYAN, SECONDED BY JAN REEB TO APPROVE THE MAY RECONCILIATION REPORT. 6 YEAS. 0 NAYS. MOTION CARRIED AND APPROVED.

GUESTS

NO GUESTS.

FISCAL OFFICER REPORT

**BAKER GAVE 2ND READING OF ORDINANCE 2010-11: AN ORDINANCE ESTABLISHING THE SALARY FOR THE OFFICE OF MAYOR OF THE VILLAGE OF ANTWERP, OHIO, FOR THE ENSUING TERM OF OFFICE COMMENCING IN THE YEAR 2012.

**BAKER GAVE 2ND READING OF ORDINANCE 2010-12: AN ORDINANCE ESTABLISHING THE SALARY FOR THE OFFICE OF COUNCIL MEMBER OF THE VILLAGE OF ANTWERP, OHIO FOR THE ENSUING TERM OF OFFICE COMMENCING IN THE YEAR 2012.

**BAKER READ ORDINANCE 2010-13: AN ORDINANCE AMENDING SECTION 5 OF ORDINANCE NO. 2007-30 ESTABLISHING A PROGRAM TO CHARGE A USER FEE FOR THE DELIVERY OF EMERGENCY MEDICAL RESCUE SERVICES PROVIDED BY THE VILLAGE OF ANTWERP EMS, AND DECLARING THE SAME AN EMERGENCY.

■ MOTION MADE BY RYAN, SECONDED BY ROHRS TO SUSPEND THE RULES REGARDING ORDINANCE 2010-13. 6 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.

■ MOTION MADE BY RYAN, SECONDED BY JAN REEB, TO ACCEPT ORDINANCE 2010-13. 6 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.

** BAKER READ ORDINANCE 2010-14: AN ORDINANCE AUTHORIZING AN AGREEMENT BY AND BETWEEN THE VILLAGE OF ANTWERP, OHIO AND ATWOOD MOBILE PRODUCTS, INC. FOR THE SUPPLY AND PURCHASE OF WATER AND PROVISION OF SEWER SERVICE, AND DECLARING THE SAME AN EMERGENCY.

MAYOR DELONG EXPLAINED THAT THIS WOULD BE A 4% INCREASE OVER A THREE YEAR PERIOD FOR ATWOOD.

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- MOTION MADE BY RYAN, SECONDED BY JAN REEB TO SUSPEND THE RULES REGARDING ORDINANCE 2010-14. 6 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.
- MOTION MADE BY ROHRS, SECONDED BY RYAN TO ACCEPT ORDINANCE 2010-14. 6 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.

****BAKER READ ORDINANCE 2010-15: AN ORDINANCE TO PROVIDE FOR THE ISSUANCE OF A NOTE TO PAY A PORTION OF THE COST OF INSTALLING THE LIFT STATION IN THE COLONY SUBDIVISION IN THE VILLAGE OF ANTWERP, COUNTY OF PAULDING, OHIO, AND DECLARING THE SAME AN EMERGENCY.**

- MOTION MADE BY RYAN, SECONDED BY ROHRS, TO SUSPEND THE RULES REGARDING ORDINANCE 2010-15. 6 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.
- MOTION MADE BY ROHRS, SECONDED BY DERCK TO ACCEPT ORDINANCE 2010-15. 6 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.

****BAKER READ RESOLUTION 2010-04: A RESOLUTION OF THE VILLAGE OF ANTWERP TO ACQUIRE REAL ESTATE AND ACCEPT DONATION OF REAL ESTATE FOR PURPOSE OF OBTAINING GRANT TO DEMOLISH INSECURE AND UNSAFE BUILDINGS, AND DECLARING THE SAME AN EMERGENCY.**

- MOTION MADE BY ROHRS, SECONDED BY RUDIE REEB TO SUSPEND THE RULES REGARDING RESOLUTION 2010-04. 6 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.
- MOTION MADE BY RUDIE REEB, SECONDED BY DERCK TO ACCEPT RESOLUTION 2010-04. 6 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.

****BAKER READ RESOLUTION 2010-05: A RESOLUTION OF THE VILLAGE OF ANTWERP TO ACQUIRE REAL ESTATE AND ACCEPT DONATION OF REAL ESTATE FOR PURPOSE OF RECONSTRUCTING AND/OR REHABILITATING STRUCTURES AND IMPROVEMENTS LOCATED ON REAL ESTATE FOR PUBLIC COMMUNITY CENTER/MUSEUM FOR THE VILLAGE OF ANTWERP, OHIO, AND DECLARING THE SAME AN EMERGENCY.**

- MOTION MADE BY RYAN, SECONDED BY ROHRS TO SUSPEND THE RULES REGARDING RESOLUTION 2010-05. 6 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.
- MOTION MADE BY ROHRS, SECONDED BY RUDIE REEB TO ACCEPT RESOLUTION 2010-05. 6 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.

****BAKER READ ORDINANCE 2010-16: AN ORDINANCE TO RETAIN THE SERVICES OF A ZONING INSPECTOR FOR THE VILLAGE OF ANTWERP, PAULDING COUNTY, OHIO AND DECLARING THE SAME AN EMERGENCY.**

- MOTION MADE BY RYAN, SECONDED BY ROHRS TO SUSPEND THE RULES REGARDING ORDINANCE 2010-16. 6 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.
- MOTION MADE BY ROHRS, SECONDED BY JAN REEB TO SUSPEND THE RULES REGARDING ORDINANCE 2010-16. 6 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.

****BAKER READ RESOLUTION 2010-06: A RESOLUTION AUTHORIZING THE MAYOR TO ENTER INTO AN INDEMNIFICATION AGREEMENT BY AND BETWEEN TDM3, LTD., LOUIS LENGACHER, AND MARY LENGACHER AND THE VILLAGE OF ANTWERP FOR STORING AND PROTECTING MUSEUM CONTENTS; AND DECLARING THE SAME AN EMERGENCY.**

- MOTION MADE BY RYAN, SECONDED BY RUDIE REEB TO SUSPEND THE RULES REGARDING RESOLUTION 2010-06. 6 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.
- MOTION MADE BY RUDIE REEB, SECONDED BY RYAN TO ACCEPT RESOLUTION 2010-06. 6 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.

ADMINISTRATOR'S REPORT

SEE ATTACHED REPORT FROM ADMINISTRATOR KEERAN.

ADMINISTRATOR KEERAN WAS UNABLE TO ATTEND THIS COUNCIL MEETING AND MAYOR DELONG

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PRESENTED INFORMATION ON THE FOLLOWING ITEMS LISTED IN KEERAN'S REPORT:

1. STATUS ON MAUMEE & WESTERN RAILROAD CROSSING AT HARRMANN ROAD;
2. STATUS ON TRANSFER OF MUSEUM CONTENTS TO THE ESSEN HOUSE COMPLEX;
3. STATUS OF TRANSFERRING TITLE TO VILLAGE OF SYNDER PROPERTIES ON OSWALT STREET;
4. RE-ZONING OF W. RIVER STREET (SOLICITOR FARR RECOMMEND THIS AREA BE SURVEYED);
5. ATWOOD MOBILE PRODUCTS, INC. UTILITY AGREEMENT;
6. COMMITTEE MEETING ON ZONING INSPECTOR COMPENSATION;
7. WATER PLANT DRIVE - ASPHALT DAMAGE FROM US 24 PROJECT (LOOP WILL REPAIR);
8. RIB FEST FLYER; AND
9. CCA COLLECTIONS TO DATE.

POLICE REPORT

POLICE OFFICER LYONS INFORMED COUNCIL THAT THERE WERE 173 CALLS FOR SERVICE IN MAY WITH 50 OFFENSES REPORTED.

EMS REPORT

A WRITTEN REPORT WAS PROVIDED BY RANDY SHAFFER SHOWING 17 TOTAL RUNS FROM MAY 15TH THROUGH JUNE 13TH. DARLENE MERRIMAN PROVIDED A WRITTEN REPORT OF EMS RUN COLLECTIONS FOR APRIL OF \$4,752.11.

COMMITTEE REPORTS

RYAN REPORTED THE PUBLIC SAFETY COMMITTEE MET WITH RANDY SHAFFER, EMS COORDINATOR, CONCERNING ACCIDENTS INVOLVING THE EMS TRUCK. AFTER REVIEWING SHAFFER'S ACTION PLAN, THE COMMITTEE FELT IT WAS ACCEPTABLE BUT ALSO ASKED SHAFFER TO ADD A DISCIPLINARY ACTION OR WRITTEN WARNING POLICY FOR DRIVERS WHO HAVE ACCIDENTS. SHAFFER AGREED AND RYAN FELT SHAFFER IS COMMITTED TO THE EMS FUNCTION AND IS VERY KNOWLEDGEABLE.

MAYOR DELONG REMINDED THE COMMITTEE TO ATTEND THE CRANE TOWNSHIP MEETING ON JUNE 17TH AT 7 P.M. REGARDING ADDING EMS SERVICE TO THEIR ENTIRE TOWNSHIP.

MAYOR'S REPORT

AN ANONYMOUS DONATION OF \$6,000.00 WAS GIVEN TO THE POLICE DEPARTMENT THIS WEEK.

HORIZON WINDFARMS ARE PROCEEDING WITH PHASE 1 OF THE TIMBER ROAD PROJECT INVOLVING 35 LAND OWNERS AND 27 WIND TURBINES. THIS WILL START IN THE 4TH QUARTER OF THIS YEAR. PHASE 2 OF THE TIMBER ROAD PROJECT WILL HAVE 83 WIND TURBINES. HORIZON IS A COMMUNITY MINDED OPERATION AND HAVE DONATED ONE FREE DAY AT THE PAULDING COUNTY FAIR.

A MEETING WILL BE HELD THIS WEEK REGARDING THE E. RIVER CLOSING. THE ROAD WILL CLOSE SOMETIME THE FIRST OF JULY. MAYOR WILL KNOW MORE AFTER THE MEETING.

THE BRIDGE AT 49 WILL CLOSE ON JULY 6TH FOR 21 DAYS.

MAYOR NOTED THERE ARE MANY COMPLAINTS ABOUT CCA. COUNCIL RECOMMENDED KEERAN CALL R.I.T.A. THIS WEEK AND SET UP A MEETING WITH THEM AND COUNCIL TO REVIEW WHAT THEY HAVE TO OFFER. THE VILLAGE MUST GIVE CCA 6 MONTHS NOTICE OF CANCELING THEIR SERVICE.

RECORD OF PROCEEDINGS

Minutes of

Meeting

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NEW BUSINESS

MAYOR DELONG ASKED THE PUBLIC SERVICE COMMITTEE TO MEET REGARDING OUTDOOR WOOD-FIRED FURNACES IN THE VILLAGE. MAYOR WOULD LIKE AN ORDINANCE TO PROHIBIT OUTDOOR WOOD-FIRED FURNACES IN THE VILLAGE. THE COMMITTEE WILL MEET 6/22/10 AT 8:00 AM.

- MOTION MADE BY LEE, SECONDED BY STEVE DERCK TO ADJOURN THE MEETING. 5 YEARS, 1 NAY (ROHRS). MEETING ADJOURNED AT 6:50 P.M.

MAYOR *By Delong*

FISCAL OFFICER *Loretta Baker* DATE *7-19-10*

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**ADMINISTRATOR'S REPORT
JUNE, 2010**

MAUMEE & WESTERN CROSSING AT HARRMANN ROAD:

A second meeting was held at the Harrmann Road Rail Crossing with representatives of the Rail Commission, Ohio Department of Transportation, Safe Routes to School representative, PUCO, Paulding County Engineer and Campbell Technologies on May 25th, 2010. It should be noted that even though Maumee & Western Rail was invited, no one attended.

As a result of the second meeting the following action plans was developed:

1. The Rail Commission and Village will continue with the closing of Madison Street in exchange for a surface reconstruction at the Harrmann Road crossing. This part of the project will progress independent of the Safe Routes to School project and the potential addition of railroad warning devices at the vehicular crossing of Harrmann Road. The Rail Commission will forward the necessary consent legislation to the Village. The Rail Commission will investigate the potential funding sources for the 10% match necessary for the federal funds being utilized for the surface reconstruction.

2. ODOT will initiate and fund a traffic engineering study to evaluate the intersection of Harrmann Road and old 24. This study will likely not take place until school is back in session in the fall of 2010. The study results will aide the Rail Commission and ODOT in determination for vehicular and pedestrian warning devices for the rail crossing and the potential need for a traffic signal, or other types of traffic control, at Harrmann Rd and old 24. The findings of the Diagnostic Review of the railroad crossing will be held in abeyance until the traffic study is completed and all involved parties have reviewed the findings. The Diagnostic Review Team will reconvene after the traffic study findings are reviewed. The Rail Commission and ODOT will determine an appropriate funding plan upon the creation of a scope of work for both the railroad warning devices, traffic signal and traffic signal preemption.

MUSEUM CONTENTS TRANSFER TO THE ESSEN HOUSE COMPLEX:

This writer and Mayor Delong met with Louis Lengacher on the agreement to house the museum contents at the Essen House complex. Mr. Lengacher suggested two additions to the agreement. The first was for the Village of carry insurance on the contents while it was housed at their location and secondly, that should he no longer be able to house the contents in the future, that the Village would take the contents back. This writer checked with the village's insurance company and they would be able to keep coverage of the contents while it was housed at the Essen House and the language about moving the contents back to the possession of the Village should something unforeseen happen at the

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Essen House. Once these two changes are made to the Agreement, Mr. Lengacher will sign and the moving of the contents can be scheduled.

SYNDER PROPERTIES ON OSWALT STREET:

The Mayor and the undersigned met with Mr. Snyder on May 14th to discuss the demotion of his two properties on Oswalt. Mr. Snyder has agreed to transfer ownership of these properties to the Village by Quit Claim Deeds. Title Searches and Title Insurance was completed and the properties were discovered to only be in Ed's name. Melanie has created the Quit Claim Deed Documents and the Mayor and I will meet with Ed on signing the properties over to the Village. Once that is accomplished the Village will sign Voluntary Demolition Releases with Maumee Valley Planning Organization and the demolition of the structures will be completed.

Mr. Snyder also stated that he may in the future give the Village the property located at 122 Oswalt. This home is located at the intersection of Oswalt and E. Woodcox is presently occupied.

RE-ZONING OF W. RIVER STREET, ETC.

It has come to the attention of this writer that since W. River Street from the 24/49 intersection West to Leinard's Trailer Park is considered B-1 (Business District), that homes located along W. River are considered non-conforming structures. This means that any home owner who would like to renovate or add on to their properties can not. Due to this problem this area will need to be re-zoned. This writer is working with Melanie to determine how to re-zone this area after which the Planning Commission will meet and a public hearing will be set to re-zone the area.

Additionally, Melanie has reviewed areas inside the corporation limits that are presently zoned A-1 (Agricultural). Some of these areas, particularly those located in subdivisions and the area surrounding the Water Plant need to be re-zoned to avoid any problems with either Cell towers being built next to homes or the possibility of farm animal operations popping up in residential areas inside the corporation limits. This rezoning will be handled the same way as noted above for W. River.

ATWOOD MOBILE PRODUCTS, INC. UTILITY AGREEMENT:

Attached is the Atwood Mobile Products agreement on water and sewer rates that they will pay the village. Due to their current financial condition, Atwood will not have an increase in their current water and sewer rates for 2010. Starting in 2011 an increase of 4% will be charged for all of 2011, 2012 and 2013. Rates will be negotiated in 2013 for the next 3 years. The Mayor and the undersigned met with Atwood in negotiating the increase.

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held

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FINANCE COMMITTEE MEETING – ZONING INSPECTOR COMPENSATION:

The finance committee met on May 24, 2010 to discuss the zoning inspector's compensation. Attached please find the minutes from this meeting. It was agreed that the zoning inspector's compensation should be \$1,000.00 per year, plus \$15.00 per zoning application and variance reviewed. The \$1,000.00 would be paid quarterly and the per application fee would be calculated and paid near the end of each year. A ordinance to pass this change is also included.

WATER PLANT DRIVE – ASPHALT DAMAGE FROM US. 24 PROJECT:

This writer met with Beaver Excavating, Inc., to look at asphalt damage caused from water hauling trucks used during the U.S. 24 road improvement project. The area from the hydrant to S. Erie has been heavily damaged. Beaver stated they will pay the contractor of our choice to cut out and repair this area. This writer sent Beaver an estimate from Loop Asphalt Services, LLC and is waiting for approval from Beaver to give Loop the go ahead to repair the area.

MISCELLANEOUS PROJECTS:

The Utility Department repaired water leaks on old 24 near the credit union and a small leak on Mervin Street. Hydrant flushing continues in the Village. The Storm Sewer on S. Main and E. Canal is scheduled to be dug up to try and find why it drains so slow. During heavy rains rainwater covers S. Main Street.

Numerous letters have been sent to property owners for tall grass, junk vehicles and trash violations. Most property owners have complied.

RIB FEST FLYER:

Enclosed is a flyer for the Cleveland Street Rib Fest scheduled for Saturday, June 26th. This event is in coordination with the three county marketing project I have been participating in. Defiance, Napoleon and Antwerp will all have activities the weekend of June 25, 26 & 27, 2010 and will advertise jointly to bring visitors into the area. Cleveland Street will be closed off at Railroad Street and W. Daggett. It is hoped to be a great time. The website for the three county marketing project is: nwohioriverregion.com. This lists all the activities in the three county area, pictures, links and contact information. The website was jut put up and we will send up-to-date information and pictures of Antwerp to the contact for keeping website up-to-date.

Held

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**SPECIAL MEETING
COUNCIL OF THE VILLAGE OF ANTWERP
JUNE 28, 2010**

THE SPECIAL MEETING OF THE VILLAGE OF ANTWERP COUNCIL WAS CALLED TO ORDER AT 5:30 P.M. BY MAYOR RAY DELONG. COUNCIL PERSONS PRESENT: MIKE ROHRS, KAREN LEE, LARRY RYAN, RUDIE REEB, STEVE DERCK, AND COUNCIL PRESIDENT JAN REEB. OTHERS IN ATTENDANCE: VILLAGE ADMINISTRATOR SARA KEERAN, FISCAL OFFICER LORETTA BAKER, POLICE OFFICER BILL LYONS AND SOLICITOR MELANIE FARR.

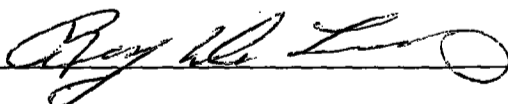
**** THIS SPECIAL MEETING WAS CALLED TO ORDER ON THE TAX ADMINISTRATOR USED TO COLLECT MUNICIPAL INCOME TAX FOR THE VILLAGE OF ANTWERP.**

JAN REEB STATED THE FINANCE COMMITTEE MET WITH CHARLES HAWK FROM R.I.T.A. ON 6/23/10. THE PRESENTATION REVEALED THAT THE VILLAGE RESIDENTS WOULD HAVE THE ABILITY TO FILE MUNICIPAL INCOME TAX RETURNS ON-LINE, R.I.T.A. WOULD PROVIDE TRAINING FOR TAX ACCOUNTANTS, R.I.T.A. HAS SUFFICIENT PHONE ASSISTANCE FOR QUESTIONS, R.I.T.A. WILL COME TO THE VILLAGE AND HELP RESIDENTS PREPARE THE MUNICIPAL INCOME TAX RETURN FORMS, AND THE VILLAGE WOULD BE ABLE TO REVIEW THE COLLECTIONS AT ANY TIME ON-LINE.

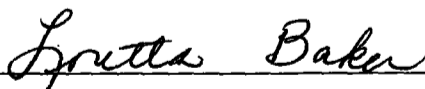
ADMINISTRATOR KEERAN STATED THE VILLAGE OF OTTAWA HAS BEEN WITH R.I.T.A. SINCE 1997 AND HAS HAD VERY FEW PHONE CALLS FROM RESIDENTS WITH COMPLAINTS. ANY CONTRACT WITH R.I.T.A. WOULD BE A ONE-YEAR CONTRACT. THE VILLAGE PAID CCA 8.5% OF TOTAL COLLECTIONS IN 2009 AND R.I.T.A. STATED THEY WOULD CHARGE APPROXIMATELY 4.7% OF TOTAL COLLECTIONS. JAN REEB RECOMMENDED WE SEND NECESSARY NOTICE TO CANCEL THE VILLAGE CONTRACT WITH CCA AND THEN SWITCH TO R.I.T.A. THE VILLAGE WILL NEED TO SEND A LETTER AND COPY OF WRITTEN AGREEMENT TO CCA BY OVERNIGHT MAIL FOR DELIVERY BEFORE JULY 1ST TO EFFECTIVELY PROVIDE NOTICE TO CCA.

- ◆ ****BAKER READ RESOLUTION 2010-07: A RESOLUTION AUTHORIZING THE MAYOR TO PROVIDE THE CITY OF CLEVELAND CENTRAL COLLECTION AGENCY WITH WRITTEN NOTICE WITHDRAWING FROM THE AGENCY CREATED IN THE AGREEMENT FOR THE CENTRAL COLLECTION OF MUNICIPAL INCOME TAX BETWEEN THE CITY OF CLEVELAND AND THE VILLAGE OF ANTWERP; AND DECLARING THE SAME AN EMERGENCY.**
- MOTION MADE BY DERCK AND SECONDED BY ROHRS TO SUSPEND THE RULES REGARDING RESOLUTION 2010-07. 6 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.
- MOTION MADE BY JAN REEB, SECONDED BY RUDIE REEB TO ACCEPT RESOLUTION 2010-07. 6 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.
- MOTION MADE BY JAN REEB, SECONDED BY RYAN TO ADJOURN THE MEETING. 6 YEAS, 0 NAYS. MEETING ADJOURNED AT 5:40 P.M.

MAYOR



FISCAL OFFICER



DATE

7-19-10

Held

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**REGULAR MEETING
COUNCIL OF THE VILLAGE OF ANTWERP
July 19, 2010**

THE REGULAR MEETING OF THE VILLAGE OF ANTWERP COUNCIL WAS CALLED TO ORDER AT 5:30 P.M. BY MAYOR RAY DELONG. COUNCIL PERSONS PRESENT: MIKE ROHRS, STEVE DERCK, RUDIE REEB, LARRY RYAN, KAREN LEE AND COUNCIL PRESIDENT JAN REEB. ALSO IN ATTENDANCE AT THE MEETING: FISCAL OFFICER LORETTA BAKER, SOLICITOR MELANIE FARR, POLICE CHIEF GEORGE CLEMENS, AND ADMINISTRATOR SARA KEERAN. MEDIA: SANDY TEMPLE FROM ANTWERP BEE ARGUS. VISITOR: FIRE CHIEF, RAY FRIEND.

** THE MINUTES FROM THE REGULAR COUNCIL MEETING HELD JUNE 14, 2010, WERE REVIEWED.

■ MOTION MADE BY ROHRS, SECONDED BY RYAN TO ACCEPT THE JUNE COUNCIL MEETING MINUTES. 6 YEAS. 0 NAYS. MOTION CARRIED AND APPROVED.

**THE MINUTES FROM THE SPECIAL COUNCIL MEETING HELD JUNE 28, 2010 WERE REVIEWED.

■ MOTION MADE BY JAN REEB, SECONDED BY STEVE DERCK TO ACCEPT THE JUNE SPECIAL COUNCIL MEETING MINUTES. 6 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.

** THE JUNE DISBURSEMENTS WERE REVIEWED.

■ MOTION MADE BY JAN REEB, SECONDED BY ROHRS TO APPROVE THE JUNE RECONCILIATION REPORT. 6 YEAS. 0 NAYS. MOTION CARRIED AND APPROVED.

GUESTS

FIRE CHIEF RAY FRIEND NOTIFIED COUNCIL THAT A FIRE AT THE SEWER PLANT WAS REPORTED AT 2:00 A.M. THE CHIEF ADVISED THAT THESE FIRES COULD BE A HAZARD IF SMOKE BLOWS ACROSS THE NEW HIGHWAY 24 OR COULD CAUSE A GRASS FIRE. DISCUSSION HAD REGARDING THE GATING OF THE SEWER PLANT AFTER HOURS AND POSSIBLE INSTALLATION OF SURVEILLANCE CAMERAS. MAYOR DELONG ASSURED CHIEF FRIEND THAT COUNCIL WILL WORK ON A PLAN OF ACTION.

FISCAL OFFICER REPORT

**BAKER GAVE 3RD READING OF ORDINANCE 2010-11: AN ORDINANCE ESTABLISHING THE SALARY FOR THE OFFICE OF MAYOR OF THE VILLAGE OF ANTWERP, OHIO FOR THE ENSUING TERM OF OFFICE COMMENCING IN THE YEAR 2012.

■ MOTION MADE BY RYAN, SECONDED BY ROHRS TO ACCEPT ORDINANCE 2010-11. 6 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.

** BAKER GAVE 3RD READING OF ORDINANCE 2010-12: AN ORDINANCE ESTABLISHING THE SALARY FOR THE OFFICE OF COUNCIL MEMBER OF THE VILLAGE OF ANTWERP, OHIO FOR THE ENSUING TERM OF OFFICE COMMENCING IN THE YEAR 2012.

■ MOTION MADE BY ROHRS, SECONDED BY LEE TO ACCEPT ORDINANCE 2010-12. 6 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.

** BAKER READ ORDINANCE 2010-17: AN ORDINANCE AUTHORIZING THE VILLAGE FISCAL OFFICER TO TRANSFER FUNDS TO THE POLICE FUND IN THE AMOUNT OF \$27,500.00 AND DECLARING IT AN EMERGENCY.

DAYTON LEGAL BLANK, INC. FORM NO. 10148

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- MOTION MADE BY RYAN, SECONDED BY JAN REEB TO SUSPEND THE RULES REGARDING ORDINANCE 2010-17. 6 YEAS. 0 NAYS. MOTION CARRIED AND APPROVED.
- MOTION MADE BY ROHRS, SECONDED BY RYAN, TO ACCEPT ORDINANCE 2010-17. 6 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.

****BAKER READ RESOLUTION 2010-08:** A RESOLUTION DECLARING THE OFFICIAL INTENT AND REASONABLE EXPECTATION OF THE VILLAGE OF ANTWERP ON BEHALF OF THE STATE OF OHIO (THE BORROWER) TO REIMBURSE IT'S FUND D-6-EAST RIVER REPLACEMENT PROJECT (OPWC PROJECT NUMBER CE23N) WITH THE PROCEEDS OF TAX EXEMPT DEBT OF THE STATE OF OHIO; AND DECLARING THE SAME AN EMERGENCY.

- MOTION MADE BY ROHRS, SECONDED BY RYAN TO SUSPEND THE RULES REGARDING RESOLUTION 2010-08. 6 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.
- MOTION MADE BY DERCK, SECONDED BY REEB TO ACCEPT RESOLUTION 2010-08. 6 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.

****BAKER READ RESOLUTION 2010-09:** A RESOLUTION AUTHORIZING THE MAYOR OF THE VILLAGE OF ANTWERP TO ENTER INTO THE AGREEMENT FOR PARTICIPATION IN A REGIONAL COUNCIL OF GOVERNMENTS; AND DECLARING THE SAME AN EMERGENCY.

ADMINISTRATOR KEERAN EXPLAINED THAT THE AGREEMENT WAS NECESSARY IN ORDER TO ALLOW R.I.T.A. TO OBTAIN THE NECESSARY INCOME TAX INFORMATION DURING THE PERIOD OF TRANSITION. SOLICITOR FARR STATED THAT SHE REVIEWED THE CONTRACT FROM R.I.T.A. NOTING THAT IT STATES THEY REQUEST A DESIGNATED REPRESENTATIVE TO SERVE ON THE REPRESENTATIVE COUNCIL. SHE ALSO NOTED THAT THE AGREEMENT REQUIRES AN ALLOCATION OF COSTS, AND THAT THE VILLAGES'S INCOME TAX LAWS SHOULD BE PROVIDED TO R.I.T.A. FOR A DETERMINATION OF COMPLAINEE. ADMINISTRATOR KEERAN STATED THAT THE VILLAGE'S INCOME TAX LAWS HAVE BEEN FORWARDED TO R. I.T.A. COUNCILMAN ROHRS STATED WE SHOULD SEND A LETTER TO THE VILLAGE'S BOARD OF REVIEW NOTIFYING THEM OF THE CHANGE IN ADMINISTRATORS FOR TAX COLLECTION.

- MOTION MADE BY ROHRS, SECONDED BY RYAN TO SUSPEND THE RULES REGARDING RESOLUTION 2010-09. 6 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.
- MOTION MADE BY ROHRS, SECONDED BY RUDIE REEB TO ACCEPT RESOLUTION 2010-09. 6 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.

****BAKER GAVE 1ST READING OF ORDINANCE 2010-18:** AN ORDINANCE ACCEPTING THE PROPOSAL OF ORDC FOR THE IMPROVEMENT OF A GRADE CROSSING SURFACE AT HARRMANN STREET/COUNTY ROAD 43 AND CLOSURE OF THE MADISON STREET GRADE CROSSING IN THE VILLAGE OF ANTWERP, OHIO.

****BAKER GAVE 1ST READING OF ORDINANCE 2010-19:** AN ORDINANCE ESTABLISHING RULES AND REGULATIONS GOVERNING OUTDOOR WOOD-FIRED BOILERS IN THE VILLAGE OF ANTWERP, OHIO.

ADMINISTRATOR'S REPORT

SEE ATTACHED REPORT FROM ADMINISTRATOR KEERAN. ADDITIONAL COMMENTS:

REGARDING SAFE ROUTES TO SCHOOL – MAYOR DELONG AND ADMINISTRATOR KEERAN ATTENDED A MEETING AT TOWN HALL WITH ELEVEN MEMBERS FROM ODOT AND POGGEMEYER ON MONDAY JUNE 19TH TO DISCUSS PLANNING. THE PROJECT OF HARRMANN UP AND OVER THE RAIL WILL BE READY TO BID BY JUNE 1, 2011, AND WILL BE COMPLETE BY THE TIME SCHOOL YEAR 2011 STARTS.

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THE THREE FOOT EXISTING SIDEWALKS WILL NOT BE REPLACED BY ODOT. NEW SIDEWALKS INSTALLED WILL BE FIVE FOOT. THE "S" CURVE SIDEWALK WILL BE REPLACED FOR SAFETY.

REGARDING THE MUSEUM CONTENTS - MR. LENGACHER IS GOING FORWARD WITH HIS ADDITION WHICH WILL BE COMPLETE BY MARCH OF 2011. AT THE TIME OF THE ADDITION COMPLETION, HE WILL DISPLAY THE CONTENTS FOR PUBLIC DISPLAY, BUT IN THE MEANTIME, THE CONTENTS WILL CONTINUE TO BE STORED IN THEIR CURRENT LOCATION. ADMINISTRATOR KEERAN WILL BE CONTACTING COLLEGES, SUCH AS BOWLING GREEN, TO CHECK FOR THE POSSIBILITY OF STUDENTS WHO COULD SORT, INVENTORY, AND CHECK FOR HISTORICAL VALUE OF ITEMS IN MUSEUM BEFORE THE MOVE TAKES PLACE.

REGARDING THE DEMOLITION OF THE HOMES ON OSWALT - THE VILLAGE SHOULD KNOW THIS WEEK WHO WILL BE AWARDED THE PROJECT.

POLICE REPORT

POLICE CHIEF CLEMENS INFORMED COUNCIL THAT THERE WERE 153 CALLS FOR SERVICE IN JUNE WITH 30 OFFENSES REPORTED.

CHIEF CLEMENS MET WITH THE PUBLIC SAFETY COMMITTEE REGARDING THE PARKING ISSUE ON OSWALT. THERE IS ONE HOME ON THE SOUTH WEST CORNER THAT HAS NO PARKING AVAILABLE. CLEMENS STATED THAT A SIMPLE FIX WOULD BE TO TAKE PROPERTY FROM THE LOT WE OWN OR NEARBY LOT AND MAKE PARKING AREA. SOLICITOR FARR STATED THAT AN ORDINANCE WILL BE NEEDED BEFORE ANY PARKING AREA IS DESIGNATED ON PROPERTY. NOT OWNED BY THE VILLAGE AND PERMISSION OF THE PROERTY OWNER SHOULD BE OBTAINED. BAKER WILL NEED TO CHECK FOR ANY PAST ORDINANCES REQUIRING OFF ROAD PARKING OR NO PARKING ON OSWALT.

CHIEF CLEMENS STATED THE CRUISER HAS BEEN WORKING FINE FOR NOW AND IS NO LONGER LOSING OIL. HE HAS STOPPED HIS SEARCH FOR A REPLACEMENT VEHICLE AT THIS TIME.

EMS REPORT

A WRITTEN REPORT WAS PROVIDED BY RANDY SHAFFER SHOWING 16 TOTAL RUNS FROM JUNE 14TH THROUGH JULY 19TH. DARLENE MERRIMAN PROVIDED A WRITTEN REPORT OF EMS RUN COLLECTIONS FOR JUNE OF \$3,896.00.

COMMITTEE REPORTS

COUNCILMAN ROHRS REPORTED THE FINANCE COMMITTEE MET REGARDING THE WATER FUND. AFTER REVIEWING THE REPORTS FROM BAKER, THE COMMITTEE FELT THE FUND WILL BE ABLE TO WITHSTAND THE EXPENSES.

COUNCILMAN RYAN AND COUNCILWOMAN LEE ATTENDED THE CRANE TOWNSHIP MEETING REGARDING THE EMS HANDLING RUNS IN THE PART OF CRANE TOWNSHIP NOT CURRENTLY SERVED BY THE VILLAGE EMS DEPARTMENT. HE WISHES TO MEET WITH RANDY SHAFFER BEFORE AGREEING TO A CONTRACT FOR EMS SERVICES TO BE PROVIDED IN THIS AREA BY THE VILLAGE. MAYOR DELONG WILL ARRANGE THIS MEETING.

MAYOR'S REPORT

SIDEWALKS ON W. RIVER HAVE BEEN MARKED. MAYOR DELONG MET WITH ONE RESIDENT TODAY WHO HAS BEEN GIVEN A \$6,000 QUOTE TO REPAIR HER SIDEWALKS. THE MAYOR WILL MEET AGAIN WITH THIS RESIDENT TO OFFER POSSIBLE SOLUTIONS.

DAYTON LEGAL BLANK, INC. FORM NO. 1014B

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MAYOR'S COURT RECEIVED \$6,120 FOR JUNE WITH \$894 GOING TO THE STATE AND \$5,193 FOR THE VILLAGE.

CCA REPORT SHOWS LESS THAN \$5,000 DIFFERENCE FROM LAST YEAR'S RECEIPTS AT THIS TIME.

THANKS GIVEN TO TONY LANGHAM FIGHTING FOR THE CLOSING OF THE BRIDGE AT 49 TO HAPPEN IN JULY RATHER THAN IN SEPTEMBER TO AVOID SCHOOL BUSING AND CROP HARVESTING ISSUES THAT WOULD HAVE ARISEN IN SEPTEMBER.

NEW BUSINESS

RUDIE REEB COMMENTED THAT UNDERAGE CITIZENS HAVE BEEN SEEN DRIVING GOLF CARTS IN THE VILLAGE. CHIEF CLEMENS RECOMMENDED THAT IF THEY ARE SEEN TO PLEASE CALL THE POLICE.

- MOTION MADE BY ROHRS, SECONDED BY RYAN TO ADJOURN THE MEETING. 6 YEAS, 0 NAY MEETING ADJOURNED AT 6:50 P.M.

MAYOR Ray DeLong

FISCAL OFFICER Janita Baker DATE 8-16-10

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held _____

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**ADMINISTRATOR'S REPORT
JULY, 2010**

SAFE ROUTES TO SCHOOL MEETING WITH ODOT SET:

Representatives from ODOT are to meet with the undersigned and Mayor Delong on Monday, June 19th at Village Hall to discuss the sidewalk project. I will be able to report at council meeting Monday night where the project stands.

E. RIVER STREET ROAD RECONSTRUCTION PROJECT:

Diversified Road and Pipe will start the reconstruction of the waterline on the north side of E. River Street starting on August 2, 2010. Along with the waterline improvement, road repair, storm catch basins, new water service lines, street lighting and landscaping will be completed. The project is anticipated to last into September, 2010. The road will be closed from the 24/49 intersection to the eastern edge of the Methodist Church Parking lot during this time. Access to Kammeyers and the Pop N Brew can be had off of Oswalt and N. Main Street during the construction.

OPWC E. RIVER WATERLINE PROJECT:

Grant and Loan agreements were received from the Ohio Public Works Commission on the E. River Waterline Project. This project will replace the existing 6" line starting at the east edge of the Methodist Park Lot to Harrmann Road. A new 8" line will be installed. Bid opening for this project is set for August 19, 2010 at Noon at Village Hall. This project will be completed this fall. Once this project is completed, the Village will have all new 8" waterline from the intersection of Main Street and E. River Street to Harrmann Road. Water quality and flow will be greatly improved to business and residences that lie along E. River Street. A faulty water valve located in the Pop N Brew parking lot will also be replaced. This valve has had to remain closed until the waterline project could replace it. This has caused cloudy water for these residences and businesses.

MAUMEE & WESTERN CROSSING AT HARRMANN ROAD:

The Ohio Rail Commission forwarded sample legislation to the village on proceeding with the closure of Madison Street in return for the surface repair on Harrmann Road. Melanie has reviewed and corrected the ordinance which will be presented Monday night for a first reading. The actual construction of this crossing will not take place until next summer.

Additionally, the Rail Commission found the 10% matching funds the program required in order to the resurfacing completed. During the period of time the village goes through the 3 readings of this ordinance, the village will hold a public meeting to inform the residents of the proposed closure.

Held

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A traffic study of the Harrmann Road Crossing and E. River Street will still be completed this fall after school has resume. The Safe Routes to School improvement at this rail crossing will be impacted by the study and how lights and/or gates will be placed at this intersection.

MUSEUM CONTENTS TRANSFER TO THE ESSEN HOUSE COMPLEX:

This writer took the amended agreement to the Essen House for signature. I have not received the agreements back as of this date. I am continuing to make contact in order to get the agreements back and schedule a moving date for the museum contents.

SYNDER PROPERTIES ON OSWALT STREET:

Quit Claim deeds for the two properties owned by Ed Snyder have been signed and filed with the Paulding County Recorder. The two properties are now owned by the Village. In a conversation with Maumee Valley Planning on July 14th, quotes for the demolition of these two homes are due in their offices this Friday, July 16th. Maumee Valley will inform the village of the low bidder on this demolition and the removal of these properties will start. It is my suggestion that the Village have these two properties surveyed. Should the village want to sell these lots in the future and just for our own knowledge we need to now the exact dimensions of these lots. Mr. Snyder still owns a lot behind these properties and a clarification of how far back the two lots we own go is needed.

MISCELLANEOUS PROJECTS:

The Utility Department repaired a major water leak on W. Woodcox Street near the Essen House on Friday, June 10th. Replacement of valves on W. Woodcox is scheduled for next week. The improvement will help address isolation of the North side of the village during breaks so that not as many residents will be effect by waterline breaks in this area of town in the future.

Numerous letters have been sent to property owners for tall grass, junk vehicles and trash violations. Most property owners have complied.

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held _____ 20 _____

**REGULAR MEETING
COUNCIL OF THE VILLAGE OF ANTWERP
August 16, 2010**

THE REGULAR MEETING OF THE VILLAGE OF ANTWERP COUNCIL WAS CALLED TO ORDER AT 5:30 P.M. BY MAYOR RAY DELONG. COUNCIL PERSONS PRESENT: MIKE ROHRS, STEVE DERCK, RUDIE REEB, LARRY RYAN, KAREN LEE AND COUNCIL PRESIDENT JAN REEB. ALSO IN ATTENDANCE AT THE MEETING: FISCAL OFFICER LORETTA BAKER, SOLICITOR MELANIE FARR, POLICE CHIEF GEORGE CLEMENS, AND ADMINISTRATOR SARA KEERAN. MEDIA: SANDY TEMPLE FROM ANTWERP BEE ARGUS AND PETER GREER FROM THE DEFIANCE CRESCENT. VISITOR: CLAUDIA FICKEL.

** THE MINUTES FROM THE REGULAR COUNCIL MEETING HELD JULY 19, 2010, WERE REVIEWED. CORRECTION MADE BY RYAN REGARDING BOTH LEE AND RYAN ATTENDING THE CRANE TOWNSHIP MEETING.

- MOTION MADE BY ROHRS, SECONDED BY RYAN TO ACCEPT THE JULY COUNCIL MEETING MINUTES WITH CORRECTION. 6 YEAS. 0 NAYS. MOTION CARRIED AND APPROVED.

** THE JULY DISBURSEMENTS WERE REVIEWED.

- MOTION MADE BY JAN REEB, SECONDED BY ROHRS TO APPROVE THE JULY RECONCILIATION REPORT. 6 YEAS. 0 NAYS. MOTION CARRIED AND APPROVED.

GUESTS

CLAUDIA FICKEL NOTIFIED COUNCIL THAT SHE WAS RUNNING IN THE FALL FOR PAULDING COUNTY AUDITOR. CLAUDIA IS A RESIDENT OF OAK WOOD, GREW UP IN PAYNE, AND HAS BEEN WASHINGTON TOWNSHIP FISCAL OFFICER FOR TWO TERMS. CLAUDIA LIKES GOVERNMENT POSITIONS AND WOULD LIKE THE RESIDENTS' VOTE IN THE FALL

FISCAL OFFICER REPORT

BAKER NOTIFIED COUNCIL THAT THE WEST DAGGETT/STONE STREET PROJECT WAS UNDER THE AMOUNT FORECASTED BY \$11,307.00. THIS AMOUNT WAS TRANSFERRED BACK INTO THE WATER FUND WHERE IT ORIGINALLY CAME FROM. BAKER ALSO NOTIFIED COUNCIL THAT THE SECOND HALF OF OUR WORKER'S COMPENSATION INVOICE WAS REFUNDED BY \$1,388.65.

**BAKER GAVE 2ND READING OF ORDINANCE 2010-18: AN ORDINANCE ACCEPTING THE PROPOSAL OF ORDC FOR THE IMPROVEMENT OF A GRADE CROSSING SURFACE AT HARRMANN STREET/COUNTY ROAD 43 AND CLOSURE OF THE MADISON STREET GRADE CROSSING IN THE VILLAGE OF ANTWERP, OHIO.

KEERAN NOTIFIED COUNCIL THAT A PUBLIC MEETING WILL BE HELD ON THE 31ST DAY OF AUGUST TO NOTIFY THE RESIDENTS OF THE POSSIBLE CLOSING OF THE MADISON STREET RAIL CROSSING.

**BAKER GAVE 2ND READING OF ORDINANCE 2010-19: AN ORDINANCE ESTABLISHING RULES AND REGULATIONS GOVERNING OUTDOOR WOOD-FIRED BOILERS IN THE VILLAGE OF ANTWERP, OHIO.

** BAKER READ ORDINANCE 2010-20: AN ORDINANCE TO PROVIDE FOR THE ISSUANCE OF BOND FOR THE PURPOSE OF WATER REPAIRS AND CAPITAL IMPROVEMENTS AND DECLARING THE SAME AN EMERGENCY.

- MOTION MADE BY ROHRS, SECONDED BY DERCK TO SUSPEND THE RULES REGARDING

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ORDINANCE 2010-20. 6 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED

- MOTION MADE BY ROHRS, SECONDED BY RYAN TO ACCEPT ORDINANCE 2010-20. 6 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED

****BAKER READ ORDINANCE 2010-21:** AN ORDINANCE AUTHORIZING THE VILLAGE FISCAL OFFICER TO TRANSFER FUNDS TO THE SEWER FUND IN THE AMOUNT OF \$10,000.00 AND DECLARE THE SAME AN EMERGENCY.

- MOTION MADE BY RYAN, SECONDED BY ROHRS TO SUSPEND THE RULES REGARDING ORDINANCE 2010-21. 6 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.
- MOTION MADE BY RYAN, SECONDED BY RUDIE REEB TO ACCEPT ORDINANCE 2010-21. 6 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.

****BAKER READ ORDINANCE 2010-22:** AN ORDINANCE AUTHORIZING THE VILLAGE FISCAL OFFICER TO TRANSFER FUNDS FROM THE GENERAL FUND (A1) TO THE EAST RIVER WATERLINE REPLACEMENT CE22N/CE23N PROJECT FUND (D6) IN THE AMOUNT OF \$23,525.00 AND DECLARE THE SAME AN EMERGENCY.

- MOTION MADE BY RYAN, SECONDED BY JAN REEB TO SUSPEND THE RULES REGARDING ORDINANCE 2010-22. 6 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.
- MOTION MADE BY ROHRS, SECONDED BY DERCK TO ACCEPT ORDINANCE 2010-22. 6 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.

****BAKER READ ORDINANCE 2010-23:** AN ORDINANCE CAUSING A LIST OF ESTIMATED ASSESSMENTS FOR SIDEWALK CONSTRUCTION, REPAIR, AND INSTALLATION ON WEST RIVER STREET BE PREPARED AND PLACED ON FILE WITH THE VILLAGE FISCAL OFFICER, PUBLICATION OF THE SAME, AND DECLARING THE SAME AN EMERGENCY.

- MOTION MADE BY JAN REEB, SECONDED BY ROHRS TO SUSPEND THE RULES REGARDING ORDINANCE 2010-23. 6 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.
- MOTION MADE BY JAN REEB, SECONDED BY DERCK TO ACCEPT ORDINANCE 2010-23. 6 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.

****BAKER READ RESOLUTION 2010-10:** A RESOLUTION AUTHORIZING THE MAYOR OF THE VILLAGE OF ANTWERP, OHIO TO PREPARE AND SUBMIT AN APPLICATION TO PARTICIPATE IN THE OHIO PUBLIC WORKS COMMISSION STATE CAPITAL IMPROVEMENT AND/OR LOCAL TRANSPORTATION IMPROVEMENT PROGRAM AND TO EXECUTE CONTRACTS AS REQUIRED, AND DECLARING THE SAME AN EMERGENCY.

- MOTION MADE BY RUDIE REEB, SECONDED BY RYAN TO SUSPEND THE RULES REGARDING RESOLUTION 2010-10. 6 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.
- MOTION MADE BY ROHRS, SECONDED BY RUDIE REEB TO ACCEPT RESOLUTION 2010-10. 6 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.

LEE ASKED ABOUT A POSSIBILITY OF MAKING DAGGETT STREET WIDER IF THE VILLAGE IS AWARDED THE MONIES. THE PROJECT OF REPAVING W. DAGGETT IS ESTIMATED TO COST \$146,000. 50% OF THE PROJECT WILL BE GRANT MONEY AND 50% WILL BE LOAN WITH 0% INTEREST FOR 20 YEARS. REPAYMENT WOULD BE APPROXIMATELY \$3,650.00 PER YEAR FOR THE VILLAGE.

ADMINISTRATOR'S REPORT

SEE ATTACHED REPORT FROM ADMINISTRATOR KEERAN. ADDITIONAL COMMENTS: EAST RIVER WATERLINE REPLACEMENT IS COMPLETED. WATER IS CLEARING UP. UTILITY MEN HAVE WORKED ON THIS SITE FOR THE PAST TWO WEEKS, AS THERE WERE MANY WATER LINE BREAKS. THEY INSTALLED NEW METER PITS AND METERS AS PART OF THE IMPROVEMENT.

RECORD OF PROCEEDINGS

0235

Minutes of

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held

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ON AUGUST 19TH THE BIDDING WILL OPEN FOR THE SECOND PHASE OF WATERLINE REPLACEMENT FROM EAST EDGE OF METHODIST PARKING LOT TO HARRMANN ROAD. THIS PROJECT WILL START LATE SEPTEMBER.

R.G. ZACHRICH FROM DEFIANCE HAS BEEN AWARDED THE BID ON THE DEMOLITION OF THE TWO PROPERTIES ON OSWALT STREET. HE SHOULD START IN THE NEXT COUPLE OF WEEKS. COUNCIL WILL NEED TO DECIDE WHAT THEY WILL WANT TO DO WITH THE PROPERTY AFTER DEMOLITION.

GEORGE CLEMENS HEADED UP THE FUNDING FOR NEW FLAG POLES FOR THE VILLAGE. MONEY HAS BEEN DONATED BY VFW, ROTARY, AND ACDC. THE FIRE DEPARTMENT WILL PUT UP AND TAKE DOWN THE FLAGS.

POGEMEYER NEEDS TO BE PAID FOR THE INVOICES THE VILLAGE IS HOLDING FOR THE DEPOT PROJECT. THE OHIO CULTURAL SOCIETY IS WAITING FOR THE BID DOCUMENTS BEFORE THEY WILL ISSUE OUR FUNDING. RYAN ASKED THAT POGEMEYER ATTEND OUR NEXT COUNCIL MEETING TO PRESENT TO COUNCIL WHAT THEY HAVE DONE FOR THIS PROJECT AND POSSIBLY PRESENT HOW MUCH MORE IT WILL COST. KEERAN WILL ASK THEM TO ATTEND THE SEPTEMBER MEETING.

■ MOTION MADE BY LEE, SECONDED BY JAN REEB TO PAY THE OUTSTANDING INVOICES TO POGEMEYER REGARDING THE DEPOT PROJECT. 6 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.

THE VILLAGE HAS PURCHASED NEW SIGNAGE REGARDING CAMERA SURVEILLANCE. NEW CAMERAS WILL GO UP THIS WEEK -AT THE PARK, SEWER PLANT, AND VET'S MEMORIAL.

DISCUSSION HELD ON THE PROBLEM OF GARBAGE DUMPING AT THE SEWER PLANT. KEERAN STATED THE UTILITY MEN WILL START TO BURN IN SMALL PORTIONS AND HOPE THE CAMERAS WILL DETER FUTURE DUMPING. COUNCIL WANTS A NOTICE IN THE NEWSPAPER ABOUT CAMERAS BEING INSTALLED IN THE VILLAGE. IT WAS ALSO STATED THAT THE SHERIFF'S DEPARTMENT SHOULD BE CALLED WHEN ILLEGAL DUMPING IS KNOWN AT THE SEWER PLANT AND FINES SHOULD BE ASSESSED.

ALL PURPOSE CONTRACTING HAS COMPLETED THE PROJECT AT THE RIVER BANK (WASH OUT AREA).

POLICE REPORT

POLICE CHIEF CLEMENS INFORMED COUNCIL THAT THERE WERE 181 CALLS FOR SERVICE IN JULY WITH 29 OFFENSES REPORTED.

CLEMENS NOTIFIED COUNCIL ABOUT "OPERATION STREET SMART" TO BE HELD AT THE SCHOOL ON AUGUST 26 FROM 5 TO 9 P.M. THIS WILL BE AN EDUCATIONAL TOOL FOR ANY ADULT REGARDING DRUG USAGE.

CLEMENS NOTIFIED COUNCIL THE POLICE DEPARTMENT WILL PURCHASE AN IN CAR VIDEO CAMERA. WE ARE THE ONLY VILLAGE IN THE AREA WHO IS NOT CURRENTLY USING ONE AND THE PROSECUTOR SUGGESTED A NEED FOR ONE. COST WILL BE AROUND \$3800.00. COUNCIL DID NOT OBJECT TO THIS PURCHASE.

CLEMENS HAS FOLLOWED ALL STEPS NECESSARY FOR REMOVAL OF PROPERTY AT 301 WOODCOX. THE 30 DAYS FOR COMPLIANCE / PROPERTY OWNER RESPONSE WILL EXPIRE AUGUST 27TH. CLEMENS ASKED IF HE CAN GO FORWARD AND NOT WAIT UNTIL NEXT SEPTEMBER COUNCIL MEETING TO PROCEED TO NEXT STEP IN PROCESS.

■ MOTION MADE BY RYAN, SECONDED BY JAN REEB TO PROCEED AFTER THE AUGUST 27TH DATE WITH NEXT STEP ON THE REMOVAL OF PROPERTY AT 301 WOODCOX. 6 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.

EMS REPORT

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A WRITTEN REPORT WAS PROVIDED BY RANDY SHAFFER SHOWING 17 TOTAL RUNS FOR JULY. DARLENE MERRIMAN PROVIDED A WRITTEN REPORT OF EMS RUN COLLECTIONS FOR JULY OF \$4,686.21 WITH A TOTAL OF 126 RUNS SO FAR THIS YEAR. RYAN ASKED TO HAVE RANDY SHAFFER REPORT HOW MANY REQUESTS FOR MUTUAL AID ASSISTANCE OUTSIDE VILLAGE. MAYOR DELONG WILL TRY TO GET THIS INFORMATION.

COMMITTEE REPORTS

NO COMMITTEE REPORTS

MAYOR'S REPORT

MAYOR'S COURT RECEIVED \$3,413.66 FOR JULY WITH \$820.00 GOING TO THE STATE AND \$2,593.66 FOR THE VILLAGE.

CCA REPORT SHOWS LESS THAN \$6,000 OR 3% DIFFERENCE FROM LAST YEAR'S RECEIPTS AT THIS TIME.

TIMBER ROAD WIND FARM HAS HOPES TO RECEIVE A PERMIT FOR PROJECT 1 IN AUGUST TO BE ABLE TO START 27 WIND TURBINES IN HARRISON TOWNSHIP. TIMBER ROAD PROJECT 2 WILL BE LOCATED IN BENTON AND HARRISON WITH 83 TURBINES. THE FIRST PROJECT COULD START AS EARLY AS THIS FALL.

THE PAULDING COUNTY ECONOMIC DEVELOPMENT ANNUAL MEETING WILL BE HELD ON SEPTEMBER 30TH, 5:30 P.M. AT PAULDING COUNTY FAIR GROUNDS EXTENSION BUILDING. COUNCIL MEMBERS ARE TO CALL BAKER BEFORE SEPTEMBER 16TH IF THEY WISH TO ATTEND.

NEW BUSINESS

IT WAS ASKED IF THE VILLAGE COULD WIDEN THE ENTRANCE TO THE PARK AT MAIN STREET. ALSO NEED SIGNAGE TO POST SPEED LIMITS.

- MOTION MADE BY RUDIE REEB, SECONDED BY JAN REBB TO ADJOURN THE MEETING. 6 YEAS, 0 NAYS. MEETING ADJOURNED AT 6:55 P.M.

MAYOR Ray DeLong

FISCAL OFFICER Loretta Baker DATE 9-20-10

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**ADMINISTRATOR'S REPORT
AUGUST, 2010**

E. RIVER STREET PROJECT:

The new section of waterline with new services, taps and meters have been completed. During the installation of the waterline, breaks in the old line were numerous requiring the utility department to be at the site several times a day for two weeks. The utility department installed new meter pits and meters as a part of the improvement. The contractor for this project has been very helpful to the residents directly affected by the construction and made sure that there was access to the park during Day in the Park.

Storm line and catch basin work continues at the site. It is anticipated the project will continue until the first of October.

2ND PHASE OF E. RIVER WATERLINE – BID OPENING AUGUST 19TH:

Bids will be opened on the second phase of waterline replacement from the east edge of the Methodist Parking lot to Harrmann Road at Noon on Thursday, August 19th. The project is funded by grant and zero interest loan by OPWC. It is anticipated the project will start in late September/early October and be completed this fall.

SNYDER PROPERTIES ON OSWALT:

I have been notified that the low bidder on the demolition of the two properties on Oswalt Street has been awarded to R.G. Zachrich of Defiance. The demolition of the properties should start in the next couple of weeks and be completed before fall. Once the properties have been cleaned up, the properties will be surveyed.

AMERICAN FLAG DONATIONS:

An effort to obtain funding to place American Flags on the Main Street light poles was headed by Chief George Clemens. Donations from the VFW, Rotary and ACDC will allow the village to purchase 20 flags and accessories in the next week or two.

SAFE ROUTES TO SCHOOL PROJECT:

The Safe Routes to School Project is underway as far as engineering and coordination with ODOT. Actual sidewalk construction will start as soon as school is out in the Spring and it is anticipated the project will be completed before school starts in August of next year.

LTIP STREET RECONSTRUCTION IMPROVEMENT:

The Utility Committee met to discuss the submission of an application to the County Engineer for funding for the repaving of W. Daggett from Main Street to Wentworth.

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The Village has been applying for waterline improvement money through OPWC and this year it was proposed to apply for street repair. The repaving of W. Daggett is estimated to cost \$146,000. The program is very competitive and we may not be funded in the first attempt. The village will apply for 50% of the project in grant money and 50% would be zero interest loan for 20 years. This would result in a repayment from the street fund of approximately \$3,650.00. It is felt that the street fund can handle this type of payment.

The choice of W. Daggett Street for submission for funding was decided on the amount of businesses and traffic on the street, along with the poor condition of W. Daggett from waterline repair. The County Engineer provided traffic count cables place on the street last week. Results of the traffic count have not yet been provided to this writer.

An ordinance allowing the Village to apply for this funding will be presented tonight at Council. The application is due to the County Engineer on September 3rd. If funded, the project would go forward next summer.

SIDEWALK REPAIR AND REPLACEMENT:

Notices to residents in the W. River and S. Erie Street sections of town have sent. The property owners have until end of September to complete their repairs.

Assessments to two property owners from last years' sidewalk program on W. River Street, Phil Marlin, owner of the former Chuck's Tires property and a rental owned by Bainbridge Rasey will be presented to council tonight. The sidewalk improvements have been made and paid for by the Village after both property owners refused to repair their sidewalks as required.

DEPOT:

Corrected quit claim documents were received from ODOT and sent to Majorie Krutsch, owner of the property just west of the depot. This property is needed in order to proceed with the renovation of the depot. It is anticipated the renovation will occur in the Spring of 2011 and be completed by Fall. Both ODOT and the Ohio Cultural Facilities Commission is aware of the prolonged process of securing this property. The funding is not in jeopardy.

Due to the recent rash of fires to buildings along the railroad, this writer contacted AEP who will place a street light on the depot property to provide lighting in the back of the depot along the tracks. The village also will place solar powered motion detection security lights on the southeast corner of the depot.

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RIVERSIDE PARK IMPROVEMENTS:

Friends of the Playground Committee provided two new sections of sidewalk in the park right before Day in the Park. The sections installed connected the playground to the Main Pavilion and the playground to the restrooms.

The dedication of the V.E.T.S. Memorial will be held August 29th at 2:00 p.m. Sod and grass seeding was completed last week and the additional flag poles, lighting and benches have been installed.

Signage was placed in the park notifying visitors to the park that the property has camera surveillance in place. It is hoped that the placement of cameras and signage will deter future vandalism.

Cameras and signage will also be placed at the sewer plant to help deter garbage dumping at the village's brush piles.

ZONING PERMITS/NEW CONSTRUCTION IN VILLAGE:

Construction of new homes in the village has really taken an upswing this year. Two new homes are currently under construction in Maumee Landing. 9 zoning permit have been issued to-date to residents doing improvements to their properties. Only a total of 4 were issued all of 2009.

UTILITY DEPARTMENT UPDATE:

The village utility department has replaced two valves on W. Woodcox Street this summer, along with a major waterline break on the same street. A major leak was also discovered and repaired on Woodland last week. The prolonged dry spell has added to the waterline breakage in the village. Overall, waterline breakage has been reduced with the replacement of major lines in the village over the past 4 years. With the replacement of waterline on E. River Street, this should further reduce breaks and provide residents and businesses with a constant water supply and better water quality as the waterlines will be looped.

Mowing by village employees has taken a back seat over the past several weeks due to the many demands for utility repair.

Letters to residents to clean up their properties continues.

DAYTON LEGAL BLANK, INC. FORM NO. 10148

Held

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**SPECIAL MEETING
COUNCIL OF THE VILLAGE OF ANTWERP
AUGUST 30, 2010**

THE SPECIAL MEETING OF THE VILLAGE OF ANTWERP COUNCIL WAS CALLED TO ORDER AT 5:30 P.M. BY MAYOR RAY DELONG. COUNCIL PERSONS PRESENT: MIKE ROHRS, KAREN LEE, LARRY RYAN, RUDIE REEB, STEVE DERCK, AND COUNCIL PRESIDENT JAN REEB. OTHERS IN ATTENDANCE: VILLAGE ADMINISTRATOR SARA KEERAN, FISCAL OFFICER LORETTA BAKER, POLICE CHIEF GEORGE CLEMENS, AND SOLICITOR MELANIE FARR.

** THIS SPECIAL MEETING WAS CALLED TO AWARD THE BID TO CONTRACTOR FOR USR 24 WATERLINE REPLACEMENT PROJECT NO. 1490-060.

- ◆ ****BAKER READ ORDINANCE 2010-24: AN ORDINANCE AUTHORIZING THE MAYOR OF THE VILLAGE OF ANTWERP, OHIO TO ENTER INTO A CONTRACT WITH THE LOWEST AND BEST BIDDER FOR THE WATER LINE IMPROVEMENTS ON EAST RIVER STREET; AND DECLARING THE SAME EMERGENCY.**
- ◆ THIS ORDINANCE ALLOWS LINGVAI EXCAVATING, LLS WITH A BID OF \$140,191.00 TO PERFORM THE NECESSARY WORK FOR IMPROVEMENTS TO THE EAST RIVER STREET WATERLINE.
- MOTION MADE BY RYAN AND SECONDED BY JAN REEB TO SUSPEND THE RULES REGARDING ORDINANCE 2010-24. 6 YEARS, 0 DAYS. MOTION CARRIED AND APPROVED.
- MOTION MADE BY ROHRS, SECONDED BY RUDIE REEB TO ACCEPT ORDINANCE 2010-24. 6 YEARS, 0 DAYS. MOTION CARRIED AND APPROVED.
- MOTION MADE BY ROHRS, SECONDED BY RYAN TO ADJOURN THE MEETING. 6 YEARS, 0 DAYS. MEETING ADJOURNED AT 5:35 P.M.

MAYOR Ray DeLong

FISCAL OFFICER Loretta Baker

DATE 9-20-10

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held _____ 20 _____

**REGULAR MEETING
COUNCIL OF THE VILLAGE OF ANTWERP
September 20, 2010**

THE REGULAR MEETING OF THE VILLAGE OF ANTWERP COUNCIL WAS CALLED TO ORDER AT 5:30 P.M. BY MAYOR RAY DELONG. COUNCIL PERSONS PRESENT: MIKE ROHRS, STEVE DERCK, RUDIE REEB, LARRY RYAN, KAREN LEE AND COUNCIL PRESIDENT JAN REEB. ALSO IN ATTENDANCE AT THE MEETING: FISCAL OFFICER LORETTA BAKER, SOLICITOR MELANIE FARR, POLICE CHIEF GEORGE CLEMENS, AND ADMINISTRATOR SARA KEERAN. MEDIA: SANDY TEMPLE FROM ANTWERP BEE ARGUS, PETER GREER FROM THE DEFIANCE CRESCENT AND STEVE MAJOR FROM PAULDING PROGRESS. VISITORS: JOE BURKARD, SUE SIMPSON, NANCY LICHTY, KAREN SANDERS, KEITH WEST, LINDA AMOS.

- ** THE MINUTES FROM THE REGULAR COUNCIL MEETING HELD AUGUST 16, 2010, WERE REVIEWED.
 - MOTION MADE BY ROHRS, SECONDED BY DERCK TO ACCEPT THE MINUTES FROM AUGUST COUNCIL MEETING. 6 YEARS, 0 NAYS. MOTION CARRIED AND APPROVED.
- ** THE MINUTES FROM THE SPECIAL COUNCIL MEETING HELD AUGUST 30, 2010, WERE REVIEWED.
 - MOTION MADE BY ROHRS, SECONDED BY RYAN TO ACCEPT THE AUGUST SPECIAL COUNCIL MEETING MINUTES. 6 YEARS. 0 NAYS. MOTION CARRIED AND APPROVED.
- ** THE AUGUST DISBURSEMENTS WERE REVIEWED.
 - MOTION MADE BY JAN REEB, SECONDED BY DERCK TO APPROVE THE AUGUST RECONCILIATION REPORT. 6 YEARS. 0 NAYS. MOTION CARRIED AND APPROVED.

GUESTS

JOE BURKARD, CURRENT COUNTY PROSECUTOR, IS RUNNING FOR COMMON PLEAS COURT JUDGE. HE HAS BEEN PROSECUTOR FOR THE PAST 14 YEARS AND FEELS HE HAS WORKED WITH JUDGE WEBB OVER THESE PAST YEARS TO GAIN THE KNOWLEGDE TO BE JUDGE.

SUE SIMPSON, CURRENT COUNTY AUDITOR, EXPLAINED THE ISSUES HAPPENING IN THE COUNTY. SIMPSON PASSED OUT A SPREADSHEET SHOWING HOW THE DOLLAR AMOUNTS OF PERSONAL PROPERTY TAXES WILL BE PHASED OUT OVER THE NEXT EIGHT YEARS. SIMPSON ALSO INFORMED COUNCIL ABOUT THE REVALUATION ON PROPERTIES WITH INFORMAL HEARINGS BEING HELD THIS MONTH FOR ANYONE WHO HAS QUESTIONS. SIMPSON IDENTIFIED THE WEBSITE WHERE PROPERTY REVALUATION INFORMATION IS LOCATED. SIMPSON IS RUNNING FOR COUNTY AUDITOR IN NOVEMBER AND ASKED FOR SUPPORT.

NANCY LICHTY, REPRESENTING THE VETS MEMORIAL, PRESENTED THE VILLAGE WITH A PAPERWEIGHT AND A FRAMED PICTURE TAKEN BY HOMER SANDERS OF A BALD EAGLE FLYING NEAR A FLAG OF THE UNITED STATES OF AMERICA. THE VETS COMMITTEE WAS FORMED IN JANUARY OF 2008 WITH A MISSION TO HONOR THE HISTORY OF ANTWERP'S MILITARY. THE MEMORIAL INCLUDES A RESTORED CIVIL WAR MONUMENT ORIGINALLY DEDICATED IN MAY OF 1918 FLANKED BY 6 GRANITE TABLETS WHICH INCLUDE THE NAMES OF VETERANS WHO SERVED FROM 1812 TO PRESENT. THE VETERAN'S MEMORIAL WAS DEDICATED ON AUGUST 29, 2010. LICHTY STATED THE COMMITTEE WOULD LIKE TO HAVE A BOARD ESTABLISHED TO WATCH OVER THE REMAINING FUNDS, NEEDS OF THE MEMORIAL, UPKEEP, ETC. MAYOR DELONG STATED THE VILLAGE CURRENTLY HAS A PARK BOARD COMMITTEE CONSISTING OF CURRENT MEMBERS GEORGE CLEMENS, MICHELLE DOOLEY, AND KAREN LEE. THIS COMMITTEE ALONG WITH SARA KEERAN WILL MEET TO DECIDE HOW TO MAINTAIN THIS PROJECT. THE FUNDS WILL STAY WITH THE CHAMBER UNTIL THE PROJECT IS COMPLETE AND FUNDS WILL BE KEPT SEPARATE FROM THE VILLAGE FUNDS.

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LINDA AMOS FROM POGGEMEYER SPOKE ABOUT THE DEPOT PROJECT. THIS IS AN ODOT PROJECT WHICH MEANS THE MATCHING FUNDS ARE REQUIRED BY THE TIME THE PROJECT IS READY TO BID. POGGEMEYER IS WORKING TO COORDINATE THIS WITH THE OHIO CULTURAL FACILITIES COMMISSION, WHO ALSO HAS DEADLINES. THE OHIO CULTURAL FACILITIES COMMISSION WILL NEED ADDITIONAL/UPDATED FINANCIAL INFORMATION BY 9/30/10. KEERAN STATED SHE HAS SPOKEN WITH MRS. KRUTSCH REGARDING THE QUIT CLAIM DEED. MRS. KRUTSCH WILL WORK ON RETURNING THE SIGNED DEED TO THE VILLAGE BEFORE 9/30/10. AMOS ASSURED COUNCIL THAT THE MONEY IS THERE, BUT THE VILLAGE WILL HAVE TO JUMP THROUGH SOME HOOPS TO GET IT. THE TIMELINE IS AS FOLLOWS: (1) 9/30/10 VILLAGE DOCUMENTATION DUE; (2) 12/30/10 ODOT CONSTRUCTION DOCUMENTS DUE; (3) JAN 2011 OHIO CULTURAL FACILITIES COMMISSION MEETING; (4) 4/15/11 VILLAGE MATCHING FUNDS DUE TO ODOT; (5) 6/2/11 BIDDING BY ODOT; (6) 7/1/11 AWARD CONTRACT BY ODOT; (7) 7/15/11 GROUNDBREAKING; (8) OCT/NOV 2011 CONSTRUCTION COMPLETE; AND (9) 11/15/11 OPENING EVENT.

FISCAL OFFICER REPORT

BAKER ASKED COUNCIL FOR APPROVAL TO MAKE PAYMENT ON THE LAST POGGEMEYER INVOICE RECEIVED ON THE DEPOT PROJECT.

- MOTION MADE BY LEE, SECONDED BY ROHRS TO PAY THE INVOICE OF \$215.48 FROM POGGEMEYER FOR THE DEPOT PROJECT THROUGH AN ADVANCE FROM THE GENERAL FUND. 6 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.

BAKER ASKED FOR A MOTION TO TRANSFER THE FUNDS FROM THE REMAINING MONIES IN THE WEST DAGGETT/STONE STREET WATERLINE FUND BACK TO THE WATER FUND. PROJECT IS COMPLETE. MONEY FOR PROJECT ORIGINALLY CAME FROM THE WATER FUND.

- MOTION MADE BY RYAN, SECONDED BY RUDIE REEB TO TRANSFER THE REMAINING MONIES FROM THE WEST DAGGETT/STONE STREET WATERLINE PROJECT FUND BACK TO THE WATER FUND. AMOUNT TRANSFERRED IS \$11,307.19. 6 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.

****BAKER GAVE 3RD READING OF ORDINANCE 2010-18: AN ORDINANCE ACCEPTING THE PROPOSAL OF ORDC FOR THE IMPROVEMENT OF A GRADE CROSSING SURFACE AT HARRMANN STREET/COUNTY ROAD 43 AND CLOSURE OF THE MADISON STREET GRADE CROSSING IN THE VILLAGE OF ANTWERP, OHIO.** DISCUSSION WAS HELD REGARDING THE CLOSURE OF THE MADISON STREET CROSSING. CLOSURE OF WENTWORTH WAS DISCUSSED. KEERAN STATED USAGE WAS HIGHER ON WENTWORTH. IT WAS ASKED IF GUARD RAILS COULD BE SET BACK BY THE GRAIN ELEVATOR. RAIL COMMISSION SAID THAT WAS NOT POSSIBLE. THE CROSSING MUST BE CLOSED PERMANENTLY. KEERAN RECOMMENDED THE VILLAGE CLOSE THE MADISON STREET RAIL CROSSING.

- MOTION MADE BY ROHRS, SECONDED BY RYAN TO ACCEPT ORDINANCE 2010-18. 6 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.

****BAKER GAVE 3RD READING OF ORDINANCE 2010-19: AN ORDINANCE ESTABLISHING RULES AND REGULATIONS GOVERNING OUTDOOR WOOD-FIRED BOILERS IN THE VILLAGE OF ANTWERP, OHIO.**

- MOTION MADE BY RYAN, SECONDED BY ROHRS TO ACCEPT ORDINANCE 2010-19. 6 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.

****BAKER READ RESOLUTION 2010-11: A RESOLUTION ACCEPTING THE AMOUNTS AND RATES AS DETERMINED BY THE BUDGET COMMISSION AND AUTHORIZING THE NECESSARY TAX LEVIES AND CERTIFYING THEM TO THE COUNTY AUDITOR BY EMERGENCY.**

- MOTION MADE BY RYAN, SECONDED BY ROHRS TO SUSPEND THE RULES REGARDING RESOLUTION 2010-11. 6 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.
- MOTION MADE BY JAN REEB, SECONDED BY ROHRS TO ACCEPT RESOLUTION 2010-11. 6 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.

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****BAKER READ ORDINANCE 2010-25: AN ORDINANCE LEVYING ASSESSMENTS FOR THE COSTS AND EXPENSES INCURRED IN CONSTRUCTING AND REPAIRING CERTAIN SIDEWALKS ON WEST RIVER STREET IN THE VILLAGE OF ANTWERP, OHIO (SEE RESOLUTIONS 2009-12, 2009-13, AND 2009-15); AND DECLARING THE SAME AN EMERGENCY.**

- MOTION MADE BY ROHRS, SECONDED BY JAN REEB TO SUSPEND THE RULES REGARDING ORDINANCE 2010-25. 6 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.
- MOTION MADE BY ROHRS, SECONDED BY RUDIE REEB TO ACCEPT ORDINANCE 2010-25. 6 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.

ADMINISTRATOR'S REPORT

SEE ATTACHED REPORT FROM ADMINISTRATOR KEERAN. ADDITIONAL COMMENTS: LOUIS LENGACHER NOTIFIED COUNCIL BY LETTER THAT HE INTENDS TO INVEST APPROXIMATELY \$5 MILLION AND CREATE 40 NEW JOBS WITH AN EXPANSION OF MANOR HOUSE/ESSEN HOUSE. KEERAN STATED THE SCHOOL BOARD HAS ALREADY VOTED TO ACCEPT HIS PROPOSAL AND THE PAULDING COUNTY ECONOMIC DEVELOPMENT OFFICE HAS ASKED THE VILLAGE FOR SUPPORT OF THIS PROJECT.

- MOTION MADE BY ROHRS, SECONDED BY RYAN THAT THE VILLAGE COUNCIL EXPRESSES ITS INTENT THAT THE VILLAGE IS WILLING TO PARTICIPATE IN AN EXEMPTION AGREEMENT FOR THE PROPOSED INVESTMENT OF THE OWNER OF THE MANOR HOUSE/ESSEN HOUSE IN ANTWERP, OHIO IN ACCORDANCE WITH THE COMMUNITY REINVESTMENT AREA IDENTIFIED AS THE VILLAGE OF ANTWERP, CRA #04A, SUBJECT TO THE APPROVAL BY COUNCIL OF A COMMUNITY REINVESTMENT AREA EXEMPTION AGREEMENT AND AN ADMINISTRATION AGREEMENT WITH THE PAULDING COUNTY ECONOMIC DEVELOPMENT, INC, AND A RESOLUTION PASSED AUTHORIZING THE MAYOR OF THE VILLAGE OF ANTWERP TO SIGN ANY AND ALL NECESSARY AGREEMENTS FOR THE PURPOSE IDENTIFIED IN THIS MOTION. 6 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.

SNYDER PROPERTIES HAVE BEEN DEMOLISHED AND SEEDING COMPLETE. THERE ARE LIMITATIONS ON THE VILLAGE OF SELLING THESE PROPERTIES IN THE NEXT FIVE YEARS SINCE THE PROPERTIES WERE DONATED TO THE VILLAGE FOR THE BENEFIT OF THE COMMUNITY. DISCUSSION WAS HELD ABOUT THE MAINTENANCE OF THESE PROPERTIES BEING A BURDEN TO THE VILLAGE. A COMMITTEE MEETING WILL BE HELD TO DISCUSS OUR OPTIONS.

CHIEF CLEMENS REPORTED THAT NOTHING HAS BEEN DONE AT THE PROPERTY ON 301 E. WOODCOX REGARDING A TRAILER AND BARN. KEERAN HAS RECEIVED TWO BIDS FOR DEMOLITION: ONE FROM ED MEYER FOR \$4,930.00 AND ONE FROM PENDERGRAST FOR \$5,500.00. COST OF DEMOLITION WILL BE PLACED ON REAL ESTATE TAX DUPLICATE FOR THIS PROPERTY. MAYOR DELONG ASKED COUNCIL TO ACCEPT ONE OF THESE BIDS BUT ALSO STATED THAT SOMEONE HAS EXPRESSED AN INTEREST IN BUYING THE PROPERTY FROM THE CURRENT OWNER. THERE WILL BE TIME FOR THE SALE TO OCCUR BEFORE DEMOLITION SINCE THE CONTRACTOR CHOSEN WILL HAVE TO PRESENT A CONTRACT TO COUNCIL, AND COUNCIL WILL HAVE TO AUTHORIZE THE MAYOR TO ENTER INTO A CONTRACT WITH THE CHOSEN CONTRACTOR FOR THE DEMOLITION. IF THERE IS A NEW OWNER, THE VILLAGE WILL HAVE TO GIVE NOTICE TO THE NEW OWNER BEFORE THE DEMOLITION MAY OCCUR.

- MOTION MADE BY DERCK, SECONDED BY JAN REEB TO ACCEPT THE BID FROM ED MEYER OF \$4,930.00 FOR DEMOLITION OF STRUCTURES AT 301 E. WOODCOX. 6 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.

KEERAN NOTIFIED COUNCIL OF POOR WATER PRESSURE IN DUTCHMAN'S COVE. KEERAN SUGGESTED THAT THE VILLAGE PUT IN A T-STUB RIGHT BEHIND DUTCHMAN'S COVE WITH A 6 INCH WATERLINE. THE WATER PRESSURE IN MAUMEE LANDING WOULD ALSO IMPROVE AS A RESULT OF INSTALLING THE T-STUB WITH A 6 INCH WATERLINE BEHIND DUTCHMAN'S COVE. KEERAN ESTIMATED A COST OF \$3,000 IF THE VILLAGE USES ITS OWN EMPLOYEES TO DO THE WORK. OLEY MCMICHAEL IS NOT HAPPY ABOUT THIS IMPROVEMENT AND WANTS ALL OF HIS LOTS SOLD BEFORE

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THIS IMPROVEMENT IS DONE. KEERAN WILL HAVE TO OBTAIN EASEMENT RIGHTS FROM TWO PROPERTY OWNERS BEFORE THE VILLAGE CAN PROCEED WITH THIS PROJECT.

- MOTION MADE BY ROHRS, SECONDED BY RYAN TO PROCEED WITH OBTAINING AN EASEMENT AND PROCEEDING WITH THE PROJECT TO IMPROVE THE WATER PRESSURE FOR THESE TWO SUBDIVISIONS. 5 YEARS, 1 NAY (RUDIE REEB). MOTION CARRIED AND APPROVED.

REGIONAL INCOME TAX AGENCY (R.I.T.A.) ASKED THE VILLAGE TO SELECT A DELEGATE AND ALTERNATE TO BE APPOINTED AND APPROVED BY COUNCIL FOR SERVICE ON R.I.T.A.'S BOARD. MAYOR DELONG ASKED RYAN TO BE THE DELEGATE AND JAN REEB TO BE THE ALTERNATE.

- MOTION MADE BY LEE, SECONDED BY ROHRS TO APPOINT RYAN AS DELEGATE AND JAN REEB AS ALTERNATE FOR THE R.I.T.A BOARD OF DELEGATES. 6 YEARS, 0 NAYS. MOTION CARRIED AND APPROVED.

POLICE REPORT

POLICE CHIEF CLEMENS INFORMED COUNCIL THAT THERE WERE 183 CALLS FOR SERVICE IN AUGUST WITH 53 OFFENSES REPORTED. THERE HAVE BEEN SEVERAL CITATIONS WRITTEN FOR DRIVING THROUGH THE CONSTRUCTION ZONE AND ON CANAL STREET.

EMS REPORT

A WRITTEN REPORT WAS PROVIDED BY RANDY SHAFFER SHOWING 27 TOTAL RUNS FROM AUGUST 15TH THRU SEPTEMBER 17TH. MUTUAL AID WAS PROVIDED TWO TIMES FOR THIS TIME PERIOD.

COMMITTEE REPORTS

RYAN NOTIFIED COUNCIL THAT HE HAS NOT HEARD ANYTHING FROM CRANE TOWNSHIP SINCE THE COMMITTEE ATTENDED CRANE TOWNSHIP'S LAST MEETING REGARDING SUPPLYING ADDITIONAL EMS SERVICE FOR THE OTHER HALF OF CRANE TOWNSHIP. SOLICITOR FARR WILL DRAFT A CONTRACT FOR OUR NEXT COUNCIL MEETING WITH THE NEW FIGURES.

MAYOR'S REPORT

MAYOR'S COURT RECEIVED \$3,419.00 FOR AUGUST WITH \$641.50 GOING TO THE STATE AND \$2,587.50 FOR THE VILLAGE.

CCA REPORT SHOWS COLLECTIONS BEING SLIGHTLY LESS THAN LAST YEAR.

NEW BUSINESS

NONE.

- MOTION MADE BY LEE, SECONDED BY ROHRS TO ADJOURN THE MEETING. 6 YEARS, 0 NAYS. MEETING ADJOURNED AT 7:00 P.M.

MAYOR

Ray DeLong

FISCAL OFFICER

Lynette Baker

DATE

10-18-10

DAYTON LEGAL BLANK, INC., FORM NO. 10148

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**ADMINISTRATOR'S REPORT
AUGUST, 2010**

E. RIVER STREET PROJECT:

Curbing is being installed on E. River along with the placement of conduit for street lighting. ODOT has stated that paving is to start on September 27th, with all physical improvements estimated to be completed by October 6th.

SNYDER PROPERTIES ON OSWALT:

Properties have been demolished and the seeding has been completed on the two Snyder properties. This writer has contacted a surveyor to complete surveys on the two properties. The Village acquired these two properties for a public purpose according to Melanie, therefore, the properties can not be immediately put up for sale. The Village can either use them for park land, parking, etc., and several other purposes, but, if the Village wanted to sell the properties, we would have to have possession of the lots for at least 5 years before sale.

DEPOT:

Linda Amos from Poggemeyer Design Group will be on the agenda for Monday nights council meeting to bring council up to date on the progress at the depot. As of September 15, 2010, Marjorie Krutch has not returned the quit claim deed to transfer ownership of the property west of the depot to the Village. This writer spoke to Mrs. Krutch last week and she stated she had not secured the signatures from her children. I informed Mrs. Krutch that we needed the signed documents before September 30th in order to have all documents to the Ohio Cultural Facilities Commission in order to be on their agenda for the first quarter of 2011. She stated there was no way could have all the signatures by that date as two of her children lived in the State of Georgia and she hadn't even sent the documents to them. This was a very difficult conversation between Mrs. Krutch and the undersigned. She does not seem to understand the importance of getting these documents signed and returned to the Village. It is the feeling of the undersigned that she has any no doubts about giving the property to the Village, rather, she just isn't contacting her children to have the quit claim signed.

ODOT has contacted the undersigned and Poggemeyer and is asking that we proceed with the final engineering and documents so that ODOT can develop the bid documents to proceed with the selling of this improvement in 2011. If, and it looks like we can't get the land transferred by September 30th, the Village wouldn't have the Ohio Cultural Facilities Commission money until the second quarter of 2011. This will result in the Village having to obtain a bridge loan until such time as the Village receiving the State money.

As you know with any ODOT project, ODOT requires that the Village sends to ODOT the matching funds by the time the project is ready to bid. With the land transfer not

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completed, we won't have the dollars before the bid process by ODOT. Poggemeyer's representative will outline the process and project schedule Monday night.

CLOSURE OF MADISON STREET RAILROAD CROSSING:

The third and final reading of the ordinance to close the Madison Street Railroad Crossing is set for Monday night. A public meeting was held on August 31, 2010 at town hall to accept public comment on this proposal. I have attached minutes from this public meeting.

There is some discontent in the choice of closing Madison Street instead of either Monroe or Wentworth Road. On September 16th this writer spoke to the Ohio Rail Commission about the actual closure requirements for a rail crossing. I had mentioned that a question had been raised at the public meeting as to whether or not if the Monroe Street crossing was chosen to be closed if the guard rails could be moved out to just past the alley to allow grain trucks to access the silos along the railroad track. The answer was no, that the rail crossing chosen for closure had to closed completely. Just wanted council to have this information from the Ohio Rail before the final reading Monday night.

PROPOSED WATERINE PROJECT TO CONNECT MAUMEE LANDING AND DUTCHMAN'S COVE:

This writer is proposing that the utility department connect the 6" waterline located in Maumee Landing to the 6" waterline that serves Dutchman's Cove. Dutchman's Cove is feed from a 4" line from Maple. Residents of Dutchman's Cove have long complained about no water pressure in the subdivision. Not only does the low pressure create problems for households, it creates a danger for fire protection.

This office estimates that the utility department can purchase the waterline supplies and with labor can connect the two subdivisions for an approximate cost of \$3,000.00. Two easements will be required from two residents on Sycamore Street in order to bring the line from Maumee Landing to the waterline on Sycamore. This writer also ask the opinion of Poggemeyer Design Group as to whether or not this would give better pressure to Dutchman's Cove and also benefit Maumee Landing. Poggemeyer stated it would definitely help both subdivisions as the Maumee Landing waterline is basically a dead end and Dutchman's Cove would then have water flowing in both directions. This would give better pressure to both.

Oley McMichael, owner of the Maumee Landing Subdivision, expressed to this writer that the village can't connect these two subdivisions until such time as he has sold all of his lots in Maumee Landing. Oley stated he did not want to better Dutchman's Cove over his. I stated that the connection would benefit his subdivision as much as Dutchman's Cove. I informed him that I would ask council for permission to go ahead and connect these two waterlines. The Village has accepted the infrastructure improvements from his subdivision and it is out responsibility to maintain these lines like any other improvements. I personally feel these are now our waterlines and we should do

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what's best for all village water customers. I will ask for you decision or direction on this project Monday night.

WATERLINE BREAKS ON SEPTEMBER 11, 2010:

The Village experienced a rash of six (6) waterline breaks on Saturday morning, September 11, 2010. All of the breaks occurred in the northern section of the Village. It is thought that the breaks could have been brought about due to water being used from a North Main hydrant due to a fire. Water hammer in the lines from the turning off and on of their valves at the hydrant by the fire department is a possibility for the breaks only occurring on the north end of town.

Discussion was held with the Fire Chief Ray Friend who stated he would talk to his fireman at their meeting held this week about being very careful in opening and closing hydrants to avoid water hammer.

UTILITY DEPARTMENT UPDATE:

The village utility department is in the process of reading meters for the next water billing set to be mailed on October 1st. In the next few weeks grading and reseedling will also take place for the numerous waterline break areas in the village.

GUARDRAIL ON E. CANAL DAMAGED:

Last weekend, a guard rail located on the "S" curve on E. Canal was destroyed by most likely a semi. The County Engineer's Office will replace this guard rail as soon as they can schedule it. The Village will have to pay for the material and labor.

DAYTON LEGAL BLANK, INC. FORM NO. 10148

Held out of order should be after 10/18 20 meeting

**SPECIAL MEETING
COUNCIL OF THE VILLAGE OF ANTWERP
NOVEMBER 1, 2010**

THE SPECIAL MEETING OF THE VILLAGE OF ANTWERP COUNCIL WAS CALLED TO ORDER AT 6:00 P.M. BY MAYOR RAY DELONG. COUNCIL PERSONS PRESENT: MIKE ROHRS, KAREN LEE, LARRY RYAN, RUDIE REEB, STEVE DERCK, AND COUNCIL PRESIDENT JAN REEB. OTHERS IN ATTENDANCE: VILLAGE ADMINISTRATOR SARA KEERAN, FISCAL OFFICER LORETTA BAKER, AND SOLICITOR MELANIE FARR. MEDIA ATTENDING WAS STEVE MAJOR FROM PAULDING PROGRESS.

** THIS SPECIAL MEETING WAS CALLED TO PASS TWO ORDINANCES BY EMERGENCY.

- ◆ **BAKER READ ORDINANCE 2010-26: AN ORDINANCE REPLACING ORDINANCE NO. 82-27 AND TO PROVIDE FOR THE ISSUANCE OF A NOTE FOR THE PURPOSE OF SANITARY SEWERAGE SYSTEM, AND DECLARING THE SAME AN EMERGENCY.
- ◆ MOTION MADE BY ROHRS AND SECONDED BY JAN REEB TO SUSPEND THE RULES REGARDING ORDINANCE 2010-26. 6 YEARS, 0 NAYS. MOTION CARRIED AND APPROVED.
- ◆ MOTION MADE BY DERCK, SECONDED BY RYAN TO ACCEPT ORDINANCE 2010-26. 6 YEARS, 0 NAYS. MOTION CARRIED AND APPROVED.
- ◆ **BAKER READ ORDINANCE 2010-30: AN ORDINANCE AUTHORIZING THE VILLAGE FISCAL OFFICER TO TRANSFER FUNDS TO THE WATER FUND IN THE AMOUNT OF \$40,000.00 AND DECLARE THE SAME TO BE AN EMERGENCY.
- ◆ MOTION MADE BY RYAN, SECONDED BY DERCK TO SUSPEND THE RULES REGARDING ORDINANCE 2010-30. 6 YEARS, 0 NAYS. MOTION CARRIED AND APPROVED
- ◆ MOTION MADE BY RYAN, SECONDED BY ROHRS TO ACCEPT ORDINANCE 2010-30. 6 YEARS, 0 NAYS. MOTION CARRIED AND APPROVED.
- MOTION MADE BY RYAN, SECONDED BY DERCK TO ADJOURN THE MEETING. 6-YEARS, 0 NAYS. MEETING ADJOURNED AT 6:12 P.M.

MAYOR Ray DeLong

FISCAL OFFICER Loretta Baker

DATE 11-15-10

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held _____ 20____

**REGULAR MEETING
COUNCIL OF THE VILLAGE OF ANTWERP
October 18, 2010**

THE REGULAR MEETING OF THE VILLAGE OF ANTWERP COUNCIL WAS CALLED TO ORDER AT 5:30 P.M. BY MAYOR RAY DELONG. COUNCIL PERSONS PRESENT: MIKE ROHRS, STEVE DERCK, RUDIE REEB, LARRY RYAN, KAREN LEE AND COUNCIL PRESIDENT JAN REEB. ALSO IN ATTENDANCE AT THE MEETING: FISCAL OFFICER LORETTA BAKER, SOLICITOR MELANIE FARR, POLICE CHIEF GEORGE CLEMENS. ADMINISTRATOR SARA KEERAN WAS ABSENT DUE TO FAMILY ILLNESS. MEDIA: SANDY TEMPLE FROM ANTWERP BEE ARGUS, PETER GREER FROM THE DEFIANCE CRESCENT AND STEVE MAJOR FROM PAULDING PROGRESS. VISITORS: TIFFANY BECKMAN, TONY LANGHAM, LOUIS LENGACHER, AND GABE OBERLIN.

THE MINUTES FROM THE REGULAR COUNCIL MEETING HELD SEPTEMBER 20, 2010, WERE REVIEWED.

- MOTION MADE BY ROHRS, SECONDED BY DERCK TO ACCEPT THE MINUTES FROM SEPTEMBER COUNCIL MEETING. 6 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.

** THE SEPTEMBER DISBURSEMENTS WERE REVIEWED.

- MOTION MADE BY JAN REEB, SECONDED BY ROHRS TO APPROVE THE SEPTEMBER RECONCILIATION REPORT. 6 YEAS. 0 NAYS. MOTION CARRIED AND APPROVED.

GUESTS

TIFFANY BECKMAN RUNNING FOR COMMON PLEAS COURT JUDGE EXPLAINED TO COUNCIL THE DIFFERENCE BETWEEN COUNTY COURT AND COMMON PLEAS COURT. JUDGE BECKMAN IS CURRENTLY THE COUNTY COURT JUDGE AND LIKES COUNTY COURT AND ITS CHALLENGES. SHE FEELS THE ATTRIBUTES OF A JUDGE INCLUDE (1) KNOWLEDGE OF LAW AND DESIRE TO CONTINUE LEARNING ABOUT THE LAW; (2) COMMON SENSE; AND (3) COMMON COURTESY. JUDGE BECKMAN ASKED FOR SUPPORT IN THE NOVEMBER ELECTION.

TONY LANGHAM FROM PAULDING COUNTY ECONOMIC DEVELOPMENT SPOKE TO COUNCIL ABOUT THE PROPOSED EXPANSION OF THE MANOR HOUSE/ESSEN HOUSE FACILITY. THE ORIGINAL 2005 DEVELOPMENT ESTIMATED 32 FULL TIME POSITIONS AND ACTUALLY RESULTED IN 42.5 FULL TIME POSITIONS. THE NEWLY PROPOSED EXPANSION ESTIMATES 44 FULL TIME POSITIONS. LANGHAM ASKED FOR A COPY OF THE VILLAGE'S RESOLUTION WHEN PASSED AS WELL AS THE MINUTES FROM THE MEETING TAKING ACTION ON THE REQUESTED CRA EXEMPTION AGREEMENT FOR A 100% EXEMPTION OVER A 10 YEAR PERIOD. COUNCIL REQUESTED SOLICITAR FARR TO PREPARE NECESSARY AGREEMENTS AND RESOLUTION FOR THE NEXT REGULAR COUNCIL MEETING.

LOUIS LENGACHER THANKED THE VILLAGE AND EVERYONE FOR THE SUCCESS OF THE FIRST PHASE OF THE ESSEN HOUSE. THE SECOND PHASE IS TO FINISH A VISION WITH 14 ALZHEIMER UNITS AND 14 EXTENDED CARE UNITS, YOUTH ACTIVITY CENTER, AND SENIOR ACTIVITY CENTER AND REFURBISH THE OLD GYMNASIUM AS A RECEPTION HALL. LOUIS LENGACHER HAS FORMED A TRUST USING FIVE BUSINESSMEN TO SERVE ON A BOARD TO CONTINUE THIS PROJECT SHOULD SOMETHING HAPPEN TO HIM.

GABE OBERLIN, ZONING INSPECTOR, RAISED THE ZONING ISSUE CONCERNING WEST RIVER STREET PER EXISTING ZONING ORDINANCE, WHICH AREA IS ZONED AS A BUSINESS DISTRICT. THIS ZONING CLASSIFICATION PROHIBITS RESIDENTS FROM REMODELING CURRENT BUILDINGS AS WELL AS REPLACING STRUCTURES DESTROYED AS A RESULT OF A FIRE, STORM OR OTHERWISE. OBERLIN PRESENTED AN AMENDMENT TO THE ZONING TEXT: SECTION 306.01 PERMITTED USES - ADD: "K) SINGLE FAMILY DETACHED DWELLING UNITS CONSTRUCTED PRIOR TO ESTABLISHMENT OF THE

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ZONING ORDINANCE." AND UNDER SECTION 306.02 CONDITIONAL USES – ADD: "G) SINGLE FAMILY DETACHED DWELLING UNITS NECESSARY TO REPLACE A STRUCTURE DESTROYED ACCIDENTALLY BY FIRE OR NATURAL DISASTER, AND WHICH WILL BE CONSTRUCTED IN AN ARCHITECTURAL STYLE SIMILAR TO THE DESTROYED STRUCTURE WITH THE INTENTION OF MAINTAINING THE HISTORICAL CHARACTER OF THE DISTRICT." THE PLANNING COMMISSION WILL MEET TO DISCUSS THIS ISSUE WITH SOLICITOR FARR. THE VILLAGE WILL NEED TO HOLD A PUBLIC HEARING IF ANY TEXT OF THE ZONING ORDINANCE IS PROPOSED TO BE AMENDED.

FISCAL OFFICER REPORT

DISCUSSION HELD ON PROPOSED ORDINANCE AMENDING ORDINANCE NO. 2010-01 AUTHORIZING THE MAYOR AND THE FISCAL OFFICER TO ENTER INTO A CONTRACT WITH CRANE TOWNSHIP FOR PROVIDING EMERGENCY MEDICAL SERVICE TO THE ENTIRE CRANE TOWNSHIP AREA. THIS PROPOSED ORDINANCE WAS NOT READ NOR WAS ANY ACTION TAKEN ON THIS PROPOSED ORDINANCE. RYAN EXPLAINED THAT CRANE TOWNSHIP RECEIVED MONIES FROM PAULDING FOR INCORRECT EMS SERVICE BILLING AND CRANE TOWNSHIP HAS DECIDED TO STAY WITH PAULDING FOR THE EMS SERVICE THEY PROVIDE TO PORTION OF CRANE TOWNSHIP NOT SERVICED BY ANTWERP EMS. SOLICITOR FARR WILL AMEND THE CONTRACT FOR CRANE TOWNSHIP SHOWING THE NEW AMOUNTS ESTABLISHED BY THE PUBLIC SAFETY COMMITTEE FOR THE ORIGINAL AREA THE VILLAGE SERVICES IN CRANE TOWNSHIP USING A THREE YEAR CONTRACT.

****BAKER READ ORDINANCE 2010-27: AN ORDINANCE TO PROVIDE FOR THE ISSUANCE OF A NOTE IN ANTICIPATION OF THE ISSUANCE OF BOND TO PAY A PORTION OF THE COST OF CONSTRUCTING, FURNISHING AND EQUIPPING AN EMERGENCY MEDICAL SERVICE BUILDING AND IMPROVING ITS SITE, AND DECLARING THE SAME AN EMERGENCY.**

- MOTION MADE BY JAN REEB, SECONDED BY RYAN TO SUSPEND THE RULES REGARDING ORDINANCE 2010-27. 6 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.
- MOTION MADE BY ROHRS, SECONDED BY DERCK TO ACCEPT ORDINANCE 2010-27. 6 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.

****BAKER READ ORDINANCE 2010-28: AN ORDINANCE AUTHORIZING THE MAYOR OF THE VILLAGE OF ANTWERP TO ENTER INTO A CONTRACT WITH ED MEYER, D/B/A/ MEYER EXCAVATING FOR THE DEMOLITION OF THE STRUCTURE LOCATED AT 301 E. WOODCOX, ANTWERP, OHIO; AND DECLARING THE SAME AN EMERGENCY.**

- MOTION MADE BY ROHRS, SECONDED BY JAN REEB TO SUSPEND THE RULES REGARDING ORDINANCE 2010-28. 6 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.
- MOTION MADE BY RYAN, SECONDED BY ROHRS TO ACCEPT ORDINANCE 2010-28. 6 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.

BAKER NOTIFIED COUNCIL THAT ANTWERP EXCHANGE BANK WILL BE APPROVING A LOAN TO REPLACE THE CURRENT LOAN FOR THE SANITARY SEWER SYSTEM WITH BERKADIA AT 8%. ANTWERP EXCHANGE BANK WILL OFFER THE VILLAGE 2.5% INTEREST, WHICH WILL SAVE THE VILLAGE \$13,550.00 IN INTEREST THE FIRST YEAR OF THE NOTE.

ADMINISTRATOR'S REPORT

SEE ATTACHED REPORT FROM ADMINISTRATOR KEERAN. MAYOR DELONG GAVE THE ADMINISTRATOR'S REPORT DUE TO KEERAN'S ABSENCE.

THE EAST RIVER STREET PROJECT IS NEAR COMPLETION. TREES WILL BE PLANTED THIS WEEK. LINGVAI WILL BE BACK TO REPLACE THE 4 FOOT OF SIDEWALK.

THE KRUTSCH DEED IS SIGNED AND WILL BE RECORDED WITH THE PAULDING COUNTY RECORDER'S OFFICE THIS WEEK. THIS DEED WILL ALLOW THE OHIO CULTURAL FACILITIES COMMISSION TO MOVE FORWARD WITH THE DEPOT PROJECT.

THE OUTDOOR WOOD-FIRED FURNACE AT 206 W. RIVER STREET HAS BEEN REMOVED.

RECORD OF PROCEEDINGS

0251

Minutes of

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held _____ 20 _____

THE GUARDRAIL DAMAGED ON E. CANAL HAS BEEN REPLACED BY THE COUNTY ENGINEER'S OFFICE FOR A COST OF APPROXIMATELY \$2,000.00
UTILITY WORKERS HAVE GRADED AND RESEEDED NUMEROUS WATERLINE BREAKS WHICH OCCURRED THIS SUMMER DUE TO DRYNESS.

POLICE REPORT

POLICE CHIEF CLEMENS INFORMED COUNCIL THAT THERE WERE 151 CALLS FOR SERVICE IN SEPTEMBER WITH 64 OFFENSES REPORTED.

EMS REPORT

A WRITTEN REPORT WAS PROVIDED BY RANDY SHAFFER SHOWING 31 RUNS FROM SEPTEMBER 17^H THRU OCTOBER 16TH. MERRIMAN PROVIDED A WRITTEN REPORT SHOWING DEPOSITS OF \$3,428.73 FOR AUGUST AND 151 TOTAL RUNS SO FAR IN 2010.

COMMITTEE REPORTS

JAN REEB FROM FINANCE COMMITTEE RECOMMENDED THAT THE VILLAGE USE THE ANTHEM INSURANCE PLAN D1 STARTING NOV. 1ST AS PARAMOUNT IS NO LONGER AVAILABLE TO PROVIDE HEALTH INSURANCE FOR VILLAGE EMPLOYEES.

- MOTION MADE BY JAN REEB, SECONDED BY LEE TO USE ANTHEM INSURANCE PLAN D1 FOR THE HEALTH INSURANCE OF VILLAGE EMPLOYEES STARING NOV 1ST. 6 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.

MAYOR'S REPORT

MAYOR'S COURT RECEIVED \$5,242.32 FOR SEPTEMBER WITH \$1,197.00 GOING TO THE STATE AND \$3,863.32 FOR THE VILLAGE.

THE PRESS WAS ASKED TO PRINT THE VILLAGE'S THANKS TO THE MARJORIE KRUTCH FAMILY FOR THEIR DONATION OF LAND FOR THE DEPOT PROJECT.

NEW BUSINESS

TRICK OR TREAT WILL BE HELD ON OCTOBER 30TH FROM 5 TO 7 P.M.

- MOTION MADE BY RYAN, SECONDED BY ROHRS TO ADJOURN THE MEETING. 6 YEAS, 0 NAYS. MEETING ADJOURNED AT 6:55 P.M.

MAYOR

Ray DeLong

FISCAL OFFICER

Lynette Baker

DATE

11-16-10

Held

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**ADMINISTRATOR'S REPORT
OCTOBER, 2010****MANOR/ESSEN HOUSE CRA PROJECT:**

Tony Langham from the Economic Development Office and Louis Lengacher of the Manor House will be at council meeting to discuss the proposed improvements planned for the complex. Mr. Langham will provide dollar figures for the improvements and how the complex has performed as far as job creation for the current CRA agreement they have with the Village.

PROPOSED ZONING LANGUAGE CHANGE FOR EAST AND WEST RIVER BUSINESS DISTRICT:

Gabe Oberlin, zoning inspector for the Village, will be on the agenda to discuss how to address problems for residential properties that are located on East and West River which is currently zoned as a business district. Gabe is proposing that the permitted uses in the Business District also include the residential permitted uses for the residential properties currently located in the B1 District. This would allow residents to improve their properties without going through the variance process. The change would basically grandfather the existing homes and, he suggested that should an existing home be destroyed by storm and/or fire, that the resident be able to rebuild on their existing lot. Gabe will further discuss the proposed changes and I have ask Mel for her opinion on this solution.

E. RIVER STREET PROJECT:

The project is almost complete. Trees are yet to be planted in the landscape islands and the street lighting has been installed. AEP has been contacted to bring power to the lights and set a meter.

HUNT TRAILER/GARAGE ON E. WOODCOX SET FOR DEMOLITION:

An ordinance will be presented tonight to authorize the Mayor to sign the contract between the Village and Ed Meyer Excavating to remove the trailer and garage located at 301 E. Woodcox. The contract has been given to Mr. Meyer for review and signature. Once approved, the demolition will take place.

DEPOT:

The Quit Claim Deed has been executed by Marjorie Krutsch and her children and returned to the Village. The Deed will be taken to the Courthouse for review by the County Engineer and filing with the County Recorder's Office. Once a file stamped copy of the deed is returned, the document will be submitted immediately to the Ohio Cultural Facilities Commission so the project can move forward.

Held _____ 20_____

OUT DOOR WOOD FIRED FURNACE ON W. RIVER STREET:

After last month's council meeting and the passage of guidelines for property owners who have outdoor wood fired furnaces, a copy was sent to property owner Brian Titus, located at 206 W. River. This writer informed Mr. Titus that his current furnace was not in compliance with the ordinance. Mr. Titus did not contact the undersigned, but the furnace has since been removed from the property.

PROPOSED WATERINE PROJECT TO CONNECT MAUMEE LANDING AND DUTCHMAN'S COVE:

The undersigned spoke to two property owners on Sycamore Street in Dutchman's Cover where the potential waterline extension from Maumee Landing could be brought into Dutchman's Cover. It appears at this time that an easement for the waterline from the Recker property is not possible. The Reckers overall feeling was that it would not benefit their property and they felt it would devalue their land. Additionally, they did not want to give an easement to the village and would request to be paid. I this time, I don't see that the project can go forward in the area originally proposed. Due to the close proximity of the Maumee Land waterline behind the Recker and Delong properties, this writer felt that if an easement could be obtained without payment, it would be project that could be completed at minimal cost to the village. Since, at this time, this is not the case, this writer will look at other alternatives for getting better pressure to Dutchman's Cove.

GUARDRAIL ON E. CANAL DAMAGED REPAIRED BY COUNTY ENGINEER:

The guardrail on the "S" curve on E. Canal was replaced by the County Engineer on Thursday, October 14, 2010. The Cost to the village for materials and labor provided by the County will be approximately \$2,000.00.

UTILITY DEPARTMENT UPDATE:

The village utility department has graded and reseeded numerous waterline breaks which occurred this summer in the village and has been providing utility locates to the contractors working on the waterline project on E. River. The park restrooms have been winterized and closed for the season. A small leak on W. Washington Street was repaired today.

Held

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**REGULAR MEETING
COUNCIL OF THE VILLAGE OF ANTWERP
November 15, 2010**

THE REGULAR MEETING OF THE VILLAGE OF ANTWERP COUNCIL WAS CALLED TO ORDER AT 5:30 P.M. BY MAYOR RAY DELONG. COUNCIL PERSONS PRESENT: MIKE ROHRS, RUDIE REEB, LARRY RYAN, KAREN LEE AND COUNCIL PRESIDENT JAN REEB. COUNCIL PERSON STEVE DERCK WAS ABSENT. ALSO IN ATTENDANCE AT THE MEETING: SOLICITOR MELANIE FARR, POLICE OFFICER STORMY DOCTOR, ADMINISTRATOR KEERAN, FISCAL OFFICER LORETTA BAKER WAS ABSENT DUE TO ILLNESS. MEDIA: SANDY TEMPLE FROM ANTWERP BEE ARGUS AND PETER GREER FROM THE DEFIANCE CRESCENT. THERE WERE NO VISITORS.

THE MINUTES FROM THE REGULAR COUNCIL MEETING HELD OCTOBER 18, 2010, WERE REVIEWED.

- MOTION MADE BY RYAN, SECONDED BY ROHRS TO ACCEPT THE MINUTES FROM OCTOBER COUNCIL MEETING. 5 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.

THE MINUTES FROM THE SPECIAL COUNCIL MEETING HELD NOVEMBER 1, 2010, WERE REVIEWED:

- MOTION WAS MADE BY ROHRS, SECONDED BY RYAN TO ACCEPT THE MINUTES FROM THE NOVEMBER SPECIAL COUNCIL MEETING. 5 YEAS, 0 NAYS, MOTION CARRIED AND APPROVED.

** THE OCTOBER DISBURSEMENTS WERE REVIEWED.

- MOTION MADE BY JAN REEB, SECONDED BY RYAN TO APPROVE THE OCTOBER RECONCILIATION REPORT. 5 YEAS. 0 NAYS. MOTION CARRIED AND APPROVED.

MOTION TO EXCUSE COUNCIL PERSON STEVE DERCK.

- MOTION WAS MADE BY JAN REEB, SECONDED BY RUDIE REEB TO EXCUSE STEVE DERCK FROM THE COUNCIL MEETING. 5 YEAS, 0 NAYS, MOTION CARRIED AND APPROVED.

FISCAL OFFICER REPORT

****KEERAN READ ORDINANCE 2010-29: AN ORDINANCE AUTHORIZING THE MAYOR AND THE FISCAL OFFICER TO ENTER INTO A CONTRACT WITH CRANE TOWNSHIP FOR PROVIDING EMERGENCY MEDICAL SERVICE, AND DECLARING THE SAME AN EMERGENCY..**

- MOTION MADE BY JAN REEB, SECONDED BY RYAN TO SUSPEND THE RULES REGARDING ORDINANCE 2010-29. 5 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.
- MOTION MADE BY ROHRS, SECONDED BY DERCK TO ACCEPT ORDINANCE 2010-29. 5 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.

****KEERAN READ ORDINANCE 2010-31: AN ORDINANCE TO PROVIDE FOR THE ISSUANCE OF A NOTE FOR THE PURPOSE OF A WATERWORKS SYSTEM IN THE VILLAGE OF ANTWERP, OHIO, AND DECLARING THE SAME AN EMERGENCY.**

- MOTION MADE BY ROHRS, SECONDED BY JAN REEB TO SUSPEND THE RULES REGARDING ORDINANCE 2010-31. 5 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.
- MOTION MADE BY RYAN, SECONDED BY ROHRS TO ACCEPT ORDINANCE 2010-31. 5 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.

****KEERAN READ RESOLUTION 2010-12: A RESOLUTION AUTHORIZING THE MAYOR OF THE VILLAGE OF ANTWERP, OHIO TO ENTER INTO ANY AND ALL NECESSARY AGREEMENTS RELATED TO THE VILLAGE OF**

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held _____ 20 _____

ANTWERP CRA #04A AND THE COMMUNITY REINVESTMENT AREA PROGRAM APPLICATION OF MIDWEST SENIOR TRUST, d/b/a MANOR HOUSE ASSISTED LIVING AND ESSEN HOUSE RESTAURANT; AND DECLARING THE SAME AN EMERGENCY.

- MOTION MADE BY RYAN, SECONDED BY JAN REEB TO SUSPEND THE RULES REGARDING RESOLUTION 2010-12. 5 YEARS, 0 NAYS, MOTION CARRIED AND APPROVED.
- MOTION MADE BY ROHRS, SECONDED BY RUDIE REEB TO ACCEPT RESOLUTION 2010-12. 5 YEARS, 0 NAYS, MOTION CARRIED AND APPROVED.

****KEERAN READ ORDINANCE 2010-33: AN ORDINANCE CONSENTING TO THE PROPOSAL OF THE OHIO DEPARTMENT OF TRANSPORTATION FOR THE IMPROVEMENT OF CR 424 AND WENTWORTH STREET IN THE VILLAGE OF ANTWERP, OHIO, AND DECLARING THE SAME AN EMERGENCY.**

- MOTION MADE BY ROHRS, SECONDED BY LEE TO SUSPEND THE RULES REGARDING ORDINANCE 2010-33. 5 YEARS, 0 NAYS, MOTION CARRIED AND APPROVED.
- MOTION MADE BY RYAN, SECONDED BY JAN REEB TO ACCEPT ORDINANCE 2010-33. 5 YEARS, 0 NAYS, MOTION CARRIED AND APPROVED.

ADMINISTRATOR'S REPORT

SEE ATTACHED REPORT

POLICE REPORT

PATROLMAN STORMY DOCTOR INFORMED COUNCIL THAT THERE WERE 183 CALLS FOR SERVICE IN OCTOBER WITH 45 OFFENSES REPORTED AND 39 TRAFFIC TICKETS WRITTEN.

EMS REPORT

A WRITTEN REPORT WAS PROVIDED BY RANDY SHAFFER SHOWING 16 RUNS FROM OCTOBER 16TH THRU NOVEMBER 13, 2010. MERRIMAN PROVIDED A WRITTEN REPORT SHOWING DEPOSITS OF \$4,072.53 FOR OCTOBER, 2010.

COMMITTEE REPORTS

ADMINISTRATOR KEERAN REPORTED ON THE PLANNING/ZONING BOARD COMMITTEE MEETING HELD ON NOVEMBER 2, 2010. ISSUES REGARDING CURRENT BUSINESS DISTRICT PERMITTED AND CONDITIONAL USES WAS DISCUSSED. IT WAS PROPOSED THAT THE B-1 LANGUAGE BE CHANGED TO INCLUDE RESIDENTIAL 1 (SINGLE FAMILY) AND RESIDENTIAL 2 (MULTI-FAMILY) USES IN ORDER TO COVER THE MANY RESIDENTIAL UNITS LOCATED IN THE BUSINESS DISTRICT DESIGNATED AREA. THE BOARD ALSO DISCUSSED S. ERIE STREET ZONING, WHICH IS CURRENTLY ZONED RESIDENTIAL 2 (MULTI-FAMILY). THE PROPOSED DOLLAR GENERAL DEVELOPMENT WILL BE LOCATED IN THIS AREA. ALSO, COUNTRY TMES MARKET IS ALSO CURRENTLY ZONED R-2. THE BOARD IS RECOMMENDING THAT A PORTION OF S.ERIE BE REZONED B-1 AND ALSO INCLUDE THE R-1 AND R-2 LANGUAGE IN ORDER TO ADDRESS THE NUMEROUS RESIDENTIAL UNITS IN THE AREA. A PUBLIC HEARING WILL BE SET ON THESE TWO ZONING CHANGES AND IT IS ANTICIPATED THAT THE CHANGE IN ZONING ORDINANCE AND MAP WILL BE BROUGHT BEFORE COUNCIL AT THE DECEMBER 20, 2010 MEETING.

DAYTON LEGAL BLANK, INC., FORM NO. 1014B

Held _____ 20 _____

MAYOR'S REPORT

MAYOR'S COURT RECEIVED \$8,045.00 FOR OCTOBER WITH \$1,470.50 GOING TO THE STATE AND \$6,525.00 FOR THE VILLAGE.

OLD BUSINESS

THE ISSUE OF SEMI-TRUCK TRAFFIC ON EAST AND WEST RIVER STREET WAS ONCE AGAIN DISCUSSED. EVEN WITH THE OPENING OF THE NEW 24 ROADWAY, SEMI-TRUCK TRAFFIC IS STILL A PROBLEM INSIDE THE VILLAGE. SINCE THE DEPARTMENT OF TRANSPORTATION HAS TURNED OVER OLD 24 INSIDE THE CORPORATION LIMITS TO THE VILLAGE, COUNCIL MEMBERS ASKED VILLAGE SOLICITOR FARR TO LOOK INTO WHETHER OR NOT THE VILLAGE COULD POST "NO THRU TRUCK TRAFFIC" ON EAST AND WEST RIVER STREET AND REPORT BACK AT THE NEXT COUNCIL MEETING.

- MOTION MADE BY ROHRS, SECONDED BY RUDIE REEB TO ADJOURN THE MEETING. 5 YEAS, 0 NAYS. MEETING ADJOURNED AT 6:55 P.M.

MAYOR Ray DeLong

FISCAL OFFICER Sandra Baker DATE 12-20-10
Written: By Sara Keenan

Held

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**ADMINISTRATOR'S REPORT
NOVEMBER, 2010****E. RIVER STREET PROJECT:**

Project is complete. The street lights are yet to be operable. AEP has connected the power and set the meter. I have contacted ODOT to have the electrician that worked on the street lights come back and see why the lights aren't working.

Mayor Delong met with Tom Allen of Diversified Road & Pipe about some cracked sidewalk sections in front of the Methodist Church Parking lot. Mr. Allen agreed we replace several sections of sidewalk that he felt they may have damaged. At that time, the Mayor asked Mr. Allen to figure an estimate to replace all of the sidewalk from Oswalt Street to the beginning of the new sidewalk sections completed this fall. The estimate was approximately \$5,818.00 for replacement of 5' sidewalk. The Village met with the Methodist Church and the church agreed to pay for \$2,556.87 of this estimate and the village would pay the balance of \$2,556.88 due to the fact that the village had caused some of the broken sidewalk sections over the years from waterline breaks in this area of E. River. Diversified will supply the balance of \$705.00 in sidewalk repair. The sidewalk will be replaced yet this fall.

2ND PHASE OF E. RIVER WATERLINE :

The waterline extension to Harrmann Road has been completed. A final check list with the contractor will be completed on Monday, 11/15/10 and the project will be closed out.

PROPERTY DEMOLITION ON E. WOODCOX COMPLETED:

The mobile home and garage on E. Woodcox, owned by Rebecca Hunt, has been demolished and the site cleaned up and leveled. The property owner will be notified of the cost to remove these structures and will have 90 days to repay the Village. Should the owner not reimburse the village, the cost will be placed on her real property taxes.

SAFE ROUTES TO SCHOOL PROJECT:

The Safe Routes to School Project is underway as far as engineering and coordination with ODOT. Actual sidewalk construction will start as soon as school is out in the Spring and it is anticipated the project will be completed before school starts in August of next year.

DEPOT:

Additional information is being provided to the Ohio Cultural Facilities Commission in regards to the Depot renovation. Quit Claim deed information showing that the village had control of the property at the depot site was also provided to OCFC. The project is still on track for bidding in the Spring of 2011. ODOT will bid and oversee the renovation project.

Held

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PLANNING/ZONING BOARD:

The planning/zoning board met on November 2, 2010 to discuss the issues on East and West River Streets. Currently most of section aligning East and West River is zoned Business 1. It is proposed that the B-1 language will be changed to include Residential 1 (single family) and Residential 2 (multi-family) in order to cover the many residential units located in this area. The additional language will allow for existing residences to improve their properties and/or replace their structures should they be destroyed by fire or storm damage.

The planning board also discussed S. Erie Street zoning, which is currently zoned Residential 2 (multi-family). The proposed Dollar General development will be located in this area. Also, Country Times Market is also zoned R-2. The board is recommending that a portion of S. Erie be rezoned B-1 and also include the R-1 and R-2 language in order to address the numerous residential units in the area.

A public hearing will be set on these two zoning changes and it is anticipated that the change in zoning ordinance will be brought before council at our December 20, 2010 meeting.

Held _____ 20 _____

**REGULAR MEETING
COUNCIL OF THE VILLAGE OF ANTWERP
December 20, 2010**

THE REGULAR MEETING OF THE VILLAGE OF ANTWERP COUNCIL WAS CALLED TO ORDER AT 5:30 P.M. BY MAYOR RAY DELONG. COUNCIL PERSONS PRESENT: MIKE ROHRS, RUDIE REEB, LARRY RYAN, KAREN LEE, STEVE DERCK AND COUNCIL PRESIDENT JAN REEB. ALSO IN ATTENDANCE AT THE MEETING: SOLICITOR MELANIE FARR, POLICE CHIEF GEORGE CLEMENS, ADMINISTRATOR SARA KEERAN, AND FISCAL OFFICER LORETTA BAKER. MEDIA: PETER GREER FROM THE DEFIANCE CRESCENT AND STEVE MAJOR FROM PAULDING PROGRESS. THERE WERE NO VISITORS.

THE MINUTES FROM THE REGULAR COUNCIL MEETING HELD NOVEMBER 15, 2010, WERE REVIEWED.

- MOTION MADE BY ROHRS, SECONDED BY RYAN TO ACCEPT THE MINUTES FROM NOVEMBER COUNCIL MEETING WITH CORRECTIONS FROM SOLICITOR FARR. 6 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.

** THE NOVEMBER DISBURSEMENTS WERE REVIEWED.

- MOTION MADE BY ROHRS, SECONDED BY DERCK TO APPROVE THE NOVEMBER RECONCILIATION REPORT. 6 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.

FISCAL OFFICER REPORT

****BAKER READ ORDINANCE 2010-32: AN ORDINANCE TO ESTABLISH TIME AND PLACE OF REGULAR MEETINGS OF THE COUNCIL FOR THE VILLAGE OF ANTWERP, PAULDING COUNTY, OHIO, AND DECLARING THE SAME AN EMERGENCY.**

- MOTION MADE BY RYAN, SECONDED BY ROHRS TO SUSPEND THE RULES REGARDING ORDINANCE 2010-32. 6 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.
- MOTION MADE BY RYAN, SECONDED BY RUDIE REEB TO ACCEPT ORDINANCE 2010-32. 6 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.

THE JANUARY 2011 MEETING FALLS ON A HOLIDAY SO THE MEETING WILL BE CONDUCTED ON ANOTHER DATE THAN THE 3RD MONDAY OF THE MONTH.

- MOTION MADE BY RYAN, SECONDED BY ROHRS TO HAVE THE JANUARY MEETING ON JANUARY 10, 2011, AT 5:30 P.M. 6 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.

****BAKER READ ORDINANCE 2010-34: AN ORDINANCE ESTABLISHING SALARIES FOR THE VILLAGE OF ANTWERP, OHIO FOR THE CALENDAR YEAR 2011, AND DECLARING THE SAME AN EMERGENCY.**

- MOTION MADE BY RYAN, SECONDED BY JAN REEB TO SUSPEND THE RULES REGARDING ORDINANCE 2010-34. 6 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.
- MOTION MADE BY ROHRS, SECONDED BY DERCK TO ACCEPT ORDINANCE 2010-34. 6 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.

****BAKER READ ORDINANCE 2010-35: AN ORDINANCE AUTHORIZING THE FISCAL OFFICER TO AMEND APPROPRIATIONS AND DECLARING IT AN EMERGENCY.**

- MOTION MADE BY RYAN, SECONDED BY ROHRS TO SUSPEND THE RULES REGARDING ORDINANCE 2010-35. 6 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held

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- MOTION MADE BY ROHRS, SECONDED BY RYAN TO ACCEPT ORDINANCE 2010-35. 6 YEARS, 0 NAYS. MOTION CARRIED AND APPROVED.

****BAKER READ ORDINANCE 2010-36: AN ORDINANCE TO MAKE APPROPRIATIONS FOR CURRENT EXPENSES AND OTHER EXPENDITURES OF THE VILLAGE OF ANTWERP, STATE OF OHIO, DURING THE FISCAL YEAR ENDING DECEMBER 31, 2011, AND DECLARING THE SAME AN EMERGENCY.**

- MOTION MADE BY RYAN, SECONDED BY JAN REEB TO SUSPEND THE RULES REGARDING ORDINANCE 2010-36. 6 YEARS, 0 NAYS. MOTION CARRIED AND APPROVED.
- MOTION MADE BY ROHRS, SECONDED BY DERCK TO ACCEPT ORDINANCE 2010-36. 6 YEARS, 0 NAYS. MOTION CARRIED AND APPROVED.

****BAKER READ ORDINANCE 2010-37: AN ORDINANCE AUTHORIZING THE VILLAGE FISCAL OFFICER TO TRANSFER FUNDS TO THE POLICE FUND IN THE AMOUNT OF \$15,000.00 AND DECLARING IT AN EMERGENCY.**

- MOTION MADE BY JAN REEB, SECONDED BY RYAN TO SUSPEND THE RULES REGARDING ORDINANCE 2010-37. 6 YEARS, 0 NAYS. MOTION CARRIED AND APPROVED.
- MOTION MADE BY JAN REEB, SECONDED BY RYAN TO ACCEPT ORDINANCE 2010-37. 6 YEARS, 0 NAYS. MOTION CARRIED AND APPROVED.

THE SUBJECT OF ORDINANCE 2010-38 IS TABLED TO ALLOW CORRECTION OF PUBLIC HEARING NOTICE REGARDING AFFECTED PROPERTIES IN VILLAGE OF ANTWERP AS A RESULT OF PROPOSED ZONING MAP AMENDMENT.

****BAKER READ ORDINANCE 2010-39: AN ORDINANCE AMENDING THE ZONING ORDINANCE OF THE VILLAGE OF ANTWERP, OHIO TO AMEND SECTION 501 REQUIRING VERIFICATION OF STATE BUILDING PERMITS IN REQUESTING ISSUANCE OF ZONING PERMIT OF BUSINESS USE, AND DECLARING THE SAME AN EMERGENCY.**

- MOTION MADE BY ROHRS, SECONDED BY RYAN TO SUSPEND THE RULES REGARDING ORDINANCE 2010-39. 6 YEARS, 0 NAYS. MOTION CARRIED AND APPROVED.
- MOTION MADE BY ROHRS, SECONDED BY RYAN TO ACCEPT ORDINANCE 2010-39. 6 YEARS, 0 NAYS. MOTION CARRIED AND APPROVED.

****BAKER READ ORDINANCE 2010-40: AN ORDINANCE AMENDING THE ZONING ORDINANCE OF THE VILLAGE OF ANTWERP, OHIO TO AMEND SECTIONS 306.01 AND 306.02, PERMITTED USES AND CONDITIONAL USES IN A BUSINESS DISTRICT, AND DECLARING THE SAME AN EMERGENCY.**

- MOTION MADE BY RYAN, SECONDED BY JAN REEB TO SUSPEND THE RULES REGARDING ORDINANCE 2010-40. 6 YEARS, 0 NAYS. MOTION CARRIED AND APPROVED.
- MOTION MADE BY ROHRS, SECONDED BY RUDIE REEB TO ACCEPT ORDINANCE 2010-40. 6 YEARS, 0 NAYS. MOTION CARRIED AND APPROVED.

****BAKER READ RESOLUTION 2010-13: A RESOLUTION AUTHORIZING THE MAYOR OF THE VILLAGE OF ANTWERP, OHIO TO EXECUTE THE FIRST AMENDMENT TO THE 2010 COMMUNITY REINVESTMENT AREA EXEMPTION AGREEMENT BY AND BETWEEN MIDWEST SENIOR TRUST, d/b/a MANOR HOUSE ASSISTED LIVING AND ESSEN HOUSE RESTAURANT AND THE VILLAGE OF ANTWERP, OHIO; AND DECLARING THE SAME AN EMERGENCY.**

- MOTION MADE BY RYAN, SECONDED BY ROHRS TO SUSPEND THE RULES REGARDING RESOLUTION 2010-13. 6 YEARS, 0 NAYS. MOTION CARRIED AND APPROVED.
- MOTION MADE BY RYAN, SECONDED BY ROHRS TO ACCEPT RESOLUTION 2010-13. 6 YEARS, 0 NAYS. MOTION CARRIED AND APPROVED.

RECORD OF PROCEEDINGS

0261

Minutes of

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held

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ADMINISTRATOR'S REPORT

SEE ATTACHED REPORT

ADDITIONAL COMMENTS: MEDIACOM WILL NOT PROVIDE SERVICE TO MAUMEE LANDING SUBDIVISION DUE TO COST OF CABLE. KEERAN SPOKE WITH A REPRESENTATIVE FROM MEDIACOM. THEY STATED THEY WILL NOT PROVIDE SERVICE UNTIL THEY CAN BREAK EVEN ON FEES FOR INSTALLATION OF CABLE. KEERAN SUGGESTED THE VILLAGE LOOK AT TIME WARNER AND COMBINE WITH HICKSVILLE TO PROMOTE CABLE SERVICE FOR THE RESIDENTS.

KEERAN STATED THE VILLAGE WILL BE ON THE OHIO CULTURAL COMMISSION FACILITY AGENDA FOR THE FEBRUARY MEETING. THEY WILL BE WORKING WITH ODOT TO RELEASE THE FUNDS NEEDED TO CONTINUE THE DEPOT PROJECT.

POLICE REPORT

POLICE CHIEF CLEMENS INFORMED COUNCIL THAT THERE WERE 114 CALLS FOR SERVICE IN NOVEMBER WITH 19 OFFENSES REPORTED AND 4 FELONY CASES.

EMS REPORT

A WRITTEN REPORT WAS PROVIDED BY RANDY SHAFFER SHOWING 20 RUNS FOR NOVEMBER.

COMMITTEE REPORTS

NO COMMITTEE REPORTS GIVEN.

MAYOR'S REPORT

MAYOR'S COURT RECEIVED \$4680.00 FOR NOVEMBER WITH \$905.00 GOING TO THE STATE AND \$3742.00 FOR THE VILLAGE.

MAYOR ASKED COUNCIL MEMBERS TO NOTIFY HIM OF ANY COMMITTEE APPOINTMENT REQUESTS. THE VETS MEMORIAL ASKED TO HAVE ONE MEMBER FROM ITS ORGANIZATION SERVE ON THE PARK BOARD.

MAYOR THANKED ALL COUNCIL MEMBERS FOR THEIR SERVICE THIS PAST YEAR.

OLD BUSINESS

SOLICITOR FARR GAVE A WRITTEN REPORT TO COUNCIL MEMBERS AND MAYOR REGARDING REGULATION OF TRUCK TRAFFIC IN THE VILLAGE. A COMMITTEE MEETING WILL BE SCHEDULED REGARDING THE PROPOSED REGULATION OF TRUCK TRAFFIC.

- MOTION MADE BY ROHRS, SECONDED BY RUDIE REEB TO ADJOURN THE MEETING. 6 YEAS, 0 NAYS. MEETING ADJOURNED AT 6:20 P.M.

MAYOR Ray DeLong

FISCAL OFFICER Spetta Baker DATE 1-12-11

DAYTON LEGAL BLANK, INC. FORM NO. 1014R

Held

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**ADMINISTRATOR'S REPORT
DECEMBER, 2010****PUBLIC HEARING FOR ZONING CHANGES:**

A public hearing will be at 5:00 p.m. on Monday, right before regular council meeting on the zoning changes for East and West River Street and S. Erie Street. Melanie has prepared ordinances and language changes for the zoning handbook in reference to these changes. They are included in this mailing. If no adverse comments are received, council will have the opportunity to pass these proposed changes at Monday nights meeting. The ordinances will be passed by emergency. There is currently a home sale on W. River Street that the loan company will not close on until such time as the proposed changes in the zoning on W. River has been passed by council.

SAFE ROUTES TO SCHOOL UPDATE:

On December 15, 2010, the undersigned received a letter from Julie Walcoff of ODOT stating that the traffic study their office conducted on Harrmann Road and E. River Street has resulted in their determination that the sidewalk project on Harrmann Road will benefit too small percentage of students to warrant a pedestrian signal at E. River/Harrmann Road and to qualify for SRTS monies for the proposed sidewalk. I have enclosed the letter for your review. I also received their traffic study results (approximately 62 pages). They are still committed to the small portion of sidewalk on E. Canal to Kroos Drive.

OHIO RAIL COMMISSION IMPROVEMENT TO HARRMANN ROAD RAIL CROSSING:

The undersigned has received an agreement from the Ohio Rail Commission for the improvement to the Harrmann Road Rail Crossing Improvement. Melanie has reviewed the agreement and has made some correction suggestions to the Rail Commission. Once these corrections are made, the agreement will be signed by the Rail Commission, the Village and the Maumee and Western Railroad. An ordinance has been prepared by Melanie to authorize the Mayor to sign this agreement. This will probably be presented to council at the January, 2011 meeting. It is estimated the improvement to the crossing surface will cost \$94,000.00.

As a part of the improvement, the Village will permanently close the Madison Street Rail Crossing and install guard rail on both sides of the crossing.

RECORD OF PROCEEDINGS

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Minutes of

Meeting

DAYTON LEGAL BLANK, INC. FORM NO. 10148

Held _____

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UTILITY DEPARTMENT UPDATE:

The village utility department has experienced numerous small waterline breaks since last month's meeting. Drought conditions have contributed to the excessive breaks. In total, the village has experienced approximately 40 breaks this year.

ZONING PERMITS FOR 2010:

To-date, the village has received 16 zoning applications compared to 4 for 2009. Three new homes were built in Maumee Landing.

Held

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**REGULAR MEETING
COUNCIL OF THE VILLAGE OF ANTWERP
January 12, 2011**

THE REGULAR MEETING OF THE VILLAGE OF ANTWERP COUNCIL WAS CALLED TO ORDER AT 5:30 P.M. BY MAYOR RAY DELONG. COUNCIL PERSONS PRESENT: MIKE ROHRS, RUDIE REEB, LARRY RYAN, STEVE DERCK AND COUNCIL PRESIDENT JAN REEB. ALSO IN ATTENDANCE AT THE MEETING: SOLICITOR MELANIE FARR, ADMINISTRATOR SARA KEERAN, AND FISCAL OFFICER LORETTA BAKER. MEDIA: STEVE MAJOR FROM PAULDING PROGRESS, SANDY TEMPLE FROM THE BEE ARGUS. THERE WERE NO VISITORS.

- MOTION MADE BY ROHRS, SECONDED BY JAN REEB TO EXCUSE KAREN LEE FROM THE COUNCIL MEETING. 5 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.

THE MINUTES FROM THE REGULAR COUNCIL MEETING HELD DECEMBER 20, 2010, WERE REVIEWED.

- MOTION MADE BY ROHRS, SECONDED BY RYAN TO ACCEPT THE MINUTES FROM DECEMBER COUNCIL MEETING. 5 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.

THE DECEMBER DISBURSEMENTS WERE REVIEWED.

- MOTION MADE BY JAN REEB, SECONDED BY DERCK TO APPROVE THE DECEMBER RECONCILIATION REPORT. 5 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.
- MOTION MADE BY ROHRS, SECONDED BY RYAN TO ELECT JAN REEB AS COUNCIL PRESIDENT FOR YEAR 2011. 5 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.

FISCAL OFFICER REPORT

BAKER REPORTED THE OVERALL FINANCIAL FIGURES FOR YEAR 2010. THE OVERALL FUNDS WERE LOWER AT THE END OF THE CALENDAR YEAR BY \$106,905.00. THIS REDUCTION INVOLVED MAINLY TWO FUNDS: (1) LIGHTING FUND LOWERED BY \$24,200.00 DUE TO THE NEW STREET LIGHTING INSTALLED ON RIVER STREET; AND (2) GENERAL FUND LOWERED BY \$82,000.00 DUE TO TRANSFERS TO WATER FUND OF \$50,000.00 FOR CASING PIPES, \$23,525.00 FOR THE WATERLINE PROJECT ON RIVER STREET, AND \$40,000.00 FOR LOAN PAYMENT. BAKER ALSO NOTED THAT THE WORKER'S COMPENSATION PAYMENT WILL BE \$35,500.00 THIS YEAR, WHICH IS LOWER THAN APPROPRIATED (\$48,000.00) AND LOWER THAN LAST YEAR'S PAYMENT (\$60,000.00).

****BAKER READ ORDINANCE 2011-01: AN ORDINANCE AUTHORIZING THE MAYOR AND THE FISCAL OFFICER TO ENTER INTO A CONTRACT WITH HARRISON TOWNSHIP FOR PROVIDING EMERGENCY MEDICAL SERVICE AND DECLARING THE SAME AN EMERGENCY.**

- MOTION MADE BY RYAN, SECONDED BY ROHRS TO SUSPEND THE RULES REGARDING ORDINANCE 2011-01. 5 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.
- MOTION MADE BY ROHRS, SECONDED BY RUDIE REEB TO ACCEPT ORDINANCE 2011-01. 5 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.

****BAKER READ ORDINANCE 2011-02: AN ORDINANCE AUTHORIZING THE MAYOR AND THE FISCAL OFFICER TO ENTER INTO A CONTRACT WITH CARRYALL TOWNSHIP FOR PROVIDING EMERGENCY MEDICAL SERVICE AND DECLARING THE SAME AN EMERGENCY.**

- MOTION MADE BY ROHRS, SECONDED BY RYAN TO SUSPEND THE RULES REGARDING ORDINANCE 2011-02. 5 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.
- MOTION MADE BY ROHRS, SECONDED BY JAN REEB TO ACCEPT ORDINANCE 2011-02. 5 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.

RECORD OF PROCEEDINGS

0265

Minutes of

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held

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****BAKER READ RESOLUTION 2011-01: A RESOLUTION REQUESTING THE COUNTY AUDITOR TO CERTIFY TO THE VILLAGE OF ANTWERP THE TOTAL CURRENT TAX VALUATION AND THE DOLLAR AMOUNT OF REVENUE THAT WOULD BE GENERATED BY EIGHT TENTHS OF ONE MILL FOR A RENEWAL LEVY FOR CEMETERY EXPENSES, AND DECLARING THE SAME AN EMERGENCY.**

MOTION MADE BY RYAN, SECONDED BY ROHRS TO SUSPEND THE RULES REGARDING RESOLUTION 2011-01. 5 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.

MOTION MADE BY ROHRS, SECONDED BY RUDIE REEB TO ACCEPT RESOLUTION 2011-01. 5 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.

SOLICITOR FARR EXPLAINED THE FOLLOWING RESOLUTIONS AND THE PROPOSED CHANGES IN THE CRA EXEMPTION AGREEMENT FOR THE MANOR HOUSE. THE AGREEMENT WAS REVISED AT THE REQUEST OF THE PAULDING COUNTY ECONOMIC DEVELOPMENT OFFICE, AND THE REVISIONS INCLUDED CHANGES IN THE NUMBER OF EMPLOYEES BEING HIRED (28 FULL TIME EMPLOYEE NUMBER REDUCED TO 20 FULL TIME EMPLOYEES, AND 32 PART TIME EMPLOYEE NUMBER REDUED TO 25 PART TIME EMPLOYEES), THE FORMS REQUIRED BY THE PAULDING COUNTY ECONOMIC DEVELOPMENT OFFICE, AND LANGUAGE INCLUDED TO DIFFERENTIATE THE PROJECT COSTS NOT INCLUDING ACQUISITION COSTS. THE CONSTRUCTION AND COMPLETION DATES WERE ALSO REVISED.

****BAKER READ RESOLUTION 2011-02: A RESOLUTION REPEALING RESOLUTION NO. 2010-12, SAID RESOLUTION AUTHORIZING THE MAYOR OF THE VILLAGE OF ANTWERP, OHIO TO ENTER INTO ANY AND ALL NECESSARY AGREEMENTS RELATED TO THE VILLAGE OF ANTWERP CRA #04A AND THE COMMUNITY REINVESTMENT AREA PROGRAM APPLICATION OF MIDWEST SENIOR TRUST, D/B/A MANOR HOUSE ASSISTED LIVING AND ESSEN HOUSE RESTRURANT; AND DECLARING THE SAME AN EMERGENCY.**

MOTION MADE BY RYAN, SECONDED BY JAN REEB TO SUSPEND THE RULES REGARDING RESOLUTION 2011-02. 5 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.

MOTION MADE BY ROHRS, SECONDED BY RUDIE REEB TO ACCEPT RESOLUTION 2011-02. 5 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.

****BAKER READ RESOLUTION 2011-03: A RESOLUTION REPEALING RESOLUTION NO. 2010-13, SAID RESOLUTION AUTHORIZING THE MAYOR OF THE VILLAGE OF ANTWERP, OHIO TO EXECUTE THE FIRST AMENDMENT TO THE 2010 COMMUNITY REINVESTMENT AREA EXEMPTION AGREEMENT BY AND BETWEEN MIDWEST SENIOR TRUST, D/B/A MANOR HOUSE ASSISTED LIVING AND ESSEN HOUSE RESTAURANT AND THE VILLAGE OF ANTWERP, OHIO; AND DECLARING THE SAME AN EMERGENCY.**

MOTION MADE BY RYAN, SECONDED BY DERCK TO SUSPEND THE RULES REGARDING RESOLUTION 2011-03. 5 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.

MOTION MADE BY ROHRS, SECONDED BY RUDIE REEB TO ACCEPT RESOLUTION 2011-03. 5 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.

****BAKER READ RESLOUTION 2011-04: A RESOLUTION AUTHORIZING THE MAYOR OF THE VILLAGE OF ANTWERP, OHIO TO ENTER INTO ANY AND ALL NECESSARY AGREEMENTS RELATED TO THE VILLAGE OF ANTWERP CRA #04A AND THE COMMUNTIY REINVESTMENT AREA PROGRAM APPLICATION OF MIDWEST SENIOR TRUST, D/B/A MANOR HOUSE ASSISTED LIVING AND ESSEN HOUSE RESTAURANT; AND DECLARING THE SAME AN EMERGENCY.**

MOTION MADE BY ROHRS, SECONDED BY JAN REEB TO SUSPEND THE RULES REGARDING RESOLUTION 2011-04. 5 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.

MOTION MADE BY RUDIE REEB, SECONDED BY ROHRS TO ACCEPT RESOLUTION 2011-04. 5 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.

ADMINISTRATOR'S REPORT

SEE ATTACHED REPORT.

DISCUSSION HAD ON ROAD RIGHT-OF-WAY ISSUE REGARDING THE PROPERTY. AT 402 E. CANAL. SOLICITOR FARR WILL PERPARE A RESOLUTION AND REVOCABLE PERMIT FOR NEXT VILLAGE

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COUNCIL MEETING.

POLICE REPORT

NO POLICE REPORT GIVEN. MAYOR ANNOUNCED THE VILLAGE WILL BE LOSING OFFICER DOCTOR ON JANUARY 20TH. DOCTOR WILL BE TAKING A FULL TIME POSITION IN MONTPELIER. OFFICER SMIDDY WILL WORK THE HOURS PREVIOUSLY WORKED BY OFFICER DOCTOR.

EMS REPORT

A WRITTEN REPORT WAS PROVIDED BY RANDY SHAFFER SHOWING 12 RUNS FOR DECEMBER. HE ALSO GAVE A YEAR END REPORT SHOWING RUNS PER PERSON, RUN TYPES, TIME OF DAY CALLS, AND ORIGIN OF TRANSPORT. THE TOTAL CALLS FOR SERVICE FOR YEAR 2010 WAS 235.

A WRITTEN REPORT WAS PROVIDED BY DARLENE MERRIMAN SHOWING A TOTAL COLLECTED OF \$39,863.07 WITH A CHECK BOOK BALANCE OF \$14,476.45.

COMMITTEE REPORTS

NO COMMITTEE REPORTS GIVEN.

NEW BUSINESS

- MOTION MADE BY RYAN, SECONDED BY ROHRS TO DONATE \$200.00 TO THE ANTWERP BALL ASSOCIATION (SAME DONATION AMOUNT AS LAST YEAR). 5 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.

THE REGULAR FEBRUARY COUNCIL MEETING IS FEBRUARY 21ST, WHICH IS PRESIDENT'S DAY.

- MOTION MADE BY JAN REEB, SECONDED BY ROHRS TO HOLD THE FEBRUARY COUNCIL MEETING ON FEBRUARY 14TH AT 5:30 P.M. 5 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.

MAYOR'S REPORT

MAYOR GAVE THE STATE OF THE VILLAGE REPORT 2011 NOTING 7 ACCOMPLISHMENTS FOR THE YEAR 2010 AND SEVERAL PROJECTS FOR 2011. THE VILLAGE TARGETED S. ERIE AND WEST RIVER FOR SIDEWALK RESTORATION, AND MOST SIDEWALKS HAVE BEEN REPLACED. THE EAST RIVER STREET PROJECT IS NOW COMPLETE WITH NEW WATER AND SEWER LINES, RESURFACING OF ROAD, CURBING, LANDSCAPING AND STREET LIGHTING. WATERLINE REPLACEMENT FROM PARK STREET TO HARRMAN ROAD IS ALSO COMPLETE. RESIDENTS PASSED RENEWAL LEVY FOR VILLAGE OPERATION EXPENSES. VILLAGE HAS REDUCED INTEREST RATES ON SOME OF ITS LARGER LOANS FOR CONSIDERABLE SAVINGS. VILLAGE HAS TORN DOWN AND CLEANED UP THREE ABANDONED HOMES IN THE VILLAGE. VETS COMMITTEE AND VILLAGE COUNCIL RAISED MONEY TO MOVE THE CIVIL WAR STATUE AND CREATE A BEAUTIFUL VETERANS MEMORIAL IN THE PARK. MAYOR THANKED ALL FOR THEIR SUPPORT IN 2010.

OLD BUSINESS

NO OLD BUSINESS TO REPORT.

- MOTION MADE BY RYAN, SECONDED BY ROHRS TO ADJOURN THE MEETING. 5 YEAS, 0 NAYS. MEETING ADJOURNED AT 6:20 P.M.

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DAYTON LEGAL BLANK, INC., FORM NO. 10148

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MAYOR *Ray W. Long*

FISCAL OFFICER *Spretta Baka* DATE *3-24-11*

Held

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**ADMINISTRATOR'S REPORT
JANUARY, 2011****OPWC APPLICATION FOR W. DAGGETT STREET REPAVING PROJECT:**

The Village did not receive funding from OPWC to repave W. Daggett Street, but this writer was contacted by OPWC to resubmit our application for consideration of funding through their Small Government component for the W. Daggett Street project. This was done and we should hear sometime in May if we will receive funding for this project. The project was estimated to cost \$146,150.00 with 50% of the project requested in grant and 50% (\$73,075.) in the form of a no interest 20 year loan. Repayment on this project, if funded, would amount to approximately \$3,653.75 per year. The scoring on this project was considered high and it is felt that there is a good chance the village will receive these dollars from the state.

CEMETERY LEVY RENEWAL:

A resolution will be presented tonight to be passed to request the County Auditor certify the current tax valuation and dollar amount of revenue that would be generated by an eight tenths millage for maintenance of the cemetery. 2011 is the last year the village will receive real property tax dollars. The first step in placing this renewal on the ballot is to ask for this certification from the auditor. Once we receive the valuation, council will be asked to pass the renewal levy so that it can be filed with the Board of Elections by the cut off date of August 10th. The levy will then appear on the November, 2011 general election.

R.I.T.A. FLYER:

The flyer you received in your packet concerning e-filing of the village's income tax from R.I.T.A. was placed in the West Bend News. A disclaimer was also published noting that should non-residents receive the flyer that they weren't required to file. R.I.T.A. had sent this flyer to the village and noted that the more residents and employees who work inside the corporation limits that use the e-file option, the less administrative costs to the village.

DEPOT PROJECT UPDATE:

This writer has been in contact with the Ohio Cultural Facilities Commission who informed the village that an agreement has been worked out between the Department of Transportation and their organization that will allow the Cultural Facilities to transfer directly to ODOT the grant dollars to pay for the renovation at the depot. This will eliminate the village being required to finance a bridge loan for the cultural facilities dollars during the construction period. Engineering costs paid to-date by the village is being submitted to the Cultural Facilities Commission for reimbursement. The project is

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scheduled to be reviewed and receive final approval at the February 8, 2011 commission meeting.

ROAD RIGHT-OF-WAY ISSUE:

It has been brought to the attention of the village by the Antwerp Exchange Bank that a property located at 402 E. Canal, the former Norma Lothamer property, has an issue where a existing carport structure located on the west side of the property encroaches into the Kroos Drive road right-of-way.

The property was surveyed and the encroachment was discovered at that time. According to the County Engineer's Office the right-of-way for Kroos Drive is 66' from the centerline, or 33' on each side of the centerline.

This writer has researched prior years zoning and variance permits and can not find or determine if this car port ever received approval. Rather than demand removal of the structure after years of this structure being included with the property, this writer is suggesting to council that we develop and issue a revocable use permit for structures encroaching on our road right-of-way.

Revocable Use Permits were used on the E. River Street reconstruction to address the Pop-N-Brew and Kammeyer IGA signage. The permit form was supplied by the Department of Transportation to this writer. The permit allows the structure to remain in the right-of-way until such time as: a) the structure is removed by the property owner, at which time the structure can not be replaced or rebuilt in the village's right-of-way or; b) the village needs into the right-of-way and at that time the village would give a 60 day notice to the property to remove the structure. This revocable use permit, once issued, would be filed on the property through the Paulding County Recorder's Office so future transfers of this property to new owners would be made aware of the revocable use permit.

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2011 COMMITTEE MEMBERS**UTILITIES: Water, Sewer, Streets & Alleys**

Mike Rohrs – Chairman – 419-506-1024
 Rudie Reeb - 419-258-1315
 Steve Derck 419-258-7382

FINANCE/AUDIT/PERSONNEL:

Jan Reeb – Chairperson – 419-258-2054
 Larry Ryan – 419-258-2391
 Mike Rohrs – 419-506-1024

PUBLIC SERVICE: Street, Light, Trash & Garbage

Jan Reeb, Chairman – 419-258-2391
 Karen Lee – 419-506-0515
 Rudie Reeb 419-258-1315

PUBLIC SAFETY: Fire, Police & EMS

Larry Ryan – Chairman – 419-258-2391
 Karen Lee - 419-506-0515
 Mayor Delong 419-377-2422

RECORDS & ARCHIVES:

Sara Keeran – Chairman 419-506-0205
 Jan Reeb
 Mike Rohrs

R.I.T.A. BOARD OF DIRECTORS:

Rolland Clem – 419-258-2607
 Lonnie Bostelman – 419-258-3373
 Martin Hunt – 419-258-2097

CEMETARY BOARD:

Larry Ryan – 419-258-2391
 Benny Wyckoff – 419-506-1951
 Twila Demongeot, Clerk – 419-258-2092

Planning Board Advisors

Sara Keeran – Chairman
 Gabe Oberlin

**Planning Board-
Zoning Committee**

Kevin Bond
 Mike Rohrs
 John Taylor
 Larry Smith
 Mayor Ray Delong

Sub-Divisions:

Gary Dunlap
 Jeff Hahn
 Joe Reinhart

Zoning Board of Appeals

2011 George Clemens
 2012 Tim Ruskaup
 2013 Jason Franks
 2014 Jim Miller
 2015 Tom Van Vlerah

Park Board

2011 Michelle Dooley
 2012 Karen Lee
 2013 Keith West
 2014 Nancy Lichty

Advisors

Sara Keeran
 Ray Delong, Mayor

Mayor Ray Delong – 419-258-7422/419-377-2422
 Sara Keeran, Administrator – 419-506-0205

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SPECIAL MEETING
COUNCIL OF THE VILLAGE OF ANTWERP
JANUARY 18, 2011

THE SPECIAL MEETING OF THE VILLAGE OF ANTWERP COUNCIL WAS CALLED TO ORDER AT 6:00 P.M. BY MAYOR RAY DELONG. COUNCIL PERSONS PRESENT: MIKE ROHRS, KAREN LEE, RUDIE REEB, STEVE DERCK, AND COUNCIL PRESIDENT JAN REEB. OTHERS IN ATTENDANCE: VILLAGE ADMINISTRATOR SARA KEERAN, FISCAL OFFICER LORETTA BAKER, AND SOLICITOR MELANIE FARR.

- ◆ MOTION MADE BY ROHRS, SECONDED BY DERCK TO EXCUSE RYAN FROM THE SPECIAL COUNCIL MEETING. 5 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED
- ** THIS SPECIAL MEETING WAS CALLED TO PASS ONE RESOLUTION BY EMERGENCY.
- ◆ **BAKER READ RESOLUTION 2011-05: A RESOLUTION AUTHORIZING THE MAYOR OF THE VILLAGE OF ANTWERP, OHIO, TO EXECUTE A REVOCABLE ENCROACHMENT PERMIT FOR ENCROACHMENT IN THE RIGHT-OF-WAY LOCATED ON KROOS DRIVE IN THE VILLAGE OF ANTWERP, OHIO; AND DECLARING THE SAME AN EMERGENCY.
- ◆ MOTION MADE BY ROHRS AND SECONDED BY JAN REEB TO SUSPEND THE RULES REGARDING RESOLUTION 2011-05. 5 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.
- ◆ MOTION MADE BY ROHRS, SECONDED BY RUDIE REEB TO ACCEPT RESOLUTION 2011-05. 5 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.
- ◆ MOTION MADE BY ROHRS, SECONDED BY LEE TO ADJOURN THE MEETING. 5 YEAS, 0 NAYS. MEETING ADJOURNED AT 6:12 P.M.

MAYOR Ray DeLong

FISCAL OFFICER Loretta Baker

DATE 3-24-11

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**REGULAR MEETING
COUNCIL OF THE VILLAGE OF ANTWERP
February 14, 2011**

THE REGULAR COUNCIL MEETING OF THE VILLAGE OF ANTWERP WAS NOT CALLED TO ORDER RESULTING FROM LACK OF MAJORITY IN ATTENDANCE. COUNCIL MEMBERS PRESENT WERE JAN REEB, MIKE ROHRS AND RUDIE REEB. COUNCIL MEMBERS ABSENT WERE LARRY RYAN, KAREN LEE, AND STEVE DERCK. MAYOR RAY DELONG, SOLICITOR MELANIE FARR, ADMINISTRATOR SARA KEERAN AND FISCAL OFFICER LORETTA BAKER WERE ALSO PRESENT. MEDIA PERSONS PRESENT WERE PETER GREER AND STEVE MAJOR. VISITOR JEREMY KOSCH ALSO WAS IN ATTENDANCE. AFTER A SHORT DISCUSSION AMONG MEMBERS PRESENT IT WAS DECIDED NOT TO RESCHEDULE THE FEBRUARY COUNCIL MEETING. THE NEXT REGULAR COUNCIL MEETING IS SCHEDULED FOR MARCH 21, 2011 AT 5:30 P.M.

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**REGULAR MEETING
COUNCIL OF THE VILLAGE OF ANTWERP
March 24, 2011**

THE REGULAR MEETING OF THE VILLAGE OF ANTWERP COUNCIL WAS CALLED TO ORDER AT 5:30 P.M. BY MAYOR RAY DELONG. COUNCIL PERSONS PRESENT: MIKE ROHRS, RUDIE REEB, STEVE DERCK, KAREN LEE AND COUNCIL PRESIDENT JAN REEB. ALSO IN ATTENDANCE AT THE MEETING: SOLICITOR MELANIE FARR, ADMINISTRATOR SARA KEERAN, POLICE OFFICER BILL LYONS AND FISCAL OFFICER LORETTA BAKER. MEDIA: STEVE MAJOR FROM PAULDING PROGRESS, SANDY TEMPLE FROM THE BEE ARGUS. VISITOR ATTENDING WAS NANCY LICHTY.

MOTION MADE BY ROHRS, SECONDED BY LEE TO EXCUSE LARRY RYAN FROM THE COUNCIL MEETING (PRESENT ONLY BY TELEPHONE). 5 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.

THE MINUTES FROM THE REGULAR COUNCIL MEETING HELD JANUARY 12, 2011 WERE REVIEWED.

MOTION MADE BY ROHRS, SECONDED BY LEE TO ACCEPT THE MINUTES FROM JANUARY COUNCIL MEETING. 5 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.

THE MINUTES FROM THE SPECIAL COUNCIL MEETING HELD JANUARY 18, 2011 WERE REVIEWED.

MOTION MADE BY ROHRS, SECONDED BY JAN REEB TO ACCEPT THE MINUTES FROM JANUARY SPECIAL COUNCIL MEETING. 5 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.

THE JANUARY DISBURSEMENTS WERE REVIEWED.

MOTION MADE BY JAN REEB, SECONDED BY ROHRS TO APPROVE THE JANUARY RECONCILIATION REPORT. 5 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.

THE FEBRUARY DISBURSEMENTS WERE REVIEWED.

MOTION MADE BY ROHRS, SECONDED BY DERCK TO APPROVE THE FEBRUARY RECONCILIATION REPORT. 5 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.

FISCAL OFFICER REPORT

BAKER REPORTED THE CAPITAL IMPROVEMENT PROJECT FOR EAST RIVER WATERLINE REPLACEMENT IS NOW COMPLETE AND THE PROJECT WAS LESS THAN ORIGINALLY QUOTED. IN ACCORDANCE WITH ORDINANCE 2010-22, MONIES WERE TRANSFERRED FROM THE GENERAL FUND TO FUND D6, EAST RIVER WATERLINE REPLACEMENT FUND, IN THE AMOUNT OF \$23,525.00, LEAVING A BALANCE IN THE D6 FUND OF \$5,825.13. BAKER ASKED FOR A MOTION FROM COUNCIL TO APPROVE THE TRANSFER OF FUNDS FROM FUND D6 BACK TO THE GENERAL FUND OF THE \$5,825.13 AMOUNT.

MOTION MADE BY ROHRS, SECONDED BY LEE TO TRANSFER \$5,825.13 FROM FUND D6, EAST RIVER WATERLINE REPLACEMENT FUND, TO THE GENERAL FUND. 5 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.

BAKER NOTED GOVERNMENT ACCOUNTING SOLUTIONS IS OFFERING A SOFTWARE UPDATE FOR THE VILLAGE'S PAYROLL SYSTEM WITH A COST OF \$500.00. BAKER ASKED FOR APPROVAL TO PURCHASE THIS SOFTWARE UPGRADE.

MOTION MADE BY ROHRS, SECONDED BY REEB TO PURCHASE THE SOFTWARE UPGRADE FOR PAYROLL IN THE AMOUNT OF \$500.00. 5 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.

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BAKER INFORMED COUNCIL THAT THE 2009-2010 AUDIT IS COMPLETE AND THERE WILL BE INFORMATION FORTHCOMING OF THE RESULTS. THE AUDITOR'S OFFICE PRESENTED THE FINAL COST; WHICH IS \$14,200.00, AN INCREASE OF \$800.00 FROM THE ORIGINAL QUOTE.

****BAKER READ ORDINANCE 2011-03: AN ORDINANCE APPROVING, ADOPTING AND ENACTING AMERICAN LEGAL PUBLISHING'S OHIO BASIC CODE, 2011 EDITION, AS THE CODE OF ORDINANCES FOR THE MUNICIPALITY OF ANTWERP, OHIO, AND DECLARING AN EMERGENCY.**

- MOTION MADE BY REEB, SECONDED BY ROHRS TO SUSPEND THE RULES REGARDING ORDINANCE 2011-03. 5 YEARS, 0 NAYS. MOTION CARRIED AND APPROVED.
- MOTION MADE BY DERCK, SECONDED BY ROHRS TO ACCEPT ORDINANCE 2011-03. 5 YEARS, 0 NAYS. MOTION CARRIED AND APPROVED.

****BAKER READ ORDINANCE 2011-04: AN ORDINANCE AUTHORIZING THE VILLAGE FISCAL OFFICER TO TRANSFER FUNDS TO THE POLICE FUND IN THE AMOUNT OF \$27,500.00 AND DECLARING THE SAME AN EMERGENCY.**

- MOTION MADE BY ROHRS, SECONDED BY JAN REEB TO SUSPEND THE RULES REGARDING ORDINANCE 2011-04. 5 YEARS, 0 NAYS. MOTION CARRIED AND APPROVED.
- MOTION MADE BY ROHRS, SECONDED BY DERCK TO ACCEPT ORDINANCE 2011-04. 5 YEARS, 0 NAYS. MOTION CARRIED AND APPROVED.

****BAKER READ ORDINANCE 2011-05: AN ORDINANCE TO RETAIN THE SERVICES OF MELANIE L. FARR AS SOLICITOR FOR THE VILLAGE OF ANTWERP, PAULDING COUNTY, OHIO, AND DECLARING THE SAME AN EMERGENCY.**

- MOTION MADE BY JAN REEB, SECONDED BY DERCK TO SUSPEND THE RULES REGARDING ORDINANCE 2011-05. 5 YEARS, 0 NAYS. MOTION CARRIED AND APPROVED.
- MOTION MADE BY ROHRS, SECONDED BY JAN REEB TO ACCEPT ORDINANCE 2011-05. 5 YEARS, 0 NAYS. MOTION CARRIED AND APPROVED.

****BAKER READ ORDINANCE 2011-06: AN ORDINANCE APPROVING PRELIMINARY PARTICIPATORY LEGISLATION FOR THE PROJECT IDENTIFIED AS PAU-ANTWERP DEPOT RESTORATION, PID 83311, AND DECLARING THE SAME AN EMERGENCY.**

- MOTION MADE BY DERCK, SECONDED BY ROHRS TO SUSPEND THE RULES REGARDING ORDINANCE 2011-06. 5 YEARS, 0 NAYS. MOTION CARRIED AND APPROVED.
- MOTION MADE BY ROHRS, SECONDED BY LEE TO ACCEPT ORDINANCE 2011-06. 5 YEARS, 0 NAYS. MOTION CARRIED AND APPROVED.

****BAKER GAVE 1ST READING OF RESOLUTION 2011-06: A RESOLUTION DECLARING IT NECESSARY TO LEVY A TAX IN EXCESS OF THE TEN MILL LIMITATION.**

VISITORS

NANCY LICHTY, REPRESENTING THE VETS MEMORIAL AND PARK BOARD, PASSED OUT THE BYLAWS ESTABLISHED BY THE BOARD SETTING FORTH THE GUIDELINES FOR ANY ADDITIONAL NAMES TO BE PLACED ON THE VETERAN'S MEMORIAL (ATTACHED IS A COPY OF THE BYLAWS). VILLAGE STREET SIGNS REGARDING THE MEMORIAL HAVE BEEN ORDERED AND WILL BE PAID FROM THE VETS MEMORIAL FUND. THE GOVERNING BOARD WOULD LIKE THE REMAINING FUNDS TO BE PLACED WITH THE VILLAGE FOR FUTURE MEMORIAL EXPENSES. LICHTY ASKED HOW THIS COULD BE DONE. BAKER WILL ASK THE AUDITOR HOW TO HANDLE THIS ISSUE AND REPORT BACK TO COUNCIL.

ADMINISTRATOR'S REPORT

SNOW REMOVAL FOR THE UPTOWN BUSINESSES HAS BEEN AN ISSUE THIS WINTER. THERE ARE 8 BUSINESS USE BUILDINGS EMPTY ON MAIN STREET. IN ADDITION, THERE WERE CONCERNS

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REGARDING THE REMOVAL OF SNOW FROM RESIDENTIAL SIDEWALKS, ESPECIALLY THOSE SIDEWALKS USED BY THE CHILDREN TO TRAVEL TO THE SCHOOL BUS STOPS. COUNCILMAN ROHRS SUGGESTED THE UTILITY COMMITTEE MEET TO DISCUSS A PROPOSAL FOR ALL BUSINESSES AND RESIDENTS ON PROPER SNOW REMOVAL. THE NEW SNOW REMOVAL RULES WILL BE PUBLISHED BEFORE THE NEXT WINTER SEASON. UTILITY COMMITTEE WILL MEET ON MONDAY, MARCH 28, 2011, AT 12:15 P.M. AT TOWN HALL TO DISCUSS.

THE VILLAGE RECEIVED \$2,880.45 FOR DELINQUENT WATER, SEWER, AND STORM BILLS FROM THE COUNTY AUDITOR IN THE FIRST HALF REAL ESTATE TAXES.

THE VILLAGE ALSO RECEIVED \$9,842.78 FOR TIF PAYMENT FROM THE HOME BUILT IN THE COLONY SUBDIVISION. THIS PAYMENT WAS APPLIED TO THE SEWER FUND AND WILL BE USED TOWARD THE PAYMENT OF THE SANITARY LIFT STATION LOAN.

ERIE RECYCLING WILL PROVIDE THE VILLAGE WITH A CLEAN UP DAY ON JUNE 25TH AT THE SAME COST AS LAST YEAR, \$2,950.00.

NOTICES HAVE BEEN SENT TO PROPERTY OWNERS ON S. ERIE AND W. RIVER THAT THEY MUST COMPLETE SIDEWALK REPAIR NO LATER THAN JUNE 30TH OR THE VILLAGE WILL REPAIR THE SIDEWALKS AND THE COST WILL BE PLACED ON THEIR REAL PROPERTY TAXES. THIS SPRING WE WILL MARK SIDEWALKS FOR REPAIR ON THE SOUTH SIDE OF E. RIVER AND ALSO EAST AND WEST WOODCOX FOR THE SAFETY OF THE CHILDREN WALKING TO AND FROM SCHOOL BUS STOPS.

UTILITY DEPARTMENT HAS BEEN PATCHING LARGE POT HOLES IN THE VILLAGE. ONCE THE ASPHALT PLANTS ARE OPEN, KEERAN WILL REQUEST ESTIMATES FROM PAVING CONTRACTORS FOR REGULAR PATCH AND REPAVING JOBS.

KEERAN INFORMED COUNCIL OF THE ADDED COST TO THE VILLAGE EMPLOYEES FOR THEIR 15% OF HEALTH CARE COSTS DUE TO SENATE BILL NO. 5. THERE WILL ALSO BE LIMITS ON THE AMOUNT OF SICK PAY EARNED PER YEAR AND AMOUNT OF SICK LEAVE HOURS THAT CAN BE PAID UPON RETIREMENT.

STATE INCOME TAX RECEIPTS FOR THE VILLAGE WILL BE REDUCED BY 25% THIS YEAR AND ANOTHER 25% NEXT YEAR.

PLANNING COMMISSION MET TONIGHT AND RECOMMENDED ZONING MAP AMENDMENT TO REZONE CERTAIN LOTS ADJACENT TO SOUTH ERIE STREET FROM R-1 OR R-2 TO B-1. THIS B-1 DESIGNATED AREA WILL STILL INCLUDE R-1 AND R-2 DEFINITIONS. A PUBLIC HEARING WILL BE SCHEDULED ON THIS RECOMMENDED ZONING MAP AMENDMENT. ZONING INSPECTOR OBERLIN SUGGESTED THE VILLAGE SCHEDULE A PUBLIC HEARING IN THE NEXT 30 DAYS FOR A ZONING ORDINANCE AMENDMENT REGARDING CELL TOWERS AND ELIMINATING THE PERMITTED USES OF DAIRY/LIVESTOCK FARMS IN A-1.

POLICE REPORT

OFFICER LYONS GAVE THE JANUARY REPORT SHOWING 95 CALLS FOR SERVICE WITH 7 CITATIONS. LYONS GAVE THE FEBRUARY REPORT SHOWING 85 CALLS FOR SERVICE WITH 36 CITATIONS.

EMS REPORT

A WRITTEN REPORT WAS PROVIDED BY RANDY SHAFFER SHOWING 21 RUNS FOR JAN 15TH TO FEB 12TH. THE REPORT FOR FEB 12TH TO MAR 19TH WAS ALSO 21 RUNS.

A WRITTEN REPORT WAS PROVIDED BY DARLENE MERRIMAN SHOWING \$3,154.82 COLLECTED FOR EMS RUNS. MERRIMAN IS LOOKING INTO USING A DIFFERENT COMPANY FOR EMS COLLECTIONS,

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"CREDIT ADJUSTMENTS". MERRIMAN REPORTED SOME CONCERNS REGARDING THE CURRENT ARRANGEMENT FOR COLLECTIONS.

COMMITTEE REPORTS

NO COMMITTEE REPORTS.

MAYOR'S REPORT

MAYOR DELONG REPORTED THAT MAYOR'S COURT COLLECTED \$1,956.00 FOR THE VILLAGE FOR THE MONTH OF JANUARY AND \$3,710.99 FOR THE MONTH OF FEBRUARY AFTER COURT COSTS.

NEW BUSINESS

KEERAN REPORTED KALEB O'DONDELL, AN EAGLE SCOUT, WILL BE DOING SOME VOLUNTEER WORK IN THE TENNIS PARK AREA. THIS WILL INCLUDE LANDSCAPING, EDGING AROUND MULCH, FLOWER BEDS AND TREES.

THERE HAS ALSO BEEN WORK DONE AT THE PARK AT THE HORSE SHOE PITS BY ANDREW EHLINGER.

LEE SUGGESTED THE VILLAGE LOOK INTO USING THE SNYDER PROPERTIES AS A COMMUNITY GARDENS/VICTORY GARDENS WITH POSSIBLE FARMER'S MARKET IN THE SUMMER AND FALL. KEERAN WILL CHECK WITH SHERWOOD AND OTHER AREAS TO SEE HOW THEY HAVE UTILIZED THIS PROGRAM.

OLD BUSINESS

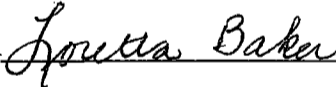
NO OLD BUSINESS TO REPORT.

- MOTION MADE BY RUDIE REEB, SECONDED BY LEE TO ADJOURN THE MEETING. 5 YEARS, 0 DAYS. MEETING ADJOURNED AT 6:40 P.M.

MAYOR



FISCAL OFFICER



DATE

4-18-11

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BYLAWS FOR VETERANS MEMORIAL PARK TO BE SUBMITTED TO TOWN COUNCIL

ANY NAMES FOR THE VETERANS MEMORIAL OR CHANGES OF ANY TYPE TO THE PARK GROUNDS BY ANY INDIVIDUAL OR ORGANIZATION NEED TO BE SUBMITTED TO THE PARK BOARD FOR THEIR APPROVAL THEN-ON TO THE TOWN COUNCIL WHEN NEEDED.

NAMES FOR THE VETERANS MEMORIAL NEED TO FOLLOW THESE GUIDELINES; HAVE AN HONORABLE OR MEDICAL DISCHARGE AND BE ACCOMPANIED BY THE FOLLOWING INFORMATION; A COPY OF THERE DD214 OR SEPERATION PAPERS; A COPY OF ARMED FORCES SERVICE RECORD; A COPY OF VETERANS IDENTIFICATION CARD; A COPY OF AN OBITUARY OR NEWS ARTICLE STATING MILIATRY SERVICE AND PROOF OF RESIDENCY IN ANTWERP SCHOOL DISTRICT; PHOTO OF VETERAN IN UNIFORM OR PHOTO OF MILITARY PLAQUE ON A TOMBSTONE; VETERAN AT SOME POINT MUST HAVE LIVED IN ANTWERP SCHOOL DISTRICT OR BE BURIED IN A CEMETERY LOCATED IN THE SCHOOL DISTRICT AND PROVIDE LOCATION OF RESIDENCE. VETERAN MUST PROVIDE THERE FULL NAME DATES OF SERVICE AND LOCATION OF RESIDENCE.

ENGRAVING WILL BE CONTROLLED BY THE PARK BOARD AND REMAIN THE SAME FONT AS THE ORIGINAL ENGRAVING. THERE WILL NE NO PRIVATE ENGRAVING OR ALTERATION OF ANY TYPE. NO INDIVIDUAL IS ALLOWED TO HAVE ANY NAME ADDED. THE WORK SHOULD BE COMPLETED BY THE MEMORIAL DESIGNER. ENGRAVING SHOULD BE COMPLETED AS NEEDED, LOOKING AT MEMORIAL DAY AND VETERANS DAY AS A PREFERRED DATE OF COMPLETION. A DONATION FEE OF \$75.00 IS NEEDED FOR EACH NAME UNLESS VETERAN IS RECENTLY DISCHARGED.

WE ARE IN THE PROCESS OF FORMING A GOVERNING BOARD FOR THE VETERANS MEMORIAL ONLY. THIS WILL BE MADE UP OF THE PARK BOARD AND ONE OTHER NONVOTING PERSON FROM EACH OF THE FOLLOWING ORGANIZATIONS, ORIGINAL VETS COMMITTEE, ANTWERP AMERICAN LEGION AND ANTWERP VFW.

NAMES MUST FOLLOW THE THE PROTOCOL SET BY THE PARK BOARD. AND BE SUBMITTED TO EITHER KEITH WEST OR NANCY LICHTY .

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**ADMINISTRATOR'S REPORT
MARCH, 2011****REAL PROPERTY TAX 1ST HALF PAYMENT:**

The Village received our first half payment from the County Auditor for real property taxes. The total received was \$110,265.19. As a part of this payment the village received \$2,880.45 for delinquent water, sewer and storm utility bills that this office filed on the property owners tax bills.

Additionally, the village received their first TIF payment from the home built in The Colony subdivision. Due to the fact that this home had been built several years ago and that the County Auditor's Office just received the approval from the Secretary of State's Office on the tax redirection on this property, the village did receive approximately \$7,000.00. These dollars will be deposited in the Sewer Fund and be used towards the payment of the sanitary lift station loan.

CLEAN UP DAY:

This writer contacted Erie Recycling for an updated estimate for his company to hold a clean up day at the water plant. Last year the village paid Erie Recycling \$2,950.00. I hope to have the updated cost for council meeting on Monday night. I asked Mr. Gerken for possible dates in early June of this year should council decide to provide this service again.

SIDEWALK NOTICES FOR S. ERIE & W. RIVER:

This writer sent 2 notices to property owners on S. Erie and 6 lots on W. River that they must complete sidewalk repair no later than June 30, 2011. These property owners did not comply with notices sent last summer. If on June 30th these repairs have not been completed the village will start the process to have the sidewalks repaired and placed on their real property taxes.

We will mark sidewalks on the south side of E. River in the next couple of weeks.

POTHOLE REPAIR:

The Utility Department has purchase cold patch and will be patching large pot holes over the next week or two. Once the asphalt plants have opened and this writer can receive estimates from paving contractors, regular patch and repave will take place.

SENATE BILL 5:

The provision of Ohio Senate Bill 5, which pertains to collective bargaining among other things will have a definite impact on village employees. Currently the bill is in the house of representatives and there may be some slight adjustment to the final bill, but please

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note that once passed, this bill will effect our employees in this manner. Every public employee will be responsible for paying 15% of their health insurance coverage. Additionally, limits on the amount of sick days earned per year will be reduced to a maximum of 10 and there will be limits on sick leave hours that can be paid for upon retirement. The governor is also proposing that employees pay more of their PERS. Currently employees pay 10% and the village puts in 14%, the proposal is for employees to put 12% in and employers put 12%. Fire and police pay different amounts towards PERS.

We'll have to wait out this bill and additional action by the governor's office to see what the final adjustments will be. Whatever the outcome, we all will have our paychecks reduced, some by large amounts based on our monthly insurance premium.

DEPOT PROJECT UPDATE:

Included on the agenda for Monday night will be preliminary legislation from ODOT on the depot project. We need to pass this legislation Monday in order for ODOT to keep the project on tract for a sale of the project on June. The legislation does not require the village to upfront any money for the project to go forward. The Ohio Cultural Facilities Commission will be transferring money directly to ODOT during the course of the project. I just received this legislation on March 16th.

Held

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~~REGULAR MEETING~~**COUNCIL OF THE VILLAGE OF ANTWERP
APRIL 18, 2011**

THE REGULAR MEETING OF THE VILLAGE OF ANTWERP COUNCIL WAS CALLED TO ORDER AT 5:30 P.M. BY MAYOR RAY DELONG. COUNCIL PERSONS PRESENT: MIKE ROHRS, RUDIE REEB, STEVE DERCK, KAREN LEE, LARRY RYAN AND COUNCIL PRESIDENT JAN REEB. ALSO IN ATTENDANCE AT THE MEETING: SOLICITOR MELANIE FARR, ADMINISTRATOR SARA KEERAN, POLICE CHIEF GEORGE CLEMENS AND FISCAL OFFICER LORETTA BAKER. MEDIA: STEVE MAJOR FROM PAULDING PROGRESS, SANDY TEMPLE FROM THE BEE ARGUS. VISITOR: KEITH WEST.

THE MINUTES FROM THE REGULAR COUNCIL MEETING HELD MARCH 24, 2011, WERE REVIEWED.

- ❖ MOTION MADE BY ROHRS, SECONDED BY DERCK TO ACCEPT THE MINUTES FROM MARCH COUNCIL MEETING. 6 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.

THE MARCH DISBURSEMENTS WERE REVIEWED.

- ❖ MOTION MADE BY JAN REEB, SECONDED BY RYAN TO APPROVE THE MARCH RECONCILIATION REPORT. 6 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.

FISCAL OFFICER REPORT

****BAKER GAVE 2ND READING OF RESOLUTION 2011-06: A RESOLUTION DECLARING IT NECESSARY TO LEVY A TAX IN EXCESS OF THE TEN MILL LIMITATION.**

****BAKER READ RESOLUTION 2011-07: A RESOLUTION ESTABLISHING A NONEXPENDABLE TRUST FUND FOR THE PURPOSE OF RECEIVING DONATIONS AND/OR CONTRIBUTIONS FROM THE ANTWERP V.E.T.S. MEMORIAL, AND DECLARING THE SAME AN EMERGENCY.**

- ❖ MOTION MADE BY ROHRS, SECONDED BY RYAN TO SUSPEND THE RULES REGARDING RESOLUTION 2011-07. 6 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.
- ❖ MOTION MADE BY ROHRS, SECONDED BY JAN REEB TO ACCEPT RESOLUTION 2011-07. 6 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.

BAKER WILL SUBMIT TO THE STATE AUDITOR A "REQUEST FOR FUND APPROVAL" ALONG WITH A COPY OF RESOLUTION 2011-07. AFTER RECEIPT OF APPROVAL, THE V.E.T.S. MEMORIAL COMMITTEE WILL BE NOTIFIED AND THE FUNDS WILL BE DEPOSITED WITH THE VILLAGE UNDER A SPECIAL V.E.T.S. MEMORIAL TRUST FUND. VISITOR KEITH WEST WILL REPORT THIS INFORMATION TO THE V.E.T.S. MEMORIAL COMMITTEE AND THANKED THE COUNCIL FOR ITS SUPPORT.

****BAKER READ ORDINANCE 2011-07: AN ORDINANCE AMENDING SECTION 5 OF ORDINANCE NO. 2005-07, PREVIOUSLY AMENDED BY ORDINANCE NO. 2008-15, ESTABLISHING REGULATIONS FOR THE USE OF WATER, METHODS OF PAYMENT, COLLECTION METHODS, AND WATER RATES FOR THE VILLAGE OF ANTWERP, COUNTY OF PAULDING, OHIO; AND DECLARING THE SAME AN EMERGENCY.**

KEERAN EXPLAINED THE REASON FOR ORDINANCES 2011-07 THROUGH 2011-11. THE COUNTY TREASURER AND PROSECUTOR'S OFFICE ARE FILING AN ADDITIONAL 5% FEE ON DELINQUENT TAXES AND FORWARD THIS COST TO THE VILLAGES. THESE ORDINANCES WILL CHARGE A \$25.00 PROCESSING FEE TO EACH ACCOUNT CERTIFIED TO THE COUNTY AUDITOR IN ORDER TO DEFRAY EXPENSES RELATING TO THE CERTIFICATION PROCESS.

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- ❖ MOTION MADE BY RYAN, SECONDED BY RUDIE REEB TO SUSPEND THE RULES REGARDING ORDINANCE 2011-07. 6 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.
- ❖ MOTION MADE BY ROHRS, SECONDED BY RYAN TO ACCEPT ORDINANCE 2011-07. 6 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.

****BAKER READ ORDINANCE 2011-08: AN ORDINANCE AMENDING SECTION 5 OF ORDINANCE NO. 2008-04 ESTABLISHING THE REGULATIONS OF WEEDS WITHIN THE VILLAGE OF ANTWERP; AND DECLARING THE SAME AN EMERGENCY.**

- ❖ MOTION MADE BY ROHRS, SECONDED BY DERCK TO SUSPEND THE RULES REGARDING ORDINANCE 2011-08. 6 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.
- ❖ MOTION MADE BY ROHRS, SECONDED BY RYAN TO ACCEPT ORDINANCE 2011-08. 6 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.

****BAKER READ ORDINANCE 2011-09: AN ORDINANCE AMENDING SECTION 4 OF ORDINANCE NO. 81-32, PREVIOUSLY AMENDED BY ORDINANCE NO. 2008-16, ESTABLISHING RATES AND CHARGES FOR USE AND SERVICE OF THE MUNICIPAL SEWAGE WORKS FOR THE MUNICIPALITY OF ANTWERP, COUNTY OF PAULDING OHIO; AND DECLARING THE SAME AN EMERGENCY.**

- ❖ MOTION MADE BY RYAN, SECONDED BY RUDIE REEB TO SUSPEND THE RULES REGARDING ORDINANCE 2011-09. 6 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.
- ❖ MOTION MADE BY ROHRS, SECONDED BY RYAN TO ACCEPT ORDINANCE 2011-09. 6 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.

****BAKER READ ORDINANCE 2011-10: AN ORDINANCE AMENDING SECTION 1 OF ORDINANCE NO. 2008-49 ESTABLISHING POLICIES AND PROCEDURES FOR THE CONSTRUCTION, RECONSTRUCTION, REPAIR, REPLACEMENT, AND MAINTENANCE OF SIDEWALKS, CURBS AND GUTTERS IN THE VILLAGE OF ANTWERP, OHIO; AND DECLARING THE SAME AN EMERGENCY.**

- ❖ MOTION MADE BY ROHRS, SECONDED BY JAN REEB TO SUSPEND THE RULES REGARDING ORDINANCE 2011-10. 6 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.
- ❖ MOTION MADE BY ROHRS, SECONDED BY RUDIE REEB TO ACCEPT ORDINANCE 2011-10. 6 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.

****BAKER READ ORDINANCE 2011-11: AN ORDINANCE AMENDING SECTION 9 OF ORDINANCE NO. 2005-21 ESTABLISHING A STORM WATER UTILITY PROGRAM, METHODS OF PAYMENTS, REGULATIONS, COLLECTION METHODS AND STORM WATER RATES; AND DECLARING THE SAME AN EMERGENCY.**

- ❖ MOTION MADE BY ROHRS, SECONDED BY RYAN TO SUSPEND THE RULES REGARDING ORDINANCE 2011-11. 6 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED
- ❖ MOTION MADE BY ROHRS, SECONDED BY JAN REEB TO ACCEPT ORDINANCE 2011-11. 6 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.

RYAN QUESTIONED THE ADDITIONAL COSTS FOR CERTIFYING ACCOUNTS TO THE COUNTY AUDITOR ON DEMOLITIONS AND SIDEWALKS. SOLICITOR FARR WILL RESEARCH THIS ISSUE AND WORK ON ANY PROPOSED ORDINANCES ADDRESSING THIS ISSUE FOR NEXT MEETING.

BAKER REPORTED THAT STATE INCOME TAX REVENUE WILL BE REDUCED IN 2011 BY 25% TO APPROXIMATELY \$22,712 AND ANOTHER 25% IN 2012 TO APPROXIMATELY \$17,034. TTP-PERSONAL PROPERTY TAX WILL BE PHASED OUT AND THE VILLAGE WILL RECEIVE \$4,486 IN 2010 AND ONLY \$1,947 IN 2011 WITH \$0 IN 2012. R.I.T.A TAX COLLECTION IS DOWN BY \$7,000 COMPARED TO LAST YEAR AT THIS TIME.

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ADMINISTRATOR'S REPORT

SEE ATTACHED REPORT.

- ❖ MOTION MADE BY ROHRS, SECONDED BY RUDIE REEB TO ACCEPT THE POLICY FOR SNOW REMOVAL AND FORM OF AGREEMENT THAT KEERAN ATTACHED IN HER ADMINISTRATOR'S REPORT. 6 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.

POLICE REPORT

CHIEF CLEMENS GAVE THE MARCH REPORT SHOWING 85 CALLS FOR SERVICE WITH 65 OFFENSES.

EMS REPORT

NO REPORT AVAILABLE FROM RANDY SHAFFER OR DARLENE MERRIMAN FOR EMS. BAKER REPORTED THAT MERRIMAN CLOSED OUT THE EMS CHECKING ACCOUNT PER AUDITOR WISEMAN'S DIRECTION AND FORWARDED THE MONIES TO THE VILLAGE EMS FUND. SOLICITOR FARR WILL RESEARCH WHAT ACTION MUST BE TAKEN TO DOCUMENT THIS TRANSFER AT NEXT COUNCIL MEETING.

COMMITTEE REPORTS

NO COMMITTEE REPORTS. FINANCE COMMITTEE WILL MEET ON MAY 9TH AT 12 P.M. TO DISCUSS THE FUNDING FOR W. DAGGETT STREET.

MAYOR'S REPORT

MAYOR DELONG REPORTED THAT MAYOR'S COURT COLLECTED \$4,743.41 FOR THE VILLAGE FOR THE MONTH OF MARCH AFTER COURT COSTS. MEDIACOM RATES ARE INCREASING ABOUT \$2.00. CENSUS REPORT IS IN SHOWING THE VILLAGE CHANGING FROM 1740 TO 1736 IN POPULATION. MAYOR DELONG WILL BE ABSENT IN JUNE ON THE 20TH AND 21ST ATTENDING MAYOR'S COURT CONFERENCE.

NEW BUSINESS

MAYOR DELONG ASKED COUNCIL TO CONSIDER WHETHER TO REMOVE CERTAIN STOP SIGNS WHEN THE PROPOSED RAIL CROSSING IS CLOSED.

LEE AND KEERAN MET WITH PHIL SHERRY REGARDING THE COMMUNITY GARDENS ON THE SNYDER PROPERTY. LEE STATED SHE HAS TWO PEOPLE INTERESTED IN SPEARHEADING THIS PROJECT.

OLD BUSINESS

NO OLD BUSINESS TO REPORT.

- ❖ MOTION MADE BY ROHRS, SECONDED BY RYAN TO ADJOURN THE MEETING. 6 YEAS, 0 NAYS. MEETING ADJOURNED AT 6:29 P.M.

MAYOR

FISCAL OFFICER

DATE

5-16-11

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**ADMINISTRATOR'S REPORT
APRIL, 2011**

UTILITY COMMITTEE MET ON SNOW REMOVAL, ETC:

The Village Utility Committee met on March 28, 2011 to discuss snow removal on village sidewalks and several other issues. I have attached minutes from the meeting and proposed snow removal policy and sign up forms for property owners in the downtown business district. We will discuss these items at Monday night's council meeting. Melanie will be preparing ordinances for council to consider adding a proposed \$25.00 filing fee on bills for storm, water and sewer, mowing and snow removal that are placed on the real property tax duplicate of property owners owing the village for delinquent utility bills or work performed on their property. (See minutes attached)

**OHIO RAIL COMMISSION/OHIO DEPARTMENT OF DEVELOPMENT
MEETING, COLUMBUS, OHIO:**

Mayor Delong, Loretta Baker and the undersigned attended a meeting with the Rail Commission and Ohio Department of Development on April 5, 2011 in Columbus, Ohio to discuss with Henry County and Defiance County the continuing problems with the Maumee and Western Railroad. As the company is a privately held company, the state acknowledged that the state is in no position to put pressure on the company as they have no authority over privately held companies and that the short line is an exempt track. The state suggested that the shippers along the line put pressure on Maumee and Western and that the three counties economic development offices should gather potential revenue and shipping volumes companies along the track could realize if the track was improved.

Any potential buyers for the line should be contacting Maumee and Western themselves and leave the public agencies and governments out of the negotiations. Confidentiality issues have continually arisen as local governments have asked for company information which Maumee and Western has not wanted to reveal.

Both the Ohio Rail Commission and Ohio Department of Development pledged their assistance in helping to fund and assist in any potential purchase of this line by another short line operator and that they would assist in finding dollars to improve the line under a new owner.

Even though the meeting did not bring resolution to the problems with Maumee and Western, I believe it did clarify who should and shouldn't be pressuring the company to sell or upgrade the line. There is interest by an anonymous buyer and it is the feeling of the group to let that take it's course, meanwhile, the three counties served by the line will contact shippers for information on what growth they could realize by an upgraded line.

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DEPOT UPDATE:

The depot renovation will be bid in June and the bid award is set for July 7, 2011. ODOT will handle the bidding and award of the contracts.

OLD U.S. 24 REPAVING PROJECT AWARDED:

Ohio Department of Transportation has awarded the paving contract that will repave old U.S. 24 from the Indiana State line to Defiance to Gerken Paving of Napoleon, Ohio. This repaving will include River Street through the village and the repaving of Wentworth Road. It is anticipated that the repaving will affect the Village in the months of June and/or July. No permanent closure of the road is anticipated as the company will work on one lane at a time.

UTILITY DEPARTMENT UPDATES:

Utility employees found a sinking catch basin on Stone Street which is allowing storm water run off into a sanitary line. Due to the location of the catch basin and sanitary line, at the bottom of a ravine, this is allowing a tremendous amount of water into the sewer. The repair of this catch basin should reduce the amount of water pumped through the lift station and ending up at the sanitary lagoons.

Grading and seeding of areas in the village resulting from waterline breaks are being repaired. Some areas are still too wet and will have to wait for dryer weather.

CLOSURE OR MADISON STREET/REPAIR OF HARRMANN ROAD RAIL CROSSING UPDATE:

I asked the Ohio Rail Commission for an update on the Harrmann Road Rail Crossing. ORC stated they have sent the agreement to Maumee and Western and are waiting for them to sign and return the agreement. ORC felt that they would be able to reach an agreement with Maumee and Western and that the repair would go forward this summer.

PUBLIC HEARING ON RE-ZONING OF S. ERIE STREET SET:

A public hearing has been set for Monday, May 2, 2011 at 5:00 p.m. at Village Hall on the rezoning of a portion of S. Erie Street to Business District (B1). This rezoning will also include the language of Residential 1 and 2 which will allow existing homes in this area to repair, expand or replace their existing homes.

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WATER TOWER:

This writer intends to contact Caldwell Tanks which erected the new water tower to schedule the application of the cathodic protection coating for the inside of the tank. This process was postponed until such time as the E. River Street waterline replacement project was completed due to the many waterline breaks that occur when we attempted to drain the tower the last time.

The Village is looking into renting a control system for the high service pumps to be used during the period of time the water tower is empty. This system will maintain a constant pressure in the waterlines and hopefully eliminate some of the line breakage which still may occur. During the time the tower is empty, pressure will be maintained by the high service pumps.

This writer will keep council informed on when this project will occur and how long the tower will be out of service.

UPCOMING EVENTS IN THE VILLAGE:

RIB FEST:

The 2nd annual rib fest is scheduled for Saturday, June 11, 2011. The event will be held on S. Cleveland Street like last year. Changes this year include: 5K run at 9:00 a.m., Corn Hole Tournament at Noon, Rib Vendors will serve from 3:00 p.m. to 8:00 p.m. and a band will perform from 8:00 p.m. to 10:00 p.m. This year we will have 5 rib vendors. More information will be provided and advertised in the area. ACDC is sponsoring the event with proceeds from the fest to benefit the depot. Conference tables and chairs for the common meeting space at the depot will be purchased with the proceeds.

VILLAGE WIDE GARAGE SALES:

This annual event will be held the second weekend of June. (June 10th and 11th) This is hosted by the Antwerp Chamber.

VILLAGE CLEAN UP DAY:

To be held on Saturday, June 25th from 9:00 a.m. to 3:00 p.m. and will be located next to the Water Plant.

DAY IN THE PARK:

To be held on Saturday, August 13th with opening at 11:00 a.m. This year the parade is being brought back and the parade will start at 10:00 a.m., with line up on Water Plant Drive.

DAYTON LEGAL BLANK, INC. FORM NO. 10148

REGULAR MEETING

Held COUNCIL OF THE VILLAGE OF ANTWERP 20MAY 16, 2011

THE REGULAR MEETING OF THE VILLAGE OF ANTWERP COUNCIL WAS CALLED TO ORDER AT 5:30 P.M. BY MAYOR RAY DELONG. COUNCIL PERSONS PRESENT: MIKE ROHRS, RUDIE REEB, STEVE DERCK, KAREN LEE, LARRY RYAN AND COUNCIL PRESIDENT JAN REEB. ALSO IN ATTENDANCE AT THE MEETING: SOLICITOR MELANIE FARR, ADMINISTRATOR SARA KEERAN, POLICE CHIEF GEORGE CLEMENS AND FISCAL OFFICER LORETTA BAKER. MEDIA: PETER GREER FROM DEFIANCE CRESCENT. VISITOR: DARLENE MERRIMAN, EMS BILLING CLERK.

THE MINUTES FROM THE REGULAR COUNCIL MEETING HELD APRIL 18, 2011, WERE REVIEWED.

- ❖ MOTION MADE BY ROHRS, SECONDED BY JAN REEB TO ACCEPT THE MINUTES FROM APRIL COUNCIL MEETING. 6 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.

THE APRIL DISBURSEMENTS WERE REVIEWED.

- ❖ MOTION MADE BY ROHRS, SECONDED BY RUDIE REEB TO APPROVE THE APRIL RECONCILIATION REPORT. 6 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.

FISCAL OFFICER REPORT

BAKER INFORMED COUNCIL OF THE COMPLETION OF THE 2009-2010 AUDIT. IT HAS BEEN SENT TO EACH COUNCIL MEMBER TODAY BY EMAIL. ANY QUESTIONS REGARDING THE AUDIT CAN BE SENT TO BAKER.

PER THE AUDITORS SUGGESTION, THE EMS CHECKING ACCOUNT HAS BEEN CLOSED AND THESE FUNDS HAVE BEEN MOVED TO THE VILLAGE ACCOUNT. BAKER ASKED FOR A MOTION TO APPROVE THIS PROCESS.

- ❖ MOTION MADE BY JAN REEB, SECONDED BY DERCK TO ACCEPT THE CLOSING OF THE EMS CHECKING ACCOUNT AS OF APRIL 18, 2011 AND TRANSFERRING THESE MONIES TOTALING \$24,030.74 FROM THE EMS CHECKING ACCOUNT TO THE EMS FUND OF THE VILLAGE ACCOUNT. 6 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.

BAKER HAS NOT RECEIVED ANY NOTIFICATION BACK FROM THE AUDITOR'S OFFICE YET REGARDING THE APPROVAL OF THE NEW FUND FOR THE VETERAN'S MEMORIAL MONIES.

****BAKER GAVE 3RD READING OF RESOLUTION 2011-06: A RESOLUTION DECLARING IT NECESSARY TO LEVY A TAX IN EXCESS OF THE TEN MILL LIMITATION.**

- ❖ MOTION MADE BY RYAN, SECONDED BY RUDIE REEB TO ACCEPT RESOLUTION 2011-06. 6 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.

****BAKER READ ORDINANCE 2011-12: AN ORDINANCE AUTHORIZING THE VILLAGE FISCAL OFFICER TO TRANSFER FUNDS TO THE WATER FUND IN THE AMOUNT OF \$20,000.00 AND DECLARE THE SAME TO BE AN EMERGENCY.**

- ❖ MOTION MADE BY ROHRS, SECONDED BY RYAN TO SUSPEND THE RULES REGARDING ORDINANCE 2011-12. 6 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.
- ❖ MOTION MADE BY ROHRS, SECONDED BY RYAN TO ACCEPT ORDINANCE 2011-12. 6 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.

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BAKER READ ORDINANCE 2011-13: AN ORDINANCE AMENDING THE OFFICIAL ZONING MAP OF THE VILLAGE OF ANTWERP, OHIO, TO REZONE CERTAIN LOTS ADJACENT TO SOUTH ERIE STREET IN THE VILLAGE OF ANTWERP FROM SINGLE FAMILY DISTRICT (R-1) OR MULTIPLE FAMILY DISTRICT (R)-2) TO BUSINESS DISTRICT (B-1), AND DECLARING THE SAME AN EMERGENCY.

- ❖ MOTION MADE BY ROHRS, SECONDED BY RYAN TO SUSPEND THE RULES REGARDING ORDINANCE 2011-13. 6 YEARS, 0 NAYS. MOTION CARRIED AND APPROVED.
- ❖ MOTION MADE BY ROHRS, SECONDED BY JAN REEB TO ACCEPT ORDINANCE 2011-13. 6 YEARS, 0 NAYS. MOTION CARRIED AND APPROVED.

****BAKER READ ORDINANCE 2011-14: AN ORDINANCE AMENDING SECTION 7 OF ORDINANCE NO. 2009-27, WHICH ORDINANCE AMENDED ORDINANCE NO.2000-08, PROVIDING FOR THE DEMOLITION OF INSECURE AND UNSAFE BUILDINGS LOCATED IN THE VILLAGE OF ANTWERP, OHIO; AND DECLARING THE SAME AN EMERGENCY.**

- ❖ MOTION MADE BY DERCK, SECONDED BY RYAN TO SUSPEND THE RULES REGARDING ORDINANCE 2011-14. 6 YEARS, 0 NAYS. MOTION CARRIED AND APPROVED.
- ❖ MOTION MADE BY ROHRS, SECONDED BY DERCK TO ACCEPT ORDINANCE 2011-14. 6 YEARS, 0 NAYS. MOTION CARRIED AND APPROVED.

KEERAN EXPLAINED THE FOLLOWING FOUR RESOLUTIONS WERE RECEIVED TODAY, 5/16/11, ALONG WITH CONTRACTS FROM ODOT FOR THE DEPOT PROJECT:

****BAKER READ RESOLUTION 2011-08: FINAL RESOLUTION AUTHORIZING THE MAYOR TO ENTER INTO A CONTRACT FOR THE GENERAL PORTION OF THE RAILROAD DEPOT PROJECT IDENTIFIED HEREIN, AND DECLARING THE SAME AN EMERGENCY.**

- ❖ MOTION MADE BY ROHRS, SECONDED BY RYAN TO SUSPEND THE RULES REGARDING RESOLUTION 2011-08. 6 YEARS, 0 NAYS. MOTION CARRIED AND APPROVED.
- ❖ MOTION MADE BY ROHRS, SECONDED BY JAN REEB TO ACCEPT RESOLUTION 2011-08. 6 YEARS, 0 NAYS. MOTION CARRIED AND APPROVED.

****BAKER READ RESOLUTION 2011-09: FINAL RESOLUTION AUTHORIZING THE MAYOR TO ENTER INTO A CONTRACT FOR THE MECHANICAL PORTION OF THE RAILROAD DEPOT PROJECT IDENTIFIED HEREIN, AND DECLARING THE SAME AN EMERGENCY.**

- ❖ MOTION MADE BY ROHRS, SECONDED BY RYAN TO SUSPEND THE RULES REGARDING RESOLUTION 2011-09. 6 YEARS, 0 NAYS. MOTION CARRIED AND APPROVED.
- ❖ MOTION MADE BY ROHRS, SECONDED BY JAN REEB TO ACCEPT RESOLUTION 2011-09. 6 YEARS, 0 NAYS. MOTION CARRIED AND APPROVED.

****BAKER READ RESOLUTION 2011-10: FINAL RESOLUTION AUTHORIZING THE MAYOR TO ENTER INTO A CONTRACT FOR THE PLUMBING PORTION OF THE RAILROAD DEPOT PROJECT IDENTIFIED HEREIN, AND DECLARING THE SAME AN EMERGENCY.**

- ❖ MOTION MADE BY JAN REEB, SECONDED BY RUDIE REEB TO SUSPEND THE RULES REGARDING RESOLUTION 2011-10. 6 YEARS, 0 NAYS. MOTION CARRIED AND APPROVED
- ❖ MOTION MADE BY ROHRS, SECONDED BY RUDIE REEB TO ACCEPT RESOLUTION 2011-10. 6 YEARS, 0 NAYS. MOTION CARRIED AND APPROVED.

****BAKER READ RESOLUTION 2011-11: FINAL RESOLUTION AUTHORIZING THE MAYOR TO ENTER INTO A CONTRACT FOR THE ELECTRICAL PORTION OF THE RAILROAD DEPOT PROJECT IDENTIFIED HEREIN,**

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AND DECLARING THE SAME AN EMERGENCY.

- ❖ MOTION MADE BY ROHRS, SECONDED BY RYAN TO SUSPEND THE RULES REGARDING RESOLUTION 2011-11. 6 YEARS, 0 NAYS, MOTION CARRIED AND APPROVED.
- ❖ MOTION MADE BY ROHRS, SECONDED BY RUDIE REEB TO ACCEPT RESOLUTION 2011-11. 6 YEARS, 0 NAYS. MOTION CARRIED AND APPROVED.

BAKER ASKED FOR COUNCIL'S APPROVAL FOR THE PUBLIC ENTITIES POOL INVOICE FOR THE VILLAGE LIABILITY INSURANCE. LAST YEAR'S INVOICE WAS \$21,354.23 AND THIS YEAR'S INVOICE IS \$20,822.01.

- ❖ MOTION MADE BY ROHRS, SECONDED BY JAN REEB TO PAY THE PEP INSURANCE INVOICE FOR 2011. 6 YEARS, 0 NAYS. MOTION CARRIED AND APPROVED.

ADMINISTRATOR'S REPORT

SEE ATTACHED REPORT. OTHER ITEMS DISCUSSED;

A \$100.00 DONATION WAS RECEIVED FROM GEORGE FORREST FOR RIVERSIDE PARK. A CRABAPPLE TREE WILL BE PLANTED NEAR THE VET'S MEMORIAL USING THIS DONATION.

THE RIB FEST IS PLANNED FOR JUNE 11TH. RIB VENORS WILL BE SERVING BETWEEN THE VFW HALL AND THE FIRE HALL FROM 3 TO 8 PM.

VILLAGE WIDE CLEAN UP WILL BE HELD JUNE 25TH FROM 9 AM TO 4 P.M. FLYERS ARE POSTED IN TOWN AND AVAILABLE AT TOWN HALL LISTING ITEMS THAT ARE AND ARE NOT ACCEPTED.

TALL GRASS/JUNK VEHICLE NOTICES ARE BEING SENT. RESIDENTS SHOULD MAKE SURE THEIR LOTS ARE MOWED EVEN IF THE HOUSE IS UNOCCUPIED.

RESIDENTS ARE REMINDED NOT TO SWEEP OR BLOW GRASS CLIPPINGS INTO THE STREETS. THIS WILL PLUG OUR CATCH BASINS DURING HEAVY RAINS.

HYDRANT FLUSHING IN THE VILLAGE IS CONTINUING. NOTICES HAVE BEEN PLACED IN THE WEST BEND FOR THE PAST THREE WEEKS.

MARK GREENWOOD WILL CUT DOWN DEAD ASH TREES AT RIVERSIDE PARK. THE VILLAGE HAS ADVERTISED THAT THE WOOD WOULD BE AVAILABLE TO BE CUT UP AND TAKEN OUT OF THE PARK ON SATURDAY MAY 21, 2011. THE VILLAGE WILL HAVE A CHIPPER FOR BRANCHES WHICH WILL BE OPERATED BY GOLIATH TREE SERVICE. MARK WILL HAVE THE BOY SCOUTS COME OUT TO THE PARK THE NEXT WEEK AND CLEAN UP ANY REMAINING BRANCHES.

THERE WILL BE A NOTICE IN THE WEST BEND ASKING FOR INTEREST IN THE COMMUNITY GARDEN. IF THERE IS ENOUGH INTEREST THE VILLAGE WILL PURSUE THE TILLING OF THIS LOT.

POLICE REPORT

CHIEF CLEMENS GAVE THE APRIL REPORT SHOWING 123 CALLS FOR SERVICE WITH 78 OFFENSES. CHIEF CLEMENS NOTED THAT ALL RESIDENTS, WHEN THEY SEE SOMETHING SUSPICIOUS SHOULD NOTIFY THE POLICE DEPARTMENT WHEN THEY SEE IT AND NOT WAIT

EMS REPORT

REPORT AVAILABLE FROM RANDY SHAFFER SHOWING 14 TOTAL RUNS FROM APRIL 16 TO MAY 14. EMS BILLING CLERK MERRIMAN REPORTED DEPOSITS FOR MARCH OF \$3,410.34 AND DEPOSITS FOR APRIL OF \$8,230.88. WRITE OFFS FOR 2011 SO FAR ARE \$3,790.25, MAINLY MEDICAID RELATED. KEYBRIDGE COLLECTION HAS BEEN NOTIFIED OF THE TERMINATION OF THEIR SERVICES BY WRITTEN CORRESPONDENCE FROM MERRIMAN.

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COMMITTEE REPORTS

FINANCE COMMITTEE MET ON MAY 9TH ON THE TOPIC OF STREET REPAIR BUDGET. THE VILLAGE HAS BEEN INFORMED WE WILL RECEIVE ISSUE II MONEY FOR REPAVING W. DAGGETT STREET THIS SUMMER. ESTIMATED TOTAL COST OF THIS PROJECT IS \$146,150. ISSUE II WILL FUND HALF OF THIS PROJECT OR \$73,075 AS A GRANT AND THE REMAINING \$73,075 WILL BE A 20 YEAR ZERO PERCENT LOAN OF ANNUAL PAYMENTS TO OPWC OF \$3,652.75. FINANCE COMMITTEE APPROVED GOING FORWARD WITH THIS PROJECT WHICH SHOULD TAKE PLACE LATE SUMMER OF THIS YEAR.

MAYOR'S REPORT

MAYOR DELONG REPORTED THAT MAYOR'S COURT COLLECTED \$4,512.69 FOR THE VILLAGE FOR THE MONTH OF APRIL AFTER COURT COSTS. NEXT COUNCIL MEETING WILL BE HELD ON JUNE 27TH BY AGREEMENT OF COUNCIL DUE TO MAYOR'S CONFERENCE HELD ON JUNE 20TH OUR REGULAR COUNCIL MEETING.

NEW BUSINESS

KEERAN STATED THE VILLAGE HAS RECEIVED AN AWARD FROM WORKER'S COMPENSATION FOR ZERO ACCIDENTS FOR VILLAGE EMPLOYEES FOR THE YEAR.

KEERAN ALSO NOTED THERE ARE TWO NEW BUSINESS ENTERING ANTWERP - A GUN SHOP AND BULK FOOD AND PANTRY.

MORE DONATIONS HAVE BEEN COLLECTED FOR NEW FLAGS FOR E. RIVER STREET. FOURTEEN FLAGS WILL BE INSTALLED BY MEMORIAL DAY. THANKS TO THE ROTARY, VFW, ACDC AND VARIOUS BUSINESSES IN THE VILLAGE.

OLD BUSINESS

NO OLD BUSINESS TO REPORT.

- ❖ MOTION MADE BY RYANS, SECONDED BY RUDIE REEB TO ADJOURN THE MEETING. 6 YEAS, 0 NAYS. MEETING ADJOURNED AT 6:20 P.M.

MAYOR Ray DeLong

FISCAL OFFICER Loretta Baker DATE 6-27-11

Held _____

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**ADMINISTRATOR'S REPORT
MAY, 2011****FINANCE COMMITTEE MET ON MAY 9, 2011 ON STREET BUDGET:**

The Finance Committee met on May 9, 2011 to discuss street repair budget. The Village has been informed that we will receive Issue II dollars for repaving of W. Daggett Street this summer. The estimated project cost of this project is \$146,150. Issue II will fund half of this project or \$73,075 as a grant and the remaining \$73,075 will be a 20 year zero percent loan.

This would result in an annual repayment of \$3,653.75. After reviewing the street revenue and discussion of the possibility of using income tax dollars, it was decided that since the village receives payments from several community reinvestment projects, i.e., Mercer Landmark, The Colony subdivision and Manor House, the money received from these tax redirections, can be used to make the street loan repayment. These CRA payments are specifically designated to infrastructure improvements in the village and we received adequate amounts to make the \$3,652.75 annual repayment to the Ohio Public Works Commission.

The street reconstruction should take place late summer or early fall of this year. The project will include all of W. Daggett Street from Main Street to Wentworth.

DEPOT UPDATE:

The Department of Transportation's estimate for the depot bid is \$312,250.72. This is the figure that ODOT will be comparing actual bids received in July. The Village's total award from both ODOT and Ohio Cultural is \$401,000. This leaves \$88,749.28 of the total grants. This will allow for engineering fee repayment to the village during the grant period.

UTILITY DEPARTMENT UPDATES:

Catch basin replacement on Stone Street has been completed. Hydrant flushing in the village is continuing. Notice of the flushing has appeared in the West Bend for the last several weeks. Grading and seeding of areas in the village resulting from waterline breaks are being repaired.

Notices for tall grass on lots are being processed.

Estimates for patching and paving will be received next week, with work to start shortly thereafter.

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PUBLIC HEARING ON RE-ZONING OF S. ERIE STREET SET:

A public hearing was held on Monday, May 2, 2011 at 5:00 p.m. at Village Hall on the rezoning of a portion of S. Erie Street to Business District (B1). This rezoning will also include the language of Residential 1 and 2 which will allow existing homes in this area to repair, expand or replace their existing homes. Minutes attached.

An ordinance changing the rezoning of S. Erie is included in your packet.

DEAD ASH TREE REMOVAL AT RIVERSIDE PARK:

Mark Greenwood contacted the undersigned about taking down dead or dying ash trees at Riverside Park. It was agreed that Mark would cut down trees that could be taken down without a lift and that the Village would advertise that the wood would be available to be cut up and taken out of the park on Saturday, May 21, 2011. I have attached the advertisement. The Village will have a chipper for branches and it will be operated by Goliath Tree Service. This will be a good way to get rid of dead trees in the park all on one day. Anyone taking wood will be required to clean up after themselves. Mark and myself will be at the park that Saturday morning to oversee the clean up of trees.

Mark will also have the boy scouts come out to the park the next week and clean up any remaining branches.

Held

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OTHER ADMINISTRATOR ITEMS

A \$100.00 DONATION WAS RECEIVED FROM GEORGE FORREST FOR RIVERSIDE PARK FOR A TREE. A CRABAPPLE TREE WILL BE PLANTED IN THE VICINITY OF THE VET'S MEMORIAL.

THE PLANS FOR RIB FEST ON JUNE 11TH ARE ALL MADE, A FLYER IS ATTACHED.

VILLAGE WIDE CLEAN UP FLYER IS ATTACHED

A REMINDER TO VILLAGE RESIDENTS: DO NOT SWEEP OR BLOW GRASS CLIPPINGS INTO THE STREETS. THE GRASS WILL BE SWEEP INTO STORM WATER CATCH BASINS DURING HEAVY RAINS.

TALL GRASS/JUNK VEHICLE NOTICES ARE BEING SENT. RESIDENTS SHOULD MAKE SURE THEIR LOTS ARE BEING MOWED EVEN IF THE HOUSE IS UNOCCUPIED.

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**REGULAR MEETING
COUNCIL OF THE VILLAGE OF ANTWERP
JUNE 27, 2011**

THE REGULAR MEETING OF THE VILLAGE OF ANTWERP COUNCIL WAS CALLED TO ORDER AT 5:30 P.M. BY MAYOR RAY DELONG. COUNCIL PERSONS PRESENT: MIKE ROHRS, RUDIE REEB, STEVE DERCK, KAREN LEE, LARRY RYAN AND COUNCIL PRESIDENT JAN REEB. ALSO IN ATTENDANCE AT THE MEETING: SOLICITOR MELANIE FARR, ADMINISTRATOR SARA KEERAN, POLICE CHIEF GEORGE CLEMENS AND FISCAL OFFICER LORETTA BAKER. MEDIA: PETER GREER FROM DEFIANCE CRESCENT, STEVE MAJOR FROM PAULDING PROGRESS AND SANDY TEMPLE FROM THE BEE ARGUS. NO VISITORS.

THE MINUTES FROM THE REGULAR COUNCIL MEETING HELD MAY 16, 2011, WERE REVIEWED.

- ❖ MOTION MADE BY ROHRS, SECONDED BY DERCK TO ACCEPT THE MINUTES FROM MAY COUNCIL MEETING. 6 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.

THE MAY DISBURSEMENTS WERE REVIEWED.

- ❖ MOTION MADE BY ROHRS, SECONDED BY LEE TO APPROVE THE MAY RECONCILIATION REPORT. 6 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.

FISCAL OFFICER REPORT

FISCAL OFFICER BAKER NOTED THE COLLECTIONS FROM R.I.T.A. INCOME TAX ARE \$172 MORE THAN THE FIGURE COLLECTED LAST YEAR AT THIS TIME WITH THE ADMINISTRATION FEES FROM R.I.T.A \$4,495 LESS THAN THE FEES LAST YEAR AT THIS TIME TO CENTRAL COLLECTION AGENCY. IT WAS ALSO NOTED THAT THERE HAVE BEEN FEWER COMPLAINTS REGARDING R.I.T.A. FOR INCOME TAX COLLECTION.

****BAKER READ RESOLUTION 2011-12: A RESOLUTION AMENDING RESOLUTION NO. 2011-07 ESTABLISHING A NONEXPENDABLE TRUST FUND FOR THE PURPOSE OF RECEIVING DONATIONS AND/OR CONTRIBUTIONS FROM THE ANTWERP V.E.T.S MEMORIAL, AND DECLARING THE SAME AN EMERGENCY. 2011-07 AMENDED TO READ AS FOLLOWS: A RESOLUTION ESTABLISHING A SPECIAL REVENUE FUND PURSUANT TO OHIO REVISED CODE 5705.12 FOR THE PURPOSE OF ACCOUNTING FOR DONATIONS, CONTRIBUTIONS AND RELATED EXPENDITURES FOR THE ANTWERP V.E.T.S MEMORIAL, AND DECLARING THE SAME AN EMERGENCY.**

BAKER EXPLAINED REASON FOR AMENDING RESOLUTION WAS THAT THE NONEXPENDABLE TRUST FUND RECOMMENDED BY THE AUDITOR IS TO BE USED TO ACCOUNT PRINCIPAL THAT MUST BE RETAINED – THE STATE AUDITOR APPROVED THE REQUEST FOR THIS NEW FUND PROVIDING WE PUT THE MONIES INTO A SPECIAL REVENUE FUND INSTEAD OF A NONEXPENDABLE TRUST FUND.

- ❖ MOTION MADE BY ROHRS, SECONDED BY RYAN TO SUSPEND THE RULES REGARDING RESOLUTION 2011-12. 6 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.
- ❖ MOTION MADE BY DERCK, SECONDED BY JAN REEB TO ACCEPT RESOLUTION 2011-12. 6 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.

****BAKER READ ORDINANCE 2011-15: AN ORDINANCE TO PROVIDE FOR THE ISSUANCE OF A NOTE TO PAY A PORTION OF THE COST OF INSTALLING THE LIFT STATION IN THE COLONY SUBDIVISION IN THE**

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VILLAGE OF ANTWERP, COUNTY OF PAULDING, OHIO, AND DECLARING THE SAME AN EMERGENCY.

- ❖ MOTION MADE BY ROHRS, SECONDED BY RYAN TO SUSPEND THE RULES REGARDING ORDINANCE 2011-15. 6 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.
- ❖ MOTION MADE BY RYAN, SECONDED BY ROHRS TO ACCEPT ORDINANCE 2011-15. 6 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.

****BAKER READ RESOLUTION 2011-13: A RESOLUTION AUTHORIZING THE MAYOR OF THE VILLAGE OF ANTWERP, OHIO, TO ENTER INTO A LETTER CONTRACT WITH POGGEMEYER DESIGN GROUP, INC. FOR ANTWERP OPWC WEST DAGGETT STREET RESURFACING PROJECT (PDG PROPOSAL NO. 01-2010/2000) AND DECLARING THE SAME AN EMERGENCY.**

- ❖ MOTION MADE BY ROHRS, SECONDED BY RYAN TO SUSPEND THE RULES REGARDING RESOLUTION 2011-13. 6 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.
- ❖ MOTION MADE BY ROHRS, SECONDED BY RYAN TO ACCEPT RESOLUTION 2011-13. 6 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.

COUNCILMAN RYAN ASKED ABOUT POGGEMEYER'S SERVICES FOR THIS PROJECT AS FAR AS COST. SOLICITOR FARR NOTED THE CONTRACT READS AN AMOUNT OF \$7,500 IN FEES. RYAN ALSO ASKED ABOUT CURBING FOR THIS PROJECT. KEERAN STATED IT IS NOT INCLUDED IN THE \$146,150 PROJECT COST.

****BAKER READ RESOLUTION 2011-14: A RESOLUTION AUTHORIZING THE MAYOR OF THE VILLAGE OF ANTWERP, OHIO TO ENTER INTO A GRANT/LOAN AGREEMENT WITH THE OHIO PUBLIC WORKS COMMISSION FOR ANTWERP-OPWC WEST DAGGETT STREET RESURFACING PROJECT, AND DECLARING THE SAME AN EMERGENCY.**

- ❖ MOTION MADE BY RYAN, SECONDED BY JAN REEB TO SUSPEND THE RULES REGARDING RESOLUTION 2011-14. 6 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.
- ❖ MOTION MADE BY RYAN, SECONDED BY RUDIE REEB TO ACCEPT RESOLUTION 2011-14. 6 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.

****BAKER READ ORDINANCE 2011-16: AN ORDINANCE APPROVING PRELIMINARY CONSENT LEGISLATION FOR THE PROJECT IDENTIFIED AS VAN/PAU SR 49/111-5.42/12.34/6.82, PID 85088, AND DECLARING THE SAME AN EMERGENCY.**

- ❖ MOTION MADE BY RYAN, SECONDED BY RUDIE REEB TO SUSPEND THE RULES REGARDING ORDINANCE 2011-16. 6 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.
- ❖ MOTION MADE BY DERCK, SECONDED BY RUDIE REEB TO ACCEPT ORDINANCE 2011-16. 6 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.

****BAKER READ ORDINANCE 2011-17: AN ORDINANCE AUTHORIZING THE VILLAGE FISCAL OFFICER TO TRANSFER FUNDS TO THE POLICE FUND IN THE AMOUNT OF \$27,500.00, AND DECLARING THE SAME AN EMERGENCY.**

- ❖ MOTION MADE BY RYAN, SECONDED BY RUDIE REEB TO SUSPEND THE RULES REGARDING ORDINANCE 2011-17. 6 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.

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- ❖ MOTION MADE BY RYAN, SECONDED BY RUDIE REEB TO ACCEPT ORDINANCE 2011-17. 6 YEARS, 0 NAYS. MOTION CARRIED AND APPROVED.

SOLICITOR FARR PRESENTED TO COUNCIL THE INFORMATION ON THE AGREEMENT AND ORDINANCE FOR USAGE OF CREDIT ADJUSTMENT, INC. FOR COLLECTIONS OF THE EMS PAST DUE BILLINGS. SOLICITOR FARR REVIEWED AND SIGNIFICANTLY REVISED PROPOSED COLLECTION AGREEMENT AND TOLD COUNCIL OF REASONS FOR REVISIONS AND CONCERNS RAISED BY DARLENE MERRIMAN. AS A RESULT OF THE PROPOSED REVISIONS AND CONCERNS RAISED BY THE EMS BILLING CLERK, COUNCIL TABLED THE PROPOSED ORDINANCE AND AGREEMENT. MERRIMAN ASKED FOR COUNCIL'S HELP IN FINDING A COLLECTION AGENCY THE VILLAGE COULD USE FOR EMS BILLING NEEDS. COUNCILMAN RYAN OFFERED HIS HELP AND WILL CONTACT MERRIMAN TO GO OVER THESE ISSUES.

- ❖ MOTION MADE BY RYAN, SECONDED BY LEE TO RATIFY EMS BILLING CLERK'S TERMINATION OF COLLECTION AGREEMENT WITH KEYBRIDGE FOR EMS PAST DUE BILLINGS, TERMINATION EFFECTIVE MAY 17, 2011. 6 YEARS, 0 NAYS. MOTION CARRIED AND APPROVED.

BAKER PRESENTED ISSUES REGARDING MEDISOFT SOFTWARE FOR EMS BILLING PURPOSES WHICH THE VILLAGE PURCHASED IN OCTOBER OF 2010 AND STILL IS NOT WORKING. BAKER SUGGESTED THE VILLAGE COUNCIL ALLOW MERRIMAN TO PURCHASE THE SOFTWARE AND CONTRACT WITH GOVERNMENT ACCOUNTING SOLUTIONS FOR \$2,000.00 AND \$500.00 PER YEAR SUPPORT FEE. THIS CONTRACT WILL ALLOW INSTALLATION, ON SITE TRAINING AND TELEPHONE SUPPORT.

- ❖ MOTION MADE BY ROHRS, SECONDED BY JAN REEB TO PROCEED WITH THE PURCHASE OF SOFTWARE FOR EMS BILLING FROM GOVERNMENT ACCOUNTING SOLUTIONS. 6 YEARS, 0 NAYS. MOTION CARRIED AND APPROVED.

ADMINISTRATOR'S REPORT

SEE ATTACHED REPORT. OTHER ITEMS DISCUSSED:

BIDS FOR THE DEPOT PROJECT WILL BE ACCEPTED ON JUNE 30TH. BID OPENING IS SET FOR JULY 7TH.

HARRMANN RAILROAD CROSSING REPAIR WILL BE THIS SUMMER'S PROJECT. MAUMEE AND WESTERN RAILROAD AGREED TO PAY FOR REPAIR. THE FUNDING FOR GUARD RAIL AND THE CLOSING OF MADISON WILL COME FROM THE VILLAGE.

SAFE ROUTES TO SCHOOL WILL NOT TAKE PLACE UNTIL 2012 BUT ODOT HAS AGREED TO PAY FOR ENGINEERING, REMOVAL AND REPLACEMENT OF SIDEWALK FROM THE "S" CURVE ON E. CANAL TO KROOS DRIVE.

METALINK WILL ATTEND THE JULY COUNCIL MEETING TO PRESENT THEIR PROJECT OF A 10' X 12' BUILDING AT THE WATER TOWER WITH A GAS GENERATOR TO ENSURE CONTINUOUS SERVICE. THEY WILL BE INSTALLING FIBER OPTIC CABLE IN THE VILLAGE OF ANTWERP.

THE GUARD RAIL ON E. CANAL HAS BEEN STRUCK AGAIN. KEERAN HAS CONTACTED THE TRUCKING FIRM OF THE DRIVER WHO HIT THE RAIL IN HOPES THE VILLAGE WILL BE REIMBURSED FOR THE DAMAGES.

REPAIRS: FOUR NEW HYDRANTS WILL BE PURCHASED AT A COST OF \$2,717 EACH. AERATOR REPAIR WAS DONE IN JUNE. FAULTY VALVE IN THE FILTER BUILDING WAS REPLACED. ZERO TURN MOWER CAUGHT ON FIRE AT THE PARK AND INSURANCE COMPANY AND LICHTY FARM EQUIPMENT ARE

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WORKING ON THE ISSUES RELATED TO COSTS AND REPAIRS. AT THIS POINT, THEY ARE NOT SURE WHAT CAUSED THE FIRE IN THE MOWER.

WALKING DOGS IN THE VILLAGE HAS PRESENTED SOME PROBLEMS WITH OWNERS NOT CLEANING UP AFTER THEIR DOG ON THE SIDEWALK. KEERAN WILL PUT NOTICES IN THE WEST BEND REGARDING THE VIOLATION.

EPA WATER REPORT WILL BE IN THE WEST BEND THIS WEEK AS AN INSERT. EPA REQUIRES NOTICE TO PUBLIC WHEN THE FLUORIDE LEVELS EXCEED MORE THAN 2 MG/L. THE VILLAGE WATER TESTS SHOW FLUORIDE LEVELS AT 2.22MG/L.

COMMUNITY SERVICE WORKERS FROM PAULDING JOB AND FAMILY SERVICE WILL BEGIN JULY 5TH TO HELP WITH PROJECTS IN THE VILLAGE, INCLUDING PAINTING, TRIMMING, ETC.

COUNCIL MEMBERS RAISED CONCERNS ABOUT TALL GRASS IN THE VILLAGE, TRAILERS IN VILLAGE WHERE RESIDENTS ARE RESIDING YEAR ROUND, JUNK VEHICLES AND WHAT CONSTITUTES A JUNK VEHICLE. SOLICITOR FARR STATED THAT OHIO BASIC CODE AND VILLAGE ORDINANCE PROVIDES THAT A JUNK VEHICLE MUST BE 3 YEARS OLD OR OLDER, INOPERABLE, HAVE EXTENSIVE DAMAGE, WITH A VALUE OF \$1500.00 OR LESS.

POLICE REPORT

CHIEF CLEMENS GAVE THE MAY REPORT SHOWING 153 CALLS FOR SERVICE WITH 69 OFFENSES. CHIEF CLEMENS NOTED THERE WAS DAMAGE TO HEAD STONES IN THE CEMETERY OVER THE WEEKEND. THE POLICE DEPARTMENT HAS BEEN CHECKING THE DUMP STATION OUT AT THE SEWER PLANT TWICE A WEEK FOR WRONGFUL DUMPING. WHEN RESIDENT HAS BEEN IDENTIFIED, THEY ARE ASKED TO REMOVE THE ITEMS THEY HAVE WRONGFULLY DUMPED.

EMS REPORT

RANDY SHAFFER PROVIDED WRITTEN REPORT SHOWING 38 TOTAL RUNS FROM MAY 14 TO JUNE 26. EMS BILLING CLERK MERRIMAN REPORTED DEPOSITS FOR JUNE OF \$6,857.65.

COMMITTEE REPORTS

PUBLIC SAFETY COMMITTEE WILL MEET ON MONDAY, JULY 18TH AT 9 AM TO DISCUSS THE FUTURE FIRE CONTRACTS WITH CARRYALL AND HARRISON TOWNSHIPS.

MAYOR'S REPORT

MAYOR DELONG REPORTED THAT MAYOR'S COURT COLLECTED \$7,494 FOR THE VILLAGE FOR THE MONTH OF MAY AFTER COURT COSTS.

NEW BUSINESS

COUNCILMAN DERCK COMPLIMENTED THE APPEARANCE OF THE SEWER PLANT AND THE REFUGE AREA.

CLEAN-UP DAY USING ERIE RECYCLING WENT WELL ON SATURDAY, JUNE 25TH.

MAYOR DELONG STATED THERE IS A CAVING IN OF THE ROAD ON S. ERIE WHERE THE VILLAGE HAD A WATER MAIN BREAK. KEERAN SAID THEY WILL LOOK INTO THIS PROBLEM.

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SIDEWALKS HAVE BEEN MARKED FOR REPAIR ON E. RIVER. EAST AND WEST WOODCOX SIDEWALKS WILL BE MARKED ON THE 28TH OF JUNE.

OLD BUSINESS

NO OLD BUSINESS TO REPORT.

- ❖ MOTION MADE BY RUDIE REEB, SECONDED BY RYAN TO ADJOURN THE MEETING. 6 YEAS, 0 NAYS. MEETING ADJOURNED AT 6:40 P.M.

MAYOR Ray DeLong

FISCAL OFFICER Louella Baker

DATE 7-18-11

Held

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**ADMINISTRATOR'S REPORT
JUNE, 2011****DEPOT UPDATE:**

Bid opening on the depot restoration is set for July 7, 2011. A report on the bids will be given at the July council meeting.

HARRMANN RD RAILROAD CROSSING REPAIR UPDATE:

Contact was made with Catherine Stout from the Ohio Rail Commission on the progress with Maumee & Western Railroad to come to agreement on the repair of the crossing. Ms. Stout stated they were to hear from the M & W representative today or Monday. If additional information is received before council Monday night, this writer will update.

SAFE ROUTES TO SCHOOL PROJECT UPDATE:

Contact with ODOT on the Safe Route to School project on E. Canal revealed that ODOT will pay for engineering fees for plan development and bid documents for the sidewalk replacement/installation. Additionally, after conversation about whether ODOT would replace existing sidewalks in the area with grant funds, rather than have the Village enforce it's own sidewalk replacement program, it was agreed by ODOT that due to the difference in elevation in the target area, they would include the entire targeted area for new sidewalk installation. Please note that the target area only includes the area from the "S" curve on E. Canal to Kroos Drive. ODOT had made the decision earlier in the year that the Harrmann Road sidewalk request would not be funded.

Unfortunately, the E. Canal sidewalk project will not occur this year again, but will be bid by ODOT in the Spring of next year.

METALINK - FIBER OPTIC COMING TO ANTWERP:

Metalink, our current wireless internet provider, met with the undersigned on Wednesday, June 22nd to discuss the installation of fiber optic cable in the Village of Antwerp. I have attached a map of the Village which shows where the cable will be installed. This project will connect 27 counties in the state with fiber optic internet capabilities. As a part of this project, Metalink, is asking if they can place a 10' X 12' building at the water tower site to house the fiber optic controls. A natural gas generator will also be a part of the project in order to guarantee continuous service during power outages. Metalink currently has wireless equipment on top of the water tower and would leave this equipment in place as a back up. Metalink does provide free wireless internet to the village at the EMS/Fire Department, Village Hall and Water Plant. Metalink would also provide free fiber optic service once this is installed.

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Metalink currently has placed the same type of building at the City of Defiance's water plant and has provided pictures and drawings of the type of building they would like to install in Antwerp.

Conversation is on-going with Metalink to see if there is a possibility for the Village to share the proposed generator. (at no cost to the village). Presently electrical needs at the water tower are minimal with the exception of the telemetry controls which signals the call out when problems develop at the tower.

As further information is received from Metalink on the project, updates will be brought before council. A addendum to the lease agreement that is currently in place with Metalink on the wireless installation at the water tower, will be presented to council and Melanie in the next month or two.

GUARDRAIL ON E. CANAL "S" CURVE STRUCK AGAIN:

On June 23, 2011, a semi hit the guardrail on the "S" curve on E. Canal. This rail was just replaced, at our cost, by the Paulding County Engineer at a price of \$2,024.43. The driver of the semi was cited and contact information was obtained. It is the intent of this writer to have the company/driver pay for the damage to the guardrail. An estimate of repair will be obtained from the County Engineer's office.

COMMUNITY SERVICE WORKERS TO BE OBTAINED FROM PAULDING COUNTY JOB AND FAMILY SERVICES:

Contact was made with Job and Family Services to use individuals, currently receiving assistance, to help with painting, trimming, etc., in the Village of Antwerp. Starting July 5th, two individuals will report to the Water Plant and start assisting Bill and Larry in work orders developed by the undersigned. This should be quite helpful and free up more time for the utility workers to complete meter replacement, etc.,

UTILITY DEPARTMENT UPDATES:

Meter reading for the next quarter billing has been completed. Hydrant replacement and meter replacement will occur in July. Four new hydrants with valve boxes will need to be purchased at an approximate cost of \$2,717.00 each. (Total for 4: \$10,868.00)

A repair of the aerator at the water plant was done in June. This repair required that insulation surrounding the piping had to be removed in order to replace rusted piping and connections. The insulation will have to be replaced before winter in order to keep the aerator from freezing up.

A faulty valve in the filter building was also replaced this month. The valve controlled the ability to flush the media in the filter tanks. This flushing is done weekly and helps with the clarity and taste of the water.

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The clear well at the water plant will be cleaned this year by Liquid Engineering of Montana. The clear well is where water is mixed with chlorine before being pumped to the water tower. This cleaning is needed to ensure clarity and also provides an opportunity for the inside of the holding area and piping to be inspected and repaired as the clear well is emptied for the maintenance.

Additionally, a new entry opening and water tight cap will need to be installed at the clear well according to EPA.

ZERO TURN LAWN MOWER FIRE:

On June 14, 2011, while mowing at Riverside Park, the Village's 2001 John Deere Zero Turn Mower caught fire. The fire was put out quickly with a fire extinguisher by Chief Clemens. Public Entities Pool, our insurance company, was immediately contacted. Currently, the mower is at Lichty Farm Equipment in Paulding. The insurance appraiser instructed the village to have the mower looked at and the extent of the damage will be reported to PEP and the Village.

Coverage on the mower is at Replacement Cost and has a \$500.00 deductible. It was the feeling of the appraiser that the mower could be repaired.

Held

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**REGULAR MEETING
COUNCIL OF THE VILLAGE OF ANTWERP
JULY 18, 2011**

THE REGULAR MEETING OF THE VILLAGE OF ANTWERP COUNCIL WAS CALLED TO ORDER AT 5:30 P.M. BY MAYOR RAY DELONG. COUNCIL PERSONS PRESENT: RUDIE REEB, STEVE DERCK, KAREN LEE, LARRY RYAN AND COUNCIL PRESIDENT JAN REEB. ALSO IN ATTENDANCE AT THE MEETING: SOLICITOR MELANIE FARR, ADMINISTRATOR SARA KEERAN, POLICE OFFICER BILL LYONS AND FISCAL OFFICER LORETTA BAKER. MEDIA: SANDY TEMPLE FROM THE BEE ARGUS. VISITORS: DENNIS BRINKMAN, RAY FRIEND, DON FELLER, RACHEL LATTA, TODD HARPEST, DENNIS AND LISA RECKER, AND TAM AND TERRY POLLOCK.

- ❖ MOTION MADE BY DERCK, SECONDED BY RYAN TO EXCUSE COUNCILMAN ROHRS FROM THE JULY COUNCIL MEETING. 5 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.

THE MINUTES FROM THE REGULAR COUNCIL MEETING HELD JUNE 27, 2011, WERE REVIEWED.

- ❖ MOTION MADE BY RYAN, SECONDED BY JAN REEB TO ACCEPT THE MINUTES FROM JUNE COUNCIL MEETING. 5 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.

THE JUNE DISBURSEMENTS WERE REVIEWED.

- ❖ MOTION MADE BY JAN REEB, SECONDED BY RYAN TO APPROVE THE JUNE RECONCILIATION REPORT. 5 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.

VISITORS

DENNIS BRINKMAN NOTIFIED COUNCIL THAT WHILE HE WAS USING THE DUMPING STATION AT THE SEWER PLANT THERE WERE EMPLOYEES FROM TWO OUT OF AREA BUSINESSES, EWING NURSERY AND A-1 TREE SERVICE, DUMPING BRANCHES, LAWN CLIPPINGS, ETC. AT THE SEWER PLANT. COUNCIL DISCUSSED THAT THERE IS NO ORDINANCE IN PLACE TO STOP OUTSIDE BUSINESSES FROM USING THE DUMPING STATION AT THE VILLAGE SEWER PLANT. PUBLIC SERVICE COMMITTEE IS TO MEET TO DISCUSS THIS ISSUE. COUNCIL MEMBERS THANKED MR. BRINKMAN FOR BRINGING THIS TO COUNCIL'S ATTENTION.

TAM POLLOCK, WHO RESIDES ON THE EAST SIDE OF COUNTY ROAD 43 OUTSIDE THE VILLAGE CORPORATION LIMITS, USES VILLAGE WATER AND IS BEING CHARGED 75% MORE THAN VILLAGE RESIDENTS FOR WATER. TAM ASKED WHY THEY ARE BEING CHARGED SO MUCH MORE AND HOW SHE COULD CHANGE THESE RATES. AFTER DISCUSSION, COUNCIL SUGGESTED TAM CONTACT HER NEIGHBORS TO SEE IF THERE WAS ANY CONSENT TO THEM REQUESTING AN ANNEXATION INTO THE VILLAGE, WHICH WILL ALLOW THE VILLAGE TO CHARGE THEM FOR WATER AT RESIDENT RATES.

DON FELLER FROM FELLER FINCH AND ASSOCIATES, INC. INTRODUCED HIS COMPANY TO THE VILLAGE FOR ENGINEERING SERVICES FOR PUBLIC WORKS, LAND DEVELOPMENT, ARCHITECTURE, PLANNING, SURVEYING, DRAINAGE, ETC. HIS FIRM HAS BEEN IN BUSINESS SINCE 1984 AND MOTTO IS TO DO QUALITY SERVICE AND QUALITY WORK.

TODD HARPEST FROM METALINK PROPOSED METALINK'S PLAN TO USE A 20' X 20' AREA AT THE WATER TOWER TO BUILD A STRUCTURE TO ENCLOSE EQUIPMENT WITH A FENCE AT THE NORTH

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EAST CORNER. METALINK PLANS INCLUDE INSTALLING A GENERATOR IN CASE OF A POWER OUTAGE. METALINK WILL AGREE TO ALLOW THE VILLAGE TO USE THE GENERATOR FOR BACK-UP POWER FOR CERTAIN USES AND PROVIDE FIBER OPTIC CONNECTIONS FOR THE SCHOOL, VILLAGE FACILITIES AND NEW BUSINESSES. TODD WILL SEND A PROPOSED AGREEMENT TO SOLICITOR FARR FOR THE AGREEMENT AND PROPOSED ORDINANCE TO BE PRESENTED AT NEXT COUNCIL MEETING.

RAY FRIEND, VILLAGE FIRE CHIEF, NOTIFIED COUNCIL THAT THE FIRE DEPARTMENT TESTED FIRE HYDRANTS IN DUTCHMAN'S COVE AND MAUMEE LANDING. THE TESTING REVEALS ACCEPTABLE WATER PRESSURE IN MAUMEE LANDING; HOWEVER, THE TESTING IN DUTCHMAN'S COVE REVEALED POTENTIAL ISSUES AS TO WHETHER THE WATER PRESSURE IS SUFFICIENT FOR FIRE PROTECTION IN THIS SUBDIVISION.

KEERAN STATED MAUMEE LANDING HAS A 6" WATERLINE AND STUB EXTENSION INSTALLED BEHIND DUTCHMAN'S COVE FOR FUTURE CONNECTION. THE VILLAGE NEEDS APPROXIMATELY 20 FEET OF WATER LINE AND AN EASEMENT ACROSS TWO PROPERTIES IN DUTCHMAN'S COVE TO IMPROVE THE WATER PRESSURE IN DUTCHMAN'S COVE. THE COST FOR INSTALLING THIS EXTENSION IS APPROXIMATELY \$3,000.00. SOLICITOR FARR EXPLAINED THE PROCESS OF APPROPRIATING PROPERTY FOR EXTENDING THE WATER LINE. THE INITIAL STEPS INCLUDE NOTIFYING THE PROPERTY OWNERS OF THE VILLAGE'S INTENT TO APPROPRIATE, OBTAINING A SURVEY AND APPRAISAL, AND PRESENTING A GOOD FAITH OFFER FOR THE EASEMENT AREA TO THE PROPERTY OWNERS AFFECTED.

DENNIS RECKER, PROPERTY OWNER WHERE PROPOSED EASEMENT IS OPTIMAL, SPOKE AND EXPRESSED TO COUNCIL THAT HE AND HIS WIFE FEEL THEY ARE BEING PENALIZED FOR DOING EVERYTHING RIGHT WHEN THEY BUILT THEIR HOME. HE ALSO EXPRESSED THAT THEY WILL WORK ON THIS ISSUE WITH THE VILLAGE IN HOPES OF INCREASING WATER PRESSURE IN DUTCHMAN'S COVE.

FISCAL OFFICER REPORT

****BAKER READ RESOLUTION 2011-15: A RESOLUTION OF THE VILLAGE OF ANTWERP, OHIO DECLARING THE INTENT OF THE VILLAGE TO APPROPRIATE PROPERTY FOR PROVIDING A WATER SUPPLY FOR THE VILLAGE AND ITS INHABITANTS, AND DECLARING THE SAME AN EMERGENCY.**

- ❖ MOTION MADE BY RYAN, SECONDED BY JAN REEB TO SUSPEND THE RULES REGARDING RESOLUTION 2011-15. 5 YEARS, 0 DAYS. MOTION CARRIED AND APPROVED.
- ❖ MOTION MADE BY JAN REEB, SECONDED BY RUDIE REEB TO ACCEPT RESOLUTION 2011-15. 5 YEARS, 0 DAYS. MOTION CARRIED AND APPROVED.

ADMINISTRATOR'S REPORT

SEE ATTACHED REPORT. OTHER ITEMS DISCUSSED:

DUE TO THE FACT NO BIDS WERE RECEIVED FOR THE MECHANICAL AND PLUMBING PORTIONS OF THE DEPOT PROJECT, ODOT DECIDED TO REBID ALL FOUR SECTIONS OF THE PROJECT. THE PROJECT WILL BE REOPENED FOR BIDS IN AUGUST BY PAPER BID TO ALLOW LOCAL CONTRACTORS TO SUBMIT THEIR BIDS.

THE OHIO RAIL COMMISSION WILL KEEP REQUESTING THE AGREEMENT FROM MAUMEE AND WESTERN RAILROAD TO REPAIR THE HARRMANN RAILROAD CROSSING. COUNCILMAN LEE ASKED IF THE VILLAGE COULD PUT GRAVEL AT THE CROSSING UNTIL THE REPAIR IS MADE. KEERAN WILL

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LOOK INTO THIS REQUEST.

MCLOED FARMS OF DECATUR ILLINOIS HAS BEEN NOTIFIED AND PICTURES SENT OF THE DAMAGE BY THEIR TRUCK TO THE GUARD RAIL ON E. CANAL. KEERAN HAS CONTACTED THE SUPERVISOR AND ASKED FOR REIMBURSEMENT OF \$731.00, ENGINEER'S ESTIMATE TO REPAIR THE GUARDRAIL.

WEST DAGGETT STREET REPAVING PROJECT WILL BE OPEN FOR BIDS ON JULY 25TH WITH BID CLOSING ON AUGUST 2ND.

POLICE REPORT

OFFICER LYONS GAVE THE JUNE REPORT SHOWING 143 CALLS FOR SERVICE WITH 70 OFFENSES. COUNCILMAN RYAN ASKED ABOUT STOLEN BIKES. OFFICER LYONS NOTED THAT THERE ARE MANY BIKES ABANDONED IN THE VILLAGE. A COLLECTION OF BIKES ARE IN THE TOWN HALL BASEMENT JAIL. COUNCIL ASKED SOLICITOR FARR TO CHECK INTO THE PROPER WAY TO SELL THESE BIKES. MAYOR DELONG REMINDED THE POLICE DEPARTMENT TO LOCK THE PARK RESTROOM AT NIGHT TO AVOID VANDALISM.

EMS REPORT

EMS BILLING CLERK MERRIMAN PROVIDED A WRITTEN REPORT SHOWING DEPOSITS FOR JUNE OF \$10,917.59.

BAKER NOTED THAT DUE TO THE DOLLAR AMOUNT OF EMS COLLECTIONS, THE VILLAGE SHOULD BE ABLE TO PAY OFF THE EMS LOAN THIS YEAR INSTEAD OF 2012.

COMMITTEE REPORTS

PUBLIC SAFETY COMMITTEE RECOMMENDED THE VILLAGE RENEW THE FIRE CONTRACTS WITH HARRISON AND CARRYALL TOWNSHIP USING A 3% INCREASE EACH YEAR FOR THE YEARS 2012, 2013 AND 2014. SOLICITOR FARR WILL PREPARE THE ORDINANCES AND CONTRACTS FOR THE AUGUST MEETING.

MAYOR'S REPORT

MAYOR DELONG REPORTED THAT MAYOR'S COURT COLLECTED \$6,941 FOR THE VILLAGE FOR THE MONTH OF JUNE AFTER COURT COSTS. R.I.T.A. COLLECTIONS ARE \$6,734 ABOVE LAST YEAR'S COLLECTIONS AT THIS TIME.

- ❖ MOTION MADE BY LEE, SECONDED BY RUDIE REEB TO ADJOURN THE MEETING. 5 YEAS, 0 NAYS. MEETING ADJOURNED AT 6:55 P.M.

MAYOR

Ray DeLong

FISCAL OFFICER

Loretta Baker

DATE

8-15-11

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**ADMINISTRATOR'S REPORT
JULY, 2011****UTILITY COMMITTEE MEETING ON DUTCHMAN'S COVE:**

The utility committee met on July 13, 2011 to discuss the low pressure problems in Dutchman's Cove. The fire department tested hydrants located in Dutchman's Cove last week, and Chief Ray Friend, informed the committee that there is a very serious problem with low pressure in Dutchman's Cove which needs to be addressed. Chief Friend will be attending council meeting Monday night to inform council of their findings.

In the newly developed Maumee Landing, a 6" inch waterline extension and stub was installed right behind Dutchman's Cove for future connection. This writer met with Dennis Recker and Tony DeLong, property owners in Dutchman's Cove, to see if an easement could be acquired from them to extend this 6" line into Dutchman's Cove. Mr. and Mrs. Recker were opposed to the extension coming across their property. It is the opinion of Poggemeyer Design Group that the connection of these waterline would bring not only better pressure to Dutchman's Cove, but would allow for better water flow through Maumee Landing which would result in better water quality.

This proposed extension is the shortest and most direct route from the Maumee Landing stub to the waterline located in Dutchman's Cove. Not only is the logical location, the installation and hookup of these two subdivisions would be the most economical. The Village Utility Department would be able to do the work ourselves in a very short period of time. The estimate for materials and labor is estimated at just under \$3,000.00.

Alternative routes would require 45 degree turns, additional piping and the involvement of EPA for permits and then the project would be required to be bid. Additional surveys and payment for additional easements would be required.

Village Solicitor Farr informed the committee that the easement could be appropriated. This process would require having the area surveyed and a certified appraiser determining the true value of the easements to be paid to the property owners affected. If the property owners still did not want to accept the property being acquired for the waterline extension, the case can eventually end up in Common Pleas Court for a judge to determine. Melanie will expand on the process at Monday night's council meeting.

It was the feeling of the committee that they will make the recommendation to full council that we proceed on the surveys and appraisal of property needed to complete the connection of Maumee Landing waterline to Dutchman's Cove waterlines due to the low pressure issues and possible fire protection issues.

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DEPOT UPDATE:

ODOT did not receive bids on two contracts for the depot. Mechanical and Plumbing portions did not receive any bids. ODOT has decided to rebid all four sections of the project. It was recommended to ODOT that they drop the requirement for contractors to place their bids on-line through ODOT intranet site. This should encourage local contractors to participate. ODOT will contact the village as soon as they have set a new date for bids.

HARRMANN RD RAILROAD CROSSING REPAIR UPDATE:

This writer contacted the Ohio Rail Commission on 7/12/11 to get an update. The rail commission has everything ready to go with the exception of getting the agreement back from the Maumee and Western. The M & W have concerns that the money allocated for the repair isn't enough, but they haven't supplied any estimates of their own to the rail commission. Catherine Stout of the rail commission stated they were going to contact the rail Wednesday and see what can be done to move the process along.

GUARDRAIL ON E. CANAL "S" CURVE STRUCK AGAIN:

On June 23, 2011, a semi hit the guardrail on the "S" curve on E. Canal. The estimate to repair this latest damage is \$731.00. The estimate was provided by the Paulding County Engineer's Office. This estimate has been faxed to the trucking firm that employs the driver that caused the damage. This writer is waiting to hear back from Mcloed Farms of Decatur, Illinois, as to if they intend to pay this repair.

W. DAGGETT STREET REPAVING:

A request to proceed with the repaving project on W. Daggett Street has been sent to the Ohio Public Works Commission. Advertising the project to bid is in the works. As stated the project should be completed yet this late summer.

The question as to the cost of installing curbing on repaving projects resulted in a cost of \$25.00 per foot. The cost to have curbed W. Daggett, a length of 1,900 feet, would have resulted in an additional cost of \$47,500.00.

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**REGULAR MEETING
COUNCIL OF THE VILLAGE OF ANTWERP
AUGUST 15, 2011**

THE REGULAR MEETING OF THE VILLAGE OF ANTWERP COUNCIL WAS CALLED TO ORDER AT 5:30 P.M. BY MAYOR RAY DELONG. COUNCIL PERSONS PRESENT: RUDIE REEB, STEVE DERCK, KAREN LEE, LARRY RYAN, MIKE ROHRS AND COUNCIL PRESIDENT JAN REEB. ALSO IN ATTENDANCE AT THE MEETING: SOLICITOR MELANIE FARR, ADMINISTRATOR SARA KEERAN, POLICE OFFICER BILL LYONS AND FISCAL OFFICER LORETTA BAKER. MEDIA: PETER GREER FROM DEFIANCE CRESCENT. VISITORS: KEITH NERN.

THE MINUTES FROM THE REGULAR COUNCIL MEETING HELD JULY 18, 2011, WERE REVIEWED.

- ❖ MOTION MADE BY RYAN, SECONDED BY MIKE ROHRS TO ACCEPT THE MINUTES FROM JULY COUNCIL MEETING. 6 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.

THE JULY DISBURSEMENTS WERE REVIEWED.

- ❖ MOTION MADE BY ROHRS, SECONDED BY JAN REEB TO APPROVE THE JULY RECONCILIATION REPORT. 6 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.

VISITORS

KEITH NERN WHO RECENTLY MOVED BACK TO THE VILLAGE NOTICED THE AMOUNT OF TRUCK TRAFFIC THAT COMES FROM VARIOUS GARBAGE COLLECTORS IN THE VILLAGE. NERN ASKED IF COUNCIL WOULD CONSIDER HAVING ONE GARBAGE COLLECTOR TO ELIMINATE THE WEAR ON THE STREETS AND DANGER CAUSED FROM THE MANY GARBAGE TRUCKS IN THE VILLAGE. COUNCIL COMMENTED THAT THIS HAS BEEN DISCUSSED IN THE PAST AND COUNCIL WAS DIVIDED ON THE DECISION. PUBLIC SERVICE COMMITTEE WILL MEET ON THIS QUESTION AND BRING TO COUNCIL THEIR RECOMMENDATIONS. COUNCIL THANKED NERN FOR HIS OBSERVATION.

FISCAL OFFICER REPORT

****BAKER READ ORDINANCE NO. 2011-18: AN ORDINANCE AUTHORIZING THE MAYOR AND THE FISCAL OFFICER TO ENTER INTO A CONTRACT WITH HARRISON TOWNSHIP FOR PROVIDING FIRE PROTECTION SERVICES FOR THE YEARS 2012, 2013, AND 2014, AND DECLARING THE SAME AN EMERGENCY.**

- ❖ MOTION MADE BY RYAN, SECONDED BY JAN REEB TO SUSPEND THE RULES REGARDING ORDINANCE NO. 2011-18. 6 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.
- ❖ MOTION MADE BY RYAN, SECONDED BY DERCK TO ACCEPT ORDINANCE NO. 2011-18. 6 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.

****BAKER READ ORDINANCE NO. 2011-19: AN ORDINANCE AUTHORIZING THE MAYOR AND THE FISCAL OFFICER TO ENTER INTO A CONTRACT WITH CARRYALL TOWNSHIP FOR PROVIDING FIRE PROTECTION SERVICES FOR THE YEARS 2012, 2013, AND 2014, AND DECLARING THE SAME AN EMERGENCY.**

- ❖ MOTION MADE BY DERCK, SECONDED BY RYAN TO SUSPEND THE RULES REGARDING ORDINANCE NO. 2011-19. 6 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.
- ❖ MOTION MADE BY DERCK, SECONDED BY JAN REEB TO ACCEPT ORDINANCE NO. 2011-

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19. 6 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.

BAKER READ ORDINANCE NO. 2011-20: AN ORDINANCE TO PROVIDE FOR THE ISSUANCE OF A NOTE IN ANTICIPATION OF THE ISSUANCE OF BOND FOR THE PURPOSE OF WATER REPAIRS AND CAPITAL IMPROVEMENTS AND DECLARING THE SAME AN EMERGENCY.

- ❖ MOTION MADE BY RYAN, SECONDED BY RUDIE REEB TO SUSPEND THE RULES REGARDING ORDINANCE NO. 2011-20. 6 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.
- ❖ MOTION MADE BY RUDIE REEB, SECONDED BY RYAN TO ACCEPT ORDINANCE NO. 2011-20, 6 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.

MOTION MADE BY RYAN, SECONDED BY JAN REEB TO DIRECT THE VILLAGE ADMINISTRATOR TO CAUSE PLANS, SPECIFICATIONS, AND ESTIMATES OF COST TO CONSTRUCT AND/OR REPAIR SIDEWALKS AND DRIVEWAY PORTIONS AT 514 W. RIVER STREET AND 516 W. RIVER STREET IN THE VILLAGE. 6 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.

BAKER READ RESOLUTION NO. 2011-16: A RESOLUTION DECLARING THE NECESSITY OF REPAIRING AND/OR CONSTRUCTING THE SIDEWALK AND PORTION OF DRIVEWAY ON THE SOUTH SIDE OF PT. SE 1/4 OUTLOTS S-28 IN THE VILLAGE OF ANTWERP, OHIO (TAX PARCEL ID #12-36S-017-00) AND DECLARING THE SAME AN EMERGENCY.

- ❖ MOTION MADE BY JAN REEB, SECONDED BY RUDIE REEB TO SUSPEND THE RULES REGARDING RESOLUTION NO. 2011-16. 6 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.
- ❖ MOTION MADE BY JAN REEB, SECONDED BY ROHRS TO ACCEPT RESOLUTION NO. 2011-16. 6 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.

BAKER READ RESOLUTION NO. 2011-17: A RESOLUTION DECLARING THE NECESSITY OF REPAIRING AND/OR CONSTRUCTING THE SIDEWALK AND PORTION OF DRIVEWAY ON THE SOUTH SIDE OF PT. SE 1/4 OUTLOTS S-28 IN THE VILLAGE OF ANTWERP, OHIO (TAX PARCEL ID #12-36S-016-00) AND DECLARING THE SAME AN EMERGENCY.

- ❖ MOTION MADE BY RYAN, SECONDED BY ROHRS TO SUSPEND THE RULES REGARDING RESOLUTION NO. 2011-17. 6 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.
- ❖ MOTION MADE BY JAN REEB, SECONDED BY ROHRS TO ACCEPT RESOLUTION NO. 2011-17. 6 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.

BAKER READ ORDINANCE NO. 2011-21: AN ORDINANCE AUTHORIZING THE MAYOR OF THE VILLAGE OF ANTWERP TO ENTER INTO A LEASE AGREEMENT WITH METALINK TECHNOLOGIES, INC. AND DECLARING THE SAME AN EMERGENCY.

- ❖ MOTION MADE BY RYAN, SECONDED BY DERCK TO SUSPEND THE RULES REGARDING ORDINANCE NO. 2011-21. 6 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.
- ❖ MOTION MADE BY RYAN, SECONDED BY RUDIE REEB TO ACCEPT ORDINANCE NO. 2011-21. 5 YEAS, 1 NAY (ROHRS). MOTION CARRIED AND APPROVED.

BIDS FOR WEST DAGGETT STREET WERE OPENED ON FRIDAY, AUGUST 12. TWO BIDS WERE RECEIVED; GERKEN PAVING FOR \$99,816 AND API FOR \$79,836. POGGEMEYER RECOMMENDED THE

Held

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VILLAGE ACCEPT THE LOWEST BID WITH API CONSTRUCTION CORP.

BAKER READ ORDINANCE NO. 2011-22: *AN ORDINANCE AUTHORIZING THE MAYOR OF THE VILLAGE OF ANTWERP, OHIO TO ENTER INTO A CONTRACT WITH THE LOWEST AND BEST BIDDER FOR THE VILLAGE OF ANTWERP OPWC WEST DAGGETT STREET RESURFACING PROJECT; AND DECLARING THE SAME AN EMERGENCY.*

- ❖ MOTION MADE BY RYAN, SECONDED BY ROHRS TO SUSPEND THE RULES REGARDING ORDINANCE NO. 2011-22. 6 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.
- ❖ MOTION MADE BY JAN REEB, SECONDED BY RYAN TO ACCEPT ORDINANCE NO. 2011-22. 6 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.

KEERAN EXPLAINED IT WOULD BE AN ADVANTAGE TO APPLY FOR ANOTHER STREET REPAIR PROJECT SINCE VILLAGE BID FOR W. DAGGETT CAME IN LOWER THAN EXPECTED. DEADLINE TO APPLY IS SEPTEMBER 1 AND IT WILL ALSO BE ½ LOAN AND ½ GRANT MONEY SCHEDULED AS A FALL 2012 PROJECT OF REPAIR TO CLEVELAND AND W. WASHINGTON STREETS.

BAKER READ RESOLUTION NO. 2011-18: *A RESOLUTION AUTHORIZING THE MAYOR OF THE VILLAGE OF ANTWERP, OHIO TO PREPARE AND SUBMIT AN APPLICATION TO PARTICIPATE IN THE OHIO PUBLIC WORKS COMMISSION STATE CAPITAL IMPROVEMENT AND/OR LOCAL TRANSPORTATION IMPROVEMENT PROGRAM AND TO EXECUTE CONTRACTS AS REQUIRED, AND DECLARING THE SAME AN EMERGENCY.*

- ❖ MOTION MADE BY ROHRS, SECONDED BY DERCK TO SUSPEND THE RULES REGARDING RESOLUTION NO. 2011-18. 6 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.
- ❖ MOTION MADE BY ROHRS, SECONDED BY RYAN TO ACCEPT RESOLUTION NO. 2011-18. 6 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.

ADMINISTRATOR'S REPORT

SEE ATTACHED REPORT. OTHER ITEMS DISCUSSED:

SURVEYS HAVE BEEN MAILED TO LARRY GORRELL TO APPRAISE THE TWO PROPERTIES INVOLVED FOR THE WATERLINE CONNECTION BETWEEN MAUMEE LANDING AND DUTCHMAN'S COVE. ONCE THE APPRAISALS ARE COMPLETED, THEY WILL BE PRESENTED TO COUNCIL FOR THE NEXT STEP IN NEGOTIATIONS TO APPROPRIATE EASEMENT.

DEPOT PROJECT WILL BE OPEN FOR REBID ON SEPTEMBER 9. CONTRACTORS DO NOT HAVE TO BE AN ODOT APPROVED VENDOR.

OHIO RAIL COMMISSION HAS AGREED TO REPAIR THE HARRMAN ROAD RAILROAD CROSSING. AFTER THE REPAIR, WHICH WILL START THIS FALL, THE MADISON STREET RAILROAD CROSSING WILL BE CLOSED. THE COUNTY ENGINEER'S OFFICE WILL HELP WITH THE CLOSING OF THE MADISON STREET RAILROAD CROSSING WHEN THEY ARE IN TOWN TO REPAIR THE E. CANAL GUARDRAIL.

RESIDENTS OF SIDEWALK TARGET AREAS FOR THIS YEAR ARE EITHER REPAIRED OR HAVE CONTACTED KEERAN ABOUT THE DATE THEY WILL BE COMPLETED. THERE MAY BE ONE OR TWO THE VILLAGE WILL HAVE TO REPAIR. JAN REEB ASKED IF THE SNOW REMOVAL NEAR THE BUS PICK UP AT THE LIBRARY COULD BE ADDRESSED THIS WINTER. KEERAN STATED IT WILL BE ADDRESSED.

TWENTY-FIVE DEAD ASH TREES HAVE BEEN REMOVED AT THE PARK. ALL THE STREET SIGNS THAT

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WERE REMOVED BY VANDALISM HAVE BEEN REPLACED. CRUSHED STORM DRAINAGE BY THE VET'S MEMORIAL ON BOTH SIDES OF E. RIVER HAS BEEN EXCAVATED AND REPAIRED.

NEW BUSINESS

RYAN RECEIVED A CALL FROM PETE VAIL ON BEHALF OF THE ACDC COMMITTEE OFFERING SOLAR LIGHTING FOR THE NEW WELCOME SIGNS IN THE VILLAGE.

POLICE REPORT

OFFICER LYONS GAVE THE JULY REPORT SHOWING 141 CALLS FOR SERVICE WITH 58 OFFENSES. VANDALISM FOR THE STREET SIGNS HAS BEEN SOLVED AND THOSE CITED PERFORMED COMMUNITY SERVICE WORK FOR THE VILLAGE BY HELPING REMOVE THE DEAD ASH TREES IN THE PARK. THEFT FROM BUSINESSES IN THE VILLAGE HAS ALSO BEEN SOLVED.

EMS REPORT

EMS BILLING CLERK MERRIMAN PROVIDED A WRITTEN REPORT SHOWING DEPOSITS FOR JULY OF \$4,765.82.

RANDY SHAFFER PROVIDED A WRITTEN REPORT SHOWING 28 TOTAL RUNS FROM JUNE 27 TO AUGUST 14. 18 WERE VILLAGE RUNS, 4 IN CARRYALL TOWNSHIP, 5 IN CRANE TOWNSHIP AND 1 MUTUAL AID.

COMMITTEE REPORTS

NO COMMITTEE REPORTS GIVEN.

MAYOR'S REPORT

MAYOR DELONG REPORTED THAT MAYOR'S COURT COLLECTED \$6,624 FOR THE VILLAGE FOR THE MONTH OF JULY AFTER COURT COSTS. R.I.T.A. COLLECTIONS ARE \$8,152 ABOVE LAST YEAR'S COLLECTIONS AT THIS TIME. THE OWNER OF MAUMEE LANDING HAS BEEN REMINDED BY MAIL TO PAVE STREETS IN MAUMEE LANDING BY SEPTEMBER. COMPLAINTS HAVE BEEN MADE REGARDING THE UPKEEP OF THE JORDAN PROPERTY ON E. CANAL. A NOTICE HAS BEEN SENT TO THE PROPERTY OWNER.

KARL MIELKE REQUESTED SIGNATURES AND SUPPORT FOR THE UNITED WAY KICK OFF.

- ❖ MOTION MADE BY JAN REEB AND SECONDED BY RYAN TO HAVE COUNCIL MEMBERS AND MAYOR FROM THE VILLAGE OF ANTWERP SHOW SUPPORT FOR THE UNITED WAY KICK OFF BY SIGNING THE PROVIDED SHEET. 6 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.
- ❖ MOTION MADE BY RYAN, SECONDED BY JAN REEB TO ADJOURN THE MEETING. 6 YEAS, 0 NAYS. MEETING ADJOURNED AT 6:35 P.M.

MAYOR Ray DeLong

FISCAL OFFICER Scott Baker DATE 9-16-11

DAYTON LEGAL BLANK, INC. FORM NO. 10148

Held

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**ADMINISTRATOR'S REPORT
AUGUST, 2011****METALINK AGREEMENT:**

Included in your packet is the agreement with Metalink to place a storage shed and generator at the Water Tower Site to house their fiber optic equipment. Melanie and the undersigned worked with Metalink in arriving the enclosed agreement. The telemetry at the water tower, which relays, to the water plant the water levels in the tank, will be connected to the Metalink generator in times of power outages. Metalink will continue to house their wireless antennas on the tower and supply free wireless internet to the village offices that are not on the fiber-optic route through the village. Village Hall offices and the EMS/Fire Department will also receive fiber optic connections.

DUTCHMAN'S COVE EASEMENT SURVEYS:

The surveys for the two properties involved for the waterline connection between Maumee Landing and Dutchman's Cove have been completed and I should receive them by mail by Monday, August 15th. Once they arrive, copies of the surveys will be provided to Larry Gorrell of Gorrell Realty to perform the appraisal of what the easements are worth.

Once this has been completed, the property owners shall be notified and negotiations can begin to acquire the necessary easements to install the waterline connection. If the negotiations fail, the next step would be to take the issue to Common Pleas Court. Melanie will advise the village as we proceed through this process.

DEPOT UPDATE:

ODOT has set September 2nd as the next bid date for the depot. The completion date for the project has been extended to May 31, 2012. Paper bids and local contractors, not on the ODOT preferred list, will be able to bid on this project which should allow for more contractors to bid the project. This writer has forwarded names of contractors in the area who have expressed an interest in bidding. I will keep you up to date on the result at the September council meeting.

HARRMANN RD RAILROAD CROSSING REPAIR UPDATE:

This writer was contacted the Ohio Rail Commission on August 5, 2011 to confirm that the Maumee and Western Railroad had signed the agreement for the Harrmann Rd Rail Crossing improvement. The Rail Commission stated that the project will start this fall. I have informed the school that a detour will be required for the improvement and as soon as the Village knew the project start and potential completion date we would let me know. The closure of Madison Street Rail Crossing will not be done until the Harrmann

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Road project is completed. I have met with the County Engineer's Office to provide the village with an estimate on their crew to install the guard rails at the Madison Street crossing. The Village does have some guardrail on hand that will be provided to the County Engineer to offset some of the cost of this project. The County Engineer's Office will also repair the E. Canal guardrail when they are in town for the Madison Street closure.

W. DAGGETT STREET REPAVING:

Bid opening on the W. Daggett Street Repaving project is set for this Friday, August 12, 2011 at Noon. Bid recommendation and the ordinance to award this contract will be presented at Monday night's council meeting if we received a bid under the estimate and all their bonding documents are in order. The project will be completed this fall.

SIDEWALK REPLACEMENT:

Two properties on W. River have not repair/replaced their sidewalk and driveways as required in last year's target area. Resolutions of Necessity will be presented at Monday nights meeting along with authorization of council to proceed with estimates on these repairs. The estimates have been obtained and council can authorize Loretta to proceed once the resolutions are passed. The property owner of these two lots located at 514 and 516 W. River has already spoken to this writer and said he wasn't going to do the repair and that the village should proceed in having them done and placed on his real property tax duplicate.

Other target areas in the Village, East and West Woodcox and E. River Street property owners are for the most part complying and repairing their sidewalks. These property owners have until September 10th to complete their improvements. There are several empty homes on W. Woodcox that this writer feels the Village will end up having to perform the work and place the cost on their tax duplicates.

RIVERSIDE PARK - DEAD ASH TREE REMOVAL/DRAINAGE REPAIR:

Over the past several weeks, the utility department along with 4 local high school youth cut down and removed approximately 25 dead ash trees in Riverside Park. The main concentration of the removal centered on the Main Pavilion area. Stump removal was also performed, leaving a nice opening around the shelter houses. Additional dead ash tree removal in the rest of the park will be undertaken in the next month or two. Several large ash trees will have to be removed by a tree removal company with a bucket truck as they are too large for the village to handle on their own.

Additionally, crushed storm drainage by the Vets Memorial, on both sides of E. River Street, were excavated and repaired.

Held

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**REGULAR MEETING
COUNCIL OF THE VILLAGE OF ANTWERP
SEPTEMBER 19, 2011**

THE REGULAR MEETING OF THE VILLAGE OF ANTWERP COUNCIL WAS CALLED TO ORDER AT 5:30 P.M. BY MAYOR RAY DELONG. COUNCIL PERSONS PRESENT: RUDIE REEB, STEVE DERCK, KAREN LEE, LARRY RYAN, MIKE ROHRS AND COUNCIL PRESIDENT JAN REEB. ALSO IN ATTENDANCE AT THE MEETING: SOLICITOR MELANIE FARR, ADMINISTRATOR SARA KEERAN, AND FISCAL OFFICER LORETTA BAKER. MEDIA: PETER GREER FROM DEFIANCE CRESCENT. VISITOR: KEITH NERN.

THE MINUTES FROM THE REGULAR COUNCIL MEETING HELD AUGUST 15, 2011, WERE REVIEWED.

- ❖ MOTION MADE BY ROHRS, SECONDED BY RYAN TO ACCEPT THE MINUTES FROM AUGUST COUNCIL MEETING. 6 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.

THE AUGUST DISBURSEMENTS WERE REVIEWED.

- ❖ MOTION MADE BY JAN REEB, SECONDED BY DERCK TO APPROVE THE AUGUST RECONCILIATION REPORT. 6 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.

VISITORS

ONE VISITOR PRESENT, KEITH NERN, WHO STATED "ONLY OBSERVING."

FISCAL OFFICER REPORT

****BAKER READ RESOLUTION NO. 2011-19: A RESOLUTION ACCEPTING THE AMOUNTS AND RATES AS DETERMINED BY THE BUDGET COMMISSION AND AUTHORIZING THE NECESSARY TAX LEVIES AND CERTIFYING THEM TO THE COUNTY AUDITOR, AND DECLARING THE SAME AN EMERGENCY.**

- ❖ MOTION MADE BY RYAN, SECONDED BY ROHRS TO SUSPEND THE RULES REGARDING RESOLUTION NO. 2011-19. 6 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.
- ❖ MOTION MADE BY JAN REEB, SECONDED BY DERCK TO ACCEPT RESOLUTION NO. 2011-19. 6 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.

BAKER NOTIFIED COUNCIL THAT THE FIRE CONTRACTS HAVE BEEN SIGNED AND APPROVED BY HARRISON AND CARRYALL TOWNSHIPS FOR THE YEARS 2012, 2013 AND 2014.

ADMINISTRATOR'S REPORT

SEE ATTACHED REPORT. OTHER ITEMS DISCUSSED:

OLEY MCMICHAEL INDICATED HE WANTED TO BE ON THE AGENDA TO DISCUSS WITH COUNCIL THE DEADLINE TO APPLY THE FINAL COAT OF ASPHALT IN THE MAUMEE LANDING SUBDIVISION. HE WAS NOT PRESENT AT COUNCIL MEETING. SOLICITOR FARR REVIEWED THE MAY 17, 2010 COUNCIL MEETING MINUTES WITH COUNCIL. THE MAY 2010 MEETING MINUTES REFLECT THAT COUNCIL APPROVED A ONE EXTENSION FOR THE FINAL COAT OF ASPHALT TO BE APPLIED. THE ONE YEAR EXTENSION WAS UNTIL SEPTEMBER OF 2011. FARR ADVISED COUNCIL THAT IT COULD ASK THE DEVELOPER TO PROVIDE EITHER A PERFORMANCE BOND OR LETTER OF CREDIT TO THE VILLAGE FOR ASSURANCE THAT THE FUNDS ARE AVAILABLE TO COVER THE EXPENSES RELATED TO THE APPLICATION OF THE FINAL COAT OF ASPHALT. MAYOR DELONG STATED HE WILL SPEAK WITH

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OLEY MCMICHAEL ABOUT HIS INTENTIONS AND BRING INFORMATION TO THE NEXT MEETING.

KEERAN REPORTED THAT GORRELL WILL HAVE THE APPRAISALS READY NEXT WEEK REGARDING THE DUTCHMAN'S COVE EASEMENT. KEERAN STATED THAT THE VILLAGE COULD PROCEED WITH THE PROJECT THIS FALL IF IT COULD REACH AN AGREEMENT WITH PROPERTY OWNERS ON THE APPROPRIATION OF THE EASEMENT.

BIDS RECEIVED FOR THE DEPOT PROJECT CAME IN \$15,950 OVER THE TOTAL AWARD GRANT. KEERAN TOLD ODOT THE VILLAGE WOULD NOT PAY THE ADDITIONAL \$15,950. ODOT INCLUDED A STATEMENT IN THE LAST BID NOTICE THAT ONLY PREQUALIFIED BIDDERS COULD RESPOND. THIS EXCLUDED LOCAL CONTRACTORS FROM BIDDING. ODOT HAS STATED THAT IT WILL NOT BID THE PROJECT AGAIN. A MEETING WILL BE HELD WITH ODOT, THE MAYOR, KEERAN AND THE FINANCE COMMITTEE TO DISCUSS THE CONCERNS KEERAN HAS SHOULD THE VILLAGE BID THE PROJECT.

AIMEE LICHTY IS REVIEWING THE STORM WATER CUSTOMER LIST AND FOUND MANY LOTS INSIDE THE VILLAGE THAT HAVE NEVER BEEN BILLED FOR STORM WATER (EMPTY LOTS). THESE PROPERTY OWNERS WILL RECEIVE A LETTER STATING IN 2012 THEY WILL START RECEIVING STORM WATER BILLS. THIS COLLECTION COULD RESULT IN AN ADDITIONAL \$3,000 TO \$3,500 IN REVENUE.

KEERAN STATED THE VILLAGE NEEDS A NEW (USED) DUMP TRUCK AND WILL BE PRICING ONE. THE PURCHASE CAN BE THROUGH THE SEWER FUND. ROHRS STATED THE VILLAGE NEEDS AN ADDITIONAL TRUCK ANYWAY. THIS TRUCK WILL NOT BE FULL SIZED BUT ONE THAT THE GRIT SPREADER CAN BE INSTALLED ON.

NOVEMBER 1ST VILLAGE EMPLOYEE HEALTH INSURANCE MUST BE RENEWED AND KEERAN PRESENTED THE RENEWAL OPTIONS. FINANCE COMMITTEE FEELS THEY WILL NEED TO MEET TO DISCUSS THIS AND THE BUDGET. FINANCE COMMITTEE WILL MEET ON 9/26/11 AT 4:00 P.M.

NEW BUSINESS

NO NEW BUSINESS REPORTED OR DISCUSSED.

POLICE REPORT

WRITTEN REPORT BY CHIEF CLEMENS SHOWED 162 CALLS FOR SERVICE WITH 51 OFFENSES FOR THE MONTH OF AUGUST.

EMS REPORT

EMS BILLING CLERK MERRIMAN PROVIDED A WRITTEN REPORT SHOWING DEPOSITS FOR AUGUST OF \$6,859.09.

COMMITTEE REPORTS

JAN REEB STATED THE PUBLIC SERVICE COMMITTEE MET CONCERNING VILLAGE WIDE GARBAGE PICK UP AND COULD NOT COME TO AN AGREEMENT. THIS TOPIC IS TABLED.

MAYOR'S REPORT

MAYOR DELONG REPORTED THAT MAYOR'S COURT COLLECTED \$5,139 FOR THE VILLAGE FOR THE MONTH OF AUGUST AFTER COURT COSTS. R.I.T.A. COLLECTIONS ARE \$12,068.68 ABOVE LAST YEAR'S COLLECTIONS AT THIS TIME.

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MAYOR DELONG ASKED FOR COUNCIL'S SUPPORT IN MOVING THE MUSEUM CONTENTS INTO STORAGE UPSTAIRS ON A TEMPORARY BASIS, PROVIDING MORE ROOM FOR THE POLICE DEPARTMENT. ACDC, POLICE DEPUTIES AND VILLAGE WORKERS ARE WILLING TO HELP WITH THIS ENDEAVOR.

- ❖ MOTION MADE BY RYAN, SECONDED BY LEE TO MOVE MUSEUM CONTENTS UPSTAIRS FOR TEMPORARY STORAGE. 6 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.
- ❖ MOTION MADE BY RUDIE REEB, SECONDED BY DERCK TO ADJOURN THE MEETING. 6 YEAS, 0 NAYS. MEETING ADJOURNED AT 6:20 P.M.

MAYOR *Ray DeLong*

FISCAL OFFICER *Janita Baker* DATE 10-17-11

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held _____ 20 _____

**ADMINISTRATOR'S REPORT
SEPTEMBER, 2011**

MAUMEE LANDING FINAL COAT OF ASPHALT:

Oley McMichael has asked to be on the agenda for Monday night to discuss with council his concerns in laying the last coat of asphalt in his subdivision. It is my understanding that several residents at Maumee Landing will be coming with him to ask council to let Oley postpone the final coat due to the construction and heavy equipment used in the subdivision.

It is council decision on whether or not to let this be postponed. My only concern is that I believe we need to have some type of agreement between the Village and Oley that states he will maintain the subdivision and empty lots, i.e., keep up the mowing and trimming, and that should be sell the subdivision or something happen to him personally, that the paving of the subdivision is passed on to any potential new owners. Since the utilities, including the roadway, in this subdivision is the village's to maintain and repair, the postponing of the final coat of asphalt is not altogether a bad idea since the construction which is ongoing can possibly tear up the asphalt. Another new home will be built this fall as I have received a new zoning application and this should start in October. Again, this is council's decision not mine.

DUTCHMAN'S COVE EASEMENT UPDATE:

I spoke to Gorrell Brother Realty on September 13, 2011 to check on the status of the appraisals to be conducted on the two properties involved for the waterline extension from Maumee Landing to Dutchman's Cove. The appraisals are to be completed next week.

DEPOT UPDATE:

Bids were received and opened by ODOT on September 9th. According to ODOT the bids received were \$15,950.00 over the total grant award of \$400,219.00. ODOT asked the Village if we would put the additional \$15,950 into the project. I responded no, that the village could not put that amount into the project. ODOT stated that the village could bid the project ourselves and handle the construction inspection, in order to attract more local contractors.

Please be advised that the project bid by ODOT included four separate sections which included: General, Mechanical, Plumbing and Electrical. The General and plumbing sections came in under ODOT estimates, but the Heating and Air Conditioning/Mechanical were 121.29% over the estimate and the Electrical was 67.26% over estimate. Due to the entire project not being over 10% over bid, ODOT wanted to award the project, if the Village would commit to paying \$15,950.00. Again, I told ODOT no we would not.

DAYTON LEGAL BLANK, INC., FORM NO. 10148

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It should be noted that this second request for bids was to include local contractors and not require them to be prequalified by ODOT. In the advertisement for bids done by ODOT, they once again included the phrase prequalified bidders. This and the fact that ODOT did not directly contact local contractors, resulted in no local contractors bidding the project. This has been brought to ODOT attention by the undersigned. I am currently waiting for a response from ODOT on questions and concerns I have should the village bid the project ourselves.

HARRMANN RD RAILROAD CROSSING REPAIR UPDATE:

This writer was contacted the Ohio Rail Commission on August 12, 2011 to get an update on the Harrmann Rd Rail Crossing improvement. The Rail Commission stated again that the project will start this fall. The Rail Commission stated they were waiting for ODOT to encumber the funds and that they felt the project could get under way yet this fall.

W. DAGGETT STREET REPAVING:

The repaving of W. Daggett should be completed finished by the time you receive this mailing. Berming is being completed today, 9/14/11.

RENEWAL OF HEALTH INSURANCE QUOTES RECEIVED:

The Village's annual renewal of health insurance premiums due of November 1st of this year has been received. The Village currently pays the health insurance premiums for 7 full time employees. The coverage is currently through Anthem Blue Cross/Blue Shield and the monthly premium is \$6,989.67.

Quotes were received from Anthem, Medical Mutual, Aetna and United Healthcare. I have attached a spreadsheet which lists the quotes. If the village would stay with Anthem at the same deductibles, the monthly premium will be \$7,829.49. Please note the other companies that quoted would all be over this amount based on the currently \$250/\$500 deductible.

There are several options listed that are less costly, if the deductibles are raised, but the quotes raise in deductibles are very steep. The renewal decision is due by the November 1st date.

STORM WATER UTILITY PROGRAM:

Aimee is reviewing the storm water customer list and has found many lots inside the village that have never been billed for storm water. A complete review of all lots is being compiled and once this has been completed these property owners will receive a letter

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informing them starting in 2012, they will start receiving storm water bills. This could amount to an approximate \$3,000 to \$3,500 in additional storm water revenue.

VILLAGE NEEDS A GOOD USED DUMP TRUCK:

The Village's dump truck is on its final leg. We have put off replacing it as long as we could. At this point, it is beyond repair. As the sewer fund is in good shape and we can appropriate the purchase of a used truck from sewer, I will be asking council for permission to look for a good used dump truck before the winter season is upon us. We don't necessarily need a full size truck, but one that our grit spreader can be installed on.

As it is now, we can no longer take the truck outside of the corporation limits as it is an unsafe vehicle which results in having to pay for trucking of stone and grit when it is ordered.

MISCELLANEOUS:

I will be mailing out to downtown business owners the Village's Snow/Ice Removal Police that council passed in April. This ordinance requires property owners to inform the village on whether or not they will remove snow themselves or agree to be charged \$15.00 per occurrence for the village to remove unless we receive 4" in a 12 hour period at which time the village will remove snow from sidewalks and intersections at no charge.

Held

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**REGULAR MEETING
COUNCIL OF THE VILLAGE OF ANTWERP
OCTOBER 17, 2011**

THE REGULAR MEETING OF THE VILLAGE OF ANTWERP COUNCIL WAS CALLED TO ORDER AT 5:30 P.M. BY MAYOR RAY DELONG. COUNCIL PERSONS PRESENT: RUDIE REEB, STEVE DERCK, KAREN LEE, LARRY RYAN, MIKE ROHRS AND COUNCIL PRESIDENT JAN REEB. ALSO IN ATTENDANCE AT THE MEETING: SOLICITOR MELANIE FARR, ADMINISTRATOR SARA KEERAN, AND FISCAL OFFICER LORETTA BAKER. MEDIA: PETER GREER FROM DEFIANCE CRESCENT AND SANDY TEMPLE FROM THE BEE ARGUS. VISITORS: KEITH NERN AND OLEY MCMICHAEL.

THE MINUTES FROM THE REGULAR COUNCIL MEETING HELD SEPTEMBER 19, 2011, WERE REVIEWED.

- ❖ MOTION MADE BY ROHRS, SECONDED BY JAN REEB TO ACCEPT THE MINUTES FROM SEPTEMBER COUNCIL MEETING. 6 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.

THE SEPTEMBER DISBURSEMENTS WERE REVIEWED.

- ❖ MOTION MADE BY JAN REEB, SECONDED BY DERCK TO APPROVE THE SEPTEMBER RECONCILIATION REPORT. 6 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.

VISITORS

OLEY MCMICHAEL STATED HE HAS A SIGNED PETITION FROM THE RESIDENTS OF MAUMEE LANDING SUBDIVISION THAT THEY DO NOT WANT THE FINAL COAT OF ASPHALT APPLIED TO THE ROAD UNTIL THERE ARE MORE HOMES CONSTRUCTED IN THE SUBDIVISION. MCMICHAEL STATED THIS COULD BE A SELLING POINT FOR MORE HOMES KNOWING THE ROAD WILL BE RESURFACED AFTER THEIR HOME IS BUILT. MCMICHAEL ASKED FOR AN EXTENSION OF TIME SINCE THERE ARE 24 MORE LOTS TO BE DEVELOPED. ROHRS ASKED HOW MUCH TIME UNTIL THE FINAL COAT OF ASPHALT WILL BE APPLIED. MCMICHAEL WANTS TO REVIEW IT EACH YEAR. SOLICITOR FARR ADVISED COUNCIL THAT TO ENSURE SUFFICIENT FUNDS TO COMPLETE THE ROAD, THE VILLAGE COULD REQUIRE MCMICHAEL TO POST A PERFORMANCE BOND OR OBTAIN A LETTER OF CREDIT FROM THE BANK FOR THIS PROJECT. MCMICHAEL WILL TALK TO THE BANK THIS WEEK ABOUT OBTAINING A LETTER OF CREDIT. COUNCIL WILL CONSIDER THE REQUEST FOR A ONE YEAR EXTENSION AT THE NOVEMBER COUNCIL MEETING.

KEITH NERN ASKED COUNCIL TO RECONSIDER THE VILLAGE WIDE GARBAGE PICK-UP ISSUE, WHICH HAD BEEN TABLED BY THE PUBLIC SERVICE COMMITTEE. NERN'S CONCERN IS THE SAFETY IN THE COMMUNITY OF HAVING FOUR OR MORE TRUCKS PICKING UP GARBAGE EACH WEEK. JAN REEB FROM THE PUBLIC SERVICE COMMITTEE STATED THE COUNCIL IS DIVIDED ON THE DECISION OF SELECTING ONE GARBAGE PICKUP COMPANY TO BE USED BY VILLAGE RESIDENTS. MAYOR DELONG ASKED THAT KEERAN CONTACT SUPPLIERS OF WASTE PICK UP SERVICE AND HAVE THEM PRESENT THEIR SERVICES AT OUR NEXT COUNCIL MEETING. RYAN DOES NOT WANT ANY ADMINISTRATIVE BURDEN ADDED TO THE VILLAGE FOR GARBAGE PICK-UP SERVICE BILLINGS.

FISCAL OFFICER REPORT

****BAKER READ RESOLUTION NO. 2011-23: AN ORDINANCE APPROVING PRELIMINARY PARTICIPATORY LEGISLATION FOR THE PROJECT IDENTIFIED AS PAU-ANTWERP SIDEWALKS PID 88349, AND DECLARING THE SAME AN EMERGENCY.**

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- ❖ MOTION MADE BY RYAN, SECONDED BY ROHRS TO SUSPEND THE RULES REGARDING ORDINANCE NO. 2011-23. 6 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.
- ❖ MOTION MADE BY RYAN, SECONDED BY RUDIE REEB TO ACCEPT ORDINANCE NO. 2011-23. 6 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.

KEERAN STATED THIS PROJECT WILL BE COMPLETED NEXT SPRING AND WILL BE PAID BY FEDERAL FUNDING UP TO \$162,000 (WHICH AVAILABLE FUNDING GREATLY EXCEEDS THE ESTIMATE FOR THIS PROJECT).

****BAKER READ ORDINANCE NO. 2011-24: AN ORDINANCE AUTHORIZING THE VILLAGE FISCAL OFFICER TO TRANSFER FUNDS TO THE POLICE FUND IN THE AMOUNT OF \$27,500.00 AND DECLARING THE SAME AN EMERGENCY.**

- ❖ MOTION MADE BY DERCK, SECONDED BY RYAN TO SUSPEND THE RULES REGARDING ORDINANCE NO. 2011-24. 6 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.
- ❖ MOTION MADE BY ROHRS, SECONDED BY RUDIE REEB TO ACCEPT ORDINANCE NO. 2011-24. 6 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.

**** BAKER GAVE 1ST READING OF ORDINANCE NO. 2011-25: AN ORDINANCE AMENDING ORDINANCE NO. 2008-63 AUTHORIZING THE CHANGE OF WATER AND SEWER RATES, TAP FEES AND RE-CONNECT FEES FOR THE VILLAGE OF ANTWERP, COUNTY OF PAULDING, OHIO.**

KEERAN NOTED THIS ORDINANCE IS AN INCREASE IN THE PER THOUSAND WATER RATE ONLY – NO CHANGE IN THE MINIMUM CHARGE AND NO CHANGE IN THE SEWER RATES.

BAKER NOTED THE R.I.T.A COLLECTIONS ARE DOWN FOR THE MONTH OF SEPTEMBER DUE TO TIMING OF COLLECTIONS FROM THE SCHOOL PAYROLL. BAKER TOLD COUNCIL THAT THE EMS NOTE WAS PAID OFF THIS WEEK AND THE EMS BUILDING IS NOW PAID OFF.

ADMINISTRATOR'S REPORT

SEE ATTACHED REPORT. OTHER ITEMS DISCUSSED:

KEERAN REPORTED THAT GORRELL HAS NOT PROVIDED THE VILLAGE WITH APPRAISALS REGARDING THE DUTCHMAN'S COVE EASEMENT. COUNCIL REQUESTED THE ADMINISTRATOR TO CONTACT ANOTHER APPRAISER IF GORRELL HAS NOT COMPLETED THIS TASK IN TWO WEEKS.

LORI BRINKMAN FROM ODOT WILL MEET WITH THE FINANCE COMMITTEE ON OCTOBER 24TH AT 3:00 P.M. TO DISCUSS THE DEPOT PROJECT. ODOT MAY ACCEPT A WAIVER FROM THE VILLAGE ON THE BIDDING OF THIS PROJECT. DECEMBER 31, 2012, IS THE DEADLINE FOR CONSTRUCTION OF THIS PROJECT.

FINANCE COMMITTEE MET ON SEPTEMBER 26TH TO DISCUSS THE HEALTH CARE RENEWAL. IT WAS THE COMMITTEE'S RECOMMENDATION TO REMAIN WITH ANTHEM ON THE SAME PLAN.

- ❖ MOTION MADE BY RYAN, SECONDED BY JAN REEB TO RENEW THE CURRENT PLAN FOR HEALTH CARE INSURANCE WITH ANTHEM EFFECTIVE FOR NOVEMBER 1, 2011, TO NOVEMBER 1, 2012. 6 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.

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EPA HAS SENT NOTICE TO THE VILLAGE REGARDING THE OVERFLOW AT THE LIFT STATION. EPA REQUIRES THE VILLAGE TO PREPARE PLANS ON HOW THE VILLAGE WILL ADDRESS THE PROBLEM BY NOVEMBER 15TH. POGGEMEYER DESIGN GROUP WILL BE IN THE VILLAGE ON OCTOBER 18TH TO REVIEW AND DEVELOP A PLAN TO INCREASE THE CAPACITY OF THE EXISTING LIFT STATION.

HARRMANN ROAD RAILROAD CROSSING WILL NOT BE ADDRESSED UNTIL NEXT SPRING DUE TO TIMING OF THE ENCUMBRANCES OF FUNDS FOR THIS PROJECT BY THE RAIL COMMISSION.

NEW BUSINESS

TRICK OR TREAT TIME AND DATE HAS BEEN SET FOR OCTOBER 29TH FROM 5:00 P.M. TO 7:00 P.M.

POLICE REPORT

CHIEF CLEMENS REPORTED 126 CALLS FOR SERVICE WITH 85 OFFENSES FOR THE MONTH OF SEPTEMBER.

EMS REPORT

EMS COORDINATOR RANDY SHAFFER PROVIDED A WRITTEN REPORT SHOWING 44 TOTAL RUNS MADE FROM 8/15 TO 10/15.

COMMITTEE REPORTS

NO COMMITTEE REPORTS OTHER THAN THOSE REPORTS PROVIDED ABOVE.

MAYOR'S REPORT

MAYOR DELONG REPORTED THAT MAYOR'S COURT COLLECTED \$5,288.00 FOR THE VILLAGE FOR THE MONTH OF SEPTEMBER AFTER COURT COSTS.

❖ MOTION MADE BY RYAN, SECONDED BY ROHRS TO ADJOURN THE MEETING. 6 YEAS, 0 NAYS. MEETING ADJOURNED AT 6:35 P.M.

MAYOR *Ray DeLong*

FISCAL OFFICER *Spetta Baker* DATE *11-21-11*

Held _____

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ADMINISTRATOR'S REPORT**SEPTEMBER, 2011***OCT***MAUMEE LANDING FINAL COAT OF ASPHALT:**

Oley McMichael has asked to be on the agenda for this meeting and will request an extension for the final coat of asphalt for Maumee Landing.

ODOT PRELIMINARY LEGISLATION FOR SAFE ROUTES TO SCHOOL PROJECT:

ODOT has sent preliminary legislation for council to pass at Monday night's meeting for the E. Canal sidewalk installation project. This will be a summer 2012 construction. The project will be paid for 100% by federal funding.

WATER RATE INCREASE ORDINANCE:

Finance committee met on September 26th and discussed the current state of the water fund. At this point the fund is still in need of transfers from the general fund (income tax) to assist in the payment of loans. Fiscal Officer Baker informed the committee that approximately \$32,000 in annual loan payments would be eliminated next year with the pay off of several water loans. Administrator Keeran suggested to the committee that an increase of 3% of the per thousand gallon rate be increased to help the water fund stay in the black. The minimum water rate would not be increased, just the per thousand rate. The increase would amount to .13 cent per thousand and I have attached a table that would show the new rates and potential new revenue.

Committee decided that the 3% increase should be for three years and an ordinance has been included in your packet. Three readings would be required on this new rate increase.

DUTCHMAN'S COVE EASEMENT UPDATE:

I spoke to Gorrell Brother Realty on October 13, 2011 to check on the status of the appraisals to be conducted on the two properties involved for the waterline extension from Maumee Landing to Dutchman's Cove. Larry Gorrell was out of the office for the remainder of the week. I informed Gorrell's that I needed to hear from him as soon as possible or we would be forced to find another appraiser. I will check with Gorrells on Monday before council meeting.

DEPOT UPDATE:

In correspondence with ODOT on the depot project, I am currently waiting on possible dates when they can come down and meet with the undersigned and finance committee. I hope to have these dates for consideration by Monday night's meeting. ODOT is willing to accept a waiver from the village in the requirement that the village hire another

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construction management firm to oversee the bidding and construction oversight. I will bring you more information on the depot Monday night.

HARRMANN RD RAILROAD CROSSING REPAIR UPDATE:

This writer was contacted the Ohio Rail Commission on October 13, 2011 to get an update on the Harrmann Rd Rail Crossing improvement. The Rail Commission stated in their e-mail to me: "We had some complications on our end in getting the funds encumbered and we did not get this completed in time for the railroad to order materials this construction season (lead time for ordering is three to four weeks). I apologize for this as I know you wanted this work done quickly. Everything is in place for this to move forward once the asphalt plans reopen in the spring"

RENEWAL OF HEALTH INSURANCE QUOTES RECEIVED:

The Village's annual renewal of health insurance premiums due of November 1st of this year has been received. The Village currently pays the health insurance premiums for 7 full time employees. The coverage is currently through Anthem Blue Cross/Blue Shield and the monthly premium is \$6,989.67.

Quotes were received from Anthem, Medical Mutual, Aetna and United Healthcare. I have attached a spreadsheet which lists the quotes. If the village would stay with Anthem at the same deductibles, the monthly premium will be \$7,829.49. Please note the other companies that quoted would all be over this amount based on the currently \$250/\$500 deductible.

Finance committee met to review the health insurance quotes on September 26th. Finance committee will recommend to full council that the village should stay with Anthem. Finance committee members will discuss with full council their recommendations so council can decide with that's what the whole council wants to do.

STONE STREET LIFT STATION/OVER FLOWS – EPA LETTER:

I have attached a letter I just received this week from EPA in regards to the Stone Street Lift Station. EPA is requiring that the village prepare plans and timelines on how we intend to address failures at the Stone Street lift station by November 15th. I have contacted Poggemeyer Design Group to look over the existing plans for the lift station and come up with the cost of developing plans to increase the capacity of the existing lift station, possible back-up generator or new lift station before the November 15th date given by EPA.

There is a possibility that emergency Ohio Public Works dollars maybe available to assist in the upgrade at the site.

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**REGULAR MEETING
COUNCIL OF THE VILLAGE OF ANTWERP**

NOVEMBER 21, 2011

THE REGULAR MEETING OF THE VILLAGE OF ANTWERP COUNCIL WAS CALLED TO ORDER AT 5:30 P.M. BY MAYOR RAY DELONG. COUNCIL PERSONS PRESENT: RUDIE REEB, STEVE DERCK, KAREN LEE, LARRY RYAN, MIKE ROHRS AND COUNCIL PRESIDENT JAN REEB. ALSO IN ATTENDANCE AT THE MEETING: SOLICITOR MELANIE FARR, ADMINISTRATOR SARA KEERAN, AND FISCAL OFFICER LORETTA BAKER. VISITORS: KEITH NERN, D. TURNER, ROBB GERKEN, AND MARY LEINARD.

THE MINUTES FROM THE REGULAR COUNCIL MEETING HELD OCTOBER 17, 2011, WERE REVIEWED.

- ❖ MOTION MADE BY ROHRS, SECONDED BY DERCK TO ACCEPT THE MINUTES FROM OCTOBER COUNCIL MEETING. 6 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.

THE OCTOBER DISBURSEMENTS WERE REVIEWED.

- ❖ MOTION MADE BY JAN REEB, SECONDED BY RYAN TO APPROVE THE OCTOBER RECONCILIATION REPORT. 6 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.

VISITORS

KEITH NERN ADDRESSED COUNCIL ON THE ISSUE OF CONTRACTING WITH ONE COMPANY FOR VILLAGE-WIDE GARBAGE SERVICES. NERN QUESTIONED WHY A GARBAGE CONTRACTOR WAS NOT PRESENT AS DISCUSSED LAST MEETING. SOLICITOR FARR EXPLAINED THE VILLAGE DECIDED NOT TO INVITE SELECTED GARBAGE COMPANIES TO A COUNCIL MEETING IN ORDER TO AVOID ANY CLAIMS OF COMPETITIVE ADVANTAGE PRIOR TO SOLICITING COMPETITIVE BIDS. COUNCIL DISCUSSED THE ISSUE OF SOLICITING BIDS AT LENGTH. NO CONSENSUS WAS REACHED.

D. TURNER, A VILLAGE RESIDENT, WAS PRESENT. HE WORKS FOR S&S SANITATION. HE ASKED THAT THE VILLAGE CONSIDER USING S&S SANITATION. ROBB GERKEN WAS ALSO PRESENT ON THIS ISSUE BUT MADE NO COMMENTS.

MARY LEINARD ASKED IF SHE COULD STILL USE S&S SANITATION IN THE MOBILE HOME PARK. KEERAN STATED YES. LEINARD SUGGESTED THE VILLAGE USE THE ARBOR DAY FOUNDATION TO REPLACE TREES IN THE VILLAGE. LEINARD'S OTHER CONCERNS WERE SIDEWALK REPLACEMENT AND THE ASSESSMENT COSTS AND ALSO ASSISTANCE IN ROAD REPAIR FOR THE MOBILE HOME PARK.

FISCAL OFFICER REPORT

****BAKER GAVE 2ND READING OF ORDINANCE NO. 2011-25: AN ORDINANCE AMENDING ORDINANCE NO. 2008-63 AUTHORIZING THE CHANGE OF WATER AND SEWER RATES, TAP FEES AND RE-CONNECT FEES FOR THE VILLAGE OF ANTWERP, COUNTY OF PAULDING, OHIO.**

****BAKER READ RESOLUTION NO. 2011-20: A RESOLUTION OPPOSING THE STATE OF OHIO CENTRALIZING MUNICIPAL INCOME TAX COLLECTION, AND DECLARING THE SAME AN EMERGENCY.**

- ❖ MOTION MADE BY RYAN AND SECONDED BY JAN REEB TO SUSPEND THE RULES REGARDING RESOLUTION NO. 2011-20. 6 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.

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- ❖ MOTION MADE BY ROHRS, SECONDED BY RUDIE REEB TO ACCEPT RESOLUTION NO. 2011-20. 6 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.

****BAKER READ ORDINANCE NO. 2011-26: AN ORDINANCE TO PROVIDE FOR THE ISSUANCE OF A NOTE FOR THE PURPOSE OF SANITARY SEWERAGE SYSTEM IN THE VILLAGE OF ANTWERP, OHIO, AND DECLARING THE SAME AN EMERGENCY.**

- ❖ MOTION MADE BY ROHRS, SECONDED BY RYAN TO SUSPEND THE RULES REGARDING ORDINANCE NO. 2011-26. 6 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.
- ❖ MOTION MADE BY DERCK, SECONDED BY JAN REEB TO ACCEPT ORDINANCE NO. 2011-26. 6 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.

****BAKER READ ORDINANCE NO. 2011-27: AN ORDINANCE AUTHORIZING THE VILLAGE FISCAL OFFICER TO TRANSFER FUNDS TO THE WATER FUND IN THE AMOUNT OF \$45,000.00 AND DECLARE THE SAME TO BE AN EMERGENCY.**

- ❖ MOTION MADE BY RYAN, SECONDED BY DERCK TO SUSPEND THE RULES REGARDING ORDINANCE NO. 2011-27. 6 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.
- ❖ MOTION MADE BY RYAN, SECONDED BY JAN REEB TO ACCEPT ORDINANCE NO. 2011-27. 6 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.

****BAKER GAVE 1ST READING OF RESOLUTION NO. 2011-21: A RESOLUTION DECLARING THE NECESSITY OF REPAIRING AND/OR CONSTRUCTING THE SIDEWALK AND PORTION OF DRIVEWAY ON THE SOUTH SIDE OF LOT 30 PT. BLOCK C IN THE VILLAGE OF ANTWERP, OHIO (TAX PARCEL ID#12-04S-051-00).**

****BAKER READ ORDINANCE NO. 2011-28: AN ORDINANCE AUTHORIZING THE FISCAL OFFICER TO AMEND APPROPRIATIONS AND DECLARING IT AN EMERGENCY.**

- ❖ MOTION MADE BY RYAN, SECONDED BY ROHRS TO SUSPEND THE RULES REGARDING ORDINANCE NO. 2011-28. 6 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.
- ❖ MOTION MADE BY RYAN, SECONDED BY RUDIE REEB TO ACCEPT ORDINANCE NO. 2011-28. 6 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.

****BAKER READ ORDINANCE NO. 2011-29: AN ORDINANCE AUTHORIZING THE MAYOR OF THE VILLAGE OF ANTWERP TO ENTER INTO THE LPA FEDERAL LOCAL-LET PROJECT AGREEMENT WITH THE STATE OF OHIO, DEPARTMENT OF TRANSPORTATION; AND DECLARING THE SAME AN EMERGENCY.**

DISCUSSION WAS HELD ON THE COMPLEXITY OF THE DEPOT PROJECT. PRIOR TO THE MEETING, SOLICITOR FARR PROVIDED COUNCIL MEMBERS WITH A MEMORANDUM HIGHLIGHTING SEVERAL PROVISIONS OF THE AGREEMENT. SHE ALSO HIGHLIGHTED PROVISIONS AT THE MEETING INCLUDING SECTION 8.1 ON TIMING FOR REIMBURSEMENT OF CONTRACT ADMINISTRATION OR ENGINEERING COSTS, AND SECTION 8.10 ON PUBLIC OWNERSHIP REQUIREMENT FOR PROJECT AND VILLAGE RESPONSIBILITY TO MAINTAIN THE PROJECT. KEERAN WILL BE THE CONTACT PERSON BETWEEN ODOT AND CONTRACTORS. POGGEMEYER WILL ALSO LOOK OVER THE PROJECT WITH THE CONTRACTORS. RYAN ASKED WHAT ADDITIONAL CHARGES POGGEMEYER WILL HAVE FOR THESE SERVICES. KEERAN STATED UP TO \$26,000.00. ODOT WILL MAKE THE PAYMENTS DIRECTLY TO POGGEMEYER AND CONTRACTORS FROM THE GRANT MONIES. ITEM 7.6 ON THE LPA PROJECT AGREEMENT WAS QUESTIONED REGARDING PREQUALIFIED CONTRACTORS. KEERAN STATED THE VILLAGE WILL BE ALLOWED TO CHOOSE THE CONTRACTORS. A JANUARY BID IS ANTICIPATED ON THIS PROJECT.

- ❖ MOTION MADE BY JAN REEB, SECONDED BY RYAN TO SUSPEND THE RULES REGARDING ORDINANCE NO. 2011-29. 6 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.

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- ❖ MOTION MADE BY RUDIE REEB, SECONDED BY DERCK TO ACCEPT ORDINANCE NO. 2011-29. 6 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.

****BAKER READ ORDINANCE NO. 2011-30: AN ORDINANCE TO PROVIDE FOR THE ISSUANCE OF A NOTE FOR THE PURPOSE OF A WATERWORKS SYSTEM IN THE VILLAGE OF ANTWERP, OHIO, AND DECLARING THE SAME AN EMERGENCY.**

- ❖ MOTION MADE BY JAN REEB, SECONDED BY RYAN TO SUSPEND THE RULES REGARDING ORDINANCE NO. 2011-30. 6 YEAS. 0 NAYS. MOTION CARRIED AND APPROVED.
- ❖ MOTION MADE BY RYAN, SECONDED BY ROHRS TO ACCEPT ORDINANCE NO. 2011-30. 6 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.

BAKER ASKED FINANCE COMMITTEE TO SCHEDULE A MEETING TO WORK ON BUDGET AND SALARY FOR NEXT YEAR. FINANCE COMMITTEE WILL MEET ON NOVEMBER 28, 2011, AT 4:00 P.M.

R.I.T.A. COLLECTIONS ARE \$17,000.00 MORE THAN AMOUNTS COLLECTED LAST YEAR AT THIS TIME.

BAKER NOTED THE THREE ESTATE TAX SETTLEMENT CHECKS THE VILLAGE HAS RECEIVED IN THE PAST THREE YEARS.

COUNCIL DISCUSSED THE POGGEMEYER PAST DUE INVOICES FOR THE DEPOT PROJECT IN THE AMOUNT OF \$16,823.63.

- ❖ MOTION MADE BY RYAN, SECONDED BY ROHRS TO APPROVE PAYMENT TO POGGEMEYER OF THE PAST DUE INVOICES OF \$16,823.63 FOR SERVICES PROVIDED ON THE DEPOT PROJECT. 6 YEAS. 0 NAYS. MOTION CARRIED AND APPROVED.

ADMINISTRATOR'S REPORT

SEE ATTACHED REPORT. OTHER ITEMS DISCUSSED:

EPA HAS BEEN NOTIFIED REGARDING THE VILLAGE'S PLAN AND PROCESS TO STOP THE OVERFLOW AT THE STONE STREET LIFT STATION.

VILLAGE IS WAITING FOR BRUCE GUILFORD'S APPRAISAL FOR THE EASEMENT IN DUTCHMAN'S COVE. HIS ESTIMATE FOR THE APPRAISAL IS \$250.00.

THE VILLAGE HAS PURCHASED A DUMP TRUCK FOR \$6,800.00. THIS TRUCK WILL ACCOMMODATE THE GRIT SPREADER. THE VILLAGE WILL KEEP AND USE THE OLD DUMP TRUCK FOR PICKING UP SPOILAGE AS LONG AS IT IS POSSIBLE WITHOUT FURTHER REPAIRS.

ROHRS QUESTIONED THE TREE REMOVAL AT THE PARK. KEERAN STATED THE VILLAGE HAS HIRED NATHAN MCALEXANDER FROM 1ST CHOICE TREE SERVICE FOR THE AMOUNT OF \$1,500.00 INSTEAD OF USING THE BOY SCOUTS DUE TO LIABILITY ISSUES AND SIZE OF THE TREES THAT NEED TO COME DOWN.

NEW BUSINESS

NONE.

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POLICE REPORT

OFFICER CLEMENS REPORTED 135 CALLS FOR SERVICE WITH 49 OFFENSES FOR THE MONTH OF OCTOBER.

EMS REPORT

EMS COORDINATOR RANDY SHAFFER PROVIDED A WRITTEN REPORT SHOWING 37 TOTAL RUNS FROM OCTOBER 15 TO NOVEMBER 19. EMS BILLING CLERK DARLENE MERRIMAN REPORTED DEPOSITS OF \$6,599.98 FOR SEPTEMBER AND \$2,192.71 FOR OCTOBER.

COMMITTEE REPORTS

RYAN REPORTED ON CEMETERY COMMITTEE AND ANNOUNCED THAT A NEW SECTION IS OPENING UP. THERE ARE ONLY SEVEN UNSOLD LOTS.

LEE REPORTED ON THE VET'S AND PARK COMMITTEE. SOME OF THE LIGHTS ARE OUT AT THE MEMORIAL. THE CIRCUIT IS TRIPPING AT THE LARGE PAVILION. PLAYGROUND MULCH NEEDS REPLACED. THE AREA WHERE THE MONUMENT USED TO BE NEEDS ADDRESSED, EITHER CONCRETE OR MULCHED. KEERAN WILL ADDRESS ALL OF THESE ITEMS WHEN POSSIBLE.

MAYOR'S REPORT

MAYOR DELONG REPORTED THAT MAYOR'S COURT COLLECTED \$8,389.00 FOR THE VILLAGE FOR THE MONTH OF OCTOBER AFTER COURT COSTS.

MEDIACOM IS RAISING RATES AGAIN.

THE EMS WILL HOLD A MORTGAGE BURNING CEREMONY ON DECEMBER 3RD AT THE EMS BUILDING AT 1:00 P.M.

- ❖ MOTION MADE BY ROHRS, SECONDED BY RYAN TO ADJOURN THE MEETING. 6 YEARS, 0 DAYS. MEETING ADJOURNED AT 6:40 P.M.

MAYOR *Ray DeLong*

FISCAL OFFICER *Janita Baker*

DATE 12-19-11

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**ADMINISTRATOR'S REPORT
NOVEMBER, 2011****DUMP TRUCK:**

A dump truck was purchased by the Village from Custer Trucking Company of Van Wert, Ohio for \$6,800.00. The truck is a 1981 International and very good shape and our grit spreader will fit on it. We will keep the old dump truck for use in picking up spoilage from waterline breaks in order to keep the new dump bed in good shape. We will use the old truck as long as it is possible. We will not put additional dollars into the old truck, just use it as long as it is feasible.

DUTCHMAN'S COVE EASEMENT UPDATE:

Gorrell Realty informed this writer that they do not have time to complete the appraisals on the two properties involved for the waterline extension from Maumee Landing to Dutchman's Cove. I contacted Bruce Guilford of Guilford Realty of Hicksville and he stated he would do the appraisals for the Village. It is anticipated that we will have these appraisals by the end of November.

DEPOT UPDATE:

The undersigned and Rick Weaver of Poggemeyer Design Group went to Lima on November 16th and met with ODOT officials to review the requirements in order for the Village to bid the depot project locally. I have attached Poggemeyer's notes from that meeting which outlines responsibilities for the Village, ODOT and Poggemeyer through the bid process to close out. It is anticipated that the project will go to bid in January, 2012.

The local public agency agreement between ODOT and the Village will need to be passed at Council Meeting Monday night. This agreement will allow the Village to bid the project locally. Melanie sent each council member a memorandum on this agreement highlighting and explaining each section.

STONE STREET LIFT STATION/OVER FLOWS - LETTER TO EPA SENT:

I have attached a letter I sent to EPA on November 14, 2011 regarding the village's schedule to review and develop a plan to stop the sewer overflow issues at the Stone Street Lift Station. Poggemeyer Design Group will contract with the Village to review and submit a plan to stop the overflow with financing/grant options based on the enclosed letter.

Held _____ 20 _____

**REGULAR MEETING
COUNCIL OF THE VILLAGE OF ANTWERP**

DECEMBER 19, 2011

THE REGULAR MEETING OF THE VILLAGE OF ANTWERP COUNCIL WAS CALLED TO ORDER AT 5:30 P.M. BY MAYOR RAY DELONG. COUNCIL PERSONS PRESENT: RUDIE REEB, STEVE DERCK, KAREN LEE, LARRY RYAN, MIKE ROHRS AND COUNCIL PRESIDENT JAN REEB. ALSO IN ATTENDANCE AT THE MEETING: SOLICITOR MELANIE FARR, ADMINISTRATOR SARA KEERAN, CHIEF GEORGE CLEMENS, AND FISCAL OFFICER LORETTA BAKER. VISITORS: KEITH NERN, JACKIE DOCTOR, RICHARD DUNDERMAN, TOM TAYLOR, TROY WOMACK, ASHLEE SMITH, KEN REINHART, TOM VANVLERAH, AND BILL LYONS. MEDIA: PETER GREER FROM DEFIANCE CRESCENT AND SANDY TEMPLE FROM BEE ARGUS.

THE MINUTES FROM THE REGULAR COUNCIL MEETING HELD NOVEMBER 21, 2011, WERE REVIEWED.

- ❖ MOTION MADE BY ROHRS, SECONDED BY JAN REEB TO ACCEPT THE MINUTES FROM NOVEMBER COUNCIL MEETING. 6 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.

THE NOVEMBER DISBURSEMENTS WERE REVIEWED.

- ❖ MOTION MADE BY ROHRS, SECONDED BY DERCK TO APPROVE THE NOVEMBER RECONCILIATION REPORT. 6 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.

VISITORS

ON NOVEMBER 15 THE SQUAD WAS CALLED OUT AND OFFICER BILL LYONS ADMINISTERED CPR TO RICHARD DUNDERMAN'S DAUGHTER BEFORE THE SQUAD COULD ARRIVE. A LIFE-SAVING AWARD WAS PRESENTED TO OFFICER LYONS FOR HIS PERFORMANCE. RICHARD DUNDERMAN WAS VERY GRATEFUL FOR OFFICER LYONS SAVING HIS DAUGHTER'S LIFE.

STUDENTS TOM TAYLOR, TROY WOMACK AND ASHLEE SMITH ATTENDED THE COUNCIL MEETING FOR GOVERNMENT CLASS WITH NO COMMENT.

KEITH NERN ALSO ATTENDED THE COUNCIL MEETING WITH NO COMMENT.

FISCAL OFFICER'S REPORT

****BAKER GAVE 3RD READING OF ORDINANCE NO. 2011-25: AN ORDINANCE AMENDING ORDINANCE NO. 2008-63 AUTHORIZING THE CHANGE OF WATER AND SEWER RATES, TAP FEES AND RECONNECT FEES FOR THE VILLAGE OF ANTWERP, COUNTY OF PAULDING, OHIO.**

KEERAN STATED THIS ORDINANCE WILL MAKE \$8,500.00 MORE IN REVENUE FOR A THREE-YEAR PERIOD.

- ❖ MOTION MADE BY RYAN, SECONDED BY JAN REEB TO ACCEPT ORDINANCE NO. 2011-25. 6 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.

****BAKER GAVE 2ND READING OF RESOLUTION NO. 2011-21: A RESOLUTION DECLARING THE NECESSITY OF REPAIRING AND/OR CONSTRUCTING THE SIDEWALK AND PORTION OF DRIVEWAY ON THE SOUTH SIDE OF LOT 30 PT. BLOCK C IN THE VILLAGE OF ANTWERP, OHIO (TAX PARCEL ID#12-04S-051-00).**

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****BAKER READ ORDINANCE NO. 2011-31: AN ORDINANCE ESTABLISHING SALARIES FOR THE VILLAGE OF ANTWERP, OHIO, FOR THE CALENDAR YEAR 2012, AND DECLARING THE SAME AN EMERGENCY.**

- ❖ MOTION MADE BY DERCK, SECONDED BY ROHRS TO SUSPEND THE RULES REGARDING ORDINANCE NO. 2011-31. 5 YEAS, 1 NAY (LEE). MOTION CARRIED AND APPROVED.
- ❖ MOTION MADE BY ROHRS, SECONDED BY RUDIE REEB TO ACCEPT ORDINANCE NO. 2011-31. 5 YEAS, 1 NAY (LEE). MOTION CARRIED AND APPROVED.

****BAKER READ ORDINANCE NO. 2011-32: AN ORDINANCE AUTHORIZING THE FISCAL OFFICER TO AMEND APPROPRIATIONS AND DECLARING IT AN EMERGENCY.**

- ❖ MOTION MADE BY RYAN, SECONDED BY JAN REEB TO SUSPEND THE RULES REGARDING ORDINANCE NO. 2011-32. 6 YEAS. 0 NAYS. MOTION CARRIED AND APPROVED.
- ❖ MOTION MADE BY ROHRS, SECONDED BY RYAN TO ACCEPT ORDINANCE NO. 2011-32. 6 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.

****BAKER READ ORDINANCE NO. 2011-33: AN ORDINANCE TO MAKE APPROPRIATIONS FOR CURRENT EXPENSES AND OTHER EXPENDITURES OF THE VILLAGE OF ANTWERP, STATE OF OHIO, DURING THE FISCAL YEAR ENDING DECEMBER 31, 2012, AND DECLARING THE SAME AN EMERGENCY.**

- ❖ MOTION MADE BY ROHRS, SECONDED BY RYAN TO SUSPEND THE RULES REGARDING ORDINANCE NO. 2011-33. 6 YEAS. 0 NAYS. MOTION CARRIED AND APPROVED.
- ❖ MOTION MADE BY JAN REEB, SECONDED BY DERCK TO ACCEPT ORDINANCE NO. 2011-33. 6 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.

****BAKER READ ORDINANCE NO. 2011-34: AN ORDINANCE AUTHORIZING THE VILLAGE FISCAL OFFICER TO TRANSFER FUNDS TO THE POLICE FUND IN THE AMOUNT OF \$25,000.00 AND DECLARING THE SAME AN EMERGENCY.**

- ❖ MOTION MADE BY ROHRS, SECONDED BY RYAN TO SUSPEND THE RULES REGARDING ORDINANCE NO. 2011-34. 6 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.
- ❖ MOTION MADE BY ROHRS, SECONDED BY RUDIE REEB TO ACCEPT ORDINANCE NO. 2011-34. 6 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.

****BAKER READ ORDINANCE NO. 2011-35: AN ORDINANCE TO ESTABLISH TIME AND PLACE OF REGULAR MEETINGS OF THE COUNCIL FOR THE VILLAGE OF ANTWERP, PAULDING COUNTY, OHIO, AND DECLARING THE SAME AN EMERGENCY.**

- ❖ MOTION MADE BY RYAN, SECONDED BY JAN REEB TO SUSPEND THE RULES REGARDING ORDINANCE NO. 2011-35. 5 YEAS, 1 NAY (ROHRS). MOTION CARRIED AND APPROVED.
- ❖ MOTION MADE BY RYAN, SECONDED BY RUDIE REEB TO ACCEPT ORDINANCE NO. 2011-35. 6 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.

R.I.T.A. COLLECTIONS FOR 2010 WERE \$216,744.30, WITH FEES OF \$18,093.06. COLLECTIONS FOR 2011 ARE \$242,343.98, WITH FEES FROM CCA OF \$4,003.20 AND R.I.T.A OF \$6,708.20 TOTALING \$10,711.40 IN FEES FOR 2011. THE VILLAGE SAVINGS IN FEES FOR 2011 COMPARED TO 2010 ARE \$7,381.66.

Held _____

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ADMINISTRATOR'S REPORT

DUTCHMAN COVE EASEMENT APPRAISALS ARE COMPLETED FROM BRUCE GUILFORD REALTY AND VALUE IS \$1,000.00 FOR EACH EASEMENT AREA. NEXT STEP IN THIS PROCESS IS TO MAKE A FORMAL WRITTEN OFFER TO THE TWO PROPERTY OWNERS GIVING THEM FIFTEEN (15) DAYS TO RESPOND.

- ❖ MOTION MADE BY RYAN, SECONDED BY ROHRS TO PROCEED WITH THE CERTIFIED LETTER TO PROPERTY OWNERS REGARDING THE OFFER OF THE APPRAISED VALUE OF THE EASEMENTS. 6 YEARS, 0 NAYS. MOTION CARRIED AND APPROVED.

OPWC APPROVED THE FUNDING FOR CLEVELAND AND W. WASHINGTON STREETS REPAVING. FUNDING WILL BE AVAILABLE IN JULY AND AMOUNT APPROVED IS \$96,835.00 WITH HALF GRANT AND HALF LOAN WITH 0 PERCENT FOR 20 YEARS.

HIGHWAY 49 WILL BE REPAVED BY THE STATE IN 2012. THIS WILL HELP ALL HIGH TRAFFIC AREAS IN THE VILLAGE.

PUBLIC MEETING WAS HELD AT THE HIGH SCHOOL ON THE DEVELOPMENT OF THE 24/49 EXCHANGE AREA AND DOWNTOWN BUSINESS DISTRICT. LARRY DILLIN OF DILLIN CORP. WAS HIRED BY THE ANTWERP CIC TO HELP THE VILLAGE IN THIS EFFORT. KEERAN FEELS CONFIDENT THE VILLAGE CAN SERVE NEW COMMERCIAL/RETAIL/RESIDENTIAL DEVELOPMENTS WITH OUR CURRENT WATER AND SEWER PLANTS. THE LIFT STATION INSTALLED AS PART OF THE COLONY SUBDIVISION WAS BUILT TO SERVE THE ENTIRE 64 ACRES. COSTS FOR REPLACEMENT AND/OR EXTENSION OF WATER AND SEWER LINES COULD POSSIBLY BE OFFSET OR ASSISTED BY THE STATE AND/OR BUSINESSES REQUESTING THE SERVICE.

POGGEMEYER SUBMITTED A CONTRACT FOR THE BIDDING PROCESS FOR THE DEPOT (COST IS \$2,900.00). POGGEMEYER ALSO SUBMITTED THE CONTRACT FOR THE SOLUTION FOR THE OVERFLOW PROBLEM AT STONE STREET LIFT STATION (COST IS \$9,300.00).

ERIE RECYCLING WILL PICK UP CARDBOARD IN THE VILLAGE ON DECEMBER 26 FREE OF CHARGE.

NEW BUSINESS

RANDY SHAFFER REQUESTED A POLICY BE PURCHASED FROM NAEMT TO COVER A \$10,000.00 AD&D INSURANCE FOR ALL EMTS AND DRIVERS WHILE ON DUTY. COUNCIL FELT A NEED TO HAVE FINANCE COMMITTEE MEET ABOUT THIS TO DISCUSS THE NEED TO COVER ALL PART-TIME EMERGENCY PERSONNEL. FINANCE COMMITTEE WILL MEET ON JANUARY 5, 2012, AT 5:30 P.M. TO DISCUSS.

POLICE REPORT

OFFICER CLEMENS REPORTED 91 CALLS FOR SERVICE WITH 31 OFFENSES FOR THE MONTH OF NOVEMBER.

EMS REPORT

EMS COORDINATOR RANDY SHAFFER PROVIDED A WRITTEN REPORT SHOWING 17 TOTAL RUNS FROM NOVEMBER 20 TO DECEMBER 17. EMS BILLING CLERK DARLENE MERRIMAN REPORTED DEPOSITS OF \$3,409.24 FOR NOVEMBER.

EMS HAD A MORTGAGE BURNING CEREMONY ON DECEMBER 3 TO CELEBRATE THE EARLY PAYOFF OF THE EMS BUILDING.

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Meeting

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COMMITTEE REPORTS

NONE.

MAYOR'S REPORT

MAYOR DELONG REPORTED THAT MAYOR'S COURT COLLECTED \$4,325.00 FOR THE VILLAGE FOR THE MONTH OF NOVEMBER AFTER COURT COSTS.

PAULDING COUNTY AREA FOUNDATION REQUESTED DONATIONS FROM THE VILLAGE. COUNCIL DID NOT FEEL THE NEED TO MAKE A DONATION AT THIS TIME.

MAYOR DELONG THANKED COUNCIL FOR THEIR SUPPORT THE PAST FOUR YEARS AND WILL MISS WORKING WITH COUNCIL AND THE VILLAGE STAFF.

COUNCILMAN ROHRS SAID IT WAS A PLEASURE TO SERVE THE VILLAGE THIS PAST TERM.

- ❖ MOTION MADE BY RYAN, SECONDED BY JAN REEB TO ADJOURN THE MEETING. 6 YEAS, 0 NAYS. MEETING ADJOURNED AT 6:35 P.M.

MAYOR *Ronald VanKerck*

FISCAL OFFICER *Loretta Baker* DATE *1-9-12*

Held

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**ADMINISTRATOR'S REPORT
DECEMBER, 2011****OPWC APPROVES FUNDING FOR CLEVELAND & W. WASHINGTON
STREETS:**

The undersigned received a call on 12/15/11 stating that the village's application to repaved Cleveland Street from W. Daggett to Buffalo and W. Washington Street from Cleveland Street to Main Street was approved by OPWC. The Village will be receiving a letter in the next few weeks. The funding will be available on July 1, 2012. The funding requested and approved was \$96,835.00 with half being grant and half be a -0- percent 20 year loan.

**DEVELOPMENT OF 24/49 EXCHANGE & DOWNTOWN BUSINESS
DISTRICT:**

The meeting at the high school on the development of the 24/49 exchange area and downtown business district resulted in a good community turn out. Members of the 24/49 committee have been meeting for quite a long time in an effort to find a developer/consultant to assist the village in attracting business to the exchange area. Mr. Larry Dillin of the Dillin Corp. was hired by the Antwerp CIC to help the village in this effort. The undersigned personally likes Mr. Dillin's plan to include the downtown business district in the planning so that the downtown businesses are not harmed in the development on the south end.

This office is gathering information on water and sewer capacity and we are confident that the village can serve new commercial/retail/residential developments with our current water and sewer plants. The lift station installed as a part of the Colony subdivision was built to serve the entire 64 acres. It is a good thing that the village is engaged in looking at our overflow situation with our Stone Street Lift Station to stem the flow of storm water into our sewer system. If this overflow can be addressed this will open up additional capacity at the sewer lagoons for any development that might occur in the 64 acres.

Water usage on an average daily basis for the village is between 200 and 250,000 gallons per day with the same figures for sewer. According to Jeremy, water operator, the village has the capacity to produce and process up to 700,000 gallons per day with adjustment of our well pumps and high service pumps. Additional treatment cost would be incurred with the processing of higher levels of water and sewer but those costs should be recouped with additional end users from the proposed development. Additionally, planned retail/commercial/residential development as seen by the committee and developer would not be as high a demand on water and sewer as some industrial manufacturers that have high water demand.

Highest costs would be for the replacement and/or extension of water and sewer lines depending on how the development progresses. These costs can be possibly be offset or assisted by the state and/or the businesses requesting water/sewer service.

As we are now only in the planning process, many of the costs associated with new business development are not completely known. I would encourage council to be as active and involved as you can be to stay informed and participate in this project. The

Held ~~undersigned, as a part of the committee, will keep you informed also. This is an exciting~~²⁰
~~time for the village, and I feel we have selected the right developer for the project.~~

DUTCHMAN'S COVE EASEMENT UPDATE:

The Village received the waterline appraisals from Bruce Guilford Realty this week. Mr. Guilford has determined the appraisal value for each of the two easements needed is \$1,000 each. I contacted Melanie to determine the next step in the process. Melanie stated the village needs to make a formal written offer to the two property owners giving them 15 days to accept or reject the offer. If the offer is rejected or the Village cannot come to an agreement with the landowner, the Village can then file an action to appropriate the easement. Mel will prepare the formal written offers and stated that the council will need to make a motion at Monday night's meeting to proceed with the written offers.

DEPOT UPDATE:

A contract with Poggemeyer Design Group has been sent to the Village in the amount of \$2,900.00 for the development of the contract and bidding documents for the depot. It is anticipated that the project will go out for bid in January. A contract between the Village, Poggemeyer and ODOT will be received by the village for contract management. ODOT is currently putting together this document and we should receive it in the next week or two. This contract will cover the construction and rehabilitation of the depot from bid award to close. Grant dollars will be used to pay the construction management contract.

STONE STREET LIFT STATION/OVER FLOWS - LETTER TO EPA SENT:

The letter sent to EPA in November from the Village outlining the time schedule and plan to address the sewer overflow issues has been accepted by EPA. The plan to be developed by Poggemeyer is to be completed and accepted by the Village and turned into EPA no later than June 30, 2012.

A contract has been submitted to the Village by Poggemeyer in the amount of \$9,300.00 to work with the village to develop solutions for the overflow and prepare the plan documents.

CARDBOARD PICKUP AFTER CHRISTMAS:

Erie Recycling stopped in my office to ask if it was alright for them to schedule a free cardboard pick up day on the Monday, December 26th. Erie proposes to pick up free of charge cardboard set out by village residents. No Styrofoam will be picked up. Residents that place cardboard in front of their homes by the curb will be served. Erie will place a notice in the paper. Great gesture by Erie!

Held

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**REGULAR MEETING
COUNCIL OF THE VILLAGE OF ANTWERP**

JANUARY 9, 2012

THE REGULAR MEETING OF THE VILLAGE OF ANTWERP COUNCIL WAS CALLED TO ORDER AT 5:30 P.M. BY MAYOR TOM VANVLERAH. COUNCIL PERSONS PRESENT: RUDIE REEB, STEVE DERCK, KAREN LEE, LARRY RYAN, KEN REINHART AND COUNCIL PRESIDENT JAN REEB. ALSO IN ATTENDANCE AT THE MEETING: SOLICITOR MELANIE FARR, ADMINISTRATOR SARA KEERAN, OFFICER BILL LYONS, AND FISCAL OFFICER LORETTA BAKER. VISITORS: KEITH NERN AND MARY LEINARD. MEDIA: PETER GREER FROM DEFIANCE CRESCENT.

THE MINUTES FROM THE REGULAR COUNCIL MEETING HELD DECEMBER 19, 2011, WERE REVIEWED.

- ❖ MOTION MADE BY RYAN, SECONDED BY JAN REEB TO ACCEPT THE MINUTES FROM DECEMBER COUNCIL MEETING. 6 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.

THE DECEMBER DISBURSEMENTS WERE REVIEWED.

- ❖ MOTION MADE BY RYAN, SECONDED BY JAN REEB TO APPROVE THE DECEMBER RECONCILIATION REPORT. 6 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.
- ❖ MOTION MADE BY RYAN, SECONDED BY REINHART TO ELECT JAN REEB AS COUNCIL PRESIDENT. 6 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.
- ❖ MOTION MADE BY JAN REEB, SECONDED BY REINHART TO APPROVE THE 2012 COMMITTEE MEMBERS (COMMITTEES WITH MEMBERS SHOWN IN ATTACHED LISTING). 6 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.

VISITORS

KEITH NERN ATTENDED THE COUNCIL MEETING WITH NO COMMENT.

MARY LEINARD REPORTED SHE HAS DONE RESEARCH OF PAY INCREASES FOR SURROUNDING VILLAGES. LEINARD REPORTS THAT SOME VILLAGES ENACTED A PAY CUT FOR OFFICERS, MINIMAL PAY INCREASES, OR NO PAY INCREASES. COUNCILMAN RYAN RESPONDED THAT INCREASES IN THE VILLAGE HAVE NOT BEEN COMPARABLE TO WAGES IN SURROUNDING AREAS AND FINANCE COMMITTEE FELT THE NEED TO INCREASE THE WAGES AT THIS TIME TO RETAIN QUALIFIED PERSONNEL.

FISCAL OFFICER'S REPORT

BAKER REPORTED THE WEST DAGGETT STREET PROJECT PRODUCED A LOAN OF ONLY \$14,173.00 AND GRANT OF \$73,075.00. THIS LOAN IS 0% INTEREST FOR 20 YEARS WITH PAYMENT OF ONLY \$708.50 PER YEAR. BAKER ALSO REPORTED THE FUND BALANCE FOR BEGINNING OF 2011 WAS \$607,846.78 AND THE ENDING BALANCE WAS \$722,904.95.

****BAKER GAVE 3RD READING OF RESOLUTION NO. 2011-21: A RESOLUTION DECLARING THE NECESSITY OF REPAIRING AND/OR CONSTRUCTING THE SIDEWALK AND PORTION OF DRIVEWAY ON THE SOUTH SIDE OF LOT 30 PT. BLOCK C IN THE VILLAGE OF ANTWERP, OHIO (TAX PARCEL ID #12-04S-051-00).**

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DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held

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- ❖ MOTION MADE BY RYAN, SECONDED BY RUDIE REEB TO ACCEPT RESOLUTION NO. 2011-21. 6 YEARS, 0 NAYS. MOTION CARRIED AND APPROVED.

****BAKER READ ORDINANCE NO. 2012-01: AN ORDINANCE AUTHORIZING THE MAYOR AND THE FISCAL OFFICER TO ENTER INTO A CONTRACT WITH HARRISON TOWNSHIP FOR PROVIDING EMERGENCY MEDICAL SERVICE AND DECLARING THE SAME AN EMERGENCY.**

- ❖ MOTION MADE BY JAN REEB, SECONDED BY DERCK TO SUSPEND THE RULES REGARDING ORDINANCE NO. 2012-01. 6 YEARS, 0 NAYS. MOTION CARRIED AND APPROVED.
- ❖ MOTION MADE BY REINHART, SECONDED BY RYAN TO ACCEPT ORDINANCE NO. 2012-01. 6 YEARS, 0 NAYS. MOTION CARRIED AND APPROVED.

****BAKER READ ORDINANCE NO. 2012-02: AN ORDINANCE AUTHORIZING THE MAYOR AND THE FISCAL OFFICER TO ENTER INTO A CONTRACT WITH CARRYALL TOWNSHIP FOR PROVIDING EMERGENCY MEDICAL SERVICE AND DECLARING THE SAME AN EMERGENCY.**

- ❖ MOTION MADE BY DERCK, SECONDED BY RUDIE REEB TO SUSPEND THE RULES REGARDING ORDINANCE NO. 2012-02. 6 YEARS, 0 NAYS. MOTION CARRIED AND APPROVED.
- ❖ MOTION MADE BY JAN REEB, SECONDED BY RYAN TO ACCEPT ORDINANCE NO. 2012-02. 6 YEARS, 0 NAYS. MOTION CARRIED AND APPROVED.

ADMINISTRATOR'S REPORT

KEERAN REPORTED FOR THE YEAR 2011 THERE WERE 15 NEW ZONING PERMITS, 2 VARIANCES, 4 NEW HOMES, AND 1 DUPLEX FOR A TOTAL OF \$1.2 MILLION INVESTMENTS IN THE VILLAGE.

ALL OF THE DEAD ASH TREES AT THE PARK HAVE BEEN CUT DOWN, AS WELL AS THE INFESTED TREES ACROSS THE ROAD FROM THE PARK. FIRST CHOICE TREE SERVICE REMOVED THESE TREES FOR \$3,000.00. STUMPS WILL BE REMOVED LATER. DERCK ASKED ABOUT FILLING IN WET AREAS IN PARK. KEERAN STATED LAST YEAR THIS WAS A TIMING ISSUE DUE TO HEAVY RAINS AND SPORTING EVENTS HELD AT THE PARK. KEERAN IS HOPING TO BE ABLE TO FILL IN THE WET AREAS, AS WELL AS REPLACE TREES THIS YEAR. ROTARY HAS OFFERED \$500.00 TO \$600.00 FOR REPLACEMENT TREES.

DEPOT BID DOCUMENTS HAVE BEEN SENT TO ODOT TO BE APPROVED. NEXT STEP IS ADVERTISING THE BIDS IN LOCAL NEWSPAPER. KEERAN IS HOPING TO HAVE THE BIDS BEFORE NEXT COUNCIL MEETING.

JEREMY KOESCH AND KEERAN WILL MEET WITH POGGEMEYER NEXT WEEK TO DISCUSS THE LIFT STATION OVERFLOW PROBLEM.

NEW BUSINESS

- ❖ MOTION MADE BY RYAN, SECONDED BY RUDIE REEB TO GO INTO EXECUTIVE SESSION AT 6:20 P.M. REGARDING PURCHASE OF PROPERTY.
- ❖ MOTION MADE BY REINHART, SECONDED BY DERCK TO COME OUT OF EXECUTIVE SESSION AT 6:35 P.M.
- ❖ MOTION MADE BY RYAN, SECONDED BY RUDIE REEB TO AUTHORIZE KEERAN TO CONTINUE NEGOTIATIONS ON THE EASEMENT APPROPRIATION. 6 YEARS, 0 NAYS. MOTION CARRIED AND APPROVED.

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LEE ASKED KEERAN THE STATUS OF THE RESIDENTS ON HARRMANN PAYING WATER/SEWER RATES AT RATES ESTABLISHED FOR NON-VILLAGE RESIDENTS. AFTER DISCUSSION, COUNCIL REQUESTED KEERAN WRITE LETTERS TO THE NON-RESIDENTS ON HARRMANN ASKING THEIR OPINION OF ANNEXATION TO REDUCE THEIR WATER/SEWER COST.

POLICE REPORT

OFFICER LYONS REPORTED 75 CALLS FOR SERVICE WITH 15 OFFENSES FOR THE MONTH OF DECEMBER.

EMS REPORT

EMS COORDINATOR RANDY SHAFFER PROVIDED A WRITTEN REPORT SHOWING 17 TOTAL RUNS FROM DECEMBER 18 TO JANUARY 8. SHAFFER ALSO PROVIDED A YEAR-END REPORT SHOWING A TOTAL OF 283 RUNS FOR 2011. EMS BILLING CLERK DARLENE MERRIMAN REPORTED DEPOSITS OF \$53,381.06 FOR 2011.

COMMITTEE REPORTS

FINANCE COMMITTEE MET ON JANUARY 5 TO DISCUSS THE POSSIBILITY OF PROVIDING LIFE INSURANCE FOR ALL PART TIME EMPLOYEES OF \$10,000.00 EACH. CURRENTLY, THE COMMITTEE IS WAITING FOR QUOTES FROM INSURANCE COMPANY TO REVIEW THIS ISSUE.

MAYOR'S REPORT

MAYOR DELONG REPORTED THAT MAYOR'S COURT COLLECTED \$1,119.00 FOR THE VILLAGE FOR THE MONTH OF DECEMBER AFTER COURT COSTS.

COUNCIL ASKED TO CONTINUE SUPPORT OF PAULDING COUNTY ECONOMIC DEVELOPMENT.

- ❖ MOTION MADE BY RYAN, SECONDED BY DERCK TO SUBMIT \$1,500.00 TO THE PAULDING COUNTY DEVELOPMENT MEMBERSHIP INVESTMENT. 6 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.

COUNCIL WAS ALSO ASKED TO CONTINUE SUPPORT OF THE ANTWERP BALL ASSOCIATION.

- ❖ MOTION MADE BY REINHART, SECONDED BY RYAN TO SUBMIT \$200.00 TO THE ANTWERP BALL ASSOCIATION TO BE USED AS NEEDED.
- ❖ MOTION MADE BY RYAN, SECONDED BY JAN REEB TO ADJOURN THE MEETING. 6 YEAS, 0 NAYS. MEETING ADJOURNED AT 6:35 P.M.

MAYOR Ramos D. Van Keulen

FISCAL OFFICER Lynetta Baker DATE 2-21-12

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held 2012 COMMITTEE MEMBERS 20

UTILITIES: Water, Sewer, Streets & Alleys

Steve Derck – Chairman – 419-258-7382 – Cell: 419-487-4872
Rudie Reeb - 419-258-4025
Ken Reinhart - 419-258-4025

FINANCE/AUDIT/PERSONNEL:

Larry Ryan – Chairperson – 419-258-2391
Jan Reeb – 419-258-2054
Rudie Reeb– 419-258-4025

PUBLIC SERVICE: Street, Light, Trash & Garbage

Jan Reeb, Chairman – 419-258-2391
Karen Lee – 419-506-0515
Rudie Reeb 419-258-4025

PUBLIC SAFETY: Fire, Police & EMS

Larry Ryan – Chairman – 419-258-2391
Karen Lee - 419-506-0515
Mayor Van Vlerah 419-506-0944

RECORDS & ARCHIVES:

Sara Keeran – Chairman 419-506-0205
Jan Reeb
Ken Reinhart

R.I.T.A. BOARD OF DIRECTORS:

Rolland Clem – 419-258-2607
Lonnie Bostelman – 419-258-3373
Martin Hunt – 419-258-2097

CEMETARY BOARD:

Larry Ryan – 419-258-2391
Benny Wyckoff – 419-506-1951
Twila Demongeot, Clerk – 419-258-2092

Planning Board Advisors

Sara Keeran – Chairman
Gabe Oberlin

**Planning Board-
Zoning Committee**

Kevin Bond
Ken Reinhart
John Taylor
Larry Smith
Mayor Ray Delong

Sub-Divisions:

Gary Dunlap
Jeff Hahn
Joe Reinhart

Zoning Board of Appeals

2012 Tim Ruskaup
2013 Jason Franks
2014 Jim Miller
2015 Chad Geyer
2016 Chad Franklin

Park Board

2012 Karen Lee
2013 Keith West
2014 Nancy Lichty
2015 Michelle Dooley

Advisors

Sara Keeran
Tom Van Vlerah

Mayor Tom Van Vlerah 419-506-0944
Sara Keeran, Administrator – 419-506-0205

Held

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**REGULAR MEETING
COUNCIL OF THE VILLAGE OF ANTWERP**

FEBRUARY 21, 2012

THE REGULAR MEETING OF THE VILLAGE OF ANTWERP COUNCIL WAS CALLED TO ORDER AT 5:30 P.M. BY MAYOR TOM VANVLERAH. COUNCIL PERSONS PRESENT: RUDIE REEB, STEVE DERCK, KAREN LEE, KEN REINHART AND COUNCIL PRESIDENT JAN REEB. ALSO IN ATTENDANCE AT THE MEETING: SOLICITOR MELANIE FARR, ADMINISTRATOR SARA KEERAN, CHIEF GEORGE CLEMENS, AND FISCAL OFFICER LORETTA BAKER. VISITORS: KIM SUTTON. MEDIA: PETER GREER FROM DEFIANCE CRESCENT AND DENISE AND AMBER GEBERS FROM PAULDING PROGRESS.

- ❖ MOTION MADE BY JAN REEB, SECONDED BY RUDIE REEB TO EXCUSE COUNCILMAN RYAN FROM THE FEBRUARY MEETING. 5 YEARS, 0 NAYS. MOTION CARRIED AND APPROVED. COUNCILPERSON RYAN LISTENED TO THE COUNCIL MEETING VIA TELEPHONE.

THE MINUTES FROM THE REGULAR COUNCIL MEETING HELD JANUARY 9, 2012, WERE REVIEWED.

- ❖ MOTION MADE BY REINHART, SECONDED BY DERCK TO ACCEPT THE MINUTES FROM JANUARY COUNCIL MEETING. 5 YEARS, 0 NAYS. MOTION CARRIED AND APPROVED.

THE JANUARY DISBURSEMENTS WERE REVIEWED.

- ❖ MOTION MADE BY JAN REEB, SECONDED BY RUDIE REEB TO APPROVE THE JANUARY RECONCILIATION REPORT. 5 YEARS, 0 NAYS. MOTION CARRIED AND APPROVED.

VISITORS

KIM SUTTON ATTENDED THE COUNCIL MEETING TO NOTIFY THE COUNCIL SHE IS RUNNING ON THE REPUBLICAN BALLOT FOR COUNTY COMMISSIONER. HER BACKGROUND ENTAILS FIVE YEARS ON PAULDING VILLAGE COUNCIL, NINE YEARS IN PAULDING COUNTY COURT PROBATION DEPARTMENT, AND FOURTEEN YEARS WITH THE PAULDING CHAMBER OF COMMERCE AS A VOLUNTEER AND DIRECTOR.

FISCAL OFFICER'S REPORT

****BAKER READ ORDINANCE NO. 2012-03: AN ORDINANCE APPROVING, ADOPTING AND ENACTING AMERICAN LEGAL PUBLISHING'S OHIO BASIC CODE, 2012 EDITION, AS THE CODE OF ORDINANCES FOR THE MUNICIPALITY OF ANTWERP, OHIO, AND DECLARING AN EMERGENCY.**

- ❖ MOTION MADE BY JAN REEB, SECONDED BY REINHART TO SUSPEND THE RULES REGARDING ORDINANCE NO. 2012-03. 5 YEARS, 0 NAYS. MOTION CARRIED AND APPROVED.
- ❖ MOTION MADE BY RUDIE REEB, SECONDED BY STEVE DERCK TO ACCEPT ORDINANCE NO. 2012-03. 5 YEARS, 0 NAYS. MOTION CARRIED AND APPROVED.

****BAKER READ ORDINANCE NO. 2012-04: AN ORDINANCE AUTHORIZING THE VILLAGE FISCAL OFFICER TO TRANSFER FUNDS TO THE POLICE FUND IN THE AMOUNT OF \$27,500.00 AND DECLARING THE SAME AN EMERGENCY.**

- ❖ MOTION MADE BY DERCK, SECONDED BY JAN REEB TO SUSPEND THE RULES REGARDING ORDINANCE NO. 2012-04. 5 YEARS, 0 NAYS. MOTION CARRIED AND APPROVED.

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DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held

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- ❖ MOTION MADE BY RUDIE REEB, SECONDED BY DERCK TO ACCEPT ORDINANCE NO. 2012-04. 5 YEARS, 0 NAYS. MOTION CARRIED AND APPROVED.

****BAKER READ ORDINANCE NO. 2012-05: AN ORDINANCE AUTHORIZING THE FISCAL OFFICER TO AMEND APPROPRIATIONS AND DECLARING IT AN EMERGENCY.**

- ❖ MOTION MADE BY JAN REEB, SECONDED BY DERCK TO SUSPEND THE RULES REGARDING ORDINANCE NO. 2012-05. 5 YEARS, 0 NAYS. MOTION CARRIED AND APPROVED.
- ❖ MOTION MADE BY RUDIE REEB, SECONDED BY REINHART TO ACCEPT ORDINANCE NO. 2012-05. 5 YEARS, 0 NAYS. MOTION CARRIED AND APPROVED.

****BAKER READ ORDINANCE NO. 2012-06: AN ORDINANCE AUTHORIZING THE MAYOR OF THE VILLAGE OF ANTWERP TO ENTER INTO THE AGREEMENT WITH POGGEMEYER DESIGN GROUP FOR CONSULTANT SERVICES ON THE PAU-ANTWERP RR DEPOT PROJECT, PID #83311/FEDERAL PROJECT #E071(113), CONSULTANT AGREEMENT #16989; AND DECLARING THE SAME AN EMERGENCY.**

- ❖ MOTION MADE BY JAN REEB, SECONDED BY DERCK TO SUSPEND THE RULES REGARDING ORDINANCE NO. 2012-06. 5 YEARS, 0 NAYS. MOTION CARRIED AND APPROVED.
- ❖ MOTION MADE BY REINHART, SECONDED BY RUDIE REEB TO ACCEPT ORDINANCE NO. 2012-06. 5 YEARS, 0 NAYS. MOTION CARRIED AND APPROVED.

****BAKER READ RESOLUTION NO. 2012-01: A RESOLUTION REQUESTING THE COUNTY AUDITOR TO CERTIFY TO THE VILLAGE OF ANTWERP THE TOTAL CURRENT TAX VALUATION AND THE DOLLAR AMOUNT OF REVENUE THAT WOULD BE GENERATED BY ONE MILL FOR A REPLACEMENT LEVY FOR FIRE PROTECTION AND EMERGENCY MEDICAL SERVICES, AND DECLARING THE SAME AN EMERGENCY.**

- ❖ MOTION MADE BY REINHART, SECONDED BY JAN REEB TO SUSPEND THE RULES REGARDING RESOLUTION NO. 2012-01. 5 YEARS, 0 NAYS. MOTION CARRIED AND APPROVED.
- ❖ MOTION MADE BY RUDIE REEB, SECONDED BY DERCK TO ACCEPT RESOLUTION NO. 2012-01. 5 YEARS, 0 NAYS. MOTION CARRIED AND APPROVED.

****BAKER READ RESOLUTION NO. 2012-02: A RESOLUTION OF THE VILLAGE OF ANTWERP, OHIO, AUTHORIZING THE VILLAGE ADMINISTRATOR TO APPLY FOR THE VILLAGE TO PARTICIPATE IN THE SAFE ROUTES TO SCHOOL PROGRAM AND TO EXECUTE ANY AND ALL NECESSARY CONTRACTS WITH THE OHIO DEPARTMENT OF TRANSPORTATION RELATED TO SAME, AND DECLARE THE SAME AN EMERGENCY.**

- ❖ MOTION MADE BY REINHART, SECONDED BY JAN REEB TO SUSPEND THE RULES REGARDING RESOLUTION NO. 2012-02. 5 YEARS, 0 NAYS. MOTION CARRIED AND APPROVED.
- ❖ MOTION MADE BY DERCK, SECONDED BY RUDIE REEB TO ACCEPT RESOLUTION NO. 2012-02. 5 YEARS, 0 NAYS. MOTION CARRIED AND APPROVED.

RANDY SHAFFER PRESENTED A RESOLUTION FROM THE COUNTY COMMISSIONERS REGARDING THE COUNTY-WIDE EMERGENCY MANAGEMENT AGENCY ("EMA") SERVICES AND RELATED FEES WHICH HAVE NOT CHANGED SINCE 1989. PRESENTLY, THE VILLAGE PAYS \$207.00 PER YEAR FOR THESE SERVICES. THE RESOLUTION PRESENTED WOULD RAISE THIS AMOUNT TO \$750.00 PER YEAR. SOLICITOR FARR WILL PREPARE A RESOLUTION FOR THE MARCH COUNCIL MEETING TO APPROVE PARTICIPATION IN COUNTY-WIDE EMA.

DAYTON LEGAL BLANK, INC., FORM NO. 1014B

Held

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ADMINISTRATOR'S REPORT

KEERAN REPORTED THE VILLAGE CAN PROCEED WITH THE BIDDING PROCESS FOR THE DEPOT PROJECT. ADS WILL GO IN THE NEWSPAPER ON FEBRUARY 29 AND MARCH 7 REQUESTING BIDS. THERE WILL BE A PRE-BID MEETING ON MARCH 13 AT TOWN HALL. KEERAN NOTED THERE HAVE BEEN 25 TO 28 CONTRACTORS EXPRESSING INTEREST IN THE PROJECT. BIDS MUST BE IN BY MARCH 20. KEERAN STATES THAT INFORMATION REGARDING THE BIDS WILL BE PRESENTED AT THE APRIL COUNCIL MEETING.

HIGHWAY 49 WILL BE RESURFACED WITH A JULY 30 ESTIMATED COMPLETION DATE.

THE COUNTY ENGINEER HAS APPROVED SIGNAGE FOR W. RIVER STREET STATING "35 MPH AHEAD" FOR TRAFFIC APPROACHING THE VILLAGE.

SEE ATTACHED ADMINISTRATOR'S REPORT REGARDING OTHER ITEMS DISCUSSED: AEP INCREASES, OHIO RAIL COMMISSION-HARRMANN ROAD RAIL CROSSING, ANNEXATION SURVEY RESULTS, AND HISTORIC STREET LIGHT KNOCKED DOWN.

POLICE REPORT

CHIEF CLEMENS REPORTED 66 CALLS FOR SERVICE WITH 23 OFFENSES FOR THE MONTH OF JANUARY.

EMS REPORT

EMS COORDINATOR RANDY SHAFFER PROVIDED A WRITTEN REPORT SHOWING 32 TOTAL RUNS FROM JANUARY 8 TO FEBRUARY 18.

COMMITTEE REPORTS

PARK BOARD COMMITTEE MET MONDAY FEBRUARY 20 TO DISCUSS IMPROVING THE STONE STRUCTURES AT EACH PARK ENTRANCE. THE COMMITTEE IS LOOKING FOR BRICK MASONS TO GIVE ESTIMATES FOR THE IMPROVEMENTS AND/OR REPAIR OF THESE STONE STRUCTURES.

MAYOR'S REPORT

MAYOR VANVLERAH NOTED THAT ENGINEER SERVICE FIRM OF FELLER AND FINCH HAS CONTACTED HIM TO OFFER THEIR SERVICES FOR FUTURE PROJECTS IN THE VILLAGE.

MAYOR ASKED ALL COUNCIL MEMBERS TO REVIEW THE MEMORANDUM FOR SUNSHINE LAW TRAINING AND REPORT WHEN COUNCIL MEMBERS COULD ATTEND THE TRAINING.

MAYOR REQUESTED A CONFIDENTIALITY STATEMENT BE SIGNED BY ALL EMPLOYEES AND ADDED TO THE VILLAGE PERSONNEL HANDBOOK SETTING A POLICY OF PROFESSIONAL MANNER IN WHICH ALL VILLAGE WORKERS SHOULD BE RESPECTFUL AND COURTEOUS TO ALL MEMBERS OF THE PUBLIC AND RESIDENTS OF THE VILLAGE.

- ❖ MOTION MADE BY LEE AND SECONDED BY REINHART TO SUSPEND THE RULES TO ACCEPT THIS CONFIDENTIALITY STATEMENT, HAVE ALL VILLAGE EMPLOYEES SIGN AND RETAIN IN

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DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held

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THE VILLAGE HANDBOOK FOR FUTURE EMPLOYEES. 5 YEARS, 0 NAYS. MOTION CARRIED AND APPROVED.

- ❖ MOTION MADE BY DERCK, SECONDED BY RUDIE REEB TO ACCEPT THIS CONFIDENTIALITY STATEMENT, HAVE ALL VILLAGE EMPLOYEES SIGN AND RETAIN IN THE VILLAGE HANDBOOK FOR FUTURE EMPLOYEES. 5 YEARS, 0 NAYS. MOTION CARRIED AND APPROVED.

NEW BUSINESS

BAKER REPORTED THE INSURANCE AGENCY WAS UNABLE TO FIND ANY INSURANCE COMPANY TO PROVIDE THE PART-TIME EMPLOYEES WITH \$10,000 AD&D INSURANCE COVERAGE DUE TO THE FACT THE PART-TIME EMPLOYEES DO NOT WORK MORE THAN 20 HOURS PER WEEK. AFTER DISCUSSION, COUNCIL FELT THE VILLAGE SHOULD PROCEED IN OBTAINING COVERAGE FOR THE EMS PERSONNEL OFFERED BY NAEMT.

- ❖ MOTION MADE BY JAN REEB, SECONDED BY LEE TO PROCEED WITH THE NAEMT INSURANCE POLICY TO COVER THE EMS EMPLOYEES FOR \$10,000 AD&D INSURANCE COVERAGE. 5 YEARS, 0 NAYS. MOTION CARRIED AND APPROVED.
- ❖ MOTION MADE BY JAN REEB, SECONDED BY DERCK TO GO INTO EXECUTIVE SESSION AT 6:20 P.M. REGARDING EMS PERSONNEL. 5 YEARS, 0 NAYS. MOTION CARRIED AND APPROVED.
- ❖ MOTION MADE BY REINHART, SECONDED BY JAN REEB TO COME OUT OF EXECUTIVE SESSION AT 6:35 P.M. 5 YEARS, 0 NAYS. MOTION CARRIED AND APPROVED. NO ACTION TAKEN DURING EXECUTIVE SESSION.
- ❖ MOTION MADE BY DERCK, SECONDED BY JAN REEB TO GO INTO EXECUTIVE SESSION AT 6:40 P.M. REGARDING PURCHASE OF PROPERTY. 5 YEARS, 0 NAYS. MOTION CARRIED AND APPROVED.
- ❖ MOTION MADE BY RUDIE REEB, SECONDED BY REINHART TO COME OUT OF EXECUTIVE SESSION AT 6:55 P.M. 5 YEARS, 0 NAYS. MOTION CARRIED AND APPROVED. NO ACTION TAKEN DURING EXECUTIVE SESSION.
- ❖ MOTION MADE BY LEE, SECONDED BY DERCK TO ADJOURN THE MEETING. 5 YEARS, 0 NAYS. MOTION CARRIED AND APPROVED. MEETING ADJOURNED AT 6:58 P.M.

MAYOR Thomas D. VanVleet

FISCAL OFFICER Spotts Baker

DATE 3-19-12

Held

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**ADMINISTRATOR'S REPORT
FEBRUARY, 2012****DUTCHMAN'S COVE EASEMENT UPDATE:**

After letters were sent to Dennis Recker and Tony DeLong, the village received notification from Tony DeLong that they would accept the \$1,500.00 for the waterline easement if the village would work with them in moving a pine tree and make sure existing drain tile if broken during construction was replaced and any other damage that might occur on their property.

Dennis Recker dropped a letter off to the Village which stated they wanted \$4,000.00 for the easement.

Solicitor Melanie Farr after researching the village's options prepared a letter dated February 2, 2012, which all council members received a copy of, once again stating that the \$1,500.00 was a fair price for the easement due to side yard set backs that the property owner can't build on without a prior variance.

The Village has not heard in writing from the Reckers as of this date. Mayor Van Vlerah has had a telephone conversation with Mr. Recker which he will share in Executive Session at Monday night's meeting.

REPAIR OF HARRMANN ROAD RAILROAD CROSSING:

The Village received a confirmation from the Ohio Rail Commission dated February 1, 2012 that the repair of Harrmann Road Rail Crossing has been approved by the state and authorization for the reconstruction of the Harrmann Crossing and closure of the Madison Street Rail Crossing can begin. The project is to be completed by November 1, 2012 and the Rail Commission will inspect the Harrmann Road Rail improvement before the project is closed out

AEP DISTRIBUTION RECOVERY RATE INCREASE:

A recently enacted AEP rate increase, approved by PUCO, has caused the village's electric bills to soar. It looks like this permanent increase would raise the village's electrical bills by 33% annually. The rate increase by AEP is to help them recover the costs of distribution through their lines, poles, repairs, etc. Unfortunately, the village along with schools and small businesses are shouldering the brunt of the increase. Large manufacturers are actually getting rebates.

This writer filed a formal complaint with PUCO and encouraged the Antwerp School to file a complaint. I also contacted Representative Watchtmann and Senator Cliff Hite on our concerns. Over 200 complaints were received by PUCO. In a most unusual move, PUCO has agreed to review this rate increase and will do so before the end of February. I have attached an article from the Columbus Dispatch on PUCO statement.

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held _____ 20 _____

ANNEXATION SURVEY RESULTS:

This writer sent information and a survey form to water and/or sewer customer who reside outside of the village limits on Harrmann Road asking them to respond if they would be interested in annexing into the village in order to reduce their water and/or sewer rates.

Information was provided to the customers on what they are currently paying on their utility bills and what those bills would be if they were annexed. Property tax rates would be higher if annexed and working individuals would be required to pay the village's income tax.

To-date, out of 18 customers mailed survey forms, the village has received 15 responses. 13 responses were no, 1 yes and one wanted more information, which was provided. As annexation requires 51% majority of yes responses, this issue appears dead at this time.

DEPOT UPDATE:

According to ODOT, the bid documents for the depot have been approved by ODOT and are currently under review by the Federal Highway Authority. ODOT felt we would receive authorization next week to start the advertising process.

HISTORIC STREETLIGHT KNOCKED DOWN AT 24/19:

One of the historic streetlights just installed on E. River, close to the Subway was taken down over the weekend. It is the feeling of this writer and the Mayor that this light not be replaced as it is in bad spot and will be hit again.

SAFE ROUTES TO SCHOOL:

An application for additional Safe Routes to School dollars will be filed with ODOT on March 1, 2012. Additional sidewalks from Kroos to Harrmann Rd will be applied for. The sidewalks would be located on the north side of E. Canal.

At this time it is not know if there will be any funding for Safe Routes to School out of the federal transportation bill, but ODOT stated we should still apply by the deadline in case Safe Routes to School is funded.

Held

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**REGULAR MEETING
COUNCIL OF THE VILLAGE OF ANTWERP**

MARCH 19, 2012

THE REGULAR MEETING OF THE VILLAGE OF ANTWERP COUNCIL WAS CALLED TO ORDER AT 5:30 P.M. BY MAYOR TOM VANVLERAH. COUNCIL PERSONS PRESENT: RUDIE REEB, LARRY RYAN, KAREN LEE, KEN REINHART AND COUNCIL PRESIDENT JAN REEB. ALSO IN ATTENDANCE AT THE MEETING: SOLICITOR MELANIE FARR, ADMINISTRATOR SARA KEERAN, OFFICER BILL LYONS, AND FISCAL OFFICER LORETTA BAKER. VISITORS: JEREMY KOSCH AND PETE SCHLEGEL. MEDIA: AMBER GEBERS FROM PAULDING PROGRESS.

- ❖ MOTION MADE BY LARRY RYAN, SECONDED BY JAN REEB TO EXCUSE COUNCILMAN STEVE DERCK FROM THE MARCH MEETING. 5 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED. DERCK LISTENED TO THE COUNCIL MEETING VIA TELEPHONE.

THE MINUTES FROM THE REGULAR COUNCIL MEETING HELD FEBRUARY 21, 2012, WERE REVIEWED.

- ❖ MOTION MADE BY JAN REEB, SECONDED BY REINHART TO ACCEPT THE MINUTES FROM FEBRUARY COUNCIL MEETING. 5 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.

THE FEBRUARY DISBURSEMENTS WERE REVIEWED.

- ❖ MOTION MADE BY JAN REEB, SECONDED BY RYAN TO APPROVE THE FEBRUARY RECONCILIATION REPORT. 5 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.

VISITORS

JEREMY KOSCH ADDRESSED COUNCIL TO ASK IF THE WRESTLING CLUB WOULD BE ABLE TO LEASE THE FORMER BUS GARAGE BUILDING OFF ARCHER DRIVE. HE STATED THAT THE WRESTLING CLUB WOULD PAY FOR ALL UPGRADES TO THE BUILDING, INCLUDING BATHROOMS, SHOWERS, FURNACE, INSULATION, ETC. KOSCH ASKED THAT COUNCIL WAIVE THE COST OF THE SEWER TAP. KOSCH HAS CHECKED INTO LIABILITY AND INSURANCE ISSUES FOR USE OF THE BUILDING. HE ALSO STATED THE BUILDING, WHICH THE WRESTLING CLUB IS ONLY INTERESTED IN USING THE ENCLOSED PART, COULD BE USED FOR MEETINGS, BOY SCOUTS, OR OTHER VILLAGE RESIDENT OR BUSINESS NEEDS. COUNCIL WILL GET BACK WITH KOSCH ON HIS REQUEST AT THE NEXT COUNCIL MEETING. SOLICITOR FARR WILL RESEARCH AND PREPARE A PROPOSED LEASE FOR NEXT COUNCIL MEETING.

PETE SCHLEGEL IS RUNNING FOR THE 82ND HOUSE DISTRICT FOR STATE REPRESENTATIVE AS AN INDEPENDENT. SCHLEGEL STATED THAT HE RESPECTS ALL IDEAS AND WILL LISTEN TO ALL CONSTITUENTS. HE ASKED FOR SUPPORT IN THE ELECTION.

FISCAL OFFICER'S REPORT

****BAKER READ RESOLUTION NO. 2012-03: A RESOLUTION AMENDING RESOLUTION NO. 2012-01 REQUESTING THE COUNTY AUDITOR TO CERTIFY TO THE VILLAGE OF ANTWERP THE TOTAL CURRENT TAX VALUATION AND THE DOLLAR AMOUNT OF REVENUE THAT WOULD BE GENERATED BY ONE MILL FOR A REPLACEMENT LEVY FOR FIRE PROTECTION AND EMERGENCY MEDICAL SERVICES, AND DECLARING THE SAME AN EMERGENCY. TITLE OF SAID RESOLUTION AMENDED AS FOLLOWS: A RESOLUTION REQUESTING THE COUNTY AUDITOR TO CERTIFY TO THE VILLAGE OF ANTWERP THE TOTAL CURRENT TAX VALUATION AND THE DOLLAR AMOUNT OF REVENUE THAT WOULD BE GENERATED**

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held

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BY ONE MILL FOR A RENEWAL LEVY FOR FIRE PROTECTION AND EMERGENCY MEDICAL SERVICES FOR A FIVE YEAR PERIOD COMMENCING IN 2013, AND DECLARING THE SAME AN EMERGENCY.

- ❖ MOTION MADE BY RYAN, SECONDED BY REINHART TO SUSPEND THE RULES REGARDING RESOLUTION NO. 2012-03. 5 YEARS, 0 NAYS. MOTION CARRIED AND APPROVED.
- ❖ MOTION MADE BY RYAN, SECONDED BY RUDIE REEB TO ACCEPT RESOLUTION NO. 2012-03. 5 YEARS, 0 NAYS. MOTION CARRIED AND APPROVED.

****BAKER GAVE 1ST READING OF RESOLUTION NO. 2012-04:** *A RESOLUTION DETERMINING TO PROCEED WITH THE SUBMISSION TO THE ELECTORS OF THE QUESTION OF LEVYING A TAX RENEWAL OF ONE MILL FOR FIRE PROTECTION AND EMERGENCY MEDICAL SERVICES FOR A FIVE YEAR PERIOD COMMENCING IN 2013.*

****BAKER READ RESOLUTION NO. 2012-05:** *A RESOLUTION AUTHORIZING THE MAYOR OF THE VILLAGE OF ANTWERP, OHIO, TO SIGN THE AGREEMENT ISSUED BY THE PAULDING COUNTY BOARD OF COMMISSIONERS FOR THE FORMATION OF THE PAULDING COUNTY EMERGENCY MANAGEMENT AGENCY, AND DECLARING THE SAME AN EMERGENCY.*

- ❖ MOTION MADE BY JAN REEB, SECONDED BY RYAN TO SUSPEND THE RULES REGARDING RESOLUTION NO. 2012-05. 5 YEARS, 0 NAYS. MOTION CARRIED AND APPROVED.
- ❖ MOTION MADE BY RUDIE REEB, SECONDED BY RYAN TO ACCEPT RESOLUTION NO. 2012-05. 5 YEARS, 0 NAYS. MOTION CARRIED AND APPROVED.

ADMINISTRATOR'S REPORT

SEE ATTACHED ADMINISTRATOR'S REPORT.

ITEMS DISCUSSED:

DEPOT PROJECT ADVERTISEMENT APPEARED IN DEFIANCE CRESCENT FOR TWO WEEKS. AT THE PRE-BID CONTRACTOR MEETING ON MARCH 13, QUESTIONS WERE FIELDDED ON WHICH WINDOWS ARE TO BE INSTALLED. THE HISTORICAL PRESERVATION SOCIETY HAS BEEN CONTACTED TO ASK FOR APPROVAL OF USING ENERGY EFFICIENT WINDOWS. A NEW BID OPENING DATE HAS BEEN SET FOR APRIL 3, 12:00 P.M., AT TOWN HALL.

SAFE ROUTES TO SCHOOL APPLICATION INCLUDES SIDEWALKS ON E. CANAL FROM KROOS TO HARRMANN ROAD AND HARRMANN ROAD AT THE E. CANAL STREET INTERSECTION TO SCHOOL PROPERTY. THE VILLAGE SHOULD HEAR IN APRIL IF THIS PROJECT WILL RECEIVE STATE FUNDING.

STREETS IN THE VILLAGE THAT NEED PATCHING ARE BEING ASSESSED. NEXT STEP IS ESTIMATES FOR THESE REPAIRS.

CLEAN-UP DAY IN THE VILLAGE WAS DISCUSSED. KEERAN NOTED THAT THIS HAS BEEN A GOOD THING FOR THE RESIDENTS AND ESPECIALLY A BIG HELP FOR THE SENIORS AS GERKEN HELPS MOVE HEAVY ITEMS. COST SHOULD BE THE SAME AS LAST YEAR, AROUND \$2,950.00 OR LOWER. POSSIBLE DATES WOULD BE MAY 12TH, JUNE 23RD, OR JULY 1ST.

- ❖ MOTION MADE BY REINHART, SECONDED BY RYAN TO HAVE AN ANNUAL CLEAN-UP DAY IN THE VILLAGE PROVIDED BY ERIE RECYCLING SERVICE AT A DATE TO BE DETERMINED. 5 YEARS, 0 NAYS. MOTION CARRIED AND APPROVED.

RECORD OF PROCEEDINGS

Minutes of

Meeting

DAYTON LEGAL BLANK, INC. FORM NO. 10148

Held

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PARK RESTROOMS ARE NOW OPEN.

TREE REMOVAL AT THE PARK IS ALMOST COMPLETE. WET CONDITIONS HAVE SLOWED DOWN THE PROCESS. WHEN POSSIBLE, THE TREE STUMPS WILL BE REMOVED AND REMAINING CUT WOOD WILL BE MOVED. MARK GREENWOOD HAS BEEN CONTACTING LOCAL ORGANIZATIONS TO COLLECT DONATIONS FOR THE REPLACEMENT OF TREES IN THE PARK.

LITTER AND JUNK NOTICES ARE BEING SENT OUT BY THE ADMINISTRATOR.

ABOUT THREE HYDRANTS WILL NEED REPLACED THIS SPRING. THE REPLACEMENT COST IS APPROXIMATELY \$3,500.00 FOR EACH HYDRANT.

24/49 COMMITTEE MEETINGS HAVE BEEN HELD IN AN EFFORT TO ATTRACT BUSINESS DEVELOPMENT AT THE 24/49 INTERCHANGE. KEERAN NOTED ALL MEETINGS HAVE BEEN POSITIVE AND MANY RESIDENTS AND STUDENTS HAVE PRESENTED IDEAS FOR ACTIVITIES IN THE VILLAGE.

POLICE REPORT

OFFICER LYONS REPORTED 96 CALLS FOR SERVICE, WITH 41 OFFENSES FOR THE MONTH OF FEBRUARY.

EMS REPORT

EMS COORDINATOR RANDY SHAFFER PROVIDED A WRITTEN REPORT SHOWING 26 TOTAL RUNS FROM FEBRUARY 18 TO MARCH 17, 2012.

COMMITTEE REPORTS

PARK BOARD COMMITTEE MET REGARDING THE STONE ENTRANCES TO THE PARK. TONY LANGHAM OFFERED HIS SERVICES AT COST OF MATERIAL. TONY BELIEVES HE CAN REPAIR THE ENTRANCES IN AN EFFORT TO AT LEAST EXTEND THE LIFE OF THE STONE ENTRANCES APPROXIMATELY FIVE TO SIX YEARS. ROBBIE GERKEN HAS RIVER ROCK TO DONATE AND ACDC MAY PAY THE \$200.00 MATERIAL COST.

MAYOR'S REPORT

MAYOR VANVLERAH REPORTED MAYOR'S COURT COLLECTED A TOTAL OF \$6,745.00 FOR THE MONTH OF FEBRUARY, WITH \$5,183.00 GOING TO THE VILLAGE FUNDS.

MAYOR NOTED THAT COUNCILMAN REINHART HAS REPORTED HE WILL ATTEND SUNSHINE LAW TRAINING THIS WEDNESDAY.

MAYOR ADVISED COUNCIL HE HAS GIVEN PERMISSION TO THE UTILITY WORKERS TO USE THE SEWER PLANT FOR A WORK OUT AREA. CURTIS NESTLEROAD WILL BE BRINGING IN HIS EQUIPMENT TO THE SEWER PLANT. THIS AREA WILL BE AVAILABLE FOR THE UTILITY WORKERS AND POLICE DEPARTMENT TO BE USED AFTER WORK HOURS. THE EMPLOYEES WILL SIGN A HOLD HARMLESS AGREEMENT IN EXCHANGE FOR USING THE EQUIPMENT ON VILLAGE PROPERTY.

NEW BUSINESS

- ❖ MOTION MADE BY RYAN, SECONDED BY REINHART TO GO INTO EXECUTIVE SESSION AT 6:47 P.M. REGARDING PURCHASE OF PROPERTY. 5 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.

RECORD OF PROCEEDINGS

0347

Minutes of

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held _____ 20 _____

- ❖ MOTION MADE BY JAN REEB, SECONDED BY REINHART TO COME OUT OF EXECUTIVE SESSION AT 7:03 P.M. 5 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED. NO ACTION TAKEN DURING EXECUTIVE SESSION.
- ❖ MOTION MADE BY RYAN, SECONDED BY JAN REEB TO ADJOURN THE MEETING. 5 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED. MEETING ADJOURNED AT 7:03 P.M.

MAYOR Thomas D. Van Klee

FISCAL OFFICER Loretta Baker DATE 4-16-12

Held _____ 20 _____

**ADMINISTRATOR'S REPORT
MARCH, 2012****DUTCHMAN'S COVE EASEMENT UPDATE:**

Further discussion with Dennis Recker has been held between Recker and the Mayor. This information will be shared with council Monday night in executive session.

DEPOT UPDATE:

Advertisements for the depot project appeared in the Defiance Crescent News for two consecutive weeks. Direct mailing of the invitation to bid was mailed to approximately 25 local contractors. A pre-bid contractor meeting was held at village hall on Tuesday, March 13, 2012 with 11 contractors attending. Questions and concerns were fielded from the contractors and a site visit to the depot was held. A few items and changes to the original bid documents were made and these changes were incorporated into an addendum to the bid document. The addendum was posted for contractors in developing their bid. The new bid opening date has been changed to Tuesday, April 3, 2012 at Noon at Village Hall.

SAFE ROUTES TO SCHOOL:

The safe routes to school application due March 2, 2012 was successfully filed with ODOT. Officials from ODOT have confirmed that the state has enough dollars to fund the next round of sidewalk projects. The Village should hear sometime in April if we will be funded. The application included sidewalks on E. Canal from Kroos to Harrmann Road and Harrmann Road at the E. Canal Street intersection to school property.

ANNUAL PATCHING AND PAVING:

This writer is in the process of assessing streets in the village that need pothole and patching repair. Once this is completed by my office, estimates will be obtained to get these areas repaired.

SR 49 REPAVING THROUGH THE VILLAGE:

As reported last month repaving of SR 49 through the village has been awarded by ODOT to Shelly Company. A preconstruction meeting has been set by ODOT for March 30, 2012. The entire repaving project is to be completed by July 30, 2012.

CLEAN UP DAY 2012?

For the last couple of years the village has offered a clean up day at the waterplant and has had Erie Recycling set up the roll off containers for residents to bring both recyclables and large items to the dump site.

Last year the one day event was held on June 25th and the cost to the village was \$2,950.00. Rob Gerken from Erie Recycling stated that the cost for 2012 would not go up and could be lower this year due to lower costs to him from the waste hauler he uses. Does council want to provide this service again this year? We will discuss Monday night at council.

Held

20

TREE REMOVAL AT RIVERSIDE PARK:

Almost all of the downed trees in Riverside Park have been removed. A couple of large oak trees that have come down should be removed in the next week. Due to the size of the pieces of wood and the wet conditions at the park it has been quite an ordeal to get all the wood out of the park.

Stump removal will begin once the ground can support the weight of a truck and grinder.

Mark Greenwood has been contacting local organizations in an effort to collect donations to purchase and plant replacement trees in the park. Careful placement of any new trees will ensure that the playground area, vet's memorial and main shelter houses remain an open area and that placement enables the village to maintain and mow the entire park. Several types of flowering trees will also be included in the replanting. Mr. Greenwood is working with village in the location of the new plantings and will mark where each new tree will be installed so the village approve the layout. 5 to 6 foot saplings will be purchased and mulching will surround each new tree. Depending on weather this spring and how wet the park remains the planting will either take place this spring or may have to wait for fall.

PARK RESTROOMS TO OPEN:

With the advent of warm weather and the park already seeing lots of activity, we are working to open the restrooms and get picnic tables uncovered. This should all be ready by this weekend. The park reservation calendar is filling up already.

LITTER AND JUNK NOTICES:

As litter and junk is found in the village, notices are being sent by this office. Pursuant to village ordinance, the resident has 15 days from receipt of the notice to clean up their site or the village will have it down and place those costs on the real property tax duplicate.

24/49 COMMITTEE MEETINGS:

Several committee meetings and a public meeting was held in regards to the effort of the village to attract business development at the 24/49 interchange and the downtown business district. I have attached minutes from the committee meetings for your information. The public meeting held at the Antwerp School on March 12, 2012 was an effort to come up with events and community activities to attract people into the village and assist the village in becoming attractive to new retail businesses and new residents.

The meeting, attended by a large number of high school students, came up with a lot of excellent events and activities and volunteers to help prioritize and developed these ideas.

RECORD OF PROCEEDINGS

Minutes of

Meeting

DAYTON LEGAL BLANK, INC. FORM NO. 10148

Held _____ 20 _____
UTILITY DEPARTMENT UPDATE:

Annual hydrant flushing will take place this spring, public notice will appear in the West Bend to inform residents when their area of town will be effected. In addition, it is anticipated 3 to 4 hydrants will need replaced this spring.

All village mowing equipment has been serviced and maintenance has been performed on all utility department vehicles in readying for summer mowing and meter replacement.

Striping of downtown parking spaces, etc., will have to wait until SR 49 repaving project has been completed.

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held _____ 20 _____

**REGULAR MEETING
COUNCIL OF THE VILLAGE OF ANTWERP**

APRIL 16, 2012

THE REGULAR MEETING OF THE VILLAGE OF ANTWERP COUNCIL WAS CALLED TO ORDER AT 5:30 P.M. BY MAYOR TOM VANVLERAH. COUNCIL PERSONS PRESENT: STEVE DERCK, RUDIE REEB, LARRY RYAN, KEN REINHART AND COUNCIL PRESIDENT JAN REEB. ALSO IN ATTENDANCE AT THE MEETING: SOLICITOR MELANIE FARR, ADMINISTRATOR SARA KEERAN, CHIEF GEORGE CLEMENS, AND FISCAL OFFICER LORETTA BAKER. MEDIA PRESENT: AMBER GEBERS FROM PAULDING PROGRESS AND PETER GREER FROM DEFIANCE CRESCENT.

- ❖ MOTION MADE BY DERCK, SECONDED BY JAN REEB TO EXCUSE COUNCIL MEMBER KAREN LEE FROM THE APRIL MEETING. 5 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED. LEE ARRIVED AT 6:40 P.M. AND ATTENDED BALANCE OF MEETING.

THE MINUTES FROM THE REGULAR COUNCIL MEETING HELD MARCH 18, 2012, WERE REVIEWED.

- ❖ MOTION MADE BY JAN REEB, SECONDED BY DERCK TO ACCEPT THE MINUTES FROM MARCH COUNCIL MEETING. 5 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.

THE MARCH DISBURSEMENTS WERE REVIEWED.

- ❖ MOTION MADE BY RUDIE REEB, SECONDED BY REINHART TO APPROVE THE MARCH RECONCILIATION REPORT. 5 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.

VISITORS

THERE WERE NO VISITORS AT APRIL MEETING.

FISCAL OFFICER'S REPORT

****BAKER GAVE 1ST READING OF RESOLUTION NO. 2012-04: A RESOLUTION DETERMINING TO PROCEED WITH THE SUBMISSION TO THE ELECTORS OF THE QUESTION OF LEVYING A TAX IN EXCESS OF THE TEN-MILL LIMITATION.**

THIS WAS A FIRST READING USING THE SAME RESOLUTION NUMBER FROM THE MARCH MEETING WITH A CHANGE IN THE TITLE. THE BOARD OF ELECTIONS REQUIRES THAT THE TITLE OF THE PROPOSED RESOLUTION INCLUDES REFERENCE TO A "TEN-MILL LIMITATION." THE BODY OF THE RESOLUTION REFLECTS THAT THE RENEWAL REQUEST IS ONLY FOR A "ONE-MILL LIMITATION."

****BAKER READ ORDINANCE NO. 2012-07: AN ORDINANCE AUTHORIZING THE MAYOR OF THE VILLAGE OF ANTWERP TO ENTER INTO A CONTRACT WITH THE LOWEST AND BEST BIDDER FOR THE PAU-ANTWERP RR DEPOT RESTORATION PROJECT, PID #83311/FEDERAL PROJECT #E071(113); AND DECLARING THE SAME AN EMERGENCY.**

- ❖ MOTION MADE BY REINHART, SECONDED BY RYAN TO SUSPEND THE RULES REGARDING ORDINANCE NO. 2012-07. 5 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.
- ❖ MOTION MADE BY DERCK, SECONDED BY RUDIE REEB TO ACCEPT ORDINANCE NO. 2012-07. 5 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.

DAYTON LEGAL BLANK, INC. FORM NO. 10148

Held _____ 20 _____

ADMINISTRATOR'S REPORT

SEE ATTACHED ADMINISTRATOR'S REPORT.

ITEMS DISCUSSED:

DEPOT BIDS CAME IN AT 13.84% UNDER THE ESTIMATE. THIS PROJECT IS SLATED FOR COMPLETION BY DECEMBER 31, 2012.

ODOT IS CURRENTLY REPLACING 66 CURB RAMPS ALONG SR 49 IN THE VILLAGE. THE REPAVING OF SR 49 WILL BEGIN NEXT WEEK.

CLEAN UP AND RECYCLING DAY FOR THE VILLAGE IS SCHEDULED FOR SATURDAY, JUNE 23 FROM 9:00 A.M. TO 4:00 P.M.

TREE REMOVAL AND STUMP REMOVAL IS NOW COMPLETE AT THE PARK. THE VILLAGE USED FILL DIRT FOR THE STUMP HOLES AND LOW AREAS FROM THE CELL TOWER CONSTRUCTION ON HOWARD STOUTS' PROPERTY. REPLACEMENT TREES FOR THE PARK WILL BE PLANTED IN THE FALL. THERE HAS BEEN ANOTHER DONATION OF \$100.00 FOR A TREE IN THE PARK.

HYDRANT FLUSHING IS ONGOING. ANOTHER "FLUSHED" BATH TOWEL WAS FOUND WRAPPED AROUND THE PROPELLER AT THE LIFT STATION, WHICH COULD HAVE CAUSED THE MOTOR TO BURN UP.

THE VFW HAS DONATED A NEW AMERICAN FLAG FOR THE TOWN HALL FLAG POLE.

ALL PURPOSE CONTRACTING, INC. SUBMITTED A LETTER CONFIRMING THEY WILL INSTALL THE FINAL COAT OF ASPHALT FOR MAUMEE LANDING SUBDIVISION UPON THE SALE OF THE MAJORITY OF LOTS, OR AS THE VILLAGE AND OLEY MCMICHAEL AGREE TO BE THE APPROPRIATE TIME TO INSTALL.

ACDC IS WORKING ON A PROJECT OF PUTTING IN A VOLLEYBALL COURT NEXT TO THE YOUTH BUILDING ON CR 424.

POTHOLE REPAIR WILL BE ADDRESSED WHEN THERE IS WARMER WEATHER. BUFFALO STREET WAS MENTIONED AS NEEDING REPAIRS.

POLICE REPORT

CHIEF CLEMENS REPORTED 119 CALLS FOR SERVICE, WITH 16 OFFENSES FOR THE MONTH OF MARCH.

EMS REPORT

EMS COORDINATOR RANDY SHAFFER PROVIDED A WRITTEN REPORT SHOWING 16 TOTAL RUNS FROM MARCH 17 TO APRIL 14, 2012.

COMMITTEE REPORTS

THERE WERE NO COMMITTEE REPORTS.

MAYOR'S REPORT

MAYOR VANVLERAH REPORTED MAYOR'S COURT COLLECTED A TOTAL OF \$1,895.00 FOR THE MONTH OF MARCH, WITH \$1,594.00 GOING TO THE VILLAGE FUNDS.

{7100/060/00078831-1 JB}

RECORD OF PROCEEDINGS

0353

Minutes of

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held _____ 20 _____

MAYOR NOTED THAT CLEAN-UP DAY IN THE PARK ON SATURDAY WAS SUCCESSFUL WITH MANY VOLUNTEERS IN SPITE OF THE WEATHER.

COUNCILMAN REINHART ATTENDED THE SUNSHINE LAW CLASS AND RECEIVED HIS CERTIFICATE. COUNCIL MEMBERS JAN REEB, RUDIE REEB, LARRY RYAN AND STEVE DERCK WILL ATTEND THE CLASS ON OCTOBER 18 IN CELINA. FISCAL OFFICER BAKER WILL REGISTER THEM FOR THIS CLASS.

MAYOR VANVLERAH REMINDED EMS, FIRE AND POLICE TO FOLLOW THEIR RULES AND BE SAFE IN LIGHT OF RECENT SAFETY VEHICLE COLLISION, WHICH CAUSED A FATALITY IN FORT WAYNE, INDIANA.

NEW BUSINESS

SOLICITOR FARR ADVISED COUNCIL THAT HOUSE BILL 66 REQUIRES ALL PUBLIC EMPLOYERS TO NOTIFY THEIR EMPLOYEES OF THE AUDITOR OF STATE'S FRAUD HOTLINE. AN ACKNOWLEDGMENT WILL BE GIVEN TO EACH CURRENT EMPLOYEE AND FUTURE EMPLOYEE FOR THEIR SIGNATURE ACKNOWLEDGING THE STATE'S FRAUD REPORTING SYSTEM. SOLICITOR FARR WILL PREPARE THIS ACKNOWLEDGMENT. COUNCIL ALSO REQUESTED THAT THIS BE INCLUDED IN THE VILLAGE EMPLOYEE HANDBOOK. THE PERSONNEL COMMITTEE WILL MEET TO REVIEW AND UPDATE THE EMPLOYEE HANDBOOK AND WILL INCLUDE LANGUAGE REQUIRED BY H.B. 66.

SOLICITOR FARR ADVISED COUNCIL OF THE VILLAGE'S POWER TO LEASE PROPERTY. THE VILLAGE CAN LEASE THE FORMER BUS GARAGE BUT CAN ONLY DO SO BY COMPETITIVE BID. ADMINISTRATOR KEERAN NOTED THAT JEREMY KOSCH HAS OBTAINED PERMISSION FROM ESSEN HOUSE TO USE THE OLD HIGH SCHOOL GYM FOR THE WRESTLING TEAM AND WILL NOT BE PURSUING A LEASE OF THE BUS BARN AT THIS TIME.

- ❖ MOTION MADE BY RYAN, SECONDED BY JAN REEB TO GO INTO EXECUTIVE SESSION AT 6:30 P.M. REGARDING PURCHASE OF REAL PROPERTY. 5 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.
- ❖ MOTION MADE BY RYAN, SECONDED BY DERCK TO COME OUT OF EXECUTIVE SESSION AT 6:42 P.M. 6 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED. NO ACTION TAKEN DURING EXECUTIVE SESSION.

COUNCIL DISCUSSED THE STATUS OF THE APPROPRIATION MATTERS WHEREBY THE VILLAGE IS SEEKING TO APPROPRIATE EASEMENTS ON LAND BELONGING TO TONY AND CHRISTY DELONG AND BELONGING TO DENNIS AND LISA RECKER IN DUTCHMAN'S COVE FOR THE WATERLINE EXTENSION FROM MAUMEE LANDING SUBDIVISION. ADMINISTRATOR KEERAN REPORTED THAT THE WATERLINES ON THESE PROPERTIES CAN BE BORED, THEREBY REMOVING ANY ISSUES ASSOCIATED WITH GROUND SETTLING, RESEEDING, MOVING OF TREES, ETC. BASED ON THIS APPROACH, ALL PROPERTY OWNERS HAVE ACCEPTED THE GOOD FAITH OFFER MADE BY THE VILLAGE OF THE APPRAISED VALUES OF \$1,000.00 FOR EACH EASEMENT AREA. SINCE THE PROPERTY OWNERS HAVE ACCEPTED THE GOOD FAITH OFFER, THE VILLAGE IS IN A POSITION TO FINALIZE THE APPROPRIATION OF THE EASEMENT AREA AND TO MOVE FORWARD WITH THE PROJECT TO EXTEND THE WATERLINE FROM MAUMEE LANDING SUBDIVISION INTO DUTCHMAN'S COVE IN THE EASEMENT AREA AS DEFINED ALONG AND IN BETWEEN THE REAL ESTATE OWNED BY TONY AND CHRISTY DELONG AND DENNIS AND LISA RECKER.

- ❖ MOTION MADE BY REEB, SECONDED BY RUDIE REEB TO FINALIZE APPROPRIATION OF EASEMENTS ON LAND BELONGING TO TONY AND CHRISTY DELONG AND TO DENNIS AND LISA RECKER IN DUTCHMAN'S COVE FOR THE WATERLINE EXTENSION FROM MAUMEE LANDING SUBDIVISION. THE VILLAGE WILL PAY THE APPRAISED VALUE OF \$1,000.00 FOR

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DAYTON LEGAL BLANK, INC. FORM NO. 10148

Held _____ 20 _____

EACH EASEMENT AREA, WHICH AMOUNTS HAVE BEEN ACCEPTED BY THE PROPERTY OWNERS. 6 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.

- ❖ MOTION MADE BY RYAN, SECONDED BY DERCK TO ADJOURN THE MEETING. 6 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED. MEETING ADJOURNED AT 6:50 P.M.

MAYOR Bonnie D. Van Kerk

FISCAL OFFICER Lyrella Baker DATE 5-21-12

ADMINISTRATOR'S REPORT

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APRIL, 2012**DUTCHMAN'S COVE EASEMENT UPDATE:**

Further discussion with Dennis Recker has been held between Recker and the Mayor. An agreement has been reached, The easement will be purchased from both Reckers and Delongs for \$1,000.00 each. The waterline itself will be bored, therefore removing the problems associated with ground settling, reseeding, moving of trees, repair of underground dog fencing, etc. This information will be shared with council Monday night in executive session.

DEPOT UPDATE:

The bid opening was held on the depot on April 3, 2012 at Noon. The Village received two general contractor bids which included all four phases of the renovation. I have enclosed the bid tabulation, bid analysis and letter of recommendation from Poggemeyer Design Group advising the village to award the general contract to Birchwood Construction of Defiance, Ohio. Subcontractors included in this bid include: Wyse Electric of Archbold, A. Hatterslay of Fort Wayne, Indiana (Plumbing/Heating) and Advanced Asphalt of Defiance (Asphalt-Parking lot)

The total contract price from Birchwood was \$269,680.00 and the engineer's estimate was \$313,000.00. This resulted in a bid under the estimate by 13.84%. The other general contractor bid \$343,800.00.

We also received a electric bid of \$32,500.00 from CNC Electric of West Unity, Ohio. This bid was over the electric bid included in the Birchwood bid. Poggemeyer is confident that Birchwood and it's subcontractors will be an excellent job on the depot renovation. A resolution awarding the contract to Birchwood is included in your council packet. Once the resolution is signed, the bid information will be forwarded to ODOT for their information. A preconstruction conference will be scheduled in the near future with the contractor and subcontractors so work can begin. The project is to be completed by December 31, 2012.

SR 49 REPAVING THROUGH THE VILLAGE:

As you probably are aware, new curb ramps are being installed on Main Street in the village as a part of the SR 49 repaving project. Paving is scheduled to begin the week of April 23, 2012. Pavement will be ground and a new layer of asphalt will be applied. ODOT intends to complete full depth repair in several areas of Main Street and will also stripe the parking spaces in the downtown before the project is completed.

CLEAN UP DAY 2012?

Clean up day at the waterplant is scheduled for Saturday, June 23, 2012 from 9 a.m. to 4 p.m. I have enclosed a flyer for your information.

DAYTON LEGAL BLANK, INC. FORM NO. 1014R

Held

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TREE REMOVAL AT RIVERSIDE PARK:

The last of the trees taken down in the park have been removed and stump removal has been completed. Fill dirt has been obtained and taken out to the park. This Saturday, 4/14/12, weather permitting, Mark Greenwood and volunteers will fill the stump holes with soil, seed and straw.

Enough fill dirt has been acquired to fill in low lying areas around the playground and sidewalks. These areas will be seeded and covered with straw by the utility department.

VERIZON CELL TOWER IS PROCESS:

The cell tower proposed to be constructed on Howard Stout's property on E. Canal is in process. The Village is receiving fill dirt for the park from this project. According to worker's on site, the tower should take 45 to 60 days to complete.

24/49 COMMITTEE MEETINGS:

Committee meetings continue to be held on the 24/49 project. The land development committee met on Monday, 4/9/12. Options to purchase land from Don Benschneider and Vaugh Franklin by the Antwerp CIC were reviewed and the final documents will be presented at the next committee meeting on 4/24/12.

Connecting the Pieces Committee will hold a meeting tonight, 4/12/12 at 6:00 p.m. at town hall. Information from this meeting will be shared with council Monday night. A downtown clean up date is in the works, with Amy McCreery of United Way, to present the details of this work day, tentatively set for Saturday, May 12, 2012 from 9:00 a.m. to Noon.

UTILITY DEPARTMENT UPDATE:

Annual hydrant flushing is presently ongoing. Hydrants north of River Street are in process now and notices have been placed in the West Bend News notifying residents to watch for changes in their water so clothes aren't damaged due to rusty water caused by hydrant flushing.

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held

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**REGULAR MEETING
COUNCIL OF THE VILLAGE OF ANTWERP**

MAY 21, 2012

THE REGULAR MEETING OF THE VILLAGE OF ANTWERP COUNCIL WAS CALLED TO ORDER AT 5:30 P.M. BY MAYOR TOM VANVLERAH. COUNCIL PERSONS PRESENT: STEVE DERCK, RUDIE REEB, LARRY RYAN, KEN REINHART, KAREN LEE AND COUNCIL PRESIDENT JAN REEB. ALSO IN ATTENDANCE AT THE MEETING: SOLICITOR MELANIE FARR, ADMINISTRATOR SARA KEERAN, OFFICER BILL LYONS, AND FISCAL OFFICER LORETTA BAKER. MEDIA PRESENT: AMBER GEBERS FROM PAULDING PROGRESS AND PETER GREER FROM DEFIANCE CRESCENT.

THE MINUTES FROM THE REGULAR COUNCIL MEETING HELD APRIL 18, 2012, WERE REVIEWED.

- ❖ MOTION MADE BY JAN REEB, SECONDED BY REINHART TO ACCEPT THE MINUTES FROM APRIL COUNCIL MEETING. 6 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.

THE APRIL DISBURSEMENTS WERE REVIEWED.

- ❖ MOTION MADE BY RYAN, SECONDED BY RUDIE REEB TO APPROVE THE APRIL RECONCILIATION REPORT. 6 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.

VISITORS

VISITOR ROY KLOPFENSTEIN, WHO IS RUNNING FOR COUNTY COMMISSIONER, STATES HIS GOAL IS TO "MAKE THE BEST BETTER" FOR OUR COMMUNITY AND INSTILL A DESIRE IN HIS FOUR SONS TO LIVE IN THIS COMMUNITY.

VISITOR SUZANNE RISTER URGED THE VILLAGE TO USE THE COMMUNITY SERVICE WORKERS FOR PROJECTS AVAILABLE IN THE VILLAGE. SHE ADVISED THE VILLAGE TO CONTACT THE PROBATION DEPARTMENT TO SCHEDULE COMMUNITY SERVICE WORKERS. RISTER IS PRESENTLY COUNTY COURT JUDGE AND IS RUNNING FOR REELECTION IN THE FALL.

FISCAL OFFICER'S REPORT

****BAKER GAVE 2ND READING OF RESOLUTION NO. 2012-04: A RESOLUTION DETERMINING TO PROCEED WITH THE SUBMISSION TO THE ELECTORS OF THE QUESTION OF LEVYING A TAX IN EXCESS OF THE TEN-MILL LIMITATION.**

****BAKER READ ORDINANCE NO. 2012-08: AN ORDINANCE AUTHORIZING THE VILLAGE FISCAL OFFICER TO TRANSFER FUNDS FROM THE GENERAL FUND TO THE WATER FUND IN THE AMOUNT OF \$45,000.00 AND DECLARE THE SAME TO BE AN EMERGENCY.**

- ❖ MOTION MADE BY RYAN, SECONDED BY REINHART TO SUSPEND THE RULES REGARDING ORDINANCE NO. 2012-08. 6 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.
- ❖ MOTION MADE BY RYAN, SECONDED BY DERCK TO ACCEPT ORDINANCE NO. 2012-08. 6 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.

****BAKER READ ORDINANCE NO. 2012-09: AN ORDINANCE AUTHORIZING THE MAYOR OF THE VILLAGE OF ANTWERP TO ENTER INTO AN AGREEMENT WITH POGGEMEYER DESIGN GROUP FOR CONSULTANT SERVICES ON THE PAU-SRTS-ANTWERP PROJECT, PID #88349/FEDERAL PROJECT #E100(476), CONSULTANT AGREEMENT #16946; AND DECLARING THE SAME AN EMERGENCY.**

DAYTON LEGAL BLANK, INC. FORM NO. 10148

Held

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- ❖ MOTION MADE BY REINHART, SECONDED BY JAN REEB TO SUSPEND THE RULES REGARDING ORDINANCE NO. 2012-09. 6 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.

- ❖ MOTION MADE BY DERCK, SECONDED BY RUDIE REEB TO ACCEPT ORDINANCE NO. 2012-09. 6 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.

BAKER STATED THE PEP (PUBLIC ENTITIES POOL) LIABILITY INSURANCE INVOICE THIS YEAR IS \$22,067.01 BAKER REQUESTED COUNCIL APPROVAL TO PAY THIS INVOICE.

- ❖ MOTION MADE BY REINHART, SECONDED BY RYAN TO APPROVE PAYMENT ON THE PEP INVOICE OF \$22,067.01. 6 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.

BAKER NOTED THE FORM PROVIDED BY SOLICITOR FARR REGARDING THE FRAUD REPORTING INFORMATION FROM THE STATE AUDITOR. AN ACKNOWLEDGEMENT OF THE FRAUD REPORTING SYSTEM WILL BE PROVIDED TO EACH EMPLOYEE FOR SIGNATURE AND PLACED IN THEIR PERSONNEL FILE. SOLICITOR FARR NOTED THAT THE STATE AUDITOR'S FRAUD REPORTING SYSTEM INFORMATION SHOULD ALSO BE ADDED TO THE VILLAGE'S PERSONNEL HANDBOOK.

ADMINISTRATOR'S REPORT

- ❖ SEE ATTACHED ADMINISTRATOR'S REPORT. ADDITIONAL DISCUSSION:

EASEMENTS FOR PROPERTIES OWNED BY THE DELONGS AND RECKERS HAVE BEEN SIGNED AND FILED WITH PAULDING COUNTY RECORDER. THE VILLAGE WILL NOW GO FORWARD WITH THE BORING AND CONNECTION OF THE WATERLINES BETWEEN DUTCHMAN'S COVE AND MAUMEE LANDING. LAYMAN WELL DRILLING SUBMITTED A PROPOSED INVOICE OF \$3,600.00 TO COMPLETE THIS CONNECTION.

- ❖ MOTION MADE BY RYAN, SECONDED BY JAN REEB TO APPROVE THE PAYMENT OF \$3,600.00 TO LAYMAN WELL DRILLING FOR THIS PROJECT. 6 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.

A PRECONSTRUCTION MEETING WILL BE HELD ON TUESDAY, MAY 22, 2012, WITH BIRCHWOOD CONSTRUCTION, ODOT, AND OHIO CULTURAL FACILITIES COMMISSION REGARDING THE DEPOT PROJECT. AFTER THIS MEETING, THE CONTRACTOR CAN START THE PROJECT. THE PROJECT COMPLETION DEADLINE IS DECEMBER 31, 2012.

HIGHWAY 49 REPAVING PROJECT IS NOW COMPLETE EXCEPT FOR SOME STRIPING DUE TO SHORTAGE OF STRIPING MATERIAL. THIS WILL BE COMPLETED IN A FEW WEEKS.

MANHOLE COVERS ON MAIN STREET WERE DISCUSSED. KEERAN STATED THEY WILL REMAIN AS IS. THE ONE MAN HOLE ON WEST RIVER STREET WILL BE ADDRESSED WHEN THE CONTRACTORS ARE IN THE VILLAGE FOR THE CLEVELAND/W. WASHINGTON STREET REPAVING.

CLEAN-UP DAY AT THE WATER PLANT IS SCHEDULED FOR SATURDAY, JUNE 23rd FROM 9:00 AM TO 4:00 P.M. TIRES WILL BE TAKEN AT A COST OF \$3.00 A PIECE FOR CAR AND LIGHT TRUCKS AND \$5.00 A PIECE FOR SEMI TIRES.

ODOT HAS APPROVED THE FUNDING OF THE SAFE ROUTES TO SCHOOL IN THE AMOUNT OF \$170,000.00 FOR CONSTRUCTION AND \$17,000.00 FOR ENGINEERING. THE SIDEWALKS WILL BE ALONG THE WEST SIDE OF HARRMANN ROAD FROM ANTWERP SCHOOL TO CANAL ROAD AND THEN ALONG THE NORTH SIDE OF CANAL ROAD FROM HARRMANN ROAD TO KROOS DRIVE.

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Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held

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MAUMEE AND WESTERN RAILROAD IS TO START REPAIR NO LATER THAN JUNE OR JULY ON THE HARRMANN ROAD RAILROAD CROSSING. THIS REPAIR MUST BE COMPLETE BY OCTOBER 1ST OR THE OHIO RAIL COMMISSION WILL START ISSUING FINES TO MAUMEE AND WESTERN RAILROAD.

THE FILTER BUILDING AT THE WATER PLANT WAS SHOWING SIGNS OF BLOCK MOVEMENT DUE TO RUSTING FRAMING AROUND A WINDOW AND DOOR ON THE WEST END OF THE BUILDING. P&H MASONARY OF DEFIANCE RECENTLY REMOVED THE WINDOW/DOOR AND FILLED IN THESE TWO AREAS WITH BLOCK WHICH WILL REINFORCE THE WEST END WALL. TOTAL COST OF REPAIR WAS \$1,750.00. P&H MASONARY ALSO CAULKED CRACKS AT THE PARK RESTROOM BUILDING. THE FOOTERS AT THE RESTROOM ARE FAILING AND WILL NEED REPLACED IN THE FUTURE.

FOUR ADDITIONAL HYDRANTS WILL BE PURCHASED AND REPLACED THIS SPRING AT A COST OF \$9,000.00.

ON MAY 12th THE CONNECTING THE PIECES COMMITTEE AND UNITED WAY'S DAY OF ACTION MEMBERS WORKED DOWNTOWN WEEDING, WASHING WINDOWS, AND GENERAL CLEANUP. IN ADDITION, 32 AMERICAN FLAGS WERE ORDERED TO BE HUNG BEFORE MEMORIAL DAY ON W. RIVER AND MAIN STREET. THESE FLAGS WERE DONATED BY VFW, ACDC, AND THE CHAMBER OF COMMERCE.

THE VERIZON TOWER IS COMPLETE AND THE VILLAGE WAS ABLE TO UTILIZE THE TOPSOIL FROM THIS PROJECT TO FILL IN LOW AREAS AT THE PARK.

MULCH WILL ARRIVE ON 5/22 FOR THE PLAYGROUND AREA AT THE PARK. FRIENDS OF THE PARK WILL PAY FOR HALF OF THE TOPSOIL COST.

MAYOR VANVLERAH AND CHIEF CLEMENS HAVE BEEN WORKING ON ISSUES RELATED TO THE HOME ON W. WOODCOX. NOTICE HAS BEEN SENT TO ED SNYDER, OWNER OF THE HOME, THAT IT SHOULD NOT BE RE-RENTED. MAUMEE VALLEY PLANNING WILL APPLY ON BEHALF OF THE VILLAGE FOR FUNDING FOR DEMOLITION OF THIS HOME. DEMOLITION WILL NOT TAKE PLACE UNTIL NEXT YEAR. KEERAN STATED THERE IS \$104,000.00 AVAILABLE IN FUNDING IN PAULDING COUNTY FOR HOME DEMOLITION AND THE VILLAGE DOES NOT HAVE TO OWN THE HOME TO DEMOLISH IT.

RIBFEST WILL BE HELD ON JUNE 9TH. IT IS ANTICIPATED THE VILLAGE WE WILL HAVE FIVE RIB VENDORS. A 5K RUN IS SET FOR 9:00 A.M. A CORNHOLE TOURNAMENT WILL BE HELD AT THE FIRE DEPARTMENT. THE BAND "CADILLAC RANCH" WILL PLAY AT THE VFW PAVILION STARTING AT 6:00 P.M.

THE OHIO BUREAU OF WORKER'S COMPENSATION HAS AWARDED THE VILLAGE WITH 100% NO ACCIDENTS OR INJURIES IN THE WORKPLACE FOR 2011.

POLICE REPORT

OFFICER LYONS REPORTED 86 CALLS FOR SERVICE, WITH 30 OFFENSES FOR THE MONTH OF APRIL.

EMS REPORT

EMS BILLING CLERK PROVIDED A WRITTEN REPORT SHOWING \$32,938.09 COLLECTED YEAR-TO-DATE WITH \$24,335.11 OUTSTANDING EMS RUNS TO BE PAID.

COMMITTEE REPORTS

THERE WERE NO COMMITTEE REPORTS.

RECORD OF PROCEEDINGS

Minutes of

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 1014B

Held _____ 20 _____

MAYOR'S REPORT

MAYOR VANVLERAH REPORTED MAYOR'S COURT COLLECTED A TOTAL OF \$4,999.00 FOR THE MONTH OF APRIL, WITH \$3,601.00 GOING TO THE VILLAGE FUNDS.

NEW BUSINESS

NO NEW BUSINESS.

- ❖ MOTION MADE BY RYAN, SECONDED BY REINHART TO ADJOURN THE MEETING. 6 YEARS, 0 DAYS. MOTION CARRIED AND APPROVED. MEETING ADJOURNED AT 6:40 P.M.

MAYOR James D. Van Vlerah

FISCAL OFFICER Loretta Baker DATE 6-18-12

Held
ADMINISTRATOR'S REPORT

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MAY, 2012

DUTCHMAN'S COVE EASEMENT UPDATE:

The easements were signed by both the Reckers and Delongs and filed with the Paulding County Recorder. We can go forward now with the boring and connection of the waterlines between Dutchman's Cove and Maumee Landing. Layman Well Drilling of Cecil will bore the connection and a meeting with Layman's is scheduled for Friday, May 18, 2012

DEPOT UPDATE:

All grant dollars from the Ohio Department of Transportation and the Ohio Cultural Facilities Commission have been encumbered by the state and a preconstruction meeting is scheduled for Tuesday, May 22, 2012 at 1:00 p.m. at town hall. After this meeting the contractor can start the project. The project deadline is December 31, 2012.

SR 49 REPAVING THROUGH THE VILLAGE:

The only portion of the repaving of SR 49 through the village is the completion of parking space striping. This will occur in a couple of weeks as additional striping material is needed by the contractor.

CLEAN UP DAY 2012:

Clean up day at the waterplant is scheduled for Saturday, June 23, 2012 from 9 a.m. to 4 p.m. This year tires will be taken at a cost of \$3.00 a piece for car and light truck and \$5.00 for semi-tires.

SAFE ROUTES TO SCHOOL UPDATE:

Enclosed in your council packets is an ordinance authorizing the Mayor to enter into a contract with Poggemeyer to advertise the first phase of sidewalk replacement on E. Canal to Kroos Drive and oversee construction. This contract cost will be reimburse 100% by ODOT.

The announcement of the award of funding for the second round of Safe Routes to School is scheduled for Friday, May 18, 2012. It is anticipated that this writer will know by Monday's council meeting whether or not we were awarded additional dollars to extend sidewalks from Kroos Drive to Harrmann Road.

HARRMANN ROAD RAILROAD CROSSING REPAIR:

In talking with Tod Darfus of the Ohio Rail Commission, Maumee & Western is to start the repair no later than June or July. The repair must be completed by October 1, 2012 or the rail will be fined by the state. The Ohio Rail Commission stated they would keep pressure on Maumee & Western to ensure the project is completed before school starts up in the fall.

Held

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FILTER BUILDING REPAIR:

The filter building at the water plant was showing signs of block movement due to rusting framing around a window and door on the west end of the building. P & H Masonry of Defiance recently removed the window/door and filled in these two areas with block which will reinforce the west end wall. Total cost of masonry repair was \$1,750.00. P & H Masonry also caulked cracks at the park restroom building. P & H feels that the footers at the restroom are failing and will need replace in the future.

HYDRANT PURCHASE:

It is anticipated that 4 additional hydrants will need purchased this spring to replace broken or failing hydrants. As a part of the transfer of funds from the general fund into the water fund that is prepared by Loretta, \$9,000.00 for hydrants is included in this transfer.

24/49 COMMITTEE MEETINGS:

As a part of the Connecting the Pieces Committee and in conjunction with United Way's Day of Action, committee members and residents worked in the downtown central business district this past Saturday, May 12, 2012. Weed eating, washing windows and general clean up was accomplished.

Additionally, due to the generosity of the VFW, Chamber of Commerce and ACDC, 32 America Flags sets were ordered. Flags will be hung on W. River Street from the Main Street intersection to the Depot and flags will be hung on S. Main out to the Countrytimes Market area. The VFW is contributing \$1,000.00, ACDC \$660.00 and the Chamber \$200.00. It is hoped that the flags will arrive in time to be installed before Memorial Day.

With the goal to connect the 24/49 exit to the downtown business district as well as W. River Street from the depot to the downtown, this is an excellent step forward in accomplishing this. Future projects include landscaping and planters, not only in the downtown area but along S. Main Street to S. Erie.

UTILITY DEPARTMENT ACTIVITIES:

Flushing of hydrants continues on the south side of River Street, this should be finished by next week. Replacement of the hydrant on Water Plant Drive is completed. Fire departments will be notified to again get bulk water at this site. A hydrant at Madison and W. Woodcox is set for replacement next week. As stated above 4 additional hydrants are needed to replace faulty/broken hydrants

Low areas at Riverside park are being filled in this week and will be seeded. Playground mulch is ordered and will be installed next week. Friends of the Park will be paying for half of this cost. Total cost is estimated to be \$1,500.00.

RECORD OF PROCEEDINGS

0363

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Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held _____ 20 _____

OTHER MISCELLANEOUS ACTIVITIES:

AEP is installing taller poles in the downtown area in order to accommodate fiber optic cable that is being run through Antwerp.

Rib Fest is scheduled for Saturday, June 9th. It is anticipated we will have 5 rib vendors. A 5K run is set for 9:00 a.m., cornhole tournament will be held at the fire department, with registration at 11:00 a.m., ribs will start at 3:00 p.m. to 8:00 p.m., the band Cadillac Ranch will play at the VFW Pavilion starting 6:00 p.m., with no cover charge.

Verizon Tower on E. Canal is completed.

Held

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**REGULAR MEETING
COUNCIL OF THE VILLAGE OF ANTWERP**

JUNE 18, 2012

THE REGULAR MEETING OF THE VILLAGE OF ANTWERP COUNCIL WAS CALLED TO ORDER AT 5:30 P.M. BY MAYOR TOM VANVLERAH. COUNCIL PERSONS PRESENT: STEVE DERCK, RUDIE REEB, LARRY RYAN, KEN REINHART, KAREN LEE AND COUNCIL PRESIDENT JAN REEB. ALSO IN ATTENDANCE AT THE MEETING: SOLICITOR MELANIE FARR, ADMINISTRATOR SARA KEERAN, CHIEF GEORGE CLEMENS, AND FISCAL OFFICER LORETTA BAKER. MEDIA PRESENT: AMBER GEBERS FROM PAULDING PROGRESS AND PETER GREER FROM DEFIANCE CRESCENT.

THE MINUTES FROM THE REGULAR COUNCIL MEETING HELD APRIL 18, 2012, WERE REVIEWED.

- ❖ MOTION MADE BY RYAN, SECONDED BY JAN REEB TO ACCEPT THE MINUTES FROM MAY COUNCIL MEETING. 6 YEARS, 0 NAYS. MOTION CARRIED AND APPROVED.

THE MAY DISBURSEMENTS WERE REVIEWED.

- ❖ MOTION MADE BY JAN REEB, SECONDED BY REINHART TO APPROVE THE MAY RECONCILIATION REPORT. 6 YEARS, 0 NAYS. MOTION CARRIED AND APPROVED.

VISITORS

KEITH NERN OBSERVED THE COUNCIL MEETING.

FISCAL OFFICER'S REPORT

****BAKER GAVE 3RD READING OF RESOLUTION NO. 2012-04: A RESOLUTION DETERMINING TO PROCEED WITH THE SUBMISSION TO THE ELECTORS OF THE QUESTION OF LEVYING A TAX IN EXCESS OF THE TEN-MILL LIMITATION.**

- ❖ MOTION MADE BY RYAN SECONDED BY JAN REEB TO ACCEPT RESOLUTION NO. 2012-04. 6 YEARS, 0 NAYS. MOTION CARRIED AND APPROVED.

****BAKER READ ORDINANCE NO. 2012-10: AN ORDINANCE AUTHORIZING THE VILLAGE FISCAL OFFICER TO TRANSFER FUNDS FROM THE GENERAL FUND TO THE POLICE FUND IN THE AMOUNT OF \$27,500.00 AND DECLARE THE SAME TO BE AN EMERGENCY.**

- ❖ MOTION MADE BY REINHART, SECONDED BY DERCK TO SUSPEND THE RULES REGARDING ORDINANCE NO. 2012-10. 6 YEARS, 0 NAYS. MOTION CARRIED AND APPROVED.
- ❖ MOTION MADE BY DERCK, SECONDED BY RUDIE REEB TO ACCEPT ORDINANCE NO. 2012-10. 6 YEARS, 0 NAYS. MOTION CARRIED AND APPROVED.

****BAKER READ ORDINANCE NO. 2012-11: AN ORDINANCE TO PROVIDE FOR THE ISSUANCE OF A NOTE TO PAY A PORTION OF THE COST OF INSTALLING THE LIFT STATION IN THE COLONY SUBDIVISION IN THE VILLAGE OF ANTWERP, COUNTY OF PAULDING, OHIO, AND DECLARING THE SAME AN EMERGENCY.**

- ❖ MOTION MADE BY RYAN, SECONDED BY JAN REEB TO SUSPEND THE RULES REGARDING ORDINANCE NO. 2012-11. 6 YEARS, 0 NAYS. MOTION CARRIED AND APPROVED.
- ❖ MOTION MADE BY RUDIE REEB, SECONDED BY REINHART TO ACCEPT ORDINANCE NO. 2012-11. 6 YEARS, 0 NAYS. MOTION CARRIED AND APPROVED.

Held

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ADMINISTRATOR'S REPORT

❖ SEE ATTACHED ADMINISTRATOR'S REPORT. TOPICS OF DISCUSSION:

- DUTCHMAN'S COVE WATERLINE CONNECTION COMPLETE
- DEPOT CONSTRUCTION ON GOING
- HARRMANN ROAD RAIL CROSSING IMPROVEMENT BIDS DUE JUNE 15
- 24/49 COMMITTEE MEETINGS CONTINUE ON ACQUIRING OPTIONS ON THE COLONY ACREAGE. THE POTENTIAL MANUFACTURER LOOKING AT THIS SITE HAS DECIDED TO MAKE AN OFFER ON EXISTING BUILDING IN HICKSVILLE.
- CLEAN-UP DAY IS JUNE 23 FROM 9:00 A.M. TO 4:00 P.M.
- ODOT MET WITH KEERAN BEFORE COUNCIL MEETING REGARDING SAFE ROUTES TO SCHOOL GRANT AWARD.
- CURTIS NESTLEROAD PASSED HIS WATER OPERATOR EXAM IN MAY. JEREMY KOSCH WILL BE TAKING HIS WASTEWATER OPERATOR II EXAM IN NOVEMBER.
- ATTORNEY GENERAL'S OFFICE HAS GRANTS AVAILABLE FOR DEMOLISHING UNINHABITABLE HOMES. IT IS A REIMBURSEMENT GRANT AND THE VILLAGE DOES NOT HAVE TO OWN THE HOME TO DEMOLISH IT. AS SOON AS KEERAN FINDS OUT MORE ABOUT THIS GRANT, THE VILLAGE WILL PROCEED REGARDING THE HOME ON OSWALT STREET.
- THE VILLAGE IS IN NEED OF NEW LAWN MOWERS AND KEERAN HAS RECEIVED BIDS FROM LICHTY FARM EQUIPMENT FOR TWO ZERO TURNS. THIS COST WILL GO INTO THE VILLAGE'S 2013 BUDGET UNLESS THE VILLAGE NEEDS TO REPLACE A MOWER THIS YEAR.

POLICE REPORT

POLICE DEPARTMENT REPORTED 82 CALLS FOR SERVICE, WITH 17 OFFENSES FOR THE MONTH OF MAY.

EMS REPORT

EMS BILLING CLERK PROVIDED A WRITTEN REPORT SHOWING \$9,848.00 BILLED FOR MAY RUNS. RANDY SHAFFER'S WRITTEN REPORT SHOWS 57 TOTAL RUNS MADE FROM APRIL 14 TO JUNE 16.

COMMITTEE REPORTS

THERE WERE NO COMMITTEE REPORTS.

MAYOR'S REPORT

MAYOR VANVLERAH STATED MAYOR'S COURT IS NOW HELD ON TUESDAY AT 11:00 A.M. THE MAYOR REQUESTED COMMITTEE MEET AND BUDGETS BE ADDRESSED SOON FOR 2013. HE NOTED THAT THE RIB FEST WAS POSITIVE AND WELL ATTENDED. THE STONE ENTRANCE TO THE PARK IS COMPLETE NOTING THANKS TO TONY LANGHAM FOR HIS WORK.

NEW BUSINESS

KEERAN NOTED SPEC TEMP HAS BEEN PURCHASED BY TEMP PACE AND NEW OWNER WILL CONTINUE TO HONOR THE WATER CONTRACTS WITH THE VILLAGE.

BAKER STATED SHE HAS CHANGED TPA (THIRD PARTY ADMINISTRATOR) FOR WORKER'S COMPENSATION FROM SHEAKLEY TO COMPMANAGEMENT INC. DUE TO THE FACT SHEAKLEY

{7100/060/00090966-1 JB}

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DAYTON LEGAL BLANK, INC. FORM NO. 10148

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CANNOT OFFER THE VILLAGE TO BE PART OF THE "GROUP" INSURANCE RATES IN 2014. THE RATE WITHOUT BEING IN THE GROUP WOULD BE \$13,690.00. COMPANAGEMENT QUOTED AN AMOUNT OF \$8,051.00 FOR THE YEAR 2014.

- ❖ MOTION MADE BY RYAN, SECONDED BY DERCK TO ADJOURN THE MEETING. 6 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED. MEETING ADJOURNED AT 6:07 P.M.

MAYOR Ronno D. Van Kester

FISCAL OFFICER Louella Baker DATE 7-16-12

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held _____ 20 _____

**ADMINISTRATOR'S REPORT
JUNE, 2012**

DUTCHMAN'S COVE WATERLINE CONNECTION UPDATE:

The waterline connection between Maumee Landing Subdivision and Dutchman's Cove Subdivision has been completed. The Fire Department will test hydrants in the subdivision at their next fire meeting, which is tentatively set for Wednesday, June 20th. We should have a good idea if the pressure to Dutchman's Cove is greatly improved.

DEPOT UPDATE:

Construction has started on the depot, the parking lot has been stoned and interior demolition and framing has begun. A meeting to review progress will be scheduled with the contractor, ODOT and village for sometime the next week.

HARRMANN ROAD RAIL CROSSING UPDATE:

Bids are out for the Harrmann Road Rail improvement with bids due Friday, June 15, 2012. I spoke with one contractor bidding on the project and asked how long the project would take, he informed me 4 to 5 days once all materials were received. I asked whether he thought it could be done before the start of school in August, he stated it depended on when the bid was awarded and that it would take 4 to 5 week lead time to get the materials needed. This writer will keep pressure on the railroad through the Ohio Rail Commission so that the project keeps moving forward.

24/49 COMMITTEE MEETINGS:

The land development committee continues to meet to acquire options on The Colony acreage. Option documents have been prepared and the Antwerp Community Improvement Corporation will meet to review the option and vote on signing the option. This option would cover 24 acres of the subdivision and would assist the CIC in the attraction of retail/commercial/industrial business to the area. The promotion of the area and plans for its' development are on-going. Contact with the State of Ohio is also ongoing in our search for infrastructure assistance. The potential manufacturer looking at this site has decided to make an offer on an existing building in Hicksville. We are not sure at this time if the offer has been accepted or if there is any further chance that they may consider a new building in Antwerp. I will keep council up-to-date on this project. It is the feeling of the land development committee that we must forge forward in the marketing and development of this area so we can be ready to attract business as it develops.

REMINDER - CLEAN UP DAY- SAT. JUNE 23RD:

Clean up day at the waterplant is scheduled for Saturday, June 23, 2012 from 9 a.m. to 4 p.m. This year tires will be taken at a cost of \$3.00 a piece for car and light truck and \$5.00 for semi-tires.

DAYTON LEGAL BLANK, INC. FORM NO. 10148

Held

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SAFE ROUTES TO SCHOOL UPDATE:

Before council Monday, ODOT will be in Antwerp to meet with this writer and Poggemeyer Design Group to scope the second phase of the Safe Routes to School Grant award. This award will continue sidewalks on E. Canal from Kroos Drive to Harrmann and from Harrmann to school property.

Also, the first phase of the sidewalk project is starting with environmental work to be completed before actual bidding can occur.

UTILITY DEPARTMENT ACTIVITIES:

Curtis Nestleroad passed his water operator exam in May. Of the 251 applicants taking the Operator I test, only 100 passed (40%) Congratulations to Curtis.

Jeremy Kosch will be taking his Waste Water Operator II in November of this year. Based on EPA regulations, the Waste Water Plant will not require an Operator II instead of Operator I due to the amount of sewer processed and due to additional testing required for sanitary plants.

OTHER MISCELLANEOUS ACTIVITIES:

The utility department is reading meters for the billing to go out on July 1, 2012. We are noticing larger than normal usages due to the dry weather.

Due to the dry weather, the utility department will not be able to burn the brush pile for the foreseeable future and we have a concern about continuing the policy of taking brush until such time as we have some substantial rain. We are afraid if we start the piles on fire it will spread to the surrounding fields and lawns.

Additionally, garbage such as mattresses, box springs, frames, hockey tables and the like are being dropped at the sewer plant again.

ADDITIONAL ZERO TURN LAWN MOWER NEEDED:

The Village currently owns 3 lawn mowers. They were purchased in 2001 (11 years old); 2003 (9 years old) and 2004 (8 years old). The two newest models are still in good shape, the zero turn, the oldest, is the one that caught fire last year. It was repaired and still operates but we don't feel it have much time left.

In checking on a new zero turn, quotes were received by Lichty Farm Equipment of Paulding. They are as follows:

SIZE	STATE PURCHASING PLAN	LICHTY DIRECT BUY
60" Deck	\$8,737.76	\$8,339.00
72" Deck	\$10,367.14	*\$9,300.00

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DAYTON LEGAL BLANK, INC., FORM NO. 10148

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~~*The \$9,300.00 quote is for a 2011 Zero Turn that is brand new, never been used. The other quotes would be for 2012 models.~~

We would not be trading any equipment in on this purchase as we need all of the mowers and our existing zero turn would not bring much of a discount and we feel we should just keep using it until it quits. These quotes are for budgeting purposes. Lichty did state that the village, if it wanted to purchased the 2011 model zero turn, could purchased it yet this summer and make quarterly payments which would split the cost of this purchase between this year and 2013.

Held

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**REGULAR MEETING
COUNCIL OF THE VILLAGE OF ANTWERP**

JULY 16, 2012

THE REGULAR MEETING OF THE VILLAGE OF ANTWERP COUNCIL WAS CALLED TO ORDER AT 5:30 P.M. BY MAYOR TOM VANVLERAH. COUNCIL PERSONS PRESENT: RUDIE REEB, LARRY RYAN, KEN REINHART, KAREN LEE AND COUNCIL PRESIDENT JAN REEB. ALSO IN ATTENDANCE AT THE MEETING: SOLICITOR MELANIE FARR, ADMINISTRATOR SARA KEERAN, POLICE OFFICER VICTORIA CLEMENS, AND FISCAL OFFICER LORETTA BAKER. MEDIA PRESENT: AMBER GEBERS FROM PAULDING PROGRESS AND PETER GREER FROM DEFIANCE CRESCENT. VISITORS: FIRE CHIEF RAY FRIEND AND ROBB GERKEN.

- ❖ MOTION MADE BY RUDIE REEB, SECONDED BY RYAN TO EXCUSE COUNCILMAN STEVE DERCK FROM THE JULY COUNCIL MEETING. 5 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.

THE MINUTES FROM THE REGULAR COUNCIL MEETING HELD JUNE 18, 2012, WERE REVIEWED.

- ❖ MOTION MADE BY JAN REEB, SECONDED BY RYAN TO ACCEPT THE MINUTES FROM JUNE COUNCIL MEETING. 5 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.

THE JUNE DISBURSEMENTS WERE REVIEWED.

- ❖ MOTION MADE BY REINHART, SECONDED BY RYAN TO APPROVE THE JUNE RECONCILIATION REPORT. 5 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.

VISITORS

RAY FRIEND NOTED HIS CONCERN ABOUT THE AMOUNT OF MATERIAL AT THE SEWER PLANT AND POSSIBLE FIRE DURING THIS DROUGHT. FRIEND SUGGESTED THE VILLAGE GATE THE AREA AND ONLY HAVE IT OPEN CERTAIN DAYS OF THE WEEK. THE MAYOR COMMENTED THAT THE VILLAGE IS CHECKING INTO INSTALLING SECURITY CAMERAS AT THE SEWER PLANT, UTILITY WORKERS ARE USING A CHIPPER TO REDUCE THE SIZE OF THE BRUSH PILE, AND THAT ANYONE SETTING FIRE TO THE BRUSH PILE WILL BE PROSECUTED.

FRIEND REMINDED COUNCIL THAT HE NEEDS TO BE NOTIFIED, AS FIRE CHIEF, WHEN THERE IS A WATER OUTAGE OR LOW WATER PRESSURE IN THE VILLAGE. FRIEND ALSO COMMENTED THAT THE VILLAGE NEEDS A WORKING GENERATOR AT THE WATER PLANT.

KEERAN EXPLAINED THE ISSUES THE VILLAGE FACED DURING THE RECENT STORM AND POWER OUTAGE. THE CURRENT GENERATOR (WHICH WAS PURCHASED IN 1981) HAS BEEN INSPECTED BY BUCKEYE POWER, AND IT WAS DETERMINED THAT THE GENERATOR IS VENTING DIESEL AND ALSO NEEDS NEW BATTERIES. THE NEW BATTERIES FOR THE GENERATOR HAVE BEEN ORDERED. MCCALLISTER IN FORT WAYNE HAS THE VILLAGE ON A CONTINGENCY PLAN TO BRING IN A GENERATOR FOR THE VILLAGE SHOULD A POWER OUTAGE HAPPEN AGAIN. KEERAN IS PRICING ANOTHER GENERATOR FOR THE VILLAGE THAT WILL RUN THE WELLS AND HIGH SERVICE PUMPS. KEERAN WILL HAVE ESTIMATES FOR REWIRING AND PURCHASING A NEW GENERATOR AT NEXT COUNCIL MEETING. KEERAN NOTED THAT A NEW GAS POWERED GENERATOR WILL COST APPROXIMATELY \$60,000. FOLLOWING THE POWER OUTAGE, THE EPA REQUIRED THE VILLAGE TO HAVE 8 TO 10 WATER SAMPLES ANALYZED. ALL SAMPLES TESTED NEGATIVE FOR BACTERIA, AND, THEREFORE, A BOIL ADVISORY WAS NOT NECESSARY.

RYAN ASKED THAT ACCOUNTABILITY BE GIVEN TO ONE OF THE UTILITY WORKERS TO NOTIFY THE FIRE DEPARTMENT WHEN THE WATER IS SHUT-OFF OR THERE IS A WATER OUTAGE.

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DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held

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LEE ASKED IF THERE WAS AN EMERGENCY AREA DESIGNATED FOR VILLAGE RESIDENTS TO GO IN CASE OF A POWER OUTAGE. MAYOR NOTED THE EMERGENCY PLAN IS A COUNTY EMA RESPONSIBILITY. REINHART STATED THE SCHOOL IS SET UP FOR THIS PURPOSE. OFFICER CLEMENS STATED THAT THE POLICE DEPARTMENT HAS A LIST OF ELDERLY IN THE VILLAGE AND THEY CHECK ON THEM DURING A POWER OUTAGE.

RYAN NOTED ALL VILLAGE WORKERS DID A GREAT JOB CLEANING UP THE STREETS AND TAKING CARE OF THE EMERGENCY AT HAND.

KEERAN NOTED THE DRY WEATHER HAS CAUSED SOUTH ERIE TO HAVE NUMEROUS WATER LINE BREAKS THIS WEEKEND AND SHE IS ASKING OPWC FOR FUNDING FOR WATER LINE REPLACEMENT ON SOUTH ERIE.

ROBB GERKEN WAS AT THE MEETING TO OBSERVE. HE STATED THAT THE RECYCLING SITE IS OPEN 24 HOURS EACH DAY.

FISCAL OFFICER'S REPORT

****EMERGENCY READING OF RESOLUTION NO. 2012-06: A RESOLUTION DECLARING THE OFFICIAL INTENT AND REASONABLE EXPECTATION OF THE VILLAGE OF ANTWERP ON BEHALF OF THE STATE OF OHIO (THE BORROWER) TO REIMBURSE ITS CLEVELAND/WASHINGTON STREET IMPROVEMENT FUND FOR THE CLEVELAND/WASHINGTON STREET PAVEMENT IMPROVEMENT CE13P WITH THE PROCEEDS OF TAX EXEMPT DEBT OF THE STATE OF OHIO, AND DECLARING THE SAME AN EMERGENCY.**

- ❖ MOTION MADE BY RYAN, SECONDED BY JAN REEB TO SUSPEND THE RULES REGARDING RESOLUTION NO. 2012-06. 5 YEARS, 0 NAYS. MOTION CARRIED AND APPROVED.
- ❖ MOTION MADE BY RUDIE REEB SECONDED BY REINHART TO ACCEPT RESOLUTION NO. 2012-06. 5 YEARS, 0 NAYS. MOTION CARRIED AND APPROVED.

ADMINISTRATOR'S REPORT

- ❖ SEE ATTACHED ADMINISTRATOR'S REPORT. TOPICS OF DISCUSSION:
 - WELL WATER TABLE LEVELS HAVE BEEN CHECKED AND ALL ARE GOOD. #5 WELL IS DEEPEST WELL AND CURRENTLY AT 61 FEET. KEERAN WILL CHECK LEVELS AGAIN IN AUGUST DUE TO THE DROUGHT.
 - HARRMANN ROAD RAIL CROSSING BID AWARDED AND ESTIMATED START DATE OF AUGUST 6. IT WILL TAKE APPROXIMATELY 5 TO 6 DAYS TO COMPLETE.
 - PARK RESTROOMS FOUNDATION IS SINKING MAKING IT IMPOSSIBLE TO LOCK THE DOORS. PUDGE KENNEDY DUG TO THE FOOTER AND BLOCKS ARE CRACKED TO THE FOOTER. P&H WILL PROVIDE AN ESTIMATE FOR THE REPAIR. THERE CONTINUES TO BE VANDALISM AT THE PARK RESTROOMS AND THE VILLAGE IS CHECKING INTO INSTALLING SECURITY CAMERAS AT THIS SITE.
 - KEERAN SENT RANDY SHAFFER THE FORM FOR REIMBURSEMENT FROM FEMA OF THE COSTS INCURRED BY THE VILLAGE RESPONDING TO THE STORM DAMAGE. TOTAL RESPONSE COSTS WERE ESTIMATED AT \$12,000.

DAYTON LEGAL BLANK, INC., FORM NO. 1014B

Held _____ 20 _____

POLICE REPORT

POLICE DEPARTMENT REPORTED 71 CALLS FOR SERVICE, WITH 24 OFFENSES FOR THE MONTH OF JUNE.

EMS REPORT

EMS BILLING CLERK PROVIDED A WRITTEN REPORT SHOWING \$1,080.84 COLLECTED FOR THE MONTH OF JUNE WITH 26 PARTIALLY PAID RUNS.

COMMITTEE REPORTS

THERE WERE NO COMMITTEE REPORTS.

MAYOR'S REPORT

MAYOR VANVLERAH REPORTED COLLECTIONS OF \$2,745.00 FOR MAYOR'S COURT. MAYOR THANKED THE POLICE DEPARTMENT FOR THEIR LATE NIGHT SERVICE DURING THE STORM AND ALSO THE WATER DEPARTMENT FOR RESPONSE AND HELP AFTER THE STORM. CAR SHOW HAD GREAT TURNOUT. THERE ARE TWO NEW BUSINESSES OPEN IN ANTWERP: ICE CREAM DEPOT AND PAPA OLEY'S PIZZA, WHICH HAS RELOCATED AND NOW HAS DINING ROOM AREA.

NEW BUSINESS

NO NEW BUSINESS.

- ❖ MOTION MADE BY LEE, SECONDED BY RYAN TO ADJOURN THE MEETING. 5 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED. MEETING ADJOURNED AT 6:30 P.M.

MAYOR James D. Van Vlerah

FISCAL OFFICER Louetta Baker DATE 8-20-12

DAYTON LEGAL BLANK, INC., FORM NO. 1014B

Held _____ 20 _____

**ADMINISTRATOR'S REPORT
JULY, 2012**

JUNE 29TH STORM:

As you all suffered through the power outage, an update on what occurred immediately after the storm and to-date. Once the storm had subsided, utility department personnel were out with barricades, closing off areas with down trees and worked to open up roadways. They also set out four way stop signs at the Main & River Street intersection.

Extreme damage occurred at the park and this area was caution taped off that evening. This writer was in the village after the storm to check and see if any village buildings and/or property were affected. The depot had one window blown in and I contacted the contractor who boarded the window up so no rain or theft would occur over night.

As many of you are aware cell phones were out of order due to the power outage, damage and battery back up systems being depleted. It was very difficult for even village personnel to keep in contact with each other.

Over the weekend Jeremy, Mayor Van Vlerah and myself met to stay informed on when power might be restored and the situation with the water tower. The tower lasted 36 hours, possibly due to most businesses and Spec Temp were not open or running. No overflow of the lift station occurred. It should be noted that Jeremy was able to stay in direct contact with AEP linemen in the area and was able to point out to them downed or damaged 3-phase lines that fed directly to the water plant. Jeremy, the Mayor and myself were aware when power was promised to be back on in the village and it was. Again, I credit Jeremy for keeping up with AEP when they were in the village.

The Village is totaling overtime costs, equipment useage and outside tree removal costs in order to submit these costs to FEMA. Also the swing set at Riverside Park will be paid for by our insurance company minus our \$500.00 deductible. If the deductible can be included in the FEMA request it will be.

Once the water tower depressurized, EPA informed the village that we were to take 8 to 10 water samples of the distribution system. These samples were taken to the City of Defiance's water plant lab for analysis. All samples were negative for bacteria, therefore, a boil advisory was not needed. I have e-mails from EPA that state an advisory did not have to be issued until the samples were analysis.

The village's only portable generator, purchased when the sanitary plant was first built in 1981, had a hole in the gas tank due to rust. This writer had been looking for a company to repair not only the gas tank, but to go over the entire generator to see if it would work in an emergency. Unfortunately, this was not accomplished before the outage.

Buckeye Power Company is to look at the generator today, Thursday, July 12th, and will probably have to take the generator in for a complete inspection. In the meantime, this writer has a contingency plan with McCallister Cat Dealership of Fort Wayne for a back up generator that they will hold in the village's name and bring right to us should an outage happen again.

Held

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It should be noted that the generator needed to operate the wells, high service pumps and lift stations needs to be two different voltages as the lift station and wells are 480 KV and the high service pumps are 220 KV three phase electric. The generator owned by the village was altered in 2000 to be able to handle all of these voltages. Not all rental generators have this capability. The generator from McCallister in Fort Wayne is capable of running all of our plants. Even at this, the generator would need to be moved from the wells to the high service pumps, back in forth in order to water coming into the clear well and then pumped to the water tower. Same for taking the generator to the lift stations to pump to the sewer plant.

It is this writer's recommendation that a permanent natural gas powered generator be purchased for the water plant and re-wiring of the wells be made in order that during power outages, the water plant can continue indefinitely to produce and pump water to the village. Costs associated with this and possible funding agencies will be looked into.

WELL LEVELS:

The water table levels of the village's wells were tested yesterday, July 11, 2012. At this point, the wells aren't dropping. There is a slight fluctuation in Well 3 & 4, but nothing to be alarmed about. Well #5, is out best and deepest well. It is pointing at the same depth as last year, 61'. Well #5 is drilled to a depth of approximately 147' so we are till in good shape. Should the drought continue into late summer, I will have the wells surveyed again in late August.

DEPOT UPDATE:

A construction progress meeting was held at the depot on July 3rd with ODOT, Poggemeyer Design Group, this writer and Birchwood Construction. The new roof is complete, electrical rough in is complete, and it was noted at 25% of the project is now completed. Painting of the exterior will happen next, before the decking is constructed. Interior work will continue by electricians, plumbers and HVAC.

HARRMANN ROAD RAIL CROSSING UPDATE:

The contract has been awarded on the Harrmann Road Rail Crossing improvement to Railworks Track Services, Inc. of Florence, Kentucky. According to the contractor they have received confirmation that the precast concrete panels will be ready near the first week of August. They estimate they will be in Antwerp the week of August 6th or August 13th to start the project if the panels arrive as projected.

BRUSH PILE FIRE AT SANITARY SEWER PLANT:

The brush and limb pile was set on fire by a local resident on June 25th. The day of the fire was very windy and caused great alarm. If, the wind would have changed or been coming from the south, the fire could have spread to the sanitary sewer plant buildings. This resident was contacted by the police department and told no one is to light the brush pile and that he could be charged. The resident told Chief Clemens that he didn't know he couldn't light it and had lit it in the past. I sent the resident a letter banning him from the sanitary plant indefinitely.

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held _____

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This is a real concern, especially with the drought conditions. Since the storm, the brush pile is huge. A chipper, being rented by Nathan McAlexander, is going to be used to chip up as many branches as we can. The brush will not be burned anytime in the near future.

PARK RESTROOMS FOUNDATION SINKING:

The park restroom foundation is sinking on the west side of the building. Cracks have begun to form in the block wall and it is becoming impossible to lock the women's restroom door at night without a crowbar. In talking with Don Oberlin who worked on the construction of the building in 1984, he said there was a tree on the west side of the building that was taken down quite a few years ago and this could be causing the soil on the west side to decompose and the block underneath the ground to settle. On Monday, July 16, 2012 we are going to dig up the west side next to the building to see what is happening. Repair to the footer and/or block will probably have to be completed.

VANDALISM AT THE PARK RESTROOMS:

Vandalism continues at the park restroom. Now the damage is occurring during the day time, between 3:30 p.m. and 5:00 p.m. was the last occurrence in the men's bathroom.

DAYTON LEGAL BLANK, INC. FORM NO. 10148

Held

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**SPECIAL MEETING
COUNCIL OF THE VILLAGE OF ANTWERP
AUGUST 2, 2012**

THE SPECIAL MEETING OF THE VILLAGE OF ANTWERP COUNCIL WAS CALLED TO ORDER AT 6:00 P.M. BY MAYOR TOM VANVLERAH. COUNCIL PERSONS PRESENT: RUDIE REEB, KEN REINHART, STEVE DERCK, LARRY RYAN, KAREN LEE, AND COUNCIL PRESIDENT JAN REEB. ALSO PRESENT: VILLAGE ADMINISTRATOR SARA KEERAN, FISCAL OFFICER LORETTA BAKER AND SOLICITOR MELANIE FARR. NO VISITORS OR MEDIA ATTENDED.

** THE SPECIAL MEETING WAS HELD FOR THE READING OF RESOLUTION NO. 2012-07.

ADMINISTRATOR KEERAN EXPLAINED THAT THE OHIO PUBLIC WORKS COMMISSION ("OPWC") AWARDED THE VILLAGE A GRANT OF \$144,000.00 FOR THE SOUTH ERIE WATERLINE REPLACEMENT PROJECT. THIS AWARD REPRESENTS 80% OF THE ESTIMATED COST OF REPLACING THE WATERLINE ON SOUTH ERIE STREET, LEAVING A BALANCE OF \$40,025.00 FOR THE VILLAGE TO PAY. DUE TO MANY WATERLINE BREAKS ON SOUTH ERIE STREET FROM DROUGHT CONDITIONS, THE PROJECT (CUP05P) IS AN EMERGENCY CONDITION. OPWC REQUESTED COUNCIL PASS A RESOLUTION AUTHORIZING ACCEPTANCE OF OPWC'S GRANT WITHIN THE NEXT TEN (10) DAYS. FISCAL OFFICER BAKER NOTED THE AMOUNT THE VILLAGE HAS IN THE GENERAL FUND. SHE ESTIMATED THE REVENUE TO YEAR-END AND EXPENSES TO YEAR-END. THE VILLAGE'S YEAR-END GENERAL FUND BALANCE WILL BE APPROXIMATELY \$170,000.00. BAKER RECOMMENDED THE VILLAGE PAY \$20,000.00 TOWARD THIS PROJECT THIS YEAR WITH A LOAN FOR THE BALANCE PAYABLE NEXT YEAR.

** BAKER READ RESOLUTION NO. 2012-07 - *A RESOLUTION AUTHORIZING THE MAYOR OF THE VILLAGE OF ANTWERP, OHIO, TO PREPARE AND SUBMIT AN APPLICATION TO PARTICIPATE IN THE OHIO PUBLIC WORKS COMMISSION STATE CAPITAL IMPROVEMENT AND/OR LOCAL TRANSPORTATION IMPROVEMENT PROGRAM(S) AND TO EXECUTE CONTRACTS AS REQUIRED FOR WATERLINE REPAIRS AND/OR REPLACEMENT ALONG SOUTH ERIE STREET; AND DECLARING THE SAME AN EMERGENCY.*

- ❖ MOTION WAS MADE BY RYAN, SECONDED BY JAN REEB TO SUSPEND THE RULES REGARDING RESOLUTION NO. 2012-07. 6 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.
- ❖ MOTION WAS MADE BY DERCK, SECONDED BY REINHART TO ACCEPT RESOLUTION NO. 2012-07. 6 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.

NO OTHER BUSINESS DISCUSSED.

- ❖ MOTION MADE BY RYAN, SECONDED BY JAN REEB TO ADJOURN THE SPECIAL COUNCIL MEETING. 6 YEAS, 0 NAYS. MEETING ADJOURNED AT 6:22 P.M.

MAYOR Thomas D. Van Vlerah

FISCAL OFFICER Loretta Baker

DATE 8-20-12

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held _____ 20 _____

**REGULAR MEETING
COUNCIL OF THE VILLAGE OF ANTWERP**

AUGUST 20, 2012

THE REGULAR MEETING OF THE VILLAGE OF ANTWERP COUNCIL WAS CALLED TO ORDER AT 5:30 P.M. BY MAYOR TOM VANVLERAH. COUNCIL PERSONS PRESENT: RUDIE REEB, LARRY RYAN, KEN REINHART, STEVE DERCK, KAREN LEE AND COUNCIL PRESIDENT JAN REEB. ALSO IN ATTENDANCE AT THE MEETING: SOLICITOR MELANIE FARR, ADMINISTRATOR SARA KEERAN, POLICE CHIEF GEORGE CLEMENS, AND FISCAL OFFICER LORETTA BAKER. MEDIA PRESENT: AMBER GEBERS FROM PAULDING PROGRESS AND PETER GREER FROM DEFIANCE CRESCENT. VISITORS: SUZANNE RISTER.

THE MINUTES FROM THE REGULAR COUNCIL MEETING HELD JULY 16, 2012, WERE REVIEWED.

- ❖ MOTION MADE BY JAN REEB, SECONDED BY REINHART TO ACCEPT THE MINUTES FROM JULY 16, 2012, COUNCIL MEETING. 6 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.

THE MINUTES FROM THE SPECIAL COUNCIL MEETING HELD AUGUST 2, 2012, WERE REVIEWED.

- ❖ MOTION MADE BY DERCK, SECONDED BY RYAN TO ACCEPT THE MINUTES FROM AUGUST 2, 2012, SPECIAL COUNCIL MEETING. 6 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.

THE JULY DISBURSEMENTS WERE REVIEWED.

- ❖ MOTION MADE BY REINHART, SECONDED BY JAN REEB TO APPROVE THE JULY RECONCILIATION REPORT. 6 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.

VISITORS

SUZANNE RISTER WAS APPOINTED JUDGE OF COUNTY COURT ONE YEAR AGO AND IS NOW RUNNING FOR ELECTION IN NOVEMBER TO CONTINUE IN THIS POSITION. RISTER STATES THIS IS A PART-TIME POSITION AND THE COURT HAS BEEN VERY BUSY. THERE HAVE BEEN OVER 1,200 TRAFFIC TICKETS TO DATE. THE CRIMINAL DOCKET HAS ALSO SHOWN AN INCREASE IN CASES THIS YEAR. RISTER COMPLETED A NEW SOFTWARE UPGRADE FOR THE COURT AND HIRED A NEW PROBATION OFFICER, TONY GONZALES.

FISCAL OFFICER'S REPORT

FISCAL OFFICER BAKER REQUESTED A MOTION TO ACCEPT AND SIGN THE MEMORANDUM OF AGREEMENT FOR DEPOSIT OF PUBLIC FUNDS FOR AUGUST 30, 2012, TO AUGUST 29, 2017, WITH ANTWERP EXCHANGE BANK IN THE AMOUNT OF \$840,000.00.

- ❖ MOTION MADE BY DERCK, SECONDED BY RYAN TO ACCEPT THE MEMORANDUM OF AGREEMENT AND AUTHORIZE THE SIGNATURE OF SAME. 6 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.

****EMERGENCY READING OF ORDINANCE NO. 2012-12: AN ORDINANCE AUTHORIZING THE FISCAL OFFICER TO AMEND APPROPRIATIONS AND DECLARING IT AN EMERGENCY.**

- ❖ MOTION MADE BY RYAN, SECONDED BY RUDIE REEB TO SUSPEND THE RULES REGARDING ORDINANCE NO. 2012-12. 6 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.
- ❖ MOTION MADE BY RYAN, SECONDED BY RUDIE REEB TO ACCEPT ORDINANCE NO. 2012-12. 6 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held

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**** EMERGENCY READING OF ORDINANCE NO. 2012-13: AN ORDINANCE AUTHORIZING THE MAYOR OF THE VILLAGE OF ANTWERP, OHIO, TO ENTER INTO A CONTRACT WITH THE LOWEST AND BEST BIDDER FOR THE CLEVELAND/WASHINGTON STREET PAVEMENT IMPROVEMENTS, OHIO PUBLIC WORKS COMMISSION ("OPWC") PROJECT NO. E12P/CE13P LOAN; AND DECLARING THE SAME AN EMERGENCY.**

- ❖ MOTION MADE BY RYAN, SECONDED BY REINHART TO SUSPEND THE RULES REGARDING ORDINANCE NO. 2012-13. 6 YEARS, 0 NAYS. MOTION CARRIED AND APPROVED.
- ❖ MOTION MADE BY RYAN, SECONDED BY DERCK TO ACCEPT ORDINANCE NO. 2012-13. 6 YEARS, 0 NAYS. MOTION CARRIED AND APPROVED.

****EMERGENCY READING OF ORDINANCE NO. 2012-14: AN ORDINANCE AUTHORIZING THE PAULDING COUNTY ENGINEERS'S OFFICE TO INSTALL GUARDRAILS AS PART OF THE CLOSURE OF THE MADISON STREET GRADE CROSSING AND DECLARING THE SAME AN EMERGENCY.**

- ❖ MOTION MADE BY RYAN, SECONDED BY JAN REEB TO SUSPEND THE RULES REGARDING ORDINANCE NO. 2012-14. 6 YEARS, 0 NAYS. MOTION CARRIED AND APPROVED.
- ❖ MOTION MADE BY RUDIE REEB, SECONDED BY DERCK TO ACCEPT ORDINANCE NO. 2012-14. 6 YEARS, 0 NAYS. MOTION CARRIED AND APPROVED.

ADMINISTRATOR'S REPORT

SEE ATTACHED ADMINISTRATOR'S REPORT. TOPICS OF DISCUSSION:

- ❖ CLEVELAND/WASHINGTON STREET REPAVING PROJECT WILL BE COMPLETED THIS YEAR STARTING IN SEPTEMBER BY THE LOWEST AND BEST BIDDER API CONSTRUCTION CORPORATION OF LAOTTO, INDIANA.
- ❖ LOOP ASPHALT AND API CONSTRUCTION CORPORATION ARE SUBMITTING QUOTES FOR THE STREET PATCHING PROJECTS IN THE VILLAGE.
- ❖ THE VILLAGE HAS RECEIVED AGREEMENTS FROM OPWC TO COMPLETE THE SOUTH ERIE STREET WATERLINE REPLACEMENT. BID DOCUMENTS WILL BE MAILED TO MULTIPLE CONTRACTORS BY END OF NEXT WEEK PROVIDING ONE WEEK TO RETURN BIDS TO THE VILLAGE. TOTAL PROJECT IS ESTIMATED AT \$184,025.00 WITH OPWC GRANTING THE VILLAGE \$144,000.00. KEERAN WILL ATTEND A COUNTY REVOLVING LOAN FUND MEETING ON AUGUST 27, 2012, ASKING FOR A GRANT FROM THE COUNTY FOR THE VILLAGE'S SHARE OF \$40,025.00. IF FUNDING IS NOT GRANTED, THE VILLAGE WILL PAY \$20,000.00 THIS YEAR FROM THE GENERAL FUND TOWARD THIS PROJECT AND OBTAIN A \$20,000.00 SHORT-TERM LOAN FROM ANTWERP EXCHANGE BANK FOR THE BALANCE. THE WATERLINE REPLACEMENT WILL BE AN EIGHT INCH LINE THAT WILL SERVE THE COLONY SUBDIVISION AREA FOR FUTURE DEVELOPMENT.
- ❖ WORK CONTINUES ON THE DEPOT PROJECT WITH WINDOWS BEING REMOVED FOR RESTORATION. THIS PROJECT IS ON TARGET FOR DECEMBER 31, 2012, COMPLETION.
- ❖ FURTHER INSPECTION OF THE PARK RESTROOM FOUNDATION REVEALED THAT THE FOOTERS SURROUNDING THE RESTROOM FACILITY WILL NEED CONCRETE PIERS POURED UNDER THE EXISTING FOOTERS. P&H MASONRY OF AYERSVILLE WILL PERFORM THE CONCRETE WORK AND RECAULKING OF THE EXTERIOR BLOCK WALLS. KENNEDY EXCAVATING WILL PERFORM THE EXCAVATING AROUND THE BUILDING. SIDEWALKS AT ENTRANCE TO RESTROOMS WILL NEED TO BE REPLACED. ESTIMATED COST OF THIS PROJECT IS APPROXIMATELY \$9,500.00.

{7100/060/00120400-1 JB}

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held _____ 20 _____

MOTION MADE BY LEE, SECONDED BY JAN REEB TO APPROVE EXPENDITURE OF FUNDS FOR FOUNDATION REPAIR AND OTHER COSTS INVOLVED FOR PARK RESTROOM FOUNDATION REPAIR, WHICH COSTS WILL BE APPROXIMATELY \$9,500.00. 6 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.

- ❖ LEE ASKED IF THE VILLAGE COULD INSTALL A CATCH BASIN FOR THE LOW SPOT IN THE PARK. KEERAN WILL CHECK INTO THIS AND INCLUDE IN NEXT YEAR'S BUDGET.
- ❖ KEERAN IS WAITING FOR DECISION FROM FEMA OFFICIALS FOR REIMBURSEMENT FROM THE STORM DAMAGE. IF THE AREA IS DECLARED A FEDERAL DISASTER AREA, THE VILLAGE MAY BE ENTITLED TO REIMBURSEMENT OF COSTS INCURRED, WITH REIMBURSEMENT LIMITED TO 75% OF THE VILLAGE'S COSTS.
- ❖ SWING SET IN THE PARK IS BEING ASSEMBLED AND WILL BE INSTALLED IN THE NEXT FEW WEEKS.
- ❖ NEW STORM CATCH BASINS WERE INSTALLED AT MERVIN STREET AND ALSO CLEVELAND AND ARCHER INTERSECTION.

POLICE REPORT

POLICE DEPARTMENT REPORTED 112 CALLS FOR SERVICE, WITH 6 OFFENSES FOR THE MONTH OF JULY. CHIEF CLEMENS RECOMMENDED THE VILLAGE DEMOLISH THE HOME AT 122 OSWALT STREET. KEERAN STATED A DEMOLITION GRANT IS AVAILABLE IN THE COUNTY FOR ONE TO TWO HOMES AND THE VILLAGE DOES NOT HAVE TO OWN THESE HOMES.

- ❖ MOTION MADE BY JAN REEB, SECONDED BY RYAN ORDERING THE VILLAGE ADMINISTRATOR TO ADVERTISE FOR BIDS FOR THE DEMOLITION AND REMOVAL OF THE BUILDING, DWELLING OR STRUCTURE LOCATED AT 122 OSWALT STREET IN THE VILLAGE OF ANTWERP, OHIO, AND/OR TO APPLY TO THE PAULDING COUNTY COMMISSIONERS FOR A GRANT (AS FUNDED BY THE OHIO ATTORNEY GENERAL'S OFFICE) FOR THE DEMOLITION AND REMOVAL OF THE BUILDING, DWELLING OR STRUCTURE LOCATED AT 122 OSWALT STREET IN THE VILLAGE OF ANTWERP, OHIO. 6 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.

CHIEF CLEMENS NOTED THAT THE POLICE DEPARTMENT WILL NEED A NEW CRUISER NEXT YEAR AND REQUESTED THIS EXPENSE BE INCLUDED IN NEXT YEAR'S BUDGET.

EMS REPORT

EMS BILLING CLERK PROVIDED A WRITTEN REPORT SHOWING \$14,288.20 COLLECTED FOR THE MONTH OF JULY WITH 51 RUNS PAID. RANDY SHAFFER PROVIDED A WRITTEN REPORT SHOWING 45 TOTAL RUNS FROM JUNE 16, 2012, THROUGH AUGUST 15, 2012.

COMMITTEE REPORTS

THERE WERE NO COMMITTEE REPORTS.

MAYOR'S REPORT

- ❖ MAYOR VANVLERAH REPORTED COLLECTIONS OF \$1,215.00 FOR MAYOR'S COURT WITH \$1,089.00 FOR THE VILLAGE. MAYOR NOTED WHEN STREET LIGHTS ARE OUT, RESIDENTS SHOULD CALL KEERAN SO SHE CAN GET THE POLE NUMBER TO REPORT TO AEP. MAYOR

DAYTON LEGAL BLANK, INC., FORM NO. 1014R

Held _____ 20 _____

ADMINISTRATOR'S REPORT

~~JULY, 2012~~

~~Aug~~ ALSO NOTED THE CONFERENCE PHONE IN COUNCIL ROOM WAS HIT BY LIGHTING AND IS NO LONGER IN WORKING CONDITION.

OPWC CLEVELAND & WASHINGTON STREET REPAVING PROJECT:
NEW BUSINESS

~~Bids were received on Tuesday, August 14, 2012 for the Ohio Public Works Commission funded repaving of S. Cleveland Street and a portion of W. Washington Streets. 3 bids were received with the lowest and best bid from APH Construction Corporation of LaOtto Indiana in the amount of \$744,050.00. APPROVED BY COUNCIL ON 8/14/12. I have attached the bid tabulation from the bid opening. An ordinance will be presented Monday night to award this project. It is anticipated the repaving will take place in September to early October.~~

OPWC S. ERIE STREET EMERGENCY WATERLINE REPLACEMENT PROJECT:
PROJECT OFFICER Joretta Baker DATE 9-17-12

The Village has received agreements from OPWC to complete the S. Erie Street waterline project yet this fall. Bid documents will be mailed to multiple contractors by the end of next week asking for bids. The contractors will be given one week to get their bids back to the village. The total project is estimated to be \$184,025.00 with OPWC granting the village \$144,000.00. This writer has requested assistance from the Paulding County Revolving Loan Fund and will attend an RLF meeting on August 27, 2012 to present our project. The village is asking for \$40,000 in a grant from the county. As discussed in the special meeting held to discuss this project, if funding can't be obtained from the county, the village will use \$20,000 in general fund dollars out of this year's budget and take out a short term loan from the Antwerp Exchange Bank for the balance.

DEPOT UPDATE:

Work continues on the exterior painting of the depot, with windows being removed and restored. Duct work for heating and air conditioning is underway. The water tap for the building has been completed. Drain tile is being installed in the front of the building. It is anticipated the project is on schedule for a completion in December.

HARRMANN ROAD RAIL CROSSING UPDATE:

The rail crossing is to be completed by this Friday and is to be opened by Friday, 8/17/12 late afternoon.

An ordinance requesting assistance from the Paulding County Engineer's Office to install guardrail on both sides of the Madison Street Rail Crossing will be presented Monday night. The County Engineer's office will be installing the guardrail to close off permanently this crossing, which is required to be completed after the Harrmann Rd crossing was repaired. This work is to be completed by October 30, 2012. Signage will be installed at W. River and Madison and W. Daggett and Madison showing this section of Madison is a dead end.

RECORD OF PROCEEDINGS

0381

Minutes of

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held _____ 20 _____

ALSO NOTED THE CONFERENCE PHONE IN COUNCIL ROOM WAS HIT BY LIGHTING AND IS NO LONGER IN WORKING CONDITION.

NEW BUSINESS

NO NEW BUSINESS.

- ❖ MOTION MADE BY RYAN, SECONDED BY REINHART TO ADJOURN THE MEETING. 6 YEARS, 0 NAYS. MOTION CARRIED AND APPROVED. MEETING ADJOURNED AT 6:40 P.M.

MAYOR Thomas D. Van Klee

FISCAL OFFICER Loretta Baker DATE 9-27-12

Held

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ADMINISTRATOR'S REPORT~~JULY~~, 2012

Aug

OPWC CLEVELAND & WASHINGTON STREET REPAVING PROJECT:

Bids were received on Tuesday, August 14, 2012 for the Ohio Public Works Commission funded repaving of S. Cleveland Street and a portion of W. Washington Streets. 3 bids were received with the lowest and best bid from API Construction Corporation of LaOtto, Indiana in the amount of \$74,405.00. API completed last year's W. Daggett Street repaving project. I have attached the bid tabulation from the bid opening. An ordinance will be presented Monday night to award this project. It is anticipated the repaving will take place in September to early October.

OPWC S. ERIE STREET EMERGENCY WATERLINE REPLACEMENT PROJECT:

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Held _____

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PARK RESTROOMS FOUNDATION SINKING:

Further investigation of the park restroom foundation revealed that the entire footer surrounding the restroom facility will need concrete piers poured under the existing footer. The footer is cracked all the way through. This project is going to be undertaken in the next few weeks. P & H Masonary of Ayersville area will perform the new concrete pier work and re-caulking of the exterior block walls. Kennedy Excavating will perform the excavating around the building. Sections of sidewalk to the entrances will need to be removed and repoured once the project is completed. It is estimated the total project cost for this repair will be approximately \$9,500. Port-a-johns from Brush Creek Rentals will be installed at the park during the time that the restrooms are closed.

STORM DAMAGE/MEETING WITH FEMA:

This writer met with FEMA officials at the County Extention building on August 2, 2012. Since that date, the Governor of the State of Ohio has submitted a request to the Obama Administration to declare parts of Ohio, including Paulding County, a federal disaster area. If this is declared, the village can officially apply for reimbursement for dollars expended on clean up. It is my understanding that FEMA can provide up to 75% reimbursement only. There is no set timeline for the decision to be made by the Whitehouse.

UTILITY DEPARTMENT PROJECTS:

Clean up at the park wrapped up just shortly before Day in the Park. The new swing set assembly is here and will be put together in the next few weeks. An adjustment of location for the new set will be done as concrete footers holding the swing set are still in the ground. Rather than digging them all up and creating quite a mess with mulch and dirt, we will adjust the setting and dig new footers.

New storm catch basins were installed at Mervin Street at the Main Street intersection. The catch basins were moved from the edge of the pavement to just inside our right of way in the lawn. As you may recall the south catch basin on Mervin was very deep and car tires could easily slip into this basin.

A catch basin was also installed at the intersection of S. Cleveland and Archer Drive due to the same concerns of the basin being too deep and car tires could be damaged.

DAYTON LEGAL BLANK, INC. FORM NO. 10148

Held _____ 20 _____

**SPECIAL MEETING
COUNCIL OF THE VILLAGE OF ANTWERP
SEPTEMBER 10, 2012**

THE SPECIAL MEETING OF THE VILLAGE OF ANTWERP COUNCIL WAS CALLED TO ORDER AT 6:00 P.M. BY MAYOR TOM VANVLERAH. COUNCIL PERSONS PRESENT: RUDIE REEB, KEN REINHART, STEVE DERCK, LARRY RYAN, KAREN LEE, AND COUNCIL PRESIDENT JAN REEB. ALSO PRESENT: VILLAGE ADMINISTRATOR SARA KEERAN, FISCAL OFFICER LORETTA BAKER AND SOLICITOR MELANIE FARR. NO VISITORS OR MEDIA ATTENDED.

** THE SPECIAL MEETING WAS HELD FOR THE READING OF ORDINANCE NO. 2012-15.

ADMINISTRATOR KEERAN PRESENTED THE THREE BIDS RECEIVED FOR THE WATERLINE REPLACEMENT PROJECT ALONG SOUTH ERIE STREET. THE PROJECT CALLS FOR THE INSTALLATION OF AN EIGHT INCH WATERLINE ALONG SOUTH ERIE STREET WITH ALL WORK BEING PERFORMED ON THE EAST SIDE OF SOUTH ERIE STREET. POGGEMEYER DESIGN GROUP TABULATED THE BIDS AND RECOMMENDED THAT THE VILLAGE AWARD THE PROJECT TO THE LOW BIDDER, ALL PURPOSE CONTRACTING, INC., BASED ON ITS TOTAL BID OF \$101,480.50. THE PRE-BID ESTIMATE FOR THIS PROJECT WAS \$144,000.00. THERE WILL BE A PRECONSTRUCTION MEETING ON MONDAY, SEPTEMBER 17, 2012. KEERAN WILL INFORM COUNCIL AT REGULAR COUNCIL MEETING OF THE ENGINEERING COSTS FOR THIS PROJECT.

** BAKER READ ORDINANCE NO. 2012-15: *AN ORDINANCE AUTHORIZING THE MAYOR OF THE VILLAGE OF ANTWERP TO ENTER INTO A CONTRACT WITH THE LOWEST AND BEST BIDDER FOR THE WATERLINE IMPROVEMENT REPAIRS ON SOUTH ERIE STREET; AND DECLARING THE SAME AN EMERGENCY.*

- ❖ MOTION WAS MADE BY RYAN, SECONDED BY JAN REEB TO SUSPEND THE RULES REGARDING ORDINANCE NO. 2012-15. 6 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.
- ❖ MOTION WAS MADE BY RYAN, SECONDED BY DERCK TO ACCEPT ORDINANCE NO. 2012-15. 6 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.

NO OTHER BUSINESS DISCUSSED.

- ❖ MOTION MADE BY DERCK, SECONDED BY JAN REEB TO ADJOURN THE SPECIAL COUNCIL MEETING. 6 YEAS, 0 NAYS. MEETING ADJOURNED AT 6:09 P.M.

MAYOR: Thomas D. Van Klee

FISCAL OFFICER: Loretta Baker

DATE: 9-17-12

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held _____ 20 _____

**REGULAR MEETING
COUNCIL OF THE VILLAGE OF ANTWERP**

SEPTEMBER 17, 2012

THE REGULAR MEETING OF THE VILLAGE OF ANTWERP COUNCIL WAS CALLED TO ORDER AT 5:30 P.M. BY MAYOR TOM VANVLERAH. COUNCIL PERSONS PRESENT: RUDIE REEB, LARRY RYAN, KEN REINHART, STEVE DERCK, KAREN LEE AND COUNCIL PRESIDENT JAN REEB. ALSO IN ATTENDANCE: SOLICITOR MELANIE FARR, ADMINISTRATOR SARA KEERAN, POLICE CHIEF GEORGE CLEMENS, AND FISCAL OFFICER LORETTA BAKER. MEDIA PRESENT: AMBER GEBERS FROM PAULDING PROGRESS AND PETER GREER FROM DEFIANCE CRESCENT. VISITORS: JOE BURKARD.

THE MINUTES FROM THE REGULAR COUNCIL MEETING HELD AUGUST 20, 2012, WERE REVIEWED.

- ❖ MOTION MADE BY JAN REEB, SECONDED BY RYAN TO ACCEPT THE MINUTES FROM THE AUGUST 20, 2012, COUNCIL MEETING. 6 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.

THE MINUTES FROM THE SPECIAL COUNCIL MEETING HELD SEPTEMBER 10, 2012, WERE REVIEWED.

- ❖ MOTION MADE BY REINHART, SECONDED BY DERCK TO ACCEPT THE MINUTES FROM SEPTEMBER 10, 2012, SPECIAL COUNCIL MEETING. 6 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.

THE AUGUST DISBURSEMENTS WERE REVIEWED.

- ❖ MOTION MADE BY JAN REEB, SECONDED BY REINHART TO APPROVE THE AUGUST RECONCILIATION REPORT. 6 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.

VISITORS

JOE BURKARD WAS ELECTED AS THE PAULDING COUNTY PROSECUTING ATTORNEY 17 YEARS AGO AND IS ON THE NOVEMBER BALLOT REQUESTING TO BE RE-ELECTED FOR ANOTHER FOUR YEAR TERM. BURKARD STATED HE IS EXCITED ABOUT HIS JOB AND ITS MANY FACETS. HE ENCOURAGED COUNCIL MEMBERS TO VOTE FOR HIM ON NOVEMBER 6TH.

FISCAL OFFICER'S REPORT

FISCAL OFFICER BAKER REMINDED COUNCIL OF THE PAULDING COUNTY ECONOMIC DEVELOPMENT DINNER TO BE HELD ON SEPTEMBER 27, 2012. BAKER REQUESTED THAT COUNCIL MEMBERS LET HER KNOW BY SEPTEMBER 18, 2012, WHETHER THEY WILL ATTEND.

FISCAL OFFICER READ THE BALLOT LANGUAGE FOR THE NOVEMBER 6TH ELECTION:

"PROPOSED TAX LEVY (RENEWAL) ANTWERP VILLAGE – A RENEWAL OF A TAX FOR THE BENEFIT OF ANTWERP VILLAGE FOR THE PURPOSE OF FIRE PROTECTION AND EMERGENCY MEDICAL SERVICES AT A RATE NOT EXCEEDING 1 MILL FOR EACH ONE DOLLAR OF VALUATION, WHICH AMOUNTS TO \$0.10 FOR EACH ONE HUNDRED DOLLARS OF VALUATION, FOR 5 YEARS, COMMENCING IN 2013, FIRST DUE IN CALENDAR YEAR 2014."

****EMERGENCY READING OF ORDINANCE NO. 2012-16: AN ORDINANCE AUTHORIZING THE VILLAGE FISCAL OFFICER TO TRANSFER FUNDS TO THE POLICE FUND IN THE AMOUNT OF \$27,500.00, AND DECLARING THE SAME AN EMERGENCY.**

Held

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- ❖ MOTION MADE BY JAN REEB, SECONDED BY RYAN TO SUSPEND THE RULES REGARDING ORDINANCE NO. 2012-16. 6 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.
- ❖ MOTION MADE BY RUDIE REEB, SECONDED BY DERCK TO ACCEPT ORDINANCE NO. 2012-16. 6 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.

****EMERGENCY READING OF RESOLUTION NO. 2012-08: A RESOLUTION ACCEPTING THE AMOUNTS AND RATES DETERMINED BY THE BUDGET COMMISSION AND AUTHORIZING THE NECESSARY TAX LEVIES AND CERTIFYING THEM TO THE COUNTY AUDITOR AND DECLARING IT AN EMERGENCY.**

- ❖ MOTION MADE BY DERCK, SECONDED BY JAN REEB TO SUSPEND THE RULES REGARDING RESOLUTION NO. 2012-08. 6 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.
- ❖ MOTION MADE BY RYAN, SECONDED BY REINHART TO ACCEPT RESOLUTION NO. 2012-08. 6 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.

ADMINISTRATOR'S REPORT

SEE ATTACHED ADMINISTRATOR'S REPORT. TOPICS OF DISCUSSION:

- ❖ THERE WILL BE A PRE-CONSTRUCTION CONFERENCE ON TUESDAY, SEPTEMBER 25, 2012, AT TOWN HALL FOR THE CLEVELAND/WASHINGTON STREETS REPAVING PROJECT. THE PROJECT WILL START BY THE FIRST WEEK IN OCTOBER.
- ❖ A PRE-CONSTRUCTION MEETING WAS HELD AT TOWN HALL ON SEPTEMBER 17, 2012, FOR THE SOUTH ERIE WATERLINE REPLACEMENT PROJECT. ALL PURPOSE CONSTRUCTION SHOULD BEGIN THIS PROJECT EARLY NEXT WEEK.
- ❖ PAINTING IS COMPLETE ON THE OUTSIDE OF THE DEPOT. WINDOWS HAVE ARRIVED FOR REPLACEMENT. POGGEMEYER WILL CONDUCT MEETING ON TUESDAY, SEPTEMBER 18, 2012, TO REVIEW THIS PROJECT.
- ❖ PARK RESTROOM REPAIRS ARE COMPLETE EXCEPT FOR THE POURING OF THE CONCRETE, WHICH WILL BE DONE NEXT SPRING AFTER THE SETTLING OF THE GROUND.
- ❖ KEERAN AND BAKER ATTENDED A FEMA MEETING IN PAULDING ON SEPTEMBER 5, 2012, TO REVIEW THE PROCESS OF APPLYING FOR MONIES FOR COSTS INCURRED DUE TO STORM CLEAN-UP EFFORTS. TWO FEMA REPRESENTATIVES ALSO CAME TO TOWN HALL ON SEPTEMBER 10, 2012, TO HELP WITH THE COMPLETION OF THE NECESSARY PAPERWORK. KEERAN STATED THEY HAVE BEEN VERY HELPFUL IN THIS PROCESS.
- ❖ KEERAN PRESENTED QUOTES FOR ESTIMATES ON GENERATOR OPTIONS.
- ❖ KEERAN STATED THE INFORMATION IN HER ADMINISTRATOR'S REPORT REGARDING THE DEMOLITION GRANT HAS CHANGED. KEERAN FOUND OUT TODAY THAT THERE ARE 15 APPLICATIONS FOR DEMOLITION FUNDS ISSUED TO PAULDING COUNTY, WITH ONLY \$109,000 AVAILABLE. THE STONE STREET HOME IS LISTED AT NUMBER EIGHT AND THE OSWALT STREET HOME AT NUMBER ELEVEN. POSSIBILITY OF RECEIVING ANY FUNDING IS SLIM. NEXT STEP IS TO NOTIFY PROPERTY OWNERS THAT THEY EITHER NEED TO BRING THE HOME UP TO CODE OR TEAR IT DOWN.

RECORD OF PROCEEDINGS

0387

Minutes of

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held _____ 20 _____

POLICE REPORT

POLICE DEPARTMENT REPORTED 129 CALLS FOR SERVICE, WITH 12 OFFENSES FOR THE MONTH OF AUGUST. CHIEF CLEMENS REPORTED THE POLICE DEPARTMENT HAS BEEN BUSY WITH FELONY CASES.

EMS REPORT

RANDY SHAFFER PROVIDED A WRITTEN REPORT SHOWING 29 TOTAL RUNS FROM AUGUST 15, 2012, THROUGH SEPTEMBER 15, 2012.

COMMITTEE REPORTS

FINANCE COMMITTEE WILL MEET TO REVIEW BUDGET FIGURES ON THURSDAY, SEPTEMBER 20, 2012, AT 6:30 P.M.

NEW BUSINESS

A REPRESENTATIVE FROM BOB LATTA'S OFFICE WILL BE AT TOWN HALL ON OCT. 1, 2012, FROM 10:00 A.M. TO 11:00 A.M. TO SPEAK WITH RESIDENTS.

MAYOR'S REPORT

MAYOR VANVLERAH REPORTED COLLECTIONS OF \$580.00 FOR MAYOR'S COURT WITH \$548.00 FOR THE VILLAGE.

MAYOR *Roman D. VanVlerah*

FISCAL OFFICER *Loretta Baker* DATE 10-22-12

Held **ADMINISTRATOR'S REPORT**
SEPTEMBER, 2012

20

OPWC CLEVELAND & WASHINGTON STREET REPAVING PROJECT:

A pre-construction conference will be held on the S. Cleveland & W. Washington Street Repaving project on Tuesday, September 25, 2012 at village hall. It is anticipated the project will start later in the week or the first week of October.

OPWC S. ERIE STREET EMERGENCY WATERLINE REPLACEMENT PROJECT:

A pre-construction meeting will be held with All Purpose Contracting on Monday, September 17th at village hall. A start date of later on this week is anticipated with a completion date of December 31, 2012.

DEPOT UPDATE:

Work continues at the depot, with the exterior painting completed and the decking and window replacement on-going. Windows. A project progress meeting is scheduled for next week with the contractor, ODOT and Poggemeyer Design Group. It is anticipated the project is on schedule for a completion in December.

The Antwerp Exchange Bank has offered to donate the bank's conference table and chairs to the depot to be used in the baggage room which will be used and available to local groups for meetings and other get togethers.

PARK RESTROOMS PROJECT:

The repair of the park restroom foundation is complete. Additionally, perforated tile was installed along the footer and a new catch basin and storm line was installed close to the building. Down spouts from the building will be connected to the catch basin also. The placement of new sidewalks in front of the building will be postponed until next spring to allow the backfill to settle.

STORM DAMAGE/MEETING WITH FEMA:

This writer and fiscal officer, Loretta Baker met with FEMA officials at village hall on Wednesday, September 5, 2012. The representative from FEMA will be assisting this writer in documenting costs expended to clean up downed trees and clean up at the park along with the installation of a replacement swing set at the park. The process will move very quickly and the village should know in the next month what amount we can expect to be reimbursed by FEMA and the State of Ohio Emergency Management Agency.

RECORD OF PROCEEDINGS

0389

Minutes of

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held _____ 20 _____

GENERATOR QUOTES:

Initial estimates for a generator to be placed at the water plant have been received. A couple of options are as follows:

- 100 KW Diesel Fixed generator: \$27,000
- 100 WK Diesel Towable: \$48,000
- 125 KW National Gas Fixed: \$38,000
- 125 KW Natural Gas Towable: \$52,000

- Automatic Transfer Switch: \$8,000

Additional cost for installation at the water plant and wiring to connect a well are currently being developed.

The village's existing towable diesel generator is in operating order.

ATTORNEY GENERAL MOVING FORWARD DEMOLITION GRANT PROGRAM:

This writer submitted two properties, one owned by Ed Snyder on Oswalt and the other owned by Ann Smith located on Stone Street for consideration for demolition grant funding to the Paulding County Commissioners. The Commissioners are the recipient of the state's program that makes available grant funding to tear down unsafe homes in Paulding County. In correspondence with Maumee Valley Planning Organizaiton, the administrator for the Commissioners, the village was informed that the decision on funding will be made on Monday, September 17, 2012. Since only 5 structures were submitted to the county, there is an excellent chance that the village will receive grant dollars for both homes. I should know before council meeting Monday night if we received funding for both. It is my understanding that Maumee Valley Planning Organization will handle the contracting for the demo projects and the village will not receive the funds directly.

Held _____

20 _____

**REGULAR MEETING
COUNCIL OF THE VILLAGE OF ANTWERP**

OCTOBER 22, 2012

THE REGULAR MEETING OF THE VILLAGE OF ANTWERP COUNCIL WAS CALLED TO ORDER AT 6:30 P.M. BY MAYOR TOM VANVLERAH. COUNCIL PERSONS PRESENT: RUDIE REEB, LARRY RYAN, KEN REINHART, STEVE DERCK, AND COUNCIL PRESIDENT JAN REEB. ALSO IN ATTENDANCE: SOLICITOR MELANIE FARR, ADMINISTRATOR SARA KEERAN, POLICE CHIEF GEORGE CLEMENS, AND FISCAL OFFICER LORETTA BAKER. MEDIA PRESENT: AMBER GEBERS FROM PAULDING PROGRESS. VISITORS: MIKE WINANS AND KEITH NERN.

- ❖ MOTION MADE BY RYAN, SECONDED BY JAN REEB TO EXCUSE KAREN LEE DUE TO ILLNESS. 5 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.

THE MINUTES FROM THE REGULAR COUNCIL MEETING HELD SEPTEMBER 17, 2012, WERE REVIEWED.

- ❖ MOTION MADE BY REINHART, SECONDED BY JAN REEB TO ACCEPT THE MINUTES FROM THE SEPTEMBER 17, 2012, COUNCIL MEETING. 5 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.

THE SEPTEMBER DISBURSEMENTS WERE REVIEWED.

- ❖ MOTION MADE BY REINHART, SECONDED BY DERCK TO APPROVE THE SEPTEMBER RECONCILIATION REPORT. 5 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.

VISITORS

MIKE WINANS ATTENDED THE COUNCIL MEETING TO ASK FOR SUPPORT IN THE COMING ELECTION IN NOVEMBER. HE IS RUNNING FOR COUNTY COMMISSIONER. HE HAS BEEN A FARMER, BUSINESS OWNER OF ANCHOR PROPANE AND FOR THE PAST THREE YEARS SEWER PROJECT MANAGER AT AUGLAIZE. THIS PROJECT IS NEARING COMPLETION AND WINANS STATED HE IS NOW AVAILABLE TO DEDICATE HIS TIME TO THE PEOPLE OF THIS AREA AS COUNTY COMMISSIONER.

FISCAL OFFICER'S REPORT

****EMERGENCY READING OF ORDINANCE NO. 2012-17: AN ORDINANCE TO PROVIDE FOR THE ISSUANCE OF A NOTE FOR THE PURPOSE OF SANITARY SEWERAGE SYSTEM IN THE VILLAGE OF ANTWERP, OHIO, AND DECLARING THE SAME AN EMERGENCY.**

DAYTON LEGAL BLANK, INC., FORM NO. 10148

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- ❖ MOTION MADE BY JAN REEB, SECONDED BY RYAN TO SUSPEND THE RULES REGARDING ORDINANCE NO. 2012-17. 5 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.
- ❖ MOTION MADE BY DERCK, SECONDED BY REINHART TO ACCEPT ORDINANCE NO. 2012-17. 5 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.

ADMINISTRATOR'S REPORT

SEE ATTACHED ADMINISTRATOR'S REPORT. TOPICS OF DISCUSSION:

- ❖ OPWC CLEVELAND/WASHINGTON STREET REPAVING WILL START THIS WEEK AND SHOULD BE COMPLETED IN ONE WEEK.
- ❖ OPWC S. ERIE STREET EMERGENCY WATERLINE REPLACEMENT HAS BEEN INSTALLED AND WILL BE ACTIVATED AFTER WATER TESTING IS COMPLETE. AFTER TESTS ARE CLEAR OF BACTERIA, THEY WILL PROCEED WITH NEW METERS, CONNECT SERVICES AND THEN GRADE AND SEED THE AREA. THEY WILL ALSO REPAIR ALL STONE, CONCRETE, AND PAVED DRIVES. THIS PROJECT IS TO BE COMPLETED BY DECEMBER.
- ❖ DEPOT PROJECT: SEEDING AND STRAWING IS DONE. DECKING ON OUTSIDE IS COMPLETE. THEY ARE NOW WORKING ON THE INTERIOR WITH WINDOW REPLACEMENT. THEY ARE HOPING TO BE COMPLETED BY DECEMBER 1, 2012.
- ❖ STORM DAMAGE WITH FEMA REPLACEMENT MONIES HAS BEEN FILED. IT WAS DETERMINED BY FEMA THAT THE TOTAL COST OF CLEAN UP WAS \$4,408.97, OF THIS FIGURE THE VILLAGE QUALIFIES FOR \$3,857.84.
- ❖ MADISON STREET RAILROAD CROSSING IS NOW CLOSED WHICH COMPLETES THE HARRMANN ROAD RAIL IMPROVEMENT. GUARDRAILS ON E. CANAL ALSO REPAIRED.
- ❖ KEERAN ASKED COUNCIL FOR DIRECTION FOR NEXT STEPS FOR THE TWO HOMES IN THE VILLAGE THAT NEED TO BE DEMOLISHED: 122 OSWALT AND 109 STONE STREET. KEERAN STATED THERE MAY BE AN INTERESTED BUYER FOR THE PROPERTY AT 109 STONE STREET. SOLICITOR FARR ADVISED COUNCIL THERE IS A MULTI-STEP PROCESS FOR DEMOLITION AND THE VILLAGE MUST COMPLY WITH ALL NOTICES AND LEGAL REQUIREMENTS. COUNCIL SUGGESTED KEERAN CONTACT MAUMEE VALLEY PLANNING TO CHECK WHERE THEY ARE WITH THE LIST OF GRANT MONIES FOR DEMOLITION.
- ❖ ADMINISTRATOR KEERAN NOTIFIED COUNCIL OF A PRE-APPLICATION FOR WATER POLLUTION LOAN PROGRAM. THIS WILL ALLOW THE VILLAGE TO

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"GET ON THE LIST," BUT WILL NOT COMMIT THE VILLAGE TO ANY PROJECT. KEERAN WOULD LIKE TO REPLACE THE LIFT STATION AT STONE STREET WITH CONTROLS ON OUTSIDE AND PERMANENT GENERATOR ATTACHED TO PREVENT OVERFLOW IN CASE OF POWER OUTAGE. THIS WOULD BE AN APPROXIMATE COST OF \$500,000 WITH ½ LOAN AND ½ COST TO VILLAGE.

- ❖ KEERAN BROUGHT UP THE ISSUE OF AN ADULT-ORIENTED BUSINESS BEING AN ISSUE AT THE NEW 24 INTERCHANGE. SOLICITOR FARR EXPLAINED THE DANGER OF VIOLATING THE FIRST AMENDMENT BY PROHIBITING THESE BUSINESSES. FARR STATED ORC 715.55 PROVIDES A PROCESS FOR THE VILLAGE TO SEEK ASSISTANCE FROM THE OHIO ATTORNEY GENERAL'S OFFICE ON AN ORDINANCE REGARDING THE OPERATION OF ADULT ENTERTAINMENT ESTABLISHMENTS THAT DOES NOT CONFLICT WITH GENERAL LAWS.

POLICE REPORT

POLICE DEPARTMENT REPORTED 96 CALLS FOR SERVICE, WITH 38 OFFENSES FOR THE MONTH OF SEPTEMBER.

EMS REPORT

NO REPORT GIVEN.

COMMITTEE REPORTS

FINANCE COMMITTEE MET TWICE LAST MONTH TO REVIEW THE BUDGET AND MAKE RECOMMENDATIONS. THE FIRST MEETING REVIEWED THE INITIAL BUDGET PREPARED BY BAKER AND FINANCE COMMITTEE ASKED FOR A NUMBER OF CHECK POINT ITEMS. AT THE SECOND MEETING ON OCTOBER 8, COUNCIL REVIEWED AN UPDATED BUDGET LOOKING AT SALARIES.

NEW BUSINESS

TRICK OR TREAT WILL BE HELD FROM 5:00 P.M. TO 7:00 P.M. ON OCTOBER 27. IT WAS SUGGESTED BY CHIEF CLEMENS THAT NEXT YEAR THE VILLAGE CHANGE THE TIME TO 5:00 P.M. TO 6:30 P.M. DUE TO DARKNESS AT 7:00 P.M.

COUNCILMAN RYAN STATED, AFTER ATTENDING THE SUNSHINE LAW CLASSES REGARDING 24 HOUR NOTICE OF MEETINGS, HE WOULD LIKE TO HAVE AN ORDINANCE ALLOWING THE VILLAGE TO PROVIDE NOTICE OF COMMITTEE MEETINGS ON OUR WEBSITE. SOLICITOR FARR WILL ADDRESS THIS ORDINANCE AT NEXT COUNCIL MEETING.

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MAYOR'S REPORT

MAYOR VANVLERAH REPORTED COLLECTIONS OF \$1,690.00 FOR MAYOR'S COURT WITH \$1,541.00 FOR THE VILLAGE. RYAN ASKED WHY COLLECTIONS ARE DOWN. MAYOR'S RESPONSE WAS IT WAS DUE TO NEW HIGHWAY 24.

MAYOR VANVLERAH READ A LETTER FROM PROSECUTOR BURKARD REGARDING THE SUPERIOR EFFORTS OF DEPUTY VICTORIA CLEMENS. AN AWARD WILL BE PRESENTED TO CLEMENS AT OUR NEXT COUNCIL MEETING.

❖ MOTION MADE BY RYAN, SECONDED BY JAN REEB TO GO INTO EXECUTIVE SESSION AT 7:31 P.M. REGARDING OHIO PUBLIC EMPLOYEES RETIREMENT SYSTEM ("OPERS") AND EMS PERSONNEL. 5 YEARS, 0 NAYS. MOTION CARRIED AND APPROVED.

❖ MOTION MADE BY RYAN, SECONDED BY DERCK TO COME OUT OF EXECUTIVE SESSION AT 7:50 P.M. REGARDING OPERS AND EMS PERSONNEL. 5 YEARS, 0 NAYS. MOTION CARRIED AND APPROVED.

NO ACTION TAKEN IN EXECUTIVE SESSION.

❖ MOTION MADE BY REINHART, SECONDED BY RYAN TO GO INTO EXECUTIVE SESSION REGARDING PERSONNEL COMPENSATION. 5 YEARS, 0 NAYS. MOTION CARRIED AND APPROVED.

❖ MOTION MADE BY REINHART, SECONDED BY RYAN TO COME OUT OF EXECUTIVE SESSION AT 8:09 P.M. 5 YEARS, 0 NAYS. MOTION CARRIED AND APPROVED

NO ACTION TAKEN IN EXECUTIVE SESSION.

BAKER PRESENTED INFORMATION TO COUNCIL ON HEALTH INSURANCE RENEWAL FOR THE VILLAGE.

❖ MOTION MADE BY RYAN, SECONDED BY JAN REEB TO RENEW THE HEALTH CARE PLAN OF ANTHEM BLUE ACCESS OPTION D52 RX7 FOR 2013. 5 YEARS, 0 NAYS. MOTION CARRIED AND APPROVED.

❖ MOTION MADE BY RUDIE REEB, SECONDED BY REINHART TO ADJOURN THE MEETING. 5 YEARS, 0 NAYS. MEETING ADJOURNED AT 8:11 P.M.

MAYOR Thomas D. Van Vlerah

FISCAL OFFICER Joretta Baker DATE 11-19-12

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ADMINISTRATOR'S REPORT**October, 2012****OPWC CLEVELAND & WASHINGTON STREET REPAVING PROJECT:**

Contractor schedule for this project is to start on Monday, October 22, 2012 and, weather permitting, be completed by October 30, 2012.

OPWC S. ERIE STREET EMERGENCY WATERLINE REPLACEMENT PROJECT:

The waterline has been installed and testing of the waterline for bacteria is being done this week. The contractor is required to perform two water sample tests, which take 24 hours to culture, for two consecutive days. If both tests are clear of bacteria, they will proceed with the installation of new meters, connect services and then grade and seed the area. They will also repair all stone, concrete and paved drives. According to the OPWC agreement the project is to be completed by December. If cold temperatures prohibit seeding, this will be completed in the spring.

DEPOT UPDATE:

Finishing of the parking lot paving occurred on Wednesday, October 17, 2012. Decking is finished. Painting is continuing inside with window replacement on-going. Seeding and grading around the depot is occurring this week.

STORM DAMAGE/MEETING WITH FEMA:

FEMA has completed their assessment of damage done in the village by the June 29th storm. As you are aware, the village could not count employee hours worked during normal 8 hour work days. None the less, FEMA determined by using normal work hours dollar figures to attach to village equipment used in park and right of way debris clean up. Dump Truck, trailer, pick-up trucks, skid loader and chain saws used in the clean up were counted towards our reimbursement.

It was determined by FEMA that the total cost of clean up was \$4,408.97. Of this figure the village qualifies for \$3,857.84 in reimbursement from Federal and State FEMA. This amounts to 87.5% of the total cost.

We aren't quite sure when we will receive this reimbursement, but it should be before the end of the year.

HOMES THAT NEED DEMOLISHED:

Since the two homes that were submitted for grant funding didn't receive grant dollars, I am asking for direction on what we should do to get these homes torn down. The two homes located at 122 Oswalt and 109 Stone Street are not only an eyesores but are dangerous and can never be livable again.

Should we continue the process as outlined in our ordinance and contact the owners of these properties and inform them they must be torned down? If they refuse, what is the

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next step we want to take since if we proceed the village would have to pay for the demo ourselves as there is currently no grant dollars available in Paulding County.

CLOSURE OF MADISON STREET RAILROAD CROSSING:

The Paulding County Engineer's Office are working today, October 17, 2012 to place guardrail and signage to close the Madison Street Railroad Crossing. The Engineer's Office will also repair the E. Canal guardrail while they are in town. This closure on Madison Street RR Crossing completes the Harrmann Road Rail Improvement project.

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**REGULAR MEETING
COUNCIL OF THE VILLAGE OF ANTWERP**

NOVEMBER 19, 2012

THE REGULAR MEETING OF THE VILLAGE OF ANTWERP COUNCIL WAS CALLED TO ORDER AT 5:30 P.M. BY MAYOR TOM VANVLERAH. COUNCIL PERSONS PRESENT: KAREN LEE, RUDIE REEB, LARRY RYAN, KEN REINHART, STEVE DERCK, AND COUNCIL PRESIDENT JAN REEB. ALSO IN ATTENDANCE: SOLICITOR MELANIE FARR, ADMINISTRATOR SARA KEERAN, POLICE CHIEF GEORGE CLEMENS, AND FISCAL OFFICER LORETTA BAKER. MEDIA PRESENT: JOE SHOUSE FROM PAULDING PROGRESS.

THE MINUTES FROM THE REGULAR COUNCIL MEETING HELD OCTOBER 22, 2012, WERE REVIEWED.

- ❖ MOTION MADE BY RYAN, SECONDED BY JAN REEB TO ACCEPT THE MINUTES FROM THE OCTOBER 22, 2012, COUNCIL MEETING. 6 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.

THE OCTOBER DISBURSEMENTS WERE REVIEWED.

- ❖ MOTION MADE BY DERCK, SECONDED BY REINHART TO APPROVE THE OCTOBER RECONCILIATION REPORT. 6 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.

VISITORS

NO VISITORS.

POLICE REPORT

POLICE DEPARTMENT REPORTED 79 CALLS FOR SERVICE WITH 4 OFFENSES FOR THE MONTH OF OCTOBER. CHIEF CLEMENS NOTED MECHANICAL ISSUES WITH THE 2001 CRUISER. CLEMENS STATED THE MUSEUM CONTENTS HAVE BEEN MOVED UPSTAIRS. CLEMENS INTERVIEWED SEVERAL CANDIDATES FOR THE SECOND SHIFT FULL-TIME DEPUTY OFFICER POSITION. CLEMENS RECOMMENDED MIKE KIRSCH BE APPOINTED AS THE SECOND SHIFT DEPUTY OFFICER, AND IF APPROVED, HE WILL COMMENCE WORK ON DECEMBER 1, 2012, AND BE A PROBATIONARY EMPLOYEE FOR A SIX-MONTH PERIOD. KIRSCH IS A GRADUATE FROM NORTHWEST STATE AND CURRENTLY WORKS AT THE BRYAN POLICE DEPARTMENT. KIRSCH WAS PRESENT AND SPOKE WITH COUNCIL. THE MAYOR ALSO RECOMMENDED THAT COUNCIL APPROVE THE APPOINTMENT OF MIKE KIRSCH AS SECOND SHIFT DEPUTY OFFICER.

- ❖ MOTION MADE BY REINHART, SECONDED BY LEE TO APPOINT MIKE KIRSCH TO THE POSITION OF SECOND SHIFT DEPUTY OFFICER WITH A SIX-

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MONTH PROBATIONARY PERIOD. 6 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.

RYAN REQUESTED THAT IN THE FUTURE, THE PUBLIC SAFETY COMMITTEE BE INCLUDED IN THE HIRING PROCESS OF POLICE OFFICERS.

FISCAL OFFICER'S REPORT

BAKER NOTED MUIRFIELD ENERGY INVOICES FOR AUGUST SHOWED NO CHANGE IN SAVINGS ON THE AEP BILLS; HOWEVER, SEPTEMBER INVOICES SHOWED A 28% REDUCTION. BAKER WILL CONTINUE TO MONITOR THESE INVOICES FOR SAVINGS AND INFORM COUNCIL OF THE SAME.

BAKER STATED MICHAEL BROWN FROM BENEFITS ONE RESEARCHED PRIOR WORKER'S COMPENSATION INVOICES, AND THROUGH HIS EFFORTS, THE VILLAGE RECEIVED WORKER'S COMPENSATION REFUNDS IN THE TOTAL AMOUNT OF \$4,156.37, WHICH REPRESENTS OVERCHARGES FROM 2009 TO 2011.

BAKER NOTED APPROPRIATION LINE ITEM CHANGES WILL BE AVAILABLE IN DECEMBER DUE TO THE MANY ONGOING PROJECTS IN THE VILLAGE.

****EMERGENCY READING OF ORDINANCE NO. 2012-18:** *AN ORDINANCE ESTABLISHING A REASONABLE METHOD TO PROVIDE NOTICE OF THE TIME AND PLACE OF REGULARLY SCHEDULED MEETINGS AND TIME, PLACE AND PURPOSE OF SPECIAL AND EMERGENCY MEETINGS FOR THE VILLAGE OF ANTWERP, OHIO AND DECLARING THE SAME AN EMERGENCY.*

- ❖ MOTION MADE BY JAN REEB, SECONDED BY RYAN TO SUSPEND THE RULES REGARDING ORDINANCE NO. 2012-18. 6 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.
- ❖ MOTION MADE BY RYAN, SECONDED BY RUDIE REEB TO ACCEPT ORDINANCE NO. 2012-18. 6 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.

****EMERGENCY READING OF ORDINANCE NO. 2012-19:** *AN ORDINANCE AUTHORIZING THE VILLAGE FISCAL OFFICER TO TRANSFER FUNDS FROM THE GENERAL FUND TO THE WATER FUND IN THE AMOUNT OF \$30,000.00 AND DECLARE THE SAME TO BE AN EMERGENCY.*

- ❖ MOTION MADE BY JAN REEB, SECONDED BY REINHART TO SUSPEND THE RULES REGARDING ORDINANCE NO. 2012-19. 6 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.
- ❖ MOTION MADE BY RUDIE REEB, SECONDED BY RYAN TO ACCEPT ORDINANCE NO. 2012-19. 6 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.

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****EMERGENCY READING OF ORDINANCE NO. 2012-20: AN ORDINANCE TO PROVIDE FOR THE ISSUANCE OF A NOTE FOR THE PURPOSE OF A WATERWORKS SYSTEM IN THE VILLAGE OF ANTWERP, OHIO, AND DECLARING THE SAME AN EMERGENCY.**

- ❖ MOTION MADE BY DERCK, SECONDED BY JAN REEB TO SUSPEND THE RULES REGARDING ORDINANCE NO. 2012-20. 6 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.
- ❖ MOTION MADE BY RYAN, SECONDED BY REINHART TO ACCEPT ORDINANCE NO. 2012-20. 6 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.

****EMERGENCY READING OF RESOLUTION NO. 2012-09: A RESOLUTION AUTHORIZING THE MAYOR OF THE VILLAGE OF ANTWERP, OHIO, TO EXECUTE A REVOCABLE ENCROACHMENT PERMIT FOR ENCROACHMENT IN THE RIGHT-OF WAY LOCATED ON RAILROAD STREET IN THE VILLAGE OF ANTWERP, OHIO; AND DECLARING THE SAME AN EMERGENCY.**

- ❖ MOTION MADE BY REINHART, SECONDED BY RYAN TO SUSPEND THE RULES REGARDING RESOLUTION NO. 2012-09. 6 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.
- ❖ MOTION MADE BY RYAN, SECONDED BY DERCK TO ACCEPT RESOLUTION NO. 2012-09. 6 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.

ADMINISTRATOR'S REPORT

SEE ATTACHED ADMINISTRATOR'S REPORT. TOPICS OF DISCUSSION:

- ❖ OPWC CLEVELAND/WASHINGTON STREET REPAVING IS COMPLETE. A MANHOLE ON S. CLEVELAND NEEDS REPLACED, WHICH WILL BE COMPLETED THIS WEEK. API, THE CONTRACTOR, WAS ABLE TO PAVE W. CANAL FROM S. CLEVELAND TO S. MAIN WITHOUT AN INCREASE IN THE CONTRACT PRICE.
- ❖ OPWC S. ERIE STREET EMERGENCY WATERLINE REPLACEMENT HAS BEEN COMPLETED AND IS NOW BEING SERVED BY A NEW 8" LINE. DRIVEWAY REPAIR AND SEEDING AND STRAWING IS IN PROCESS. THERE IS A GUARANTEE ON THE SEEDING.
- ❖ DEPOT PROJECT: COMPLETION IS SCHEDULED FOR MID-DECEMBER. LIGHTS ARE HUNG AND FLOORS SANDED READY FOR SEALING.
- ❖ MAUMEE VALLEY PLANNING TOLD KEERAN THAT GRANT MONEY IS AVAILABLE FOR 109 STONE STREET HOUSE THAT NEEDS DEMOLISHED.

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KEERAN ASKED FOR ANOTHER MONTH TO MAKE DECISIONS ON THE HOUSE LOCATED ON OSWALT STREET.

❖ GROUPS USING THE TWO GYMS ON ARCHER DRIVE HAVE REQUESTED ANGLE PARKING IN FRONT OF THE GYMS.

○ MOTION MADE BY REINHART, SECONDED BY JAN REEB TO ALLOW ANGLE PARKING ON THE NORTH SIDE OF ARCHER DRIVE. 6 YEARS, 0 NAYS. MOTION CARRIED AND APPROVED.

❖ DOLLAR GENERAL IS SERIOUS ABOUT BUILDING AT THE 24/49 INTERCHANGE.

❖ JAN REEB ASKED IF IT WOULD BE POSSIBLE TO MAKE ONE WAY TRAFFIC ON THE ROAD BEHIND THE PARK ALONG THE RIVER. PARK BOARD COMMITTEE WILL MEET AND ADDRESS THIS ISSUE AND REPORT RECOMMENDATIONS BACK TO COUNCIL.

EMS REPORT

EMS BILLING CLERK MERRIMAN PROVIDED WRITTEN REPORT WITH A TOTAL OF \$55,785.70 COLLECTED YEAR-TO-DATE FOR EMS RUNS. NO REPORT FROM RANDY SHAFFER.

COMMITTEE REPORTS

VETERAN'S MEMORIAL COMMITTEE MET AND DECIDED TO ADD NAMES TO THE MEMORIAL ONCE A YEAR. THE VETERAN'S MEMORIAL COMMITTEE WOULD LIKE TO ADD A LINE ITEM FOR THE APPROPRIATIONS OF ENGRAVING FOR A VETERAN WITH NO SURVIVING RELATIVE TO PAY THE ENGRAVING FEE. BAKER WILL ADD THIS LINE ITEM AND CHECK WITH VETERAN'S COMMITTEE AS TO THE AMOUNT THEY WISH TO ADD TO THIS LINE ITEM FOR 2013.

NEW BUSINESS

NO NEW BUSINESS.

MAYOR'S REPORT

MAYOR VANVLERAH REPORTED COLLECTIONS OF \$3,305.00 FOR MAYOR'S COURT WITH \$3,058.00 FOR THE VILLAGE.

MAYOR VANVLERAH ENCOURAGED ALL COUNCIL MEMBERS TO BECOME INVOLVED IN ONE OF THE COMMITTEES FOR THE 24/49 PROJECT.

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❖ MOTION MADE BY RYAN, SECONDED BY DERCK TO GO INTO EXECUTIVE SESSION AT 6:59 P.M. REGARDING OHIO PUBLIC EMPLOYEES RETIREMENT SYSTEM ("OPERS") AND EMS PERSONNEL. 6 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.

❖ MOTION MADE BY RYAN, SECONDED BY JAN REEB TO COME OUT OF EXECUTIVE SESSION AT 7:04 P.M. REGARDING OPERS AND EMS PERSONNEL. 6 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.

NO ACTION TAKEN IN EXECUTIVE SESSION.

❖ MOTION MADE BY RYAN, SECONDED BY REINHART TO ADJOURN THE MEETING. 6 YEAS, 0 NAYS. MEETING ADJOURNED AT 7:05 P.M.

MAYOR Thomas D. VanKer

FISCAL OFFICER Loretta Baker DATE 12-17-12

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ADMINISTRATOR'S REPORT
NOVEMBER, 2012

REVOCABLE ENCROACHMENT PERMIT FOR SPILLNER PROPERTY:

The undersigned was contacted by Pontiac Title Company of Defiance about a pending sale of the Gary Spillner property located at 403 Railroad Street in Antwerp, which was set to close on Friday, November 15th. During the title search, it was discovered that the Spillner's garage encroached on a portion of Railroad Street Extended's right of way by approximately 2' 3". For council's information, Railroad Street Extended is the section of Railroad Street that crosses Madison Street and deadends. It is a stone drive that is currently only used by the home owned by Spillners. In an effort to not hold up the closing of the sale of this home, Solicitor Farr prepared a revocable encroachment agreement to be signed by the Spillners which will go with the deed that will allow the garage encroachment on this right-of-way.

The village has used this encroachment permit for the Lothamer property located at E. Canal and Kroos Drive for a carport that encroached Kroos Drive that was discovered during the sale of this property.

If the garage located on Spillner's property is ever removed or damaged and needs repaired, the new building will have to be placed off of the right-of-way.

OPWC CLEVELAND & WASHINGTON STREET REPAVING PROJECT:

Repaving of S. Cleveland and W. Washington Streets are completed. The replacement of the manhole on S. Cleveland is scheduled for the week of the 19th. It should be noted that the contractor was able to pave W. Canal from S. Cleveland to S. Main Street without an increase in the contract.

OPWC S. ERIE STREET EMERGENCY WATERLINE REPLACEMENT PROJECT:

The waterline and all services have been completed on S. Erie and the area is now being served by the new 8" line. Repair of driveways, grading and seeding and repair of S. Erie Street payment is underway. With good weather the project should wrap up in the next 10 days.

DEPOT UPDATE:

Installation of interior and exterior lighting fixtures are almost complete, along with the fixtures in the restrooms. Re-sanding and sealing of the floors is to start the week of the 19th. The contractor is estimating the project should be complete mid-December.

DAYTON LEGAL BLANK, INC., FORM NO. 10148

HOMES THAT NEED DEMOLISHED:

Held

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I contacted Maumee Valley Planning Organization this week and asked if they had any better idea if the Stone Street home might receive grant dollars for demolition. Matt Davis from MVPO stated there is a good chance there may be enough money for this home. They should know in the very new future if those grant dollars will be available. I would ask council to put off pursuing any further action on the Stone Street house until we hear back from MVPO.

As far as the Oswalt home, this writer and the police chief met with Ed Snyder, owner of the property, on November 15th. We informed Mr. Snyder that the house had been condemned by the village and that it had to be either rehabbed or torn down. All agreed that it was beyond repair and needed demolished. I informed Mr. Snyder that council would need to know by Monday, November 19th, before council meeting what he intended to do with the property. He was informed that council would proceed with a 30 day notice to tear the house down and if he didn't undertake the project himself, the village would have no other choice but to have it taken down and place the costs on the real property taxes. The last choice was that he give the property to the village and the village would pursue grant dollars to have the home torn down. I have made contact with MVPO to see if they now of any upcoming housing grant applications that the village could receive demolition dollars to accomplish should Mr. Snyder deed the property to us. I should know more information on this by council meeting Monday night.

ANGLE PARKING ON ARCHER DRIVE:

The village has approached by the groups utilizing the two gyms on Archer Drive about the lack of parking in front of the gyms. They would like to see angle parking spaces instead of the current parallel. We have measured the roadway and see no problem with this change. In talking with Melanie, we feel that if council is in agreement, we would ask for a motion from council to approve angle parking on the north side of Archer Drive only and no parking on the south side of Archer Drive in order to have this change included in the minutes. The groups have offered to assist in the striping of the spaces, so, no village labor will be involved, just oversight on the width and length.

UPDATE ON 24/49 DEVELOPMENT COMMITTEES:

Attached please find minutes from the 24/49 development committees meeting held on Tuesday, November 13th at town hall.

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**Antwerp 24/49 All Committees Meeting
November 13, 2012 @ 7:00 p.m.
Town Hall**

A meeting of all committees involved in the 24/49 development project was held at Antwerp Town Hall on November 13, 2012 to bring the committee members up-to-date on development and project goals for attraction of targeted businesses to the Village of Antwerp. Four committees were developed which include Land Development, Community Activities, Connecting the Pieces and Marketing and Communication.

Paulding County Economic Development Director Tony Langham opened the meeting stating that his office has been receiving more phone call contacts with the opening of U.S. 24 from Antwerp to Toledo and expects more activity with the opening of the last section of highway to Fort Wayne, Indiana scheduled to open the next day. It was noted that with the completion of 24 it now only takes approximately one hour to drive to Toledo from Paulding County.

Randy Derck, President of the Antwerp Community Improvement Corporation noted the CIC will be scheduling a meeting of the board sometime in early December.

Ray Delong, Chairman of Connecting the Pieces Committee noted his committee has been meeting regularly and held two downtown clean up days and noted the both S. Erie and W. River Street received American Flags for the street light poles with financial assistance being received from the VFW and ACDC. He continued by stating the committee was developing plans to form a gardening club, with assistance from the community, that could assist in developing landscaping and maintaining proposed flower beds that would connect the downtown business district to the proposed business development on S. Erie. Fundraising ideas are in the works for Spring of 2013.

Consultant Larry Dillin noted that even though the village has had numerous festivals and events over the summer months, the Community Activities Committee needs to continue to meet and promote and coordinate these events with all organizations that hold events in the village.

Mr. Dillin and the group expressed disappointment with the inactivity of the Marketing and Communication Committee. With the departure of the committee chairman, the committee needs to regroup and find new members to develop the marketing strategy to promote the village. It was the feeling when the committee was formed to have the group connect with the high school so we would have students and faculty involved in the process.

Village Administrator Keeran stated that the village website is currently being maintained and is up-to-date but expansion of the existing website has been on hold waiting to see what the marketing committee would recommend. Finances are a number one reason that the website hasn't changed. Expansion of the existing website would include more links and maps to other sites and organizations in Antwerp

Held

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Cheryl Hardy of Hardy Communications and Marketing stated that surveys show that videos are outpacing pictures in searches on the web. She noted the videos can be taken with cell phones and doesn't have to be professional grade productions. People just want to see the activity or event that is being promoted. A facebook page with multiple administrators can be updating a facebook page on a continuing basis.

Ms. Hardy also stressed how important marketing would be for the success and development of the commercial development in attracting investors to the area.

The land development committee will meet with representatives of the Antwerp Community Church as soon as a meeting can be set up to ask the church for specific wants and concerns to be address by the village if they were to assist the village in roadway access on their property. John Kobbie was to contact the church and set a meeting time.

Consultant Dillin explained to the group that the village could strive to become an Ohio Gateway Community. As the first town inside the state line, the village could promote a Ohio manufacturer/producer store. Products made in Ohio could be sold in a small retail setting with an on-line component. Additionally, with the possible availability of Dr. Bricker's wildlife collection, this outstanding collection could be an attraction, either in a stand alone museum or as a part of a themed restaurant. Mr. Dillin felt the community should not let this collection get away.

In updating the group on his efforts to attract commercial businesses to the S. Erie Site, he explained that his group has had contact with several different types of retail including a hotel, restaurant and fuel station. He felt it would be better for the businesses investing and for the village to open the development with several businesses. Mr. Dillin stressed that when retail can go anywhere in the United States, it is up to the community to promote itself. He further stated we needed to be very vocal in our promotion.

In wrapping up the presentation, Mr. Dillin stated that it was easier to get outside investment if local people invest in the project.

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**REGULAR MEETING
COUNCIL OF THE VILLAGE OF ANTWERP**

DECEMBER 17, 2012

THE REGULAR MEETING OF THE VILLAGE OF ANTWERP COUNCIL WAS CALLED TO ORDER AT 5:30 P.M. BY MAYOR TOM VANVLERAH. COUNCIL PERSONS PRESENT: KAREN LEE, RUDIE REEB, LARRY RYAN, KEN REINHART, AND COUNCIL PRESIDENT JAN REEB. STEVE DERCK ARRIVED AT 5:40 P.M. ALSO IN ATTENDANCE: SOLICITOR MELANIE FARR, ADMINISTRATOR SARA KEERAN, POLICE CHIEF GEORGE CLEMENS, AND FISCAL OFFICER LORETTA BAKER. MEDIA PRESENT: JOE SHOUSE FROM PAULDING PROGRESS AND PETER GREER FROM DEFIANCE CRESCENT.

THE MINUTES FROM THE REGULAR COUNCIL MEETING HELD NOVEMBER 19, 2012, WERE REVIEWED.

- ❖ MOTION MADE BY JAN REEB, SECONDED BY RYAN TO ACCEPT THE MINUTES FROM THE NOVEMBER 19, 2012, COUNCIL MEETING. 5 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.

THE NOVEMBER DISBURSEMENTS WERE REVIEWED.

- ❖ MOTION MADE BY REINHART, SECONDED BY LEE TO APPROVE THE NOVEMBER RECONCILIATION REPORT. 5 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.

VISITORS

NO VISITORS.

POLICE REPORT

POLICE DEPARTMENT REPORTED 79 CALLS FOR SERVICE WITH 4 OFFENSES FOR THE MONTH OF NOVEMBER. CHIEF CLEMENS STATED THAT OFFICER KIRSCH IS DOING WELL AND LEARNING THE VILLAGE POLICE DEPARTMENT'S PROCEDURES.

EMS REPORT

EMS BILLING CLERK MERRIMAN PROVIDED A WRITTEN REPORT SHOWING A TOTAL OF \$66,044.44 COLLECTED YEAR-TO-DATE FOR EMS RUNS. NO REPORT FROM RANDY SHAFFER.

Held

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FISCAL OFFICER'S REPORT

****EMERGENCY READING OF ORDINANCE NO. 2012-21:** *AN ORDINANCE AUTHORIZING THE VILLAGE FISCAL OFFICER OF THE VILLAGE OF ANTWERP, OHIO, TO TRANSFER FUNDS TO THE POLICE FUND IN THE AMOUNT OF \$27,500.00 AND DECLARING THE SAME AN EMERGENCY.*

- ❖ MOTION MADE BY JAN REEB, SECONDED BY RYAN TO SUSPEND THE RULES REGARDING ORDINANCE NO. 2012-21. 6 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.
- ❖ MOTION MADE BY RYAN, SECONDED BY REINHART TO ACCEPT ORDINANCE NO. 2012-21. 6 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.

****EMERGENCY READING OF ORDINANCE NO. 2012-22:** *AN ORDINANCE TO ESTABLISH TIME AND PLACE OF REGULAR MEETINGS OF THE COUNCIL FOR THE VILLAGE OF ANTWERP, PAULDING COUNTY, OHIO, AND DECLARING THE SAME AN EMERGENCY.*

- ❖ MOTION MADE BY RYAN, SECONDED BY DERCK TO SUSPEND THE RULES REGARDING ORDINANCE NO. 2012-22. 6 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.
- ❖ MOTION MADE BY RYAN, SECONDED BY REINHART TO ACCEPT ORDINANCE NO. 2012-22. 6 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.

THE JANUARY 2013 MEETING WILL BE HELD ON JANUARY 14th AND THE FEBRUARY 2013 MEETING WILL BE HELD ON FEBRUARY 25th DUE TO HOLIDAYS FALLING ON THE THIRD MONDAY OF THOSE MONTHS.

****EMERGENCY READING OF ORDINANCE NO. 2012-23:** *AN ORDINANCE ESTABLISHING COMPENSATION FOR THE VILLAGE OF ANTWERP, OHIO, FOR THE CALENDAR YEAR 2013, AND DECLARING THE SAME AN EMERGENCY.*

- ❖ MOTION MADE BY DERCK, SECONDED BY JAN REEB TO SUSPEND THE RULES REGARDING ORDINANCE NO. 2012-23. 6 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.
- ❖ MOTION MADE BY REINHART, SECONDED BY RUDIE REEB TO ACCEPT ORDINANCE NO. 2012-23. 6 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.

****EMERGENCY READING OF ORDINANCE NO. 2012-24:** *AN ORDINANCE AUTHORIZING THE FISCAL OFFICER OF THE VILLAGE OF ANTWERP, OHIO, TO AMEND APPROPRIATIONS AND DECLARING IT AN EMERGENCY.*

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- ❖ MOTION MADE BY RYAN, SECONDED BY JAN REEB TO SUSPEND THE RULES REGARDING ORDINANCE NO. 2012-24. 6 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.
- ❖ MOTION MADE BY RYAN, SECONDED BY RUDIE REEB TO ACCEPT ORDINANCE NO. 2012-24. 6 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.

****EMERGENCY READING OF ORDINANCE NO. 2012-25: AN ORDINANCE TO MAKE APPROPRIATIONS FOR CURRENT EXPENSES AND OTHER EXPENDITURES OF THE VILLAGE OF ANTWERP, STATE OF OHIO, DURING THE FISCAL YEAR ENDING DECEMBER 31, 2013, AND DECLARING THE SAME AN EMERGENCY.**

- ❖ MOTION MADE BY RUDIE REEB, SECONDED BY JAN REEB TO SUSPEND THE RULES REGARDING ORDINANCE NO. 2012-25. 6 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.
- ❖ MOTION MADE BY REINHART, SECONDED BY RUDIE REEB TO ACCEPT ORDINANCE NO. 2012-25. 6 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.

****EMERGENCY READING OF ORDINANCE NO. 2012-26: AN ORDINANCE TO REGULATE PARKING ON CERTAIN PORTIONS OF THE NORTH SIDE OF ARCHER DRIVE LOCATED IN THE VILLAGE OF ANTWERP, OHIO, AND TO PROHIBIT PARKING ON CERTAIN PORTIONS OF THE SOUTH SIDE OF ARCHER DRIVE, AND DECLARING THE SAME AN EMERGENCY.**

- ❖ MOTION MADE BY JAN REEB, SECONDED BY RUDIE REEB TO SUSPEND THE RULES REGARDING ORDINANCE NO. 2012-26. 6 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.
- ❖ MOTION MADE BY REINHART, SECONDED BY JAN REEB TO ACCEPT ORDINANCE NO. 2012-26. 6 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.

****BAKER GAVE 1ST READING OF ORDINANCE NO. 2012-27: AN ORDINANCE TO DESIGNATE THE NAME OF A STREET LOCATED IN THE VILLAGE OF ANTWERP, OHIO, WHICH STREET WILL BE AN EXTENSION OF AND NAMED EAST WOODCOX STREET, AND SAID STREET TO BE DESIGNATED A ONE-WAY STREET WITH DESIGNATED PARKING ON THE SOUTH SIDE THEREOF.**

ADMINISTRATOR'S REPORT

SEE ATTACHED ADMINISTRATOR'S REPORT. TOPICS OF DISCUSSION:

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- ❖ DOLLAR GENERAL'S CIVIL ENGINEERING FIRM VISITED KEERAN ON DECEMBER 7, 2012, TO REVIEW BLUEPRINTS OF WATER, SEWER AND STORM DRAINAGE. ALL UTILITY QUESTIONS WERE ANSWERED TO THEIR SATISFACTION. OTHER ITEMS DISCUSSED WITH MR. MUNN FROM THE CIVIL ENGINEERING FIRM WAS CONTAINMENT OF DUMPSTERS, SIDEWALKS, AND DRIVEWAY ACCESS. THE NAZARENE CHURCH AND THE VILLAGE ARE DISCUSSING ENTERING INTO AN AGREEMENT ON THE PROPOSED STREET TO BE USED AS AN ENTRANCE TO DOLLAR GENERAL. THE CHURCH HAS REQUESTED A 2-WAY STREET WITH A LANDSCAPED MEDIAN AND LANDSCAPING ON BOTH SIDES OF THE STREET.
- ❖ ZONING FOR DEVELOPMENT AT THE 24/49 INTERCHANGE NEEDS TO BE ADDRESSED. THERE ARE NO EXISTING GUIDELINES FOR NEW COMMERCIAL BUILDINGS REGARDING SIDEWALKS, SIGNAGE, SITE PLAN APPROVAL, ETC. PLANNING COMMISSION NEEDS TO REVIEW AND ADDRESS ASAP.
- ❖ REPAVING OF S. CLEVELAND/W. WASHINGTON STREET IS COMPLETE. FINAL REQUEST FOR PAY HAS BEEN RECEIVED AND THE FINANCIAL PORTION OF THIS PROJECT WILL BE COMPLETED IN JANUARY.
- ❖ S. ERIE WATERLINE PROJECT IS ALSO COMPLETE WITH FINAL COST IN PROCESS. THIS PROJECT WILL ALSO HAVE THE FINANCIAL PORTION COMPLETED IN JANUARY.
- ❖ FINAL INSPECTION AT THE DEPOT WILL BE HELD ON TUESDAY, DECEMBER 18, 2012. THERE ARE PLANS TO HAVE AN OPEN HOUSE EARLY NEXT YEAR WITH REPRESENTATIVES FROM OHIO CULTURAL FACILITIES COMMISSION AND ODOT IN ATTENDANCE.
- ❖ THE FIRST PHASE OF SAFE ROUTES TO SCHOOL WILL START NEXT YEAR COVERING NEW SIDEWALKS FROM THE CURVE ON E. CANAL TO KROOS DRIVE, CROSS KROOS AND THEN A CROSS WALK TO THE PAVED PATH TO THE SCHOOL.
- ❖ CONSENT FORM WAS SIGNED BY THE TRUSTEE OF THE PROPERTY AT 109 STONE STREET TO HAVE THE HOME DEMOLISHED. THERE HAS BEEN NO DECISION REGARDING THE STRUCTURE AT OSWALT STREET. MAYOR VANVLERAH AND CHIEF CLEMENS WILL APPROACH THE OWNER.
- ❖ MAUMEE WESTERN RAILROAD WILL BE SOLD BY DECEMBER 28, 2012, TO MICHIGAN SOUTHERN RAILROAD-PIONEER RAILCORP AND SUBSIDIARIES. THE RESTORATION OF THIS RAIL WILL RUN FROM LIBERTY CENTER TO WOODBURN, WHICH COVERS 51 ACRES.
- ❖ RECOMMENDED THE VILLAGE PROPOSE AN ORDINANCE IN JANUARY TO COVER NO PARKING FROM S. ERIE TO CANAL STREETS TO PREVENT SEMIS

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FROM PULLING OVER ON THE BERM AND BREAKING THE ASPHALT AND TEARING UP YARDS.

- ❖ THE VFW WOULD LIKE AN AGREEMENT FROM THE VILLAGE TO DISPLAY THE CIVIL WAR ITEMS FROM THE MUSEUM AT THE VFW HALL.
- ❖ RECOMMENDED THE VILLAGE REVIEW THE CHARGES FOR BULK WATER AS VILLAGE RATES ARE LOWER THAN OTHER VILLAGES.
- ❖ THE VILLAGE MAY NEED TO ASSIST IN PAYMENTS NEXT YEAR WITH THE COMPENSATION OF LARRY DILLIN, COMMUNITY DEVELOPER FOR THE 24/49 PROJECT. THE CIC, ACDC, AND AEP WILL ALSO CONTRIBUTE TO HIS FEE.

COMMITTEE REPORTS

NO COMMITTEE REPORTS.

NEW BUSINESS

BAKER ASKED COUNCIL FOR ADVISE ON WHETHER TO CONTRACT WITH BENEFIT ONE TO HELP RECOVER ANY MONIES DUE THE VILLAGE FROM PAST YEARS WORKER'S COMPENSATION INVOICES. BAKER NOTED THAT COMP MANAGEMENT OFFERED TO PURSUE THIS MATTER FOR THE VILLAGE. AFTER DISCUSSION, COUNCIL DECIDED TO HAVE BENEFIT ONE CONTINUE WITH THE PROJECT. BAKER WILL CONTACT BENEFIT ONE REGARDING THEIR CONTRACT AND HAVE SECTION TWO REMOVED, WHICH IS "EMPLOYER AGREES TO INDEMNIFY THE SERVICE COMPANY, ETC."

- ❖ MOTION MADE BY RYAN, SECONDED BY RUDIE REEB, TO APPROVE THE CONTRACT WITH BENEFIT ONE WITH REMOVAL OF SECTION TWO OF SAID CONTRACT. 6 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.

MAYOR'S REPORT

MAYOR VANVLERAH REPORTED COLLECTIONS OF \$1,107.00 FOR MAYOR'S COURT WITH \$1,073.00 FOR THE VILLAGE.

MAYOR THANKED THE VILLAGE EMPLOYEES FOR ALL THEIR HARD WORK FOR THE PAST YEAR, FINANCE COMMITTEE FOR THEIR INPUT TO THE BUDGET, AND COUNCIL FOR ALL THEIR INPUT AND DECISIONS FOR THE VILLAGE THIS YEAR.

MAYOR VANVLERAH ENCOURAGED ALL COUNCIL MEMBERS TO BECOME INVOLVED IN ONE OF THE COMMITTEES FOR THE 24/49 PROJECT.

RECORD OF PROCEEDINGS

Minutes of

Meeting

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❖ MOTION MADE BY RYAN, SECONDED BY REINHART TO ADJOURN THE MEETING. 6 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED. MEETING ADJOURNED AT 6:55 P.M.

MAYOR *James D. VanKerck*

FISCAL OFFICER *Louisa Baker* DATE *1-15-13*

Held _____

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**ADMINISTRATOR'S REPORT
DECEMBER, 2012****DOLLAR GENERAL DEVELOPMENT:**

The civil engineering firm for Dollar General came to see me on Friday, December 7, 2012. The firm located out of Kalamazoo, MI does all the front work on location of utilities, zoning, etc., in order to make a recommendation to DG on whether or not to go forward with the purchase and construction. While he was in Antwerp on Friday, we were able to show on our blue prints where sewer, water and storm drains were located, with their biggest concern being storm water. As there is a large storm drain connection on the west side of S. Erie that they can access, I believe we answered all utility questions to their satisfaction and none of these issues would hold DG back from proceeding. What DG has been including in their new construction is to build a small retention holding area behind the store which controls the volume of storm run off from the parking lot and roof in a more controlled manner.

I also showed Mr. Munn from Hurley and Stewart our plan for the Benschneider property, noting the roadway access we have planned next to the Franklin property. He took a photo of it for reference. He had a preliminary drawing of the store which shows driveway access on the northern property line of the Franklin property. Parking for 31 spaces were in front of the proposed new building. As we do not have any real type of zoning for new commercial buildings that cover signage and such it is imperative that we develop a commercial district ASAP.

We did speak to Mr. Munn about containment of dumpsters which in our current zoning requires screening on three sides of a dumpster and also about landscape screening on the back of the property and on both sides - north and south of the lot. He was very agreeable to these suggestions as we noted concern by not only the church to the south of the lot but the future development of our commercial property in the back of the Franklin property.

Although not required in our existing B-1 zoning guidelines, he inquired about sidewalks in front of the development and agreed to place 4' new sidewalks on their lot.

I am going to contact Poggemeyer Design Group to ask about their ability to assist in developing commercial district zoning and cost. We need to move

Held

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quickly. Our current B-1 zoning just does not address new commercial developments like what is happening on S. Erie and we need get this in place.

PROPOSED ORDINANCE FOR SITE PLAN APPROVAL:

In reviewing the zoning ordinance handbook on B-1, Business District guidelines, there is nothing to address new commercial development such as what is occurring with Dollar General and future commercial development on the property behind. It is recommended that not only do we develop commercial district zoning guidelines, but also put into place a requirement that new buildings in this district apply for Site Plan Approval through the Planning Commission. This approval process would allow the village to review all aspects of the new development, such as ingress and egress (how traffic into and out of the parking areas will be constructed) parking spaces, storm and other infrastructure improvements will be installed, etc. We have required new subdivisions to submit their infrastructure plans to Poggemeyer Design Group before proceeding with the new subdivision.

The Site Plan Approval is definitely needed and I am working on developing this ordinance and will have Melanie look over the draft ordinance and have it ready for a proposed special meeting in January. We need to have this in place as soon as possible to work with Dollar General on their proposed development. Meanwhile, new commercial guidelines will also be developed with the assistance of Poggemeyer Design Group, the Planning Commission and the 24/49 committee. Once drafted new guidelines will be reviewed by council and when approved an ordinance will be submitted to council for passage.

REPAVING OF S. CLEVELAND/W. WASHINGTON STREET:

The repaving project on the above noted streets and replacement of two manholes have been completed. A final request for pay has not yet been received and the project will not close out before January of 2013. This will require carrying this project onto the 2013 budget.

S. ERIE STREET WATERLINE PROJECT:

The waterline project is completed with final cost in the process. This project will carry over into the 2013 budget.

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DEPOT UPDATE:

The project should be completed this week. Final inspection will be conducted before the end of December. I have requested ODOT to let the village know how much of prior engineering that the village has paid can we be reimbursed for. I hope to have that answer next week also. The project costs stayed way under the actual grant funding and there should be money available for reimbursement to the village.

Actual move in to the depot won't occur until January. A open house will be scheduled with representatives from ODOT and the Ohio Cultural Facilities Commission in attendance.

SAFE ROUTES TO SCHOOL – 1ST PHASE:

The village received final plan documents from ODOT and a sale date of February 28, 2013 and a final construction completion date of July 15, 2012. The first phase of the project will cover new sidewalks from the curve on E. Canal to Kroos Drive, cross Kroos and then a cross walk to the paved path to the school.

The second phase from E. Canal at Kroos to Harrmann Road, and Harrmann to the school should be ready for bid in June or July of next year also.

DEMO OF HOUSE ON STONE STREET:

Maumee Valley Planning Organization informed this writer that there is enough money to proceed with the demo of the house located at 109 Stone Street. A Consent to Demo form was signed by the trustee of this property and mailed to MVPO. An update received on 12/10/12 from MVPO stated that an asbestos survey was ordered last week and they anticipate receiving the results of this survey by the end of this week or early next week. At that time they will know whether to first proceed with abatement of asbestos or proceed with a demolition contract. I will keep council informed as I receive information on the process.

As far as the Oswalt house, I would recommend that we put off proceeding with the demo order as the village would have no choice than to follow our ordinance and expend our own dollars to demo the house. It is hoped that additional demolition grant dollars will become available in the next year or two. I would asked that we require Mr. Snyder to completely board up this house so no one can enter any door or window.

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PROPOSED NO PARKING ON S. ERIE STREET FROM THE CORPORATION LIMITS TO S. MAIN STREET:

Due to continuing damage on S. Erie Street berm cause from semis pulling over on the east side of S. Erie Street across from Country Times Market, this writer contacted the Ohio Department of Transportation and ask if the village could place "No Parking" signs along S. Erie Street to stop semis from parking on the berm and into yards and damaging these areas. ODOT stated he can signed S. Erie and would recommend that we do an ordinance stating this and the area to be affected. I will have an ordinance at the next meeting to address this problem. The berm on all of S. Erie Street is not wide enough and no semis should be allowed to pull off onto the berm in order to save our pavement and yards of residents.

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Held _____ 20 _____

**REGULAR MEETING
COUNCIL OF THE VILLAGE OF ANTWERP**

JANUARY 14, 2013

THE REGULAR MEETING OF THE VILLAGE OF ANTWERP COUNCIL WAS CALLED TO ORDER AT 5:30 P.M. BY MAYOR TOM VANVLERAH. COUNCIL PERSONS PRESENT: STEVE DERCK, RUDIE REEB, LARRY RYAN, KEN REINHART, AND COUNCIL PRESIDENT JAN REEB.

- ❖ MOTION MADE BY RYAN, SECONDED BY REINHART TO EXCUSE KAREN LEE FROM THE REGULAR JANUARY COUNCIL MEETING. 5 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.

KAREN LEE ARRIVED AT 5:45 P.M. ALSO IN ATTENDANCE: SOLICITOR MELANIE FARR, ADMINISTRATOR SARA KEERAN, POLICE CHIEF GEORGE CLEMENS, AND FISCAL OFFICER LORETTA BAKER. MEDIA PRESENT: PETER GREER FROM DEFIANCE CRESCENT. VISITORS: SANDRA WANN, LORI MANON, STARLET LEVY, AND JUDY COPSEY ALL FROM THE VETS C/H.

THE MINUTES FROM THE REGULAR COUNCIL MEETING HELD DECEMBER 17, 2012, WERE REVIEWED. REINHART RECOMMENDED AN AMENDMENT TO THE MINUTES REGARDING THE DISCUSSION OF NO PARKING ON S. ERIE STREET TO MAIN STREET, AND THE AMENDMENT TO REFLECT NO PARKING FROM S. ERIE STREET TO CANAL STREET.

- ❖ MOTION MADE BY JAN REEB, SECONDED BY RYAN TO ACCEPT THE MINUTES FROM THE DECEMBER 17, 2012, COUNCIL MEETING, AS AMENDED. 5 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.

THE DECEMBER DISBURSEMENTS WERE REVIEWED.

- ❖ MOTION MADE BY JAN REEB, SECONDED BY DERCK TO APPROVE THE DECEMBER RECONCILIATION REPORT. 5 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.

VISITORS

LORI MANON FROM VETS C/H STATED THEY WOULD LIKE TO ERECT SIGNAGE ON CANAL STREET TO HONOR THE FIVE CANAL STREET RESIDENTS WHO MADE THE ULTIMATE SACRIFICE DURING WORLD WAR II. THE COMMITTEE REQUESTED OPTIONS ON SIGNAGE SIZE, LOCATION, AND COST INVOLVED. KEERAN WILL MEET WITH THE COMMITTEE TO REVIEW OPTIONS. COUNCIL APPROVED THE COMMITTEE'S IDEA AND THANKED THEM FOR ALL THEIR EFFORTS.

Held

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POLICE REPORT

POLICE DEPARTMENT REPORTED 130 CALLS FOR SERVICE FOR THE MONTH OF DECEMBER. CHIEF CLEMENS MET WITH THE ANTWERP SCHOOL SUPERINTENDENT TO REVIEW THE SAFETY POLICY ON PROTECTION FROM GUNS IN THE SCHOOL. THE POLICE DEPARTMENT SENT NOTICES TO ALL BUSINESSES IN THE VILLAGE TO UPDATE THE CHECKLIST.

EMS REPORT

EMS BILLING CLERK DARLENE MERRIMAN PROVIDED A WRITTEN REPORT SHOWING A TOTAL OF \$67,975.30 COLLECTED FOR 2012 EMS RUNS. COUNCIL REVIEWED THE OPEN PAST-DUE INVOICES. RYAN WILL REVIEW IN APRIL AND MAKE A RECOMMENDATION TO COUNCIL AND MERRIMAN REGARDING COLLECTION OF THESE INVOICES.

EMS COORDINATOR RANDY SHAFFER PROVIDED A WRITTEN REPORT SHOWING 276 RUNS FOR 2012. RANDY SHAFFER REQUESTED RECOMMENDATIONS FROM COUNCIL FOR THE SCRAP METAL AND OUTDATED MEDICAL EQUIPMENT AT THE EMS BUILDING. SOLICITOR FARR RESEARCHED THE ISSUE AND NOTED THAT OHIO REVISED CODE § 721.15 ALLOWS THE VILLAGE TO SELL PERSONAL PROPERTY VALUED AT LESS THAN \$1,000.00 WHEN THE PERSONAL PROPERTY IS NO LONGER NEEDED FOR MUNICIPAL PURPOSES. HOWEVER, IF THE PERSONAL PROPERTY IS VALUED OVER \$1,000.00, THE VILLAGE COUNCIL MUST AUTHORIZE THE SALE OF PERSONAL PROPERTY BY ORDINANCE AND THE PERSONAL PROPERTY MUST BE SOLD BY CONTRACT TO HIGHEST AND BEST BIDDER AFTER ADVERTISEMENT. THE VILLAGE MAY DISCARD OR SALVAGE PERSONAL PROPERTY NOT NEEDED FOR MUNICIPAL PURPOSES, OBSOLETE OR UNFIT FOR USE FOR WHICH IT WAS ACQUIRED IF THE PROPERTY HAS NO VALUE. SHAFFER WILL NEED TO REVIEW AND LET COUNCIL KNOW THE VALUE OF THESE ITEMS.

FISCAL OFFICER'S REPORT

****2ND READING OF ORDINANCE NO. 2012-27:** *AN ORDINANCE TO DESIGNATE THE NAME OF A STREET LOCATED IN THE VILLAGE OF ANTWERP, OHIO, WHICH STREET WILL BE AN EXTENSION OF AND NAMED EAST WOODCOX STREET, AND SAID STREET TO BE DESIGNATED A ONE-WAY STREET WITH DESIGNATED PARKING ON THE SOUTH SIDE THEREOF.*

****EMERGENCY READING OF ORDINANCE NO. 2013-01:** *AN ORDINANCE APPROVING, ADOPTING, AND ENACTING AMERICAN LEGAL PUBLISHING'S OHIO BASIC CODE, 2013 EDITION, AS THE CODE OF ORDINANCES FOR THE MUNICIPALITY OF ANTWERP, OHIO, AND DECLARING AN EMERGENCY.*

- ❖ MOTION MADE BY JAN REEB, SECONDED BY RYAN TO SUSPEND THE RULES REGARDING ORDINANCE NO. 2013-01. 6 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.

RECORD OF PROCEEDINGS

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- ❖ MOTION MADE BY DERCK, SECONDED BY REINHART TO ACCEPT ORDINANCE NO. 2013-01. 6 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.

****EMERGENCY READING OF ORDINANCE NO. 2013-02: AN ORDINANCE AUTHORIZING THE MAYOR AND THE FISCAL OFFICER TO ENTER INTO A CONTRACT WITH HARRISON TOWNSHIP FOR PROVIDING EMERGENCY MEDICAL SERVICE AND DECLARING THE SAME AN EMERGENCY.**

- ❖ MOTION MADE BY JAN REEB, SECONDED BY DERCK TO SUSPEND THE RULES REGARDING ORDINANCE NO. 2013-02. 6 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.
- ❖ MOTION MADE BY RUDIE REEB, SECONDED BY REINHART TO ACCEPT ORDINANCE NO. 2013-02. 6 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.

****EMERGENCY READING OF ORDINANCE NO. 2013-03: AN ORDINANCE AUTHORIZING THE MAYOR AND THE FISCAL OFFICER TO ENTER INTO A CONTRACT WITH CARRYALL TOWNSHIP FOR PROVIDING EMERGENCY MEDICAL SERVICE AND DECLARING THE SAME AN EMERGENCY.**

- ❖ MOTION MADE BY DERCK, SECONDED BY RUDIE REEB TO SUSPEND THE RULES REGARDING ORDINANCE NO. 2013-03. 6 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.
- ❖ MOTION MADE BY REINHART, SECONDED BY JAN REEB TO ACCEPT ORDINANCE NO. 2013-03. 6 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.

****EMERGENCY READING OF ORDINANCE NO. 2013-04: AN ORDINANCE TO PROHIBIT PARKING ON THE SIDES OF CERTAIN PORTIONS OF SOUTH ERIE STREET IN THE VILLAGE OF ANTWERP, OHIO, AND DECLARING THE SAME AN EMERGENCY.**

- ❖ MOTION MADE BY RYAN, SECONDED BY RUDIE REEB TO SUSPEND THE RULES REGARDING ORDINANCE NO. 2013-04. 6 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.
- ❖ MOTION MADE BY REINHART, SECONDED BY RUDIE REEB TO ACCEPT ORDINANCE NO. 2013-04. 6 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.

BAKER INFORMED COUNCIL THE BEGINNING FUND BALANCE FOR 2012 WAS \$722,904.00 AND ENDING FUND BALANCE WAS \$701,385.00.

Held

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BAKER INFORMED COUNCIL THAT THE VILLAGE PORTION OF THE SOUTH ERIE WATERLINE PROJECT IS \$32,607.52. BAKER SUGGESTED THE VILLAGE USE THE CD ASSIGNED FOR THE WATER RESERVE TO HELP PAY FOR THIS INVOICE RATHER THAN OBTAIN A LOAN. BAKER WILL NEED TO GET APPROVAL FROM THE STATE AUDITOR TO DO THIS, SINCE THE WATER RESERVE CD IS ASSIGNED TO ANOTHER LOAN. BAKER REQUESTED THAT COUNCIL APPROVE AN ADVANCE FROM THE GENERAL FUND TO PAY THE CONTRACTOR UNTIL THE USAGE OF THE WATER RESERVE CD CAN BE CLARIFIED.

- ❖ MOTION MADE BY RUDIE REEB, SECONDED BY RYAN TO ADVANCE \$26,029.53 FROM THE GENERAL FUND TO THE S. ERIE WATERLINE FUND FOR PAYMENT TO ALL PURPOSE CONTRACTORS. 6 YEARS, 0 NAYS. MOTION CARRIED AND APPROVED.

ADMINISTRATOR'S REPORT

SEE ATTACHED ADMINISTRATOR'S REPORT. TOPICS OF DISCUSSION:

- ❖ DEPOT PROJECT WAS AWARDED \$401,000.00. SO FAR, THE CONTRACTOR HAS REQUESTED PAYMENT OF \$279,553.02. THERE SHOULD BE MONEY REMAINING TO REIMBURSE THE VILLAGE FOR ENGINEERING COSTS PAID IN PREVIOUS YEARS. OPEN HOUSE FOR THE DEPOT WILL TAKE PLACE IN FEBRUARY.
- ❖ THE PROPOSED LOCATION FOR THE DOLLAR GENERAL STORE HAS THE STORE FRONT FACING THE RIGHT-OF-WAY ON STATE ROUTE 49. COUNCIL IS CONSIDERING A REQUEST TO DOLLAR GENERAL TO HAVE THE STORE FRONT FACING A DIFFERENT DIRECTION TO IMPROVE THE TRAFFIC FLOW TO AND FROM THE NEW BUSINESS.
- ❖ THE RECYCLING TRAILER WILL NOW BE THE RESPONSIBILITY OF ERIE RECYCLING, RATHER THAN THE ROTARY. THE TRAILER WILL BE MOVED FROM THE SEWER PLANT TO ERIE RECYCLING.
- ❖ FLOODING AT THE WATER PLANT DAMAGED MANY FILES AND COMPUTERS, ETC. AT KEERAN AND LICHTY'S OFFICE. THE DAMAGES TOTAL \$2,887.00, WHICH HAS BEEN TURNED INTO THE INSURANCE COMPANY.
- ❖ POGGEMEYER SUBMITTED A PROPOSAL TO REDO THE ANTWERP ZONING ORDINANCE FOR \$2,500.00.
- ❖ ITEMS AT THE EHRHARDT MUSEUM WILL BE TRANSFERRED - SOME TO THE DEPOT, SOME TO THE VFW, AND THE REST PUT INTO STORAGE.
- ❖ DEMOLITION BIDS ARE LIKELY FOR THE UNINHABITABLE HOME ON STONE STREET.

RECORD OF PROCEEDINGS

0419

Minutes of

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held _____ 20_____

COMMITTEE REPORTS

- ❖ MOTION MADE BY REINHART, SECONDED BY JAN REEB TO ACCEPT THE 2013 COMMITTEE MEMBER LISTING. 6 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.

NEW BUSINESS

- ❖ MOTION MADE BY REINHART, SECONDED BY RUDIE REEB TO ELECT JAN REEB AS COUNCIL PRESIDENT FOR 2013. 6 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.

MAYOR'S REPORT

MAYOR VANVLERAH ASKED COUNCIL TO CONTINUE TO SUPPORT THE PAULDING COUNTY ECONOMIC DEVELOPMENT IN 2013.

- ❖ MOTION MADE BY RYAN, SECONDED BY JAN REEB TO DONATE \$1,500.00 AGAIN THIS YEAR TO PAULDING COUNTY ECONOMIC DEVELOPMENT. 6 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.

NEXT MONTH'S MEETING WILL BE HELD ON FEBRUARY 25 AT 5:30 P.M.

- ❖ MOTION MADE BY REINHART, SECONDED BY RYAN TO ADJOURN THE MEETING. 6 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED. MEETING ADJOURNED AT 6:59 P.M.

MAYOR *Romeo D. VanVlerah*

FISCAL OFFICER *Loretta Baker* DATE *2-25-13*

Held **ADMINISTRATOR'S REPORT**
JANUARY, 2013

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DEPOT UPDATE:

The renovation of the depot is complete. Final request for payment to the general contractor is in process. I am coordinating with Ohio Cultural Facilities Commission to request reimbursement of prior engineering fees paid by the village before the actual bidding and construction phase of the project. I hope to know by February's council meeting how much the village can recoup in engineering fees.

I still am unsure when an open house will be held at the depot. The conference table for the meeting room is still in use by the bank and it could be another 30 days or so before we can move it to the depot. I am trying to bring items from the museum out to the depot and have hung historic pictures I had enlarged through the depot. Gary Hughes of Antwerp is working on our exterior signage to be placed on the building once completed.

VILLAGE ADMINISTRATOR & UTILITY BILLING CLERK'S OFFICES MOVED TO DEPOT:

Due to water from the clear well at the water plant getting into the water plant offices, we moved out to the depot a little earlier than planned. Damage to office equipment, desks and project files was incurred. A total of \$2,887.00 in damage to office equipment was incurred. A claim with the village's property insurance company was filed. The Village should receive all of the above noted damage minus our \$500.00 deductible.

I am still trying to dry out files that were damaged. Unfortunately most of the files affected were projects from this year that haven't been audited yet.

We are gradually getting back to normal, the transfer of our phone lines took forever but as of this date we have our original phone lines working.

My report will be short as it has been a very hectic time and not much to report due the holidays.

Little contact has been received on the Dollar General project, but I anticipate it will pick up with the new year. Same for the commercial development on S. Erie and zoning update. This will all be worked on and reported at our February meeting.

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held

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**REGULAR MEETING
COUNCIL OF THE VILLAGE OF ANTWERP**

FEBRUARY 25, 2013

THE REGULAR MEETING OF THE VILLAGE OF ANTWERP COUNCIL WAS CALLED TO ORDER AT 5:30 P.M. BY MAYOR TOM VANVLERAH. COUNCIL PERSONS PRESENT: STEVE DERCK, RUDIE REEB, KEN REINHART, KAREN LEE AND COUNCIL PRESIDENT JAN REEB.

- ❖ MOTION MADE BY REINHART, SECONDED BY DERCK TO EXCUSE LARRY RYAN FROM THE REGULAR FEBRUARY COUNCIL MEETING. 5 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.

ALSO IN ATTENDANCE: SOLICITOR MELANIE FARR, ADMINISTRATOR SARA KEERAN, POLICE CHIEF GEORGE CLEMENS, AND FISCAL OFFICER LORETTA BAKER. MEDIA PRESENT: PETER GREER FROM DEFIANCE CRESCENT AND JOE SHOUSE FROM PAULDING PROGRESS. OBSERVERS: SAMUEL LADD AND NOAH WAGGNER.

THE MINUTES FROM THE REGULAR COUNCIL MEETING HELD JANUARY 14, 2013, WERE REVIEWED.

- ❖ MOTION MADE BY JAN REEB, SECONDED BY RUDIE REEB TO ACCEPT THE MINUTES FROM THE JANUARY 14, 2013, COUNCIL MEETING. 5 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.

THE JANUARY DISBURSEMENTS WERE REVIEWED.

- ❖ MOTION MADE BY JAN REEB, SECONDED BY KAREN LEE TO APPROVE THE JANUARY RECONCILIATION REPORT. 5 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.

VISITORS

NO COMMENTS FROM ANY OF THE VISITORS.

POLICE REPORT

POLICE DEPARTMENT REPORTED 133 CALLS FOR SERVICE FOR THE MONTH OF JANUARY AND TWO TICKETS WERE WRITTEN FOR THE MONTH OF JANUARY. CHIEF CLEMENS NOTED TRASH AND JUNK HAS BECOME AN ISSUE IN THE VILLAGE AND WILL BE ADDRESSED.

EMS REPORT

Held

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EMS BILLING CLERK DARLENE MERRIMAN PROVIDED A WRITTEN REPORT SHOWING A TOTAL OF \$12,460.19 COLLECTED FOR THE MONTH OF JANUARY. RANDY SHAFFER REPORTED TO THE MAYOR THAT THERE WERE 52 RUNS MADE IN JANUARY.

FISCAL OFFICER'S REPORT

3RD READING OF ORDINANCE NO. 2012-27: *AN ORDINANCE TO DESIGNATE THE NAME OF A STREET LOCATED IN THE VILLAGE OF ANTWERP, OHIO, WHICH STREET WILL BE AN EXTENSION OF AND NAMED EAST WOODCOX STREET, AND SAID STREET TO BE DESIGNATED A ONE-WAY STREET WITH DESIGNATED PARKING ON THE SOUTH SIDE THEREOF.*

- ❖ MOTION MADE BY DERCK AND SECONDED BY REINHART TO ACCEPT ORDINANCE NO. 2012-27. 5 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.

****EMERGENCY READING OF ORDINANCE NO. 2013-05:** *AN ORDINANCE AUTHORIZING THE VILLAGE FISCAL OFFICER TO TRANSFER \$27,500.00 FROM THE GENERAL FUND TO THE POLICE FUND, AND DECLARING THE SAME AN EMERGENCY.*

- ❖ MOTION MADE BY REINHART, SECONDED BY JAN REEB TO SUSPEND THE RULES REGARDING ORDINANCE NO. 2013-05. 5 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.
- ❖ MOTION MADE BY RUDIE REEB, SECONDED BY DERCK TO ACCEPT ORDINANCE NO. 2013-05. 5 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.

****EMERGENCY READING OF ORDINANCE NO. 2013-06:** *AN ORDINANCE AUTHORIZING THE VILLAGE FISCAL OFFICER TO TRANSFER \$8,000.00 FROM THE GENERAL FUND TO THE STREET LIGHTING FUND, AND DECLARING THE SAME AN EMERGENCY.*

- ❖ MOTION MADE BY JAN REEB, SECONDED BY DERCK TO SUSPEND THE RULES REGARDING ORDINANCE NO. 2013-06. 5 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.
- ❖ MOTION MADE BY RUDIE REEB, SECONDED BY LEE TO ACCEPT ORDINANCE NO. 2013-06. 5 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.

****1ST READING OF RESOLUTION NO. 2013-01:** *A RESOLUTION REQUESTING THE COUNTY AUDITOR TO CERTIFY TO THE VILLAGE OF ANTWERP THE TOTAL CURRENT TAX VALUATION AND THE DOLLAR AMOUNT OF REVENUE THAT WOULD BE GENERATED BY 2 MILL FOR A RENEWAL LEVY FOR POLICE PROTECTION FOR A FIVE-YEAR PERIOD COMMENCING IN 2014.*

RECORD OF PROCEEDINGS

0423

Minutes of

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held

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EMERGENCY READING OF ORDINANCE NO. 2013-07: AN ORDINANCE AUTHORIZING THE VILLAGE FISCAL OFFICER TO TRANSFER FUNDS FROM THE WATER RESERVE FUND IN THE AMOUNT OF \$23,707.00 TO THE WATER FUND AND TO ELIMINATE THE WATER RESERVE FUND SINCE IT IS NO LONGER NECESSARY FOR THE PURPOSE FOR WHICH IT WAS ESTABLISHED, AND DECLARING THE SAME AN EMERGENCY.

- ❖ MOTION MADE BY JAN REEB, SECONDED BY RUDIE REEB TO SUSPEND THE RULES REGARDING ORDINANCE NO. 2013-07. 5 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.
- ❖ MOTION MADE BY REINHART, SECONDED BY DERCK TO ACCEPT ORDINANCE NO. 2013-07. 5 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.

EMERGENCY READING OF ORDINANCE NO. 2013-08: AN ORDINANCE AUTHORIZING THE VILLAGE FISCAL OFFICER TO TRANSFER FUNDS FROM THE SEWER RESERVE FUND IN THE AMOUNT OF \$63,000.00 TO THE SEWER FUND AND TO ELIMINATE THE SEWER RESERVE FUND SINCE IT IS NO LONGER NECESSARY FOR THE PURPOSE FOR WHICH IT WAS ESTABLISHED, AND DECLARING THE SAME TO BE AN EMERGENCY.

- ❖ MOTION MADE BY DERCK, SECONDED BY REINHART TO SUSPEND THE RULES REGARDING ORDINANCE NO. 2013-08. 5 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.
- ❖ MOTION MADE BY JAN REEB, SECONDED BY REINHART TO ACCEPT ORDINANCE NO. 2013-08. 5 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.

EMERGENCY READING OF RESOLUTION NO. 2013-02: A RESOLUTION AUTHORIZING THE MAYOR TO ENTER INTO A CONTRACT WITH THE STATE OF OHIO, DEPARTMENT OF TRANSPORTATION, FOR PROJECT IDENTIFIED AS PAU-ANTWERP SIDEWALKS PID NO. 88349, AND DECLARING THE SAME AN EMERGENCY.

- ❖ MOTION MADE BY REINHART, SECONDED BY JAN REEB TO SUSPEND THE RULES REGARDING RESOLUTION NO. 2013-02. 5 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.
- ❖ MOTION MADE BY REINHART, SECONDED BY JAN REEB TO ACCEPT RESOLUTION NO. 2013-02. 5 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.

EMERGENCY READING OF ORDINANCE NO. 2013-09: AN ORDINANCE AUTHORIZING THE MAYOR OF THE VILLAGE OF ANTWERP TO ENTER INTO LOAN

Held

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AND DISPLAY AGREEMENT WITH VETERANS OF FOREIGN WARS POST 5087; AND DECLARING THE SAME AN EMERGENCY.

- ❖ MOTION MADE BY REINHART, SECONDED BY DERCK TO SUSPEND THE RULES REGARDING ORDINANCE NO. 2013-09. 5 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.
- ❖ MOTION MADE BY RUDIE REEB, SECONDED BY JAN REEB TO ACCEPT ORDINANCE NO. 2013-09. 5 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.

SOLICITOR FARR EXPLAINED THE PACKAGE RECEIVED FROM AEP REGARDING THE RENEWAL OF A FRANCHISE AGREEMENT, WHICH INFORMATION SUPPLIED BY AEP WAS ENCLOSED IN COUNCIL PACKETS. THE ORDINANCE CURRENTLY IN EFFECT FOR AEP'S FRANCHISE EXPIRES IN APRIL AFTER A 50-YEAR TERM. THE FRANCHISE AGREEMENT ALLOWS AEP TO MAINTAIN THEIR ELECTRIC LINES IN THE VILLAGE. THE FIRST PROPOSED RENEWAL AGREEMENT IS FOR 25 YEARS WITH AUTOMATIC ONE-YEAR RENEWALS THEREAFTER; THE SECOND PROPOSED RENEWAL AGREEMENT IS FOR 15 YEARS AND SIMILAR TO THE AGREEMENT THAT IS SET TO EXPIRE THIS APRIL. THE VILLAGE COUNCIL REQUESTED FARR TO DRAFT AN ORDINANCE TO RENEW AEP'S FRANCHISE AGREEMENT FOR 15 YEARS TO BE PRESENTED AT THE MARCH COUNCIL MEETING.

ADMINISTRATOR'S REPORT

SEE ATTACHED ADMINISTRATOR'S REPORT. TOPICS OF DISCUSSION:

THE VILLAGE WIDE CLEAN-UP DAY WILL AGAIN BE CONDUCTED WITH THE ASSISTANCE OF ROB GERKEN. THE COST TO THE VILLAGE WILL BE \$2,850.00. KEERAN ASKED COUNCIL WHICH DATE WOULD WORK BEST FOR THE VILLAGE: MAY 25, JUNE 22 OR JULY 20.

- ❖ MOTION MADE BY REINHART, SECONDED BY DERCK TO HOLD THE VILLAGE WIDE CLEAN-UP DAY ON JUNE 22, 2013, WITH ROB GERKEN AT A COST OF \$2,850.00. 5 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.

STONE STREET HOME HAS BEEN DEMOLISHED AND IS BEING CLEANED UP AT NO EXPENSE TO VILLAGE.

APPROXIMATELY \$42,000.00 IN ENGINEERING COSTS FROM THE DEPOT PROJECT WILL BE REIMBURSED TO THE VILLAGE FROM THE GRANT FOR THIS PROJECT.

UTILITY BILL FOR THE DEPOT DISCUSSED. KEERAN WILL CONTACT AEP TO DETERMINE WHY THE INVOICE IS SO HIGH AND WILL MEET WITH POGGEMEYER TO DISCUSS THE UTILITIES AND DETERMINE OPTIONS TO LOWER UTILITY COSTS AT THE DEPOT.

RECORD OF PROCEEDINGS

0425

Minutes of

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held _____ 20 _____

THE EHRHART WILDLIFE MUSEUM SHOULD BE CLEANED OUT SOMETIME IN MAY. STORAGE CABINETS STILL REMAIN AND WILL NEED TO BE REMOVED.

THE HOME ON MAIN AND WEST WOODCOX STREET IS THE SUBJECT OF A FORECLOSURE AND THE BANK WILL BE REIMBURSING THE VILLAGE FOR THE SIDEWALK REPAIRS AND PAST-DUE UTILITY BILLS TOTALING APPROXIMATELY \$3,200.00.

KEERAN WOULD LIKE TO START MARKING SIDEWALK REPLACEMENT FOR EAST AND WEST DAGGETT STREETS THIS YEAR.

A NEW VILLAGE WEBSITE WILL BE PUT INTO PLACE PERHAPS AS EARLY AS THIS SUMMER.

SOUTH ERIE DEVELOPMENT CONTINUES TO MOVE FORWARD. THE ANTWERP COMMUNITY CHURCH WILL BE DONATING PROPERTY TO THE VILLAGE FOR ROADWAY ACCESS. COST ESTIMATE FOR THIS PROJECT IS \$300,000.00. ONE-HALF WILL BE PAID BY MAUMEE VALLEY PLANNING AND ONE-HALF WILL COME FROM THE CIC. DOLLAR GENERAL WILL BE BUILDING ON THE SOUTH EDGE FACING THE RIGHT-OF-WAY ON STATE ROUTE 49. A PUBLIC HEARING WILL BE HELD ON MARCH 11 REGARDING DOLLAR GENERAL'S VARIANCE REQUEST FOR PARKING SPACES.

KEERAN NOTED THAT THE MINUTES FROM THE JANUARY COUNCIL MEETING REFLECTED THAT THE COST TO REVISE THE ZONING ORDINANCE WAS \$2,500.00. THE \$2,500.00 COST PERTAINS ONLY TO THE SITE PLAN DEVELOPMENT TO BE DRAFTED BY POGGEMEYER. THE COST TO REVISE THE ZONING ORDINANCE WILL BE AN ADDITIONAL AMOUNT.

COMMITTEE REPORTS

LEE STATED THE VET'S MEMORIAL MET AND DECIDED NOT TO REQUEST ANY AMENDMENT TO RESOLUTION NO. 2011-07 REGARDING THE VET'S MEMORIAL.

NEW BUSINESS

JAN REEB REQUESTED PAYMENTS FOR INVOICES AT THE DEPOT BE TAKEN OUT OF WATER, SEWER, STORM AND GENERAL FUNDS DUE TO THE FACT THAT IT IS BEING USED FOR OFFICES FOR THE ADMINISTRATOR AND UTILITY CLERK.

MAYOR'S REPORT

IN JANUARY, THE MAYOR'S COURT BROUGHT IN \$2,626.00 FOR THE VILLAGE.

DAYTON LEGAL BLANK, INC. FORM NO. 10148

Held _____ 20 _____

MAYOR VANVLERAH ASKED COUNCIL IF THE VILLAGE WOULD CONSIDER DONATING TO THE ANTWERP BALL ASSOCIATION FOR THE SAME AMOUNT DONATED LAST YEAR.

- ❖ MOTION MADE BY REINHART, SECONDED BY DERCK TO DONATE \$200.00 TO THE ANTWERP BALL ASSOCIATION. 5 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.
- ❖ MOTION MADE BY JAN REEB, SECONDED BY RUDIE REEB TO ADJOURN THE MEETING. 5 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED. MEETING ADJOURNED AT 6:49 P.M.

MAYOR Roman D. VanVlerah

FISCAL OFFICER Louisa Baker DATE 3-18-13

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held _____ 20 _____

**ADMINISTRATOR'S REPORT
FEBRUARY, 2013**

SAFE ROUTES TO SCHOOL - 1ST PHASE FINAL LEGISLATION:

Final legislation ordinance will need to be passed at Monday night's council meeting in order for the first phase of sidewalk to be bid by ODOT this Spring. We had received the legislation in January and ODOT had wanted the signed paperwork back b February 22nd, but without a quorum the village was unable to do this. I will need to overnight the resolution on Tuesday to ODOT in order for them to get the bid out by end of March. As you remember this is for the first section from the "S" curve on E. Canal to just across Kroos Drive.

S. ERIE DEVELOPMENTS:

Dollar General continues to move forward with its planned development of their store on the Franklin Property on S. Erie Street. DG has submitted an application for variance for parking spaces. Please review the minutes from the meetings held with the 24/49 committee for an update on what is happening.

Dollar General is asking about sign guidelines, which the village does not have in place for commercial developments. The planning commission will need to meet to develop this and commercial district guidelines. I will set a meeting in the next few days. This project has taken a great deal of time and energy, trying to access funding for the new roadway access and also address new zoning to address the new Dollar General, which will be a great asset to the community and hopefully open up the S. Erie area for more development.

ANTWERP CLEAN UP DAY:

Rob Gerken met with me and gave me three possible dates for village clean up at the water plant. The three dates available are Saturday, May 25th, which is the weekend of Memorial Day, Saturday, June 22th, and Saturday, July 20th. I would like council to decide on a date Monday night, since he has Payne and Hicksville that would also like to hold a clean up day, with Antwerp getting the first choice of the above three dates. The cost will be \$2,850.00, which is \$100.00 more than last year. This year Erie will also take computer equipment, lap tops, printers, mowers, cell phones, etc.

Held

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**REGULAR MEETING
COUNCIL OF THE VILLAGE OF ANTWERP**

MARCH 18, 2013

THE REGULAR MEETING OF THE VILLAGE OF ANTWERP COUNCIL WAS CALLED TO ORDER AT 5:30 P.M. BY MAYOR TOM VANVLERAH. COUNCIL PERSONS PRESENT: LARRY RYAN, RUDIE REEB, KEN REINHART, KAREN LEE AND COUNCIL PRESIDENT JAN REEB.

- ❖ MOTION MADE BY RYAN, SECONDED BY REINHART, TO EXCUSE STEVE DERCK FROM THE REGULAR MARCH COUNCIL MEETING. 5 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.

ALSO IN ATTENDANCE: SOLICITOR MELANIE FARR, POLICE CHIEF GEORGE CLEMENS, AND FISCAL OFFICER LORETTA BAKER. MEDIA PRESENT: PETER GREER FROM DEFIANCE CRESCENT AND JOE SHOUSE FROM PAULDING PROGRESS. ABSENT: ADMINISTRATOR SARA KEERAN.

THE MINUTES FROM THE REGULAR COUNCIL MEETING HELD FEBRUARY 25, 2013, WERE REVIEWED.

- ❖ MOTION MADE BY JAN REEB, SECONDED BY RUDIE REEB, TO ACCEPT THE MINUTES FROM THE FEBRUARY 25, 2013, COUNCIL MEETING. 5 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.

THE FEBRUARY DISBURSEMENTS WERE REVIEWED.

- ❖ MOTION MADE BY REINHART, SECONDED BY RYAN, TO APPROVE THE FEBRUARY RECONCILIATION REPORT. 5 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.

VISITORS

NO VISITORS IN ATTENDANCE.

POLICE REPORT

POLICE DEPARTMENT REPORTED 74 CALLS FOR SERVICE AND 6 CITATIONS FOR THE MONTH OF FEBRUARY. CHIEF CLEMENS INTENDS TO START PUBLISHING IN THE LOCAL PAPER A POLICE REPORT CONCERNING MONTHLY CALLS FOR SERVICE. CHIEF CLEMENS REQUESTED VILLAGE RESIDENTS TO CALL HIM IF THEY HAVE ANY QUESTIONS ABOUT THE POLICE DEPARTMENT.

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held

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EMS REPORT

NO REPORTS RECEIVED REGARDING THE EMS.

FISCAL OFFICER'S REPORT

EMERGENCY READING OF ORDINANCE NO. 2013-10: *AN ORDINANCE AUTHORIZING THE VILLAGE FISCAL OFFICER TO TRANSFER FUNDS FROM THE GENERAL FUND TO THE WATER FUND IN THE AMOUNT OF \$15,000.00 AND DECLARE THE SAME TO BE AN EMERGENCY.*

- ❖ MOTION MADE BY RYAN, SECONDED BY JAN REEB, TO SUSPEND THE RULES REGARDING ORDINANCE NO. 2013-10. 5 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.
- ❖ MOTION MADE BY REINHART, SECONDED BY RUDIE REEB, TO ACCEPT ORDINANCE NO. 2013-10. 5 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.

****EMERGENCY READING OF ORDINANCE NO. 2013-11:** *AN ORDINANCE AUTHORIZING THE VILLAGE FISCAL OFFICER TO TRANSFER FUNDS FROM THE WATER FUND (E1) TO THE SOUTH ERIE WATERLINE FUND (D7) IN THE AMOUNT OF \$32,607.52, AND DECLARING THE SAME AN EMERGENCY.*

- ❖ MOTION MADE BY RYAN, SECONDED BY REINHART, TO SUSPEND THE RULES REGARDING ORDINANCE NO. 2013-11. 5 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.
- ❖ MOTION MADE BY RUDIE REEB, SECONDED BY JAN REEB, TO ACCEPT ORDINANCE NO. 2013-11. 5 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.

****EMERGENCY READING OF ORDINANCE NO. 2013-12:** *AN ORDINANCE GRANTING FRANCHISE TO OHIO POWER COMPANY, ITS SUCCESSORS AND ASSIGNS, THE RIGHT TO ACQUIRE, CONSTRUCT, MAINTAIN, AND OPERATE IN THE STREETS, THOROUGHFARES, ALLEYS, BRIDGES, AND PUBLIC PLACES OF THE VILLAGE OF ANTWERP, STATE OF OHIO, AND ITS SUCCESSORS, LINES FOR THE TRANSMISSION AND DISTRIBUTION OF ELECTRIC ENERGY TO THE VILLAGE OF ANTWERP, STATE OF OHIO, AND THE INHABITANTS THEREOF FOR LIGHT, HEAT, POWER, AND OTHER PURPOSES, AND FOR THE TRANSMISSION AND DISTRIBUTION OF THE SAME WITHIN, THROUGH, OR ACROSS SAID VILLAGE OF ANTWERP, STATE OF OHIO, AND DECLARING THE SAME AN EMERGENCY.*

- ❖ MOTION MADE BY REINHART, SECONDED BY RYAN, TO SUSPEND THE RULES REGARDING ORDINANCE NO. 2013-12. 5 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.

DAYTON LEGAL BLANK, INC. FORM NO. 10148

Held _____ 20_____

❖ MOTION MADE BY RUDIE REEB, SECONDED BY JAN REEB, TO ACCEPT ORDINANCE NO. 2013-12. 5 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.

****2ND READING OF RESOLUTION NO. 2013-01:** *A RESOLUTION REQUESTING THE COUNTY AUDITOR TO CERTIFY TO THE VILLAGE OF ANTWERP THE TOTAL CURRENT TAX VALUATION AND THE DOLLAR AMOUNT OF REVENUE THAT WOULD BE GENERATED BY 2 MILL FOR A RENEWAL LEVY FOR POLICE PROTECTION FOR A FIVE-YEAR PERIOD COMMENCING IN 2014.*

NEW BUSINESS

ORDINANCE NO. 2013-13 – *AN ORDINANCE AUTHORIZING THE MAYOR OF THE VILLAGE OF ANTWERP, OHIO, TO ENTER INTO LOAN AND PRESERVATION AGREEMENT WITH MARK FEASBY FOR WATERFOWL EXHIBIT; AND DECLARING THE SAME AN EMERGENCY - WAS NOT READ BUT TABLED AFTER DISCUSSION.*

SOLICITOR FARR NOTED THAT MARK FEASBY HAS SOME CONCERNS IN THE AGREEMENT REGARDING INSURING THE EXHIBIT. ADMINISTRATOR KEERAN WILL CONTACT THE VILLAGE’S INSURANCE COMPANY TO FIND OUT THE POSSIBILITIES OF INSURING THE EXHIBIT. LEE HAS CONCERNS ABOUT PLACING THE ITEMS IN A PRIVATE HOME. LEE HOPES THE VILLAGE WILL BE ABLE TO DISPLAY THE MUSEUM ITEMS SOMEWHERE IN THE VILLAGE FOR THE PUBLIC TO VIEW.

RYAN REQUESTED AN ORDINANCE TO PROVIDE AN ASSESSMENT OF ENERGY COST AND MAINTENANCE COST OF ANY FUTURE PROJECT THE VILLAGE HAS FOR A PUBLIC IMPROVEMENT. SOLICITOR FARR WILL PREPARE AN ORDINANCE AND PRESENT TO COUNCIL AT THE NEXT COUNCIL MEETING.

FISCAL OFFICER BAKER REQUESTED A MOTION FOR PAYMENT OF THE AEP INVOICE FOR THE DEPOT.

❖ MOTION MADE BY RYAN, SECONDED BY JAN REEB, TO AUTHORIZE PAYMENT OF AEP’S INVOICE OF \$4,112.94 FOR ELECTRIC UTILITY CHARGES AT THE DEPOT. 5 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.

Held _____

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SOLICITOR FARR NOTED THE FRANCHISE WITH OHIO GAS IS ALSO EXPIRING THIS YEAR WITH RENEWAL IN NOVEMBER. FARR WILL PREPARE AN ORDINANCE FOR NEXT COUNCIL MEETING FOR THE FIRST OF THREE READINGS.

ADMINISTRATOR'S REPORT

ADMINISTRATOR KEERAN WAS NOT IN ATTENDANCE DUE TO ILLNESS. SEE ATTACHED ADMINISTRATOR'S REPORT. TOPICS OF DISCUSSION:

KEERAN MET WITH JAN REEB, KEN REINHART AND RICK WEAVER OF POGGEMEYER TO REVIEW THE COST OF THE ELECTRIC FURNACE INSTALLED AT THE DEPOT. RICK WEAVER STATED POGGEMEYER WAS NOT AWARE OF GAS BEING AVAILABLE IN THE AREA FOR THE DEPOT. NEXT MONTH, POGGEMEYER WILL INSTALL A GAS FURNACE AT ITS EXPENSE. THE VILLAGE WILL PAY FOR THE BORING UNDER THE STREET FOR THE GAS LINE AT A COST OF \$170.00. COUNCIL REQUESTED THE ESTIMATED FIGURES FOR THE COST OF OPERATING THE GAS FURNACE AT THE DEPOT.

THE VILLAGE IS REQUESTING INVESTMENT FINANCIALS ALONG WITH JOB CREATION NUMBERS FROM DOLLAR GENERAL IN ORDER TO APPLY FOR COMMUNITY DEVELOPMENT BLOCK GRANT FUNDING FOR THE ACCESS ROAD SOUTH OF THE DOLLAR GENERAL LOT. IF DOLLAR GENERAL PROVIDES THIS INFORMATION IN A TIMELY MANNER, THE VILLAGE SHOULD BE ABLE TO CONSTRUCT THE ROAD AND UTILITIES AT THE SAME TIME DOLLAR GENERAL IS IN THE CONSTRUCTION PROCESS.

MAYOR'S REPORT

IN FEBRUARY, THE MAYOR'S COURT BROUGHT IN \$404.00 FOR THE VILLAGE.

MEDIACOM IS MAKING A CHANGE IN THEIR LINEUP OF CHANNELS. THE CHANNEL LIST WILL REMAIN AT TOWN HALL FOR RESIDENTS TO REVIEW.

THE VACANT HOUSE ON OSWALT STREET HAS PRESENTED PROBLEMS WITH INDIVIDUALS TRESPASSING. MAYOR AND COUNCIL DISCUSSED THIS TOPIC AND STATUS OF ATTEMPTING TO DEMOLISH THIS STRUCTURE. COUNCIL FELT THAT ANY ACTION TO PREVENT TRESPASSING ON THE PROPERTY IS AN ISSUE TO BE HANDLED BY THE PRIVATE PROPERTY OWNER.

MAYOR VANVLERAH ASKED COUNCIL TO CONSIDER TWO PROPOSED PAYMENTS TO BE DISCUSSED AND/OR DECIDED AT NEXT COUNCIL MEETING: 1) \$5,000.00 TOWARD THE ACCESS ROAD PROJECT DISCUSSED ABOVE IN ADMINISTRATOR'S REPORT; AND 2) \$5,000.00 TOWARD LARRY DILLAN'S FEE AS THE COORDINATOR FOR THE US 24/SR 49 INTERCHANGE DEVELOPMENT PROJECT.

RECORD OF PROCEEDINGS

Minutes of

Meeting

DAYTON LEGAL BLANK, INC. FORM NO. 1014R

Held _____ 20 _____

❖ MOTION MADE BY REINHART, SECONDED BY RYAN, TO ADJOURN THE MEETING. 5 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED. MEETING ADJOURNED AT 6:42 P.M.

MAYOR *Thomas D. Van Vorst*

FISCAL OFFICER *Loretta Baker* DATE *4-15-13*

ADMINISTRATOR'S REPORT
MARCH, 2013

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S. ERIE DEVELOPMENTS:

Dollar General continues to move forward with its planned development of their store on the Franklin Property on S. Erie Street. DG application for a parking space variance was approved by Zoning Board of Appeals on 3/11/13.

The Village is asking Dollar General for their investment financials along with job creation numbers in order to apply for Community Development Block Grant funding for the access road south of the Dollar General lot. If they provide this information in a timely manner, we should be able to be under construction for the road and utilities at the same time Dollar General is building.

A Request for Qualifications for engineering services will be published this week in the West Bend. Since we will be requesting federal CDBG dollars, the village will need to ask for RFQ for engineering.

There has been interest expressed by a fast food franchisee, a fuel station and positive response from an area hotel owner on the S. Erie location. All interested businesses would like to see each other commit to S. Erie location so they come in as group. Our commercial developer and his staff are working hard on getting this to happen.

Should the village be able to submit an application for infrastructure funding, a special meeting may need to be held to pass a resolution to permit the mayor to sign all documents pertaining to the grant application. If that happens, we will contact council members to set up that meeting

The CIC recently met to receive approval to exercise an option on a portion of The Colony property and also to receive approval to get a loan on the industrial property to help pay for the roadway project.

DEPOT:

Due to the high AEP electric bills at the depot, the electric furnace will be replaced with a gas furnace in the next month. Poggemeyer will pay for the gas furnace. Somehow during the engineering of the heating and air, the engineer from the Bowling Green office thought that gas was not available in the area.

Please note that the AEP bill discussed at last month's council meeting, was discussed with AEP representatives and revealed that the \$3,086.78 bill for

DAYTON LEGAL BLANK INC. FORM NO. 1014B

Held service from 12/10 to 1/11 actually covered November and part of December readings which were estimated not an actual reading. 20

The second reading for 1/11 to 2/8 was \$1,168.43.

Since the receipt of this bill, the depot has been set at 50 degrees and we have used edenPURE space heaters, provided by Poggemeyer, which has resulted in a much lower AEP bill.

The next AEP bill will be for 42 days at a cost of \$831.00 which is approximately 11 days more than a normal bill. To understand the drop in costs, I have shown below the cost per day by month:

DEC-JAN:	\$41.73	ELECTRIC COST PER DAY
JAN-FEB	\$96.46	ELECTRIC COST PER DAY
FEB-MAR	\$19.79	ELECTRIC COST PER DAY

The gas furnace will result in a manageable heat bill at the depot. Ohio Gas stated that gas would result in a .026 cents per kw compared to 11 cents kw in AEP electric charge.

Florescent lighting and blower on gas furnace should be minimal electric charges.

Please note there is no way we can compare the electric bill from the water plant to the depot. The water plant electric meter covers not only the offices, the garage, the filter building, aerator and high service pump building.

PRIOR ENGINEERING COSTS REIMBURSEMENT:

The village should receive from ODOT this week an invoice form that will allow the village to request \$42,485.00 in reimbursement for engineering on the depot. It is anticipated that the village should receive these funds within 30 days after submittal.

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held _____ 20 _____

**REGULAR MEETING
COUNCIL OF THE VILLAGE OF ANTWERP**

APRIL 15, 2013

THE REGULAR MEETING OF THE VILLAGE OF ANTWERP COUNCIL WAS CALLED TO ORDER AT 5:30 P.M. BY MAYOR TOM VANVLERAH. COUNCIL PERSONS PRESENT: LARRY RYAN, RUDIE REEB, KEN REINHART, KAREN LEE, STEVE DERCK, AND COUNCIL PRESIDENT JAN REEB.

ALSO IN ATTENDANCE: ADMINISTRATOR SARA KEERAN, SOLICITOR MELANIE FARR, POLICE CHIEF GEORGE CLEMENS, AND FISCAL OFFICER LORETTA BAKER. MEDIA PRESENT: PETER GREER FROM DEFIANCE CRESCENT, SANDY TEMPLE FROM BEE ARGUS AND JOE SHOUSE FROM PAULDING PROGRESS.

VISITORS PRESENT: ALEXANDRIA FRANCIS AND TONY LANGHAM.

THE MINUTES FROM THE REGULAR COUNCIL MEETING HELD MARCH 18, 2013, WERE REVIEWED.

- ❖ MOTION MADE BY JAN REEB, SECONDED BY RYAN, TO ACCEPT THE MINUTES FROM THE MARCH 18, 2013, COUNCIL MEETING. 6 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.

THE MARCH DISBURSEMENTS WERE REVIEWED.

- ❖ MOTION MADE BY REINHART, SECONDED BY RYAN, TO APPROVE THE MARCH RECONCILIATION REPORT. 6 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.

VISITORS

ALEXANDRIA FRANCIS FROM ANTWERP HIGH SCHOOL ATTENDED THE COUNCIL MEETING TO OBSERVE FOR A SCHOOL PROJECT.

TONY LANGHAM FROM PAULDING COUNTY ECONOMIC DEVELOPMENT ATTENDED REGARDING ISSUES WITH THE DOLLAR GENERAL PROJECT AND THE SOUTH ERIE STREET DEVELOPMENT. SARA KEERAN EXPLAINED THAT THE VILLAGE ASKED THE DEVELOPER OF DOLLAR GENERAL TO PARTICIPATE WITH PAULDING COUNTY ECONOMIC DEVELOPMENT TO APPLY FOR A GRANT THAT WOULD PROVIDE FUNDING FOR THE PROPOSED INFRASTRUCTURE TO CONSTRUCT A NEW ACCESS ROAD TO THE DEVELOPMENT OFF SOUTH ERIE STREET/STATE ROUTE 49. THE DEVELOPER STATED THAT DOLLAR GENERAL HAS A CONSTRUCTION TIMELINE IN PLACE AND DOES NOT FEEL IT CAN WAIT FOR THE NEW ROAD TO BE CONSTRUCTED BEFORE FINALIZING ITS CONSTRUCTION PLANS. KEERAN WILL CONTINUE TO WORK WITH THE DEVELOPER AND DOLLAR GENERAL ON THE GRANT ISSUE FOR THE ACCESS ROAD.

Held

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SANDY TEMPLE ADDRESSED COUNCIL REGARDING THE MUSEUM ITEMS. SHE EXPRESSED CONCERN REGARDING ITEMS BEING LOANED AND WOULD LIKE TO MEET WITH SOMEONE ABOUT FINDING A LOCATION FOR THE MUSEUM ITEMS SO THEY MAY BE DISPLAYED TO THE PUBLIC. MAYOR AND KEERAN WILL MEET WITH HER TO DISCUSS THE ISSUE.

POLICE REPORT

POLICE DEPARTMENT REPORTED 106 CALLS FOR SERVICE AND 11 CITATIONS FOR THE MONTH OF MARCH.

EMS REPORT

RANDY SHAFFER PRESENTED A WRITTEN REPORT FOR THE EMS SHOWING 104 RUNS YEAR-TO-DATE, WHICH IS 30 MORE THAN LAST YEAR AT THIS TIME. SHAFFER ALSO PRESENTED A LIST OF ITEMS THE EMS WOULD LIKE TO SELL, SCRAP, OR DONATE. ALL ITEMS ARE WORTH LESS THAN \$1,000.00. PURSUANT TO O.R.C. § 721.15, THE EMS COORDINATOR MAY SELL EMS PERSONAL PROPERTY NOT NEEDED FOR MUNICIPAL PURPOSES AND WITH AN ESTIMATED VALUE LESS THAN \$1,000.00. IF THE PERSONAL PROPERTY IS NOT NEEDED FOR PUBLIC USE, OR IS OBSOLETE OR UNFIT FOR THE USE FOR WHICH IT WAS ACQUIRED, AND THE PROPERTY HAS NO VALUE, THE COUNCIL MAY DISCARD OR SALVAGE THAT PROPERTY.

- ❖ MOTION MADE BY RYAN, SECONDED BY REINHART TO AUTHORIZE EMS COORDINATOR RANDY SHAFFER TO SELL THE IDENTIFIED PERSONAL PROPERTY NOT NEEDED FOR MUNICIPAL PURPOSES, AND THAT PERSONAL PROPERTY HAVING NO VALUE, THOSE ITEMS MAY BE DISCARDED BY DONATING THE SAME OR SALVAGING THAT PROPERTY FOR SCRAP VALUE. 6 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.

DARLENE MERRIMAN GAVE A WRITTEN REPORT SHOWING EMS RUN COLLECTIONS OF \$20,622.03 YEAR-TO-DATE.

FISCAL OFFICER'S REPORT

****3RD READING OF RESOLUTION NO. 2013-01: A RESOLUTION REQUESTING THE COUNTY AUDITOR TO CERTIFY TO THE VILLAGE OF ANTWERP THE TOTAL CURRENT TAX VALUATION AND THE DOLLAR AMOUNT OF REVENUE THAT WOULD BE GENERATED BY 2 MILL FOR A RENEWAL LEVY FOR POLICE PROTECTION FOR A FIVE-YEAR PERIOD COMMENCING IN 2014.**

- ❖ MOTION MADE BY JAN REEB, SECONDED BY DERCK TO ACCEPT RESOLUTION NO. 2013-01. 6 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.

RECORD OF PROCEEDINGS

0437

Minutes of

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held

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****EMERGENCY READING OF ORDINANCE NO. 2013-13: AN ORDINANCE AUTHORIZING THE MAYOR OF THE VILLAGE OF ANTWERP, OHIO, TO ENTER INTO LOAN AND PRESERVATION AGREEMENT WITH MARK FEASBY FOR WATERFOWL EXHIBIT; AND DECLARING THE SAME AN EMERGENCY.**

❖ MOTION MADE BY RYAN, SECONDED BY JAN REEB TO SUSPEND THE RULES REGARDING ORDINANCE NO. 2013-13. 5 YEAS, 1 NAY. MOTION CARRIED AND APPROVED.

❖ MOTION MADE BY DERCK, SECONDED BY RUDIE REEB TO ACCEPT ORDINANCE NO. 2013-13. 6 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.

****EMERGENCY READING OF ORDINANCE NO. 2013-14: AN ORDINANCE AMENDING ORDINANCE NO. 2011-25, WHICH ORDINANCE AMENDED ORDINANCE NO. 2008-63, AND THE PRESENT ORDINANCE AMENDS SECTION 1 OF ORDINANCE NO. 2011-25, ONLY AS TO THE AMENDMENT MADE TO SECTION 2 OF ORDINANCE NO. 2008-63, AUTHORIZING THE CHANGE OF WATER AND SEWER RATES, TAP FEES AND RE-CONNECT FEES FOR THE VILLAGE OF ANTWERP, COUNTY OF PAULDING, OHIO; AND DECLARING THE SAME AN EMERGENCY.**

❖ MOTION MADE BY RYAN, SECONDED BY REINHART TO SUSPEND THE RULES REGARDING ORDINANCE NO. 2013-14. 6 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.

❖ MOTION MADE BY JAN REEB, SECONDED BY DERCK TO ACCEPT ORDINANCE NO. 2013-14. 6 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.

****1ST READING OF ORDINANCE NO. 2013-15: AN ORDINANCE ESTABLISHING A POLICY THAT MAINTENANCE AND ENERGY COST ESTIMATES WILL BE OBTAINED IN DETERMINING WHETHER TO EXPEND PUBLIC FUNDS FOR PROPOSED PUBLIC IMPROVEMENT PROJECTS IN THE VILLAGE OF ANTWERP, OHIO.**

Held

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ADMINISTRATOR'S REPORT

SEE ATTACHED ADMINISTRATOR'S REPORT.

ITEMS DISCUSSED:

A REQUEST OF QUALIFICATIONS FOR ENGINEERING WAS PUBLISHED IN THE WEST BEND NEWS. TWO BIDS WERE RECEIVED, ONE FROM POGGEMEYER DESIGN GROUP AND ONE FROM FELLER AND FINCH. THE REQUEST FOR ENGINEER QUALIFICATIONS IS PART OF THE APPLICATION IF THE VILLAGE MOVES FORWARD IN SEEKING A GRANT FOR THE ACCESS ROAD FOR THE SOUTH ERIE STREET DEVELOPMENT. THE UTILITY COMMITTEE MET ON APRIL 10 TO REVIEW THE QUALIFICATIONS OF THE TWO ENGINEERING FIRMS. THE UTILITY COMMITTEE RECOMMENDED THAT POGGEMEYER DESIGN GROUP BE NOMINATED AS THE ENGINEER ON ANY SUCH APPLICATION.

- ❖ MOTION MADE BY REINHART, SECONDED BY RUDIE REEB TO APPROVE THE RECOMMENDATION OF THE UTILITY COMMITTEE TO NOMINATE POGGEMEYER DESIGN GROUP AS THE ENGINEER FOR THE ECONOMIC DEVELOPMENT GRANT APPLICATION FOR THE ACCESS ROAD FUNDING FOR SOUTH ERIE STREET DEVELOPMENT. 5 YEAS, 1 NAY. MOTION CARRIED AND APPROVED.

POGGEMEYER DESIGN GROUP ESTIMATES THE COST OF RUNNING THE GAS FURNACE IN THE COLDEST MONTHS AT THE DEPOT WILL RUN \$225.00/\$250.00 PER MONTH. A GAS LINE WILL BE INSTALLED UNDER WEST RIVER STREET TO ENABLE INSTALLATION OF THIS GAS FURNACE.

1ST PHASE OF SAFE ROUTES TO SCHOOL WILL BE COMPLETED BY JULY 31, WHICH WILL BE THE INSTALLATION OF SIDEWALKS FROM THE "S" CURVE ON E. CANAL TO KROOS DRIVE.

MAUMEE VALLEY PLANNING INFORMED KEERAN THAT THE HOUSE ON OSWALT OWNED BY ED SYNDER WILL BE DEMOLISHED IN THE NEXT 30 DAYS. MR. SYNDER WILL RETAIN OWNERSHIP OF THE LAND.

NEW BUSINESS

SOLICITOR FARR REVIEWED THE OHIO GAS FRANCHISE AGREEMENT WITH COUNCIL, WHICH EXPIRES IN NOVEMBER. SOLICITOR FARR WILL MAKE CHANGES IN THE PROPOSED ORDINANCE AS NECESSARY AND PRESENT TO COUNCIL AT NEXT MEETING FOR THREE READINGS.

RECORD OF PROCEEDINGS

0439

Minutes of

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held _____ 20 _____

THE FIRE DEPARTMENT IS IN NEED OF A NEW FIRE TRUCK. COST OF A NEW TRUCK IS \$350,000.00. VILLAGE WILL LOOK INTO GRANTS AND OTHER AVAILABLE FUNDING OPTIONS BEFORE DISCUSSING A LEVY TO PURCHASE A NEW FIRE TRUCK.

MAYOR'S REPORT

IN MARCH, THE MAYOR'S COURT BROUGHT IN \$1,318.00 FOR THE VILLAGE.

MEDIACOM IS MAKING A CHANGE IN RATES STARTING MAY 1, 2013.

MAYOR ASKED COUNCIL LAST MONTH TO CONSIDER CONTRIBUTING TO LARRY DILLAN'S FEE AS COORDINATOR FOR THE US 24/SR 49 INTERCHANGE DEVELOPMENT PROJECT.

- ❖ MOTION MADE BY REINHART, SECONDED BY RYAN TO AUTHORIZE THE FISCAL OFFICER TO PAY \$5,000.00 TOWARD LARRY DILLAN'S ANNUAL CONSULTANT FEE FOR THE US 24/SR 49 INTERCHANGE DEVELOPMENT PROJECT. 6 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.

MAYOR VANVLERAH ENCOURAGED COUNCIL TO NOTIFY POLICE IF THEY SEE ANYONE DISTURBING THE EAGLES AT THE PARK.

- ❖ MOTION MADE BY RYAN, SECONDED BY REINHART TO ADJOURN THE MEETING. 6 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED. MEETING ADJOURNED AT 6:55 P.M.

MAYOR *James D. VanVlerah*

FISCAL OFFICER *Louisa Baker* DATE *5-20-13*

Held

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ADMINISTRATOR'S REPORT**APRIL, 2013****S. ERIE DEVELOPMENTS:**

The Antwerp Community Church has informed the undersigned that they have permission to donate the land needed for the new access road to the village. The process for the transfer is underway.

The Village is asking Dollar General for their investment financials along with job creation numbers in order to apply for Community Development Block Grant funding for the access road south of the Dollar General lot. If they provide this information in a timely manner, we should be able to be under construction for the road and utilities at the same time Dollar General is building.

A Request for Qualifications for engineering was published in the West Bend News. Since we will be requesting federal CDBG dollars, the village needed to ask for RFQ for engineering.

Two RFQ's were received. Poggemeyer Design Group of Defiance and Feller and Finch of Maumee, Ohio. The utility committee members met on April 10, 2013 to review the qualifications of these two engineering firms and will recommend to council Monday night that the village stay with Poggemeyer Design Group as they have first hand knowledge of the project being proposed and their length of time working for the village. Their recommendation will be that if the application for grant funds is successful, the village will negotiate a contract with them for the preparation of the bid documents and construction oversight.

Should the village be able to submit an application for infrastructure funding, a special meeting may need to be held to pass a resolution to permit the mayor to sign all documents pertaining to the grant application. If that happens, we will contact council members to set up that meeting.

*As of Thursday, 4/11/13, a snag in Dollar General's participation in providing necessary information for the economic development grant application. The developer for the company is refusing to provide the information. This writer is attempting to contact Dollar General direct through their Northern Ohio real estate representative. I hope that we will have better news for Monday's council meeting.

Held

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DEPOT:

I have included with my report a letter from Poggemeyer which concurs that the switch from electric to gas furnace should result in a much lower heating bill at the depot. It is anticipated gas cost of \$225 to \$250 per month during the coldest months in the winter. Poggemeyer stated the furnace replacement should take place in the next few weeks.

Final invoicing through ODOT is in the works, with the village to receive prior engineering cost reimbursement.

SAFE ROUTES TO SCHOOL – 1ST PHASE:

The first phase of new sidewalks from the “S” curve on E. Canal Street to Kroos has been awarded by ODOT to Midwest Contracting, Inc. of Holland, Ohio for \$58,433.25. A preconstruction meeting will be scheduled and this writer will attend this meeting. The project is to be completed by July 31, 2013. The Second phase has been awarded to the village we are just waiting on specifics and timelines from ODOT. This second phase will come out of the state’s new fiscal year beginning on July 1, 2013. I’m still hoping this can be bid and awarded this summer.

OSWALT STREET DEMOLITION:

Maumee Valley Planning Organization informed this writer that there is enough money from the demolition grant to take down the Snyder property on Oswalt. Mr. Snyder has signed the consent to demo paperwork and MVPO will take care of the bidding and awarding of the contract. So this house should be coming down in the next 30 days.

SITE PLAN APPROVAL PROCESS – PLANNING COMMISSION MEETING:

The Village’s Planning Commission met with Village Solicitor Melanie Farr and Rick Weaver and Randy Mielnik of Poggemeyer Design Group to discuss a site plan approval process for the village in order to review and have some control over larger commercial development projects. Additional meetings with the Planning Commission are being held before the process is ready to be presented to council and public hearing presentations.

In discussion and development of this site plan approval it has become evident that the village needs a comprehensive plan to help guide and define what type of development the village wants for the future. A proposal from Poggemeyer on the comprehensive plan development is forthcoming. The comprehensive plan will require public meetings and public comment and will involve council input.

Held

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**REGULAR MEETING
COUNCIL OF THE VILLAGE OF ANTWERP**

MAY 20, 2013

THE REGULAR MEETING OF THE VILLAGE OF ANTWERP COUNCIL WAS CALLED TO ORDER AT 5:30 P.M. BY MAYOR TOM VANVLERAH. COUNCIL PERSONS PRESENT: LARRY RYAN, RUDIE REEB, KEN REINHART, KAREN LEE, STEVE DERCK, AND COUNCIL PRESIDENT JAN REEB.

ALSO IN ATTENDANCE: ADMINISTRATOR SARA KEERAN, SOLICITOR MELANIE FARR, POLICE CHIEF GEORGE CLEMENS, AND FISCAL OFFICER LORETTA BAKER. MEDIA PRESENT: PETER GREER FROM DEFIANCE CRESCENT, AND JOE SHOUSE FROM PAULDING PROGRESS.

VISITORS PRESENT: OLEY McMICHAEL, JOSEPH BURKARD AND ROY KLOPFENSTEIN.

THE MINUTES FROM THE REGULAR COUNCIL MEETING HELD APRIL 15, 2013, WERE REVIEWED.

- ❖ MOTION MADE BY JAN REEB, SECONDED BY REINHART, TO ACCEPT THE MINUTES FROM THE APRIL 15, 2013, COUNCIL MEETING. 6 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.

THE APRIL DISBURSEMENTS WERE REVIEWED.

- ❖ MOTION MADE BY JAN REEB, SECONDED BY RUDIE REEB, TO APPROVE THE APRIL RECONCILIATION REPORT. 6 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.

VISITORS

OLEY McMICHAEL PRESENTED AN ISSUE ON A NEW WATER TAP AND BORING HE PURCHASED ON DAGGETT STREET. WHEN HE PUT IN THE SIDEWALK, HE FOUND AN OLD WATER TAP. HOWEVER, THE OLD METER WAS NOT HOOKED INTO TO THIS TAP. MR. McMICHAEL FEELS THAT HE SHOULD NOT HAVE BEEN CHARGED A FEE FOR THIS TAP. THE UTILITIES COMMITTEE WILL MEET TO REVIEW THIS ISSUE.

PROSECUTOR JOE BURKARD PRESENTED THE COUNTY COMMISSIONERS' PROPOSAL TO DISBAND THE CURRENT FORMATION OF THE EMA. IN 1989, THE EMA WAS ORGANIZED BY THE FORMATION OF AN EXECUTIVE BOARD THAT SELECTED A COORDINATOR. THE COUNTY AND PARTICIPATING VILLAGES AND TOWNSHIPS ENTERED INTO AN AGREEMENT REGARDING THE EMA. IN 1996, LEGISLATION CHANGED THE EMA ORGANIZATION CRITERIA ALLOWING THE COUNTY TO PLACE THE EMA UNDER ITS SOLE JURISDICTION. THE COMMISSIONERS WANT TO DISBAND THE CURRENT EMA AND CENTRALIZE THIS POSITION FOR OVERSIGHT BY THE SHERIFF'S OFFICE. AFTER QUESTIONS BY

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held

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COUNCIL MEMBERS, THERE WAS CONCERN RAISED THAT A WRITTEN PLAN HAD NOT BEEN FORMULATED SETTING FORTH THE GUIDELINES FOR THE NEW EMA POSITION. COUNCIL WILL REVIEW THE REQUEST OF THE COUNTY COMMISSIONERS ONCE THE COUNCIL MEMBERS HAVE THE WRITTEN PLAN AND TIME TO REVIEW THE SAME. COMMISSIONER KLOPFENSTEIN STATED THE COUNTY COMMISSIONERS WILL PROVIDE A PLAN TO THE VILLAGE ON THE NEW EMA POSITION, AND THE IMPLEMENTATION OF THE SAME.

POLICE REPORT

POLICE DEPARTMENT REPORTED 131 CALLS FOR SERVICE AND 6 CITATIONS FOR THE MONTH OF APRIL.

EMS REPORT

RANDY SHAFFER PRESENTED A WRITTEN REPORT FOR THE EMS SHOWING 27 RUNS FROM APRIL 1 TO MAY 16, 2013.

DARLENE MERRIMAN PRESENTED A WRITTEN REPORT SHOWING EMS RUN COLLECTIONS OF \$26,497.03 YEAR-TO-DATE.

FISCAL OFFICER'S REPORT

FISCAL OFFICER BAKER ASKED FOR APPROVAL TO PAY THE ANNUAL PEP LIABILITY INSURANCE INVOICE FOR 2013 TOTALING \$27,414.00. BAKER NOTIFIED COUNCIL THAT THE VILLAGE WILL RECEIVE A REBATE FROM WORKER'S COMPENSATION FOR \$23,770.00 IN JUNE. ALSO, THE VILLAGE RECEIVED THE MONEY ADVANCED FROM THE GENERAL FUND FOR THE DEPOT PROJECT IN THE AMOUNT OF \$42,485.00.

- ❖ MOTION MADE BY RYAN, SECONDED BY REINHART, TO APPROVE THE PAYMENT OF THE INVOICE TO PUBLIC ENTITIES POOL OF OHIO FOR VILLAGE LIABILITY INSURANCE OF \$27,414.00. 6 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.

****2ND READING OF ORDINANCE NO. 2013-15: AN ORDINANCE ESTABLISHING A POLICY THAT MAINTENANCE AND ENERGY COST ESTIMATES WILL BE OBTAINED IN DETERMINING WHETHER TO EXPEND PUBLIC FUNDS FOR PROPOSED PUBLIC IMPROVEMENT PROJECTS IN THE VILLAGE OF ANTWERP, OHIO.**

****EMERGENCY READING OF ORDINANCE NO. 2013-16: AN ORDINANCE AUTHORIZING THE FISCAL OFFICER TO AMEND APPROPRIATIONS AND DECLARING IT AN EMERGENCY.**

- ❖ MOTION MADE BY RYAN, SECONDED BY JAN REEB, TO SUSPEND THE RULES REGARDING ORDINANCE NO. 2013-16. 6 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.

Held

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- ❖ ~~MOTION MADE BY DERCK, SECONDED BY RUDIE REEB, TO ACCEPT ORDINANCE NO. 2013-16. 6 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.~~

****1ST READING OF RESOLUTION NO. 2013-03:** *A RESOLUTION DETERMINING TO PROCEED WITH THE SUBMISSION TO THE ELECTORS OF THE QUESTION OF LEVYING A TAX IN EXCESS OF THE TEN-MILL LIMITATION (O.R.C. SECTIONS 5705.19, 5705.191, 5705.25, 5705.26).*

****EMERGENCY READING OF ORDINANCE NO. 2013-17:** *AN ORDINANCE TO RETAIN THE SERVICES OF MELANIE L. FARR AS SOLICITOR FOR THE VILLAGE OF ANTWERP, PAULDING COUNTY, OHIO, AND DECLARING THE SAME AN EMERGENCY.*

RYAN FROM FINANCE COMMITTEE RECOMMENDED AN INCREASE IN THE HOURLY RATE FOR LEGAL SERVICES FROM THE CURRENT RATE OF \$100.00 PER HOUR TO \$120.00 PER HOUR, EFFECTIVE AS OF JUNE 1, 2013.

- ❖ MOTION MADE BY DERCK, SECONDED BY JAN REEB, TO SUSPEND THE RULES REGARDING ORDINANCE NO. 2013-17. 6 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.
- ❖ MOTION MADE BY REINHART, SECONDED BY RUDIE REEB, TO ACCEPT ORDINANCE NO. 2013-17. 6 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.

****1ST READING OF ORDINANCE NO. 2013-18:** *AN ORDINANCE ENACTING THE FIRE DAMAGED STRUCTURES REPAIR OR REMOVAL FUND FOR THE VILLAGE OF ANTWERP, OHIO, PURSUANT TO OHIO REVISED CODE SECTION 3929.86.*

ADMINISTRATOR'S REPORT

SEE ATTACHED ADMINISTRATOR'S REPORT.

ITEMS DISCUSSED: FIRST PHASE OF THE SAFE ROUTES TO SCHOOL IS ALMOST COMPLETE. SECOND PHASE WILL BE FUNDED FROM STATE'S NEW FISCAL YEAR IN JULY AND THIS PHASE WILL FUND THE CONSTRUCTION OF SIDEWALKS ALL THE WAY TO THE SCHOOL.

OSWALT STREET HOME DEMOLITION UNDERWAY WITH AWARD GRANTED FOR ASBESTOS REMOVAL. MAUMEE VALLEY PLANNING ORGANIZATION WILL KEEP THE VILLAGE INFORMED AS THE DEMOLITION PROJECT PROGRESSES.

SITE PLAN APPROVAL PROCESS FOR LARGE COMMERCIAL DEVELOPMENT PROJECTS IS NEEDED FOR THE VILLAGE. THE PLANNING COMMISSION RECOMMENDED A ZONING ORDINANCE TEXT AMENDMENT FOR SITE PLAN REVIEW. A PUBLIC HEARING WILL BE SCHEDULED AND THE ZONING ORDINANCE TEXT AMENDMENT WILL BE PRESENTED AT NEXT MONTH'S COUNCIL MEETING. POGGEMEYER IS WORKING ON A PROPOSAL FOR THE COMPREHENSIVE PLAN DEVELOPMENT. THE COMPREHENSIVE PLAN WILL

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REQUIRE PUBLIC MEETINGS, PUBLIC COMMENT AND WILL REQUIRE COUNCIL INPUT.

THE SWING SET AT THE PARK HAS BEEN RESET. THE MULCH AND MUD WILL BE SCRAPED OUT, LEFT TO DRY AND NEW MULCH WILL BE INSTALLED.

FOUR "CANAL STREET 5" SIGNS HAVE BEEN INSTALLED TO HONOR THE FIVE VETS WHO LOST THEIR LIVES IN WWII.

THE RIBFEST WILL BE HELD ON JUNE 8, 2013, STARTING AT 11:30 A.M.

CLEAN-UP DAY FOR THE VILLAGE WILL BE HELD ON JUNE 22, 2013, FROM 9:00 A.M. TO 4:00 P.M.

MOWING OF PRIVATE PROPERTY BY THE VILLAGE CONTINUES TO BE AN ISSUE.

KEERAN HAS CONTACTED JIM MUSTARD WHO HAS EXPERIENCE WRITING FEMA GRANTS FOR THE PURCHASE OF FIRE EQUIPMENT. THESE GRANTS WILL BE AVAILABLE IN JULY WITH MONIES AVAILABLE NEXT MAY. HIS FEE IS \$3,000.00, PAYABLE ONLY IF THE GRANT FUNDS ARE AWARDED TO THE VILLAGE.

NEW BUSINESS

FINANCE COMMITTEE WILL MEET ON JUNE 4, 2013, AT 8:00 A.M. TO REVIEW THE VILLAGE HANDBOOK.

MAYOR'S REPORT

IN APRIL, MAYOR'S COURT BROUGHT IN \$1,690.00 FOR THE VILLAGE.

SANDRA WANN FROM THE VETS COMMITTEE SCHEDULED A MEDIA PRESS CONFERENCE ON THURSDAY, MAY 23, 2013, AT 2:30 P.M. TO DISTRIBUTE MONIES ACQUIRED FROM THEIR VET BOOK SALES. MEMBERS OF COUNCIL ARE URGED TO ATTEND.

ELAINE PHILLIPS NOTIFIED THE VILLAGE ABOUT "STEPPING WITH FAITH," A DONATION ORGANIZATION ASKING FOR DURABLE MEDICAL EQUIPMENT OR CASH DONATIONS TO HELP THE COMMUNITY. CALL (419) 487-1389 TO HELP.

- ❖ MOTION MADE BY JAN REEB, SECONDED BY RUDIE REEB, TO ADJOURN THE MEETING. 6 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED. MEETING ADJOURNED AT 7:00 P.M.

MAYOR Ronald D. Van Kester

FISCAL OFFICER Loretta Baker DATE 6-17-13

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**ADMINISTRATOR'S REPORT
MAY, 2013****S. ERIE DEVELOPMENTS:****DEPOT:**

The village received \$42,485.00 from the depot grant on May 3, 2013 for prior engineering costs.

The gas line has been installed at the depot, the furnace has arrived at Poggmeyer's office in Bowling Green and is set to be installed in the next few weeks.

SAFE ROUTES TO SCHOOL – 1ST PHASE:

The first phase of new sidewalks from the "S" curve on E. Canal Street to Kroos has begun and pending good weather should take too much longer to be completed. Five foot sidewalks are being installed. Project is to be completed by July 31, 2013. The Second phase has been awarded to the village we are just waiting on specifics and timelines from ODOT. This second phase will come out of the state's new fiscal year beginning on July 1, 2013. I'm still hoping this can be bid and awarded this summer. I am waiting for confirmation from ODOT on what the next step is on Phase II.

OSWALT STREET DEMOLITION:

Maumee Valley Planning Organization informed this writer that the contract to remove asbestos from the Snyder property on Oswalt Street has been awarded. Once the asbestos has been removed, they can proceed with taking down the structure.

SITE PLAN APPROVAL PROCESS – PLANNING COMMISSION MEETING:

The Village's Planning Commission met with Village Solicitor Melanie Farr and Rick Weaver and Randy Mielnik of Poggemeyer Design Group to discuss a site plan approval process for the village in order to review and have some control over larger commercial development projects. Additional meetings with the Planning Commission are being held before the process is ready to be presented to council and public hearing presentations.

In discussion and development of this site plan approval it has become evident that the village needs a comprehensive plan to help guide and define what type of development the village wants for the future. A proposal from Poggemeyer

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on the comprehensive plan development is forthcoming. The comprehensive plan will require public meetings and public comment and will involve council input.

BUREAU OF WORKER'S COMP REBATE:

I have enclosed a press release concerning a possible rebate of worker's compensation premiums proposed by the governor. This is due to an \$8.3 billion surplus of BWC funds. If passed by the BWC Board and legislature, the Village of Antwerp can possibly receive \$23,770.00 which amounts to 56% of our premium paid last year. If approved, checks will go out from the State as early as June or July. The proposal also includes a 4 percent rate reduction for public employers. Next year the village will qualify to get back into a group rating.

MISC. PROJECTS:

The swing set at the park has been re-set in concrete footers. The existing mulch and mud will be scraped out, left to dry and new mulch will be installed before the swings are installed. The village will receive some reimbursement from State FEMA on this installation.

All the remaining shelter house roofs and the restroom roof have been replaced with green metal roofing. The park shed walls were covered with white metal and the south east roof support which was sinking was repaired. The Antwerp Chamber will make a donation back to the village on the park shed repair after Day in the Park.

In cooperation with the V.E.T.S. Continuing Honor Committee, four Canal Street 5 street signs have been installed. These are located at the W. Canal and Wentworth, Canal and S. Main, E. Canal and S. Erie and E. Canal and Harrmann Road intersections. Please check them out, they are very nice and an article on the Canal Street 5 along with pictures of the new signs will be in the West Bend News.

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**REGULAR MEETING
COUNCIL OF THE VILLAGE OF ANTWERP**

JUNE 17, 2013

THE REGULAR MEETING OF THE VILLAGE OF ANTWERP COUNCIL WAS CALLED TO ORDER AT 5:30 P.M. BY MAYOR TOM VANVLERAH. COUNCIL PERSONS PRESENT: LARRY RYAN, RUDIE REEB, KEN REINHART, KAREN LEE, STEVE DERCK, AND COUNCIL PRESIDENT JAN REEB.

ALSO IN ATTENDANCE: ADMINISTRATOR SARA KEERAN, SOLICITOR MELANIE FARR, POLICE CHIEF GEORGE CLEMENS, AND FISCAL OFFICER LORETTA BAKER. MEDIA PRESENT: PETER GREER FROM DEFIANCE CRESCENT AND JOE SHOUSE FROM PAULDING PROGRESS.

VISITORS PRESENT: JIM PENDERGRAST AND KIRK HOPKINS FROM ACDC.

THE MINUTES FROM THE REGULAR COUNCIL MEETING HELD MAY 20, 2013 WERE REVIEWED.

- ❖ MOTION MADE BY JAN REEB, SECONDED BY DERCK, TO ACCEPT THE MINUTES FROM THE MAY 20, 2013, COUNCIL MEETING. 6 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.

THE MAY DISBURSEMENTS WERE REVIEWED.

- ❖ MOTION MADE BY REINHART, SECONDED BY RYAN, TO APPROVE THE MAY RECONCILIATION REPORT. 6 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.

VISITORS

JIM PENDERGRAST OF ACDC PREVIOUSLY MET WITH THE FINANCE COMMITTEE REGARDING \$10,000.00 PROVIDED TO THE VILLAGE IN 2009 FOR THE DEPOT RESTORATION PROJECT. THE ACDC BOARD MEETING MINUTES FOR THE SEPTEMBER 2008 MEETING INCLUDED A NOTE ACKNOWLEDGING THAT MONIES WOULD BE PROVIDED TO THE VILLAGE TO OFFSET ENGINEERING EXPENSES FOR THE DEPOT PROJECT WITH THE UNDERSTANDING THE ACDC WOULD GET THE MONEY BACK. KIRK HOPKINS STATED HE FELT THE MONEY PROVIDED BY ACDC WAS A LOAN TO THE VILLAGE. THE MINUTES FOR VILLAGE COUNCIL REFLECT COUNCIL MEMBERS DISCUSSING THIS TOPIC BUT DO NOT INCLUDE ANY REFERENCE TO THESE FUNDS BEING A LOAN, AND THERE ARE NO ORDINANCES OR RESOLUTIONS SHOWING THAT THE VILLAGE ENTERED INTO ANY LOAN ARRANGEMENT WITH ACDC FOR THIS PROJECT.

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RYAN STATED THE VILLAGE APPRECIATES WHAT ACDC DOES FOR THE VILLAGE AND WOULD LIKE TO RESOLVE THIS ISSUE. THE GRANT RECEIVED TO OBTAIN FUNDS FOR THIS PROJECT IS CLOSED AND CANNOT BE RE-OPENED. COUNCIL DISCUSSED A POSSIBLE RESOLUTION BY CONTRIBUTING SOME AMOUNT OF FUNDS ON FUTURE PROJECTS THAT BENEFIT AND IMPROVE THE VILLAGE.

POLICE REPORT

POLICE DEPARTMENT REPORTED 189 CALLS FOR SERVICE AND 6 CITATIONS FOR THE MONTH OF MAY. CHIEF CLEMENS STATED THE POLICE DEPARTMENT HAS BEEN VERY BUSY WITH CALLS. LEE STATED SHE HAS RECEIVED COMPLAINTS ABOUT SPEEDING ON MAPLE STREET AND ALSO DRIVERS NOT STOPPING AT THE MARKED INTERSECTION OF CLEVELAND AND WASHINGTON STREETS. SHE ASKED IF FOUR WHEELERS ARE ALLOWED IN THE VILLAGE. CLEMENS RESPONDED THAT FOUR WHEELERS ARE NOT TO BE DRIVEN IN THE VILLAGE WITH THE EXCEPTION OF DRIVING TO A GAS STATION IN THE VILLAGE FOR THE SOLE PURPOSE OF OBTAINING GAS FOR THE FOUR WHEELER.

EMS REPORT

DARLENE MERRIMAN PRESENTED A WRITTEN REPORT SHOWING EMS RUN COLLECTIONS OF \$28,664.52 YEAR-TO-DATE.

FISCAL OFFICER'S REPORT

****3RD READING OF ORDINANCE NO. 2013-15: AN ORDINANCE ESTABLISHING A POLICY THAT MAINTENANCE AND ENERGY COST ESTIMATES WILL BE OBTAINED IN DETERMINING WHETHER TO EXPEND PUBLIC FUNDS FOR PROPOSED PUBLIC IMPROVEMENT PROJECTS IN THE VILLAGE OF ANTWERP, OHIO.**

❖ MOTION MADE BY RYAN, SECONDED BY RUDIE REEB, TO ACCEPT ORDINANCE NO. 2013-15. 6 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.

****2ND READING OF RESOLUTION NO. 2013-03: A RESOLUTION DETERMINING TO PROCEED WITH THE SUBMISSION TO THE ELECTORS OF THE QUESTION OF LEVYING A TAX IN EXCESS OF THE TEN-MILL LIMITATION (O.R.C. SECTIONS 5705.19, 5705.191, 5705.25, 5705.26).**

****2ND READING OF ORDINANCE NO. 2013-18: AN ORDINANCE ENACTING THE FIRE DAMAGED STRUCTURES REPAIR OR REMOVAL FUND FOR THE VILLAGE OF ANTWERP, OHIO, PURSUANT TO OHIO REVISED CODE SECTION 3929.86.**

****EMERGENCY READING OF ORDINANCE NO. 2013-19: AN ORDINANCE TO PROVIDE FOR THE ISSUANCE OF A NOTE TO PAY A PORTION OF THE COST OF INSTALLING THE LIFT STATION IN THE COLONY SUBDIVISION IN THE VILLAGE OF ANTWERP, COUNTY OF PAULDING, OHIO, AND DECLARING THE SAME AN EMERGENCY.**

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❖ MOTION MADE BY DERCK, SECONDED BY JAN REEB, TO SUSPEND THE RULES REGARDING ORDINANCE NO. 2013-19. 6 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.

❖ MOTION MADE BY RYAN, SECONDED BY REINHART, TO ACCEPT ORDINANCE NO. 2013-19. 6 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.

****EMERGENCY READING OF ORDINANCE NO. 2013-20: AN ORDINANCE AUTHORIZING THE VILLAGE FISCAL OFFICER TO TRANSFER \$27,500.00 FROM THE GENERAL FUND TO THE POLICE FUND, AND DECLARING THE SAME AN EMERGENCY.**

❖ MOTION MADE BY RYAN, SECONDED BY JAN REEB, TO SUSPEND THE RULES REGARDING ORDINANCE NO. 2013-20. 6 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.

❖ MOTION MADE BY RYAN, SECONDED BY RUDIE REEB, TO ACCEPT ORDINANCE NO. 2013-20. 6 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.

****EMERGENCY READING OF ORDINANCE NO. 2013-21: AN ORDINANCE AUTHORIZING THE VILLAGE FISCAL OFFICER TO TRANSFER FUNDS FROM THE GENERAL FUND TO THE WATER FUND IN THE AMOUNT OF \$30,000.00 AND DECLARING THE SAME TO BE AN EMERGENCY.**

❖ MOTION MADE BY REINHART, SECONDED BY RYAN, TO SUSPEND THE RULES REGARDING ORDINANCE NO. 2013-21. 6 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.

❖ MOTION MADE BY RUDIE REEB, SECONDED BY RYAN, TO ACCEPT ORDINANCE NO. 2013-21. 6 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.

****EMERGENCY READING OF ORDINANCE NO. 2013-22: AN ORDINANCE AMENDING THE ZONING ORDINANCE OF THE VILLAGE OF ANTWERP, OHIO, TO ADD SECTION 428 FOR SITE PLAN REVIEW AND AMEND SECTION 409 FOR APPEALS OF SITE PLAN REVIEW, AND DECLARING THE SAME AN EMERGENCY.**

❖ MOTION MADE BY RYAN, SECONDED BY JAN REEB, TO SUSPEND THE RULES REGARDING ORDINANCE NO. 2013-22. 6 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.

❖ MOTION MADE BY RYAN, SECONDED BY DERCK, TO ACCEPT ORDINANCE NO. 2013-22. 6 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.

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ADMINISTRATOR'S REPORT

SEE ATTACHED ADMINISTRATOR'S REPORT.

KEERAN ASKED THAT ORDINANCE NO. 2008-04 BE REVIEWED AND AMENDED. THE CURRENT ORDINANCE MAY BE INTERPRETED TO REQUIRE PROPERTY OWNERS TO MOW TALL WEEDS/GRASS TWICE PER YEAR, ONCE BETWEEN THE MONTHS OF JUNE AND JULY, AND ONCE BETWEEN THE MONTHS OF AUGUST AND SEPTEMBER. AFTER DISCUSSION, IT WAS DECIDED TO AMEND THE ORDINANCE TO REQUIRE MOWING OF ANY WEEDS/GRASS 12 INCHES OR HIGHER BETWEEN APRIL 15 THROUGH OCTOBER 30. THERE WAS ALSO DISCUSSION ON THE CHARGES FOR MOWING LOTS WHEN RESIDENTS DO NOT COMPLY. IT WAS DECIDED TO RAISE THE MOWING CHARGES TO \$50.00 FOR EACH LOT AND \$75.00 FOR ANY LOT LARGER THAN ONE-HALF ACRE. SOLICITOR FARR RECOMMENDED COMBINING THE LITTER ORDINANCE WITH THE WEED ORDINANCE AND A SEPARATE ORDINANCE FOR JUNK. FARR WILL PREPARE THESE ORDINANCES FOR NEXT COUNCIL MEETING. KEERAN PROVIDED COUNCIL WITH A LIST OF 16 LOTS THAT THE VILLAGE CURRENTLY MOWS. DISCUSSION WAS HELD ABOUT HIRING A SEASONAL EMPLOYEE FOR MOWING IN THE VILLAGE.

ROB GERKEN OF ERIE RECYCLING DONATED 7 PARKING SPACE BLOCKS FOR THE DEPOT PARKING LOT.

LOOP PAVING COMPLETED THE REPAIR OF BUFFALO AND WATER PLANT DRIVE FOR A COST OF \$16,534.00. LOOP PAVING WILL ALSO REPAIR E. CANAL AND HARRMANN ROAD. API WILL COMPLETE THIS SUMMER CURBING ON S. CLEVELAND STREET AND IN FRONT OF THE POST OFFICE.

GABE OBERLIN, ZONING INSPECTOR, RECOMMENDED THE VILLAGE PASS 6 ZONING MAP AMENDMENTS TO CHANGE THE ZONING DESIGNATIONS OF THE FOLLOWING PROPERTIES: (1) VILLAGE OF ANTWERP DEPOT; (2) PHILIP BAUER, BOWLING ALLEY; (3) PHILIP BAUER, BOWLING ALLEY SECOND PARCEL; (4) VILLAGE OF ANTWERP TENNIS COURT; (5) KAREN LEINARD, 204 N. MAIN; AND (6) ALAN GRIFFITHS, 410 E. RIVER. A PUBLIC HEARING WILL BE HELD ON THESE PROPOSED ZONING MAP AMENDMENTS AND NOTICE WILL BE SENT TO PROPERTY OWNERS AS REQUIRED BY THE ZONING ORDINANCE.

LAND DONATION FROM ANTWERP COMMUNITY CHURCH TO THE VILLAGE FOR ROADWAY DEVELOPMENT WAS COMPLETED ON MAY 24, 2013.

47.5 ACRES WILL BE SOLD BY CIC ON JUNE 20, 2013, AT AN AUCTION TO BE CONDUCTED AT THE VFW HALL. PROCEEDS FROM THIS SALE WILL BE USED TO CONSTRUCT THE NEW ROAD OFF S. ERIE STREET.

POGGEMEYER DESIGN GROUP HAS PRESENTED A CONTRACT PROPOSAL TO DEVELOP AND DRAFT A COMPREHENSIVE PLAN FOR THE ZONING ORDINANCE.

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- ❖ MOTION MADE BY RYAN, SECONDED BY REINHART, TO AUTHORIZE KEERAN TO ENTER INTO A CONTRACT WITH POGGEMEYER DESIGN GROUP FOR THE DEVELOPMENT AND DRAFTING OF THE COMPREHENSIVE PLAN FOR A TOTAL COST OF \$9,500.00. 6 YEARS, 0 NAYS. MOTION CARRIED AND APPROVED.

POGGEMEYER DESIGN GROUP PROVIDED A CONTRACT PROPOSAL TO PREPARE THE PRELIMINARY DESIGN FOR THE NEW ROAD OFF S. ERIE STREET.

- ❖ MOTION MADE BY RYAN, SECONDED BY DERCK, AUTHORIZING THE MAYOR TO ENTER INTO A CONTRACT WITH POGGEMEYER DESIGN GROUP TO PREPARE THE PRELIMINARY DESIGN FOR ANTWERP COMMERCIAL DRIVE OFF S. ERIE STREET FOR A TOTAL COST OF \$8,600.00. 6 YEARS, 0 NAYS. MOTION CARRIED AND APPROVED.

WEST BEND NEWS WILL CARRY TWO NOTICES THIS WEEK: ONE IS THE REMINDER OF ORDINANCE NO. 2008-45 OF RULES AND GUIDELINES FOR OWNERS OF CATS AND DOGS IN THE VILLAGE; AND SECOND IS NOTICE OF CLEAN-UP DAY TO BE HELD ON JUNE 22, 2013, FROM 9:00 A.M. TO 4:00 P.M.

CALDWELL TANKS DO NOT RECOMMEND THE VILLAGE APPLY CATHODIC PROTECTION IN THE WATER TOWER. STUDIES HAVE SHOWN IT DOES NOT EXTEND THE LIFE OF THE TANK.

KEERAN, FIRE CHIEF FRIEND, JAN REEB AND BAKER MET WITH JIM MUSTARD ON JULY 13, 2013, REGARDING GRANT FUNDING FOR A NEW FIRE TRUCK FOR THE VILLAGE. THERE WAS DISCUSSION REGARDING A POTENTIAL PROBLEM WITH THE ABILITY TO RECEIVE GRANT FUNDS BECAUSE THE VILLAGE ALSO OWNS A 1997 TRUCK. 5% OF THE COST OF A NEW TRUCK MUST COME FROM THE VILLAGE. MUSTARD WILL CONTINUE TO HELP THE VILLAGE WITH POSSIBLE FUNDING.

A NEW HIGH SERVICE PUMP WAS INSTALLED THIS WEEK.

FIRST PHASE OF SAFE ROUTES TO SCHOOL IS COMPLETE. SECOND PHASE WILL NOT BE BID UNTIL NEXT YEAR.

A WATER RATE INCREASE UNDER THE CURRENT ORDINANCE WILL BE IMPLEMENTED IN JANUARY 2014, WHICH ORDINANCE PROVIDES FOR AN INCREASE OF 3%.

COMPLAINTS HAVE BEEN RECEIVED ON SEMI TRUCK TRAFFIC ON KROOS DRIVE. TRUCKS TRAVELING ON THIS ROAD MAY BE OVER THE LOAD LIMITS.

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COMMITTEE REPORTS

UTILITY COMMITTEE MET REGARDING OLEY MCMICHAEL'S PAYMENT FOR A WATER TAP. IT IS THE RECOMMENDATION OF THE UTILITY COMMITTEE TO REIMBURSE OLEY ONE-HALF OF THE WATER TAP FEE CHARGED HIM, OR \$450.00, FOR THE DUPLICATE WATER TAP METER.

- ❖ MOTION MADE BY REINHART, SECONDED BY RYAN, TO ACCEPT THE COMMITTEE'S RECOMMENDATION AND REIMBURSE OLEY MCMICHAEL \$450.00, ONE-HALF THE COST OF THE DUPLICATE WATER METER TAP. 6 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.

FINANCE COMMITTEE MET THREE TIMES THIS MONTH: ONCE TO GO OVER THE FINDINGS OF THE 2011-2012 AUDIT, AND TWICE TO REVIEW THE PERSONNEL HANDBOOK. THERE WERE FOUR FINDINGS FROM THE AUDIT; THREE INVOLVED POSTING/CLASSIFICATIONS FOR THE FINANCIAL REPORT AND ONE REGARDING MAYOR'S COURT MONTHLY RECONCILIATIONS. AUDITORS REMINDED THE FINANCE COMMITTEE THAT OWDA LOANS MUST BE FUNDED FROM THE WATER REVENUE, NOT BY TRANSFERS FROM GENERAL FUND. AN UPDATED PERSONNEL HANDBOOK WAS PRESENTED TO ALL COUNCIL MEMBERS FOR REVIEW OF THE PROPOSED CHANGES RECOMMENDED BY FINANCE COMMITTEE AND TO PROVIDE FEEDBACK REGARDING THE PROPOSED CHANGES.

OLD BUSINESS

SOLICITOR FARR REVIEWED THE DEMOLITION ORDINANCE AS REQUESTED AT LAST COUNCIL MEETING. SHE DISCUSSED WITH COUNCIL PROPOSED REVISIONS TO ADDRESS CONCERNS ABOUT PROPERTY OWNER'S SECURING UNSAFE BUILDINGS AND THE COSTS OF SAME IF THE VILLAGE NEEDS TO TAKE ACTION. AN AMENDED ORDINANCE WILL BE PRESENTED NEXT MONTH THAT WILL INCORPORATE LANGUAGE TO ADDRESS THESE ISSUES.

THERE WAS A DISCUSSION ON CURRENT STATUS REQUIRING DEVELOPER OF MAUMEE LANDING SUBDIVISION TO LAY THE FINAL COAT OF ASPHALT. IT WAS DISCUSSED THAT THE VILLAGE MAY NEED AN UPDATED LETTER OF CREDIT PROVIDING ASSURANCE THAT THE DEVELOPER WILL INSTALL THE FINAL COAT OF ASPHALT FOR MAUMEE LANDING SUBDIVISION UPON THE SALE OF THE MAJORITY OF LOTS.

NEW BUSINESS

JAN REEB SUGGESTED THE VILLAGE CONSIDER A DONATION EACH YEAR TO THE ACDC FOR VILLAGE PROJECTS. THESE DONATIONS COULD BE MADE IN SIMILAR FASHION TO THOSE DONATIONS MADE TO THE PAULDING COUNTY ECONOMIC DEVELOPMENT COMMITTEE AND ANTWERP BALL ASSOCIATION.

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MAYOR'S REPORT

MAYOR'S COURT CLERK WILL PROVIDE A FINANCIAL REPORT EACH MONTH AS REQUESTED BY THE AUDITOR.

CHAIRPERSONS INCLUDING A MARKETING CHAIRPERSON ARE NEEDED FOR THE 24/49 COMMITTEE. MAYOR VANVLERAH STATES THE COMMITTEES NEED MORE PEOPLE INVOLVED. PLEASE NOTIFY TOM VANVLERAH, RAY DELONG, OR SARA KEERAN IF YOU ARE INTERESTED IN BEING ON A COMMITTEE.

- ❖ MOTION MADE BY RYAN, SECONDED BY JAN REEB, TO GO INTO EXECUTIVE SESSION REGARDING POTENTIAL REMOVAL OF PUBLIC EMPLOYEE. 6 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED. EXECUTIVE SESSION COMMENCED AT 7:55 P.M.
- ❖ MOTION MADE BY REINHART, SECONDED BY RYAN, TO COME OUT OF EXECUTIVE SESSION AT 8:05 P.M. 6 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED. NO ACTION TAKEN IN EXECUTIVE SESSION.
- ❖ MOTION MADE BY REINHART, SECONDED BY RUDIE REEB, TO ADJOURN THE MEETING. 6 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED. MEETING ADJOURNED AT 8:10 P.M.

MAYOR *James J. VanVlerah*

FISCAL OFFICER *Lyndee Baker* DATE *7-15-13*

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ADMINISTRATOR'S REPORT

JUNE, 2013

TALL GRASS ORDINANCE 2008-04:

This ordinance passed in 2008 concerning tall grass and weeds follows the guidelines of the Ohio Basic Code. In the language it only requires property owners to mow twice per year between the months of June and July and August and September. In May many unmowed lots were 20-24" tall. I have received so many complaints and can't do anything about them until June 1st when I could send a letter giving them 10 days to mow before we could do anything. Every year the same property owners refuse to maintain their lots and this is very frustrating to the undersigned and the neighbors who live by these lots.

Additionally, every year the village acquires more abandoned properties to mow. We just don't get anything else done but mow. There has to be a solution. I want to discuss this at council Monday night.

PARKING SPACE BLOCKS:

Rob Gerken of Erie Recycling donated 7 parking space blocks for the Depot parking lot.

ACDC REQUESTS REPAYMENT OF \$10,000 ON DEPOT PROJECT:

Jim Pendergrast, President of the ACDC has approached this writer stating the ACDC loaned to the Village \$10,000 at the start of the depot project to be used towards engineering costs in putting together the costs estimates for the renovation of the depot. Jim will be attending Monday night's council meeting to request that the village repay to ACDC this \$10,000 which their group considered a loan to the village. This writer does not recall being informed that this \$10,000 was a loan five years ago and the receipt for the money was written as a donation. There are no loan agreements between the village and ACDC.

PATCHING AND PAVING COMPLETED:

Annual patching and paving of various village streets was completed by Loop Asphalt of Cecil. Total cost of repairs was \$16,534.00. Loop performed many cutout repairs, specifically on Buffalo and Water Plant Drive. Loop will also be looking at the intersection of E. Canal and Harrmann Road (near the school) to see what can be done with the hump in the middle of the intersection. This writer had requested a quote from API of LaOtto, Indiana, but API never got to the village for the quote. API is coming to the village this summer to complete repairs on S. Cleveland Street resulting from their project last fall.

PLANNING COMMISSION'S RECOMMENDATION TO COUNCIL ON ZONING DISTRICT CHANGES:

Planning commission met on May 23, 2013 to review proposed zoning changes that affect the zoning map. I have attached a list of the properties with their current zoning designation and what they are proposed to change to. Most all of the changes were recommended by Gabe Oberlin in order to ensure the properties were properly zoning. I will go over each with you on

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ZONING MAP AMENDMENTS

1. Village of Antwerp depot, 503 W. River Street from A-1 to B-1
Parcel No. 12-36S-004-00
Legal: PT SE1/4 OUTLOTS S-28
2. Philip Bauer, Bowling Alley, 207 W. Daggett from R-2 to B-1
Parcel No. 23-10S-075-00
Legal: Lot 38, DAGGETT 1ST ADD
3. Philip Bauer, Bowling Allen W. Daggett from R-2 to B-1
Parcel No. 12-10S-074-00
Legal: Lot 39, DAGGETT 1ST ADD.
4. Village of Antwerp, Tennis Court from R-2 to B-1
Parcel No. 12-03S-021-00
Legal: Lot 8, BLOCK B
5. Karen Leinard, 204 N. Main, from R-2 to B-1
Parcel 12-03S-020-00
Legal: Lot 9, BLOCK B
6. Alan Griffiths Trustee, 410 E. River from R-1 to R-2
Parcel 12-38S-013-00
Legal: PT E1/2 SE1/4 OUTLOTS S-27

DAYTON LEGAL BLANK, INC., FORM NO. 10148

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Monday night. After these are presented to council, a public hearing will be held on these changes. If no adverse comment, an ordinance requesting these changes to the map will be presented to council at the July meeting.

LAND DONATION BY ANTWERP COMMUNITY CHURCH COMPLETE:

The land donation by the Antwerp Community Church to the Village for roadway development has been completed. Church representatives sign the documents on May 24, 2013.

ANTWERP CIC MEETING ON ROADWAY DEVELOPMENT:

The Antwerp Community Improvement Corporation met on May 28, 2013 to discuss the sale of their 47.5 acres. The farm ground is to be auctioned on June 20, 2013 at 6:00 p.m. at the VFW. Proceeds from this sale will be used to construct the new road off of S. Erie currently being proposed to help serve a planned commercial district. The membership feels that the road project needs to go forward this summer and that it is in the village's best interest to proceed. Discussion was held that that the road itself should proceed first, with utilities being installed in the future when it was determined the type of user that would be going into this new district. Due to the proposed access for the church off of his new road and potential future access by the Dollar General business, the CIC felt that the church should be included in the engineering of these access points. This writer was to contact Rick Weaver of Poggemeyer Design Group to see what it will cost to start preliminary engineering and coordination with the Ohio Department of Transportation on storm drainage into their right-of-way.

In a meeting with Rick Weaver, it was determined that preliminary engineering, surveying and topography lay outs for storm drainage will be \$8,600.00. This will give the village and the CIC a more exact cost on roadway and drainage construction costs.

ORDINANCE TO APPROVE SITE PLAN REVIEW FOR ZONING :

An ordinance will be presented at council meeting to add site plan approval to our zoning handbook. A public hearing was held on 6/10/13 and no adverse comments were received, therefore, this review process should be passed and included in our handbook.

COMPREHENSIVE PLAN FOR ZONING ORDINANCE:

Due to potential for commercial development in the village because of the new 24 exit and the push to attract new business into the village, a comprehensive plan for the village is needed. Planning Commission has developed a site plan approval process to meet some new development issues, but a comprehensive plan for the village is needed. The plan document forms the rationale and basis for zoning and provides related development policies that shape community development. I have attached Poggemeyer's scope of work for this plan and their cost. We will review this at council meeting.

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CALDWELL TANKS – CATHODIC PROTECTION:

This writer spoke to Caldwell Tanks on the topic of applying cathodic protection in the water tower. They did not recommend we do this. They only apply this to half of the new tanks they construct and studies have shown it does not extend the life of the tank. Experts are now stating that if cathodic protection is applied, the tank should not be used for a year due to the damage that can be done to the interior coating after water is added to the tank. Caldwell is going to send me the back of documentation on these findings.

Also, the water tower is going to be inspected this summer by Nelson Tanks with their water robot to inspect for any changes inside the tank.

FIRE TRUCK GRANT:

This Thursday, 6/13, Ray Friend, myself and Loretta will be meeting with Jim Mustard of Celina to go over the possibility of grant funding for the new fire truck. I will report at council how the meeting went.

WATER RATES:

The last water rate passed by ordinance is scheduled to take effect in January, 2014. It is an increase of 3% of the per thousand gallon of water only. Additionally, Spec-Temps' water agreement expires December 31 of this year. I will be meeting with Spec-Temp to negotiate a new water and sewer contract with them. I will provide what they are paying currently at council meeting.

CLEAN UP & RECYCLING DAY:

The clean up day will be Saturday, June 22nd at the Water Plant from 9:00 a.m. to 4:00 p.m. A notice on this will appear in the West Bend News on Tuesday, June 18th.

UTILITY DEPT:

The new high service pump was installed this week.

SAFE ROUTES TO SCHOOL:

The first phase of SRTS was completed. The second phase from Kroos Drive to the school won't be bid until next year. No reason given by ODOT why it's being put off, just that it won't be done until next year.

DAYTON LEGAL BLANK, INC., FORM NO. 10148

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**REGULAR MEETING
COUNCIL OF THE VILLAGE OF ANTWERP**

JULY 15, 2013

THE REGULAR MEETING OF THE VILLAGE OF ANTWERP COUNCIL WAS CALLED TO ORDER AT 5:30 P.M. BY MAYOR TOM VANVLERAH. COUNCIL PERSONS PRESENT: LARRY RYAN, RUDIE REEB, KEN REINHART, KAREN LEE, STEVE DERCK, AND COUNCIL PRESIDENT JAN REEB.

ALSO IN ATTENDANCE: ADMINISTRATOR SARA KEERAN, SOLICITOR MELANIE FARR, POLICE CHIEF GEORGE CLEMENS, AND FISCAL OFFICER LORETTA BAKER. MEDIA PRESENT: JOE SHOUSE FROM PAULDING PROGRESS.

THE MINUTES FROM THE REGULAR COUNCIL MEETING HELD JUNE 17, 2013 WERE REVIEWED.

- ❖ MOTION MADE BY JAN REEB, SECONDED BY REINHART, TO ACCEPT THE MINUTES FROM THE JUNE 17, 2013, COUNCIL MEETING. 6 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.

THE JUNE DISBURSEMENTS WERE REVIEWED.

- ❖ MOTION MADE BY REINHART, SECONDED BY DERCK, TO APPROVE THE JUNE RECONCILIATION REPORT. 6 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.

VISITORS

NO VISITORS PRESENT.

POLICE REPORT

POLICE DEPARTMENT REPORTED 122 CALLS FOR SERVICE AND 8 CITATIONS FOR THE MONTH OF JUNE. CHIEF CLEMENS STATED THE POLICE CRUISER NEEDED A NEW MOTOR. FISCAL OFFICER BAKER ASKED COUNCIL FOR APPROVAL TO PAY INVOICE TO INTEGRITY FORD IN THE AMOUNT OF \$7,217.06 FOR THE POLICE CRUISER'S NEW MOTOR.

- ❖ MOTION MADE BY JAN REEB, SECONDED BY LEE, TO ALLOW PAYMENT FOR REPAIR OF CRUISER. 6 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.

EMS REPORT

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NO REPORT GIVEN BY DARLENE MERRIMAN OR RANDY SHAFFER FOR THIS MONTH.

FISCAL OFFICER'S REPORT

****3RD READING OF RESOLUTION NO. 2013-03:** *A RESOLUTION DETERMINING TO PROCEED WITH THE SUBMISSION TO THE ELECTORS OF THE QUESTION OF LEVYING A TAX IN EXCESS OF THE TEN-MILL LIMITATION (O.R.C. SECTIONS 5705.19, 5705.191, 5705.25, 5705.26).*

- ❖ MOTION MADE BY RYAN, SECONDED BY RUDIE REEB, TO ACCEPT RESOLUTION NO. 2013-03. 6 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.

****3RD READING OF ORDINANCE NO. 2013-18:** *AN ORDINANCE ENACTING THE FIRE DAMAGED STRUCTURES REPAIR OR REMOVAL FUND FOR THE VILLAGE OF ANTWERP, OHIO, PURSUANT TO OHIO REVISED CODE SECTION 3929.86.*

- ❖ MOTION MADE BY DERCK, SECONDED BY JAN REEB, TO ACCEPT ORDINANCE NO. 2013-18. 6 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.

****EMERGENCY READING OF ORDINANCE NO. 2013-23:** *AN ORDINANCE REPEALING ANY AND ALL ORDINANCES PROVIDING FOR THE DEMOLITION OF UNSAFE OR INSECURE BUILDINGS LOCATED IN THE VILLAGE OF ANTWERP, OHIO, AND ANY AMENDMENTS THERETO; AND DECLARING THE SAME AN EMERGENCY.*

- ❖ MOTION MADE BY DERCK, SECONDED BY JAN REEB, TO SUSPEND THE RULES REGARDING ORDINANCE NO. 2013-23. 6 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.

- ❖ MOTION MADE BY DERCK, SECONDED BY REINHART, TO ACCEPT ORDINANCE NO. 2013-23. 6 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.

****EMERGENCY READING OF ORDINANCE NO. 2013-24:** *AN ORDINANCE REPEALING ANY AND ALL ORDINANCES ESTABLISHING REGULATIONS OF WEEDS WITHIN THE VILLAGE OF ANTWERP, OHIO, AND ANY AMENDMENTS THERETO; AND DECLARING THE SAME AN EMERGENCY.*

- ❖ MOTION MADE BY RYAN, SECONDED BY RUDIE REEB, TO SUSPEND THE RULES REGARDING ORDINANCE NO. 2013-24. 6 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.

- ❖ MOTION MADE BY RYAN, SECONDED BY RUDIE REEB, TO ACCEPT ORDINANCE NO. 2013-24. 6 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.

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****EMERGENCY READING OF ORDINANCE NO. 2013-25:** AN ORDINANCE REPEALING ANY AND ALL ORDINANCES PROVIDING THE REGULATIONS OF LITTER AND/OR JUNK MOTOR VEHICLES ON PRIVATE PROPERTY IN THE VILLAGE OF ANTWERP, OHIO, AND ANY AMENDMENTS THERETO; AND DECLARING THE SAME AN EMERGENCY.

- ❖ MOTION MADE BY RYAN, SECONDED BY REINHART, TO SUSPEND THE RULES REGARDING ORDINANCE NO. 2013-25. 6 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.
- ❖ MOTION MADE BY RYAN, SECONDED BY RUDIE REEB, TO ACCEPT ORDINANCE NO. 2013-25. 6 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.

****EMERGENCY READING OF ORDINANCE NO. 2013-26:** AN ORDINANCE AMENDING THE OFFICIAL ZONING MAP OF THE VILLAGE OF ANTWERP, OHIO, TO REZONE CERTAIN LOTS ADJACENT TO WEST DAGGETT STREET IN THE VILLAGE OF ANTWERP FROM MULTIPLE FAMILY DISTRICT (R-2) TO BUSINESS DISTRICT (B-1), AND DECLARING THE SAME AN EMERGENCY.

- ❖ MOTION MADE BY REINHART, SECONDED BY RYAN, TO SUSPEND THE RULES REGARDING ORDINANCE NO. 2013-26. 6 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.
- ❖ MOTION MADE BY REINHART, SECONDED BY RYAN, TO ACCEPT ORDINANCE NO. 2013-26. 6 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.

****EMERGENCY READING OF ORDINANCE NO. 2013-27:** AN ORDINANCE AMENDING THE OFFICIAL ZONING MAP OF THE VILLAGE OF ANTWERP, OHIO, TO REZONE CERTAIN LOT ADJACENT TO EAST RIVER STREET IN THE VILLAGE OF ANTWERP FROM SINGLE FAMILY DISTRICT (R-1) TO MULTIPLE FAMILY DISTRICT (R-2), AND DECLARING THE SAME AN EMERGENCY.

- ❖ MOTION MADE BY DERCK, SECONDED BY RUDIE REEB, TO SUSPEND THE RULES REGARDING ORDINANCE NO. 2013-27. 6 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.
- ❖ MOTION MADE BY DERCK, SECONDED BY RUDIE REEB, TO ACCEPT ORDINANCE NO. 2013-27. 6 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.

****EMERGENCY READING OF ORDINANCE NO. 2013-28:** AN ORDINANCE AMENDING THE OFFICIAL ZONING MAP OF THE VILLAGE OF ANTWERP, OHIO, TO REZONE CERTAIN LOTS ADJACENT TO NORTH MAIN STREET IN THE VILLAGE OF

Held

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ANTWERP FROM MULTIPLE FAMILY DISTRICT (R-2) TO BUSINESS DISTRICT (B-1), AND DECLARING THE SAME AN EMERGENCY.

- ❖ MOTION MADE BY REINHART, SECONDED BY RYAN, TO SUSPEND THE RULES REGARDING ORDINANCE NO. 2013-28. 6 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.
- ❖ MOTION MADE BY REINHART, SECONDED BY RYAN, TO ACCEPT ORDINANCE NO. 2013-28. 6 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.

*****EMERGENCY READING OF ORDINANCE NO. 2013-29: AN ORDINANCE AMENDING THE OFFICIAL ZONING MAP OF THE VILLAGE OF ANTWERP, OHIO, TO REZONE CERTAIN LOT ADJACENT TO WEST RIVER STREET IN THE VILLAGE OF ANTWERP FROM AGRICULTURAL DISTRICT (A-1) TO BUSINESS DISTRICT (B-1), AND DECLARING THE SAME AN EMERGENCY.***

- ❖ MOTION MADE BY REINHART, SECONDED BY RYAN, TO SUSPEND THE RULES REGARDING ORDINANCE NO. 2013-29. 6 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.
- ❖ MOTION MADE BY RUDIE REEB, SECONDED BY DERCK, TO ACCEPT ORDINANCE NO. 2013-29. 6 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.

*****EMERGENCY READING OF ORDINANCE NO. 2013-30: AN ORDINANCE ESTABLISHING THE REGULATIONS OF WEEDS AND LITTER ON PRIVATE PROPERTY IN THE VILLAGE OF ANTWERP, OHIO; AND DECLARING THE SAME AN EMERGENCY.***

- ❖ MOTION MADE BY JAN REEB, SECONDED BY REINHART. TO SUSPEND THE RULES REGARDING ORDINANCE NO. 2013-30. 6 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.
- ❖ MOTION MADE BY RUDIE REEB, SECONDED BY DERCK, TO ACCEPT ORDINANCE NO. 2013-30. 6 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.

*****EMERGENCY READING OF ORDINANCE NO. 2013-31: AN ORDINANCE REGULATING THE REMOVAL OR COVER OF JUNK MOTOR VEHICLES IN THE VILLAGE OF ANTWERP, OHIO; AND DECLARING THE SAME AN EMERGENCY.***

- ❖ MOTION MADE BY JAN REEB, SECONDED BY REINHART, TO SUSPEND THE RULES REGARDING ORDINANCE NO. 2013-31. 6 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.
- ❖ MOTION MADE BY DERCK, SECONDED BY RUDIE REEB, TO ACCEPT ORDINANCE NO. 2013-31. 6 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.

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****EMERGENCY READING OF ORDINANCE NO. 2013-32: AN ORDINANCE PROVIDING FOR THE DEMOLITION OF INSECURE AND UNSAFE BUILDINGS LOCATED IN THE VILLAGE OF ANTWERP, OHIO; AND DECLARING THE SAME AN EMERGENCY.**

❖ MOTION MADE BY REINHART, SECONDED BY RYAN, TO SUSPEND THE RULES REGARDING ORDINANCE NO. 2013-32. 6 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.

❖ MOTION MADE BY RUDIE REEB, SECONDED BY REINHART, TO ACCEPT ORDINANCE NO. 2013-32. 6 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.

****1ST READING OF RESOLUTION NO. 2013-04: A RESOLUTION CONSENTING TO THE TERMINATION OF THE PAULDING COUNTY EMERGENCY MANAGEMENT AGENCY AGREEMENT.**

****1ST READING OF RESOLUTION NO. 2013-05:- A RESOLUTION AUTHORIZING THE VILLAGE OF ANTWERP, OHIO TO PARTICIPATE IN A PROGRAM FOR EMERGENCY MANAGEMENT FOR PAULDING COUNTY, OHIO AS ORGANIZED BY THE PAULDING COUNTY BOARD OF COMMISSIONERS PURSUANT TO OHIO REVISED CODE 5502.271.**

RESOLUTIONS 2013-04 AND 2013-05 WERE READ AS 1ST READINGS UNTIL THE VILLAGE HAS SOME CLARIFICATION ABOUT THE EMA PROCESS AND IT IS GIVEN TO THE VILLAGE IN WRITING AS PROMISED BY COMMISSIONERS AT THE MAY COUNCIL MEETING.

****1ST READING OF ORDINANCE NO. 2013-33: AN ORDINANCE ADOPTING REVISIONS TO THE PERSONNEL MANUAL FOR THE VILLAGE OF ANTWERP, OHIO, SAID REVISED PERSONNEL MANUAL TO BE EFFECTIVE AS OF SEPTEMBER 1, 2013.**

ADMINISTRATOR'S REPORT

SEE ATTACHED ADMINISTRATOR'S REPORT.

ITEMS DISCUSSED:

WEED ORDINANCE PASSED TONIGHT WILL AID IN THE RELIEF OF MOWING LOTS IN THE VILLAGE THAT ARE NOW NOT BEING PROPERLY MOWED.

RAY DELONG HAS BEEN MOWING FOR THE VILLAGE TWO OR THREE DAYS PER WEEK. NEXT YEAR, THE VILLAGE WILL ATTEMPT TO HIRE A COLLEGE STUDENT TO AID IN THE MOWING.

API REPAIRED THE PAVEMENT AT THE END OF S. CLEVELAND NEAR BUFFALO. POGGEMEYER IS WORKING ON THE PRELIMINARY LAYOUT FOR THE NEW ROADWAY ON S. ERIE AND SHOULD HAVE A MORE EXACT COST FOR THE PROJECT BY THE NEXT COUNCIL MEETING.

DAYTON LEGAL BLANK, INC. FORM NO. 1014B

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DOLLAR GENERAL IS IN THE PROCESS OF GETTING BIDS FOR THEIR BUILDING IN ANTWERP.
 CONSUMER CONFIDENCE REPORT WILL BE IN THE WEST BEND NEWSPAPER FOR THE PUBLIC REVIEW. EPA REQUIRES THIS ANNUALLY FOR RESIDENT REVIEW ON WATER QUALITY.
 SWING SET IN THE VILLAGE WILL BE COMPLETE BY THE END OF THE WEEK.
 KEERAN IS HOPING TO HAVE AN OPEN HOUSE AT THE DEPOT POSSIBLY DURING THE "DAY IN THE PARK."
 REINHART ASKED IF THERE COULD BE MORE PARKING MADE AVAILABLE AT THE DEPOT. LEE REQUESTED WE LOOK INTO MOVING OR CHANGING THE WATTAGE FOR THE SIGN AT THE DEPOT. KEERAN WILL LOOK INTO BOTH OF THESE ITEMS.

COMMITTEE REPORTS

NO COMMITTEE REPORTS.

OLD BUSINESS

NONE

NEW BUSINESS

THE ELEVATOR IS LOOKING INTO USING A MINERAL OIL BASE FOR SOY AND CORN TO HELP ELIMINATE DUST.

MAYOR'S REPORT

MAYOR'S COURT DEPOSITED \$904.00 FOR THE VILLAGE FOR THE MONTH OF JUNE. CAR SHOW HELD ON JULY 13TH WAS OUTSTANDING WITH 112 VEHICLES ON DISPLAY.

❖ MOTION MADE BY REINHART, SECONDED BY RYAN, TO ADJOURN THE MEETING. 6 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED. MEETING ADJOURNED AT 6:40 P.M.

MAYOR *Roman D. Van Ken...*

FISCAL OFFICER *Louella Baker* DATE *8-19-13*

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held _____ 20_____

ADMINISTRATOR'S REPORT

JULY, 2013

TALL GRASS ORDINANCE 2008-04:

An ordinance will be presented Monday night that will change the period of time when notices for tall grass can be sent. The change will include any tall grass/weeds that have reached 12" starting in April and continuing through October. It will also change the fee charged for the village mowing the lots from \$25.00 for a lot with a home on it to \$50.00 and a vacant lot from \$40.00 to \$75.00. It is hoped that these changes will result in addressing tall grass earlier in the growing season and encouraging property owners to find someone to mow their properties before we have to at the new higher rates.

NEW PART-TIME, SEASONAL WORKER HIRED TO MOW:

Ray Delong will assist the village this summer in mowing 2 to 3 days a week, a couple hours each day. Since he is retired and just wants seasonal work, we won't have to worry about unemployment. Next season the quest for a college student who is going back to school in the fall will be undertaken. College students enrolled, can't file for unemployment according OBES guidelines.

API REPAIRED S. CLEVELAND PAVING:

API, who paved S. Cleveland and W. Washington last fall, came back to the village last week and repaired the pavement at the end of S. Cleveland near Buffalo, after the original paving had crumbled in that area.

NEW ROADWAY ON S. ERIE ENGINEERING PROGRESS:

Since approving the contract for preliminary engineering for the new roadway on S. Erie at the June, 2013 council meeting, Poggemeyer has completed the survey of the area, in the process of drawing the existing topographic features and should have this completed this week. They will start work on the preliminary layout after this week.

CONSUMER CONFIDENCE REPORT:

The annual consumer confidence report is attached for your review. EPA requires that annually the village publish and distribute information on the water quality of the village's water. We did not have any violations again this year.

RE-ZONING/NEW ZONING MAP:

An ordinance will be presented Monday night which will change zoning districts for six different areas in the village which will bring all areas up-to-date and will allow the new zoning map with these changes to be accepted. A public hearing was held on Wednesday, July 10th at 5:30 p.m. at town hall to receive any comments or questions on the proposed changes and none were received.

Held

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**REGULAR MEETING
COUNCIL OF THE VILLAGE OF ANTWERP**

AUGUST 19, 2013

THE REGULAR MEETING OF THE VILLAGE OF ANTWERP COUNCIL WAS CALLED TO ORDER AT 5:30 P.M. BY MAYOR TOM VANVLERAH. COUNCIL PERSONS PRESENT: LARRY RYAN, RUDIE REEB, KEN REINHART, KAREN LEE, STEVE DERCK, AND COUNCIL PRESIDENT JAN REEB.

ALSO IN ATTENDANCE: ADMINISTRATOR SARA KEERAN, SOLICITOR MELANIE FARR, POLICE CHIEF GEORGE CLEMENS, AND FISCAL OFFICER LORETTA BAKER. MEDIA PRESENT: JOE SHOUSE FROM PAULDING PROGRESS AND PETER GREER FROM DEFIANCE CRESCENT.

THE MINUTES FROM THE REGULAR COUNCIL MEETING HELD JULY 15, 2013, WERE REVIEWED.

- ❖ MOTION MADE BY REINHART, SECONDED BY JAN REEB, TO ACCEPT THE MINUTES FROM THE JULY 15, 2013, COUNCIL MEETING. 6 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.

THE JULY DISBURSEMENTS WERE REVIEWED.

- ❖ MOTION MADE BY JAN REEB, SECONDED BY REINHART, TO APPROVE THE JULY RECONCILIATION REPORT. 6 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.

VISITORS

NO VISITORS PRESENT.

POLICE REPORT

POLICE DEPARTMENT REPORTED 118 CALLS FOR SERVICE AND 7 CITATIONS FOR THE MONTH OF JULY. FOUR VEHICLE ACCIDENTS OCCURRED IN THE VILLAGE THIS MONTH. CHIEF CLEMENS REPORTED THAT THE POLICE CRUISER IS RUNNING FINE. CHIEF CLEMENS ENCOURAGED COUNCIL MEMBERS TO NOTIFY HIM OF ANY COMPLAINTS OR CONCERNS.

EMS REPORT

WRITTEN REPORT BY RANDY SHAFFER SHOWS 49 RUNS FROM MAY 17TH TO AUGUST 15TH. WRITTEN REPORT FROM DARLENE MERRIMAN SHOWS TOTAL COLLECTIONS OF \$31,771.20 YEAR TO DATE FOR EMS RUNS.

Held _____ 20 _____

FISCAL OFFICER'S REPORT

****EMERGENCY READING OF RESOLUTION NO. 2013-04:** *A RESOLUTION CONSENTING TO THE TERMINATION OF THE PAULDING COUNTY EMERGENCY MANAGEMENT AGENCY AGREEMENT; AND DECLARING THE SAME AN EMERGENCY.*

- ❖ MOTION MADE BY RYAN, SECONDED BY JAN REEB, TO SUSPEND THE RULES REGARDING RESOLUTION NO. 2013-04. 6 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.
- ❖ MOTION MADE BY RYAN, SECONDED BY RUDIE REEB, TO ACCEPT RESOLUTION NO. 2013-04. 6 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.

****EMERGENCY READING OF RESOLUTION NO. 2013-05:** *A RESOLUTION AUTHORIZING THE VILLAGE OF ANTWERP, OHIO TO PARTICIPATE IN A COUNTY-WIDE PROGRAM FOR EMERGENCY MANAGEMENT AS ORGANIZED BY THE PAULDING COUNTY BOARD OF COMMISSIONERS, AND DECLARING THE SAME AN EMERGENCY.*

- ❖ MOTION MADE BY DERCK, SECONDED BY JAN REEB, TO SUSPEND THE RULES REGARDING RESOLUTION NO. 2013-05. 6 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.
- ❖ MOTION MADE BY RYAN, SECONDED BY RUDIE REEB, TO ACCEPT RESOLUTION NO. 2013-05. 6 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.

A 1ST READING OF THE ABOVE RESOLUTIONS OCCURRED AT THE JULY 2013 COUNCIL MEETING. THE RESOLUTIONS ARE PASSED AS EMERGENCY MEASURES AND RESOLUTION NO. 2013-05 WAS REVISED TO REMOVE ANY REFERENCE TO THE OHIO REVISED CODE AND TO SIMPLY REFLECT THAT THE VILLAGE OF ANTWERP AGREES TO PARTICIPATE IN A COUNTY-WIDE EMERGENCY MANAGEMENT AGENCY AS ORGANIZED BY THE PAULDING COUNTY BOARD OF COMMISSIONERS. RYAN EXPLAINED THAT THE COUNTY COMMISSIONERS FORMED AN ADVISORY BOARD FOR THE COUNTY WIDE EMERGENCY MANAGEMENT AGENCY. THE ADVISORY BOARD IS IN PLACE TO PROVIDE SUPPORT AND ADVICE TO THE COUNTY COMMISSIONERS ON EMERGENCY MANAGEMENT ISSUES. THE VILLAGE DID NOT RECEIVE THE REQUESTED WRITTEN PLAN FOR THE NEWLY FORMED COUNTY WIDE EMERGENCY MANAGEMENT AGENCY AS PROMISED.

****2ND READING OF ORDINANCE NO. 2013-33:** *AN ORDINANCE ADOPTING REVISIONS TO THE PERSONNEL MANUAL FOR THE VILLAGE OF ANTWERP, OHIO, SAID REVISED PERSONNEL MANUAL TO BE EFFECTIVE AS OF SEPTEMBER 16, 2013.*

****1ST READING OF ORDINANCE NO. 2013-34:** *AN ORDINANCE GRANTING TO OHIO GAS COMPANY, ITS SUCCESSORS AND ASSIGNS, THE RIGHT TO MAINTAIN A GAS DISTRIBUTION SYSTEM AND TO LAY, EXTEND, MAINTAIN, OPERATE, REPAIR, AND*

DAYTON LEGAL BLANK, INC. FORM NO. 10148

Held

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REMOVE MAINS AND PIPE IN, THROUGH, OR UNDER THE STREET, ALLEYS, PUBLIC PLACES OF THE VILLAGE OF ANTWERP, PAULDING COUNTY, OHIO, FOR SUPPLYING GAS TO THE VILLAGE AND ITS INHABITANTS, AND THE TRANSPORTATION THEREOF IN AND THROUGH THE VILLAGE.

****EMERGENCY READING OF ORDINANCE NO. 2013-35:** *AN ORDINANCE AUTHORIZING THE VILLAGE FISCAL OFFICER TO TRANSFER \$27,500.00 FROM THE GENERAL FUND TO THE POLICE FUND, AND DECLARING THE SAME AN EMERGENCY.*

- ❖ MOTION MADE BY RYAN, SECONDED BY LEE, TO SUSPEND THE RULES REGARDING ORDINANCE NO. 2013-35. 6 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.
- ❖ MOTION MADE BY JAN REEB, SECONDED BY REINHART, TO ACCEPT ORDINANCE NO. 2013-35. 6 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.

****EMERGENCY READING OF ORDINANCE NO. 2013-36:** *AN ORDINANCE AUTHORIZING THE FISCAL OFFICER TO AMEND APPROPRIATIONS AND DECLARING IT AN EMERGENCY.*

- ❖ MOTION MADE BY JAN REEB, SECONDED BY REINHART, TO SUSPEND THE RULES REGARDING ORDINANCE NO. 2013-36. 6 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.
- ❖ MOTION MADE BY JAN REEB, SECONDED BY REINHART, TO ACCEPT ORDINANCE NO. 2013-36. 6 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.

ADMINISTRATOR'S REPORT

SEE ATTACHED ADMINISTRATOR'S REPORT.

ITEMS DISCUSSED:

DOLLAR GENERAL STARTED CLEARING THE LAND FOR ITS BUILDING TODAY.

KEERAN DISTRIBUTED A DRAWING OF THE PROPOSED ROADWAY AT THE 24/49 INTERCHANGE. THE CIC IS GOING FORWARD WITH PLANS FOR THIS ROADWAY.

THE GAS FURNACE HAS BEEN INSTALLED IN THE DEPOT AND HAS BEEN TESTED.

BAKER AND KEERAN WILL BE STARTING ON THE BUDGET THIS WEEK. RYAN REQUESTED THE HEALTH PLAN PREMIUM RENEWAL INFORMATION BE REQUESTED EARLY THIS YEAR FOR REVIEW.

SCHOOL BUS PICK UP AND DROP OFF IN TOWN HAS BEEN CHANGED DUE TO THE SAFE ROUTES TO SCHOOL PROGRAM. PAT ROSS, SCHOOL SUPERINTENDENT, ASKS FOR COUNCIL'S SUPPORT IN THE CHANGE. CROSS GUARDS WILL BE AT

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held

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THE CORNER OF 49 AND CANAL, AT CANAL WHERE THE SIDEWALK CROSSES TO THE BIKE PATH AND AT THE END OF THE BIKE PATH CROSSING THE DRIVE BEHIND THE SCHOOL. ODOT IS IN NEGOTIATIONS ON THE 2ND PHASE OF SAFE ROUTES TO SCHOOL. RIGHT OF WAY FOR SIDEWALKS COULD BE AN ISSUE.

FRIENDS OF THE PLAYGROUND MET WITH THE MAYOR AND KEERAN TO DISCUSS THE MAINTENANCE OF PLAYGROUND EQUIPMENT. THEY WANT TO DISBAND AND WANT ASSURANCE BY ORDINANCE OR AGREEMENT THAT THE VILLAGE WILL MAINTAIN THE PLAYGROUND EQUIPMENT AND MULCH AS NEEDED. LEE STATED SHE WILL MEET WITH PARK COMMITTEE TO DISCUSS THIS ISSUE.

COMMITTEE REPORTS

NO COMMITTEE REPORTS.

OLD BUSINESS

NONE

NEW BUSINESS

RYAN RECOMMENDED THE COUNCIL PUBLISH REQUIRED ORDINANCE / RESOLUTION SUMMARIES IN THE WEST BEND NEWS DUE TO GREATER CIRCULATION COVERAGE AND COST SAVINGS TO THE VILLAGE.

- ❖ MOTION MADE BY RYAN, SECONDED BY REINHART, TO PUBLISH THE REQUIRED ORDINANCE / RESOLUTION SUMMARIES IN THE WEST BEND NEWS. 6 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.

RYAN ASKED WHY THE VILLAGE IS STILL DRIVING THE OLD PICK-UP TRUCK SINCE A NEW ONE HAS BEEN PURCHASED. KEERAN RESPONDED THAT IT ALLOWS ALL UTILITY WORKERS TO HAVE A TRUCK TO DRIVE. KEERAN WILL HAVE THE OLD TRUCK INSPECTED FOR SAFETY ISSUES.

MAYOR'S REPORT

MAYOR'S COURT DEPOSITED \$586.00 FOR THE MONTH OF JULY.

THE COUNTY COMMISSIONERS ARE OBTAINING OWNERSHIP OF THE BALL FIELD PROPERTY LOCATED IN THE VILLAGE AND WOULD LIKE TO DONATE IT TO THE VILLAGE. MAYOR VAN VLERAH SAID THE VILLAGE COULD THEN LEASE THE PROPERTY TO THE ANTWERP BALL ASSOCIATION TO BE MAINTAINED AND CARED FOR BY THE ASSOCIATION.

RECORD OF PROCEEDINGS

Minutes of

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held _____ 20 _____

SOLICITOR FARR STATED THE VILLAGE WILL NEED AN ORDINANCE TO ACCEPT THE DONATION OF THE PROPERTY, AND THEN THE VILLAGE COULD ENTER INTO A LEASE AGREEMENT WITH THE ANTWERP BALL ASSOCIATION.

THE PAULDING COUNTY ECONOMIC DEVELOPMENT DINNER WILL BE HELD ON 9/26/13. THOSE THAT WOULD LIKE TO ATTEND NEED TO LET BAKER KNOW BY 9/16/13.

❖ MOTION MADE BY JAN REEB, SECONDED BY REINHART, TO ADJOURN THE MEETING. 6 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED. MEETING ADJOURNED AT 6:40 P.M.

MAYOR Thomas D. Van Kester

FISCAL OFFICER Louetta Baker DATE 9-16-13

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held

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ADMINISTRATOR'S REPORT

AUGUST, 2013

NEW ROADWAY ON S. ERIE ENGINEERING PROGRESS:

I should have engineering costs for the roadway and storm drainage by council meeting on Monday. I have a request into DG for an estimated start date on the new building. If I receive any information on this I will report it Monday night.

GAS FURNACE AT DEPOT:

The gas furnace has been installed at the depot and the gas meter has been set.

2014 BUDGET:

Loretta and I will start work on the 2014 budget in the next few days. Once an outline has been completed a finance committee meeting will be scheduled.

ANTWERP SCHOOL CHANGES GUIDELINES FOR PICK-UP AND THOSE WHO WALK TO SCHOOL:

I spoke with Superintendent Ross on Tuesday, 8/13/13, and she stated that with the new sidewalks on E. Canal that connect through the paved path to the school, she would be requiring all students south of River Street to walk or be brought to school. No pick is planned in this area. Crossing guards will be placed at strategic crossings to ensure safety. I have attached her e-mail to me and she would ask for support from council on this new change.

SEMINAR ON HEALTH CARE REFORM CHANGES:

Loretta and I will be attending a health care reform update seminar put on by First Insurance Group in Defiance on Wednesday, August 28th. Employer final to-do-lists items before 2014 will be reviewed.

MEETING WITH FRIENDS OF THE PLAYGROUND:

Mayor and the undersigned met with Julie Taylor and Michelle Dooley from the Friends of the Playground Committee on August 13, 2013. This group headed the fund raising of over \$80,000 for the playground structures at Riverside Park that was installed in 2005. Over the following years they have stayed involved and helped financially with the cost of the mulch needed for the playground. They plan on purchasing a bike rack for the park and then would like to dissolve their committee. They met with the Mayor and myself to discuss and ask for assurances that the maintenance of the play structures and that mulch needed to protect the children under the play structures is spread by the village on an annual basis is done. They would like to see these requests in some kind of permanent form, whether it be a signed agreement or ordinance, so that as the administration of the village changes, the play structures and mulch are maintained. I informed them that council would be made aware of their request and some assurances would be put in place. We can discuss this at council meeting Monday night.

Held _____

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**REGULAR MEETING
COUNCIL OF THE VILLAGE OF ANTWERP**

SEPTEMBER 16, 2013

THE REGULAR MEETING OF THE VILLAGE OF ANTWERP COUNCIL WAS CALLED TO ORDER AT 5:30 P.M. BY MAYOR TOM VANVLERAH. COUNCIL PERSONS PRESENT: LARRY RYAN, RUDIE REEB, KEN REINHART, STEVE DERCK, AND COUNCIL PRESIDENT JAN REEB. KAREN LEE WAS NOT PRESENT.

ALSO IN ATTENDANCE: ADMINISTRATOR SARA KEERAN, SOLICITOR MELANIE FARR, POLICE CHIEF GEORGE CLEMENS, AND FISCAL OFFICER LORETTA BAKER. MEDIA PRESENT: JOE SHOUSE FROM PAULDING PROGRESS AND PETER GREER FROM DEFIANCE CRESCENT.

THE MINUTES FROM THE REGULAR COUNCIL MEETING HELD AUGUST 19, 2013, WERE REVIEWED.

- ❖ MOTION MADE BY JAN REEB, SECONDED BY RYAN, TO ACCEPT THE MINUTES FROM THE AUGUST 19, 2013, COUNCIL MEETING. 5 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.

THE AUGUST DISBURSEMENTS WERE REVIEWED.

- ❖ MOTION MADE BY REINHART, SECONDED BY DERCK, TO APPROVE THE AUGUST RECONCILIATION REPORT. 5 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.

VISITORS

NO VISITORS PRESENT.

POLICE REPORT

POLICE DEPARTMENT REPORTED 109 CALLS FOR SERVICE AND 3 CITATIONS FOR THE MONTH OF AUGUST.

EMS REPORT

NO REPORTS AVAILABLE FROM EMS THIS MONTH.

- ❖ MOTION MADE BY RYAN, SECONDED BY REINHART, TO EXCUSE KAREN LEE FROM THE REGULAR COUNCIL MEETING.

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held

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FISCAL OFFICER'S REPORT

****3RD READING OF ORDINANCE NO. 2013-33:** AN ORDINANCE ADOPTING REVISIONS TO THE PERSONNEL MANUAL FOR THE VILLAGE OF ANTWERP, OHIO, SAID REVISED PERSONNEL MANUAL TO BE EFFECTIVE AS OF SEPTEMBER 16, 2013.

- ❖ MOTION MADE BY RYAN, SECONDED BY JAN REEB, TO ACCEPT ORDINANCE NO. 2013-33. 5 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.

****2ND READING OF ORDINANCE NO. 2013-34:** AN ORDINANCE GRANTING TO OHIO GAS COMPANY, ITS SUCCESSORS AND ASSIGNS, THE RIGHT TO MAINTAIN A GAS DISTRIBUTION SYSTEM AND TO LAY, EXTEND, MAINTAIN, OPERATE, REPAIR, AND REMOVE MAINS AND PIPE IN, THROUGH, OR UNDER THE STREET, ALLEYS, PUBLIC PLACES OF THE VILLAGE OF ANTWERP, PAULDING COUNTY, OHIO, FOR SUPPLYING GAS TO THE VILLAGE AND ITS INHABITANTS, AND THE TRANSPORTATION THEREOF IN AND THROUGH THE VILLAGE.

1ST READING OF RESOLUTION NO. 2013-06: A RESOLUTION ACCEPTING THE AMOUNTS AND RATES AS DETERMINED BY THE BUDGET COMMISSION AND AUTHORIZING THE NECESSARY TAX LEVIES AND CERTIFYING THEM TO THE COUNTY AUDITOR.

EMERGENCY READING OF ORDINANCE NO. 2013-37: AN ORDINANCE DETERMINING THE VIDEO SERVICE PROVIDER FEE TO BE PAID BY A VIDEO SERVICE PROVIDER OFFERING VIDEO SERVICE IN THE VILLAGE OF ANTWERP PURSUANT TO A VIDEO SERVICE AUTHORIZATION; AUTHORIZING THE MAYOR TO GIVE NOTICE TO THE VIDEO SERVICE PROVIDER OF THE VIDEO SERVICE PROVIDER FEE; AND DECLARING THE SAME AN EMERGENCY.

- ❖ MOTION MADE BY RYAN, SECONDED BY DERCK, TO SUSPEND THE RULES REGARDING ORDINANCE NO. 2013-37. 5 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.
- ❖ MOTION MADE BY RUDIE REEB, SECONDED BY REINHART, TO ACCEPT ORDINANCE NO. 2013-37. 5 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.

ADMINISTRATOR'S REPORT

SEE ATTACHED ADMINISTRATOR'S REPORT.

ITEMS DISCUSSED:

SOUTH ERIE STREET IN FRONT OF DOLLAR GENERAL WAS CLOSED TODAY ONLY. DOLLAR GENERAL IS ON TRACK WITH CONSTRUCTION AND EXPECT TO OPEN BY OCTOBER 31ST.

Held

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KEERAN MET WITH TONY LANGHAM, RANDY DERCK, AND ODOT REGARDING FUNDING AVAILABLE TO ASSIST WITH THE NEW ROADWAY PROJECT. ODOT INFORMED THEM OF THE STATE INFRASTRUCTURE BANK LOAN PROGRAM, WHICH FEATURES AN INTEREST FREE PERIOD OF 12 MONTHS FROM CLOSING DATE. THE CIC WISHES TO MEET WITH VILLAGE FINANCE COMMITTEE TO EXPLAIN ITS POSITION OF HAVING THE VILLAGE TAKE OUT LOAN FOR ONE-HALF OF PROJECT EXPENSE AND ENTERING INTO AN AGREEMENT WITH THE VILLAGE TO SUPPLY THE VILLAGE WITH THE ANNUAL LOAN PAYMENT.

- ❖ FINANCE COMMITTEE WILL MEET OCTOBER 2ND AT 8:00 AM TO DISCUSS THIS AGREEMENT AND THE CRANE TOWNSHIP EMS CONTRACTS FOR FUTURE YEARS.

THE VILLAGE RECEIVED A CHECK FOR \$7,690.73 FOR REIMBURSEMENT FOR OVER PAYMENT OF CASING PIPES PUT IN 2010.

W. WASHINGTON STREET WATERLINE IS IN NEED OF REPLACEMENT. KEERAN WILL WORK ON COST AND OPTIONS FOR OPWC LOAN. APPLICATION FOR LOAN WOULD BE DUE IN 2014 AND CONSTRUCTION WOULD COMMENCE IN 2015.

MEDIACOM FRANCHISE AGREEMENT EXPIRED ON JULY 1. OHIO DEPARTMENT OF COMMERCE STATED THE VILLAGE COULD CHARGE VIDEO SERVICE PROVIDERS A FEE OF UP TO 5% OF GROSS REVENUE.

THE NEXT STEP FOR THE SAFE ROUTES TO SCHOOL ALONG HARRMANN ROAD IS TO OBTAIN A 40 FOOT RIGHT OF WAY IN FRONT OF THE HARRMANN PROPERTY. ODOT REQUESTS THAT THE VILLAGE DO A SURVEY BEFORE THE PROJECT CAN PROCEED. THE COST OF PRELIMINARY PLAN AND SURVEY IS \$7,600.00 AND POGGEMEYER DESIGN GROUP HAS SUBMITTED A PROPOSED CONTRACT TO PREPARE THE SURVEY.

- ❖ MOTION MADE BY REINHART, SECONDED BY RUDIE REEB, TO AUTHORIZE KEERAN TO ENTER INTO CONTRACT WITH POGGEMEYER DESIGN GROUP TO PREPARE PRELIMINARY DESIGN AND SURVEY FOR SIDEWALKS ALONG HARRMANN ROAD FROM CANAL ROAD TO THE SCHOOL AND AUTHORIZE PAYMENT OF \$7600.00 FOR SAID CONTRACT. 5 YEARS, 0 NAYS. MOTION CARRIED AND APPROVED.

TRICK OR TREAT IS SCHEDULED FOR OCTOBER 26TH WITH A PARADE STARTING AT 2:45 P.M.

- ❖ MOTION MADE BY JAN REEB, SECONDED BY RYAN, TO SCHEDULE THE TIME OF TRICK OR TREAT FROM 5:00 P.M. TO 6:30 P.M. ON OCTOBER 26TH. 5 YEARS, 0 NAYS. MOTION CARRIED AND APPROVED.

SIGNS WILL BE PLACED AT THE VET'S MEMORIAL STATING "NO ROLLER BLADES, SKATE BOARDS, BIKES ALLOWED".

RECORD OF PROCEEDINGS

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Minutes of

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held _____ 20 _____

HEALTH INSURANCE RENEWAL FOR THE VILLAGE WAS PRESENTED TO COUNCIL AND DISCUSSED. PREMIUMS ARE LESS THAN LAST YEAR.

- ❖ MOTION MADE BY RYAN, SECONDED BY JAN REEB, TO ACCEPT THE HEALTH INSURANCE QUOTE FROM FIRST INSURANCE WITH ANTHEM FOR \$7,149.66 PER MONTH. 5 YEARS, 0 NAYS. MOTION CARRIED AND APPROVED.

RUDIE REEB EXPRESSED CONCERN ABOUT CANAL STREET PROPERTY WITH BROKEN WINDOWS AND WILDLIFE. KEERAN STATED LETTERS HAVE BEEN SENT TO PROPERTY OWNERS WITH NO RESPONSE. MAYOR, POLICE CHIEF, AND KEERAN WILL WORK ON THIS ISSUE.●

SOLICITOR FARR WILL PROVIDE MODEL ORDINANCE FROM OHIO ATTORNEY GENERAL'S WEBSITE REGARDING THE REGULATION OF SEXUALLY ORIENTED BUSINESSES FOR DISCUSSION AT NEXT COUNCIL MEETING.

KEERAN PRESENTED COUNCIL WITH PROPOSED WATER RATE INCREASE FOR 2014 PER ORDINANCE PASSED IN 2011.

COMMITTEE REPORTS

NO COMMITTEE REPORTS.

OLD BUSINESS

NONE

NEW BUSINESS

RYAN MENTIONED THE FIRE TRUCK IS IN NEED OF MAJOR REPAIRS AND ASKED IF THE VILLAGE COULD CHECK INTO PUTTING A LEVY ON THE SPRING BALLOT TO PURCHASE A NEW FIRE TRUCK. BAKER WILL FOLLOW UP WITH INFORMATION FOR NEXT MEETING.

MAYOR'S REPORT

MAYOR'S COURT DEPOSITED \$298.00 FOR THE MONTH OF AUGUST.

MAYOR STATED THE OVERAGE OF \$415.00 IN THE MAYOR'S COURT CHECKING ACCOUNT SHOULD BE GIVEN TO THE VILLAGE. MAYOR AND CLERK CLEMENS WILL CHECK INTO THIS.

MAYOR VANVLERAH MET WITH NEW DIRECTOR OF PAULDING COUNTY ECONOMIC DEVELOPMENT, JERRY ZEILKE.

MAYOR BROUGHT TO COUNCIL'S ATTENTION THE EMERGENCY MANAGEMENT AGENCY ("EMA") RESOLUTION PASSED BY THE PAULDING COUNTY

RECORD OF PROCEEDINGS

Minutes of

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 1014B

Held _____ 20 _____

COMMISSIONERS REGARDING RE-ORGANIZATION OF THE PAULDING COUNTY EMA. MAYOR WILL KEEP COUNCIL INFORMED OF THE STATUS OF THIS RE-ORGANIZATION.

❖ MOTION MADE BY REINHART, SECONDED BY DERCK, TO ADJOURN THE MEETING. 5 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED. MEETING ADJOURNED AT 6:40 P.M.

MAYOR Thomas D. Van Vleet

FISCAL OFFICER Lynette Baker

DATE 10-21-13

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held

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ADMINISTRATOR'S REPORT

SEPTEMBER, 2013

S. ERIE STREET AT NEW DOLLAR GENERAL SITE TO CLOSE ON 9/16/13 FOR 1 DAY:

S. Erie Street in front of the new Dollar General Site will be closed to all traffic for one day on Monday, September 16, 2013 while they install a storm drain pipe. ODOT has established a detour and will put up detour signs first thing Monday morning. This writer contacted the school, fire/ems/police, the elevator, trash haulers and contacted many of our businesses that might have truck deliveries on Monday to inform them of the closure. The road is set to only be closed one day.

ROADWAY PROJECT/FINANCING:

This writer along with Randy Derck of the Community Improvement Corporation and Tony Langham of the Economic Development Office met with ODOT on September 4, 2013 to inquire about any funding that might be available to assist on the new roadway project. ODOT informed our group that the roadway could accessed the State Infrastructure Bank loan program which features an interest free period of 12 months from closing date, no actual loan repayment until the 31st month after loan closing, an interest rate of approximately 3% and a 20 year loan repayment schedule. The Community Improvement Corporation is proposing to pay half of the roadway project with available cash from the sale of their industrial park ground and would like participate in this loan program for the other half of the project. This would leave cash available in the short term to address any issues that might need funded in the promotion of and sale of lots on S. Erie. As this road will be village owned, the SIB loan would need to be apply for and repaid through the village. The CIC is willing to enter into an agreement to supply the village with the annual repayment dollars once the repayment period kicks in in 2 ½ years.

As the Antwerp CIC membership is required to be made of a required percentage of village officials, this arrangement would not be unusual for this type of a project. The CIC is willing to meet with finance committee to explain their position. It is hoped that financing could be awarded from the SIB and the project could be bid out this winter with a start date in the spring.

HEALTH INSURANCE RENEWAL:

Our health insurance renewal premium is lower than last year with Anthem. I have enclosed a copy of the rates. Discussion on this renewal will be held at council meeting.

REFUND FROM ODOT:

A check was received from ODOT on 9/12/13 in the amount of \$7,690.73. I am assuming as a refund for dollars the village deposited with ODOT at the time of the construction of new US 24. The village deposited the estimated cost of the casing pipes under Rd 33 and CR 43 for future water/sewer expansion under the new highway. The refund represents that the project came

Held

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in under original estimate. I have a call into ODOT asking for clarification on the refund and if it's due to the interchange casing pipes coming in under estimate.

W. WASHINGTON STREET WATERLINE:

With the extremely dry weather we have experienced quite a few waterline breaks on W. Washington. This line will need replaced in the next couple of years. An estimated cost of replacement will be obtained. The Ohio Public Works Program/Issue II grant/loan program might be an option for next round. The application for this waterline would be due in September of 2014 with a construction to occur in 2015. This would be at best a 50% loan and 50% grant. I will see what cost would be for this line before we talk about what kind of funding might be accessed.

MEDIACOM FRANCHISE/SERVICE PROVIDER FEE ORDINANCE:

Please be advised that our cable television franchise agreement expired on July 1, 2013. This office was contacted by the Ohio Department of Commerce who stated that they issued a Video Service Authorization to continue serving the village. The department also stated that the village could charge up to 5% of total cable sales as a franchise fee.

Melanie has provided an ordinance that would require this fee from Mediacom. We need to pass this by emergency as this needs to be in place before Mediacom contacts the village with a new franchise agreement.

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held _____ 20____

**REGULAR MEETING
COUNCIL OF THE VILLAGE OF ANTWERP**

OCTOBER 21, 2013

THE REGULAR MEETING OF THE VILLAGE OF ANTWERP COUNCIL WAS CALLED TO ORDER AT 5:30 P.M. BY MAYOR TOM VANVLERAH. COUNCIL PERSONS PRESENT: LARRY RYAN, RUDIE REEB, KEN REINHART, STEVE DERCK, KAREN LEE AND COUNCIL PRESIDENT JAN REEB.

ALSO IN ATTENDANCE: ADMINISTRATOR SARA KEERAN, SOLICITOR MELANIE FARR, POLICE CHIEF GEORGE CLEMENS, AND FISCAL OFFICER LORETTA BAKER. MEDIA PRESENT: JOE SHOUSE FROM PAULDING PROGRESS. VISITORS: SHERIFF JASON LANDERS, KEITH WEST, KEITH NERN, KELSEY TITUS, LAUREN BARRAND, AND REBECCA MAJOR.

THE MINUTES FROM THE REGULAR COUNCIL MEETING HELD SEPTEMBER 16, 2013, WERE REVIEWED.

- ❖ MOTION MADE BY JAN REEB, SECONDED BY DERCK, TO ACCEPT THE MINUTES FROM THE SEPTEMBER 16, 2013, COUNCIL MEETING. 6 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.

THE SEPTEMBER DISBURSEMENTS WERE REVIEWED.

- ❖ MOTION MADE BY REINHART, SECONDED BY RYAN, TO APPROVE THE SEPTEMBER RECONCILIATION REPORT. 6 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.

VISITORS

SHERIFF JASON LANDERS PRESENTED INFORMATION ON THE 911 LEVY, WHICH WILL BE A REPLACEMENT LEVY DECREASING THE MILLAGE FROM 1.2 MIL TO 1.074 MIL. HE ASKED COUNCIL MEMBERS TO HELP INFORM THE VOTERS OF THE REPLACEMENT LEVY.

OTHER VISITORS PRESENT FOR OBSERVATION ONLY.

POLICE REPORT

POLICE DEPARTMENT REPORTED 142 CALLS FOR SERVICE AND 6 CITATIONS FOR THE MONTH OF SEPTEMBER.

EMS REPORT

DAYTON LEGAL BLANK, INC. FORM NO. 10148

Held _____

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WRITTEN REPORT BY RANDY SHAFFER SHOWING 23 RUNS FROM SEPTEMBER 7, 2013 TO SEPTEMBER 30, 2013. EMS BILLING CLERK REPORT SHOWS A COLLECTION OF \$48,810.05 YEAR TO DATE.

FISCAL OFFICER'S REPORT

****3RD READING OF ORDINANCE NO. 2013-34:** *AN ORDINANCE GRANTING TO OHIO GAS COMPANY, ITS SUCCESSORS AND ASSIGNS, THE RIGHT TO MAINTAIN A GAS DISTRIBUTION SYSTEM AND TO LAY, EXTEND, MAINTAIN, OPERATE, REPAIR, AND REMOVE MAINS AND PIPE IN, THROUGH, OR UNDER THE STREETS, ALLEYS, PUBLIC PLACES OF THE VILLAGE OF ANTWERP, PAULDING COUNTY, OHIO, FOR SUPPLYING GAS TO THE VILLAGE AND ITS INHABITANTS, AND THE TRANSPORTATION THEREOF IN AND THROUGH THE VILLAGE.*

- ❖ MOTION MADE BY RYAN, SECONDED BY JAN REEB, TO ACCEPT ORDINANCE NO. 2013-34. 6 YEARS, 0 NAYS. MOTION CARRIED AND APPROVED.

2ND READING OF RESOLUTION NO. 2013-06: *A RESOLUTION ACCEPTING THE AMOUNTS AND RATES AS DETERMINED BY THE BUDGET COMMISSION AND AUTHORIZING THE NECESSARY TAX LEVIES AND CERTIFYING THEM TO THE COUNTY AUDITOR.*

EMERGENCY READING OF ORDINANCE NO. 2013-38: *AN ORDINANCE TO PROVIDE FOR THE ISSUANCE OF A NOTE FOR THE PURPOSE OF SANITARY SEWERAGE SYSTEM IN THE VILLAGE OF ANTWERP, OHIO, AND DECLARING THE SAME AN EMERGENCY.*

- ❖ MOTION MADE BY JAN REEB, SECONDED BY DERCK, TO SUSPEND THE RULES REGARDING ORDINANCE NO. 2013-38. 6 YEARS, 0 NAYS. MOTION CARRIED AND APPROVED.
- ❖ MOTION MADE BY RUDIE REEB, SECONDED BY REINHART, TO ACCEPT ORDINANCE NO. 2013-38. 6 YEARS, 0 NAYS. MOTION CARRIED AND APPROVED.

1ST READING OF ORDINANCE NO. 2013-39: *AN ORDINANCE AUTHORIZING THE MAYOR AND THE FISCAL OFFICER TO ENTER INTO A CONTRACT WITH CRANE TOWNSHIP FOR PROVIDING EMERGENCY MEDICAL SERVICE FOR YEARS 2014, 2015 AND 2016.*

ADMINISTRATOR'S REPORT

SEE ATTACHED ADMINISTRATOR'S REPORT.

ITEMS DISCUSSED:

RECORD OF PROCEEDINGS

0483

Minutes of

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held _____ 20_____

CIC MET WITH FINANCE COMMITTEE AND PROPOSED THAT THE VILLAGE OBTAIN A LOAN FOR THE ROADWAY PROJECT TO BE USED FOR DEVELOPMENT OFF SOUTH ERIE STREET. TO OBTAIN FUNDING USING A STATE INFRASTRUCTURE BANK LOAN (SIB), THE VILLAGE MUST BE THE APPLICANT FOR THE LOAN AND PLEDGE TO REPAY THE LOAN AMOUNT WITH PUBLIC FUNDS. THE CIC AGREES TO REIMBURSE THE VILLAGE IN THE AMOUNT OF THE ANNUAL LOAN PAYMENTS. THE LOAN APPLICATION PROCESS WILL START WHEN THE AMOUNT NEEDED FOR THE ROADWAY PROJECT IS DETERMINED.

W. WASHINGTON STREET WATERLINE REPLACEMENT IS ESTIMATED TO COST \$279,000. APPLICATION FOR OPWC GRANT IS DUE IN SEPTEMBER 2014. CONSTRUCTION WOULD NOT START UNTIL 2015.

THERE HAS BEEN GOOD RESPONSE TO THE VILLAGE WIDE SURVEY FOR THE COMPREHENSIVE PLAN PROCESS. RESIDENTS HAVE UNTIL NOVEMBER 30, 2013 TO COMPLETE THE SURVEY. A PUBLIC FORUM WILL BE HELD AFTER THE SURVEY RESULTS ARE TALLIED. THE INFORMATION GLEANED FROM THE SURVEY RESULTS WILL HELP THE VILLAGE CREATE A LONG TERM VISION FOR DEVELOPMENT.

SPEC TEMP CONTRACT EXPIRES IN DECEMBER 2013. KEERAN HAS CONTACTED MR. FOUST OF SPEC TEMP REGARDING A TWO YEAR CONTRACT FOR 2014 AND 2015.

COMMITTEE REPORTS

FINANCE COMMITTEE WILL MEET AGAIN ON NOVEMBER 14TH AT 8 A.M. TO DISCUSS THE BUDGET.

OLD BUSINESS

SOLICITOR FARR PROVIDED THE MODEL ORDINANCES FROM THE ATTORNEY GENERAL'S WEBSITE ON PROHIBITING CRIMINAL CONDUCT IN SEXUALLY ORIENTED BUSINESSES AND REGULATING SEXUALLY ORIENTED BUSINESSES. FARR ALSO PROVIDED INFORMATION ON THE PROHIBITION OF SYNTHETIC DRUGS UNDER THE OHIO REVISED CODE AND OHIO BASIC CODE.

NEW BUSINESS

RYAN MACK FROM BOB LATTA'S OFFICE WILL BE AVAILABLE TO ADDRESS RESIDENT COMMENTS/QUESTIONS ON OCTOBER 29, 2013 FROM 1 P.M. TO 2:30 P.M.

DAYTON LEGAL BLANK, INC. FORM NO. 10148

Held _____ 20 _____

BAKER NOTED THAT OPERS REQUIRES ALL PERSONNEL TO BE PAID MONTHLY IN 2014. EMS, FIRE AND COUNCIL MEMBERS WILL BE RECEIVING MONTHLY PAYCHECKS IN 2014.

MAYOR'S REPORT

MAYOR'S COURT DEPOSITED \$702.00 FOR THE MONTH OF SEPTEMBER.

MAYOR VANVLERAH ATTENDED MAYOR'S COURT TRAINING LAST WEEK IN COLUMBUS. HE NOTED THERE ARE NEW ITEMS THE VILLAGE MAY CONSIDER REGARDING MAYOR'S COURT AND THE COLLECTION OF FINES.

- ❖ MOTION MADE BY RYAN, SECONDED BY RUDIE REEB, TO ADJOURN THE MEETING. 6 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED. MEETING ADJOURNED AT 6:40 P.M.

MAYOR *James D. Van Vlerah*

FISCAL OFFICER *Loretta Baker*

DATE *11-18-13*

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held _____ 20 _____

ADMINISTRATOR'S REPORT

OCTOBER, 2013

ROADWAY PROJECT/FINANCING:

This writer along with Randy Derck of the Community Improvement Corporation and Tony Langham of the Economic Development Office met with Council Finance committee on October 2, 2013 to inquire about any funding that might be available to assist on the new roadway project. ODOT informed our group that the roadway could accessed the State Infrastructure Bank loan program which features an interest free period of 12 months from closing date, no actual loan repayment until the 31st month after loan closing, an interest rate of approximately 3% and a 20 year loan repayment schedule. The Community Improvement Corporation is proposing to finance the roadway project so it enables them to have cash for promotion, signage at the site, etc. As this road will be village owned, the SIB loan would need to be apply for and repaid through the village. The CIC is willing to enter into an agreement to supply the village with the annual repayment dollars once the repayment period kicks in in 2 ½ years. A draft of this agreement between the village and the CIC is being developed. Until an exact amount is determined on repayment, the final agreement can't be presented for passage. This writer along with Poggemeyer will start the application process for the State Infrastructure Bank loan program.

W. WASHINGTON STREET WATERLINE:

The estimated cost of replacement of the W. Washington Street waterline is \$279,000. The Ohio Public Works Program/Issue II grant/loan program might be an option for next round. The application for this waterline would be due in September of 2014 with a construction to occur in 2015. This would be a 50% - zero interest loan and 50% grant. The proposed loan repayment would be approximately \$7,000.00 per year.

COMPREHENSIVE PLAN SURVEY:

As a part of the comprehensive plan, a village-wide survey has been developed and included as an insert in the West Bend News. The survey is also available to be taken on-line. The survey can be accessed on the Village of Antwerp's website and also the village's facebook page. Any resident that did not receive a survey in the mail can call the village and one will be mailed to them. The survey will be available until November 30th. Once all surveys are received, the paper surveys will added to the on-line surveys with totals to be shared and discussed with the planning commission and also in a public forum to held after the first of the year. This information will help the village create a long-term vision for development and redevelopment.

SPEC-TEMP WATER CONTRACT:

Spec-Temp's current water contract ends on December 31sts of this year. This writer met with Terry Foust of Spec-Temp and presented a 2 year contract which raised their current water rate 4% in 2014 and an additional 4% in 2015. Mr. Foust is to get back with this writer after the

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company has time to review their current finances and will undoubtedly request a smaller increase.

None of the surrounding villages/cities have reduced rates for their industries. Some have a sliding rate that reduces the price per thousand at certain break points as water usage increases. The village's current software program is not capable of this type of a sliding scale.

Once Spec-Temp gets back with this writer, I will keep council up-to-date on their rate change.

UTILITY DEPARTMENT PROJECTS:

New hydrant installed on W. River Street at Pit Stop.

Hydrant flushing continues in the village.

New meters are being installed throughout the village where meters aren't working.

E. Canal Street guard rail has been replaced by the County Engineer's Office at the "S" curve.

Good Report received on the condition of the sewer lagoons, sludge level has been reduced and we have not had any reports to Ohio EPA of the lagoons smelling and the health of the water is in great shape.

Deck and railings at Depot have been sealed.

Snow removal bids are being requested.

After the park is used for the Haunted Walk and Hayride, the park will be closed for the winter.

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**REGULAR MEETING
COUNCIL OF THE VILLAGE OF ANTWERP**

NOVEMBER 18, 2013

THE REGULAR MEETING OF THE VILLAGE OF ANTWERP COUNCIL WAS CALLED TO ORDER AT 5:30 P.M. BY MAYOR TOM VANVLERAH. COUNCIL PERSONS PRESENT: LARRY RYAN, RUDIE REEB, KEN REINHART, STEVE DERCK, KAREN LEE AND COUNCIL PRESIDENT JAN REEB.

ALSO IN ATTENDANCE: ADMINISTRATOR SARA KEERAN, SOLICITOR MELANIE FARR, POLICE CHIEF GEORGE CLEMENS, AND FISCAL OFFICER LORETTA BAKER. MEDIA PRESENT: JOE SHOUSE FROM PAULDING PROGRESS AND PETER GREER FROM DEFIANCE CRESCENT. VISITORS: KEITH WEST AND DOUG BRAGG.

MINUTES FROM THE REGULAR COUNCIL MEETING HELD OCTOBER 21, 2013, WERE REVIEWED.

- ❖ MOTION MADE BY JAN REEB, SECONDED BY REINHART, TO ACCEPT THE MINUTES FROM THE OCTOBER 21, 2013, COUNCIL MEETING. 6 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.

THE OCTOBER DISBURSEMENTS WERE REVIEWED.

- ❖ MOTION MADE BY REINHART, SECONDED BY JAN REEB, TO APPROVE THE OCTOBER RECONCILIATION REPORT. 6 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.

VISITORS

KEITH WEST PRESENT FOR OBSERVATION ONLY.

DOUG BRAGG NOTIFIED COUNCIL HE WOULD LIKE TO OBTAIN A CARRY OUT LIQUOR LICENSE FOR RIVER STREET MARKET TO EXPAND BUSINESS. BRAGG IS IN THE PROCESS OF REQUESTING THE TRANSFER OF A LICENSE FROM ANOTHER JURISDICTION SINCE THERE ARE NONE CURRENTLY AVAILABLE IN THE VILLAGE OF ANTWERP. SOLICITOR FARR WILL RESEARCH THE FORM PRESENTED FROM BRAGG'S ATTORNEY SO COUNCIL CAN RESPOND TO ANY ENDORSEMENT THEY MUST PROVIDE ON THIS LICENSE TRANSFER.

POLICE REPORT

POLICE DEPARTMENT REPORTED 143 CALLS FOR SERVICE AND 3 CITATIONS FOR THE MONTH OF OCTOBER. CHIEF CLEMENS STATED HE MET WITH STATE WIDE TO REVIEW WHAT IS AVAILABLE FOR A NEW POLICE CRUISER.

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NO REPORT GIVEN BY RANDY SHAFFER OR DARLENE MERRIMAN. FISCAL OFFICER BAKER NOTED COLLECTIONS OF \$60,513.00 FOR EMS RUNS YEAR TO DATE.

FISCAL OFFICER'S REPORT

3RD READING OF RESOLUTION NO. 2013-06: *A RESOLUTION ACCEPTING THE AMOUNTS AND RATES AS DETERMINED BY THE BUDGET COMMISSION AND AUTHORIZING THE NECESSARY TAX LEVIES AND CERTIFYING THEM TO THE COUNTY AUDITOR.*

- ❖ MOTION MADE BY JAN REEB, SECONDED BY DERCK, TO ACCEPT RESOLUTION NO. 2013-06. 6 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.

EMERGENCY READING OF ORDINANCE NO. 2013-40: *AN ORDINANCE TO PROVIDE FOR THE ISSUANCE OF A NOTE FOR THE PURPOSE OF A WATERWORKS SYSTEM IN THE VILLAGE OF ANTWERP, OHIO, AND DECLARING THE SAME AN EMERGENCY.*

- ❖ MOTION MADE BY RYAN, SECONDED BY REINHART, TO SUSPEND THE RULES REGARDING ORDINANCE NO. 2013-40. 6 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.
- ❖ MOTION MADE BY DERCK, SECONDED BY RUDIE REEB, TO ACCEPT ORDINANCE NO. 2013-40. 6 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.

EMERGENCY READING OF ORDINANCE NO. 2013-41: *AN ORDINANCE AUTHORIZING THE VILLAGE FISCAL OFFICER TO TRANSFER FUNDS FROM THE GENERAL FUND TO THE WATER FUND IN THE AMOUNT OF \$20,000.00 AND DECLARE THE SAME TO BE AN EMERGENCY.*

- ❖ MOTION MADE BY DERCK, SECONDED BY RYAN, TO SUSPEND THE RULES REGARDING ORDINANCE NO. 2013-41. 6 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.
- ❖ MOTION MADE BY REINHART, SECONDED BY RUDIE REEB, TO ACCEPT ORDINANCE NO. 2013-41. 6 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.

ENCLOSED IN COUNCIL PACKETS WERE MODEL ORDINANCES REGULATING SEXUALLY ORIENTED BUSINESS AND PROHIBITING CRIMINAL CONDUCT IN SEXUALLY ORIENTED BUSINESSES. DUE TO SEVERAL AREAS IN THE MODEL ORDINANCES THAT REQUIRE COUNCIL INPUT, SOLICITOR FARR RECOMMENDED THAT THE PUBLIC SAFETY COMMITTEE MEET TO REVIEW AND DISCUSS THESE MODEL ORDINANCES.

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DISCUSSION ON SYNTHETIC DRUG ISSUE AND WHAT THE STATE ATTORNEY GENERAL'S OFFICE IS PROPOSING AS WELL AS WHAT OTHER LOCAL JURISDICTIONS HAVE IMPLEMENTED TO ADDRESS THIS ISSUE. PUBLIC SAFETY COMMITTEE SHOULD ALSO REVIEW THE NEED FOR A SYNTHETIC DRUG ORDINANCE.

PUBLIC SAFETY COMMITTEE WILL MEET ON DECEMBER 9, 2013, AT 5:00 P.M.

ADMINISTRATOR'S REPORT

SEE ATTACHED ADMINISTRATOR'S REPORT.

ITEMS DISCUSSED:

WATER AND SEWER RATES INCREASE OF 2% FOR ONE YEAR PROPOSED FOR SPEC TEMP, NOW KNOWN AS PARAGON TEMPERED GLASS. THIS INCREASE WOULD RESULT IN SIX CENTS PER THOUSAND - AN APPROXIMATE \$1,700.00 INCREASE FOR THE YEAR. THIS INCREASE WAS RECOMMENDED BY FINANCE COMMITTEE. SPEC TEMP HAS NOT HAD AN INCREASE IN THREE YEARS.

- ◆ MOTION MADE BY RYAN, SECONDED BY JAN REEB, TO AUTHORIZE KEERAN TO PROPOSE THE 2% WATER AND SEWER RATES INCREASE TO SPEC TEMP. 6 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.

KEERAN PRESENTED THE ZONING MAP SHOWING SEVERAL AREAS IN THE VILLAGE THAT ARE STILL DESIGNATED A-1 AGRICULTURAL EVEN THOUGH CURRENT USE IS RESIDENTIAL. A RESOLUTION WILL BE PRESENTED AT NEXT MONTH'S COUNCIL MEETING TO INITIATE THE ZONING MAP AMENDMENTS.

ACDC ANNUAL MEETING SCHEDULED FOR NOVEMBER 19, 2013, AT 7:00 P.M. ACDC INVITED COUNCIL MEMBERS TO ATTEND ANNUAL MEETING.

CIC WILL MEET ON NOVEMBER 21, 2013, AT 7:00 P.M. TO DISCUSS PRICES OF LOTS AND FINANCING OF ROAD.

THE NEW VILLAGE WEBSITE WILL BE LIVE ON DECEMBER 1, 2013. EMAIL NOTICES WILL BE INCLUDED AS AN OPTION WITH THIS NEW WEBSITE.

COMMITTEE REPORTS

RYAN STATED THE CEMETERY BOARD MET AND ADJOINING LAND OWNER OFFERED TO SELL PROPERTY CONTIGUOUS TO THE CEMETERY FOR \$15,000.00. SHAWN DOOLEY PROPOSED THE CEMETERY BOARD, TOWNSHIP AND VILLAGE EACH PROVIDE 1/3 OF THE PURCHASE PRICE. SOLICITOR FARR WILL RESEARCH WHETHER THE VILLAGE CAN SUPPLY FUNDS TO PURCHASE REAL ESTATE IT WILL NOT OWN.

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FINANCE COMMITTEE MET REGARDING THE BUDGET. ITEMS INCLUDED IN THE BUDGET: 2% EMPLOYEE WAGE INCREASE; \$15,000.00 FOR NEW HAND HELD METERS; \$8,000.00 FOR NEW LAWN MOWER; AND \$3,500.00 FOR VILLAGE CAPITAL IMPROVEMENT PROJECTS PROPOSED BY ACDC. BUDGET WAS APPROVED AS PRESENTED AND WILL BE PRESENTED FOR FORMAL APPROVAL BY WAY OF ORDINANCE AT NEXT MONTH'S MEETING.

OLD BUSINESS

NO OLD BUSINESS DISCUSSED.

NEW BUSINESS

RYAN QUESTIONED THE MAYOR'S COURT FINANCIALS. CHIEF CLEMENS STATED THE MAYOR'S COURT HAS MANY ADVANTAGES. AFTER DISCUSSION, IT WAS DECIDED TO CONTINUE MAYOR'S COURT AND REVIEW WHETHER TO RETAIN A MAYOR'S COURT IN ONE YEAR.

SOLICITOR FARR ADVISED COUNCIL OF A LETTER RECEIVED FROM AN ATTORNEY IN OTTAWA DATED OCTOBER 24, 2013, REGARDING THE EMS ACCIDENT ON JULY 20, 2007, AND REQUESTING PAYMENT FOR FUEL SPILLAGE REMEDIATION SERVICES. PERSO, THE VILLAGE'S INSURANCE COMPANY, RESPONDED DIRECTLY TO THIS LETTER THAT THE CLAIM WAS NOT COVERED SINCE IT WAS PRESENTED FOR PAYMENT BEYOND THE APPLICABLE STATUE OF LIMITATIONS.

KEERAN REQUESTED THAT VILLAGE EMPLOYEES HAVE CHRISTMAS EVE DAY OFF AS A HOLIDAY. VILLAGE EMPLOYEES OFFERED TO "SWAP" ANOTHER HOLIDAY FOR THIS DAY. SOLICITOR FARR ADVISED THE LEGAL HOLIDAYS ARE SET FORTH IN THE OHIO BASIC CODE APPROVED BY THE COUNCIL AND ADOPTED AT THE BEGINNING OF EACH YEAR. COUNCIL ADVISED SOLICITOR FARR TO PREPARE AN ORDINANCE FOR NEXT MONTH'S COUNCIL MEETING ADDING CHRISTMAS EVE DAY, IF ON A BUSINESS DAY, AS ANOTHER HOLIDAY FOR THE VILLAGE EMPLOYEES.

COUNCIL PRESIDENT REEB REQUESTED TO HAVE THE COMMITTEES ESTABLISHED AT THE BEGINNING OF EACH YEAR REVIEWED AND MEMBERS SELECTED BY A COMMITTEE CONSISTING OF THE MAYOR, COUNCIL PRESIDENT PRO TEMPORE AND ADMINISTRATOR.

- ❖ MOTION MADE BY RYAN, SECONDED BY JAN REEB, TO ELECT A COMMITTEE OF THE MAYOR, COUNCIL PRESIDENT PRO TEMPORE AND ADMINISTRATOR TO SELECT MEMBERS TO SERVE ON COMMITTEES ESTABLISHED AT THE BEGINNING OF EACH YEAR. 6 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.

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MAYOR'S REPORT

MAYOR'S COURT DEPOSITED \$1,076.00 FOR THE MONTH OF OCTOBER.

PAULDING COUNTY ECONOMIC DEVELOPMENT SENT A REQUEST TO THE VILLAGE TO BE A MEMBER.

❖ MOTION MADE BY RYAN, SECONDED BY JAN REEB, TO PAY \$1,500.00 IN JANUARY 2014 TO MAINTAIN GOLD MEMBERSHIP IN PCED. 6 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.

❖ MOTION MADE BY REINHART, SECONDED BY RUDIE REEB, TO ADJOURN THE MEETING. 6 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED. MEETING ADJOURNED AT 6:55 P.M.

MAYOR Thomas D. Van Kester

FISCAL OFFICER Loretta Baker DATE 12-16-13

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ADMINISTRATOR'S REPORT**NOVEMBER, 2013****MODEL ORDINANCES ON SEXUALLY ORIENTED BUSINESSES:**

Last month Melanie provided council with two model ordinances from the State Attorney General's Office on regulating sexually oriented businesses. More discussion on these two ordinances need to take place at Monday night's council meetings in order for a decision to be made as to whether or not Melanie should go forward and prepare these for passage by the village. The ordinances, as written by the attorney general's office, must be passed with the exact language in order for the state to assist the village should these ordinances be challenged. I am hoping you have these copies to review, if not, we can supply more copies at Monday night's meeting.

PARAGON TEMPERED GLASS fka SPEC-TEMP WATER CONTRACT:

A new proposed water and sewer rate increase of 2% has been submitted to Spec Temp, now known as Paragon Tempered Glass. Their response was for a 1% increase or none at all. Finance Committee met on Thursday, November 14th and will recommend to council a one year 2% increase in their water and sewer rate be approved.

2014 BUDGET:

Finance committee met on Thursday, November 14th and will present their recommendation on the 2014 budget at Monday night's council meeting.

RE-ZONING:

It has come to my attention that there are several areas in the Village that are still A-1 Agricultural and they are residential in nature. Also a property owner off of Kroos Drive wants to split a two acre lot into half acre lots for potential sale for new homes. In an A-1 area, this isn't allowed. Since so many lots are affected, the village can start this re-zoning itself. I have included a zoning map that has the A-1 areas highlighted along with the former CIC property which is zoned Industrial. This area should be re-zoned back to A-1 as it was purchased to farm.

Council will need to recommend that these areas be re-zoned and send this recommendation to Planning Commission. Once Planning Commission reviews the change and recommends the zoning change or recommends a zoning change with modifications, a public hearing will be held on this proposed change. If no adverse reaction by the public is received or if the village feels this is in the best interest of the area, council can adopt the recommendation for zoning change. There are specific times lines on the public hearing, etc., and this writer will see that they are all met.

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ACDC ANNUAL MEETING COMING UP:

Council and Mayor have been personally invited to attend ACDC's Annual Meeting to be held on November 19, 2013 at 7:00 p.m. at the VFW banquet room. Laurel Hopkins contacted me about making sure the village was invited to this meeting, and I told her I could include this invitation in my administrator's report. So mark the date on your calendar.

CIC AND NEW ROAD:

The CIC is continuing with their work with a commercial broker to promote the S. Erie commercial area. They have a meeting planned for November 21, 2013 at 7:00 p.m. to discuss the prices of the lots that have been set by the broker and to see about when the new roadway should be put in and financing of said road. More information will be provided to council as it is made available.

NEW VILLAGE WEBSITE:

Progress on the new website is on-going and the new website should be live no later than December 1st.

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ANTWERP LOCAL SCHOOL R-1

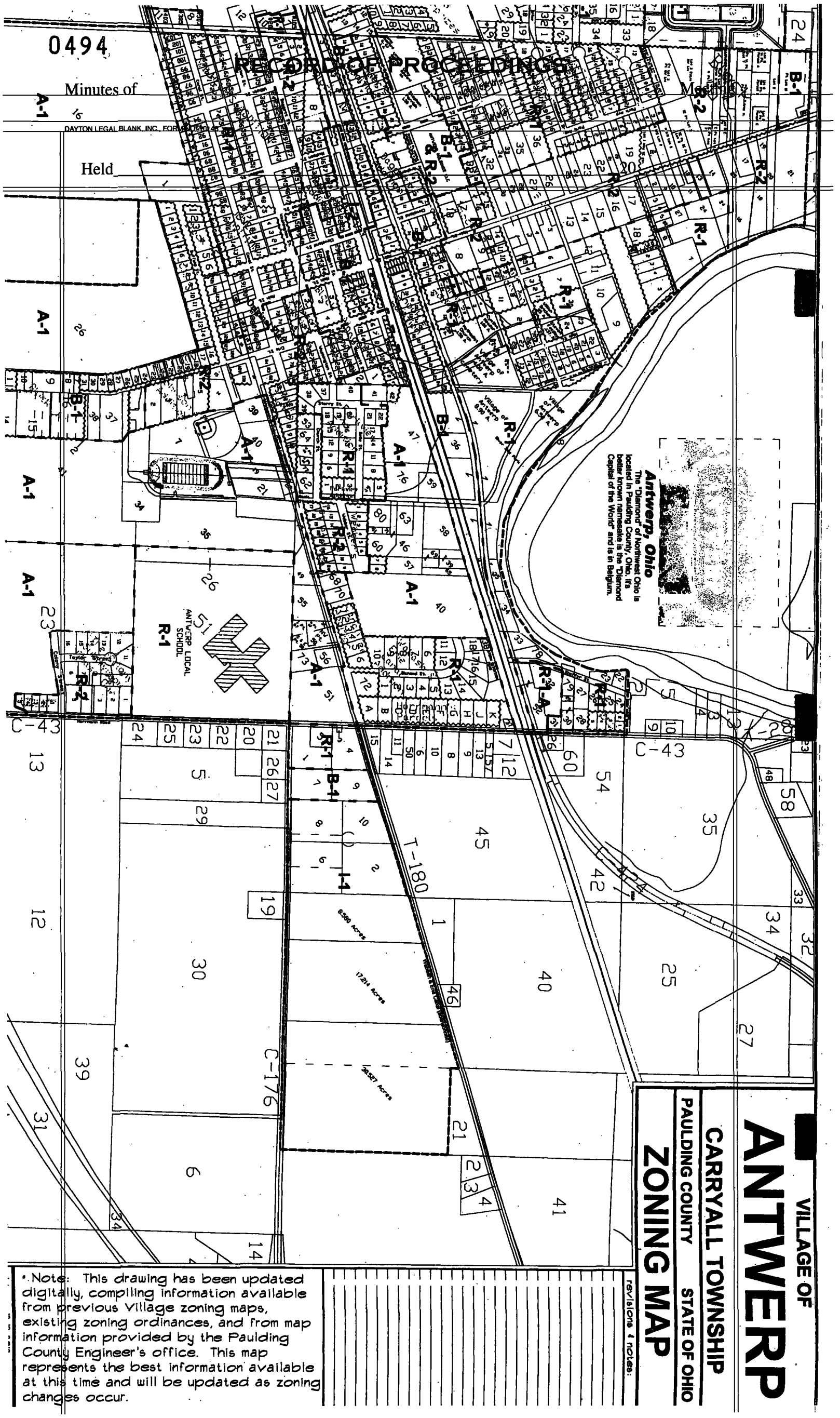


Antwerp, Ohio
The "Diamond" of Northwest Ohio is located in Paulding County, Ohio. Its better known namesake is the "Diamond Capital of the World" and is in Belgium.

VILLAGE OF
ANTWERP
CARRYALL TOWNSHIP
PAULDING COUNTY STATE OF OHIO
ZONING MAP

Revisions & Notes:

*Note: This drawing has been updated digitally, compiling information available from previous Village zoning maps, existing zoning ordinances, and from map information provided by the Paulding County Engineer's office. This map represents the best information available at this time and will be updated as zoning changes occur.



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**SPECIAL MEETING
COUNCIL OF THE VILLAGE OF ANTWERP**

NOVEMBER 25, 2013

THE SPECIAL MEETING OF THE VILLAGE OF ANTWERP COUNCIL WAS CALLED TO ORDER AT 5:15 P.M. BY MAYOR TOM VANVLERAH. COUNCIL PERSONS PRESENT: LARRY RYAN, RUDIE REEB, KEN REINHART, STEVE DERCK, AND COUNCIL PRESIDENT JAN REEB. KAREN LEE WAS ABSENT.

ALSO IN ATTENDANCE: ADMINISTRATOR SARA KEERAN, SOLICITOR MELANIE FARR, AND FISCAL OFFICER LORETTA BAKER. MEDIA PRESENT: JOE SHOUSE FROM PAULDING PROGRESS AND PETER GREER FROM DEFIANCE CRESCENT.

TWO ITEMS ON THE AGENDA: (1) REVIEW ECONOMIC DEVELOPMENT (TREX) TRANSFER FORM PRESENTED BY DAB ENTERPRISES OF ANTWERP, LLC; AND (2) REVIEW PROPOSED WATER/SEWER RATE INCREASES FOR PARAGON TEMPERED GLASS.

- ❖ MOTION MADE BY REINHART, SECONDED BY RYAN, TO ACKNOWLEDGE THAT THE PROJECT IDENTIFIED ON ECONOMIC DEVELOPMENT (TREX) TRANSFER FORM PROVIDED BY DAB ENTERPRISES OF ANTWERP, LLC IS AN ECONOMIC DEVELOPMENT PROJECT AND AUTHORIZE THE MAYOR TO SIGN THE FORM. 5 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.
- ❖ MOTION MADE BY RUDIE REEB, SECONDED BY JAN REEB, TO ACCEPT PROPOSAL OF 2% INCREASE IN WATER AND SEWER RATES FOR PARAGON TEMPERED GLASS FOR A TWO YEAR PERIOD, CALENDAR YEARS 2014 AND 2015. 5 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.
- ❖ MOTION MADE BY RUDIE REED, SECONDED BY DERCK, TO ADJOURN THE MEETING. 5 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED. MEETING ADJOURNED AT 5:30 P.M.

MAYOR Thomas D. Van Vlerah

FISCAL OFFICER Loretta Baker

DATE 12-16-13

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**REGULAR MEETING
COUNCIL OF THE VILLAGE OF ANTWERP**

DECEMBER 16, 2013

THE REGULAR MEETING OF THE VILLAGE OF ANTWERP COUNCIL WAS CALLED TO ORDER AT 5:30 P.M. BY MAYOR TOM VANVLERAH. COUNCIL PERSONS PRESENT: LARRY RYAN, RUDIE REEB, KEN REINHART, STEVE DERCK, KAREN LEE AND COUNCIL PRESIDENT JAN REEB.

ALSO IN ATTENDANCE: ADMINISTRATOR SARA KEERAN, SOLICITOR MELANIE FARR, POLICE CHIEF GEORGE CLEMENS, AND FISCAL OFFICER LORETTA BAKER. MEDIA PRESENT: JOE SHOUSE FROM PAULDING PROGRESS AND PETER GREER FROM DEFIANCE CRESCENT. VISITORS: KEITH WEST AND THE FOLLOWING AHS STUDENTS: BAILEY SIGMAN, HANNAH MILLS, KAYLA BURNS, ERIK MIESLE, JACOB O'DONNELL, JACOB PATTERSON, SARAH NEACE, MAGDALENE REINHART.

MINUTES FROM THE REGULAR COUNCIL MEETING HELD NOVEMBER 18, 2013, WERE REVIEWED.

- ❖ MOTION MADE BY JAN REEB, SECONDED BY DERCK, TO ACCEPT THE MINUTES FROM THE NOVEMBER 18, 2013, COUNCIL MEETING. 6 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.

MINUTES FROM THE SPECIAL COUNCIL MEETING HELD NOVEMBER 25, 2013, WERE REVIEWED.

- ❖ MOTION MADE BY REINHART, SECONDED BY JAN REEB, TO ACCEPT THE MINUTES FROM THE SPECIAL COUNCIL MEETING NOVEMBER 25, 2013. 6 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.

THE NOVEMBER DISBURSEMENTS WERE REVIEWED.

- ❖ MOTION MADE BY REINHART, SECONDED BY DERCK, TO APPROVE THE NOVEMBER RECONCILIATION REPORT. 6 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.

VISITORS

VISITORS PRESENT FOR OBSERVATION ONLY.

POLICE REPORT

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POLICE DEPARTMENT REPORTED 93 CALLS FOR SERVICE AND 13 CITATIONS FOR THE MONTH OF NOVEMBER. CHIEF CLEMENS STARTED PROCESS TO HAVE STRUCTURE REPAIRED / DEMOLISHED AT OSWALT AND E. WOODCOX THAT WAS STRUCTURALLY IMPAIRED FOLLOWING A FIRE.

ADMINISTRATOR'S REPORT

KEERAN REPORTED THAT THERE IS A NEED FOR AN ORDINANCE TO REVIEW RENTALS IN THE VILLAGE TO ENSURE THEY HAVE THE BASIC REQUIREMENTS FOR HABITATION, INCLUDING HEAT, WATER, ETC. PROPOSED HOUSING STANDARDS MAY NEED TO BE REVIEWED.

EMS REPORT

WRITTEN REPORT GIVEN BY RANDY SHAFFER SHOWING 43 RUNS FROM OCTOBER 1, 2013 TO NOVEMBER 30, 2013... WRITTEN REPORT BY DARLENE MERRIMAN SHOWING COLLECTIONS OF \$59,357.72 THROUGH DECEMBER 14, 2013.

FISCAL OFFICER'S REPORT

EMERGENCY READING OF ORDINANCE NO. 2013-39: *AN ORDINANCE AUTHORIZING THE MAYOR AND THE FISCAL OFFICER TO ENTER INTO A CONTRACT WITH CRANE TOWNSHIP FOR PROVIDING EMERGENCY MEDICAL SERVICE FOR YEARS 2014, 2015, AND 2016, AND DECLARING THE SAME AN EMERGENCY.*

- ❖ MOTION MADE BY RYAN, SECONDED BY JAN REEB, TO SUSPEND THE RULES REGARDING ORDINANCE NO. 2013-39. 6 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.
- ❖ MOTION MADE BY REINHART, SECONDED BY DERCK, TO ACCEPT ORDINANCE NO. 2013-39. 6 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.

EMERGENCY READING OF ORDINANCE NO. 2013-42: *AN ORDINANCE ESTABLISHING COMPENSATION FOR THE VILLAGE OF ANTWERP, OHIO, FOR THE CALENDAR YEAR 2014, AND DECLARING THE SAME AN EMERGENCY.*

- ❖ MOTION MADE BY RYAN, SECONDED BY RUDIE REEB, TO SUSPEND THE RULES REGARDING ORDINANCE NO. 2013-42. 6 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.
- ❖ MOTION MADE BY RUDIE REEB, SECONDED BY JAN REEB, TO ACCEPT ORDINANCE NO. 2013-42. 6 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.

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EMERGENCY READING OF ORDINANCE NO. 2013-43: AN ORDINANCE AUTHORIZING THE FISCAL OFFICER OF THE VILLAGE OF ANTWERP, OHIO, TO AMEND APPROPRIATIONS AND DECLARING IT AN EMERGENCY.

- ❖ MOTION MADE BY DERCK, SECONDED BY RYAN, TO SUSPEND THE RULES REGARDING ORDINANCE NO. 2013-43. 6 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.
- ❖ MOTION MADE BY RUDIE REEB, SECONDED BY REINHART, TO ACCEPT ORDINANCE NO. 2013-43. 6 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.

EMERGENCY READING OF ORDINANCE NO. 2013-44: AN ORDINANCE TO MAKE APPROPRIATIONS FOR CURRENT EXPENSES AND OTHER EXPENDITURES OF THE VILLAGE OF ANTWERP, STATE OF OHIO, DURING THE FISCAL YEAR ENDING DECEMBER 31, 2014, AND DECLARING THE SAME AN EMERGENCY.

- ❖ MOTION MADE BY DERCK, SECONDED BY RUDIE REEB, TO SUSPEND THE RULES REGARDING ORDINANCE NO. 2013-44. SOLICITOR FARR NOTES THAT THE ORDINANCE PARAGRAPHS ARE NOT NUMBERED PROPERLY. ORDINANCE NO. 2013-44 IS AMENDED TO CORRECT PARAGRAPH NUMBERING FOR ITEMS NUMBERED 22 THROUGH 25.
- ❖ MOTION MADE BY REINHART, SECONDED BY RUDIE REEB, TO SUSPEND THE RULES REGARDING ORDINANCE NO. 2013-44 AS AMENDED. 6 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.
- ❖ MOTION MADE BY RYAN, SECONDED BY JAN REEB, TO ACCEPT ORDINANCE NO. 2013-44, AS AMENDED. 6 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.

EMERGENCY READING OF ORDINANCE NO. 2013-45: AN ORDINANCE AUTHORIZING AN AGREEMENT BY AND BETWEEN THE VILLAGE OF ANTWERP, OHIO, AND PARAGON TEMPERED GLASS, LLC FOR THE SUPPLY AND PURCHASE OF WATER AND PROVISION OF SEWER SERVICE, AND DECLARING THE SAME AN EMERGENCY.

- ❖ MOTION MADE BY JAN REEB, SECONDED BY RUDIE REEB, TO SUSPEND THE RULES REGARDING ORDINANCE NO. 2013-45. 6 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.
- ❖ MOTION MADE BY REINHART, SECONDED BY DERCK, TO ACCEPT ORDINANCE NO. 2013-45. 6 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.

EMERGENCY READING OF ORDINANCE NO. 2013-46: AN ORDINANCE TO ESTABLISH TIME AND PLACE OF REGULAR MEETINGS OF THE COUNCIL FOR THE

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VILLAGE OF ANTWERP, PAULDING COUNTY, OHIO, FOR CALENDAR YEAR 2014, AND DECLARING THE SAME AN EMERGENCY.

- ❖ MOTION MADE BY JAN REEB, SECONDED BY REINHART, TO SUSPEND THE RULES REGARDING ORDINANCE NO. 2013-46. 6 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.
- ❖ MOTION MADE BY REINHART, SECONDED BY RYAN, TO ACCEPT ORDINANCE NO. 2013-46. 6 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.

EMERGENCY READING OF ORDINANCE NO. 2013-47: AN ORDINANCE ADOPTING AN AMENDMENT TO THE PERSONNEL MANUAL FOR THE VILLAGE OF ANTWERP, OHIO, TO ADD CHRISTMAS EVE AS A HOLIDAY, AND DECLARING THE SAME AN EMERGENCY.

- ❖ MOTION MADE BY JAN REEB, SECONDED BY RYAN, TO SUSPEND THE RULES REGARDING ORDINANCE NO. 2013-47. 6 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.
- ❖ MOTION MADE BY RYAN, SECONDED BY RUDIE REEB, TO ACCEPT ORDINANCE NO. 2013-47. 6 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.

EMERGENCY READING OF RESOLUTION NO. 2013-07: A RESOLUTION INITIATING AMENDMENTS TO THE OFFICIAL ZONING MAP OF THE VILLAGE OF ANTWERP, OHIO, TO REZONE CERTAIN LOTS IN THE VILLAGE OF ANTWERP, OHIO, FROM AGRICULTURAL TO RESIDENTIAL, AND DECLARING THE SAME AN EMERGENCY

- ❖ MOTION MADE BY REINHART, SECONDED BY JAN REEB, TO SUSPEND THE RULES REGARDING RESOLUTION NO. 2013-07. 6 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.
- ❖ MOTION MADE BY DERCK, SECONDED BY RYAN, TO ACCEPT RESOLUTION NO. 2013-07. 6 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.

EMERGENCY READING ORDINANCE NO. 2013-48: AN ORDINANCE AUTHORIZING THE VILLAGE FISCAL OFFICER TO TRANSFER \$27,500.00 FROM THE GENERAL FUND TO THE POLICE FUND, AND DECLARING THE SAME AN EMERGENCY.

- ❖ MOTION MADE BY RYAN, SECONDED BY DERCK, TO SUSPEND THE RULES REGARDING ORDINANCE NO. 2013-48. 6 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.
- ❖ MOTION MADE BY REINHART, SECONDED BY RYAN, TO ACCEPT ORDINANCE NO. 2013-48. 6 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.

DAYTON LEGAL BLANK, INC. FORM NO. 10148

Held

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1ST READING OF ORDINANCE NO. 2013-49: AN ORDINANCE ADOPTING THE MODEL ORDINANCE PREPARED BY THE OHIO ATTORNEY GENERAL PURSUANT TO SECTION 715.55 OF THE OHIO REVISED CODE ON REGULATIONS GOVERNING SEXUALLY ORIENTED BUSINESSES AND EMPLOYEES.

1ST READING OF ORDINANCE NO. 2013-50: AN ORDINANCE ADOPTING THE MODEL ORDINANCE PREPARED BY THE OHIO ATTORNEY GENERAL PURSUANT TO SECTION 715.55 OF THE OHIO REVISED CODE ON REGULATIONS GOVERNING CRIMINAL CONDUCT IN SEXUALLY ORIENTED BUSINESSES.

1ST READING OF ORDINANCE NO. 2013-51: AN ORDINANCE OF THE VILLAGE OF ANTWERP, OHIO, AMENDING CHAPTER 138 OF THE OHIO BASIC CODE ADOPTED BY THE VILLAGE OF ANTWERP, OHIO, TO INCLUDE SECTION 138.19 PROHIBITING THE MANUFACTURE, SALE, DISTRIBUTION AND POSSESSION OF SYNTHETIC DRUGS AND SYNTHETIC DRUG LOOKALIKE SUBSTANCES.

COMMITTEE REPORTS

PUBLIC SAFETY COMMITTEE MET ON DECEMBER 9 TO REVIEW THE ORDINANCES ON SEXUALLY ORIENTED BUSINESSES AND SYNTHETIC DRUGS AS PRESENTED IN TONIGHT'S COUNCIL MEETING.

OLD BUSINESS

SOLICITOR FARR RESEARCHED THE CEMETERY LAND AND THE VILLAGE'S ABILITY TO PURCHASE LAND ADJACENT TO THE CEMETERY. FARR NOTED THAT SHE HAS BEEN TOLD THAT THE CEMETERY IS A UNION CEMETERY, WHICH DEED REFLECTS THE VILLAGE OWNING THE CEMETERY LAND BEGINNING IN 1892. FARR RECOMMENDED THAT IF THE VILLAGE COUNCIL IS INTERESTED IN PURCHASING THE ADJACENT LAND, THAT A MOTION BE MADE TO KEEP THE PROCESS MOVING TO PURCHASE THE 9/10 ACRE ADJOINING THE CEMETERY.

- ❖ MOTION MADE BY DERCK, SECONDED BY RYAN, TO AUTHORIZE THE VILLAGE TO COOPERATE AND PARTICIPATE IN THE POTENTIAL PURCHASE OF LAND ADJOINING THE CEMETERY PROPERTY SUBJECT TO THE NECESSARY DUE DILIGENCE PROCESS TO ESTABLISH, AMONG OTHER THINGS, TITLE TO THE LAND, REMOVAL OF ANY LIENS ON SAID LAND, AND OBTAINING A GOOD LEGAL DESCRIPTION FOR THE LAND. THE PROPOSED PURCHASE PRICE IS \$15,000.00 WITH THE COST TO BE APPORTIONED EQUALLY TO THE VILLAGE OF ANTWERP, BOARD OF TRUSTEES OF THE CARRYALL TOWNSHIP AND THE CEMETERY BOARD. 6 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED.

NEW BUSINESS

Ordinance No.

Passed 19

NO NEW BUSINESS.

MAYOR'S REPORT

MAYOR'S COURT DEPOSITED \$101.00 FOR THE MONTH OF NOVEMBER.
MAYOR THANKED COUNCIL FOR A GOOD YEAR IN THE VILLAGE. HE EXPRESSED HIS HOPE THAT THE VILLAGE WILL CONTINUE TO PURSUE NEW COMMUNITY EFFORTS NEXT YEAR, AND HE FEELS DOLLAR GENERAL HAS BEEN A GOOD START FOR THE PROJECT AT 24/49 INTERCHANGE.
MAYOR PRESENTED KAREN LEE WITH AN AWARD FOR HER OUTSTANDING SERVICE AS COUNCIL MEMBER FROM JANUARY 1, 2006 TO THE PRESENT.

- ◆ MOTION MADE BY LEE, SECONDED BY REINHART, TO ADJOURN THE MEETING. 6 YEAS, 0 NAYS. MOTION CARRIED AND APPROVED. MEETING ADJOURNED AT 6:35 P.M.

MAYOR *Ronald D. VanKer*

FISCAL OFFICER *Loretta Baker*

DATE *2-24-14*

Ordinance No......

Passed..... 19

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